

VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street

Monday, January 20, 2014, 7:00 p.m.

AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Jonathan Sprawka, and Trustee Dan Stanovich.
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**
(This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees.)
- 5. PRESIDENT'S REPORT**
(This is an opportunity for the Mayor to report on matters of interest to the Village.)
 - A. Mayoral Appointment to Fill Unexpired Term of Trustee Seat**
 - B. County Representative Craig Taylor**
 - C. Community Update**
- 6. CONSENT AGENDA**
(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board)
 - A. Approval of Minutes of the Village Board Meeting, January 6, 2014**
 - B. An Ordinance Amending the Village Liquor Code to Increase the Number of Authorized Class B Liquor Licenses (Mariano's) (Assign Ord. #2014-1-952)**

Summary: Mariano's has requested a Class B liquor license, authorizing the retail sale of beer and wine by restaurants when such sales are incidental to and complementary to the sale and service of food, for consumption on the premises where sold. The proposed Ordinance increases the number of Class B liquor licenses by one.
 - C. An Ordinance Amending the Village Liquor Code to Increase the Number of Authorized Class C Liquor Licenses (Mariano's) (Assign Ord. #2014-1-953)**

Summary: Mariano's has requested a Class C liquor license, authorizing the retail sale of alcoholic liquors, in original package form, for consumption off premises where sold. The proposed Ordinance increases the number of Class C liquor licenses by one.

D. An Ordinance Amending the Village Liquor Code to Increase the Number of Authorized Class H-2 Liquor Licenses (Mariano's) (Assign Ord. #2014-1-954)

Summary: Mariano's has requested a Class H-2 liquor license, authorizing the unlimited number of tastings, subject to the same conditions applicable to an H-1 retail/office single special event license. The proposed Ordinance increases the number of Class H-2 liquor licenses by one.

E. An Ordinance Amending the Village Liquor Code to Amend the "Number of Liquor Licenses" (Assign Ord. #2014-1-955)

Summary: With the above Ordinances amending the number of liquor licenses issued by the Village, this Ordinance clarifies the total number of licenses and classifications used by the Village.

F. Reduction in Escrow Funds for Ryan Companies US, Inc

Summary: The developer of the Zurich Meadows Senior Housing project has requested a reduction in the funds held (\$86,416.00) for improvements connected to this project. Improvements were approved by Village staff and a Certificate of Occupancy was issued on May 17th, 2012. Staff recommends that bond #105517108 in the amount of \$86,416.00 be returned to Ryan Companies US, Inc.

G. Approval of Engineering Services with Manhard Consulting

Summary: With a restructuring of the municipal engineering function in 2013, the Village sought proposals from area municipal engineering firms. Ten responses were received from notable firms throughout the Chicago metropolitan area. After an evaluation of all the proposals, staff recommends the Village Board enter into an agreement with Manhard Consulting to provide municipal engineering services beginning February 1, 2014 through January 31, 2015.

Recommended Action: Motion to approve the Consent Agenda as presented.
(Roll Call Vote)

7. OLD BUSINESS

(This agenda item includes matters for action by the Board of Trustees.)

None at this time.

8. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

A. Semi-Monthly Warrant Register Dated January 20, 2014 Totaling \$703,227.31 (Trustee Halen)

Recommended Action: A motion to approve the semi-monthly warrant register dated January 20, 2014 totaling \$703,227.31

B. An Ordinance Restricting Parking on Clair View Court (Assign Ord. #2014-1-956)
(Trustee Loewes)

Summary: Residents on Clair View Court have had ongoing problems with vehicular parking obstructing the roadway and interfering with the flow of traffic, particularly at times when students are arriving and leaving nearby school grounds. The proposed Ordinance is a result of discussions between residents and the Community Police Advisory Committee to address resident concerns.

Recommended Action: A motion to approve Ordinance #2014-1-956 restricting parking on Clair View Court.

9. TRUSTEE REPORTS

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

10. VILLAGE MANAGER'S REPORT

(This is an opportunity for the Village Manager to report on matters of interest to the Board of Trustees.)

A. Monthly Department Reports

11. ATTORNEY'S REPORT

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

12. DEPARTMENT HEAD REPORTS

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

A. Community Services Department – Retail Vacancy Report, 4th Quarter 2013

13. ADJOURNMENT

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.

**UNAPPROVED
OF LAKE ZURICH BOARD OF TRUSTEES
REGULAR MEETING
70 East Main Street
Monday, January 6, 2014, 7:00 p.m.**

1. **CALL TO ORDER** by Mayor Tom Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Jonathan Sprawka, and Trustee Dan Stanovich. Also present: Village Manager Jason Slowinski, Village Attorney Scott Uhler, Community Services Dir. Michael Earl, Finance Dir. Jodie Hartman, I/T Dir. Michael Duebner, Police Chief Kevin Finlon, Fire Chief Dave Wheelock, Park Manager Dave Peterson, Building/Zoning Manager Dan Peterson.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Margo Griffin, 27 S. Chestnut Ct., Hawthorn Woods, addressed the Board on agenda item #7 and reiterated her comments from the 12/16/13 meeting.

Jim Tarbet, 1195 Cedar Creek Dr. addressed the Board on item #7 and Roberts Rules of Order on the reconsideration of the ordinance.
5. **PRESIDENT'S REPORT**
 - A. **Community Update:** Waste Management's delay of garbage pick up by one day; Standard and Poor's AAA rating to which Finance Dir. Jodie Hartman gave an explanation; Benchmarks signup; Resumes being accepted for the open Trustee's position.
6. **CONSENT AGENDA**
 - A. **Approval of Minutes of the Village Board Meeting, December 16, 2013**
 - B. **An Ordinance Amending the Village Liquor Code to Decrease the Number of Authorized Class A Liquor Licenses (Ania's Polish Deli) ORD. #2014-1-945**

Summary: Ania's Polish Deli has closed and therefore no longer requires a liquor license. The proposed Ordinance decreases the number of Class A liquor licenses by one.
 - C. **An Ordinance Amending the Village Liquor Code to Decrease the Number of Authorized Class A Liquor Licenses (Eng's Tea House) ORD. #2014-1-946**

Summary: Eng's Tea House has closed and therefore no longer requires a liquor license. The proposed Ordinance decreases the number of Class A liquor licenses by one.
 - D. **An Ordinance Amending the Village Liquor Code to Decrease the Number of Authorized Class B-1 Liquor Licenses (Papagus Gyros) ORD. #2014-1-947**

Summary: Papagus Gyros has decided to no longer serve alcohol and no longer requires a liquor license. The proposed Ordinance decreases the number of Class B-1 liquor licenses by one.
 - E. **An Ordinance Amending the Village Liquor Code to Decrease the Number of Authorized Class C Liquor Licenses (Dominick's Finer Foods) ORD. #2014-1-948**

Summary: Dominick's Finer Foods has closed and therefore no longer requires a liquor license. The proposed Ordinance decreases the number of Class C liquor licenses by one.

F. An Ordinance Amending the Village Liquor Code to Increase the Number of Authorized Class B Liquor Licenses (Sake Sushi) ORD. #2014-1-949

Summary: Sake Sushi has decided to add beer and wine service to their establishment and has requested a Class B liquor license. The proposed Ordinance increases the number of Class B liquor licenses by one.

G. An Ordinance Amending the Village Liquor Code to Amend the "Number of Liquor Licenses" ORD. #2014-1-950

Summary: With the above Ordinances amending the number of liquor licenses issued by the Village, this Ordinance clarifies the total number of licenses and classifications used by the Village.

H. Approval of Ordinance Disposing of Personal Property Owned by the Village ORD. #2014-1-951

Summary: Village Departments have identified various pieces of equipment and vehicles that are not in working order, would require repairs in excess of present market value, or are obsolete. This equipment is therefore no longer useful and should be disposed of in accordance with State Statutes.

Trustee Halen requested that item #6I be removed from the consent agenda.

Recommended Action: Motion was made by Trustee Loewes, seconded by Trustee Sprawka, to approve the Consent Agenda as presented with the exclusion of item #6I.

AYES: 5 Trustees Beaudoin, Halen, Loewes, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

I. Courtesy Review for Medical Cannabis Text Amendment

Summary: The State of Illinois "Compassionate Use of Medical Cannabis Pilot Program Act" has taken effect as of January 1, 2014. Under the terms of the Act, no Illinois municipality has the authority to completely prohibit these facilities from locating within their community but may enact reasonable zoning restrictions for cultivation centers and dispensing organizations. Staff has worked with the Lake County Medical Marijuana Task Force to develop a set of model regulations that can be adopted by any municipality that wishes to establish reasonable zoning regulations. Upon Board approval of this item, a public hearing will be held with the Lake Zurich Plan Commission to consider a text amendment.

Village Manager Jason Slowinski and Building/Zoning Manager Dan Peterson answered Trustee Halen's questions and Village Attorney Scott Uhler advised the Board on the State law.

The Board gave consensus to move this item to the Plan Commission.

7. OLD BUSINESS

A. An Ordinance Approving a Zoning Code Text Amendment and Zoning Map Amendment with Regard to Industrial Uses ORD. #2013-12-944

Summary: At the December 16, 2013 Village Board meeting, consideration of the proposed Ordinance failed to receive the four affirmative votes necessary to pass an Ordinance as required by State law. This Ordinance is being brought back for the full Village Board to reconsider so the necessary four affirmative votes can be obtained should the Board so desire.

Recommended Action #1: A motion to reconsider Ordinance No. 2013-12-944 Approving a Zoning Code Text Amendment and Zoning Map Amendment with Regard to Industrial Uses. (This motion should be made by a Trustee that voted "aye" on this Ordinance at the December 16 meeting).

Motion was made by Trustee Loewes, seconded by Trustee Sprawka.

AYES: 5 Trustees Beaudoin, Halen, Loewes, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Recommended Action #2: A motion to approve Ordinance No. 2013-12-944 Approving a Zoning Code Text Amendment and Zoning Map Amendment with Regard to Industrial Uses.

Motion was made by Trustee Loewes, seconded by Trustee Stanovich.

AYES: 4 Trustees Beaudoin, Loewes, Sprawka, Stanovich.

NAYS: 1 Trustee Halen.

ABSENT: 0

MOTION CARRIED.

8. NEW BUSINESS

A. Semi-Monthly Warrant Register Dated January 6, 2014 Totaling \$1,795,109.07

Finance Dir. Jodie Hartman answered Trustee Sprawka question of the status of the over payment to Comm. Unit Dist. #95 in the past.

Recommended Action: A motion made by Trustee Halen, seconded by Trustee Loewes, to approve the semi-monthly warrant register dated January 6, 2014 totaling \$1,795,109.07.

AYES: 5 Trustees Beaudoin, Halen, Loewes, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

B. Resolution Accepting the Summary Report of the Board of Trustees Strategic Planning Meeting on November 16, 2013 and the Establishment of the Strategic Priorities of the Village of Lake Zurich, Illinois RESO. #2014-1-8B

Summary: On November 16, 2013, the Mayor, Board of Trustees, and Staff met with Dr. Gerald Gabris from the Northern Illinois University Center for Governmental Studies to establish the major of the Village of Lake Zurich Five Year Strategic Plan. By officially establishing the six priorities in the proposed Resolution, the Board is giving direction to staff to begin work on the next phase of the process, development of an Action Plan to accomplish the authorized priorities.

Village Manager Jason Slowinski gave an explanation of the summary report.

Recommended Action: A motion was made by Mayor Poynton, seconded by Trustee Loewes, to approve resolution # 2014-1-8B accepting the summary report of the Board of Trustees Strategic Planning Meeting on November 1, 2013 and the Establishment of the Strategic Priorities of the Village of Lake Zurich, Illinois

AYES: 5 Trustees Beaudoin, Halen, Loewes, Sprawka, Stanovich.
NAYS: 0
ABSENT: 0
MOTION CARRIED.

C. Courtesy Review for Marathon Gas Station – 1125 S. Old Rand Road

Summary: The owner of the Marathon Gas Station at 1125 South Old Rand Road has filed an application with the Village for a planned unit development, exterior appearance plans, and site plans to replace the existing kiosk building with a convenience store. Upon Board approval of this item, a public hearing will be held with the Lake Zurich Plan Commission to consider the application.

Building/Zoning Manager Dan Peterson introduced Jaswinder Sandhu, and his architect Gino Romozzi of Joseph Meyer and Assoc. who gave a PowerPoint presentation of the proposed changes.

The Board's questions were answered by Mr. Meyers and Mr. Sandhu.

The consensus of the Board was to move this item to the Plan Commission.

9. TRUSTEE REPORTS

Trustee Sprawka suggested a Spring Cleanup day in cooperation with the village and Waste Management.

10. VILLAGE MANAGER'S REPORT

There was none.

11. ATTORNEY'S REPORT

Atty. Uhler advised the Board on two new State statutes of Pension Reform and Election process for School Districts elections.

12. DEPARTMENT HEAD REPORTS

A. Fire Department – Residential Knox Box Key Program

Fire Chief Dave Wheelock reported on the ten available residential Knox Boxes donated by the Retired Firefighters Assn.

13. ADJOURNMENT

Motion made by Trustee Beaudoin, seconded by Trustee Sprawka, to adjourn the meeting.

AYES: 5 Trustees Beaudoin, Halen, Loewes, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 7.42pm

Respectfully submitted: Kathleen Johnson, Village Clerk.

Approved by:

Mayor Thomas M. Poynton

Date.

70 E. Main Street
Lake Zurich, IL 60047



AGENDA ITEM 6B-6E

Phone: (847) 438-5141
Fax: (847) 540-1768
Web: www.LakeZurich.org

MEMORANDUM

Date: January 13, 2014
To: Jason T. Slowinski, Village Manager
From: Kevin Finlon, Interim Chief of Police
Subject: Amendment of the Village Liquor Code

Issue: A new business, Mariano's, is requesting various liquor licenses for their business requiring amendments to the Village's Liquor License Code (Chapter 3 of Title 3).

Analysis: Mariano's will be opening in early February. Mariano's would like to have the opportunity to sell packaged liquor products and to be able to sell wine / beer in a restaurant housed in their business. In addition to the identified request Mariano's would also like to have various tasting events throughout the year. To accommodate their request the Village's Liquor License Code would need to be amended to add a Class B license, a Class C license, and a Class H - 2 license.

With the noted changes an amendment would also be required for the number of licenses and classification issued by the Village.

Recommendation: Enact the proposed amendments to the Village Liquor Control Ordinance.

w/ Attachments:

Ordinances amending Chapter 3 of Title 3 of the Lake Zurich Municipal Code increasing the number of Class B liquor licenses, increasing the number of Class C liquor licenses, and increasing the number of Class H - 2 liquor licenses.

Ordinance updating the number and types of licenses issued reflecting the number of paid licenses for 2014.

ORDINANCE NO. 2014-1-952
(Mariano's)

**AN ORDINANCE AMENDING SECTION 3-3B-14 OF CHAPTER 3 OF TITLE 3 OF
THE VILLAGE CODE OF THE VILLAGE OF LAKE ZURICH TO INCREASE
THE NUMBER OF AUTHORIZED LIQUOR LICENSES**

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: The number of Class **B** liquor licenses authorized by section 3-3b-14 of Chapter 3 of title 3 of the Village Code of the Village of Lake Zurich is hereby **increased** by one for Mariano's #8514 located at 1350 East Route 22 in accordance with the Village Code of the Village of Lake Zurich. Issuance of the license is subject to the approval and action of the Local Liquor Commissioner of the Village of Lake Zurich.

SECTION 2: If any section, paragraph, clause or provision of this Ordinance shall be invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION 3: All Ordinances in conflict therewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED this 20th day of January, 2014 by the following vote:

Ayes: _____

Nays: _____

Absent: _____

APPROVED by the Mayor on January 20th, 2014.

Tom Poynton, MAYOR

ATTEST:

Kathleen Johnson, VILLAGE CLERK

ORDINANCE NO. 2014-1-953
(Mariano's)

**AN ORDINANCE AMENDING SECTION 3-3B-14 OF CHAPTER 3 OF TITLE 3 OF
THE VILLAGE CODE OF THE VILLAGE OF LAKE ZURICH TO INCREASE
THE NUMBER OF AUTHORIZED LIQUOR LICENSES**

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: The number of Class C liquor licenses authorized by section 3-3b-14 of Chapter 3 of title 3 of the Village Code of the Village of Lake Zurich is hereby **increased** by one for Mariano's #8514 located at 1350 East Route 22 in accordance with the Village Code of the Village of Lake Zurich. Issuance of the license is subject to the approval and action of the Local Liquor Commissioner of the Village of Lake Zurich.

SECTION 2: If any section, paragraph, clause or provision of this Ordinance shall be invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION 3: All Ordinances in conflict therewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED this 20th day of January, 2014 by the following vote:

Ayes: _____

Nays: _____

Absent: _____

APPROVED by the Mayor on January 20th, 2014.

Tom Poynton, MAYOR

ATTEST:

Kathleen Johnson, VILLAGE CLERK

ORDINANCE NO. 2014-1-954
(Mariano's)

**AN ORDINANCE AMENDING SECTION 3-3B-14 OF CHAPTER 3 OF TITLE 3 OF
THE VILLAGE CODE OF THE VILLAGE OF LAKE ZURICH TO INCREASE
THE NUMBER OF AUTHORIZED LIQUOR LICENSES**

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: The number of Class **H-2** liquor licenses authorized by section 3-3b-14 of Chapter 3 of title 3 of the Village Code of the Village of Lake Zurich is hereby **increased** by one for Mariano's #8514 located at 1350 East Route 22 in accordance with the Village Code of the Village of Lake Zurich. Issuance of the license is subject to the approval and action of the Local Liquor Commissioner of the Village of Lake Zurich.

SECTION 2: If any section, paragraph, clause or provision of this Ordinance shall be invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION 3: All Ordinances in conflict therewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED this 20th day of January, 2014 by the following vote:

Ayes: _____

Nays: _____

Absent: _____

APPROVED by the Mayor on January 20th, 2014.

Tom Poynton, MAYOR

ATTEST:

Kathleen Johnson, VILLAGE CLERK

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS

CLERK'S CERTIFICATE

I, **Kathleen Johnson**, the duly elected, qualified, and acting Village Clerk of the Village of Lake Zurich, Lake County, Illinois, do hereby certify that attached hereto is a true and correct copy of that Ordinance now on file in my office, entitled:

ORDINANCE NO. 2014-1-955

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 3 OF THE LAKE ZURICH
MUNICIPAL CODE TO AMEND THE "Number of Licenses"**

which Ordinance was passed by the Board of Trustees of the Village of Lake Zurich at a regular meeting held on the 20th day of January 2014, at which meeting a quorum was present, and approved by the Mayor of the Village of Lake Zurich on the 20th day of January 2014.

I further certify that the vote on the question of the passage of the said Ordinance by the Board of Trustees of the Village of Lake Zurich was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Lake Zurich, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Lake Zurich, this 20th day of January, 2014.

Village Clerk

PAMPHLET
FRONT OF PAMPHLET

ORDINANCE NO. 2014-1-955

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 3 OF THE LAKE ZURICH
MUNICIPAL CODE TO AMEND THE “Number of Licenses”**

Published in pamphlet form this 20th day of January 2014, by Order of the Corporate
Authorities of the Village of Lake Zurich, Lake County, Illinois.

Village Clerk

ORDINANCE NO. 2014-1-955
(Mariano's)

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 3 OF THE LAKE ZURICH
MUNICIPAL CODE TO AMEND THE "Number of Licenses"**

BE IT ORDAINED by the President and Board of Trustees of the Village of
Lake Zurich, Lake County, Illinois, as follows:

Section 1: That Section 3-3B-14 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "NUMBER OF LICENSES" be and is hereby further amended with the corresponding number of licenses in each class, shown with bold letters with underscoring below:

<u>License Class</u>	<u>Maximum Number Issued</u>
A and A-1	<u>17</u>
B and B-1	3
C and C-1	<u>16</u>
D-1	<u>0</u>
D-2	3
E	2
F	0
G-1	<u>0</u>
G-2	<u>2</u>
H-1	<u>1</u>
H-2	<u>4</u>
I	1
J	0
K	0
L	0
M	1

N	1
O	1
P	0
V	<u>(Issued in tandem with above license(s) per Code).</u>

Section 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: That if any provision of this ordinance or application thereof to any entity or person or circumstance is declared invalid or held to be unlawful, such declaration or holding shall not affect the validity of any other portion or provision of this Ordinance and such declaration or holding shall be severable from the remainder hereof.

Section 4: This Ordinance shall be in full force and effect immediately upon its passage, approval and publication as required by law.

Section 5: The Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form.

PASSED this 20th day of January 2014, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 20th day of January 2014, by the President of the Village of Lake Zurich.

President

ATTEST:

Village Clerk

PAMPHLET

BACK OF PAMPHLET

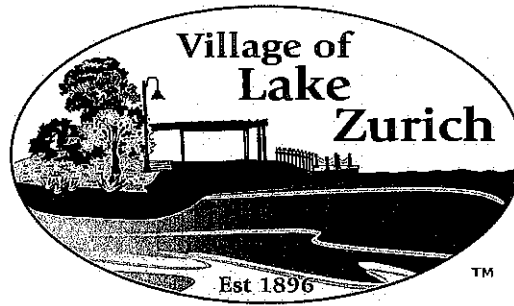
ORDINANCE NO. 2014-1-955

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 3 OF THE LAKE ZURICH
MUNICIPAL CODE TO AMEND THE "Number of Licenses"**

Published in pamphlet form this 20th day of January 2014, by Order of the Corporate
Authorities of the Village of Lake Zurich, Lake County, Illinois.

Village Clerk

70 E. Main Street
Lake Zurich, IL 60047



AGENDA ITEM 6F

Phone: (847) 438-5141
Fax: (847) 540-1768
Web: www.LakeZurich.org

MEMORANDUM

Date: January 7, 2014
To: Jason T. Slowinski, Village Manager
From: Michael Brown, Public Works Manager *MB*
Copy: Michael J. Earl, Director of Community Services
Subject: Agenda item for Village Board Meeting on January 20, 2014

Issue:

The Village has received a copy of the correspondence from Ryan Companies US, Inc., requesting the return of the outstanding bond for the Zurich Meadows Senior Housing.

Analysis:

Village staff has reviewed the request dated December 31st, 2013 from Brian Kinney of Ryan Companies. A Final Inspection of the improvements has been completed and the Certificate of Occupancy was issued on May 17th, 2012.

Recommendation:

Based on the aforementioned analysis, the Community Services Department finds the improvements to be acceptable. Therefore, we concur with the request and recommend that bond #105517108 in the amount of \$ 86,416.00 be returned. This reduction will conclude the maintenance guaranty period.

w/ Attachments: Developer's release request dated December 31, 2013. (1 page)

RYAN COMPANIES US, INC.
111 Shuman Boulevard, Suite 400
Naperville, IL 60563-8490



WWW.RYANCOMPANIES.COM

630-328-1100 *tel*
630-328-1300 *fax*

December 31, 2013

Mr. Jason Slowinski
Village of Lake Zurich
70 E. Main Street
Lake Zurich, IL 60047

RE: Zurich Meadows Sr. Apartments
Mohawk Trail

VIA EMAIL

Dear Mr. Slowinski,

This letter is to request that the Village of Lake Zurich reduce the amount of the outstanding Subdivision Bond for Mohawk Trail to 0% of the original amount. This final reduction would be a value of \$86,416.00.

This work was completed in 2012, and Village Engineer, Kurt Kaszuba, has certified the work complete as of 5/11/12.

We thank you in advance for approval of this letter and if you could sign below and return this letter, we would greatly appreciate it.

Please do not hesitate to contact me should you have any questions regarding this matter.

Sincerely,

RYAN COMPANIES US, INC.

Brian Kinney
Team Leader

Cc: Ryan – Gidget Wegener, Ryan Ritchie, Jim Herbst, Carefree Development – Phil Moeller, VOLZ – Mike Brown, File

I hereby authorize the reduction of the Village of Lake Zurich Mohawk Trail Subdivision Bond to be reduced to 0% of the original bond value.

Jason Slowinski, Village Manager, Village of Lake Zurich, IL.

Community Services Dept.

- Building & Zoning
- Public Works

505 Telser Road
Lake Zurich, IL 60047



AGENDA ITEM 66

Phone: (847) 540-1696

Fax: (847) 726-2182

Web: www.LakeZurich.org

MEMORANDUM

Date: January 14, 2014

To: Jason T. Slowinski, Village Manager

From: Michael J. Earl, Director of Community Services
Michael Brown, Public Works Manager
Dan Peterson, Building and Zoning Manager

Subject: Municipal Engineering Services – Agreement with Manhard Consulting

Issue: With a restructuring of the municipal engineering function in 2013, Village staff sought proposals from area municipal engineering firms. After an evaluation of all the proposals, staff recommends the Village Board enter into an agreement with Manhard Consulting to provide municipal engineering services beginning February 1, 2014 through January 31, 2015.

Background: Effective May 1, 2013, the Village began using Manhard Consulting to provide interim municipal engineering services. It was understood at the time that the Village would be seeking proposals from other municipal engineering firms in an effort to select an engineering firm that best suits the needs of the Village on a longer term basis.

Analysis: The Village received 10 responses to its Request for Proposal (RFP). Staff was pleased to receive responses from notable firms from throughout the Chicago metropolitan area. After review of all the proposals, meetings with Manhard Consulting including a site visit to their offices in Vernon Hills, staff is pleased to recommend Manhard Consulting for the reasons noted below:

- Manhard Consulting has identified Peter Stoehr to serve as Project Manager and will be the Village's primary contact. For the past several months, Mr. Stoehr has served as Interim Village Engineer and has performed admirably in this role. He has proven to be responsive to the needs of Village officials and residents. As a former Intern for the Village and Lake Zurich resident, Mr. Stoehr has a good knowledge of Lake Zurich's infrastructure.
- Manhard Consulting is a full-service engineering firm and offers assistance with construction management, water/wastewater engineering, surveying, roadway design, landscaping design, and developer agreements. A full description of services provided by

Manhard Consulting is presented in the proposal from Manhard Consulting – presented as Attachment A.

- Manhard Consulting is located in Lake County in nearby Vernon Hills – about a 15 minute drive from the Community Services facility. Manhard has proven to be readily available to Village staff and will maintain regular office hours as needed.
- Manhard Consulting offers competitive rates. The hourly rate for Project Manager Peter Stoehr will remain unchanged from the \$120/hour rate in the current interim agreement. This rate is very competitive with the hourly wage range offered by the other firms which was between \$100-\$230.

The agreement calls for Manhard to provide General Municipal Engineering Services for which Mr. Peter Stoehr will have primary responsibility. For other Additional Services, such as planning and development services, capital project services, and other services, services shall be provided based on an hourly rate.

Recommendation: Staff recommends the Village Board approve the attached agreement with Manhard Consulting to provide municipal engineering services from February 1, 2014 through January 31, 2015.

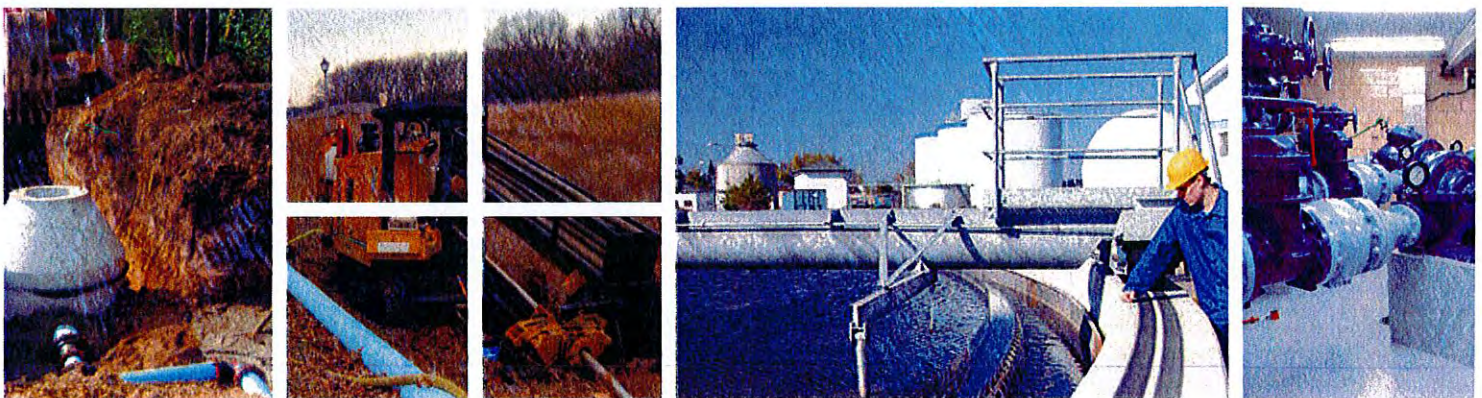
w/ Attachments:

- Attachment A: Manhard Engineering's Consulting Proposal for Municipal Engineering Services.
- Attachment B: Agreement for Municipal Engineering Services Between the Village of Lake Zurich and Manhard Consulting.

Consultant Proposal for Municipal Engineering Services



Village of Lake Zurich, Illinois



Prepared by:



September 27, 2013



Civil Engineering
Surveying
Water Resources Management
Water & Wastewater Engineering
Supply Chain Logistics
Construction Management
Environmental Sciences
Landscape Architecture
Land Planning

September 27, 2013

Michael Brown
Public Works Manager
Village of Lake Zurich
505 Telser Road
Lake Zurich, IL 60047

RE: Request for Proposals for Municipal Engineering Services

Dear Mr. Brown,

We at Manhard Consulting, Ltd. are excited about the opportunity to submit our proposal to continue to provide professional municipal engineering services to the Village of Lake Zurich.

We believe that our knowledge of existing conditions in Lake Zurich, coupled with our experience serving similar communities around Lake County, will perfectly suit your needs. Our team can provide all of the services outlined in the solicitation, and can do so in an efficient and cost-effective manner.

We are looking forward to continuing our productive relationship with the Village! Please call or email me with any questions at 847.325.7222 or pmanhard@manhard.com or our Municipal Engineering Project Manager, Mr. Peter Stoehr at 847.325.7318 or pstoehr@manhard.com.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Peter Manhard', is written over a horizontal line.

Peter Manhard, PE
Executive Vice President

Manhard Consulting, Ltd.

900 Woodlands Parkway • Vernon Hills, Illinois 60061

tel: (847) 634-5550 • fax: (847) 634-0095 • www.manhard.com

ARIZONA • CALIFORNIA • COLORADO • GEORGIA • ILLINOIS • INDIANA • MARYLAND • NEVADA • VIRGINIA

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1. FIRM'S HISTORY

Manhard Consulting, Ltd. (Manhard) is a consulting civil engineering, water resources, planning, and surveying firm offering comprehensive professional services.

Our client base consists of both the public and private sectors and our current workload is approximately 70% government-based. *Engineering News Record* has named Manhard as one of the "Top 500" firms in the nation for six consecutive years.

Established in 1972, Manhard has been solving tough engineering challenges in northern Illinois for over 41 years. Our headquarters is located in Vernon Hills, a short 15-minute drive from the Village of Lake Zurich, right down Route 22.

Putting Community First: Whether we're designing flood controls for a major tributary, replacing 50-year-old water pipes, planning a community water park or widening roads to alleviate congestion, the engineering team at Manhard never loses sight of the fact that the "public" comes first in Public Works.

Our team focuses on the needs of the community, placing equal emphasis on operational and quality-of-life goals. We make it our job to ensure that the public is well served by Public Works facilities, and that community infrastructure is designed to meet community needs.

Our staff consists of more than **70 professionals licensed in Illinois**, including Professional Engineers, Professional Land Surveyors, Landscape Architects, Certified Planners, and LEED professionals.

EMPLOYEES: 175

CLIENTS: OVER 6,000

CLIENT CONTACTS:

Peter Manhard, PE

Executive Vice President

Direct: (847) 325-7222

Mobile: (847) 343-1206

Email: pmanhard@manhard.com

Peter Stoehr, PE

Project Manager

Direct: (847) 325-7318

Mobile: (847) 343-1317

Email: pstoehr@manhard.com

900 Woodlands Parkway
Vernon Hills, Illinois 60061

ALL OFFICES OFFER

- ◆ Civil Engineering
- ◆ Municipal Engineering
- ◆ Transportation Design
- ◆ Water Resources Engineer
- ◆ Water/Wastewater Engineering
- ◆ Environmental Services
- ◆ Land Planning
- ◆ Surveying
- ◆ Construction Management

MUNICIPAL ENGINEERING

- ◆ Ordinance Development
- ◆ Conceptual Plan Review
- ◆ Subdivision Design Review
- ◆ Permitting Assistance
- ◆ Resident Engineering Services
- ◆ NPDES Phase II Compliance
- ◆ Construction Management & Administration
- ◆ Wetland Mitigation Compliance
- ◆ Construction Observation



2. UNDERSTANDING & APPROACH

Understanding

Manhard Consulting understands the engineering needs of villages. We currently provide interim Village Engineer support to the Village of Lake Zurich and full-time Village Engineer support to Round Lake Beach, Lakemoor, Volo, and Hainesville, among other municipalities across Lake & McHenry Counties, all demographically and geographically similar to the Village of Lake Zurich.

We have also assisted private residential and commercial developers on thousands of projects throughout our history, so we bring insight from both sides of the table when dealing with the issues a growing municipality faces.

Additionally, we provide water and wastewater operations & maintenance services to more than 30 distinct entities in Illinois, including nine municipalities. Specific examples can be found in the Experience section, including recent water tower refurbishment projects.

Manhard's Planning Department (formerly principals with the firm Rolf C. Campbell & Associates) provide planning, zoning, and landscape architecture support to 14 municipalities, including having assisted Village staff with the updates to the Comprehensive Plan for the Village of Lake Zurich in 1988 & 2003.

Manhard currently is a voting member of the Lake County Stormwater Commission's Technical Advisory Committee and the Lake County Transportation Alliance.

Approach

Manhard will continue to work closely with Village personnel to determine specific needs for each project. We have the experience and personnel to meet every requirement of this solicitation. In this section, we will address our approach to each of the potential scope elements presented in the RFP, along with some specific examples for each technical area. The project descriptions presented in the Experience section further confirm our ability to complete this work.

We use a team approach to complete each project in the most efficient manner possible, each phase being managed by an experienced leader providing hands-on attention.



Grant Assistance

Manhard provides grant funding services for municipalities nationwide, including FEMA Hazard Mitigation Grants, EPA 319(h) Grants, HUD Community Development Block Grants (CDBG), USDA Community Facilities Grant Program (CFGP) and grants from the State of Illinois, including recent IDOT-ITEP and DCEO grants.

GRANT ASSISTANCE SERVICES:

- ✓ Grant Writing & Reporting
- ✓ Grant Tracking/Administration
- ✓ FEMA Mitigation Grants: Hazard Mitigation Grant Program
- ✓ FEMA Benefits Cost Assessment
- ✓ eGrant Preparation
- ✓ CDBG
- ✓ IDOT-ITEP
- ✓ SIRF (LCSCMC)
- ✓ DCEO

Peter Stoehr, PE and Brian Valleskey, CFM recently developed a pre-application for the Village of Lake Zurich for FEMA Hazard Mitigation Grant Program (HMGP) funding for projects to potentially mitigate future flood damage in the Cedar Creek neighborhood, with solutions to be based on the Cedar Creek Drainage Study/Alternatives Analysis (currently underway in modeling phase.)

Surveying

Manhard has a full-service survey department that can address any need the Village may have. Manhard's surveyors use the latest technologies to capture data in the field and feed it to downstream teams to manipulate the data for a variety of engineering needs. Depending on the aspects of the project, our survey crews can be equipped with standard theodolites, GPS systems, robotic systems and high-definition 3D scanners. We can prepare legal descriptions, easement plats, boundary surveys, ALTA/ACSM land title surveys, plats of highways, and other topographic surveys.

Manhard provided the City of Lake Forest with topographic mapping and right-of-way determination for approximately 1,800 LF of roadway located on the north side of Illinois Route 60. The high definition survey services were completed in connection with the feasibility study and cost estimate associated with widening a secondary entrance into an existing subdivision. The survey was prepared utilizing a Leica Scan Station 2 High-Definition Scanner. This method allowed civil engineers the ability to extract precise information in order to design the proposed roadway through the existing tree canopy.

Street, Sidewalk, Curb and Gutter Design

Over the decades, Manhard has provided site civil engineering design for hundreds of residential and commercial developments across Illinois, all of which included streets, sidewalks, curbs and gutters. We have also assisted communities in designing MFT-funded street assessment and improvement projects.



Earlier this year, Manhard provided preliminary engineering design and detailed cost estimating for the preparation of a \$1.4 million IDOT Illinois Transportation Enhancement Program grant for over 9,000 LF of sidewalk extensions for the Village of Round Lake Beach.

A selection of Village-level MFT street improvement projects is provided in the Experience section.

Sanitary Sewer and Lift Station Design

Our award-winning Water & Wastewater Department is adept at all aspects of design, construction management, and operations & maintenance of wastewater facilities.

Manhard's Vernon Hills Water & Wastewater Department received the California Water Environment Association Award for Engineering Excellence for their design of the \$8.2M Ferndale Wastewater Treatment Facility

Manhard was selected by Lake County Department of Public Works to provide surveying, engineering, and construction management services to upgrade the Grainger Lift Station and provide a second forcemain in Mettawa. The project scope consisted of three parts: to increase the capacity of the Grainger Lift Station for future flows; to construct a second force main between the upgraded lift station and the existing gravity sanitary sewer system; and to analyze a portion of the upstream sanitary sewer for future consideration.

Storm Sewer, Pond or Basin Design

The Village of Hainesville had a detention pond that was overtopping and flooding five adjacent homes. Manhard's municipal engineers investigated the situation, identified the problem, and designed a new outfall as a cost-effective and efficient solution. In addition to the design and permitting support (with IDOT & Lake County), Manhard restored affected homeowners' properties, including the addition of a new retaining wall to prevent future erosion/flooding.

Watermain, Distribution, and Facilities Design

In 2012 for the Village of Volo, Manhard provided engineering design and preparation of plans and specifications for 6,300 LF of 16-inch diameter watermain with construction costs of \$1.96M with 4,000 LF of horizontal drilling along IDOT roads. These projects, secured through a low-interest loan through IEPA, will connect Volo's north and south water systems. The projects also included permits from regulatory agencies, including IEPA and IDOT, and easements from landowners.

A selection of Village-level water system projects is provided in the Experience section.



Landscaping, Park and Green Space Design

Our comprehensive Landscape Architecture team offer complete services for your projects. These services include conceptual landscape planning, probable cost estimating, preliminary landscape design, final landscape design, irrigation design coordination, contractor bid review, water conservation review and contract administration. Manhard created landscape plans for the new Village Hall facilities in Hainesville & Volo, including athletic fields, paths, and stormwater BMP basins using native plantings.

Permits from Regulatory Agencies

Manhard has been providing engineering solutions in Lake County for over 40 years. We have first-hand knowledge of permitting issues through our coordination with IDNR-OWR, the U.S. Army Corps of Engineers (USACE) and IDOT, and will advise the Village of what they can expect. Manhard team members have successfully permitted stormwater improvements involving floodplain and floodway in Lake County, have filed joint application permits with IDNR and USACE, secured floodway construction permits and 404 permits, and have processed Conditional and Final Letters of Map Revision through FEMA. Several of our permits have been associated with projects that many believed impossible or unbuildable. We pride ourselves on designing creative and innovative solutions to the most unique and demanding projects.

Facility Needs Assessments

Manhard's Water & Wastewater Department has conducted scores of water and wastewater facility assessments. We have prepared facility plans and master plans for communities across Illinois.

In the Village of Volo (following the development of a Master Plan), we provided design, permitting, construction observation, and project management for a 1.0 MGD water system including 0.5 MGD elevated storage tank, two deep wells, a softening system and a treatment facility. In addition, we assisted in the development of ordinances and completed a rate study. Permitting was fast-tracked through IEPA.

Developer Agreements

Manhard has represented both developers and municipalities in developing new properties. We understand both sides of the process. In Wonder Lake, we represented the Village in negotiations over the annexation/development agreement specifications, terms, and conditions for the Thatcher Meadows mixed-use development, a 1,700 acre, 3,700-unit residential development with 120 acres of commercial property.



Prepare and Bid Village Projects

Manhard has worked extensively in preparing contract and bid documents, issuing public notices, soliciting bids and preparing bid invitations. Manhard has worked closely with our clients to provide clear and concise bid proposal summaries outlining construction proposal costs in an “apples-to-apples” manner allowing for direct cost comparisons, and has subsequently offered award recommendations based on these numbers.

A selection of Village-level projects is provided in the Experience section.

Construction Management and Inspection

From widening and resurfacing roads to full roadway reconstruction; from the installation of publicly-owned storm sewer, sanitary or watermain; to coordinating with privately-owned gas, telephone, and electric utilities, our construction engineers have experience in all aspects of construction management. Manhard construction management personnel will assist the Village through every step of the process, including leading pre-bid meetings, preparing and issuing addendums and answering RFI's on the bid documents.

A selection of Village-level projects is provided in the Experience section.

Watershed Development Ordinance (WDO) Representation & Enforcement

Both our Project Manager and his proposed alternate are LCSMC-certified Enforcement Officers. Peter Stoehr, PE is currently the Enforcement Officer for the Village of Lake Zurich, and is familiar with all aspects of the Watershed Development Ordinance.

Village Engineering Standards and Specifications

We understand that Engineering Standards and Specifications are living documents that require updating as technologies advance. We are well versed in reviewing Engineering Standards and recommending amendments to reflect current engineering practices. In fact, we drafted the original Engineering Specifications for the Village of Volo from scratch.

Meetings

Manhard will provide a representative for all required Village meetings, who will also be available by phone at any time. Manhard will also represent the Village at meetings with the Illinois Department of Transportation, the U.S. Army Corps of Engineers, the Environmental Protection Agency, Lake County Stormwater Management Commission, the Lake County Division of Transportation, and the Illinois Department of Natural Resources or any other local and regional agencies/organizations.



3. EXPERIENCE

Municipal Engineering Experience

Village of Round Lake Beach – Village Engineer

Round Lake Beach, Illinois

Village Engineer responsibilities include attendance at Village Board and Plan Commission meetings; residential subdivision and commercial preliminary design plan review; residential subdivision and commercial final design plan review; review of plats of easements or right-of-way dedications; review of cost estimates for bonding purposes; periodic construction observation services; review of developer bond or letter of credit reductions; review of record drawings; review for final Village acceptance; and final review after maintenance periods. Detailed plan reviews cover Plats of Subdivision, site geometry, roadway geometry, stormwater management, conveyance and detention, floodplain and compensatory storage basins, roadway and highway entrance improvements, sanitary sewers, water supply and distribution, grading design, sidewalks and bike paths, street lighting, stormwater pollution prevention plans and permit applications. In addition to plan reviews, Manhard's responsibilities include representation of the Village at meetings with the IDOT, USACE, EPA, FEMA/IEMA, and IDNR among other local and regional agencies/organizations.

Manhard's responsibilities also include:

- ✓ Community Development Block Grant administration
- ✓ Department of Commerce & Economic Opportunity Power Generator Grant administration
- ✓ Federal Aid Road Reclassification
- ✓ MFT materials bidding and administrative support

Village of Wonder Lake – Village Engineer

Wonder Lake, Illinois

Manhard Consulting's responsibilities as Village Engineer are similar to those described above in the Village of Round Lake Beach. Manhard's responsibilities also include:

- ✓ Community Development Block Grant administration
- ✓ Department of Commerce & Economic Opportunity Grant administration
- ✓ Water system maintenance and operations
- ✓ Wastewater system maintenance and operations

Village of Hainesville – Village Engineer

Hainesville, Illinois

Manhard Consulting's responsibilities as Village Engineer are similar to those described above in the Village of Round Lake Beach. Additional services that Manhard Consulting provides to the Village of Hainesville include:

- ✓ Water & Wastewater systems operations
- ✓ NPDES Phase II MS4 permitting and reporting
- ✓ Capital Improvement Program (CIP) planning and implementation



Village of Volo – Village Engineer **Volo, Illinois**

Manhard Consulting's responsibilities as Village Engineer are similar to those described above in the Village of Round Lake Beach. Manhard's responsibilities also include representation of the Village at meetings with IDOT, USACE, EPA, LCSMC, LCDOT and IDNR among other local and regional agencies/organizations.

Additional services that Manhard Consulting provides to the Village of Volo include water system operations, NPDES Phase II MS4 permitting and reporting, Capital Improvement Program planning and implementation and community facility design.

Major projects designed by Manhard for the Village include the south side water treatment and storage facilities, water system transmission lines, the Village of Volo Municipal Center and the Village's portion of the Lake County Millennium Trail.

Municipal Street Improvement Project Experience

Village of Round Lake Beach 2012 & 2013 MFT Sidewalk Repair, Crack Sealing & Patching Programs **Round Lake Beach, Illinois**

Manhard Consulting was retained by the Village of Round Lake Beach to administer the Village's Sidewalk Repair, Crack Sealing & Patching Program for 2012 and 2013. This project included field evaluation to determine required streets and quantities, preparation of contract documents for bidding by contractors, compiling and reviewing contractor bids, field observation of roadway conditions, and project documentation and closeout. The projects used MFT funding, requiring preparation of authorizing resolutions, and coordination with IDOT.

Village of Hainesville 2012 MFT Resurfacing Program **Hainesville, Illinois**

Manhard Consulting was retained by the Village of Hainesville to administer the Village's MFT Resurfacing Program for 2012. Manhard conducted a Village-wide pavement study and published a Pavement Evaluation and Management Plan that prioritized capital road improvements throughout the Village. Manhard also conducted a cash flow analysis of MFT funds for the Village and implemented the plan while maintaining target MFT reserves. The resurfacing program included field evaluation to determine required streets and quantities, preparation of Contract Documents for bidding by contractors, compiling and reviewing contractor bids, field observation for the over 2 miles of roadway and project documentation and closeout. Project utilized MFT funding requiring preparation of authorizing resolutions, and coordination and approval from IDOT.

Maple Avenue Reconstruction **Downers Grove, Illinois**

Manhard Consulting was retained by the Village of Downers Grove to prepare Plans, Specifications and Estimates for Preliminary and Final Design for the reconstruction of Maple Avenue to improve the profile grade leading to the at-grade crossing of the Burlington Northern and Santa Fe Railroad. Project required coordination with IDOT, the BNSF RR, and the Illinois Commerce Commission. Project elements included Drainage Design, Right-of-way impacts, typical sections, plan and profile, erosion control and cross sections.



Village of Hainesville 2010 and 2011 MFT Crack Sealing Program

Hainesville, Illinois

Manhard Consulting was retained by the Village of Hainesville to administer the Village's MFT Crack Sealing program for years 2010 and 2011. Project included field evaluation to determine required streets and quantities, preparation of Contract Documents for bidding by contractors, compiling and reviewing contractor bids, field observation for the over 5 miles of roadway and project documentation and closeout. Project utilized MFT funding requiring preparation of authorizing resolutions, and coordination and approval from IDOT.

Village of Volo 2012 MFT Resurfacing Program

Volo, Illinois

Manhard Consulting was retained by the Village of Volo to administer the program which included the pulverization, repair, preparation of base course, and resurfacing of 4300 linear feet at Sullivan Lake Road at US12 and Fish Lake Road at IL Route 120. Manhard developed repair and resurfacing strategies, prepared contract documents for bidding and construction, and provided inspection of the contractors repair work. Project utilized MFT funding requiring preparation of authorizing resolutions, along with coordination and approval from IDOT.

Winchester Road at METRA Railroad Crossing

Libertyville, Illinois

Manhard Consulting, Ltd. was retained by the Lake County Division of Transportation to provide Preliminary and Final Design services for improvements to Winchester Road at the ME Railroad crossing. The proposed improvements included the widening of Winchester Road to provide a left turn lane at the County Campus Access Road; a left turn lane at a Village of Libertyville park entrance; and construction of a barrier median at the at-grade railroad crossing as part of the Federal Railroad Administration's Quiet Zone program.



Municipal Utility Infrastructure Project Experience

Round Lake Drain Culvert Replacement Project

Round Lake Beach, Illinois

Manhard Consulting was retained by the Village of Round Lake Beach to provide engineering and surveying services for this \$350,000 municipal construction project funded by a combination of CDBG and Lake County Stormwater Management Commission (LCSMC) Stormwater Infrastructure Repair Fund (SIRF) funds. Manhard managed all aspects of the project, including the design and preparation of plans and specifications for the replacement of box culverts to convey stormwater from the Round Lake Drain under Brentwood Drive and Lotus Drive. These two culverts are the only creek crossings between Sunset and Fairfield Roads and are essential routes for emergency services. The project also included obtaining permits from regulatory agencies, including a LCSMC Watershed Development Permit, IDNR Floodway Construction Permit, and a USACE Regional Wetland Permit. Design is complete and approved: construction is ongoing.

Community Development Block Grant Public Facility Improvement Projects – Watermain

Wonder Lake, Illinois

Manhard Consulting was retained by the Village of Wonder Lake for two \$350,000 municipal construction projects funded by CDBG. Manhard managed all aspects of grant administration, including bid documents, public meetings, administrative requirements, and construction management. Manhard worked with Village and County staffs on an accelerated timeline to accommodate grant deadlines, successfully proceeding from signed contracts to recommendations to Village board in under 60 days. Construction was completed from NTP to final pay request in less than three months. Projects included over 4600 feet of 10-inch watermain, 20 linear feet of culvert replacement, service connections, driveway rehabilitation, fire hydrant installation, erosion control measures, and ancillary systems for potable and fire water for Village residents.

Watermain Extension Project

Tower Lakes, Illinois

Manhard provided engineering design, topographic survey, and construction management services for the replacement of existing water main with the installation of 6,250 LF of 8-inch PVC watermain, including abandonment of existing watermain and installation within the ROW. The project also included replacement/repair of 56 fire hydrants and 18 valves; upgrading the main diameter from Well #1; and rehabilitation of the hydro-pneumatic tank at Well #3. We are currently awaiting NTP from the client.

Construction management services include:

- ✓ IEPA loan application/processing assistance
- ✓ construction observation/reporting



Water & Wastewater Operations Experience

Manhard can provide the Village with engineering professionals who have experience and proven performance in the evaluation, planning, and design of municipal potable water treatment facilities and wastewater treatment plants. **Not only does Manhard staff design these facilities, we currently operate public water supply and sewage collection systems throughout the Chicagoland area.** Our staff includes licensed Class A Water and Class 1 Wastewater operators.

Manhard operates or provides operational assistance for over 20 Public Water Supplies, including:

- ◆ Village of Hainesville
- ◆ Village of Lakemoor
- ◆ Village of Spring Grove
- ◆ Village of Tower Lakes
- ◆ Volo North – Village of Volo
- ◆ Volo South – Village of Volo
- ◆ Village of Wonder Lake
- ◆ Village of South Barrington

Manhard operates or provides operational assistance for over 15 Public Wastewater Systems, including:

- ◆ Village of Wonder Lake
- ◆ Village of Hainesville
- ◆ Village of Spring Grove
- ◆ Village of South Barrington

Village Water Tower Project

Volo, Illinois

Manhard prepared a water system master plan to guide the course for new development infrastructure for the Village of Volo. As part of the plan, we designed a one million gallon water tower to support anticipated Village growth.

Services included:

- ✓ Facilities assessment/size determination
- ✓ Engineering design & specifications
- ✓ Construction observation/reporting



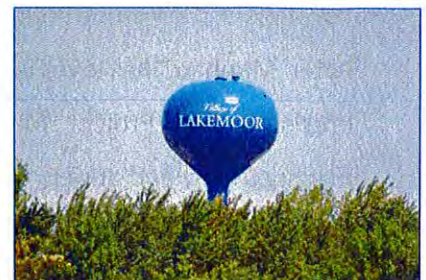
Water Tower Refurbishment/Painting Projects

Various Communities in Illinois

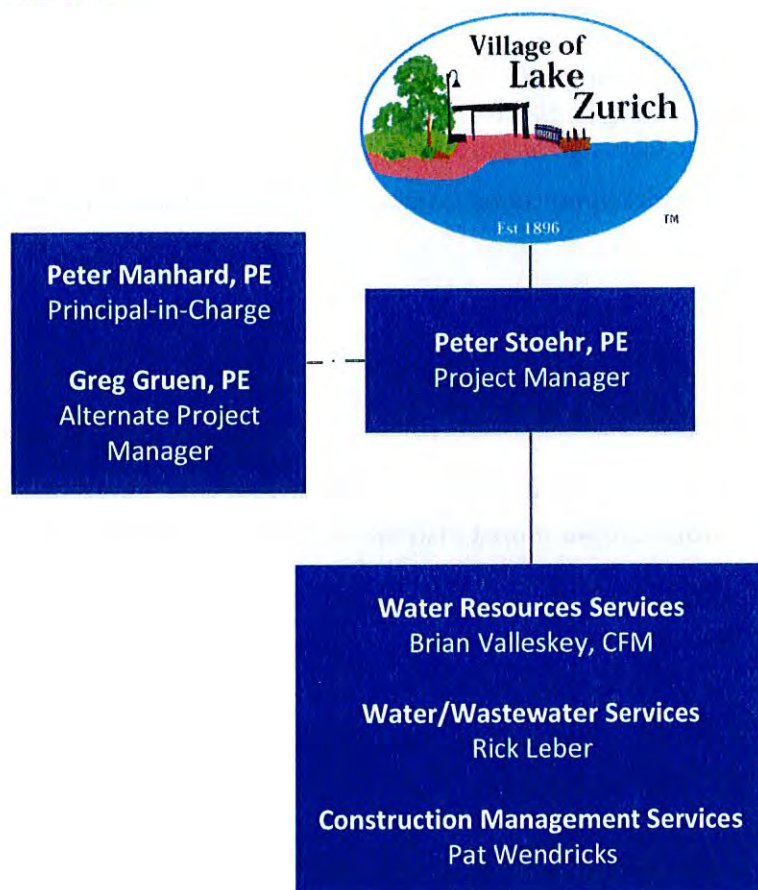
Manhard has recently overseen refurbishment of existing water towers for Hainesville, Lakemoor, and Island Lake.

Services included:

- ✓ Inspections during all phases: blasting, priming & painting
- ✓ Engineering design & specifications
- ✓ Construction observation/reporting



4. PROJECT TEAM



TEAM BIOGRAPHICAL SUMMARIES

Below we present brief biographical summaries of our team members. Resumes of the proposed Project Managers with their project experience are provided on the following pages.

Peter Manhard, PE

Project Role: Principal-in-Charge

P: 847.325.7222 F: 847.634.0095 Email: pmanhard@manhard.com

Location: Vernon Hills, Illinois

Peter Manhard has over 31 years of experience in the engineering field. He serves as Executive Vice President and Project Manager responsible for project development, client relations, total quality management, and supervision of project engineers and support staff. The primary responsibilities of his position include preliminary and final design, highway design, site grading and earthwork analysis, construction project management, water main design, budget preparation/cost estimates, FEMA re-



mapping requests, storm sewer design, sanitary sewer and lift station design, stormwater detention and flood routing, contract bidding, parking lot design, feasibility studies, and conceptual layout.

Mr. Manhard is active in the Lake County community and is currently a member of both **the Lake & McHenry County SMC Technical Advisory Committees** and provides delegates to participate in the development of the WDO amendments. Mr. Manhard also has a history as a member of several other government organizations, including:

- ◆ Village Engineer for Village of Volo
- ◆ Village Engineer for Village of Wadsworth
- ◆ Transportation Management Association of Lake County
- ◆ Homebuilder's Association of Lake County - Executive Board, 1998 – Present

Peter Stoehr, PE

Project Role: Project Manager

P: 847.325.7318 F: 847.634.0095 Email: pstoehr@manhard.com

Location: Vernon Hills, Illinois

Mr. Stoehr has more than eight years experience as a municipal engineering specialist. He currently serves as the Interim Village Engineer for the Village of Lake Zurich, as well as providing Municipal Engineering for other communities around Lake and McHenry Counties, including Round Lake Beach, Lakemoor, Volo, and Wonder Lake. He is the Lake County SMC Stormwater Enforcement Officer for Lake Zurich and Round Lake Beach, so he has a complete working knowledge of the Watershed Development Ordinance.

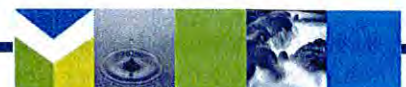
Greg Gruen, PE

Project Role: Alternate Project Manager

P: 847.325.7353 F: 847.634.0095 Email: ggruen@manhard.com

Location: Vernon Hills, Illinois

Mr. Gruen has over 20 years of experience in the Civil Engineering field. He serves as a Municipal Engineering Project Manager responsible for preparing construction drawings, bidding assistance, contract documents and specifications as well as permit applications for municipal improvement projects. Mr. Gruen represents the Villages of Hainesville and Wonder Lake as the Village Engineer and is a certified Lake County SMC Stormwater Enforcement Officer.



Brian Valleskey, CFM

Project Role: Water Resources Specialist

P: 847.325.7224 **F:** 847.634.0095 **Email:** bvalleskey@manhard.com

Location: Vernon Hills, Illinois

Mr. Brian Valleskey has more than 10 years of experience as a water resources specialist. His knowledge and proficiencies includes stormwater design and analysis, hydrologic & hydraulic studies, dam breach studies, water quality analysis for Best Management Practices (BMP) effectiveness, watershed planning and GIS implementation. Brian has also worked on numerous stream, wetland, and lake management projects involving restoration, enhancement, preservation, and stabilization. Mr. Valleskey is a voting member of the Lake County Stormwater Management Commission Technical Advisory Committee.

Rick Leber

Project Role: Water & Wastewater Design and O&M

P: 847.325.7366 **F:** 847.634.0095 **Email:** rleber@manhard.com

Location: Vernon Hills, Illinois

Mr. Leber has over 30 years of experience in the management of water and wastewater projects including planning, funding, construction, and start-up and operation maintenance. He holds a current IEPA Class "A" Public Water Supply Operator's License and a current IEPA Class "I" Wastewater Treatment Works Operator license. His responsibilities include planning for water and wastewater systems, creating preliminary engineering reports, process design for wells, pumping systems, water storage, and well house design.

Pat Wendricks

Project Role: Construction Management

P: 847.325.7201 **F:** 847.634.0095 **Email:** pwendricks@manhard.com

Location: Vernon Hills, Illinois

Mr. Wendricks has over 30 years of experience with construction management of roadway, municipal infrastructure, and land development projects. His experience has included pavement rehabilitation and restoration projects, watermain & sewer construction inspection, and construction inspection/observation.



5. AVAILABILITY

Manhard's corporate office is located in Vernon Hills, less than nine miles (or a 15 minute ride) from the Village of Lake Zurich. Our proposed Project Manager, Peter Stoehr, has already demonstrated his commitment to serving the Village in a quick and responsive manner. Our proximity to the Village and depth of staff means that someone will always be available and ready to respond to the Village.

6. REFERENCES

After reviewing our background, resumes, project experience and client recommendations, we are confident you will believe that our team more than meets your needs.

**Client: Lake County Stormwater
Management Commission (SMC)**

Contact: Kurt Woolford

Lake County SMC
333 Peterson Road
Libertyville, IL 60048
Tel: (847) 918-5260

Client: Village of Volo, IL

Contact: Burnell Russell

Village President
27273 Volo Village Road
Volo, IL 60073
Tel: (815) 344-4771

Client: Village of Wonder Lake

Contact: Tony Topf

Village President
4444 Thompson Road
Wonder Lake, IL 60097
Tel: (815) 728-0839

Client: Village of Round Lake Beach

Contact: Mr. Gary Gramhofer

Public Works Director
911 Lotus Drive
Round Lake Beach, IL 60073
Tel: (847) 546-8752

Client: Village of Hainesville

Contact: Linda Soto

Village President
100 North Hainesville Road
Hainesville, IL 60030
Tel: (847) 223-2274

Client: Village of Lakemoor

Contact: Todd Weihofen

Village President
28874 West IL Route 120, Suites C&D
Lakemoor, IL 60051
Tel: (815) 385-1117

7. EXCEPTIONS

We take no exceptions to the conditions and terms.



Project Experience

Village of Lake Zurich – Stormwater Enforcement Officer

Village of Round Lake Beach – Stormwater Enforcement Officer

Certified stormwater Enforcement Officer with Lake County Stormwater Management Commission (SMC) responsible for enforcement of the Watershed Development Ordinance, review of stormwater reports, grading and drainage plans, and floodplain management. Active in the LCSMC Municipal Advisory Committee.

Village of Lake Zurich – Interim Village Engineer

Village of Round Lake Beach – Village Engineer

Village of Lakemoor – Village Engineer

Village of Volo – Assistant Village Engineer

Village of Wonder Lake – Assistant Village Engineer

Municipal Engineer assisting in the day-to-day engineering operations of several communities located in Lake and McHenry Counties. Activities include plan review from conceptual to final design, review of plan revisions, plats of subdivision, permit plats, design specifications and details. Review of annexation, development, and recapture agreements. Verification of Developer invoices for S.S.A. disbursements and bond reductions. Daily correspondence with developers and the Village staff, attendance of IDOT, Plan Commission, and Village Board meetings.

National Pollutant Discharge Elimination System (NPDES) – Project Manager

Volo, Illinois

Implementation of the Village's Stormwater Management Program addressing erosion, runoff control and illicit discharge. Performed annual dry-weather screenings of municipal storm sewer outfalls.

Round Lake Drain Culvert Replacement Project – Project Manager

Round Lake Beach, Illinois

Secured the largest single distribution ever granted through the Stormwater Infrastructure Repair Funds (SIRF) program from Lake County SMC to repair 6-foot culverts in the Round Lake drain. Secured additional funding from a Community Development Block Grant to increase capacity of the culverts.

Engineering Intern – Village of Lake Zurich (2002-2004)

Lake Zurich, Illinois

REGISTRATIONS

Illinois PE #062-06223

YEARS OF EXPERIENCE

8 year

EDUCATION

BSCE, Purdue University, 200

AREAS OF EXPERTISE

Stormwater Management

Erosion Control

GIS Mapping

Project Management

Quality Control / Quality Assurance

PROFESSIONAL MEMBERSHIP

American Public Works Association

Greg Gruen, PE

Alternate Municipal Engineering Project Manager



Mr. Gruen has over 20 years of experience in the Civil Engineering field. He serves as a Municipal Engineering Project Manager responsible for preparing construction drawings, bidding assistance, contract documents and specifications as well as permit applications for municipal improvement projects.

Project Experience

Village of Hainesville – Stormwater Enforcement Officer

Village of Wonder Lake – Stormwater Enforcement Officer

Certified stormwater Enforcement Officer with Lake County Stormwater Management Commission (SMC) responsible for enforcement of the Watershed Development Ordinance, review of stormwater reports, grading and drainage plans, and floodplain management. Active in the LCSMC Municipal Advisory Committee.

Village of Hainesville – Village Engineer

Village of Wonder Lake – Village Engineer

Village Engineer assisting in the day-to-day engineering operations of communities located in Lake County. Activities include plan review from conceptual to final design, review of plan revisions, plats of subdivision, permit plats, design specifications and details. Review of annexation, development, and recapture agreements. Verification of Developer invoices for S.S.A. disbursements and bond reductions. Daily correspondence with developers and the Village staff, attendance of IDOT, Plan Commission, and Village Board meetings.

Municipal Infrastructure

Wooded Shores Watermain Replacement	Wonder Lake, Illinois
College of Lake County Watermain Replacement	Grayslake, Illinois
Thompson Road Watermain Extension	Wonder Lake, Illinois
Memory Lane Watermain Extension	Wonder Lake, Illinois
Northwest Area Interceptor Sanitary Redesign	Crystal Lake, Illinois
Forest Haven Sanitary Sewer	Lake County, Illinois
IL 173 Sanitary Sewer Evaluation	Lake County, Illinois
Grainger Sanitary Lift Station	Lake County, Illinois
Sylvan Lake Force Main Replacement	Lake County, Illinois

REGISTRATIONS

Illinois PE # 62-052051

YEARS OF EXPERIENCE

20 years

EDUCATION

BSCE, University of Illinois, 1993

AREAS OF EXPERTISE

Highway Design
Site Grading and Earthwork Analysis
Construction Project Management
Water Main Design
Storm Sewer Design
Sanitary Sewer and Lift Station Design
Stormwater Detention and Flood Routing
Contract Bidding
Parking Lot Design
Budget Preparation/Opinion of Cost
FEMA Remapping Requests
PROFESSIONAL MEMBERSHIPS
American Society of Civil Engineers

Brian Valleskey, CFM

Water Resources Specialist



Mr. Brian Valleskey has more than 10 years experience as a water resources specialist. His knowledge and proficiencies includes stormwater design and analysis, hydrologic & hydraulic studies, dam breach studies, water quality analysis for Best Management Practices (BMP) effectiveness, watershed planning and GIS implementation. Brian has also worked on numerous stream, wetland, and lake management projects involving restoration, enhancement, preservation, and stabilization.

Project Experience

Hydraulic Analysis of Lauderdale Lakes Outfall with Analytical Hydrology

Lauderdale Lakes Management District, Elkhorn, WI

Complete an EPA SWMM model of the existing outfall structure of the 4,000 acre Lauderdale Lakes Chain of Lakes to reduce drawdown time and improve hydraulics. Project included hydrologic simulation of August 2007 storm hydrology for calibration. The proposed modifications were permitted and installed in 2010. To date the structure has provided consistent results in reduced drawdown time during high volume events.

South Williams Avenue Drainage Improvements

Village of Palatine, Palatine, IL

Designed and permitted an improved hydraulic design of roadway and ditches to reduce residential flooding along South Williams Avenue. The work included analysis of peak system flows, ditch improvements to increase volume and debris capture outfall design. The project is currently under construction.

Gerten Avenue Drainage Improvements

Kane County Water Resources Department, Unincorporated Aurora, IL

Performed a hydraulic analysis of an existing residential neighborhood experiencing repetitive flooding to determine alternative improvement methods. Utilizing EPA SWMM5, analyzed multiple scenarios to propose local improvements for storage and hydraulics. The project is currently assessing funding options for these proposed improvements.

Strawberry Creek Floodplain Analysis & Remapping

City of Kenosha, Kenosha, WI

Performed a hydraulic revision of the floodplain for Center Creek and three tributaries draining through a newly developed portion of the Strawberry Creek development for The City of Kenosha to revise a technical mapping error. The analysis updated an antiquated hydraulic model into a more stable USACE HEC-RAS model to develop more accurate floodplain maps.

REGISTRATIONS

CFM No. IL-04-00157

YEARS OF EXPERIENCE

10 years

EDUCATION

BS, University of Wisconsin
MS, Oklahoma State University

AREAS OF EXPERTISE

Hydrologic/Hydraulic Analysis
Floodplain/Floodway
Modeling/Mapping
BMP Design and Analysis
Lake & Watershed Management
Stream restoration
Habitat enhancement
Sediment & pollutant loading
GIS Services

SOFTWARE PROFICIENCIES

HEC-1
HEC-2
TR-20
HEC-HMS
HEC-RAS
HEC-GeoRAS
HEC-DSS
SWMM
CulvertMaster
FlowMaster
ESRI ArcGIS
WinSLAMM
StormCAD

PROFESSIONAL MEMBERSHIPS

Illinois Lakes Management Association
(ILMA): **Treasurer**
Illinois GIS Association (ILGISA)
Illinois Association of Floodplain &
Stormwater Managers
McHenry County & Lake County
Stormwater Management
Commissions
Technical Advisory Committees

AVAILABILITY

Manhard's corporate office is located in Vernon Hills, less than nine miles (or a 15 minute ride) from the Village of Lake Zurich. Our proposed Project Manager, Peter Stoehr, has already demonstrated his commitment to serving the Village in a quick and responsive manner. Our proximity to the Village and depth of staff means that someone will always be available and ready to respond to the Village.

REFERENCES

After reviewing our background, resumes, project experience and client recommendations, we are confident you will believe that our team more than meets your needs.

**Client: Lake County Stormwater
Management Commission (SMC)**

Contact: Kurt Woolford

Lake County SMC
333 Peterson Road
Libertyville, IL 60048
Tel: (847) 918-5260

Client: Village of Volo, IL

Contact: Burnell Russell

Village President
27273 Volo Village Road
Volo, IL 60073
Tel: (815) 344-4771

Client: Village of Wonder Lake

Contact: Tony Topf

Village President
4444 Thompson Road
Wonder Lake, IL 60097
Tel: (815) 728-0839

Client: Village of Round Lake Beach

Contact: Mr. Gary Gramhofer

Public Works Director
911 Lotus Drive
Round Lake Beach, IL 60073
Tel: (847) 546-8752

Client: Village of Hainesville

Contact: Linda Soto

Village President
100 North Hainesville Road
Hainesville, IL 60030
Tel: (847) 223-2274

Client: Village of Lakemoor

Contact: Todd Weihofen

Village President
28874 West IL Route 120, Suites C&D
Lakemoor, IL 60051
Tel: (815) 385-1117



**AGREEMENT FOR MUNICIPAL ENGINEERING SERVICES
BETWEEN THE VILLAGE OF LAKE ZURICH, ILLINOIS
AND
MANHARD CONSULTING, LTD.**

This Agreement ("Agreement"), made as of the ____ day of _____, _____, by and between the Village of Lake Zurich, Illinois (hereinafter referred to as the "Village") and Manhard Consulting, Ltd. (hereinafter referred to as "MANHARD").

WITNESSETH:

WHEREAS, the Village intends to retain MANHARD to provide Municipal Engineering Services (as hereinafter defined) as set forth in Section 1 below.

NOW, THEREFORE, the Village and MANHARD, in consideration of the mutual covenants hereinafter set forth, agree as follows:

SECTION 1 – MUNICIPAL ENGINEERING SERVICES OF MANHARD

A. General.

1. Village hereby retains, MANHARD to provide Municipal Engineering Services as set forth in Exhibit A.
2. MANHARD, designates Mr. Peter Stoehr as the person who will have primary responsibility for the Municipal Engineering Services. The Municipal Engineering Services shall be provided on an as needed basis as authorized by the Mayor or Village Manager.

B. Additional Services.

In addition to the Municipal Engineering Services provided by MANHARD, at an additional expense and as additional services and not part of the Municipal Engineering Services ("Additional Services") and subject to prior written approval or direction of the Mayor or Village Manager, MANHARD will provide the following, as requested from time to time, at the hourly rates set forth in Section 5:

1. Planning and development services,
2. Capital project services,
3. Preliminary Engineering Planning Phase I, Preliminary Engineering Design Phase II, and Construction Engineering Phase III services for federally funded projects, and
4. Any other special services.

SECTION 2 – VILLAGE'S RESPONSIBILITY

The Village agrees that it will:

A. Provide full information and cooperation to MANHARD as to its requirements on any authorized service. Furthermore, The Village shall:

1. Assist MANHARD and Mr. Peter Stoehr by placing at their disposal all available information pertinent to the project, task or general business of the Village.
2. Examine all documents presented by MANHARD and shall render in writing decisions pertaining thereto within a reasonable time so as not to delay the work of MANHARD.
3. Provide such legal, accounting and insurance counseling services as may be required by the Village for services covered by this Agreement.
4. Cause all Village administrative staff, employees, consultants, attorneys, Personnel and Village Departments to co-operate fully with MANHARD.
5. Provide a representative with respect to the work to be performed under this Agreement who shall have complete authority to transmit instructions, receive information, interpret and define Village policies and decisions with respect to the work covered by this Agreement. MANHARD shall have the right to rely on the directions and decisions communicated or otherwise directed by the Village Manager or Mayor individually and/or the Corporate Authorities as the term Corporate Authorities is defined in 65 ILCS 5/1-1-2(2).
6. Provide MANHARD with a work area at the Community Services Facility, 505 Telser Road, and access thereto at all times, including keys and alarm codes.
7. Such other matters as shall be normally and customarily provided in the ordinary course of doing business.

SECTION 3 – CONTRACT TERM

Term of Contract. The term ("Term") of this Contract shall be from February 1, 2014 and shall continue for a period of time terminating January 31, 2015, unless terminated earlier by either party pursuant to Section 6 below and provided the Term may be extended upon mutual written agreement.

SECTION 4 – INSURANCE AND LIABILITY

A. Manhard's Insurance.

- i. During the term of this Agreement MANHARD shall procure and maintain insurance as set forth below. This insurance shall protect MANHARD from claims arising out of Workers Compensation, Commercial General Liability, Automobile Liability and Professional Liability. Certificates of insurance naming the Village as an additional insured shall be provided to the Village upon execution of the Agreement and prior to the commencement of this Agreement. The Consultant at all times during the term of this Agreement shall maintain and keep in force, at the Consultant's expense, the insurance coverages referenced below.

Commercial General Liability Aggregate	\$2,000,000.00
Automobile Liability	\$1,000,000.00
Workers Compensation	Statutory
Professional Liability Annual Aggregate	\$2,000,000.00 per occurrence/ \$4,000,000 in the aggregate

- ii. Limitations. Notwithstanding anything contained in the Agreement to the contrary, MANHARD's obligations with respect to its indemnity provided to the Village or any third party as set forth in Section 7 or otherwise provided herein or the payment of any damages by MANHARD to the Village arising under the terms of the Agreement (a) shall be limited to the maximum amounts available from MANHARD's insurance coverage for such indemnified matter or matter for which a default or damages is claimed, (b) shall be limited to the actual and direct damages (specifically excluding consequential, speculative, punitive, indirect and incidental damages, including increase in costs) incurred by the Village or any indemnified or damaged party claiming rights under any such indemnity; (c) shall be effective only in the event of MANHARD's sole negligence or breach, as the case may be; and (d) shall not be effective with regard to acts, actions, omissions or conduct of the Village or any indemnified party or any other third party or their respective employees, consultant, agents or representatives, contractors or subcontractors (except for MANHARD as provided herein).
- iii. It is acknowledged and agreed by Village and MANHARD that the aforesaid remedies and the measure of damages and the agreements and limitations set forth in Section 4(B) above are reasonable and the damages not capable of precise determination

and Village and MANHARD each recognize the impossibility of the precise determination thereof and agree the remedies afforded each party, the calculation and measure of damages and the limitations are reasonable and acceptable and the terms are fair and equitable to both parties.

- iv. Manhard and the insurance agency shall use their best efforts to provide for 30 days' written notice to the Village prior to the cancellation or material change of any insurance referred to therein. Written notice to the Village shall be by certified mail, return receipt requested. Failure of the Village to demand certificates of insurance, additional insured endorsements, evidence of full compliance with these insurance requirements, or the Village's failure to review any of these documents or identify a deficiency in the insurance obtained, shall not be construed as a waiver of MANHARD's obligation to maintain the insurance required by this contract. MANHARD agrees that it is solely its obligation to maintain the insurance required and that this is an obligation that cannot be waived by any action or omission of the Village.
- v. Failure to maintain the required insurance may result in termination of this Agreement at the Village's option.

- B. Village's Insurance. During the term of this Agreement, Village shall maintain and keep in full force and effect such general public liability and other insurance, insuring the Village against loss or damage from its acts or omissions and the acts and omissions of the Village, its employees, consultants and contractors, including those claims, causes and causes of action arising asserted or brought against the Village arising out of the Municipal Engineering Services.

SECTION 5 – PAYMENTS TO MANHARD

The Village will pay MANHARD for the Consulting Services as follows:

- A. Village will pay MANHARD at the rate of \$120 per hour for Mr. Peter Stoehr for performance of the Consulting Services.
- B. Except as listed above, charges for Consulting Services and Additional Services shall be based on the hourly rates as set forth in Exhibit B.
- C. Payments of all invoices from MANHARD are due within thirty (30) days of receipt of invoice. If Village fails to make any monthly or other payment due MANHARD for services and expenses within thirty (30) days of its due date, the amounts due MANHARD will be increased at the rate of 1.0 percent per month (or the maximum rate of interest permitted by law, if less). In addition, MANHARD may, after giving notice to Village, suspend its services under this Agreement until MANHARD has

been paid in full all amounts due for Consulting Services expenses and charges and may pursue any other remedies available at law or equity or under the terms of this Agreement. MANHARD shall be entitled to recover all costs, including attorneys' fees, incurred in enforcing any provision of this Agreement. All payments thereafter received from Village will be credited first to interest and then to principal. In the event of a disputed or contested billing, no portion of the payment due will be withheld until written notice of the dispute or contest is given to MANHARD and thereafter only that portion so disputed or contested may be withheld from payment, and the undisputed or uncontested portion will be paid.

E. MANHARD shall maintain records showing actual time devoted and costs incurred, and shall permit the authorized representative of the Village to inspect and audit all data and records of MANHARD for work done under the Agreement. The records shall be made available to the Village upon request at reasonable times during the Agreement period and for a year after the termination of the Agreement.

SECTION 6 – TERMINATION

A. Each party may terminate this Agreement by giving the other party at least seven (7) days prior written notice. Upon such termination, MANHARD shall be paid for the time period through the effective date of termination.

B. In the event that Mr. Peter Stoehr is no longer employed by MANHARD or transferred to other duties, the Village shall have the right to approve his replacement. In the event the Village does not approve such replacements, then it shall have the right to terminate this Agreement as set forth in Section 6A above.

SECTION 7 - MISCELLANEOUS

A. **Controlling Law.** This Agreement is to be governed by the law of the State of Illinois. The parties agree that any claims, disputes, actions or causes of action arising out of this Agreement or relating to the breach thereof shall be brought before a court of proper jurisdiction in Cook or Lake County, Illinois.

B. **Cure Period.** If during the term of this Agreement, Village observes or becomes aware of any improper service that has been provided by MANHARD, Village agrees to immediately notify MANHARD of the same in writing. MANHARD shall then have five (5) working days to cure, or begin to cure, in a diligent manner, such improper service before the Village may exercise its rights under any default and remedy provision provided for in this Agreement. In the event that such matter cannot be cured within such five (5) working day period, then such cure period shall be extended for a period of time provided that MANHARD commences to cure the same and diligently proceeds to effectuate such cure within a reasonable time but no more than one hundred twenty (120) days, subject to matters beyond its control.

C. **Inability to Cure.** In the event that the cure cannot be accomplished, the Village shall have the right to terminate this Agreement as set forth in Section 6A.

D. **Services.** Village and MANHARD acknowledge that MANHARD, from time to time, will be retained by other municipalities for various services.

E. **Indemnities.**

1. **Manhard Indemnity.** MANHARD shall save, indemnify, defend and hold harmless Village and each of its agents and employees, from and against any and all claims, actions, causes of action, damages losses, expenses (including, without limitation, attorneys' fees and court/arbitration costs) and damages of any kind including personal injury (including death), property damage or similar claim arising out of or in relation to the negligent acts or omissions of MANHARD, its agents and employees under the terms of this Agreement otherwise arising out of the performance by Manhard and such other duties and responsibilities arising under this Agreement or for which Manhard is retained from time to time to perform, including the Additional Services, and the performance of the Municipal Engineering Services or such other matters. Such shall include, but not be limited, to those situations, claims, lawsuits, administrative actions or other proceedings (collectively "Litigation") in which a claim, allegation or assertion is made against the Village or if the Village is named, as a party defendant or otherwise in any Litigation by reason of being under contract with Manhard. Such indemnification shall be provided through able and competent counsel approved by the Village, with specific acumen and experience in the subject matter of the issues of the Litigation as well as extensive litigation experience. Village shall have full right of consultation with respect to the Litigation and the right to be in attendance at all conferences, settlement negotiations, hearings, meetings and to participate in all strategic decisions. Notwithstanding the foregoing, counsel selected by any insurer of Manhard to defend the Litigation shall be deemed acceptable so long as such insurance carrier has agreed to defend and indemnify Village and other agents or representatives thereof without reservation of rights.

2. **Village Indemnity.** Village shall save, indemnify, defend and hold harmless MANHARD and each of its agents and employees, including Mr. Peter Stoehr, from and against any and all claims, actions, causes of action, damages, losses, expenses (including, without limitation, attorneys' fees and court/arbitration costs) and damages of any kind including personal injury (including death), property damage or similar claim arising out of or in relation to the negligent acts or omissions of Village, its agents and employees, not including any employees or agents of Manhard, under the terms of this Agreement otherwise arising out of the performance by Manhard or Mr. Peter Stoehr of the Municipal Engineering Services and such other duties and responsibilities arising under this Agreement or for which Manhard is retained from time to time to perform, including the Additional Services, and the performance of the Municipal Engineering Services or Additional Services or such other matters. Such shall include, but not be limited, to those situations, claims, lawsuits, administrative actions or other proceedings (collectively "Litigation") in which a claim, allegation or assertion is made against either Manhard or Mr. Peter Stoehr, or both, or if Manhard or Mr. Peter Stoehr

are named, as a party defendant or otherwise in any Litigation by reason of being under contract to the Village to perform the Municipal Engineering Services or Additional Services or by virtue of the performance of the Municipal Engineering Services or Additional Services on behalf of the Village. Such indemnification shall be provided through able and competent counsel approved by the Village and Manhard, with specific acumen and experience in the subject matter of the issues of the Litigation as well extensive litigation experience. Manhard shall have full right of consultation with respect to the Litigation and the right to be in attendance at all conferences, settlement negotiations, hearings, meetings and to participate in all strategic decisions. Notwithstanding the foregoing, counsel selected by any insurer of the Village to defend the Litigation shall be deemed acceptable so long as such insurance carrier has agreed to defend and indemnify Manhard, Mr. Peter Stoehr and the other agents or representatives thereof without reservation of rights.

F. **Relationship of the Parties.** MANHARD shall act as an independent contractor in providing and performing all Work. Nothing in, or done pursuant to, this Agreement shall be construed (1) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and MANHARD; or (2) to create any relationship between the Village and any subcontractor of MANHARD. MANHARD shall take direction solely and directly from the Village.

G. **Conflict of Interest.**

- i. MANHARD represents and certifies that, to the best of its knowledge, (1) no Village employee or agent is interested in the business of MANHARD or this Agreement; (2) as of the date of this Agreement neither MANHARD nor any person employed or associated with MANHARD has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither MANHARD nor any person employed by or associated with MANHARD shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.
- ii. Notwithstanding the foregoing, Village acknowledges that MANHARD is an independent contractor and that MANHARD offers, through its employees, including Mr. Peter Stoehr, the same services as the Municipal Engineering Services, similar services to the Municipal Engineering Services or other services that Manhard offers generally in the conduct of its business with and to other municipalities ("Manhard Municipal Services"). The Manhard Municipal Services provided to other municipalities shall not be deemed a conflict of interest with the services, responsibilities and duties of MANHARD or Mr. Peter Stoehr provided to the Village under the terms of this Agreement, including the Municipal Engineering Services, and MANHARD either through Mr. Peter

Stoehr or other of its employees or consultants, is free to offer Manhard Municipal Services or any other services to other municipalities. At present Manhard is retained by other municipalities in several capacities, all of which are deemed not be in conflict with this Agreement.

H. **No Collusion.** MANHARD represents and certifies that (1) MANHARD is not barred from contracting with a unit of state or local government as a result of (a) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless MANHARD is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 et seq., 65 ILCS 5/11-42.1-1 et seq.; or (b) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Illinois Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.; (2) only persons, firms, or corporations interested in this Agreement as principals; and (3) this Agreement is made by MANHARD without collusion with any other person, firm, or corporation. If at any time it shall be found that MANHARD has, in procuring this Agreement, colluded with any other person, firm, or corporation, then MANHARD shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

I. **Sexual Harassment Policy.** MANHARD certifies that it has a written Sexual Harassment Policy in full compliance with 775 ILCS 5/2-105(A)(4).

J. **Compliance with Laws.** MANHARD represents that it is in compliance with all applicable laws and shall comply with all applicable law during the term of this Agreement.

K. **Non-Discrimination.** In all hiring or employment by MANHARD pursuant to this Agreement, there shall be no discrimination against any employee or applicant for employment because of age, race, gender, creed, national origin, marital status, or the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. MANHARD agrees that no person shall be denied, or subjected to discrimination in receipt of the benefit of any services or activities made possible by, or resulting from, this Agreement.

L. **Amendment.** No amendment or modification to this Agreement shall be effective unless and until such amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed by both the Village and MANHARD.

M. **Assignment.** This Agreement may not be assigned by the Village or MANHARD without the prior written consent of the other party.

N. **Binding Effect.** The terms of this Agreement shall bind and inure to the benefit of the parties hereto and their agents, successors, and assigns.

O. **Notice.** All notice required or permitted to be given under this Agreement shall be in writing and shall be (i) personally delivered, or (ii) delivered by a reputable overnight courier, (iii) delivered by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, or (iv) by facsimile telecopy transmission. Telecopy notices shall be deemed valid only to the extent that they are actually received by the individual to whom addressed and followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below.

Notices to the Village shall be sent to:

Jason T. Slowinski
Village Manager
70 E. Main Street
Village of Lake Zurich, IL
Email: Jason.Slowinski@lakezurich.org

With copy to:

Scott F. Uhler
Klein, Thorpe & Jenkins, Ltd.
20 N. Wacker Drive – Suite 1660
Chicago, IL 60606
sfuhler@ktjlaw.com

Notices to MANHARD shall be sent to:

Peter E. Manhard, P.E.
Executive Vice-President
Manhard Consulting, Ltd
900 Woodlands Parkway
Vernon Hills, IL 60061

P. **No Third Party Beneficiaries.** No claim as a third party beneficiary under this Agreement by any person, firm, or corporation other than MANHARD shall be made, or be valid, against the Village.

Q. **Severability.** If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

R. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the Village and MANHARD with respect to the Proposal and the Work.

S. **Waiver.** No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to constitute a continuing waiver unless otherwise expressly provided in this Agreement.

T. **Effective Date.** This Agreement shall be binding on the parties and effective only as of the date fully executed by both parties and the delivery of the fully executed Agreement from the party last signing the Agreement to the party first signing the Agreement.

MANHARD CONSULTING, LTD.

**VILLAGE OF LAKE ZURICH,
ILLINOIS**

By: _____
Peter E. Manhard, P.E.
Executive Vice-President

By: _____
Mayor

Attest:

Village Clerk

EXHIBIT A

The following Municipal Engineering Services shall be provided:

- 1) Liaison to agencies on behalf of Village such as IDOT, IEPA, LCSMC, LCDOT and LCDPW as needed.
- 2) Serve as Village's Stormwater Management Enforcement Officer to Lake County.
- 3) Review, analyze and communicate with Village residents/property owners regarding engineering concerns and possible solutions.
- 4) Attend weekly staff meetings, as requested.
- 5) Attend regular and special meetings of the Village Board, Plan Commission, Zoning Board of Appeals and other special committees/task forces, as requested.
- 6) Address developer questions and provide pre-development input as requested.
- 7) Review all regulatory ordinances and recommend new or revised regulations.
- 8) Assume lead role or provide guidance in traffic engineering matters.
- 9) Identify grant opportunities for funding capital projects.
- 10) Coordinate survey work.
- 11) Maintain GIS system.
- 12) Be available within 24 hours notice to meet with Village staff; maintain regular Village office hours, if requested.
- 13) Assist staff in developing and reviewing annual budget, capital project requests and preparing annual capital improvement program; manage administrative matters concerning projects funded through MFT fund.
- 14) Work in cooperation with Village Staff and other Village Consultants on the review and/or preparation of memoranda, reports or other documentation for presentation to the staff, Village Board, Plan Commission, Zoning Board and other special committees/task forces, as directed.
- 15) Update engineering details and specifications.
- 16) Review and recommend specialized engineering services (i.e. Structural, Mechanical, Water)

EXHIBIT B

Schedule of Time and Material Rates for 2014

Category

Current Hourly Rates

President/Executive Vice President	\$195.00
Vice President	\$170.00 - \$195.00
Area Manager/Director	\$120.00 - \$195.00
Senior Project Manager	\$135.00 - \$185.00
Project Manager	\$105.00 - \$165.00
Project Engineer	\$85.00 - \$110.00
Staff Engineer	\$78.00 - \$95.00
Senior Planner	\$105.00 - \$140.00
Land Planner	\$75.00 - \$100.00
Landscape Designer/Architect	\$75.00 - \$90.00
Environmental Scientist	\$70.00 - \$100.00
Operations Manager	\$110.00
Operator	\$55.00 - \$75.00
Project Surveyor	\$105.00
Staff Surveyor	\$75.00 - \$95.00
Construction Manager/Coordinator	\$100.00 - \$130.00
Survey/Construction Technician	\$60.00 - \$85.00
GPS Base Station w/Two Receivers	\$30.00
Geodimeter	\$20.00
Engineering CADD Technician	\$75.00 - \$90.00
CADD Work Station	\$42.00
1-Person Crew	\$125.00
2-Person Crew	\$163.00
3-Person Crew	\$216.00
Administrative Assistant	\$48.00 - \$62.00
Expert Testimony & Depositions	\$250.00

Current SF Rate

Printing – Paper	\$0.15
Printing – Vellum	\$1.75
Printing – Mylar, Film, Clear Acetate	\$2.50

VILLAGE OF LAKE ZURICH
Semi-Monthly Warrant Report
January 20, 2014
Warrant Total \$703,227.31

Payment Request(s) Exceeding 5% of Total Warrant

- **Payment to:**
 - Vendor:** Bank of New York Mellon
 - Fund:** TIF Debt Service
 - Reference:** Page 11
 - Amount:** \$314,882.50
 - %Warrant:** 44.78%

2009A Bond – Principal & Interest
- **Payment to:**
 - Vendor:** IMRF
 - Fund:** Payroll Clearing
 - Reference:** Page - Last
 - Amount:** \$72,900.20
 - %Warrant:** 10.37%

Payroll Deductions – Retirement Fund
- **Payment to:**
 - Vendor:** IL EPA
 - Fund:** Water/Sewer
 - Reference:** Page 15
 - Amount:** \$56,599.66
 - %Warrant:** 8.05%

2008 Loan – Principal & Interest
- **Payment to:**
 - Vendor:** Morton Salt, Inc.
 - Fund:** Motor Fuel Tax & Water/Sewer
 - Reference:** Pages 9 & 15
 - Amount:** \$50,636.14
 - %Warrant:** 7.20%

Road Salt & Water Conditioning

Scheduled Payments \$495,018.50 or 70.39% of Total Warrant Presented for Payment.

Village of Lake Zurich
Semi-Monthly Warrant Report
Total by Fund - Warrant Dated January 20, 2014

Fund	Fund Title	Total
101	GENERAL FUND	159,306.08
202	MOTOR FUEL TAX	51,087.88
210	TIF TAX ALLOCATION FUND	4,002.00
310	TIF DEBT SERVICE	314,882.50
401	CAPITAL PROJECT	54.79
402	PARK IMPROVEMENT	255.98
405	NHRST CAPITAL PROJECTS	433.80
501	WATER/SEWER	91,554.78
603	RISK MANAGEMENT INS	6,368.50
710	PERFORMANCE ESCROW	2,096.80
720	PAYROLL CLEARING	73,184.20

Warrant Total - \$ 703,227.31

Village of Lake Zurich
Semi-Monthly Warrant Report
Total by Fund - Warrant Dated January 20, 2014

Fund	Fund Title	Total
101	GENERAL FUND	146,013.83
202	MOTOR FUEL TAX	51,087.88
210	TIF TAX ALLOCATION FUND	4,002.00
310	TIF DEBT SERVICE	314,882.50
401	CAPITAL PROJECT	54.79
402	PARK IMPROVEMENT	255.98
405	NHRST CAPITAL PROJECTS	433.80
501	WATER/SEWER	91,554.78
603	RISK MANAGEMENT INS	6,368.50
710	PERFORMANCE ESCROW	2,096.80
720	PAYROLL CLEARING	284.00

Warrant Total - \$617,034.86

Village of Lake Zurich
Semi-Monthly Warrant Report
Warrant Date: 1/20/2014

Report Run Date: 1/14/2014
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Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 10111006 -MAYOR & BOARD				
5155	MEMBERSHIPS & SUBSCRIP	LAKE COUNTY MUNICIPAL LEAGUE	2014 MEMBERSHIP	1,547.19
5155	MEMBERSHIPS & SUBSCRIP	LAKE COUNTY PARTNERS	2014 MEMBERSHIP	4,000.00
5219	OTHER PROFESSIONAL SVCS	SECRETARY OF STATE VEHICLE SVC	TRADEMARK RENEWAL	5.00
5219	OTHER PROFESSIONAL SVCS	SECRETARY OF STATE INDEX DEPT	TRADEMARK RENEWAL	5.00
5219	OTHER PROFESSIONAL SVCS	SECRETARY OF STATE INDEX DEPT	TRADEMARK RENEWAL	5.00
5155	MEMBERSHIPS & SUBSCRIP	LZ AREA CHAMBER OF COMMERCE	2014 MEMBERSHIP	360.00
Program Total				5,922.19
Program: 10111007 -VILLAGE CLERK				
5411	LEGAL NOTICE/PUBLISHING	STERLING CODIFIERS	2014 HOSTING FEE	500.00
Program Total				500.00
Program: 10112001 -ADMIN				
5152	CONFERENCES & SEMINARS	LZ AREA CHAMBER OF COMMERCE	BOD LUNCH 1ST QTR	55.00
Program Total				55.00
Program: 10113001 -FINANCIAL ADMIN				
5412	BANK & CREDIT CARD FEES	EHLERS INVESTMENT PARTNERS LLC	INVESTMENT MANAGER FEES -	629.65
5412	BANK & CREDIT CARD FEES	EHLERS INVESTMENT PARTNERS LLC	INVESTMENT MANAGER FEES -	629.79
5219	OTHER PROFESSIONAL SVCS	SHARPE, TIMOTHY	GASB ACTUARIAL VALUATION	250.00
5351	POSTAGE & SHIPPING	CMRS - POSTAGE BY PHONE	POSTAGE METER FUNDS	350.00
Program Total				1,859.44
Program: 10113016 -ACCOUNTING SERVICES				
5351	POSTAGE & SHIPPING	CMRS - POSTAGE BY PHONE	POSTAGE METER FUNDS	350.00
Program Total				350.00
Program: 10117017 -TECHNOLOGY				
5313	TELEPHONE	PAETEC	ANALOG LINES - DEC	132.99
5550	MACHINERY & EQUIPMENT	INSIGHT PUBLIC SECTOR, INC	TRIPP LITE UPS	657.75
5550	MACHINERY & EQUIPMENT	DELL USA LP	DESKTOPS	1,402.38
5274	MAINT-EQUIPMENT	PARK PLACE TECHNOLOGIES	MAINT. SVC CONTRACT	93.00
5274	MAINT-EQUIPMENT	INSIGHT PUBLIC SECTOR, INC	BATTERY	73.72
5313	TELEPHONE	AT & T	VH ELEVATOR	82.05
5313	TELEPHONE	PAETEC	DIGITAL LINES	1,917.28
5313	TELEPHONE	COMCAST CABLE	BARN INTERNET	99.85
Program Total				4,459.02
Program: 10124001 -POLICE ADMIN				
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	MARKERS	6.89
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	CHAIR MAT	54.99
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	NOTE PADS	4.98
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	CD'S	30.96
5153	TRAINING & BUSINESS MTGS	POLICE TECHNICAL	MICROSOFT EXCEL TRAINING	350.00
5219	OTHER PROFESSIONAL SVCS	GATSO USA	RED LIGHT CAMERA PROGRAM	9,900.00

Village of Lake Zurich
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Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5219	OTHER PROFESSIONAL SVCS	BANK OF AMERICA	SUBPOENA FEE	30.00
5153	TRAINING & BUSINESS MTGS	POLICE TECHNICAL	MICROSOFT EXCEL-GOODY	350.00
5271	MAINT-BLDGS & GROUNDS	SMITHEREEN PEST MANAGEMENT	MONTHLY PEST CONTROL SERV	101.00
5155	MEMBERSHIPS & SUBSCRIP	PADDOCK PUBLICATIONS INC.	DAILY HERALD SUBSCRIPTION	33.00
5271	MAINT-BLDGS & GROUNDS	METRO DOOR & DOCK, INC	GARAGE DOOR OPENER REPAIR	285.00
5312	NATURAL GAS	NICOR GAS	HEATING OIL DECEMBER 2013	943.05
5355	UNIFORMS	GALL'S INC.	CHESSER: FLEECE	46.75
5314	CELL PHONES & PAGERS	AMERICAN MESSAGING	PAGER SERVICE	17.01
Program Total				12,153.63

Program: 10124020 -POLICE

4414	LOCAL ORDINANCES	BALUT, DOUGLAS	DUP PYMT - CITATION	20.00
Program Total				20.00

Program: 10124021 -OPERATIONS

5355	UNIFORMS	GALL'S INC.	MARRA: BOOTS.	157.25
5354	SMALL TOOLS & EQUIP	MODULARIS, INC	CAMERA SYSTEM INSTALLATIO	750.00
5355	UNIFORMS	STREICHER'S, INC	CREDIT-O'CONNELL	(54.99)
5354	SMALL TOOLS & EQUIP	MODULARIS, INC	MVP DVR	7,800.00
5355	UNIFORMS	GALL'S INC.	HUZSEK: TROUSERS AND BELT	400.59
5354	SMALL TOOLS & EQUIP	MODULARIS, INC	CAMERA	1,950.00
5354	SMALL TOOLS & EQUIP	MODULARIS, INC	CAMERA CABLE ASSEMBLY	500.00
5214	OTHER LEGAL	ALBARRAN, LUIS	VILLAGE PROSECUTION FEE -	6,666.67
5354	SMALL TOOLS & EQUIP	MODULARIS, INC	WIRELESS MICROPHONES	795.00
5355	UNIFORMS	RAY O'HERRON COMPANY INC.	BOOTS, UNIFORM ALLOWANCE	93.99
5355	UNIFORMS	STREICHER'S, INC	SHIPPING	13.99
5355	UNIFORMS	STREICHER'S, INC	DUTY BAG ORGANIZER	49.99
5354	SMALL TOOLS & EQUIP	MODULARIS, INC	CAMERA MOUNTS	279.84
Program Total				19,402.33

Program: 10124022 -COMMUNICATIONS

5355	UNIFORMS	GALL'S INC.	KULIG: UNIFORM SHIRT WITH	57.66
5355	UNIFORMS	GALL'S INC.	LYON: NAMETAG WITH ENGRAV	10.20
5355	UNIFORMS	GALL'S INC.	KELLY: TROUSERS	39.10
5355	UNIFORMS	GALL'S INC.	LYON: UNIFORM SHIRTS, BOO	241.99
5355	UNIFORMS	GALL'S INC.	LYON: FLEECE	60.35
Program Total				409.30

Program: 10124023 -CRIME PREVENTION

5219	OTHER PROFESSIONAL SVCS	TLO LLC	TLO - MONTHLY INVESTIGATI	110.50
5355	UNIFORMS	LETTER PERFECT PRINTING	KNIGHT; BUSINESS CARDS	20.00
5155	MEMBERSHIPS & SUBSCRIP	M O C I C	MEMBERSHIP FEE	200.00
5219	OTHER PROFESSIONAL SVCS	CRITICAL REACH	ANNUAL FEE - CRITICAL REA	395.00
5219	OTHER PROFESSIONAL SVCS	TRANS UNION CORPORATION	BACKGROUND INVESTIGATION	45.00
Program Total				770.50

Program: 10124024 -INTERGOVERNMENTAL

5156	EMPLOYEE RECOGNITION	CROWN TROPHY	DETECTIVE BRADSTREET TRAF	104.00
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Village of Lake Zurich
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Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 10125001 -FIRE/RESCUE-ADMIN				
5153	TRAINING & BUSINESS MTGS	COLLEGE OF LAKE COUNTY	LEADERSHIP COACHING WHEEL	2,750.00
5312	NATURAL GAS	NICOR GAS	GAS SERVICE 11/25 TO 12/2	882.61
5153	TRAINING & BUSINESS MTGS	COLLEGE OF LAKE COUNTY	LEADERSHIP TEAM DEVELOPME	3,646.25
5312	NATURAL GAS	NICOR GAS	SERVICE 11/26 - 12/30	401.15
5153	TRAINING & BUSINESS MTGS	COLLEGE OF LAKE COUNTY	LEADERSHIP	2,750.00
5359	OTHER SUPPLIES	CASPER TRUE VALUE	BOAT SNAP	12.99
5271	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	QUARTERLY SERVICE	59.27
5359	OTHER SUPPLIES	CASPER TRUE VALUE	DISHWASHER MAGIC AND PAIN	42.43
5353	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	MISC ITEMS	58.53
5271	MAINT-BLDGS & GROUNDS	GRECO ELECTRIC	NORTH DEICING SYSTEM GUTT	1,466.00
5359	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR ORGANIZING E	26.57
5359	OTHER SUPPLIES	CASPER TRUE VALUE	WATER SALT	59.90
5277	MAINT-OTHER	AABLE APPLIANCE REPAIR INC.	DISHWASHER REPAIR	134.00
5313	TELEPHONE	PAETEC	DIGITAL LINES	1,917.28
Program Total				14,206.98
Program: 10125032 -FIRE SUPPRESSION				
5354	SMALL TOOLS & EQUIP	CASPER TRUE VALUE	FRICTION TAPE FOR TOOL HA	8.58
5355	UNIFORMS	RED WING SHOE STORE	CHRISTOPHERSON	119.00
5359	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	WOOD FOR TRAINING PROPS	37.56
Program Total				165.14
Program: 10125033 -EMS				
5151	LICENSING/CERTIFICATIONS	BLAAUW, BRIAN W	PARAMEDIC LICENSE RENEWAL	40.00
5550	MACHINERY & EQUIPMENT	CHANNING BETE COMPANY, INC	CPR TRAINING SUPPLIES	2,570.66
5277	MAINT-OTHER	INTERNATIONAL FIRE EQUIPMENT	MAINTENANCE FIRE EXTINGUI	57.72
5151	LICENSING/CERTIFICATIONS	SKALSKI, ANDY	PARAMEDIC LICENSE RENEWAL	40.00
5357	MEDICAL SUPPLIES	HENRY SCHEIN EMS	ADULT CHILD SPLINT KIT	138.00
5355	UNIFORMS	TODAY'S UNIFORMS INC.	UNIFORMS	134.85
5357	MEDICAL SUPPLIES	ENCOMPASS MED & SPEC GASES LTD	OXYGEN	69.71
5357	MEDICAL SUPPLIES	MEDTRONIC PHYSIO-CONTROL CORP.	ECG PAPER ROLLS	440.64
Program Total				3,491.58
Program: 10125035 -FIRE PREVENTION BUREAU				
5359	OTHER SUPPLIES	INSIGHT PUBLIC SECTOR, INC	THINK PAD TABLETS	692.40
Program Total				692.40
Program: 10128001 -B & Z ADMIN				
5155	MEMBERSHIPS & SUBSCRIP	PADDOCK PUBLICATIONS INC.	1/11/14 THROUGH 3/7/14	43.00
5219	OTHER PROFESSIONAL SVCS	LAKE COUNTY RECORDER	LEINS	3.00
5353	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	MISC ITEMS	44.91
5276	MAINT-SERVICE CONTRACTS	CLIFFORD-WALD	WIDE FORMAT COPIER	25.00
5219	OTHER PROFESSIONAL SVCS	LAKE COUNTY RECORDER	LEINS	58.00
5219	OTHER PROFESSIONAL SVCS	PIONEER PRESS	MEDICINAL MARIJUANA TEXT	28.00
5219	OTHER PROFESSIONAL SVCS	PIONEER PRESS	1125 S RAND MARATHON	64.00
5219	OTHER PROFESSIONAL SVCS	A-APPRAISALS	GRANDAVE APPRAISAL	350.00

Village of Lake Zurich
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Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 10128081 -INSPECTIONS				
5353	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	MISC ITEMS	19.95
5151	LICENSING/CERTIFICATIONS	IL PLUMBING INSPECTORS ASSOC	IPIA ST CLASS-SWIETCZ	90.00
5155	MEMBERSHIPS & SUBSCRIP	IL PLUMBING INSPECTORS ASSOC	IPIA MEMBERSHIP 2014 - GE	60.00
Program Total				169.95
Program: 10136001 -COMMUNITY SERVICES ADMIN				
5355	UNIFORMS	CUTLER HARDWARE/WORKWEAR	BOOTS ROGALSKI	179.96
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	37.18
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	42.18
5151	LICENSING/CERTIFICATIONS	BROWN, MIKE	CDL RENEWAL - BROWN	50.00
5355	UNIFORMS	CUTLER HARDWARE/WORKWEAR	BOOTS KOELLING	125.96
5276	MAINT-SERVICE CONTRACTS	CLIFFORD-WALD	WIDE FORMAT COPIER	25.00
Program Total				460.28
Program: 10136041 -FORESTRY				
5560	VEHICLES	BONNELL INDUSTRIES	U696-DD SPREADER	669.00
5560	VEHICLES	BONNELL INDUSTRIES	BONNELL UTILITY PLOW HITC	1,623.67
Program Total				2,292.67
Program: 10136042 -PARK MAINTENANCE				
5271	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PEST CONTROL - BARN	53.63
5560	VEHICLES	BONNELL INDUSTRIES	BONNELL UTILITY PLOW HITC	1,623.67
5271	MAINT-BLDGS & GROUNDS	SMITHEREEN PEST MANAGEMENT	PEST CONTROL-505 TELSER	47.00
5312	NATURAL GAS	NICOR GAS	BUFFALO CREEK GAS	731.79
5560	VEHICLES	BONNELL INDUSTRIES	U696-DD SPREADER	669.00
5414	RENTALS	COMMUNITY SEWER & SEPTIC	RENTAL - PAULUS PK	75.00
5312	NATURAL GAS	NICOR GAS	CHALET GAS	267.92
5312	NATURAL GAS	NICOR GAS	KUECHMAN GAS	268.44
5312	NATURAL GAS	NICOR GAS	BARN GAS	279.60
5322	CUSTODIAL SUPPLIES	BADE PAPER PRODUCTS	PAPER PRODUCTS	390.72
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	CHALET LIGHT	3.29
5271	MAINT-BLDGS & GROUNDS	SUBURBAN ELEVATOR COMPANY	BARN ELEVATOR MAINTENANCE	154.00
5312	NATURAL GAS	NICOR GAS	351 LIONS DR GAS	748.66
5359	OTHER SUPPLIES	CASPER TRUE VALUE	PROMENADE CHRISTMAS DECS	2.99
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - BARN	37.76
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	RAZOR BLADES-P & R MAINT	5.58
5271	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PEST CONTROL - 675 OMG	55.05
Program Total				5,414.10
Program: 10138043 -MUNICIPAL PROPERTY MAINT				
5271	MAINT-BLDGS & GROUNDS	CHRISTOPHER W. WAGNER	REPAIRS 133 WEST MAIN	148.75
5560	VEHICLES	BONNELL INDUSTRIES	U696-DD SPREADER	669.00
5312	NATURAL GAS	NICOR GAS	VILLAGE HALL GAS	264.65
5312	NATURAL GAS	NICOR GAS	133 WEST MAIN GAS	130.38
5312	NATURAL GAS	NICOR GAS	25 SOUTH OLD RAND GAS	134.03
5312	NATURAL GAS	NICOR GAS	133 WEST MAIN GAS	124.27

Village of Lake Zurich
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Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	EXIT LIGHT BULBS	9.98
5271	MAINT-BLDGS & GROUNDS	SUBURBAN ELEVATOR COMPANY	COMMUNITY SERVICES ELEVAT	576.00
5271	MAINT-BLDGS & GROUNDS	SUBURBAN ELEVATOR COMPANY	VILLAGE HALL ELEVATOR MAI	576.00
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	C/S LIGHTING	8.99
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	TIFF KEYS	2.79
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	CHRISTMAS DECORATIONS	40.46
5359	OTHER SUPPLIES	CASPER TRUE VALUE	CHRISTMAS DECORATIONS	3.99
5271	MAINT-BLDGS & GROUNDS	PAULUS & SON CARPET CARE	CARPET CLEANING 133 WEST	250.00
5322	CUSTODIAL SUPPLIES	BADE PAPER PRODUCTS	PAPER PRODUCTS	245.86
5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT CREDIT SERVICES	133 WEST MAIN ELECTRIC OU	17.94
5312	NATURAL GAS	NICOR GAS	7 SOUTH OLD RAND GAS	273.95
5325	BLDG & GROUND MAINT SUPPL	BCB GROUP, INC	EXIT LIGHT BATTERIES	18.95
5359	OTHER SUPPLIES	TEMPLE DISPLAY LTD.	CHRISTMAS BANNERS	1,651.83
5325	BLDG & GROUND MAINT SUPPL	FLAGS USA	FLAGS	138.00
5253	WASTE REMOVAL	WASTE MANAGEMENT	133 WEST MAIN TRASH	156.02
5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT CREDIT SERVICES	133 WEST MAIN ADDRESS	8.16
5312	NATURAL GAS	NICOR GAS	21 SOUTH OLD RAND GAS	31.16
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - VH	78.08
5312	NATURAL GAS	NICOR GAS	11 SOUTH OLD RAND GAS	34.04
5312	NATURAL GAS	NICOR GAS	COMMUNITY SERVICES GAS	4,441.54
5271	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION LOC. 355	UNIFORMS	60.75
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	CREDIT	(2.00)
5530	BLDG & BLDG IMPROVEMENTS	ZEPEDA, RUDY	VILLAGE HALL IMPROVEMENTS	5,500.00
5530	BLDG & BLDG IMPROVEMENTS	BRIGHT LIGHT SIGN COMPANY	REPLACE SIGN AT 505 FROM	1,742.50
5271	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION LOC. 355	UNIFORMS	60.75
5560	VEHICLES	BONNELL INDUSTRIES	BONNELL UTILITY PLOW HITC	1,623.67
Program Total				19,020.49

Program: 10136044 -RIGHT OF WAY MAINT

5354	SMALL TOOLS & EQUIP	CASPER TRUE VALUE	SLEDGE HAMMER	9.99
5560	VEHICLES	BONNELL INDUSTRIES	BONNELL UTILITY PLOW HITC	1,623.67
5261	MAINT-STREETS	SHERWIN INDUSTRIES INC.	DO NOT ENTER STREET SIGNS	81.46
5560	VEHICLES	BONNELL INDUSTRIES	U696-DD SPREADER	669.00
Program Total				2,384.12

Program: 10136045 -SNOW & ICE CONTROL

5560	VEHICLES	BONNELL INDUSTRIES	BONNELL UTILITY PLOW HITC	1,623.67
5550	MACHINERY & EQUIPMENT	VARITECH INDUSTREIS, INC	CREDIT - BRINE PUMP	(431.81)
5560	VEHICLES	BONNELL INDUSTRIES	U696-DD SPREADER	669.00
5560	VEHICLES	BONNELL INDUSTRIES	TRANSPORT 330 FOR PLOW HI	200.00
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	BRINE MAKER OUTLET	16.99
5550	MACHINERY & EQUIPMENT	VARITECH INDUSTREIS, INC	BRINE PUMP	1,514.88
Program Total				3,592.73

Program: 10136046 -STREET/TRAFFIC LIGHTING

5354	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	STREETLIGHT VOLTAGE TESTE	33.24
Program Total				33.24

Program: 10136047 -STORM WATER CTRL

5560	VEHICLES	BONNELL INDUSTRIES	U696-DD SPREADER	669.00
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Village of Lake Zurich
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Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5560	VEHICLES	BONNELL INDUSTRIES	BONNELL UTILITY PLOW HITC	1,623.65
Program Total				2,292.65

Program: 10136048 -ENGINEERING

5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1408 & 1456 CONRAD, 1351,	750.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1275 ENSELL GERE MARIE	780.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	351 OAKWOOD PARKING LOT	300.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	624 BRAEMAR GARAGE	150.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	87 LINDEN SFR	500.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	524 N OLD RAND ADDN	150.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1024/1025 SAMANTHA MFR	150.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	885 TELSER RD SCHNEIDER	360.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	LZ SHOPS	1,351.25
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	YMCA	300.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1125 S OLD RAND MARATHON	180.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	17 E. MAIN ST DIPEROS	350.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	413 PRAIRIE KITCHEN	150.00
Program Total				5,471.25

Program: 10136071 -VEHICLE MAINTENANCE

5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BULB 110	53.64
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	HVAC ACT 323	31.45
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CLAMP 323	22.14
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	IAC 332	84.43
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	WIPERS 3291	30.38
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	DOOR HANDLES 336	28.04
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BULBS	64.03
5326	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER - SPRINGFIELD	CALIPER 3241	254.87
5326	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER - SPRINGFIELD	CAM SENSOR 322	505.82
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE SHOES 116	42.64
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE PARTS 116	388.27
5271	MAINT-BLDGS & GROUNDS	PETROLEUM TECHNOLOGIES EQPT.	TCP-IC MODULE VEEDER ROOT	1,785.50
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	CREDIT - BATTERY	(53.99)
5346	LUBRICANTS & FLUIDS	NAPA AUTO PARTS	ATF 7491	77.14
5327	EQUIP MAINT PART&SUPPLIES	BONNELL INDUSTRIES	PLOW BLADES/SHOES	1,360.00
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	CREDIT - BATTERY	(15.00)
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	FOAM GAUGE 3214	1,340.57
5273	MAINT-VEHICLES	INLAND POWER GROUP	TRANS REPAIR 323	6,013.98
5273	MAINT-VEHICLES	RUNNION EQUIPMENT COMPANY	OSHA INSPECTION 439	1,649.97
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CREDIT - CORE DEP	(6.50)
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	30.63
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	WINDSHIELD 3212	340.41
5326	AUTO PARTS & SUPPLIES	BRAKE ALIGN PARTS & SERVICES, INC	AIR GOV 324	18.64
5346	LUBRICANTS & FLUIDS	O'REILLY AUTOMOTIVE STORES, INC	ANTI GEL	104.90
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	65.48
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	SCREWS 109	1.50
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	BALL VALVE	15.98
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	ALTERNATOR 362	175.50
5326	AUTO PARTS & SUPPLIES	CASPER TRUE VALUE	HOSE 334	3.57
5342	FUELS	NICOR GAS	CNG	26.02
5351	POSTAGE & SHIPPING	THE UPS STORE	PARTS RETURN SHIPPING	20.63
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	TAPE 3210	17.98

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Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5326	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER - SPRINGFIELD	AIR FILTERS	72.28
5327	EQUIP MAINT PART&SUPPLIES	GEIB INDUSTRIES INC.	HYDRAULIC HOSE	408.14
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	30.63
5326	AUTO PARTS & SUPPLIES	CASPER TRUE VALUE	HARDWARE 3241	10.29
5326	AUTO PARTS & SUPPLIES	CASPER TRUE VALUE	HARDWARE 3243	1.58
5326	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	SQUAD TIRES	1,428.56
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	HVAC ACT. STOCK	31.45
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BATTERIES 3211	415.98
5326	AUTO PARTS & SUPPLIES	BRAKE ALIGN PARTS & SERVICES, INC	PURGE VALVE 324	66.03
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	LIGHT SOCKET 118	9.54
5328	OTHER MAINT PARTS&SUPPLY	FASTENAL COMPANY	PAINT	10.42
5273	MAINT-VEHICLES	ALLSTAR AUTO GLASS	INSTALL GLASS 3212	195.00
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	FUEL PUMP 334	395.00
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	POWER STEERING PUMP 7492	137.37
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BATTERY 110	109.49
5342	FUELS	BELL FUELS INC.	FUEL	7,111.59
5342	FUELS	BELL FUELS INC.	FUEL	7,543.02
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	FUEL PUMP 290	310.31
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	SEAT BELT 3212	130.03
5326	AUTO PARTS & SUPPLIES	BRAKE ALIGN PARTS & SERVICES, INC	EXHAUST STACK 323	203.00
5327	EQUIP MAINT PART&SUPPLIES	BURRIS EQUIPMENT COMPANY	PARTNER SAW PARTS	296.44
5327	EQUIP MAINT PART&SUPPLIES	R.A. ADAMS ENTERPRISES, INC.	PLOW RAM 331	228.53
5273	MAINT-VEHICLES	WHELEN ENGINEERING COMPANY INC	WARNING LIGHT REPAIR	30.00
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	HVAC ACT 243	31.45
5326	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRE	132.91
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	HEATER CONTROL 3296	86.29
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FUEL FILTER	25.05
5326	AUTO PARTS & SUPPLIES	GROSSINGER CHEVROLET	SWITCH 3296	21.78
5219	OTHER PROFESSIONAL SVCS	ALPINE AUTOMOTIVE INC.	TOW 3290	136.00
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	GAS CAP 438	14.99
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	174.35
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS 116	31.61
5219	OTHER PROFESSIONAL SVCS	ERNIE'S WRECKER SERVICE INC.	TOW 323 INLAND	350.00
Program Total				34,657.73

Program: 10167001 -PARK & REC ADMIN

5351	POSTAGE & SHIPPING	U S POSTMASTER	REPLENISH PERMIT 71	2,132.00
Program Total				2,132.00

Program: 10167940 -PRESCHOOL

5414	RENTALS	ST PETER'S CHURCH	TERRIFIC 2'S - FACILITY R	280.00
5361	PROGRAM SUPPLIES	CASPER TRUE VALUE	BOOT TRAYS	16.98
Program Total				296.98

Program: 10167965 -ATHLETICS

5241	PROGRAM SVCS	MIDWEST TENNIS PROGRAM, LLC	TENNIS LESSON INSTRUCTION	1,470.40
5241	PROGRAM SVCS	LAKE ZURICH SCHOOL DISTRICT 95	SARAH ADAMS GYM RENTAL-DE	705.00
Program Total				2,175.40

Program: 10167975 -SPECIAL INTEREST & EVENTS

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Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5241	PROGRAM SVCS	ARONSON, TARA	VILLAGE SINGER ACCOMPANIE	400.00
			<u>Program Total</u>	<u>400.00</u>

Program: 10167985 -FITNESS

5361	PROGRAM SUPPLIES	CAPITAL ONE NATIONAL ASSOCIATION GRP FITNESS PROMO DAY		42.82
			<u>Program Total</u>	<u>42.82</u>

Fund Total	146,013.83
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Fund: 202 - MOTOR FUEL TAX

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 20236045 -SNOW AND ICE CONTROL				
5345	SALT & DEICING SUPPLIES	SICALCO LTD	LIQUID CALCIUM CHLORIDE	2,414.78
5345	SALT & DEICING SUPPLIES	MORTON SALT, INC	BULK ROAD SALT	12,767.73
5345	SALT & DEICING SUPPLIES	MORTON SALT, INC	BULK ROAD SALT	5,880.15
5345	SALT & DEICING SUPPLIES	MORTON SALT, INC	BULK ROAD SALT	21,799.39
5345	SALT & DEICING SUPPLIES	MORTON SALT, INC	BULK ROAD SALT	8,225.83
<u>Program Total</u>				<u>51,087.88</u>
Fund Total				51,087.88

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Fund: 210 - TIF TAX ALLOCATION FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
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Program: 21012001 -TIF - ADMINISTRATION

5219	OTHER PROFESSIONAL SVCS	SIGNSCAPES	DOWNTOWN DEV. SIGNS	4,002.00
			<u>Program Total</u>	<u>4,002.00</u>

			Fund Total	4,002.00
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Fund: 310 - TIF DEBT SERVICE

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 31070049 -TIF DEBT				
5610	PRINCIPAL	BANK OF NEW YORK MELLON	2009A PRINCIPAL	100,000.00
5620	INTEREST	BANK OF NEW YORK MELLON	2009A INTEREST	214,882.50
<u>Program Total</u>				<u>314,882.50</u>
Fund Total				314,882.50

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Fund: 401 - CAPITAL PROJECT

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 40136043 -CIP - MUNICIPAL PROPERTY				
5530	BLDG & BLDG IMPROVEMENTS HOME DEPOT CREDIT SERVICES		VILLAGE HALL BUILDOUT DRY	9.48
5530	BLDG & BLDG IMPROVEMENTS HOME DEPOT CREDIT SERVICES		VILLAGE HALL BUILDOUT DRY	21.15
5530	BLDG & BLDG IMPROVEMENTS HOME DEPOT CREDIT SERVICES		VILLAGE HALL BUILDOUT DRY	9.70
5530	BLDG & BLDG IMPROVEMENTS HOME DEPOT CREDIT SERVICES		VILLAGE HALL BUILDOUT DRY	14.46
<u>Program Total</u>				<u>54.79</u>

Fund Total	54.79
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Fund: 402 - PARK IMPROVEMENT

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 40236042 -PARK IMPROVEMENT - PW				
5327	EQUIP MAINT PART&SUPPLIES	BSN SPORTS	HOCKEY GOALS-ICE SKATING	255.98
<u>Program Total</u>				<u>255.98</u>
Fund Total				255.98

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Fund: 405 - NHRST CAPITAL PROJECTS

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 40536047 -NHR PW STORM WATER CTRL				
5540	INFRASTRUCTURE IMPROVEMT	JOSEPH D FOREMAN COMPANY	STORM SEWER REPAIR PIPE	433.80
<u>Program Total</u>				<u>433.80</u>
Fund Total				433.80

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Fund: 501 - WATER/SEWER

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 501 -WATER/SEWER				
2013	WATER/SEWER REFUNDS	LAGESSE, LARRY/CHRISTINE	UB REFUND OVRPYMT	92.43
Program Total				92.43
Program: 50156001 -UTILITIES-ADMIN				
5313	TELEPHONE	AT & T	CONCORD LIFT ALARM	63.74
5351	POSTAGE & SHIPPING	INFOSEND, INC	SHUT OFF NOTICE POSTAGE -	32.97
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	38.41
5219	OTHER PROFESSIONAL SVCS	INFOSEND, INC	SHUT OFF NOTICE PROCESSIN	7.62
5313	TELEPHONE	PAETEC	ANALOG LINES - DEC	531.95
5351	POSTAGE & SHIPPING	INFOSEND, INC	WATER BILL POSTAGE - DECE	2,293.39
5219	OTHER PROFESSIONAL SVCS	INFOSEND, INC	WATER BILL PROCESSING - D	674.18
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	33.41
5620	INTEREST	IL EPA	2008 LOAN - INTEREST	17,608.80
5610	PRINCIPAL	IL EPA	2008 LOAN -PRINCIPAL	38,990.86
Program Total				60,275.33
Program: 50156054 -WATER PROD/STORAGE				
5271	MAINT-BLDGS & GROUNDS	HOME DEPOT CREDIT SERVICES	VARIOUS COPPER PIPE FITTI	40.56
5354	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	18" X 13" SHOVEL	19.96
5354	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	COMBO SHOVEL	41.94
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	1,248.48
5312	NATURAL GAS	NICOR GAS	WELL 8	439.94
5312	NATURAL GAS	NICOR GAS	WELL 12	325.93
5312	NATURAL GAS	NICOR GAS	WELL 9	431.76
5289	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	LAB ANAYSIS/WATER	789.00
5341	CHEMICALS	MORTON SALT, INC	BULK WATER CONDITIONING R	1,963.04
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	3,710.87
5274	MAINT-EQUIPMENT	PATTEN INDUSTRIES INC.	ANNUAL INSPECTION & OIL C	2,172.00
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	3,983.76
5312	NATURAL GAS	NICOR GAS	WELL 10	262.34
5328	OTHER MAINT PARTS&SUPPLY	HOME DEPOT CREDIT SERVICES	INTERIOR PAINT, ROLLERS &	279.70
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	2,871.03
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	4,907.70
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	4,027.25
Program Total				27,515.26
Program: 50156055 -WATER DISTRIBUTION				
5338	DISTRIBUTION SYS REPAIR	JOSEPH D FOREMAN COMPANY	6" SPLIT MEGA LUG GLAND &	62.00
Program Total				62.00
Program: 50156066 -LIFT STATIONS				
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	1,057.47
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	50.59
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	50.67
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	33.88
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	47.80
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	103.51

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Fund: 501 - WATER/SEWER

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	163.93
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	179.10
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	76.08
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	67.13
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	44.04
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	859.63
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	29.78
5328	OTHER MAINT PARTS&SUPPLY	JOSEPH D FOREMAN COMPANY	4" X 15" REPAIR CLAMP	132.75
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	263.40
<u>Program Total</u>				<u>3,159.76</u>

Program: 50156067 -COLLECTION SYSTEM

5560	VEHICLES	R.A. ADAMS ENTERPRISES, INC.	INSTALL NEW PLOW 434	450.00
<u>Program Total</u>				<u>450.00</u>

Fund Total	91,554.78
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Fund: 603 - RISK MANAGEMENT INS

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
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Program: 60312010 -RISK MANAGEMENT INS FUND

5222	INSURANCE CLAIMS	RANDY BROWN REMODELING INC.	ALPINE BLDG REPAIRS	6,368.50
<u>Program Total</u>				<u>6,368.50</u>

Fund Total	6,368.50
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Fund: 710 - PERFORMANCE ESCROW

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 710 -PERFORMANCE ESCROW				
2501	BUILDING DEPOSITS	ROGUE PLUMBING CORP	BLD REF-820 S RAND RD	50.00
2517	TRAFFIC ANALYSIS DEP	NEW LIFE LUTHERAN CHURCH	ESC REF- TRAFFIC	375.00
2501	BUILDING DEPOSITS	TACOS EL NORTE	BLD REF-213 S RAND RD	500.00
2501	BUILDING DEPOSITS	CTI INDUSTRIES CORPORATION	BLD REF-800 N CHURCH	100.00
2501	BUILDING DEPOSITS	SLONSKI, RICHARD	BLD REF-130 W HARBOR	100.00
2501	BUILDING DEPOSITS	ZIELINSKI, DEBRA M	BLD REF-572 REGENCY	100.00
2501	BUILDING DEPOSITS	SCOTT NELSON ELECTRIC INC	BLD REF-1309 THORNDAL	50.00
2501	BUILDING DEPOSITS	OSTROW, MARIAN	BLD REF-985 MANCHESTE	100.00
2501	BUILDING DEPOSITS	POWER HOME REMODELING GROUP, I	BLD REF-98 LINDEN RD	50.00
2501	BUILDING DEPOSITS	DIEMER PLUMBING & EXCAVATING, L	BLD REF-351 OAKWOOD	100.00
2501	BUILDING DEPOSITS	HOMEWERKS	BLD REF-356 KIM TRAIL	50.00
2515	LANDSCAPING REVIEW DEP	NEW LIFE LUTHERAN CHURCH	ESC REF - LANDSCAPE	69.00
2501	BUILDING DEPOSITS	ECHO INC.	BLD REF-400 OAKWOOD	100.00
2505	CONSULTANTS	NEW LIFE LUTHERAN CHURCH	ESC REF-CONSULTANTS	152.80
2501	BUILDING DEPOSITS	WINNICKI, MALGORZATA	BLD REF-4 WATERBURY C	100.00
2501	BUILDING DEPOSITS	MAY, ALLISON	BLD REF-971 HEARTWOOD	100.00
Program Total				2,096.80

Fund Total	2,096.80
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Fund: 720 - PAYROLL CLEARING

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 720 -PAYROLL CLEARING				
2043	LIFE INS DED	NCPERS-IL IMRF - 0157	GROUP LIFE INS	284.00
<u>Program Total</u>				<u>284.00</u>
Fund Total				284.00

YTD Vendor Payments

Date: 1/14/2014

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
13	A ABLE APPLIANCE REPAIR INC.	134.00	134.00
14	A-APPRAISALS	350.00	350.00
3063	ALBARRAN, LUIS	6,666.67	66,666.70
3253	ALLSTAR AUTO GLASS	195.00	195.00
3521	ALPINE AUTOMOTIVE INC.	136.00	496.00
2455	AMERICAN MESSAGING	17.01	165.04
4055	ANDERSON PEST SOLUTIONS	167.95	1,170.75
5155	ARONSON, TARA	400.00	800.00
3683	AT & T	145.79	64,433.65
7510	BADE PAPER PRODUCTS	636.58	9,609.03
99858	BALUT, DOUGLAS	20.00	20.00
7975	BANK OF AMERICA	30.00	30.00
7978	BANK OF NEW YORK MELLON	314,882.50	1,397,576.00
8390	BCB GROUP, INC	18.95	884.84
8850	BELL FUELS INC.	14,654.61	256,046.96
9840	BLAAUW, BRIAN W	40.00	40.00
10275	BONNELL INDUSTRIES	15,316.00	17,772.60
10634	BRAKE ALIGN PARTS & SERVICES, INC	287.67	1,013.82
10780	BRIGHT LIGHT SIGN COMPANY	1,742.50	2,201.46
11185	BROWN, MIKE	50.00	50.00
11334	BSN SPORTS	255.98	1,644.52
11750	BURRIS EQUIPMENT COMPANY	296.44	6,136.64
12797	CAPITAL ONE NATIONAL ASSOCIATION	42.82	7,771.17
13160	CASPER TRUE VALUE	294.83	4,219.42
9227	CHANNING BETE COMPANY, INC	2,570.66	2,570.66
91948	CHRISTOPHER W. WAGNER	148.75	9,989.27
14252	CINTAS CORPORATION LOC. 355	333.94	4,851.05
14760	CLIFFORD-WALD	50.00	750.00
14800	CMRS - POSTAGE BY PHONE	700.00	14,000.00
15160	COLLEGE OF LAKE COUNTY	9,146.25	9,146.25
15258	COMCAST CABLE	99.85	1,641.18
15278	COMMUNITY SEWER & SEPTIC	75.00	3,580.00
26590	CONSTELLATION NEW ENERGY, INC.	23,776.10	296,582.26
85216	CRITICAL REACH	395.00	395.00
16212	CROWN TROPHY	104.00	145.00
99681	CTI INDUSTRIES CORPORATION	100.00	10,100.00
16570	CUTLER HARDWARE/WORKWEAR	305.92	3,039.06
17950	DELL USA LP	1,402.38	8,611.01
99145	DIEMER PLUMBING & EXCAVATING, LTD	100.00	100.00
19700	DUSTCATCHERS INC.	115.84	1,591.20
20820	ECHO INC.	100.00	392.04
15283	EHLERS INVESTMENT PARTNERS LLC	1,259.44	7,477.81
75333	ENCOMPASS MED & SPEC GASES LTD	69.71	971.40
24850	ERNIE'S WRECKER SERVICE INC.	350.00	350.00
27515	FASTENAL COMPANY	10.42	1,704.32
28560	FLAGS USA	138.00	314.00
30240	GALL'S INC.	1,013.89	10,493.10
30492	GATSO USA	9,900.00	99,090.00

YTD Vendor Payments

Date: 1/14/2014

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
30700	GEIB INDUSTRIES INC.	408.14	2,488.34
30953	GLOBAL EMERGENCY PRODUCTS INC.	1,811.01	13,727.02
32625	GRECO ELECTRIC	1,466.00	1,786.48
27540	GROSSINGER CHEVROLET	21.78	4,469.13
77315	HENRY SCHEIN EMS	138.00	1,102.86
37025	HOME DEPOT CREDIT SERVICES	560.42	15,662.37
99300	HOMEWERKS	50.00	150.00
41833	IL EPA	56,599.66	122,706.96
41831	IL PLUMBING INSPECTORS ASSOC	150.00	150.00
42230	INFOSEND, INC	3,008.16	27,480.06
42310	INLAND POWER GROUP	6,013.98	8,908.09
42369	INSIGHT PUBLIC SECTOR, INC	1,423.87	14,463.70
42392	INTERNATIONAL FIRE EQUIPMENT	57.72	2,936.50
47400	JOSEPH D FOREMAN COMPANY	628.55	6,729.45
UB000080	LAGESSE, LARRY/CHRISTINE	92.43	92.43
51242	LAKE COUNTY MUNICIPAL LEAGUE	1,547.19	1,547.19
51241	LAKE COUNTY PARTNERS	4,000.00	4,195.00
51259	LAKE COUNTY RECORDER	61.00	1,177.00
51263	LAKE ZURICH SCHOOL DISTRICT 95	705.00	349,078.50
52189	LETTER PERFECT PRINTING	20.00	150.00
51262	LZ AREA CHAMBER OF COMMERCE	415.00	585.00
58050	M O C I C	200.00	200.00
54490	MANHARD CONSULTING LTD	5,471.25	185,916.85
99865	MAY, ALLISON	100.00	100.00
70670	MEDTRONIC PHYSIO-CONTROL CORP.	440.64	35,436.25
66731	METRO DOOR & DOCK, INC	285.00	9,717.37
76850	MIDWEST TENNIS PROGRAM, LLC	1,470.40	17,655.66
58049	MODULARIS, INC	12,074.84	16,284.80
58269	MORTON SALT, INC	50,636.14	146,148.11
59770	NAPA AUTO PARTS	1,375.08	16,246.70
41772	NCPERS-IL IMRF - 0157	284.00	2,684.00
99860	NEW LIFE LUTHERAN CHURCH	596.80	596.80
61214	NICOR GAS	11,443.23	34,546.11
66520	O'REILLY AUTOMOTIVE STORES, INC	1,093.75	9,878.77
99862	OSTROW, MARIAN	100.00	100.00
68771	PADDOCK PUBLICATIONS INC.	76.00	1,486.55
56215	PAETEC	4,499.50	10,451.70
69097	PARK PLACE TECHNOLOGIES	93.00	93.00
69350	PATTEN INDUSTRIES INC.	2,172.00	8,423.77
69503	PAULUS & SON CARPET CARE	250.00	1,255.00
70100	PETROLEUM TECHNOLOGIES EQPT.	1,785.50	2,782.50
70850	PIONEER PRESS	92.00	140.00
71280	POLICE TECHNICAL	700.00	1,050.00
71345	POMP'S TIRE SERVICE	1,561.47	9,628.58
99524	POWER HOME REMODELING GROUP, INC	50.00	115.00
71753	PRECISION SERVICE & PARTS, INC	396.60	6,654.62
73175	R.A. ADAMS ENTERPRISES, INC.	678.53	19,779.76
11190	RANDY BROWN REMODELING INC.	6,368.50	23,598.50

YTD Vendor Payments

Date: 1/14/2014

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
73540	RAY O'HERRON COMPANY INC.	93.99	2,893.82
73661	RED WING SHOE STORE	119.00	2,700.56
99866	ROGUE PLUMBING CORP	50.00	50.00
76143	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	97.82	12,186.67
76090	RUNNION EQUIPMENT COMPANY	1,649.97	1,649.97
76346	RUSH TRUCK CENTER - SPRINGFIELD	832.97	3,110.48
99863	SCOTT NELSON ELECTRIC INC	50.00	50.00
77941	SECRETARY OF STATE INDEX DEPT	10.00	10.00
77942	SECRETARY OF STATE VEHICLE SVC DEPT	5.00	815.00
78410	SHARPE, TIMOTHY	250.00	4,850.00
78543	SHERWIN INDUSTRIES INC.	81.46	16,305.69
72939	SICALCO LTD	2,414.78	4,801.42
79038	SIGNSCAPES	4,002.00	5,402.00
79620	SKALSKI, ANDY	40.00	40.00
99861	SLONSKI, RICHARD	100.00	100.00
80040	SMITHEREEN PEST MANAGEMENT	148.00	1,332.00
76921	ST PETER'S CHURCH	280.00	1,680.00
81070	STAPLES BUSINESS ADVANTAGE	123.39	6,405.04
81310	STERLING CODIFIERS	500.00	1,718.00
81921	STREICHER'S, INC	8.99	1,255.19
82072	SUBURBAN ELEVATOR COMPANY	1,306.00	9,989.00
82073	SUBURBAN LABORATORIES, INC.	789.00	4,416.50
83110	TACOS EL NORTE	500.00	500.00
83700	TEMPLE DISPLAY LTD.	1,651.83	1,651.83
54419	THE UPS STORE	20.63	410.80
84490	TLO LLC	110.50	1,134.50
84885	TODAY'S UNIFORMS INC.	134.85	2,475.95
85220	TRANS UNION CORPORATION	45.00	558.42
89000	U S POSTMASTER	2,132.00	5,212.00
89700	VARITECH INDUSTREIS, INC	1,083.07	1,083.07
92413	WASTE MANAGEMENT	156.02	10,128.36
93400	WHELEN ENGINEERING COMPANY INC.	30.00	306.75
99864	WINNICKI, MALGORZATA	100.00	100.00
98605	ZEPEDA, RUDY	5,500.00	14,350.00
99800	ZIELINSKI, DEBRA M	100.00	200.00

Report Total: 617,034.86

Village of Lake Zurich
Semi-Monthly Warrant Report
Manual Checks 12-31-13 thru 1-13-14

WT000142	IMRF	01/09/2014	72,900.20
96169	TRADITIONAL KARATE-DO ORG	01/10/2013	13,292.25

Report Total: \$ 86,192.45

70 E. Main Street
Lake Zurich, IL 60047



AGENDA ITEM 8 B

Phone: (847) 438-5141
Fax: (847) 540-1768
Web: www.LakeZurich.org

MEMORANDUM

Date: January 13, 2014
To: Jason T. Slowinski, Village Manager
From: Kevin Finlon, Interim Chief of Police
Subject: Clair View Court recommended parking restrictions

Issue: Residents on Clair View Court have had ongoing problems with vehicles parking on the street obstructing the roadway. Many of the complaints involve individuals parking on the roadway during school related events.

Analysis: The residents of Clair View Estates have ongoing concerns with the volume of traffic on the street and the number of vehicles parking on the roadway during school related events. Vehicles parking on the roadway are interfering with the flow of traffic particularly at times when students are arriving and leaving school grounds. Concerns similar to those expressed by Clair View Estates residents have been addressed in the Community Police Advisory Committee (CPAC) on prior occasions and the residents of Clair View Estates Homeowners Association were advised to discuss their concerns with members of CPAC. During discussions at CPAC meetings a recommendation for parking restrictions on Clair View Court were reached and an ordinance was drafted to address their concerns. Recommendations reviewed and approved by members of CPAC are similar to recommendations made for similar complaints / concerns. The drafted ordinance has been distributed by Village email to concerned parties with no recommendations for change.

Recommendation: Approve the drafted ordinance restricting parking on Clair View Court.

w/ Attachments:
Ordinance Restricting Parking on Clair View Court

VILLAGE OF LAKE ZURICH
ORDINANCE NO. 2014-01-956

AN ORDINANCE RESTRICTING PARKING ON CLAIR VIEW COURT

WHEREAS, the Village President and the Village Board has determined that it is appropriate and in the best interest of the Village of Lake Zurich and it's residents to exercise their power pursuant to Section 11-80-2 of the Illinois Municipal Code and other applicable authority to restrict parking on Clair View Ct.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Lake Zurich, Lake County and the State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Parking Restrictions Imposed. The Board of Trustees hereby imposes "No Parking" on Clair View Ct. as follows:

A) There shall be No Parking on the north side, fire hydrant side, from Church Street to end of street to include the cul-de-sac portion of said street at any time.

B) There shall be No Parking on the south side of the street, from Church Street to cul-de-sac portion of said street when school is in session from 7:00 a.m. to 4:00 p.m.

Section 3. Severability. If any paragraph, section, clause or provision of this Ordinance is held invalid, the remainder shall continue in full force and effect without affecting the validity of the remaining portions of the Ordinance.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this 20th day of January, 2014.

AYES:

NAYS:

ABSENT:

APPROVED this 20th day of January, 2014

By: _____
Thomas Poynton, Village President

SEAL

ATTEST:

Kathleen Johnson, Village Clerk

Published: _____



VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

DECEMBER 2013

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

Activities during December include:

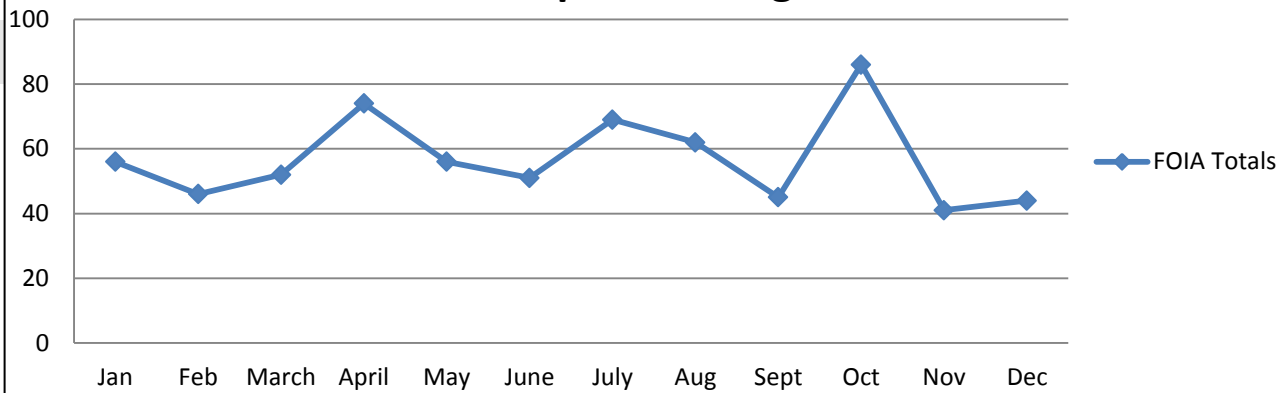
- The *Six Point Downtown Action Plan*, formally adopted by the Village Board in November 2013, identifies enhancement of the overall appearance of downtown Lake Zurich as a priority. The Village Board and staff agreed that an attractive, aesthetically-pleasing environment serves to draw visitors and future development to downtown. As part of the ongoing budget preparations for fiscal year 2015, staff has explored the implementation of minor streetscape improvements to create a more pleasant and inviting environment. Staff is recommending the swift and cost-effective step of focusing on creative crosswalks to make the pedestrian environment more diverse and interesting at a minor investment. Funds are being included in the draft budget to support implementation of unique crosswalks, two examples of which are presented here.



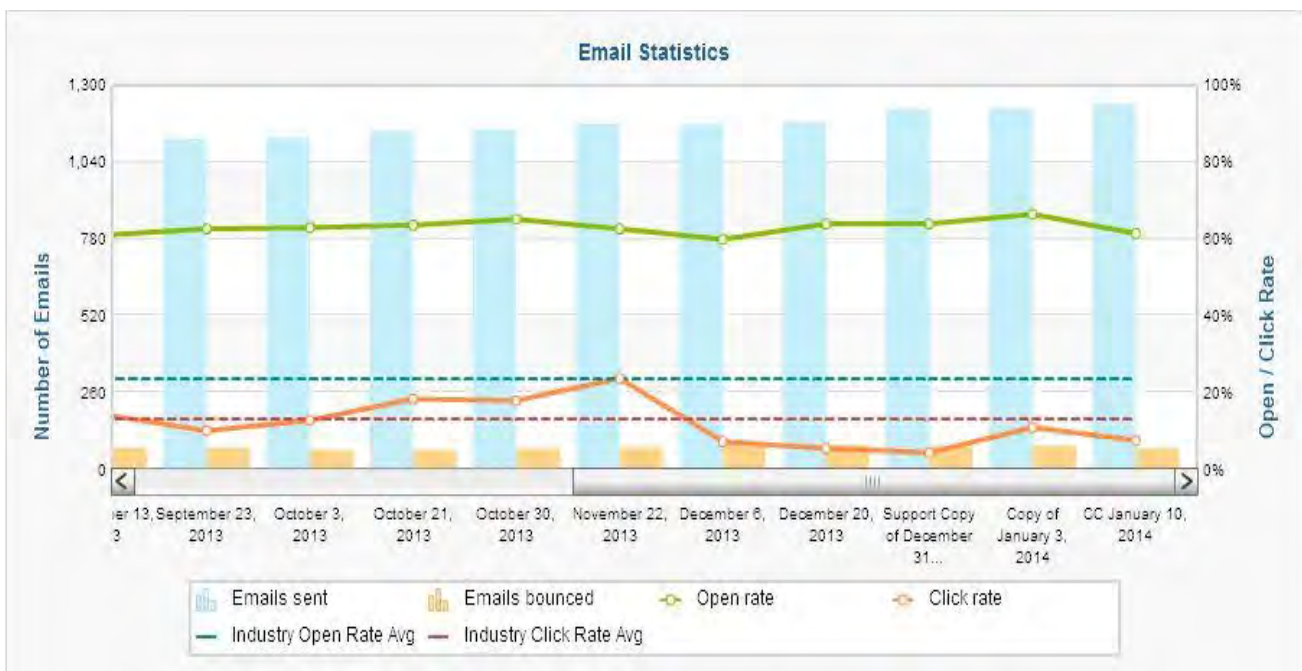
- Another important point of the *Six Point Downtown Action Plan* is pursuing an extension of the life of the TIF district, thus stabilizing and strengthening the financial outlook of the TIF to better support future development. Staff has held two subsequent meetings with representatives from Lake Zurich School District 95, both resulting in productive discussions with a key taxing body in a possible TIF extension. Several parcels of land in the TIF have actually decreased in value since the formation of the TIF and staff is analyzing which parcels to petition to Lake County to have removed. These properties bring down the entire value of the TIF (by approximately \$2.8 million EAV), so it benefits all taxing entities to have them removed. At this point, we are confident the District 95 Board of Education will support a 12-year TIF extension, although exact property tax calculation adjustments still need to be agreed upon. The full school board will need to consider the agreement before formal support for an extension can be procured.

- Downtown Lake Zurich has one less vacant building, thanks to efforts by the Village to work with an interested party in a new five year lease agreement at 133 W. Main Street with ReCoBu Realty, a company that is licensed in all facets of real estate but specializes in the far northwest suburbs. ReCoBu Realty has officially moved in office furniture and equipment to begin operations, occupying Suite B of the building, which has been vacant for five years. The Village is happy to see a new tenant recognize the value of a new location in downtown Lake Zurich. Competitive market rates were agreed upon, with approximately 3.5% annual rent increases. The lease agreement is structured to allow the Village to vacate the premises in the event of a qualified developer desiring 133 West Main Street as part of a larger Block A project.
- The search for the best qualified candidate to become the new Lake Zurich Police Chief is progressing from the approximately 100 initial resumes that were received from across the United States. Round two interviews are expected to identify the top two or three most highly qualified candidates for a final round three panel interview, which will include the Village President.

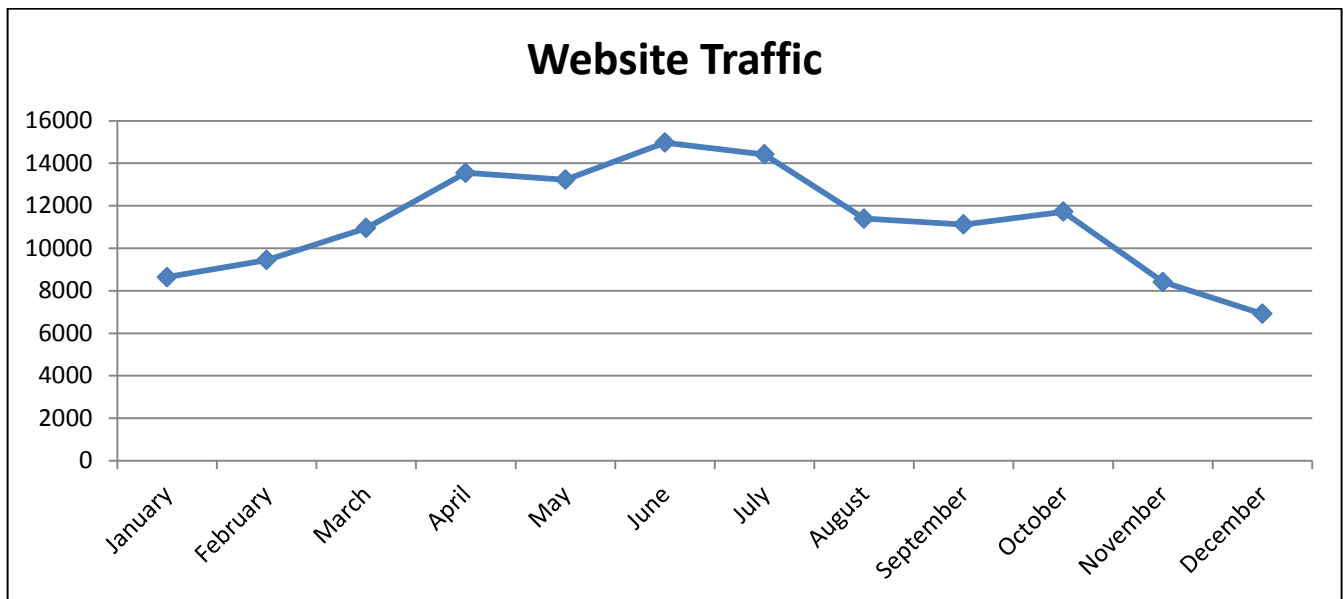
FOIA Requests Village Wide



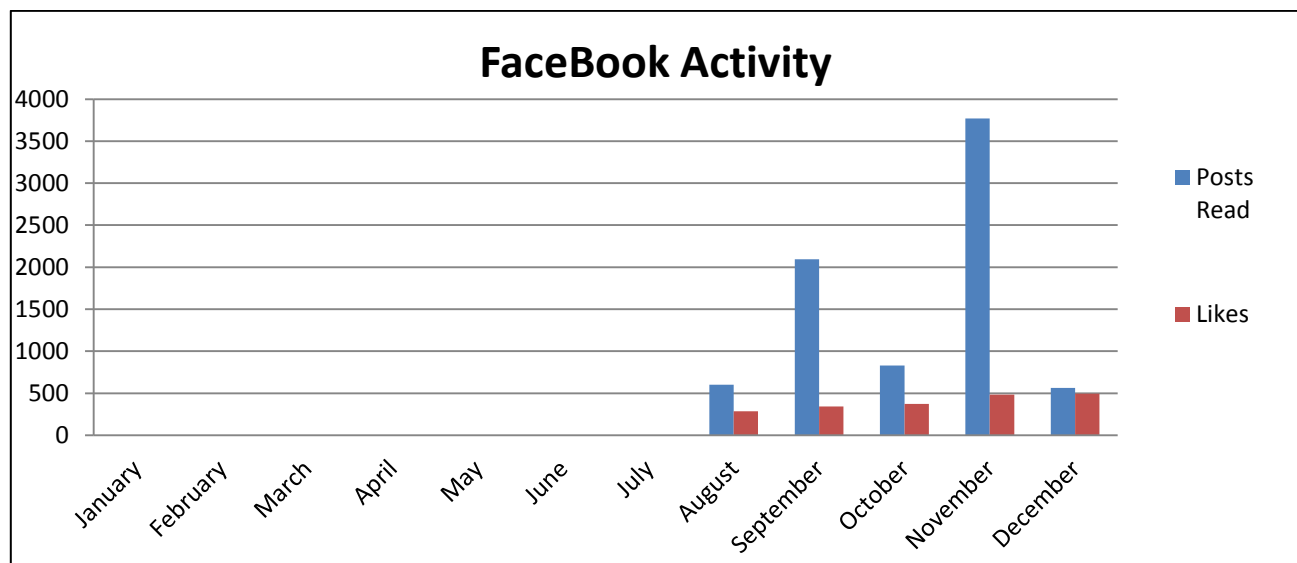
Open and honest government is the cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making process. This graph includes all of the FOIA requests received Village-wide among all departments. It should be noted that several FOIA requests require collaboration among more than one department, resulting in a team effort to obtain the correct information.



Benchmarks is the Village e-newsletter that is used as a central communication device for the public. This graph shows the number of people signed up for *Benchmarks*, as well as the bounce back rate, open rate, and click rate of readers. Subscription numbers are slowly increasing as more households are introduced to this new communication tool. The open rate is consistently over 50%, showing a high interest rate and readership for those that do receive *Benchmarks*, compared to the average open rate for government newsletters of less than 25%.

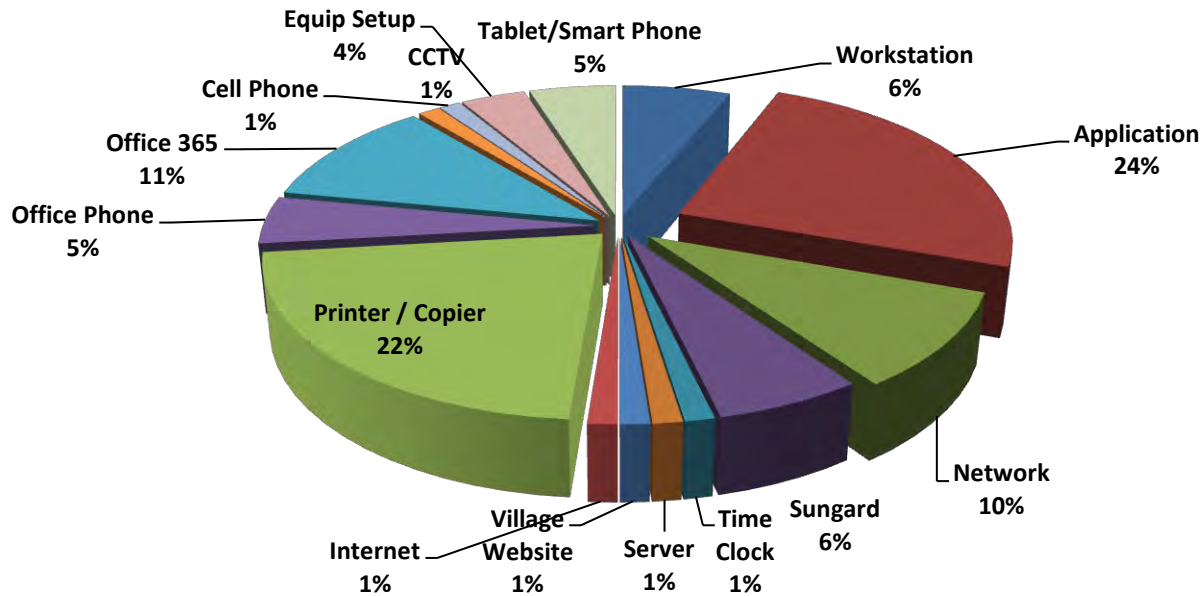


This data represents the number of website visits on LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing citizen oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision making.



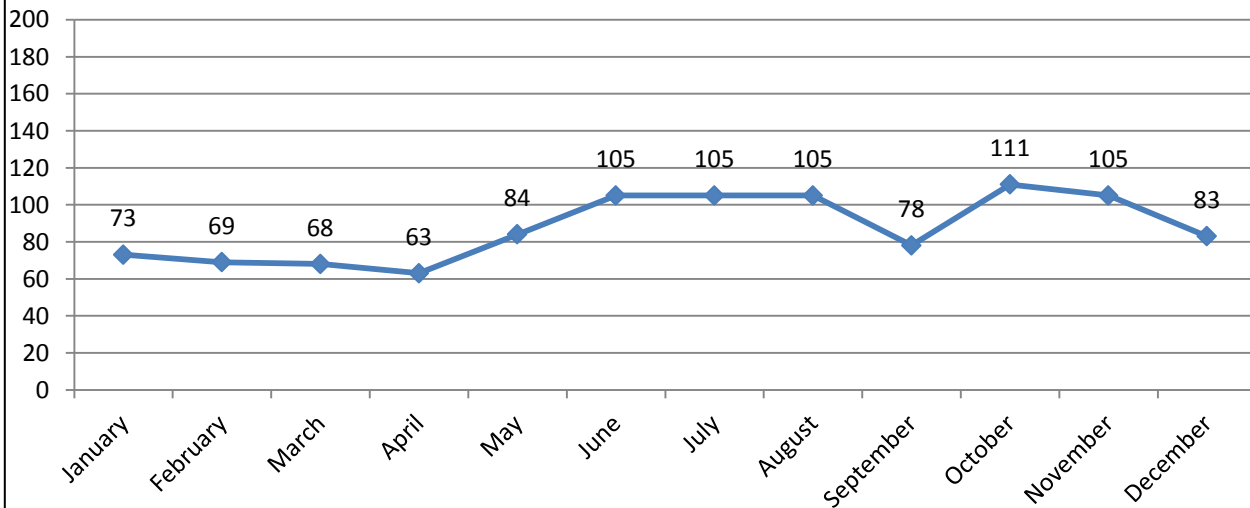
This shows the level of activity on the official Village FaceBook page. There are many opportunities for Lake Zurich to engage the community, especially the younger generation, through the use of social media. Reports indicate 55% of citizens use social media at least once per day, highlighting the importance of an official FaceBook page.

Help Desk Tickets By Category (This Month)



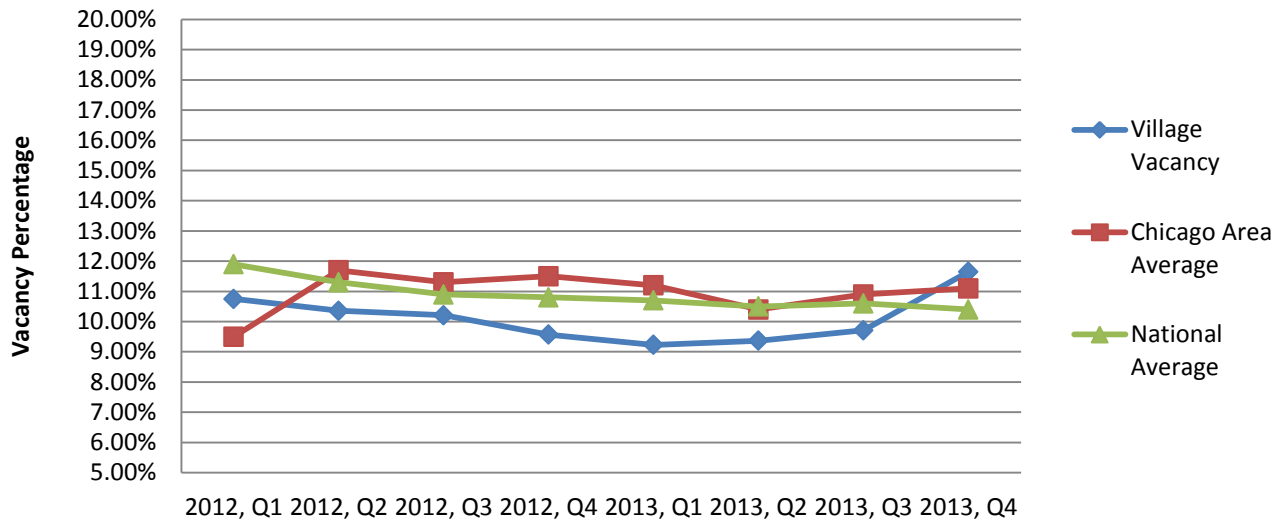
Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for a training workshops or investment in technology upgrades. This graph shows the most common requests for assistance this month.

Helpdesk Ticket Totals (Trend)



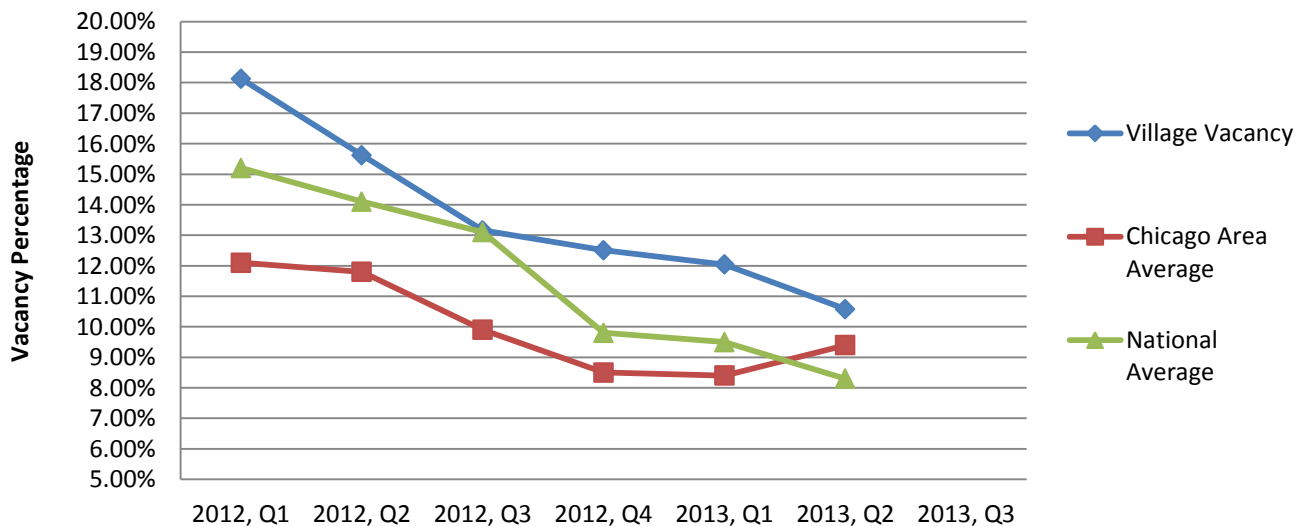
Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for a training workshops or investment in technology upgrades. This graph shows the annual trend of technology problems.

Retail Vacancy Rates



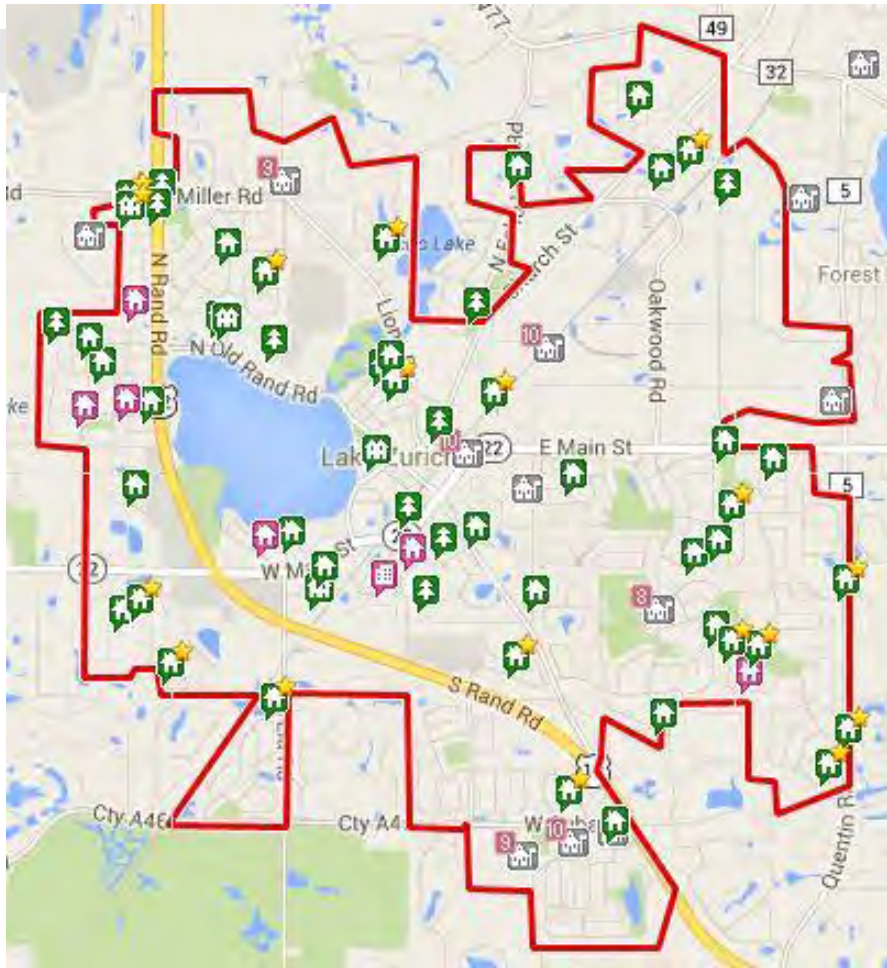
The Lake Zurich retail vacancy rate experienced a slight increase during Q4 of 2013, increasing from 9.71% in Q3 to 11.65% in Q4, primarily due to the closing of the Dominick's grocery store within the Northlake Commons shopping center. This loss was dampened by the addition of American Sale and several smaller retailers along Rand Road. The Village retail vacancy rate has increased above the Chicago area average of 11.10% and the national average of 10.40% for Q4, 2013.

Industrial Vacancy Rates



The Lake Zurich Industrial Market posted another quarter of improving market conditions as the vacancy rate fell to 12.04% from 12.51% in Q4, 2012. The Village vacancy rate is higher than the national average of 8.4% and Chicago area average of 9.5%.

Homes for Sale in Lake Zurich as of December, 2013



(Source: redfin.com)

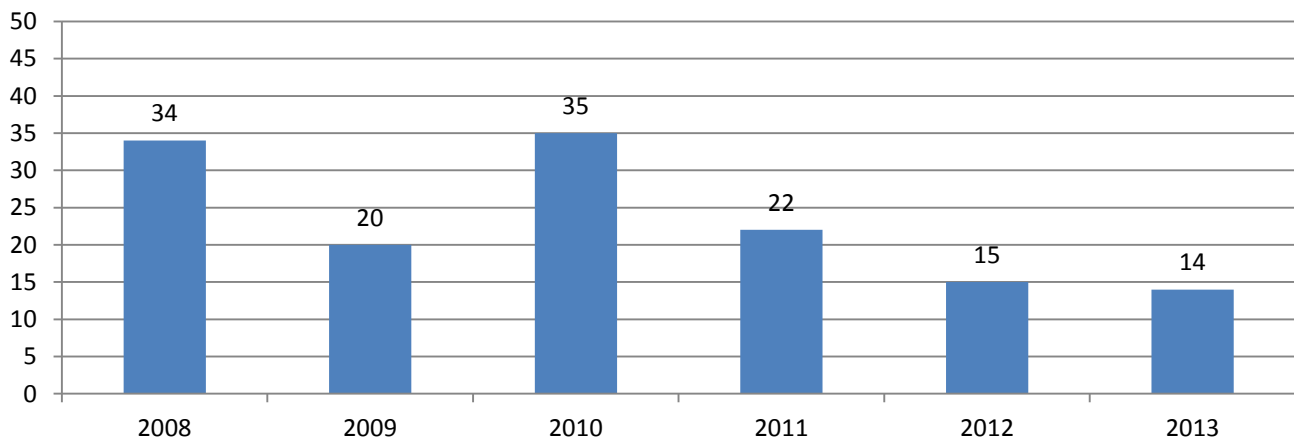
Housing Inventory Statistics for December

Homes Reported for Sale:	70
Average Price:	\$316,400
Average Beds:	3.4
Average Baths:	2.3
Average Square Footage:	2,188
Average \$/Square Foot:	\$160
Average Days Listed:	157

Housing Inventory Statistics for November

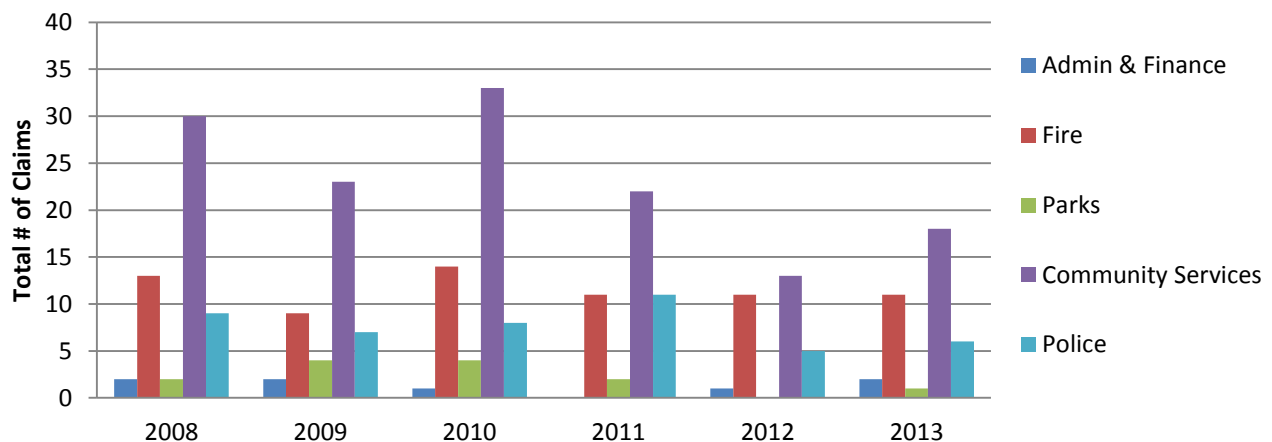
84
\$307,641
3.5
2.4
2,222
\$159
121

General Liability Claims -Total Incidents (Year-to-Date)



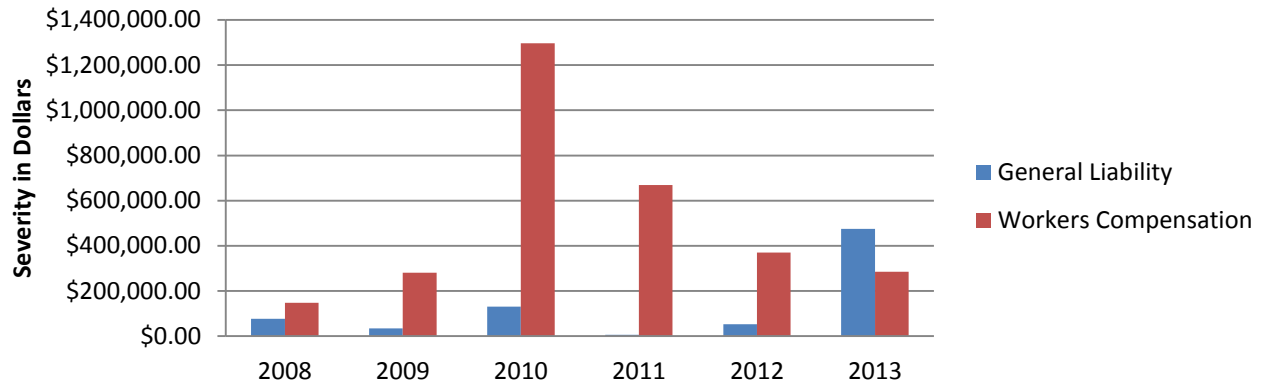
Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of 70 local municipalities and special service districts, which have joined together to management and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims in all departments. It should be noted that unsettled claims are not reflected here until they are closed.

Claim Frequency By Department (Year-to-Date)



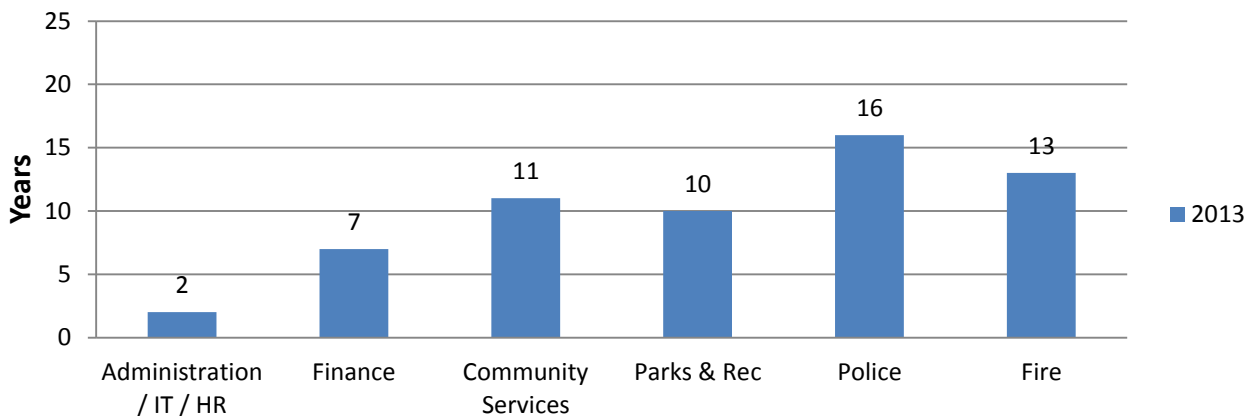
Solid loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that the Public Works Division of Community Services is responsible for routine maintenance, so their general liability claims will naturally be higher due to claims involving parkway trees, fire hydrants, the municipal fleet, etc.

Claim Severity for General Liability and Workers Compensation (Year-to-Date)



This metric provides a snapshot of the Village's overall liability position. Fewer claims filed against the Village mean less money spent and improved financial stability. The large spike in Workers Compensation claims filed in 2010 has slowly been decreasing in the 3 subsequent years. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees. Please note that the 2013 increase is due to an estimated reserve that has been set by the Intergovernmental Risk Management Agency, which is likely to decrease in the future.

Average Length of Employment (Year-to-Date)



A longer length of employment indicates a higher level of institutional knowledge in the organization. Organizations spend a lot of time and resources developing knowledge and capability. While some of this gets translated into written policies, most of it resides in the heads, hands, and hearts of individual employees. This data can show the need to improve strategies related to employee retention. Note that this data rounds to the nearest year and includes both part time and temporary employees.



POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

December 2013

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILTATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047
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General

- On December 20 the Police Department received the final quarterly results from the University of Illinois – Chicago (UIC) Police – Community Interaction Survey (PCIS), July 1 – September 30. The Lake Zurich Police Department volunteered to participate in the independent survey to gauge customer satisfaction with police services related to traffic stops, accident reporting, and filing of criminal reports. 92% of respondents rated their treatment during the contact as either satisfied (11%) or very satisfied (81%).
- During the month of December appreciation events were held for members of the Lake Zurich Police Explorer Post and Peer Jury volunteers. Police Explorers and Peer Jurors volunteer hundreds of hours a year to assist Department members and the community.
- On December 7 officers assisted Kildeer Police with an intoxicated subject at the Concorde Banquet Hall. The offender in the incident was arrested for Aggravated Battery to Police / Fire personnel.
- On December 26 Telecommunicator Anne Harper and her husband Keith became parents for the second time, Riley Lynn. Anne and family are all doing well.
- On December 13 Interim Chief Finlon attended drug court to recognize two graduates from the Lake Zurich area. Drug Court Graduates participate in numerous programs to receive approval from the court to participate in graduation ceremonies.

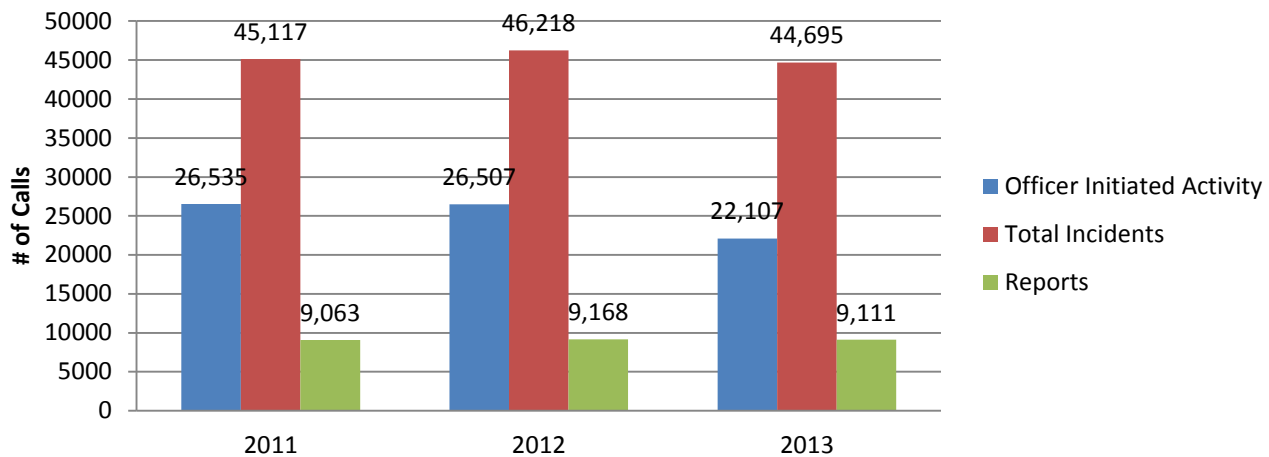
Patrol and Communications

- On December 10 officers responded to the Lake Zurich Middle School, 435 Cuba Road, for a report that a student had a BB gun at school. As a result of this report the school went on a “lock down”. Department members worked with school officials to ensure the safety of all students and community members.
- On December 4 Officer Gaffney participated in Shop With a Cop program in Fox Lake. Officers from several Lake County agencies participated in the event.
- On December 11 Department members attended the Citizen Police Advisory Committee (CPAC). CPAC members addressed a parking issue identified by residents of Clair View Court. An ordinance was recommended to address parking concerns for Village Board consideration.

Investigations

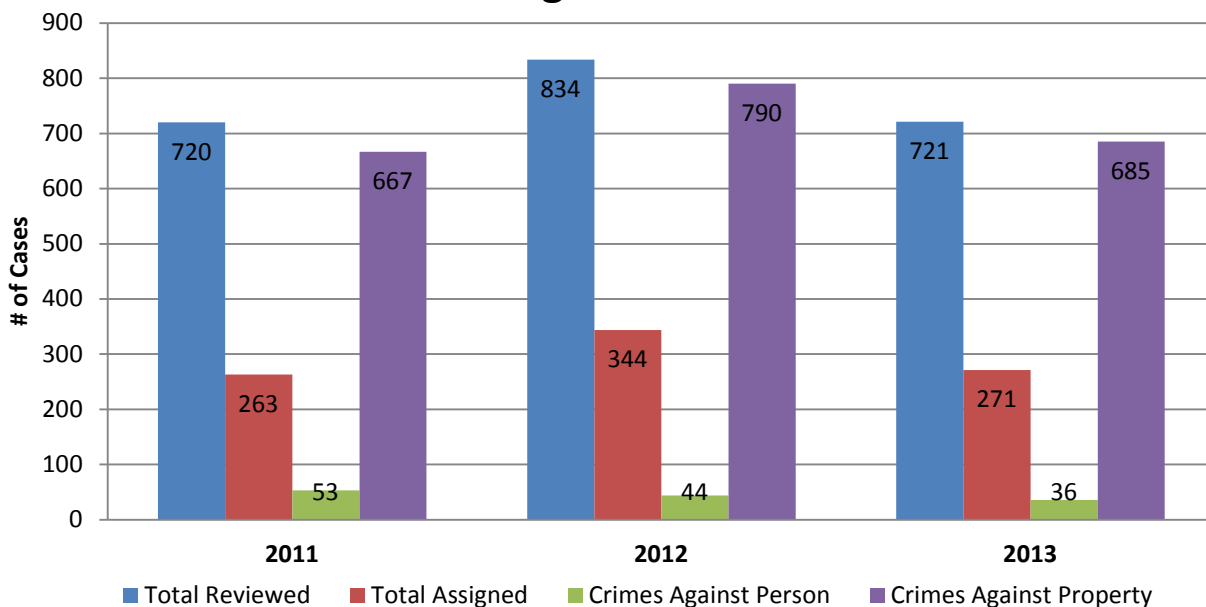
- Cmdr. Anderson and records personnel completed the renewal process for liquor license holders. 47 liquor license holders completed the reapplication process during the renewal period.
- On December 13 the Lake County Metropolitan Enforcement Group (LC MEG) recognized Chief Finlon (Patrick), Det. Pilaski, and Ofc. Thiergood for their work in support of drug enforcement activities in Lake County.
- On December 5 members of the Criminal Investigations Unit obtained an arrest warrant and arrested a subject for Predatory Criminal Sexual Assault of a Child and other charges as a result of an investigation. Jose Abel Blanco-Ruiz was held on a \$500,000.00 bond.

Computer-Aided Dispatch (CAD) Incidents (Year-to-Date)



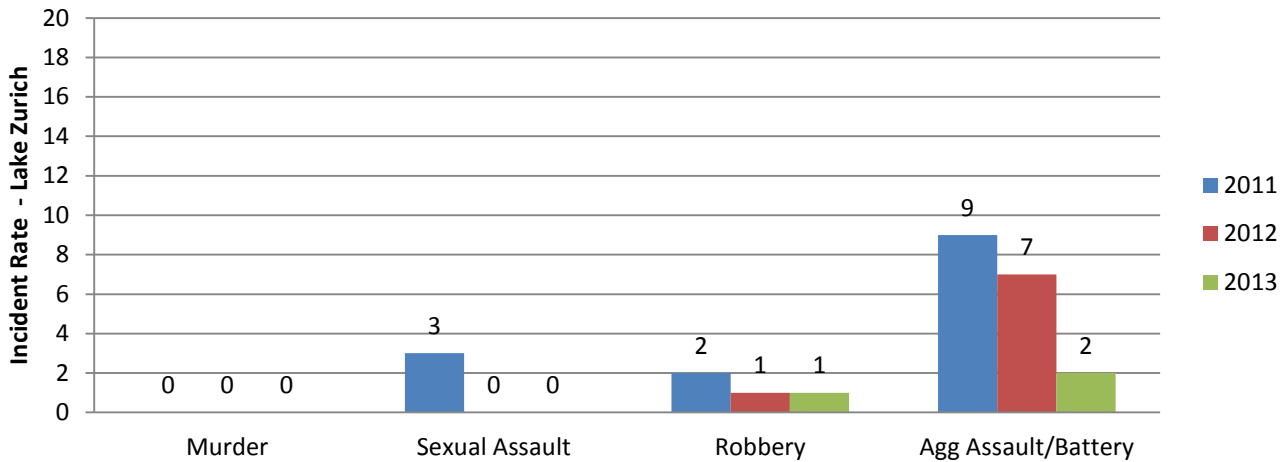
Officer initiated activity includes; DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Reports are incidents that receive a sequential case number and generally a written report. Current year data is year-to-date.

Investigative Caseload



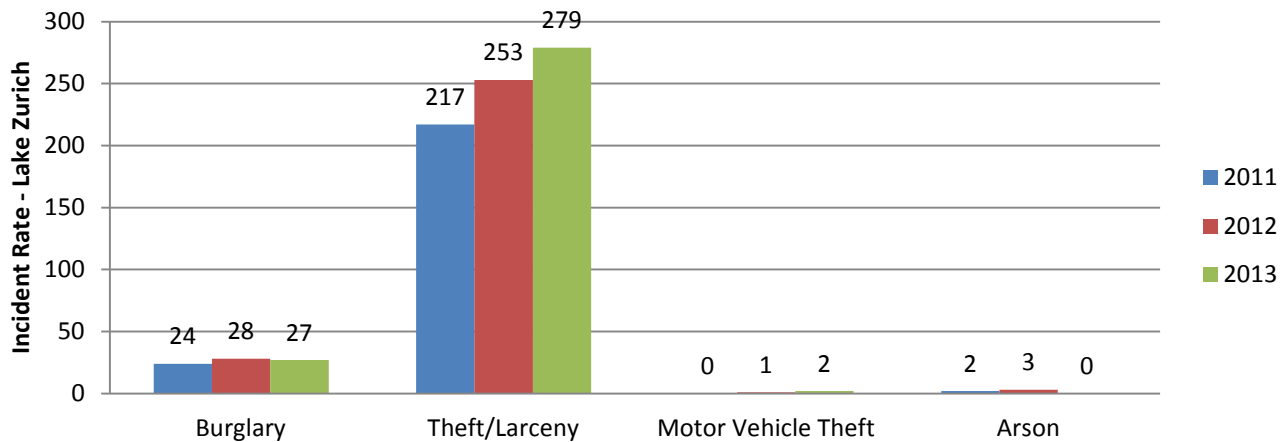
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.

Crime Rate for Violent Crimes (Year-to-Date)



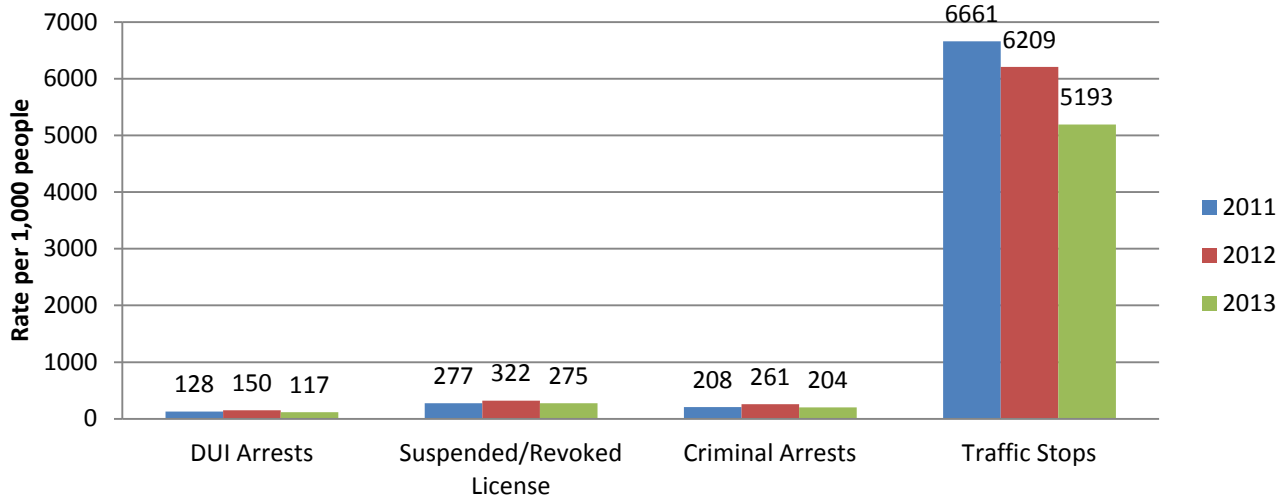
The Federal Bureau of Investigation requires four different Crimes against Persons offenses be reported for statistical purposes based on identified criteria. This information is provided to the Illinois State Police (Illinois Uniform Crime Report (I-UCR)) and passed through to the FBI. Generally, this information is converted to incidents per 100,000, although the actual numbers are used for this report. 2013 data is year-to-date.

Crime Rate for Property Crimes (Year-to-Date)



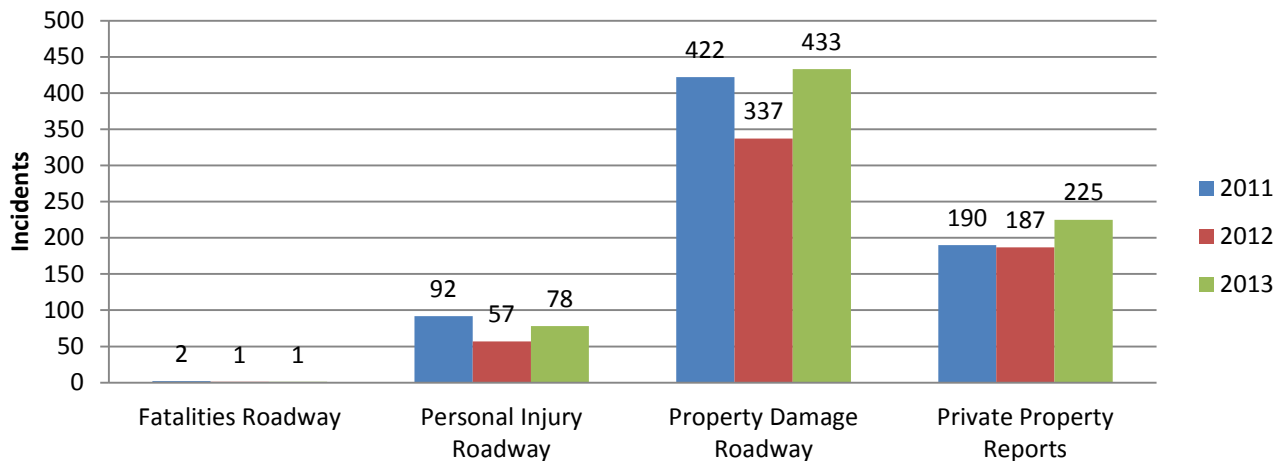
This information is provided to the Federal Bureau of Investigation via the Illinois State Police. These are Crimes against Property and the actual numbers reported are provided. Generally, this information is converted to incidents per 100,000. More information about this can be found at the Illinois State Police website: (<http://www.isp.state.il.us/crime/ucrhome.cfm>). Crime in Illinois provides crime information throughout Illinois. 2013 data is year-to-date.

Criminal and Traffic Offenses (Year-to-Date)



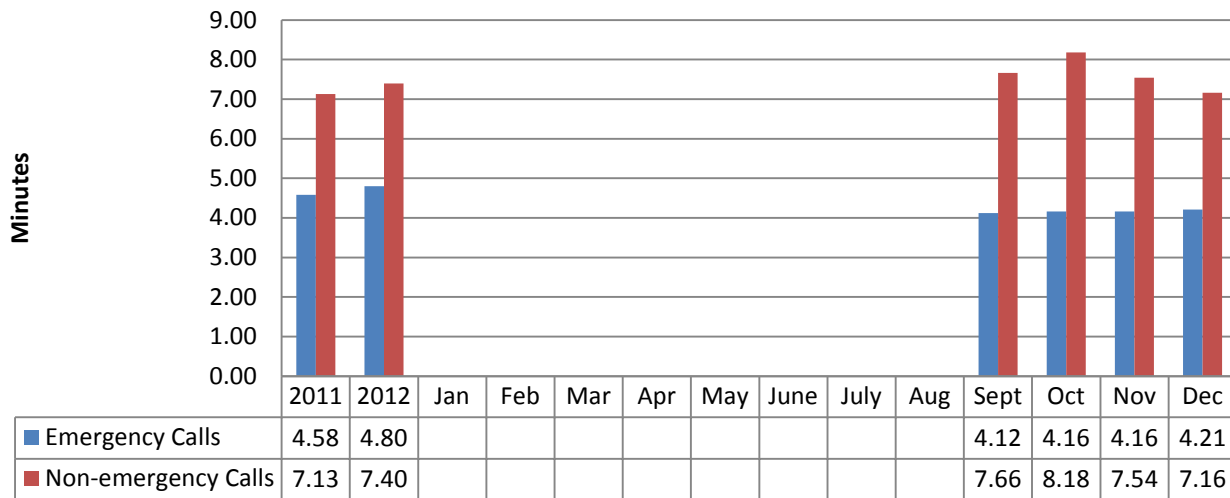
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.), and traffic stops conducted by Department personnel. Past year information is for the full year. The current year information is year-to-date data.

Vehicle Crash Incidents (Year-to-Date)



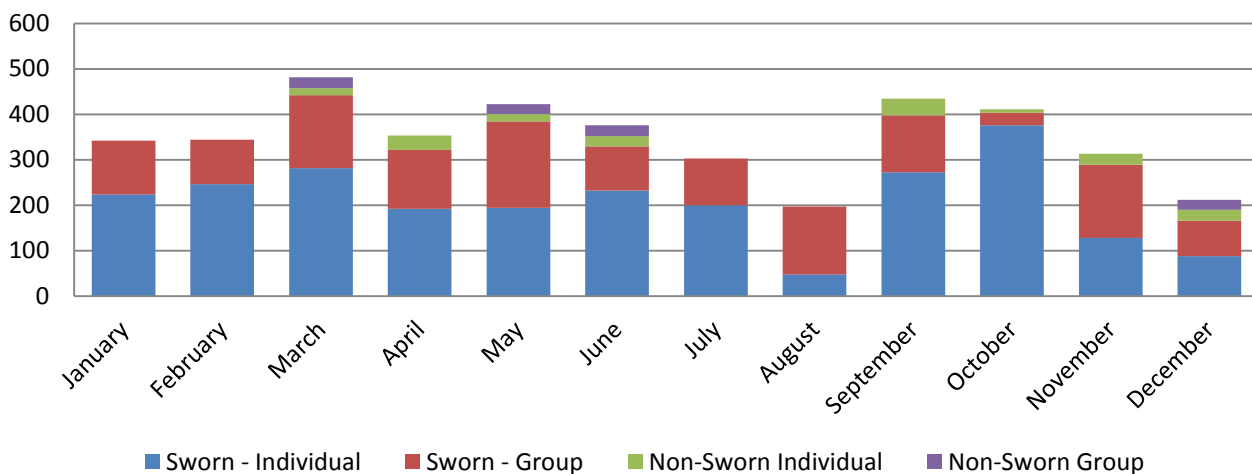
The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles. Previous year data is full year; current year data is year-to-date.

Average Response Time for Police



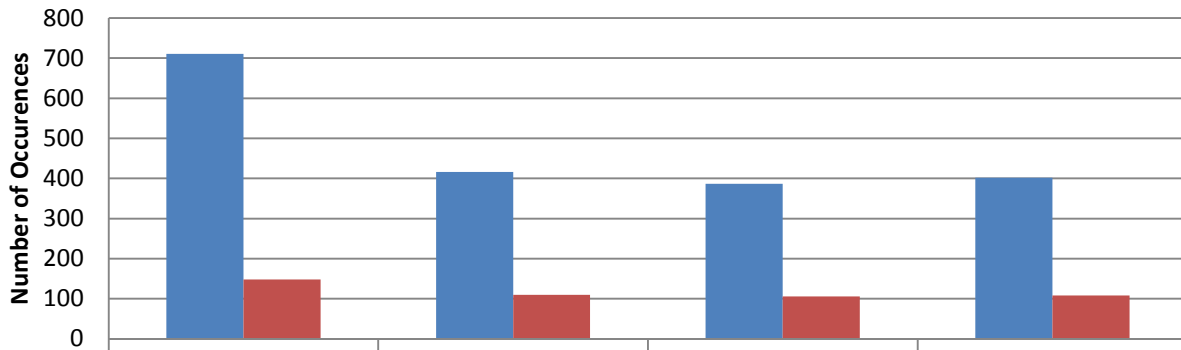
Response time is based on time a call-for-service is dispatched until a unit indicates, through a radio transmission to Dispatch or mobile-data-computer data transmission, they have arrived on-scene. The fraction of the minute is based on sixty seconds. (i.e. .50 = 30 seconds)

Training Time (in Hours)



Training is an important element to maintain or improve skills/knowledge/ability. The training categories are divided into four categories: Sworn-Individual (personnel assigned to specific training courses), Sworn – Group (training presented to all sworn personnel multiplied by the number of personnel attending), Non-Sworn – Individual, and Non-Sworn – Group. Sworn personnel include police officers. Non-Sworn includes; telecommunicators, clerks, and Community Service Officers.

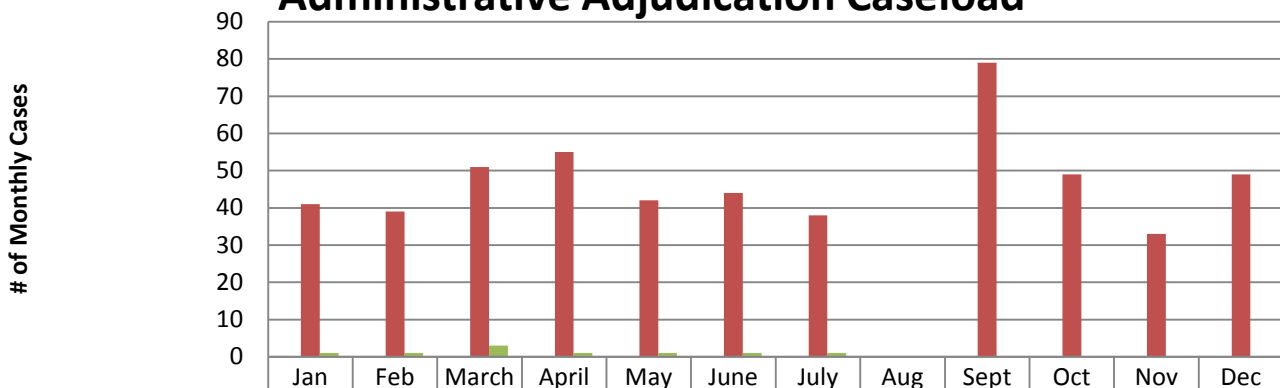
Alarm Occurences (Year-to-Date)



Commercial	711	416	387	402
Residential	148	110	106	108

The Crime Prevention/Community Relations function monitors the number of alarms to which Patrol personnel respond – many of the alarms are false. Information from the year 2000 is benchmark information and indicates the progress that has been made regarding the false alarms that the Department has received. Previous year information is full year. Current year information is year-to-date.

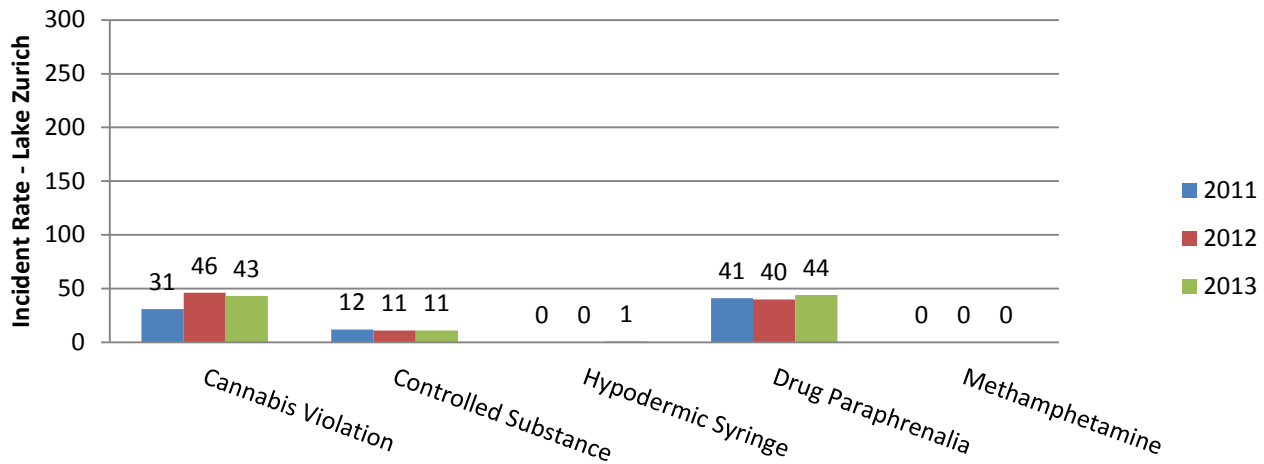
Administrative Adjudication Caseload



Fire	0	0	0	0	0	0	0	0	0	0	0	0
Police	41	39	51	55	42	44	38	0	79	49	33	49
Building & Zoning	1	1	3	1	1	1	1	0	0	0	0	0

The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations. This process can be used by Building and Zoning and Fire Department personnel for code enforcement issues.

Drug Crime Arrests (Year-to-Date)



The Department is required to report Drug Crime Arrests to the Illinois State Police. The violations reported are related to the Cannabis Control Act, Controlled Substances Act, Hypodermic Syringe Act, Drug Paraphrenalia Act, and the Methamphetamine Act. Current year data is year-to-date.



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

DECEMBER 2013

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
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FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047
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Departmental Narrative

December 2013

General Operations

- We had a laundry room fire in Deer Park early in the month. The crews made a great stop and the homeowner had helped by closing the door to the laundry room once the fire was discovered.
- The Keep The Wreath Red program was underway for the holiday season and it stayed red for the entire season. No fires resulted from holiday decorations.
- There were two cardiac saves during the month. One subject arrested in front of the crews and was revived. A second call occurred at the Quentin Road Bible Church and on scene personnel began CPR and applied an AED prior to the arrival of the crews. Upon arrival, the crews were able to further support the resuscitative efforts and the subject regained consciousness.
- Office Manager Denise Kauffman graduated from a 13 week Fire Department Operations academy, through the Illinois Administrative Professionals Association. This academy provides an overview of Fire Department operations in order to provide a better understanding of the work environment.

Training Initiatives

- Chief Wheelock, Staff and the Lieutenants continued to work through a number of topics related to leadership and communication training.

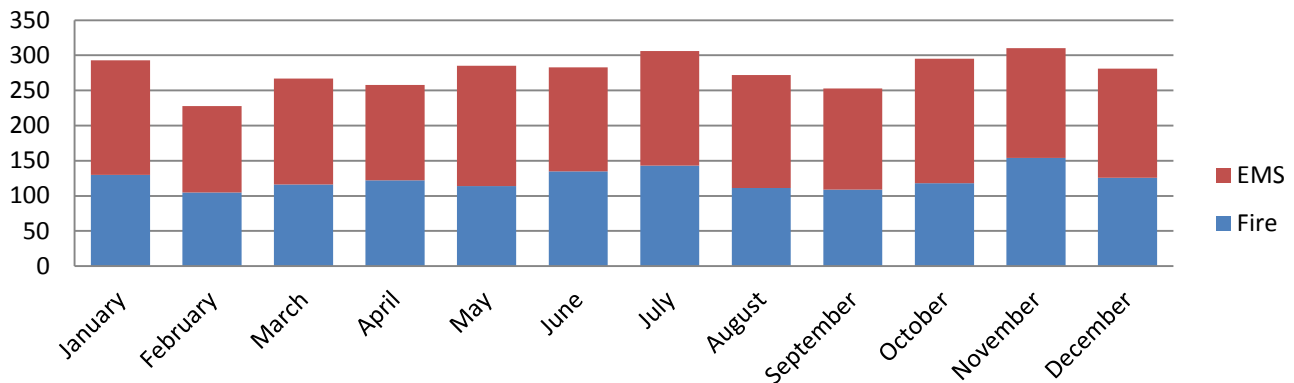
Community Access

- DFM Bzdusek conducted a fire drill at Sarah Adams grammar school & conducted ice safety instruction to the first grade classes at Isaac Fox grammar school.

Building and Development

- Bureau staff attended a number of meetings and/or site inspections for the following projects: Deer Park Estates ,Copper Fiddle Distillery & Cedar Lake Assisted Living Facility to highlight some of the more higher profile projects.

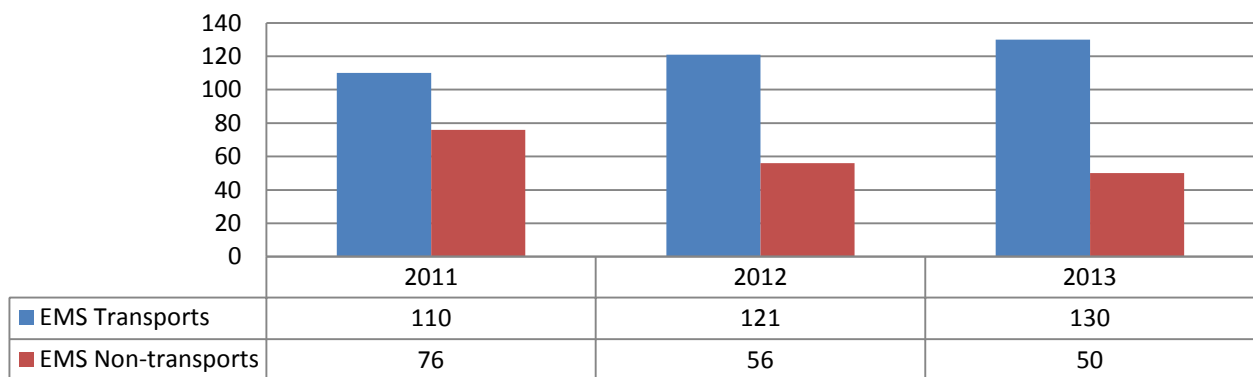
Fire Rescue Department - Monthly Calls by Type



The department ran 281 calls in December 2013. The break out of Fire versus EMS was 126 Fire calls and 155 EMS calls. By and large each month we run more EMS calls than those calls coded as fire calls. This month returned to a more normal ratio between Fire & EMS calls. The majority of EMS calls tie up units far longer than most fire calls.

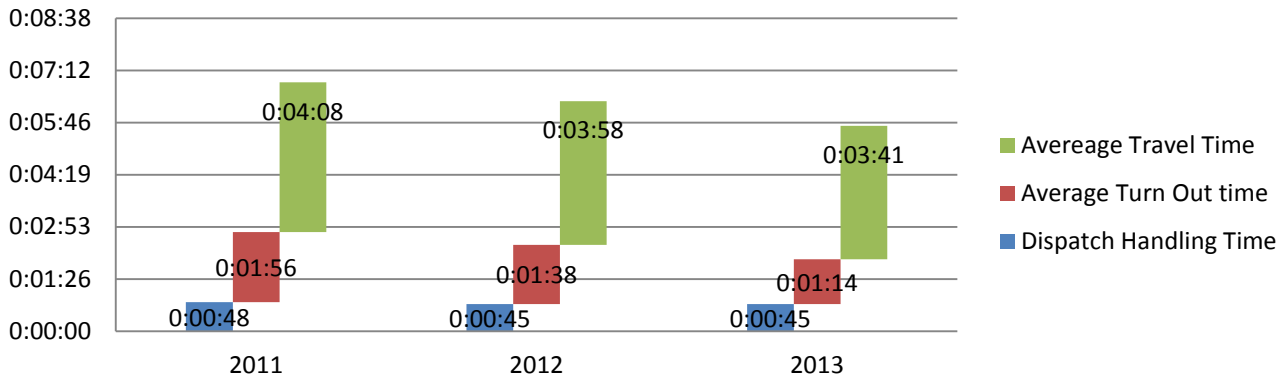
With transport, an EMS call can tie up resources for over an hour. It should be noted that most of our “fire” calls are not structure fires, but are alarm related, wires down and other types of service calls. The highest single Fire type incident was calls for checking on fire alarms that were in a “Trouble” status. There were 51 total for that category.

EMS Transports vs Non-Transports - (Patients) Monthly 3 yr - Comparison



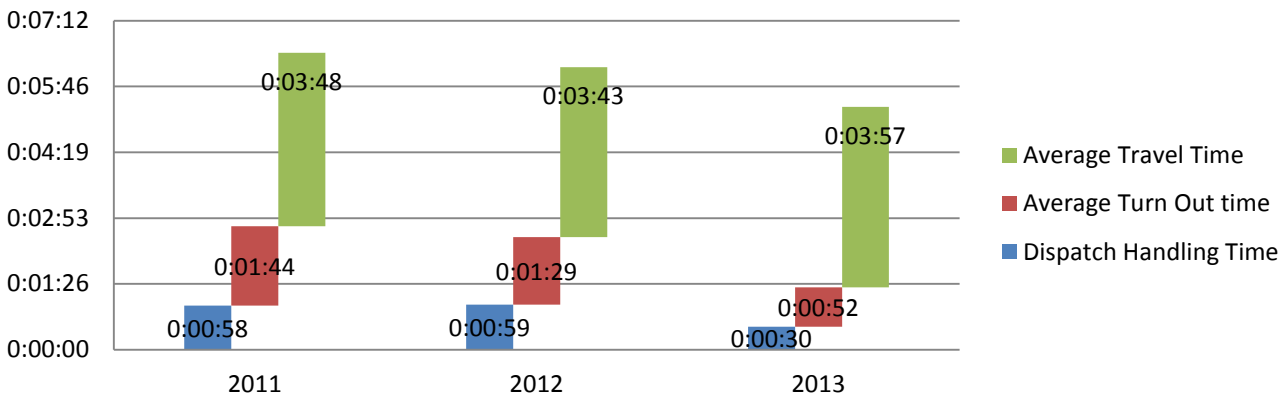
This data reflects activity related to emergency medical services, a core function of the Fire Department. Not every EMS call results in a transport. A prime example is an auto accident where a number of victims decide against transport. EMS transports always outpace refusals. This chart compares the Month of **December** across 3 years. The trend is consistent over the data period. These numbers represent patients seen. As a further correlation, we reported 155 EMS calls, but you will see that translated into seeing 188 patients. 50 patients decided against transport to the hospital.

Average Emergency Response Time for Fire

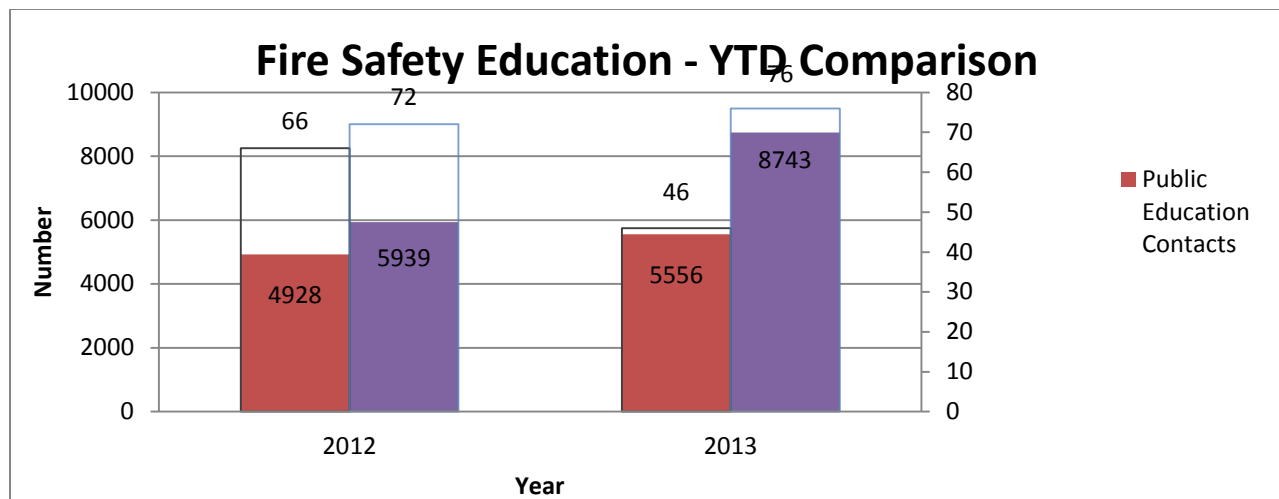


Response time is made up of three key factors – Dispatch handling time – the time for dispatch to take in information and then turn around and dispatch crews. The turn out time is the time for crews to receive the call and then get into the vehicles for response. Travel time reflects the time on the road to the call. Construction and speed limits affect travel time. A safe and rapid response is the foundation in providing a safe and secure community, especially with a medical emergency or with the potential for a rapidly developing fire. The overall goal for Fire response is a total of 6 minutes and 20 seconds, 90% of the time or better. We monitor our times closely and strive to identify factors affecting longer response times.

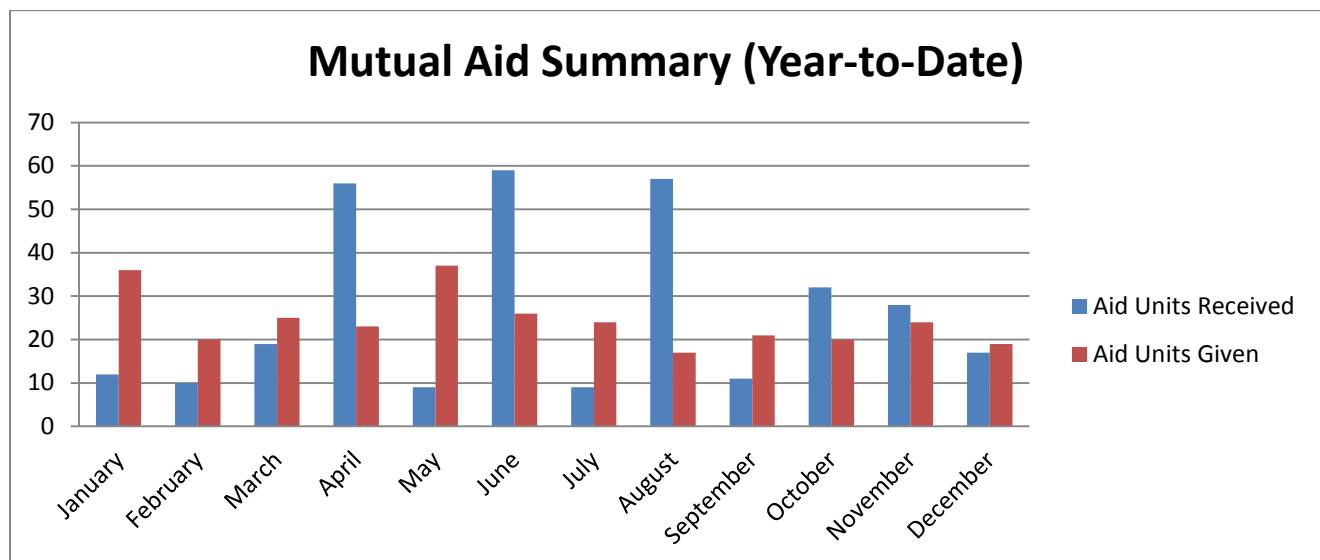
Average Emergency Response Time for Ambulance



Response time is made up of three key factors – Dispatch handling time – the time for dispatch to take in information and then turn around and dispatch crews. The turn out time is the time for crews to receive the call and then get into the vehicles for response. Travel time reflects the time on the road to the call. Construction and speed limits affect travel time. A safe and rapid response is the foundation in providing a safe and secure community, especially with a medical emergency or with the potential for a rapidly developing fire. The overall goal for EMS response is a total of 6 minutes, 90% of the time or better. We monitor our times closely and strive to identify factors affecting longer response times.

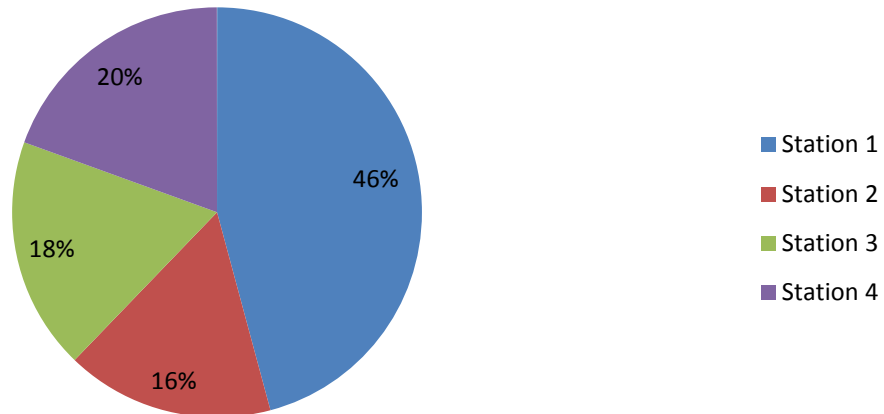


Visits are broken into two main categories. Public Relation Events are primarily events where the fire department has a presence and seeks to answer general questions from the public and demonstrate or explain our capabilities. A Public Education Event has a fire safety or other educational message as the prime objective. Examples are school talks and station tours where a safety message such as stop drop and roll are covered. The fire department stays active within the community by providing a host of programs to promote fire awareness and safety. We monitor fire and severe weather drills in the schools, educate children in fire fighter recognition, water and fire safety and teach exit drills in the home to middle school students. **NOTE: Last months' 2013 categories were inadvertently switched around.**



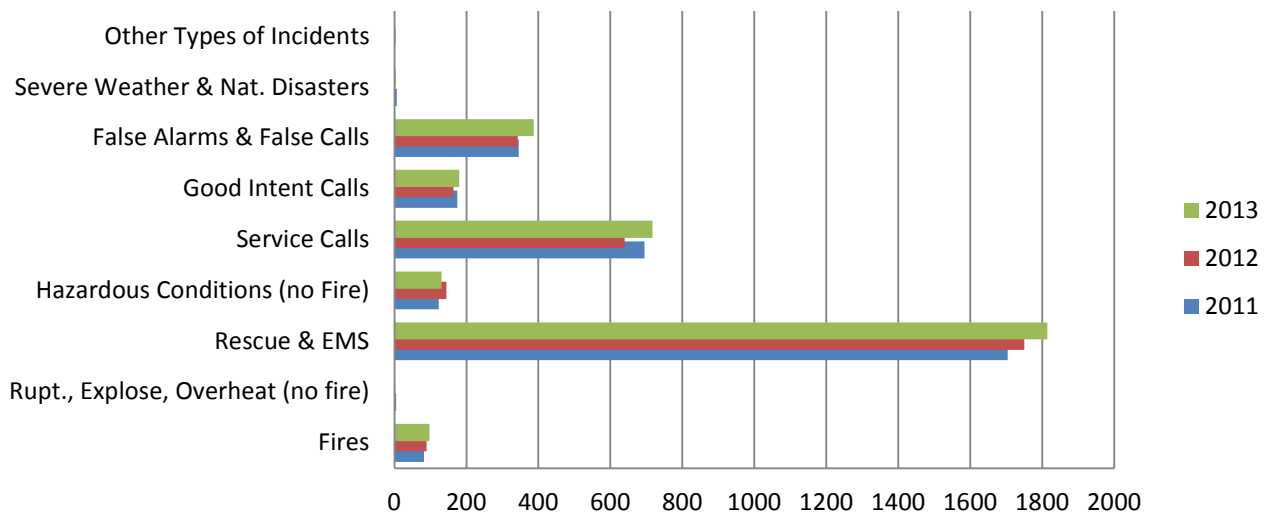
Mutual and Auto-aid are a key component to sharing resources across the region. The spikes seen in aid units received will usually correlate to a structure fire in our area, where we pull in more units to assist or some special rescue incident. Overall, when considered in total, the received versus given is relatively equal on a per unit basis. As an example, to date in 2013 we have given mutual aid – 292 times and received mutual aid 319 times. Those numbers reflect actual response units – as an example, a fire will bring in a large number of towns – each town is considered as a response to us.

Call Analysis by Area of Call - Month Totals



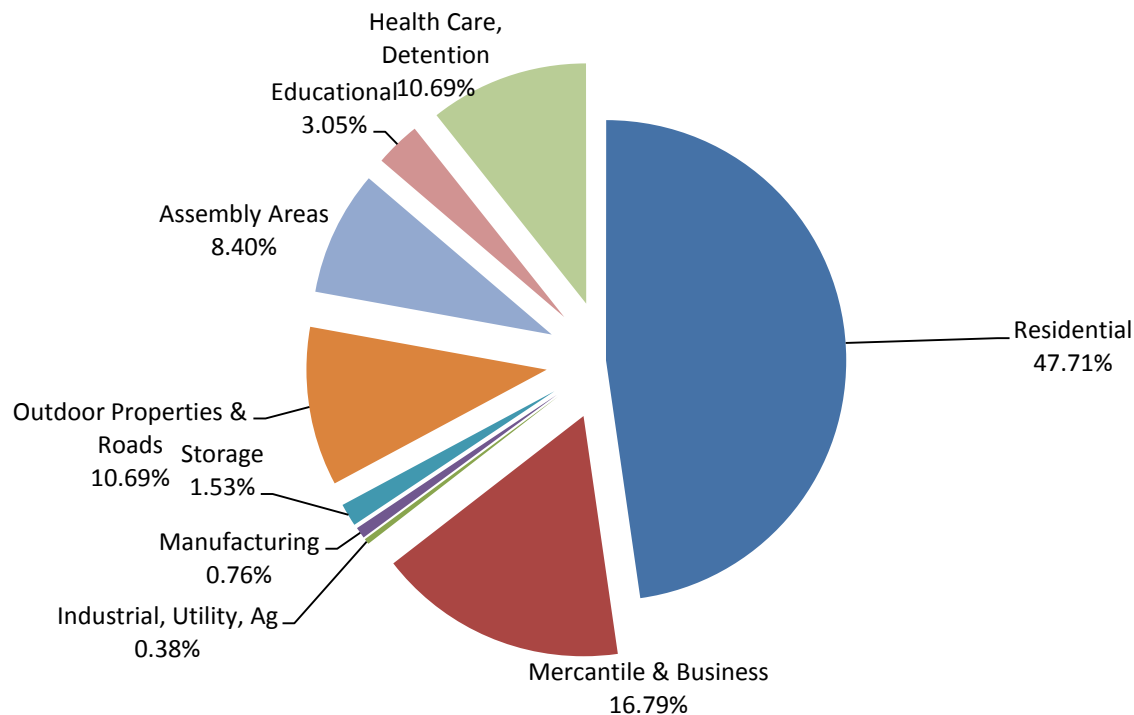
The Village and District are considered together as one area. The placement of the four stations allows the area to be sectorized into what is commonly referred to as first response areas for each station. Thus, the area surrounding the station in which it is the closest unit to respond. This graph simply represents where the calls for December 2013 were from. Station 1 is usually the busiest area. Mutual and Auto aid calls to other communities are not reflected in this chart.

Fire Rescue Call Categories - Year-to-Date

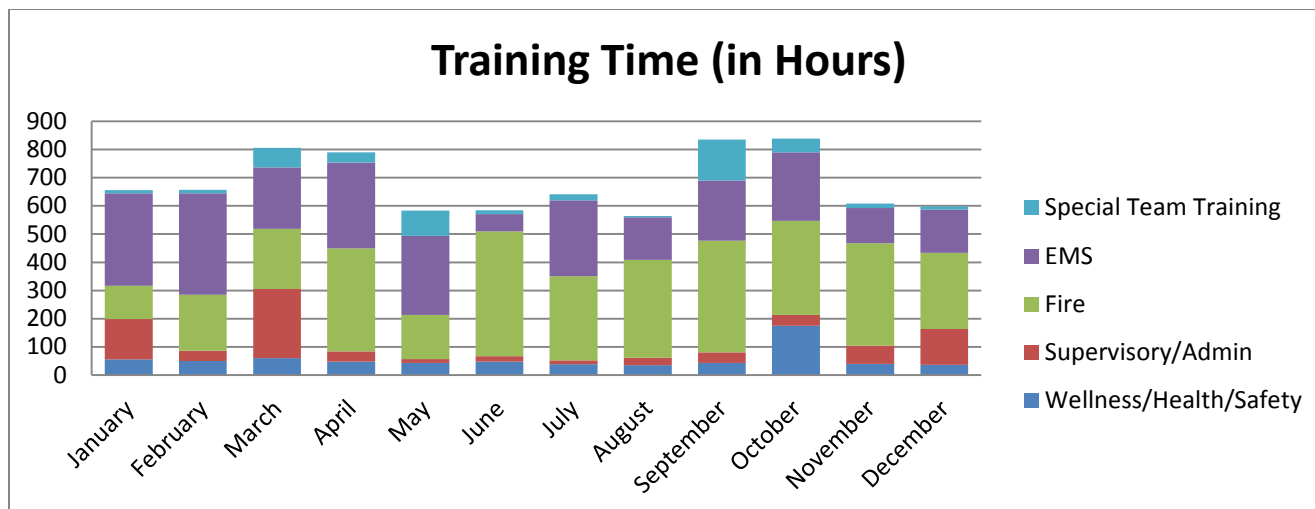


All of the calls that we respond on as a department are coded within the guidelines of the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the above chart. You will see that even across the three years, the trends remain essentially the same. Rescue and EMS clearly dominate the number of calls we encounter.

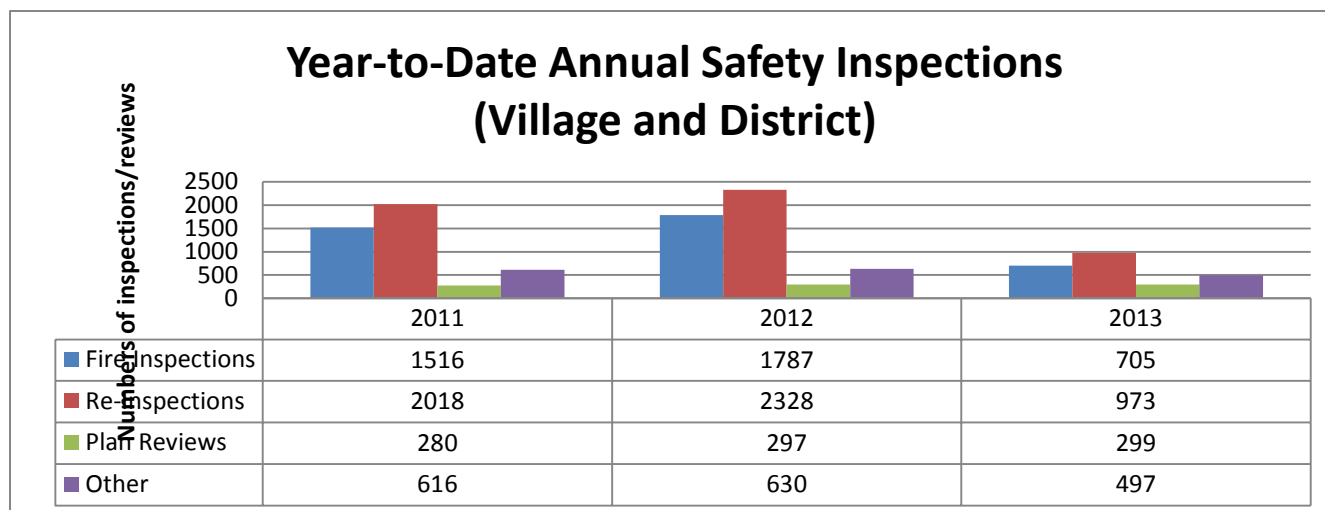
Calls by Property Use Code



As mentioned in previous sections, there is a national standard for coding the type of occupancy we respond to. How is this relevant? We can see trends in various types of occupancies and get a sense for how each type of occupancy affects service demand. As an example, the Health Care category could see an increase if additional assisted senior living or nursing centers are opened. Watch this category in the coming months as we get closer to Cedar Lake Center opening. Each month you will see that we continue to respond to residential properties more than any other area. So our residents continue to receive the bulk of our services. Auto accidents are categorized in the Outdoor Properties & Roads section.



Ongoing continuing education is an essential part of maintaining our high quality services. As a way of quantifying and categorizing our training the sessions are designated with one of the categories noted above. This allows us to review where our emphasis is in any given month, and assess if any changes are required. These are reported by man hours involved, and smaller amounts do not necessarily translate into less emphasis, but rather less personnel partaking in the training.



The numbers for 2013 reflect the loss of the two fire inspector positions, not filling the new position until July and a slow start in the Captain Inspection program due to personnel changes in those positions. Only 1 of the 3 captains has been there since the start.

Data Information: The Fire Prevention Bureau covers the entire 25 square mile District. We handle all building projects and occupancies that require inspections in the villages we cover. This results in over 1600+ units for inspection. The first inspection is just the start though; many times a re-inspection is required to verify compliance. Plan reviews are the review of new building plans and alarm systems. The “Other” category covers a myriad of visits that the bureau makes. These may include alarm system tests and acceptance as well as sprinkler system reviews. These numbers represent visits or actions on the part of the bureau staff.



COMMUNITY SERVICES DEPARTMENT

MONTHLY INFORMATION REPORT

December 2013

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILTIATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

Departmental Narrative

Building & Zoning

Business Occupancies or Improvements - Issued 12/2013:

- Top Shelf Supplement - 825 S Rand Rd (LA Fitness).
- Clear Impact Sound Services - 480 Rose Rd.
- Northwest Futsal Sports - 143 E Main St.
- Alliance Home Service - 775 Oakwood Rd.
- Taco El Norte - 213 S Rand Rd (expansion).
- Unique Services - 1050 Ensell Rd.
- Chiro One Wellnes - 275 S Rand Rd.
- Metrom Rail - 330 E Route 22 (second location).

Planning staff coordinated a training seminar for Plan Commission, which took place during their regularly scheduled meeting on December 20th. The training covered Open Meeting Act requirements, conflicts of interest, and what criteria commissioners should look towards when evaluating new applications for zoning approval.

Planning staff has continued to work with the Lake County Medical Marijuana Task Force to finalize regulations that address cannabis cultivation and dispensing organizations. The final set of regulations was completed during the middle of December and staff has completed an application to the Plan Commission.

Staff continued to work with a respondent to the RFQ invitation for Downtown redevelopment during the month. Staff requested additional information from the respondent relating to several issues within their response to the RFQ. The respondent informed staff that they would provide further clarification on the issues in early January.

Staff met with the Foglia YMCA to discuss plans for an addition to their current gymnasium. The YMCA expects to submit an application to the Plan Commission in early 2014.

Public Works

Public Works crews responded to 12 individual inclement weather events this month. This included pretreating roadways with liquid anti-icing solution in preparation for impending storms on six occasions. Snow fall totals for the month of December were 27 inches. The events ranged in duration from 3 hours up to 60 hours. We are currently clearing non-residential sidewalks in the downtown district, school zones, and parks. We are also removing snow which impairs motor vehicle vision and any large accumulations from over 275 school bus stop locations.

Work continues on the Village Hall build-out on the second floor. Completion is anticipated in early 2014.

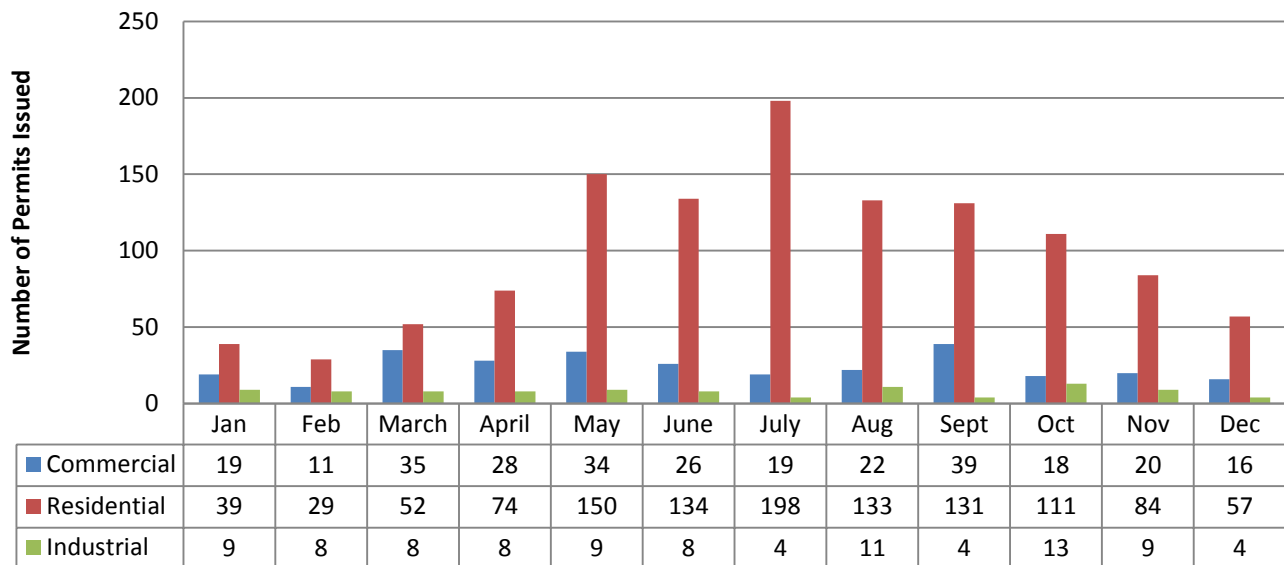
The Church Street water tower corrosion protection (cathodic) system has been installed but the cold weather has delayed placing the tower back in service.

The water main replacement project for Pine Ave. and Elm Pl. is complete with the exception of landscaping and driveway restoration that will be completed in spring when weather permits.

The flow meter replacement project for the Quentin Pump Station has begun. The contractor has ordered and is waiting for the equipment to be delivered.

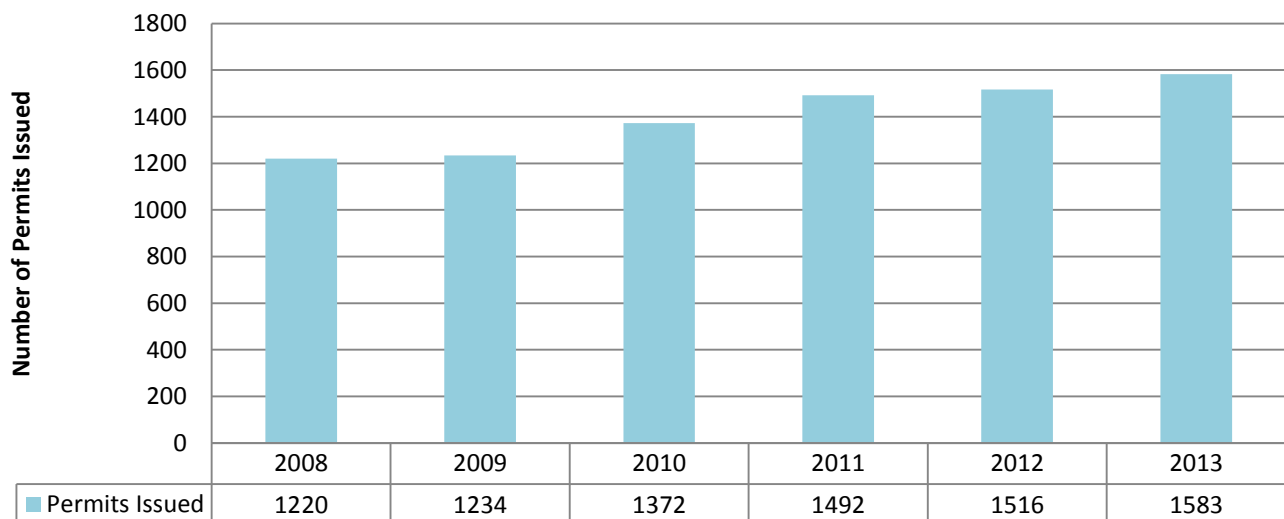
BUILDING AND ZONING DIVISION

Monthly Permit Activity for 2013



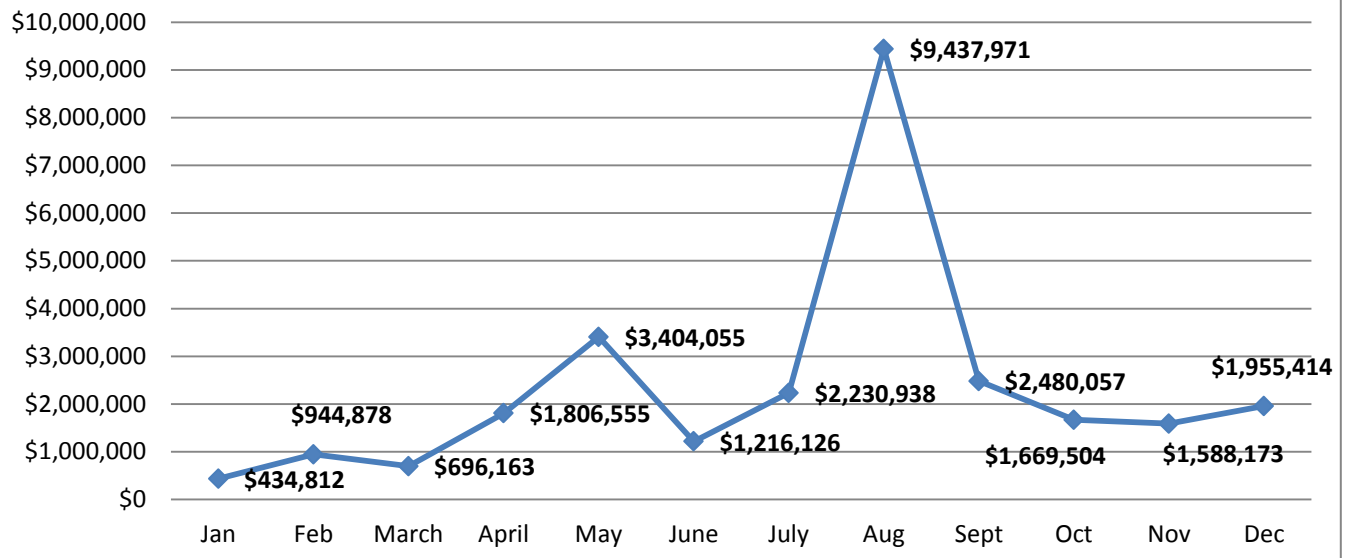
This graph represents the number of construction building permits issued by category during the month and calendar year to date. Permit activity is following a seasonal trend for winter conditions.

Annual Permit Activity (Jan-Dec)



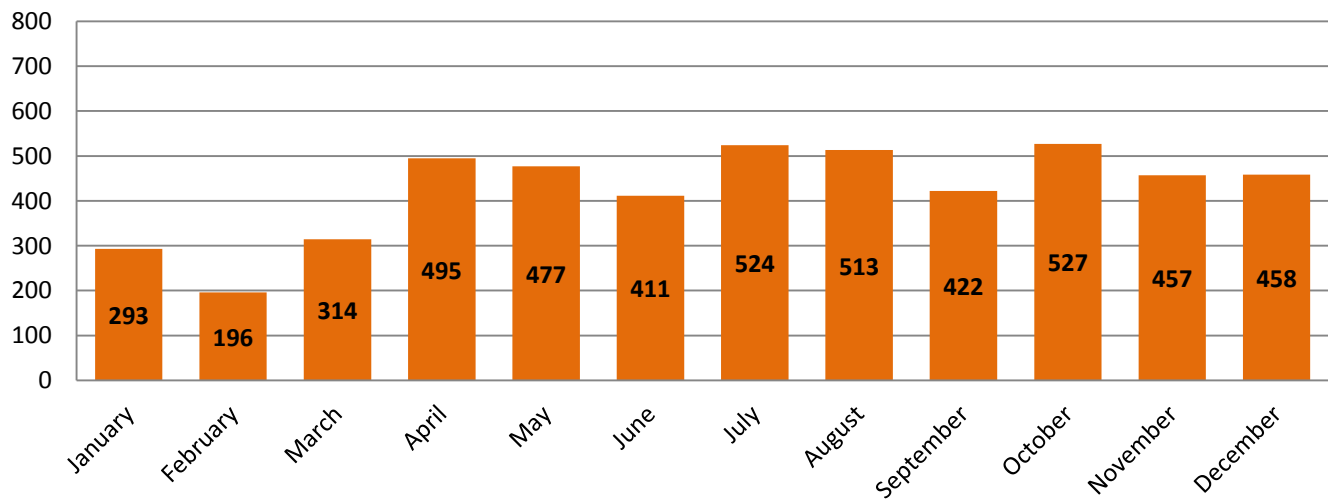
Construction activity has continued to increase. 4% increase from 2012. Overall, a 30% increase in permit activity from 2008 to the close of 2013.

Construction Value of New Permits



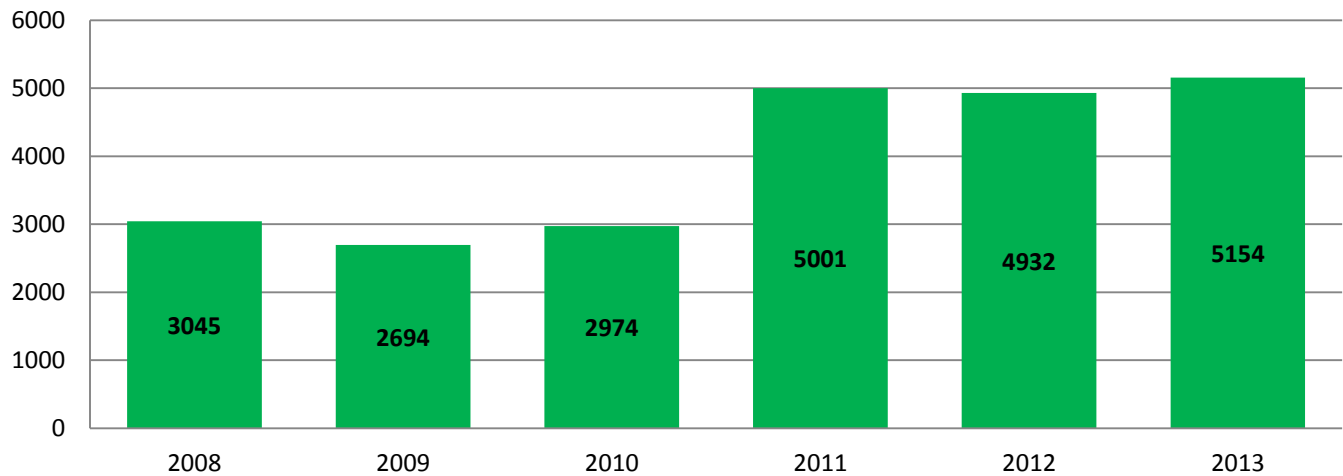
Construction value is an indication of the growth in value of our community by the investment in construction. The spike in value in August is attributed primarily to the Mariano development.

Monthly Number of Permit Inspections for 2013



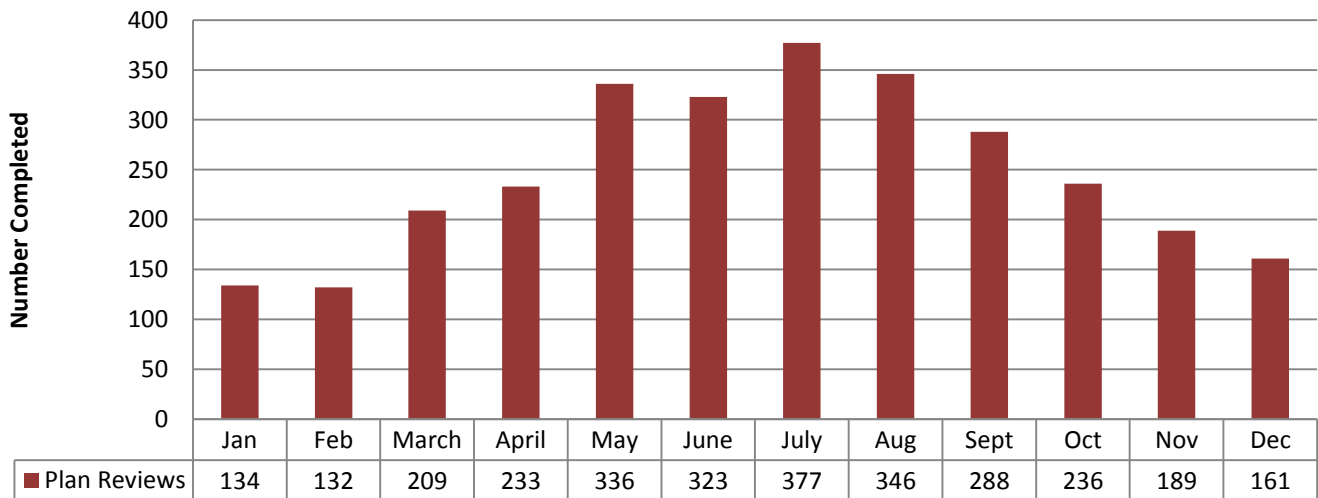
Weather conditions continue to have a slight impact on inspections in December with “cold weather” conditions in effect for any concrete and/or exterior work. Inspection activity at Cedar Lake Assisted Living Facility and Mariano’s is still very high as both projects are well into their rough inspection phases. Both Mariano’s and Cedar Lake are anticipating either full or temporary Certificates of Occupancy in first quarter of 2014.

Annual Number of Permit Inspections (Jan-Dec)



This graph represents the level of building permit inspection activity over the past six years. Inspection staff level has decreased by 3 positions. Two building inspector positions were eliminated one each in 2009 and 2011. The Assistant Building Department Manager position was eliminated in 2013. As noted in the previous graph, inspection activity continues on a strong pace.

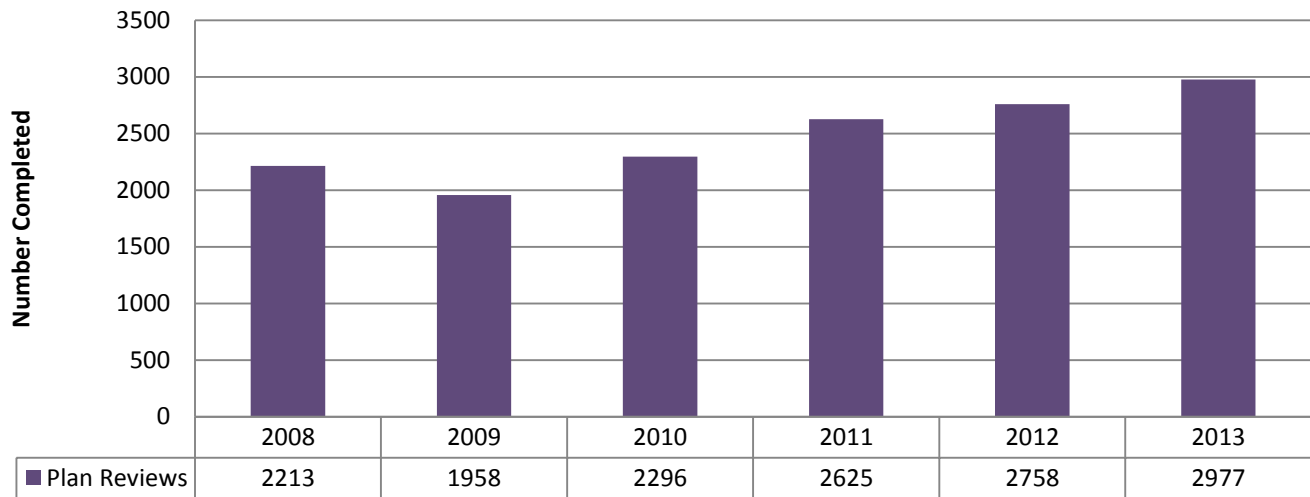
Monthly Number of Plan Reviews Completed for 2013



Plan reviews continue on a seasonal pace. This graph represents the number of building permit plan reviews that were completed during the given period. Projects such as Mariano's and Schneider Graphics are viewed as single reviews similar to fences, sheds and other reviews. Total number includes initial reviews and subsequent re-reviews as required to get the plans in compliance with Village code requirements.

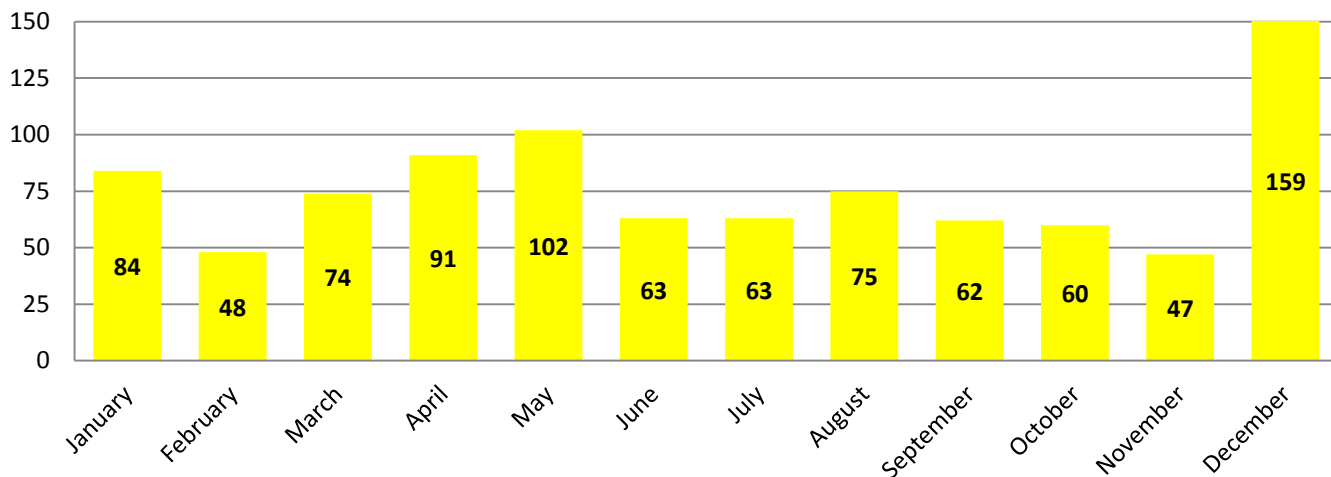
Plan reviews for plan commission, zoning board of appeals or Village Board packets are not included in this graph.

Annual Number of Plan Reviews Completed (Jan-Dec)



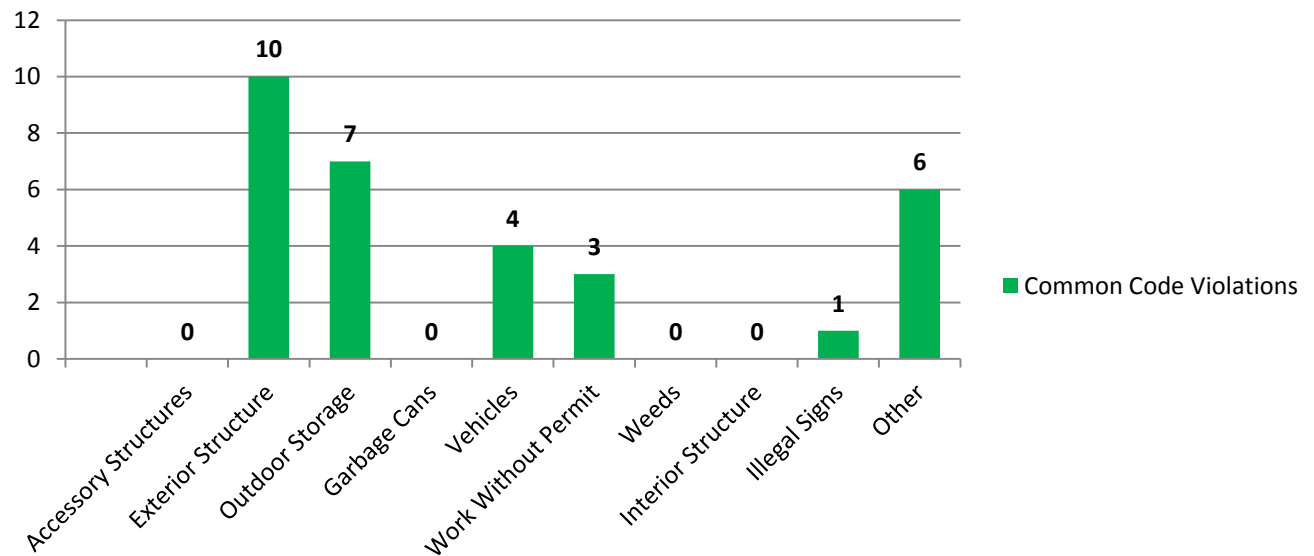
Building permit plan reviews completed over the past six years. This is an indication of construction activity that will be commencing for new construction, remodeling and renovations. Plan review activity continues to be strong; 7% increase in 2012, and 34% increase since 2008.

Total Number of Contractor Registrations



Community Services staff is in the process of mailing out renewal notices for 2014. Staff completed invoicing all contractors for 2014 registration renewal resulting in spike of contractor registration activity in December. Each contractor that works within the Village is required to register and provide a \$10,000 surety bond. The purpose of registration and the bond is to protect residents, businesses and property owners from non-compliant work.

Common Code Violations - December 2013



Total New Violations December: 31 including 11 complaints

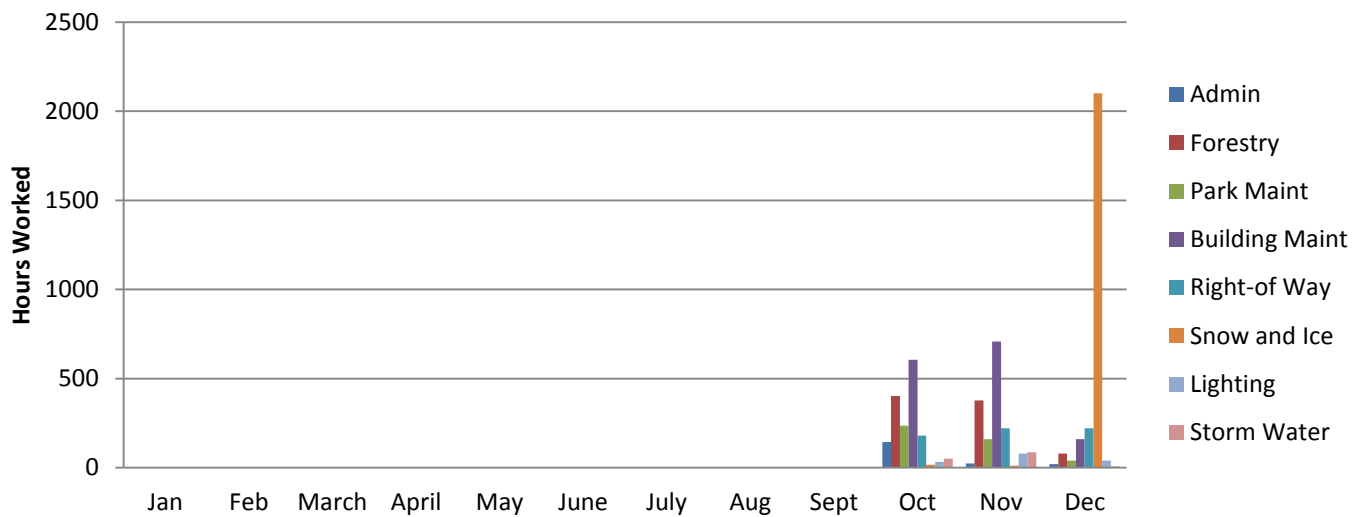
The above chart was recently added to the department's activity data. Future charts will include new violations as well as violations pending from previous months and information on compliance data. In addition to December's violations, there are 38 pending violations – some pending due to inclement weather or property being vacant.

Court citations: 3 new, 6 pending

In 2013, The Building and Zoning Division issued over 130 "field correction notices" and has collected over \$24,000 penalties resulting from contractors not obtaining permits prior to commencing construction and/or alterations. We continue to educate our residents on the permit requirements both in the field and by the Village web site. Our goal is to insure code compliance and to protect what for many residents is the most important investment that they will make; their residence.

PUBLIC WORKS DIVISION

Workload Concentration



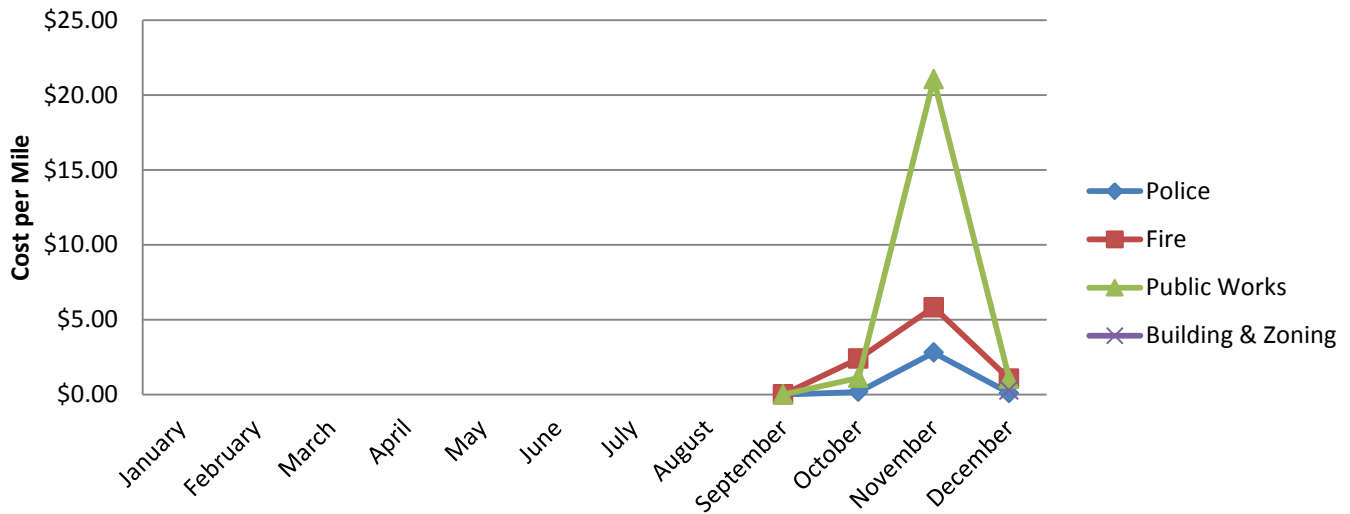
A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

Fleet Fuel Consumption (By Department)



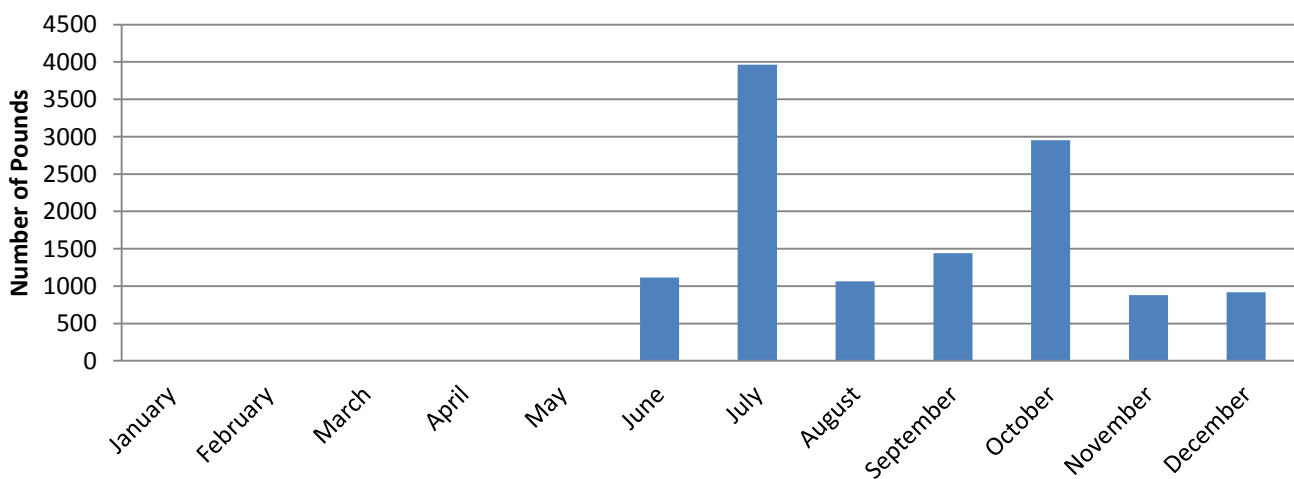
Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snow storms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



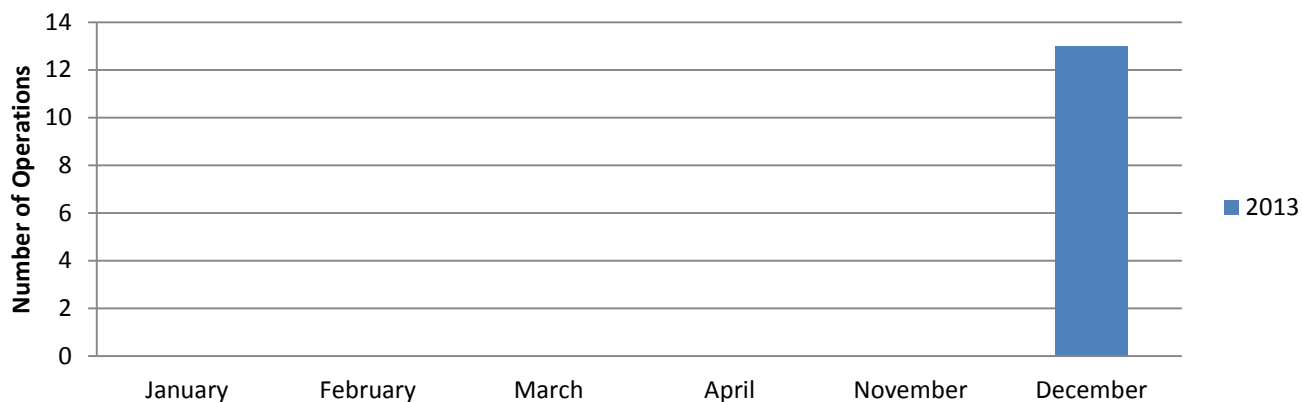
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village’ vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.

E-Waste Collection (By Weight)



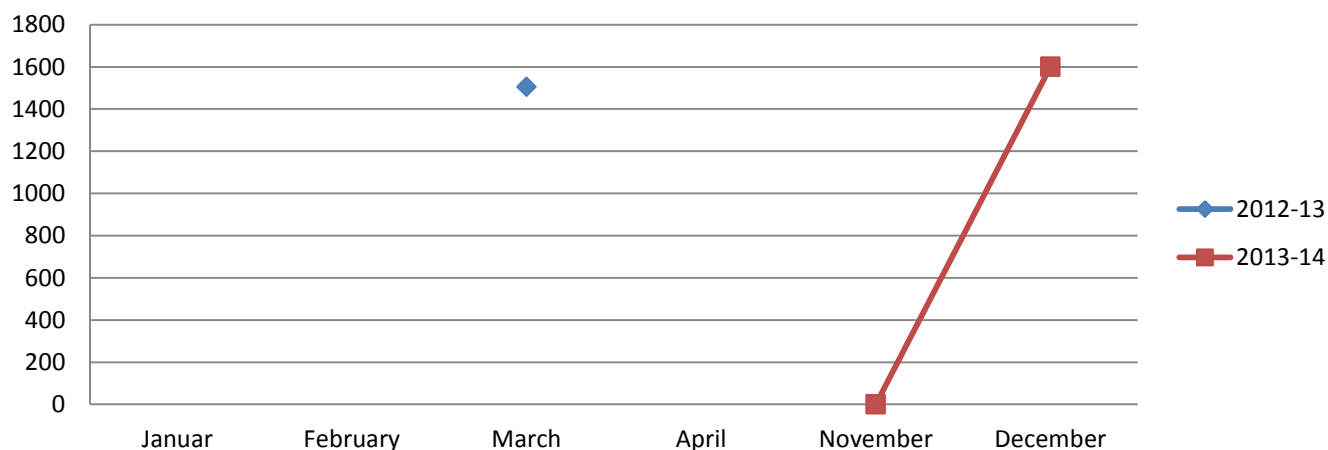
The Village encourages proper disposal of electronics and offers a drop-off site at the Community Services facility. This graph shows, in weight, the amount of electronics that are being collected at this site and disposed of in an environmentally friendly way.

Number of Plowing / Salting Operations



High quality snow and ice removal is an important area of service provision for the Village. Besides ensuring safe driving conditions for the public, Village staff tracks the time, amount of materials used, and cost of each snow event to better manage resources. This data can assist to optimize primary and secondary snow routes, balance the responsibilities of drivers, manage the workload of trucks and meet the public's needs. Salting operations have the potential to be more frequent than snow plowing operations. Tracking this data will allow the Village to make informed decisions on the bulk purchase of salt, proper storage facilities, and distribution procedures.

Tons of Road Salt Used





FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

NOVEMBER 2013

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

The month of November is a busy month for the Finance Department. Staff worked on preparing the annual Capital Improvement Plan for Board Acceptance. Staff has also been conducting a thorough review of financial reporting for the current fiscal year, as half the year has already passed. The implementation of a new payroll system took quite a bit of staff time during November in order to be ready for the go-live in December. The new vendor has more modern software and reporting capabilities, increased customer service offerings and a lower price.

GENERAL FUND OPERATING RESULTS *SUMMARY*

For the month of November, revenues totaled \$1,661,733 and expenditures totaled \$1,588,172 resulting in an operating surplus of \$73,561. From a budget perspective, we had expected expenditures to exceed revenues by \$184,428 in November. Year-to-date figures below represent seven months of activity. The bulk of revenue year-to-date is attributable to property taxes, which are received primarily in June and September. This tax is then utilized throughout the fiscal year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 1,586,657	\$ 1,661,733	\$ 17,454,753	\$ 17,816,343
Expenditures	1,771,085	1,588,172	16,252,740	14,964,612
Excess (Deficiency)	\$ (184,428)	\$ 73,561	\$ 1,202,013	\$ 2,851,731

REVENUES

Following is a summary of revenues by type through November 30, 2013. These figures represent seven months of financial activity. A more detailed analysis can be found on pages 8 through 10.

Revenue Type	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 168,360	\$ 188,891	12.19%	\$ 7,574,103	\$ 7,561,337	-0.17%	93.98%
Intergovernmental	1,178,315	1,167,821	-0.89%	7,807,517	8,082,920	3.53%	55.84%
Licenses & Permits	72,501	136,339	88.05%	665,516	662,329	-0.48%	70.43%
Fines and Forfeits	66,667	48,994	-26.51%	466,669	438,075	-6.13%	54.76%
Charges for Services	74,423	91,489	22.93%	670,211	660,723	-1.42%	62.01%
Investment Income	1083	1,092	0.83%	7,581	9,868	30.17%	75.91%
Miscellaneous	25,308	27,107	7.11%	263,156	401,091	52.42%	102.93%
Total Revenue	\$ 1,586,657	\$ 1,661,733	4.73%	\$ 17,454,753	\$ 17,816,343	2.07%	69.24%

As can be seen above, actual revenues of \$1,661,733 were above our budget estimate of \$1,586,657 by \$75,076, or 4.73%, during the month of November for the General Fund. Year-to-date revenues are currently about \$361,600 higher than expected by this point.

Taxes:

Revenue from taxes came in at \$188,891 in November, a 12% variance from the \$168,360 projected in the budget. Receipts for the Cable TV Franchise Fee are exceeding budgeted expectations this year due to an additional provider now remitting the tax. This category is primarily made up of the property tax receipts and telecommunications tax receipts. A large percentage of property tax distributions of the 2012 levy were received in June and September, but smaller distributions will continue to trickle in for a few more months. Year to date property taxes are averaging just above 99% of the annual budget as is expected. Telecommunications tax receipts were about 5.7% higher than expected for the month, with year-to-date revenues for this source exceeding budget by about \$20,000. More information regarding the Telecommunications Tax can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1,167,821 in November, which was 0.89% below the projected \$1,178,315. Income Tax receipts came in just under expectations, with the receipts for November totaling \$122,025 compared to an expected \$125,796. Due to the extremely high receipt for May, year-to-date revenues for Income Tax are still about 8% higher than budget-to-date. Receipts for the next few fiscal months are expected to be higher than last fiscal as well. Preliminary forecasters are predicting about 2.5% over this year, except for the May 2013 anomaly. Details on Income Tax are provided on page 15.

State sales tax receipts came in 2.7% under budget at \$581,348 in November, compared to a budget of \$597,719 for the month. This receipt represents sales from August 2013 and was 1% lower than receipts the same month last year. More information regarding Sales Tax can be found on page 14.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$136,339 for November, which was about \$64,000 higher than the projection for the month. The largest variances are attributed to Deer Park inspection fees, site plan reviews, plumbing permits and building permits. The difference is due to the variable nature of these types of revenues that fluctuate depending on activity. Plumbing permits have already reached 118% of the annual budget and site plan reviews are at 181% of the annual budget. After seven months of activity, about 70% of the annual budget for this category has been received.

Fines and Forfeits:

Revenue from police fines totaled \$48,994 in November, which was 26.5% below the \$66,667 projected. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations. This revenue category has been lagging behind expectations all fiscal year, primarily with red light camera citations. Despite higher receipts for August and September, the year-to-date is about 6% lower than projections. This category will experience various spikes throughout the fiscal year depending on enforcement campaigns and times of the year or events that tend to trigger more violations than average.

Charges for Services:

Revenue from service charges totaled \$91,489 in November, compared to a projection of \$74,423. The two main revenue sources in this category are ambulance fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Year-to-date receipts for this category are off from budget by 2%. During November, Police service charges for alarm rebate fees and special detail both exceeded budgeted expectations.

Investment Income:

The General Fund investment income in November was \$1,092, compared to an estimate of \$1,083. The annualized rate for November 2013 in the Illinois Fund decreased slightly during the month from a monthly average of 0.032% in October to 0.027% in November. The average rate for November 2012 was 0.117%. More detail on investments is provided on page 17.

Miscellaneous:

The General Fund miscellaneous revenue in November was \$27,107, which was above the projected amount of \$25,308. The village experienced an increase in unrealized gains during the month, countering negative gains from prior months. This change is on paper only, as any realized gains or losses on investments are not final until maturity or sale. Year-to-date figures include a refund from Lake County related to property taxes paid by the village in prior years. These property taxes were paid on properties that have now been declared exempt, retroactively, resulting in a refund of over \$27,000.

EXPENDITURES

Expenditures charged to the General Fund in November total \$1,588,172, which is 10% below projections of \$1,771,085. The table below presents a summary of General Fund expenditures by department as of November 30, 2013. Additional detail can be found on pages 11 and 12.

General Fund Expenditures by Department

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance
Legislative	\$ 5,081	\$ 3,860	-24.0%	\$ 244,622	\$ 242,397	-0.9%
Administration	55,667	52,295	-6.1%	378,267	325,843	-13.9%
Finance	36,243	33,783	-6.8%	290,984	271,152	-6.8%
Technology	40,682	30,565	-24.9%	301,649	263,316	-12.7%
Police	537,370	498,482	-7.2%	5,146,517	4,875,750	-5.3%
Fire	721,895	661,837	-8.3%	6,646,361	6,290,474	-5.4%
Community Services	321,329	261,098	-18.7%	2,613,311	2,146,781	-17.9%
Park & Recreation	52,818	46,252	-12.4%	631,029	548,899	-13.0%
Total	\$ 1,771,085	\$ 1,588,172	-10.33%	\$ 16,252,740	\$ 14,964,612	-7.93%

As can be seen on the table above, the month of November saw spending below expectations across all departments. Some departments still have savings from vacant budgeted positions that were not staffed as of November 30th. Year-to-date spending is also showing results below budget expectations. After the first seven months, expenditures are about \$1.3 million lower than was planned. Expenditures are expected to increase in the coming months as invoices for autumn projects are coming due. While this will fluctuate with the timing of expenditures, it is also attributable to departments making a concerted effort to save money where possible.

OPERATING RESULTS OF OTHER FUNDS

Attached to this report is a comparison of actual revenues and expenditures to budget for all funds maintained by the Village. Following are some important observations.

Special Revenue Funds:

Motor fuel tax revenue came in at \$129,445 in November, which was 261% above the budget of \$35,810 due to the receipt of the Illinois Jobs Now distribution of \$86,558. This distribution is not budgeted, as the funds from the State of Illinois are not guaranteed. Year-to-date revenues are now 41% higher than expectations at this point in the fiscal year. Expenditures this month from the Motor Fuel Tax Fund were below budget at \$32,487 compared to a budget estimate of \$33,888. Year-to-date spending is well under budgeted expectations due to timing of projects.

November revenues for the Hotel Tax Fund totaled \$9,479 which was \$2,497 above budget. The revenue in this fund is a combination of hotel tax receipts and interest income. Expenditures in the fund this month totaled \$272. Staff is currently recruiting for an open position that will be partly responsible for evaluating tourism options and uses of the reserves of this fund.

The TIF Tax Allocation Fund revenues were above the target for the month at \$15,928 compared to \$13,211, mostly from property tax receipts. The expenditure side is showing expenditures of \$11 for the month, compared to an expected \$1,281. For year-to-date, the large expenditure is for a transfer of funds to the TIF Debt Service Fund for the upcoming principal and interest payments. In addition, the effect of the Lake County property tax refund, similar to in the General Fund, for taxes paid on parcels now considered exempt is contributing to low year-to-date costs. For the TIF Tax Fund, this amount totaled \$7,489 against current year expenditures. An important note to remember is the Village is responsible for property taxes on TIF property where rental income is being collected so these parcels were not part of the refund.

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances, mostly due December 2013 and January 2014 as scheduled. Revenues for November include property-tax receipts and interest earnings. Interest payments are paid semi-annually, typically June and December. An exception is the 2013 issuance, of which principal and interest were paid in September.

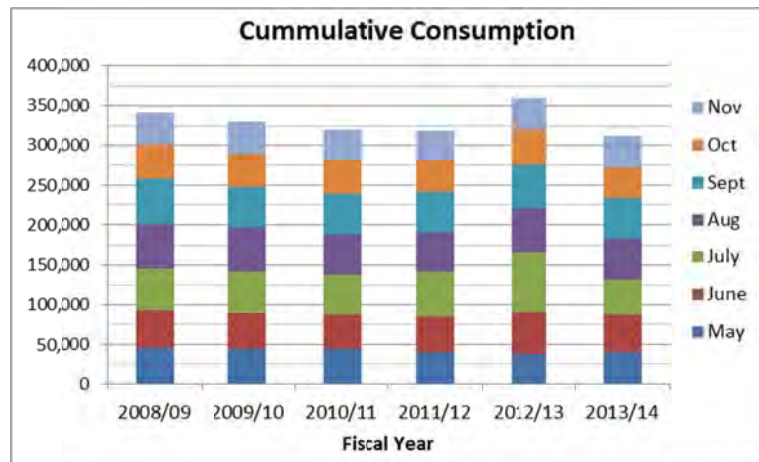
Capital Projects Funds:

November revenue for the capital projects funds in total came in at \$183,275. The majority of revenue was from the Non-Home Rule Sales Tax (NHRST), with receipts for November of \$178,080, which is 3% lower than the \$182,897 budgeted. November receipts represent sales from August. Year-to-date tax revenues are 1.8% higher than budgeted expectations and 4% higher than the same periods of the prior year. More detail on the NHRST revenue can be found on page 16.

Expenditures for capital projects were \$160,057 for November, with \$38,600 spent on the roof replacement of 351 Lions Drive, about \$24,400 spent on tree removal and replacement, \$34,750 for the roof replacement at 2 E Main Street and \$11,750 for the property demolitions in the TIF district. The remaining items were a combination of smaller items. Due to the timing of the budgeted capital projects, the majority of remaining budgeted expenditures will be spent later in the fiscal year.

Water and Sewer Fund:

November revenue totaled \$363,521, which was 4.8% above the estimate of \$346,708. Consumption billed in November was comparable to the past five years, with 39.7M gallons billed compared to an average of 39.3M. The consumption billed in November primarily represents water metered in October. Year-to-date consumption is lower for this fiscal year than it has been for the same time period in any of the past five fiscal years.



Expenditures in the Water Fund came in on target, totaling \$1,011,355 compared to an estimate of \$1,105,101. Expenses for November were higher than the typical month due to nearly \$785,000 in debt service payments processed for December due dates. Overall the Water Fund netted a positive \$647,834 for the month of November compared to an expected surplus of \$758,393. This surplus will be

used for expenditures later in the year, as well as to help rebuild the working capital of the fund and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has two active internal service funds: Medical Self Insurance and Risk Management. Vehicle Maintenance expenditures have been included in the General Fund starting with this fiscal year except for the transfers of remaining funds once the final fund balance is determined in the annual audit. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report.

SSA Activity Nov-13									
SSA #	Location	Beginning Balance 5/1/2013	Year-To-Date		Ending Balance 11/30/2013	Annual Expected		Annual Expected	
			Revenues	Expenses		Revenues	YTD %	Expenses	YTD %
SSA #8	Heatherleigh	68,062	9,779	-	77,841	10,105	96.77%	11,662	0.00%
SSA #9	Willow Ponds	101,300	11,860	-	113,160	12,005	98.79%	12,750	0.00% ^b
SSA #10	Westberry	8,411	1,018	-	9,429	1,015	100.30%	-	N/A
SSA #11	Lake Zurich Pines	19,132	3,000	848	21,284	3,000	100.00% ^a	3,100	27.35%
SSA #13	Conventry Creek	240,075	40,001	-	280,076	40,001	100.00% ^a	TBD	N/A ^c
SSA #15	Country Club	112	-	-	112	-	N/A	TBD	N/A ^d
SSA #16	Country Club	14	-	-	14	-	N/A	TBD	N/A ^d
		437,106	65,658	848	501,916	66,126	99.29%	27,512	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000

c) Conventry Creek maintenance costs will be determined once subdivision areas have been turned over to the Village.

d) First levy for SSA #15 and SSA #16 will be the 2013 levy, payable in fiscal year 2014/15

For the seven fiscal periods covered by this report, no major concerns were identified. Major revenue sources are performing at or above expectations and expenditures have been kept to a minimum. As the fiscal year continues, we will get a more accurate picture of how these revenues and expenditures will shape up compared to budget.

Respectfully Submitted,

Jodie K. Hartman

Jodie K. Hartman, CPA
Director of Finance

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
REVENUES
November 30, 2013

	Current Month			Year-to-Date			Annual Budget	% of Annual
	Budget	Actual	% Variance	Budget	Actual	% Variance		Budget Collected
GENERAL FUND								
Taxes								
Property Tax-General	10,617	10,445	(1.6%)	2,112,723	2,051,243	(2.9%)	2,123,339	96.6%
Property Tax-Police Prot	3,185	3,202	0.5%	633,817	628,735	(0.8%)	637,002	98.7%
Property Tax-Fire Protec	3,185	3,202	0.5%	633,817	628,735	(0.8%)	637,002	98.7%
Property Tax-Ambulance	679	720	6.0%	135,214	141,464	4.6%	135,894	104.1%
Property Tax-IMRF	880	920	4.5%	175,175	180,761	3.2%	176,056	102.7%
Property Tax-Police Pen	6,290	6,363	1.2%	1,251,712	1,249,612	(0.2%)	1,258,003	99.3%
Property Tax-Fire Pen	8,617	8,724	1.2%	1,714,723	1,713,302	(0.1%)	1,723,339	99.4%
Property Tax-SRA	900	920	2.2%	179,100	180,760	0.9%	180,000	100.4%
Property Tax-Road/Bridge	41	69	68.3%	8,160	11,770	44.2%	8,200	143.5%
Cable Tv Franchise	52,750	68,470	29.8%	157,968	177,455	12.3%	231,062	76.8%
Telecom Tax	81,216	85,856	5.7%	571,694	597,500	4.5%	935,772	63.9%
Total Taxes	168,360	188,891	12.2%	7,574,103	7,561,337	(0.2%)	8,045,669	94.0%
Intergovernmental								
State Income Tax	125,796	122,025	(3.0%)	1,058,355	1,143,276	8.0%	1,809,338	63.2%
State Use Tax	25,921	25,779	(0.5%)	173,523	181,704	4.7%	310,327	58.6%
Personal Prop Repl Tax	-	-	0.0%	27,433	33,089	20.6%	50,918	65.0%
State Sales Tax	597,719	581,348	(2.7%)	3,509,611	3,571,353	1.8%	6,174,409	57.8%
Municipal Auto Rental Tax	250	775	210.0%	1,750	3,719	112.5%	3,000	124.0%
Pull Tab & Jar Game Tax	-	-	0.0%	167	-	(100.0%)	2,000	0.0%
IDOT Street Maint Reim	-	-	0.0%	8,500	6,754	(20.5%)	18,000	37.5%
State Fire/Rescue Trng	-	-	0.0%	147	-	(100.0%)	585	0.0%
Rand & Paulus Traffic Lgt	-	-	0.0%	2,293	2,336	1.9%	4,500	51.9%
Grants	-	-	0.0%	-	8,400	0.0%	674,000	1.2%
Fire/Rescue Srvc Contract	414,603	411,173	(0.8%)	2,902,221	2,878,211	(0.8%)	4,975,230	57.9%
Reimbursements	14,026	26,721	90.5%	123,517	254,078	105.7%	453,615	56.0%
Total Intergovernmental	1,178,315	1,167,821	(0.9%)	7,807,517	8,082,920	3.5%	14,475,922	55.8%
Licenses & Permits								
Liquor Licenses	4,000	2,950	(26.3%)	6,400	3,246	(49.3%)	80,000	4.1%
Business Licenses	40,000	46,825	17.1%	51,600	58,131	12.7%	96,000	60.6%
Building Permits	2,270	6,927	205.2%	88,268	68,209	(22.7%)	108,980	62.6%
Electric Permits	583	1,554	166.6%	24,259	26,419	8.9%	28,000	94.4%
Plumbing Permits	900	6,794	654.9%	34,405	47,350	37.6%	40,108	118.1%
Special Use Permits	135	-	(100.0%)	4,740	3,500	(26.2%)	6,500	53.8%
HVAC/Mechanical	725	2,198	203.2%	25,361	32,032	26.3%	34,780	N/A
Com/Ind Sprinkler Sys	146	-	(100.0%)	5,104	815	(84.0%)	7,000	11.6%
Build Out Sprinkler Sys	375	776	106.9%	13,799	6,884	(50.1%)	18,000	38.2%
Admin Fees	164	610	272.0%	5,742	9,514	65.7%	7,875	120.8%
Contractor Registration	5,000	3,900	(22.0%)	16,502	39,500	139.4%	46,700	84.6%
Occupancy Certif-Other	313	1,183	278.0%	10,938	10,439	(4.6%)	15,000	69.6%
Admin Plan Review	1,667	6,162	269.6%	71,332	82,757	16.0%	80,000	103.4%
Site Plan Review	1,400	14,346	924.7%	11,317	25,386	124.3%	14,000	181.3%
Engineering Review	1,667	1,360	(18.4%)	61,667	13,007	(78.9%)	80,000	16.3%
Engineering Reimbursemet	-	150	0.0%	-	5,215	0.0%	-	N/A
Pr-Sprinkler System	375	1,559	315.7%	13,391	12,520	(6.5%)	18,000	69.6%
Pr-Fire Alarm Systems	146	-	(100.0%)	5,104	2,300	(54.9%)	7,000	32.9%
Elevator Inspections	4,250	6,160	44.9%	14,580	7,811	(46.4%)	14,580	53.6%
Kildeer Inspection Fees	600	633	5.5%	5,915	633	(89.3%)	7,500	8.4%
Deer Park Inspection Fees	5,000	20,935	318.7%	22,708	21,842	(3.8%)	25,000	87.4%
Overweight Truck Permits	104	125	20.2%	3,646	2,660	(27.0%)	5,000	53.2%
Park Permits	-	-	0.0%	22,563	19,333	(14.3%)	28,500	67.8%
Park Fees	-	-	0.0%	51,101	61,423	20.2%	60,000	102.4%
Water Shed Devlp	500	500	0.0%	6,167	3,250	(47.3%)	8,000	40.6%
Other Permits	1,667	7,196	331.7%	70,999	73,131	3.0%	80,000	91.4%
Misc. Licenses And Permits	514	3,496	580.2%	17,908	25,022	39.7%	23,850	104.9%
Total Licenses & Permits	72,501	136,339	88.1%	665,516	662,329	(0.5%)	940,373	70.4%

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
REVENUES
November 30, 2013

	Current Month			Year-to-Date				% of Annual Budget Collected
	Budget	Actual	% Variance	Budget	Actual	% Variance	Annual Budget	
Fines and Forfeits	66,667	48,994	(26.5%)	466,669	438,075	(6.1%)	800,000	54.8%
Charges for Services								
Printing/Reproduction Fee	462	740	60.2%	3,234	2,731	(15.6%)	5,550	49.2%
Police-Alarm Fees	500	1,307	161.4%	3,500	3,557	1.6%	6,000	59.3%
Police-Alarm Rebate Fees	-	12,291	0.0%	26,250	36,720	39.9%	45,000	81.6%
Police Special Detail	2,917	11,726	302.0%	20,419	28,401	39.1%	35,000	81.1%
Police Admin Tow Fee	7,604	4,310	(43.3%)	53,228	35,855	(32.6%)	91,250	39.3%
Police Lockout Fees	583	350	(40.0%)	4,081	4,550	11.5%	7,000	65.0%
Fire/Rescue-Special Dtl	1,038	953	(8.2%)	7,266	7,319	0.7%	12,450	58.8%
Fire/Rescue Ambulance Fee	34,045	36,805	8.1%	238,315	243,074	2.0%	408,540	59.5%
Park Program Fees	26,136	21,955	(16.0%)	303,952	283,492	(6.7%)	439,150	64.6%
Concert Sales	208	650	212.5%	1,456	751	(48.4%)	2,500	30.0%
Park Special Events	763	377	(50.6%)	5,341	9,159	71.5%	9,150	100.1%
Park Outings	42	-	(100.0%)	294	-	(100.0%)	500	0.0%
Park Concessions	-	-	0.0%	2,000	-	(100.0%)	2,000	N/A
Other Charges for Services	125	25	(80.0%)	875	5,114	484.5%	1,500	340.9%
Total Charges for Services	74,423	91,489	22.9%	670,211	660,723	(1.4%)	1,065,590	62.0%
Investment Income	1,083	1,092	0.8%	7,581	9,868	30.2%	13,000	75.9%
Miscellaneous								
Recycling Reimbursement	4,167	5,150	23.6%	29,169	20,236	(30.6%)	50,000	40.5%
Rental Income	18,700	17,197	(8.0%)	130,617	134,692	3.1%	224,400	60.0%
Sale of Fixed Asset	1,667	-	(100.0%)	11,252	25,797	129.3%	20,000	129.0%
Other Miscellaneous Revenue	774	4,760	515.0%	92,118	220,366	139.2%	95,280	231.3%
Total Miscellaneous Revenue	25,308	27,107	7.1%	263,156	401,091	52.4%	389,680	102.9%
Total General Fund	1,586,657	1,661,733	4.7%	17,454,753	17,816,343	2.1%	25,730,234	69.2%
							Benchmark:	58.3%

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
REVENUES
November 30, 2013

	Current Month			Year-to-Date				% of Annual Budget Collected
	Budget	Actual	% Variance	Budget	Actual	% Variance	Annual Budget	
SPECIAL REVENUE FUNDS								
Motor Fuel Tax Fund	39,155	129,456	230.6%	271,802	384,320	41.4%	481,592	79.8%
Hotel Tax Fund	6,982	9,479	35.8%	64,014	66,883	4.5%	93,038	71.9%
TIF Tax Allocation Fund	13,211	15,928	20.6%	1,357,477	1,349,633	(0.6%)	1,398,526	96.5%
Total Special Revenue Funds	59,348	154,863	160.9%	1,693,293	1,800,836	6.4%	1,973,156	91.3%
DEBT SERVICE FUNDS								
General Debt Service Fund	5,381	5,472	1.7%	1,062,743	1,068,991	0.6%	1,068,287	100.1%
TIF Debt Service Fund	333	14	(96%)	1,839,331	1,839,293	(0.0%)	1,841,000	99.9%
Total Debt Service Funds	5,714	5,486	(4.0%)	2,902,074	2,908,284	0.2%	2,909,287	100.0%
CAPITAL PROJECT FUNDS								
Capital Project Fund	1,333	3,581	168.6%	222,331	210,678	(5.2%)	398,030	52.9%
Park Improvement Fund	850	1,582	86.1%	5,950	6,472	8.8%	10,200	63.5%
Non-Home Rule Capital Projects	182,960	178,112	(2.6%)	1,086,401	1,106,101	1.8%	2,842,863	38.9%
TIF Redevelopment Fund	417	-	(100.0%)	2,919	-	(100.0%)	5,000	0.0%
Total Capital Projects Funds	185,560	183,275	(1.2%)	1,317,601	1,323,251	0.4%	3,256,093	40.6%
ENTERPRISE FUNDS								
Waterworks and Sewerage Fund	346,708	363,521	4.8%	7,255,702	6,999,027	(3.5%)	9,052,055	77.3%
Total Enterprise Funds	346,708	363,521	4.8%	7,255,702	6,999,027	(3.5%)	9,052,055	77.3%
INTERNAL SERVICE FUNDS								
Medical Self Insurance Fund	207,244	207,505	0.1%	1,450,708	1,501,156	3.5%	2,486,932	60.4%
Vehicle Maintenance Fund	-	-	0.0%	-	-	0.0%	-	0.0%
Risk Management Fund	111,250	126,176	13.4%	778,750	823,209	5.7%	1,335,000	61.7%
Total Internal Service Fund	318,494	333,681	4.8%	2,229,458	2,324,365	4.3%	3,821,932	60.8%
TRUST AND AGENCY FUNDS								
Special Service Area No. 8 Fund	-	3	0.0%	-	9,779	0.0%	-	N/A
Special Service Area No. 9 Fund	-	-	0.0%	-	11,860	0.0%	-	N/A
Special Service Area No. 10 Fund	-	-	0.0%	-	1,018	0.0%	-	N/A
Special Service Area No. 11 Fund	-	-	0.0%	-	3,000	0.0%	-	N/A
Special Service Area No. 13 Fund	-	3,784	0.0%	-	40,001	0.0%	-	N/A
Total Trust and Agency Fund	-	3,787	0.0%	-	65,658	0.0%	-	N/A
							Benchmark:	58.3%

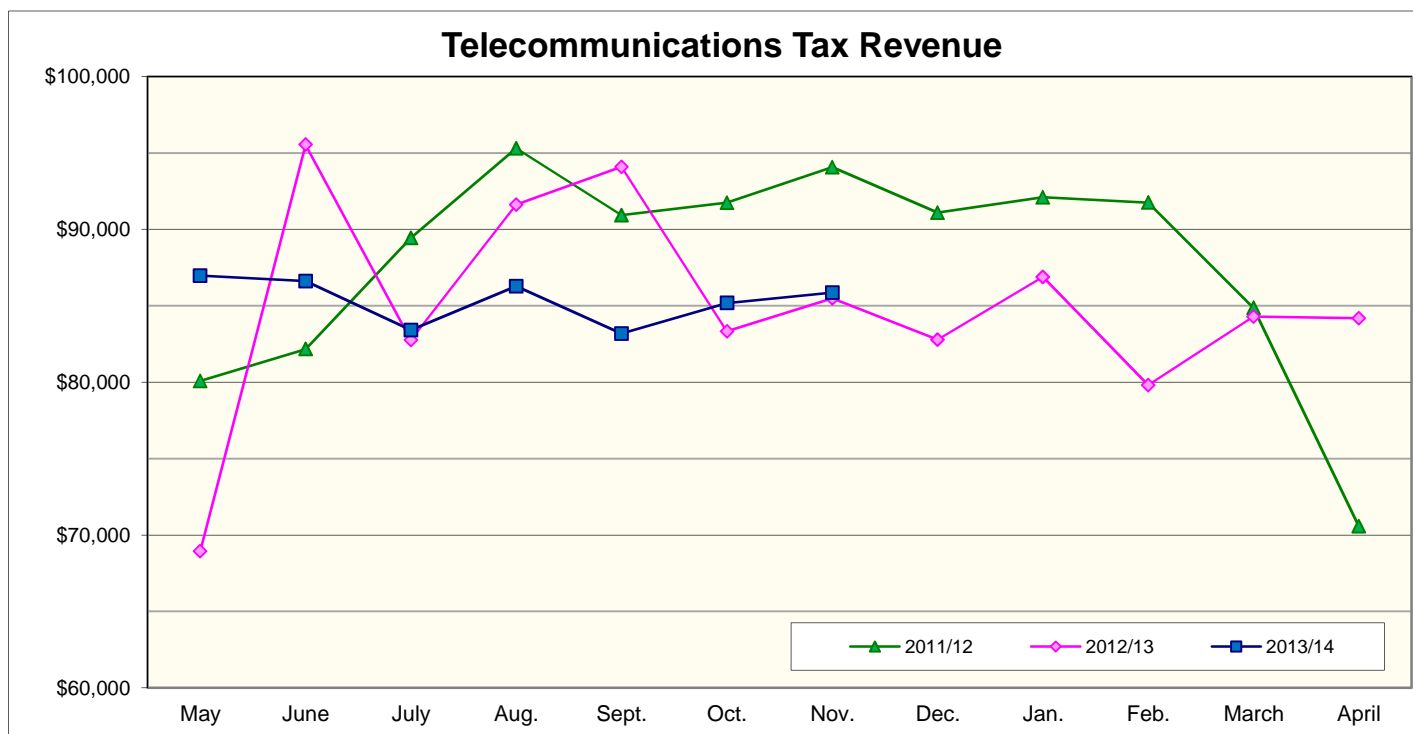
VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
EXPENDITURES
November 30, 2013

	Current Month			Year-to-Date				% of Annual Budget Expended
	Budget	Actual	% Variance	Budget	Actual	% Variance	Annual Budget	
GENERAL FUND								
Legislative								
Village President and Trustees	3,650	2,801	(23.3%)	236,173	235,809	(0.2%)	255,131	92.4%
Clerk's Office	1,031	1,059	2.7%	5,441	4,885	(10.2%)	9,078	53.8%
Board and Commissions	400	-	(100.0%)	3,008	1,703	(43.4%)	5,306	32.1%
Total	5,081	3,860	(24.0%)	244,622	242,397	(0.9%)	269,515	89.9%
Administration								
Village Administration	40,880	42,936	5.0%	286,124	260,871	(8.8%)	511,584	51.0%
Human Resources	14,787	9,359	(36.7%)	92,143	64,972	(29.5%)	170,966	38.0%
Total	55,667	52,295	(6.1%)	378,267	325,843	(13.9%)	682,550	47.7%
Finance Department								
Financial Administration	16,821	15,592	(7.3%)	149,157	140,878	(5.6%)	241,733	58.3%
Accounting Services	19,422	18,191	(6.3%)	141,827	130,274	(8.1%)	250,548	52.0%
Total	36,243	33,783	(6.8%)	290,984	271,152	(6.8%)	492,281	55.1%
Technology	40,682	30,565	(24.9%)	301,649	263,316	(12.7%)	540,310	48.7%
Police Department								
Police Administration	82,835	87,151	5.2%	738,511	665,776	(9.8%)	1,194,532	55.7%
Operations	284,148	260,628	(8.3%)	2,914,990	2,817,625	(3.3%)	4,501,305	62.6%
Communications	97,145	90,552	(6.8%)	734,722	725,765	(1.2%)	1,286,734	56.4%
Crime Prevention	40,876	29,777	(27.2%)	423,851	349,039	(17.7%)	649,722	53.7%
Intergovernmental	32,366	30,374	(6.2%)	334,443	317,545	(5.1%)	514,385	61.7%
Total	537,370	498,482	(7.2%)	5,146,517	4,875,750	(5.3%)	8,146,678	59.8%
Fire Department								
Fire Administration	106,956	103,691	(3.1%)	830,577	790,408	(4.8%)	1,377,243	57.4%
Emergency Management	4,880	3,262	(33.2%)	43,779	33,129	(24.3%)	64,899	51.0%
Fire Suppression	255,934	246,858	(3.5%)	2,524,996	2,472,289	(2.1%)	3,899,335	63.4%
Emergency Medical Services	308,183	269,782	(12.5%)	2,839,388	2,652,685	(6.6%)	4,374,153	60.6%
Special Rescue	20,739	15,760	(24.0%)	213,769	179,423	(16.1%)	331,386	54.1%
Fire Prevention	25,203	22,484	(10.8%)	193,852	162,540	(16.2%)	339,686	47.9%
Total	721,895	661,837	(8.3%)	6,646,361	6,290,474	(5.4%)	10,386,702	60.6%
Community Services								
Building and Zoning Division								
B&Z Administration	38,432	36,457	(5.1%)	275,186	245,895	(10.6%)	489,156	50.3%
Inspections	26,704	25,780	(3.5%)	192,261	185,762	(3.4%)	341,784	54.4%
Economic Development	5,438	5,432	(0.1%)	265,145	225,604	(14.9%)	501,882	45.0%
Sub-Total	70,574	67,669	(4.1%)	732,592	657,261	(10.3%)	1,332,822	49.3%
Public Works								
PW Administration	25,051	24,564	(1.9%)	223,127	194,233	(12.9%)	356,689	54.5%
Forestry	13,523	12,566	(7.1%)	126,024	96,355	(23.5%)	202,782	47.5%
Park Maintenance	51,826	28,608	(44.8%)	344,705	238,023	(30.9%)	513,989	46.3%
Municipal Property Maint	26,605	15,301	(42.5%)	168,077	107,078	(36.3%)	263,660	40.6%
Right-of-Way Maint	26,425	26,824	1.5%	244,098	206,658	(15.3%)	393,069	52.6%
Snow & Ice Control	16,206	14,129	(12.8%)	120,046	73,855	(38.5%)	233,922	31.6%
Street & Traffic Lighting	6,447	5,956	(7.6%)	46,833	42,142	(10.0%)	87,287	48.3%
Storm Water Control	14,580	13,381	(8.2%)	137,344	113,226	(17.6%)	218,493	51.8%
Engineering	11,554	10,975	(5.0%)	72,296	104,450	44.5%	131,587	79.4%
Vehicle Maintenance	58,538	41,125	(29.7%)	398,169	313,500	(21.3%)	729,040	43.0%
Sub-Total	250,755	193,429	(22.9%)	1,880,719	1,489,520	(20.8%)	3,130,518	47.6%
Total	321,329	261,098	(18.7%)	2,613,311	2,146,781	(17.9%)	4,463,340	48.1%
							Benchmark:	58.3%

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
EXPENDITURES
November 30, 2013

	Current Month			Year-to-Date				% of Annual Budget Expended
	Budget	Actual	% Variance	Budget	Actual	% Variance	Annual Budget	
Park & Recreation Department								
P&R Administration	25,400	26,321	3.6%	175,485	180,131	2.6%	303,542	59.3%
Special Recreation	5,000	-	(100.0%)	138,000	118,727	(14.0%)	287,464	41.3%
Dance Program	5,713	2,900	(49.2%)	35,525	17,297	(51.3%)	65,656	26.3%
Preschool Program	12,658	13,321	5.2%	64,290	50,752	(21.1%)	135,221	37.5%
Youth Program	-	-	0.0%	283	830	193.3%	1,350	61.5%
Camp Program	-	805	0.0%	98,162	80,505	(18.0%)	98,162	82.0%
Athletics Program	-	525	0.0%	44,705	30,063	(32.8%)	44,705	67.2%
Aquatics Program	-	-	0.0%	59,466	47,240	(20.6%)	60,513	78.1%
Special Interest/Events	3,351	2,083	(37.8%)	10,140	19,911	96.4%	15,740	126.5%
Fitness Program	621	297	(52.2%)	4,448	3,407	(23.4%)	7,653	44.5%
Miscellaneous	75	-	(100.0%)	525	36	(93.1%)	900	4.0%
Total	52,818	46,252	(12.4%)	631,029	548,899	(13.0%)	1,020,906	53.8%
Total General Fund	1,771,085	1,588,172	(10.3%)	16,252,740	14,964,612	(7.9%)	26,002,282	57.6%
							Benchmark:	58.3%
SPECIAL REVENUE FUNDS								
Motor Fuel Tax Fund	33,888	32,487	(4.1%)	156,065	112,825	(27.7%)	459,500	24.6%
Hotel Tax Fund	2,209	272	(87.7%)	65,059	44,220	(32.0%)	82,605	53.5%
TIF Tax Allocation Fund	1,281	11	(99.1%)	1,369,947	1,324,905	(3.3%)	1,685,905	78.6%
Total Special Revenue Funds	37,378	32,770	(12.3%)	1,591,071	1,481,950	(6.9%)	2,228,010	66.5%
DEBT SERVICE FUNDS								
General Debt Service Fund	453,275	453,275	0.0%	1,075,278	1,063,018	(1.1%)	1,075,528	98.8%
TIF Debt Service Fund	1,514,850	1,514,850	0.0%	2,106,369	2,110,767	0.2%	2,422,665	87.1%
Total Debt Service Funds	1,968,125	1,968,125	0.0%	3,181,647	3,173,785	(0.2%)	3,498,193	90.7%
CAPITAL PROJECT FUNDS								
Capital Project Fund	44,100	114,339	159.3%	806,600	823,755	2.1%	1,836,673	44.9%
Park Improvement Fund	8,450	8,392	(0.7%)	63,650	56,458	(11.3%)	385,000	14.7%
Non-Home Rule Capital Projects	24,434	24,004	(1.8%)	89,879	75,334	(16.2%)	2,215,500	3.4%
TIF Redevelopment Fund	15,000	13,322	(11.2%)	175,000	166,966	(4.6%)	415,000	40.2%
Total Capital Projects Funds	91,984	160,057	74.0%	1,135,129	1,122,513	(1.1%)	4,852,173	23.1%
ENTERPRISE FUNDS								
Waterworks and Sewerage Fund	1,105,101	1,011,355	(8.5%)	2,984,811	2,517,535	(15.7%)	5,977,185	42.1%
Total Enterprise Funds	1,105,101	1,011,355	(8.5%)	2,984,811	2,517,535	(15.7%)	5,977,185	42.1%
INTERNAL SERVICE FUNDS								
Medical Self Insurance Fund	206,354	160,990	(22.0%)	1,444,478	1,534,724	6.2%	2,476,243	62.0%
Vehicle Maintenance Fund	-	-	0.0%	100,000	187,797	87.8%	100,000	187.8%
Risk Management Fund	87,746	117,717	34.2%	614,222	630,789	2.7%	1,052,947	59.9%
Total Internal Service Funds	294,100	278,707	(5.2%)	2,158,700	2,353,310	9.0%	3,629,190	64.8%
TRUST AND AGENCY FUNDS								
Special Service Area No. 8 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Special Service Area No. 9 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Special Service Area No. 11 Fund	-	153	0.0%	-	848	0.0%	-	N/A
Special Service Area No. 13 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Special Service Area No. 15 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Special Service Area No. 16 .Fund	-	-	0.0%	-	-	0.0%	-	N/A
Total Trust and Agency Fund	-	153	0.0%	-	848	0.0%	-	N/A
							Benchmark:	58.3%

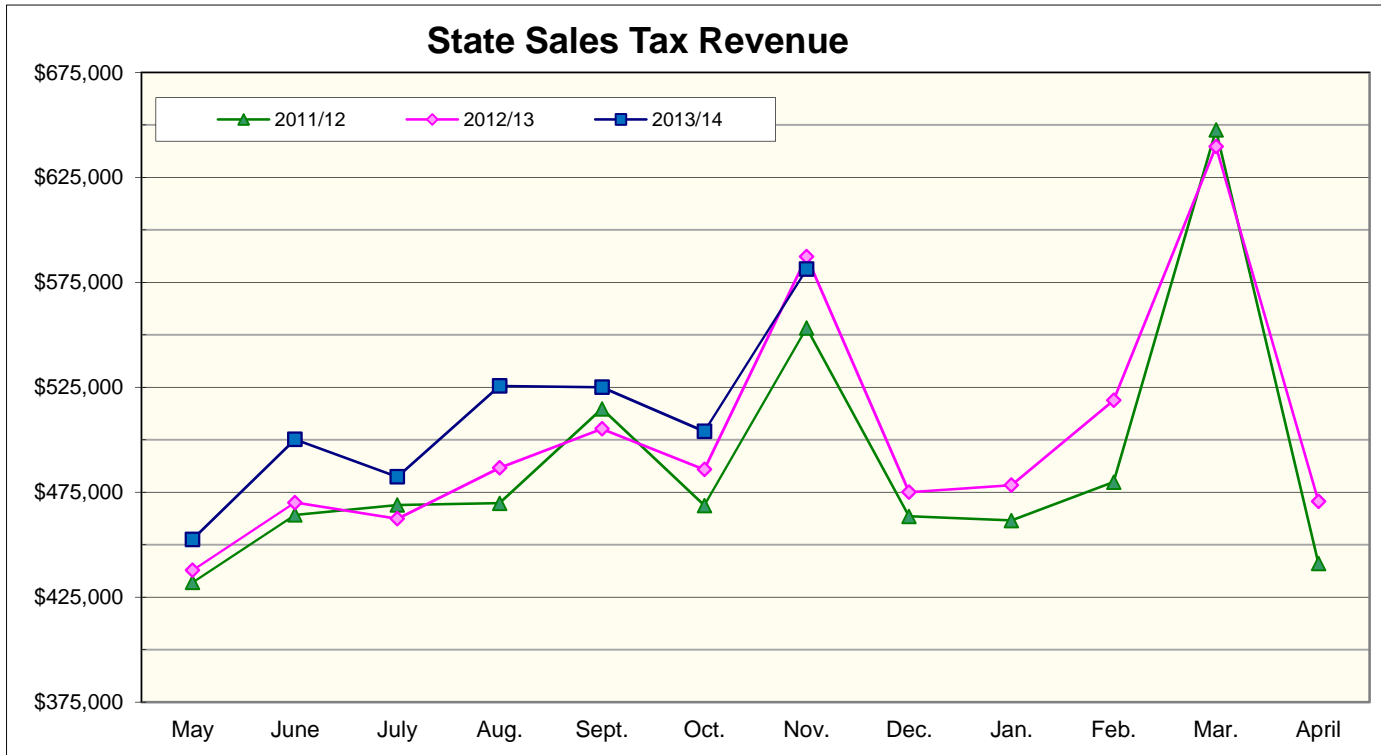
DEPARTMENT OF FINANCE
MONTHLY REPORT
NOVEMBER 2013



Telecommunications Tax Collection History (Cash Basis)

Voucher Month	FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	2013/14 Budget Variance	2013/14 Budget Variance %
May	80,089	68,957	-13.90%	86,963	26.11%	65,509	21,454	32.75%
June	82,168	95,543	16.28%	86,615	-9.34%	90,766	(4,152)	-4.57%
July	89,450	82,755	-7.48%	83,420	0.80%	78,617	4,804	6.11%
Aug.	95,301	91,626	-3.86%	86,290	-5.82%	87,045	(755)	-0.87%
Sept.	90,925	94,091	3.48%	83,173	-11.60%	89,386	(6,213)	-6.95%
Oct.	91,746	83,321	-9.18%	85,182	2.23%	79,155	6,027	7.61%
Nov.	94,072	85,490	-9.12%	85,856	0.43%	81,216	4,640	5.71%
Dec.	91,090	82,776	-9.13%			78,638		
Jan.	92,108	86,889	-5.67%			82,545		
Feb.	91,755	79,808	-13.02%			75,818		
March	84,869	84,297	-0.67%			75,788		
April	70,587	84,182	19.26%			63,034		
CASH BASIS TOTAL	1,054,158	1,019,735	-3.27%	597,499		947,516	25,805	2.72%
Y-T-D	623,750	601,783	-3.52%	597,499	-0.71%	571,694	25,805	4.51%

DEPARTMENT OF FINANCE
MONTHLY REPORT
NOVEMBER 2013

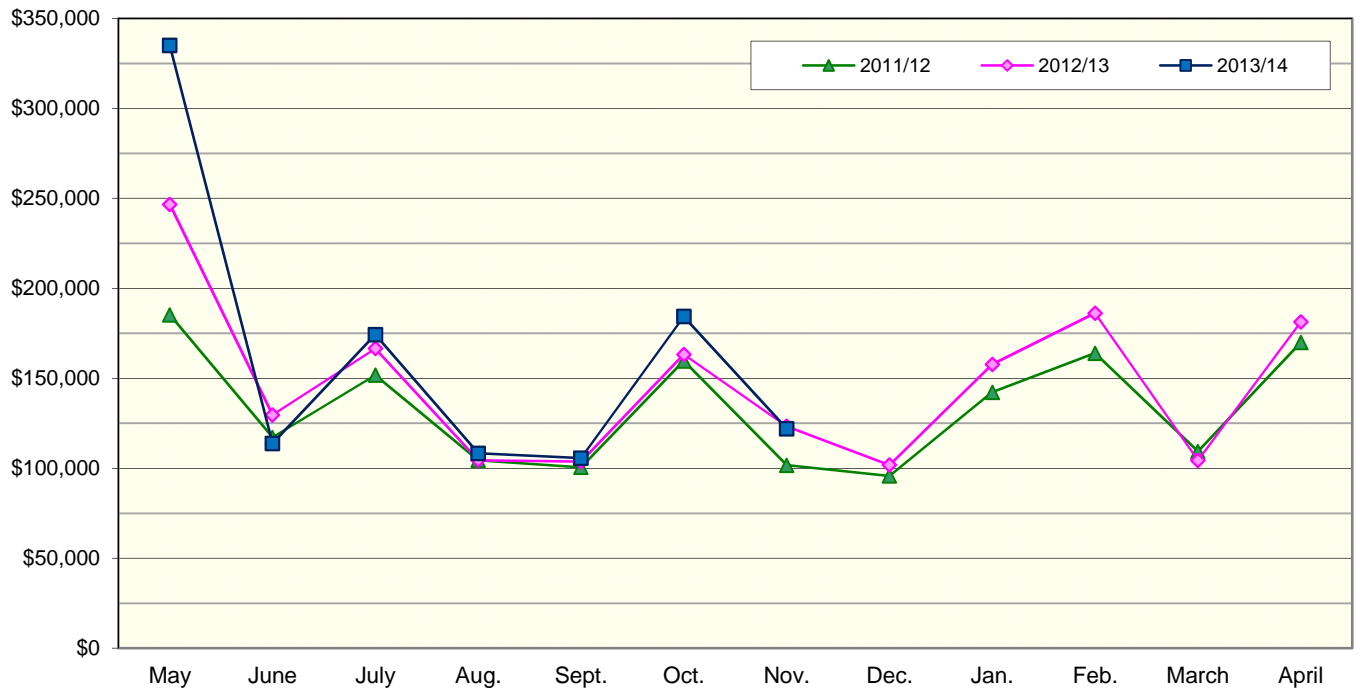


State Sales Tax Collection History (Cash Basis)

Sales Month	Month Received	FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	2013/14 Budget Variance	2013/14 Budget Variance %
Feb.	May	432,121	437,868	1.33%	452,619	3.37%	447,501	5,118	1.14%
Mar.	June	464,280	470,153	1.26%	500,249	6.40%	480,496	19,753	4.11%
April	July	468,983	462,414	-1.40%	482,361	4.31%	472,587	9,774	2.07%
May	Aug.	469,801	486,669	3.59%	525,676	8.02%	497,375	28,301	5.69%
June	Sept.	514,757	505,261	-1.84%	525,059	3.92%	516,882	8,177	1.58%
July	Oct.	468,714	485,876	3.66%	504,041	3.74%	497,051	6,990	1.41%
Aug.	Nov.	553,374	587,280	6.13%	581,348	-1.01%	597,719	(16,371)	-2.74%
Sept.	Dec.	463,576	475,088	2.48%			486,490		
Oct.	Jan.	461,609	478,416	3.64%			489,898		
Nov.	Feb.	479,880	518,846	8.12%			531,299		
Dec.	Mar.	647,604	639,668	-1.23%			655,660		
Jan.	April	441,146	470,763	6.71%			501,451		
TOTAL		5,865,845	6,018,303	2.60%			6,174,409	61,742	1.00%
Y-T-D		3,372,030	3,435,521	1.88%	3,571,353	3.95%	3,509,611	61,742	1.76%

DEPARTMENT OF FINANCE
MONTHLY REPORT
NOVEMBER 2013

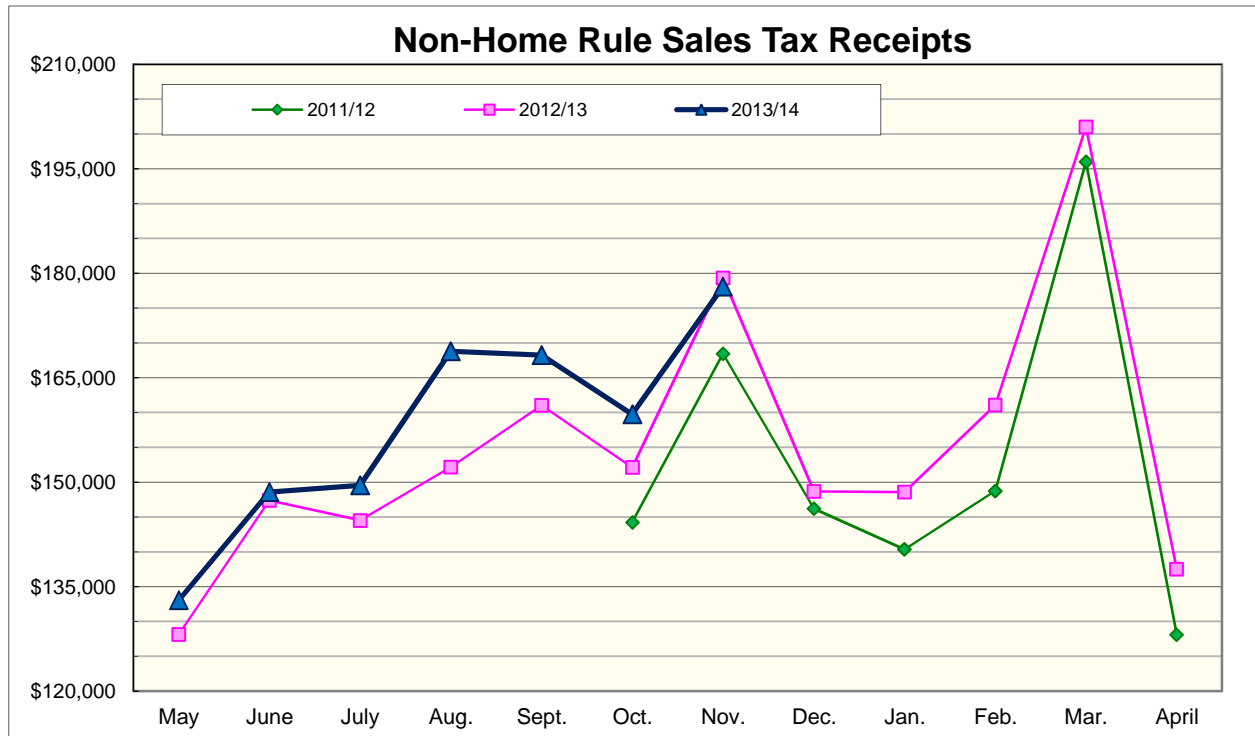
State Income Tax Revenue



State Income Tax Collection History

Voucher Month	FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	2013/14 Budget Variance	Budget Variance %
May	185,326	246,668	33.10%	334,947	35.79%	251,601	83,346	33.13%
June	117,185	129,687	10.67%	113,795	-12.25%	132,281	(18,486)	-13.97%
July	151,807	166,537	9.70%	174,284	4.65%	169,868	4,416	2.60%
Aug.	104,439	104,504	0.06%	108,283	3.62%	106,594	1,689	1.58%
Sept.	100,526	103,659	3.12%	105,638	1.91%	105,732	(94)	-0.09%
Oct.	159,665	163,219	2.23%	184,303	12.92%	166,483	17,820	10.70%
Nov.	101,684	123,329	21.29%	122,025	-1.06%	125,796	(3,771)	-3.00%
Dec.	95,740	101,779	6.31%			103,815		
Jan.	142,244	157,769	10.91%			160,924		
Feb.	164,000	186,239	13.56%			189,963		
March	109,414	104,430	-4.56%			116,066		
April	169,885	181,336	6.74%			180,215		
TOTAL	1,601,915	1,769,156	10.44%	1,143,276		1,809,338	84,921	
Y-T-D	920,632	1,037,603	12.71%	1,143,276	10.18%	1,058,355	84,921	8.02%

DEPARTMENT OF FINANCE
MONTHLY REPORT
NOVEMBER 2013



Non-Home Rule Sales Tax Collection History (Accrual Basis)

Sales Month	Month Received	FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	2013/14 Budget Variance	Budget Variance %
Feb.	May		128,146	N/A	133,042	3.8%	130,709	2,333	1.8%
March	June		147,404	N/A	148,568	0.8%	150,352	(1,784)	-1.2%
April	July		144,514	N/A	149,534	3.5%	147,404	2,130	1.4%
May	Aug.		152,154	N/A	168,804	10.9%	155,197	13,607	8.8%
June	Sept.		161,028	N/A	168,234	4.5%	164,249	3,985	2.4%
July	Oct.	144,230	152,110	5.5%	159,727	5.0%	155,152	4,575	2.9%
Aug.	Nov.	168,438	179,311	6.5%	178,080	-0.7%	182,897	(4,817)	-2.6%
Sept.	Dec.	146,212	148,685	1.7%			151,659		
Oct.	Jan.	140,374	148,581	5.8%			151,553		
Nov.	Feb.	148,742	161,063	8.3%			164,284		
Dec.	Mar.	195,983	201,005	2.6%			205,025		
Jan.	April	128,087	137,515	7.4%			147,632		
TOTAL		1,072,065	1,861,515	73.6%	1,105,990		1,906,113	20,030	
Y-T-D		312,667	1,064,667	N/A	1,105,990	3.9%	1,085,960	20,030	1.8%

*The Non-Home Rule Sales Tax was enacted with a July 1, 2011 effective date.

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Days to Maturity	Par Value	Purchase Price	(Premium) / Discount	Market Value	Accrued Interest	Total Value	Unrealized Gain (Loss)
MONEY MARKET & CASH												
CASH - INLAND	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2,545,416.00	-	2,545,416.00	N/A
MONEY MARKET - IL FUNDS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12,100,220.00	-	12,100,220.00	N/A
IMET CONVENIENCE FUND	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	956,384.00	-	956,384.00	N/A
CASH - TD AMERITRADE	N/A	N/A	0.000%	920028468	N/A	N/A	N/A	N/A			-	N/A
IDA12	N/A	N/A	0.000%	920028468	N/A	N/A	N/A	N/A	1,653.98	-	1,653.98	N/A
CERTIFICATE OF DEPOSIT												
Ally Bank Midvale	05/01/13	05/01/15	0.600%	02005QW82	517	200,000.00	200,000.00	-	199,516.00	95.34	199,611.34	(484.00)
American Express Bank	04/09/13	12/10/13	4.800%	02586TBY9	10	41,000.00	42,250.33	(1,250.33)	41,028.70	932.78	41,961.48	(1,221.63)
American Express Bank	04/16/13	12/09/13	1.000%	02587DAW8	9	148,000.00	148,623.28	(623.28)	148,014.80	705.53	148,720.33	(608.48)
American Express Bank	11/22/13	07/20/15	1.150%	02587DKL1	597	50,000.00	50,294.00	(294.00)	50,238.50	206.37	50,444.87	(55.50)
Bank Baroda New York	08/20/13	02/24/14	0.300%	0606242X0	86	235,000.00	235,000.00	-	234,894.25	191.15	235,085.40	(105.75)
BMW Bank	05/20/13	12/10/15	2.000%	05568PA98	740	65,000.00	67,141.75	(2,141.75)	66,555.45	616.16	67,171.61	(586.30)
Discover Bank	10/01/12	10/10/14	0.800%	254671GV6	314	75,000.00	75,000.00	-	75,200.25	83.84	75,284.09	200.25
GE Capital	07/18/12	07/21/14	1.000%	36157QHT7	233	125,000.00	125,000.00	-	125,341.25	455.48	125,796.73	341.25
GE Capital	10/25/13	02/09/16	0.850%	36160NTU3	801	113,000.00	112,830.50	169.50	112,760.44	297.36	113,057.80	(70.06)
GE Money Bank	05/21/13	03/16/16	1.200%	36161NWXG9	837	7,000.00	7,071.89	(71.89)	7,020.79	17.26	7,038.05	(51.10)
Goldman Sachs	05/01/13	07/25/14	1.000%	38147JEA6	237	75,000.00	75,000.00	-	74,755.50	32.77	74,788.27	(244.50)
Goldman Sachs	07/20/12	07/25/14	1.000%	38143AXD2	237	120,000.00	120,000.00	-	120,332.40	420.82	120,753.22	332.40
Goldman Sachs	10/25/13	01/20/15	1.500%	38143AHB4	416	45,000.00	45,471.25	(471.25)	45,389.70	249.66	45,639.36	(81.55)
Safra National BONY	10/25/13	01/15/15	0.350%	78658AMZ8	411	67,000.00	66,868.68	131.32	66,795.65	29.55	66,825.20	(73.03)
Sallie Mae Bank Murray Utah	10/01/12	10/10/14	0.850%	795450PS8	314	150,000.00	150,000.00	-	150,400.50	178.15	150,578.65	400.50
Sallie Mae Bank Murray Utah	08/21/12	08/29/14	0.900%	795450PB5	272	100,000.00	100,000.00	-	100,221.00	231.78	100,452.78	221.00
The Edgar County B&T	01/01/13	04/01/15	0.900%	80101	487	237,500.00	237,500.00	-	237,500.00	2,499.13	239,999.13	-
AGENCY												
FNMA	12/03/12	11/27/17	0.900%	3136G07M7	1,458	145,000.00	145,000.35	(0.35)	143,233.90	10.88	143,244.78	(1,766.45)
FNMA	07/17/12	07/30/18	1.300%	3136G0TD3	1,703	250,000.00	249,850.00	150.00	246,392.50	1,095.21	247,487.71	(3,457.50)
FNMA	04/25/12	04/25/14	1.300%	3136G0CE9	146	290,000.00	290,000.00	-	290,783.00	371.84	291,154.84	783.00
Fed Farm Credit Bank	11/30/12	08/21/17	0.800%	3133EC3G7	1,360	150,000.00	150,000.00	-	148,281.00	330.00	148,611.00	(1,719.00)
Fed Farm Credit Bank	11/20/12	11/20/17	0.850%	3133EC2Y9	1,451	155,000.00	155,155.00	(155.00)	153,150.85	36.60	153,187.45	(2,004.15)
FHLB Note	04/04/11	04/29/14	1.350%	313373AS1	150	460,000.00	458,776.40	1,223.60	462,327.60	544.44	462,872.04	3,551.20
FHLB Bond	11/20/12	11/13/17	0.875%	3133813C7	1,444	275,000.00	274,818.75	181.25	271,917.25	113.63	272,030.88	(2,901.50)
FHLB Bond	10/31/12	11/15/17	0.980%	3133817D1	1,446	440,000.00	439,915.00	85.00	436,818.80	179.67	436,998.47	(3,096.20)
FHLB Bond	10/03/11	09/09/16	2.000%	313370TW8	1,014	305,000.00	315,464.55	(10,464.55)	316,638.80	1,372.50	318,011.30	1,174.25
FNMA	10/24/12	10/25/17	0.900%	3133G0QQ9	1,425	310,000.00	309,792.50	207.50	306,989.90	271.25	307,261.15	(2,802.60)
FNMA	10/31/12	09/27/17	1.070%	3135G0PD9	1,397	315,000.00	315,812.50	(812.50)	313,875.45	589.84	314,465.29	(1,937.05)
FIXED INCOME - OTHER												
St. Chalres Park Dist Bonds	04/22/13	12/15/16	3.750%	787760HZ3	1,111	100,000.00	110,565.00	(10,565.00)	106,427.00	1,718.75	108,145.75	(4,138.00)
TOTAL						5,048,500.00	5,073,201.73	(24,701.73)	20,656,475.21	13,877.74	20,670,352.95	(20,400.50)



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

December 2013

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

The Parks and Recreation Department staff has been working on the budget for the 2014/2015 fiscal year. The process has included benchmarking neighboring communities and their prices for programs and facilities. Comparisons are helpful in evaluating and setting prices for the upcoming year. Other factors considered in setting program fees are facility and instructor quality, private vs. public offerings and frequency of price adjustments.

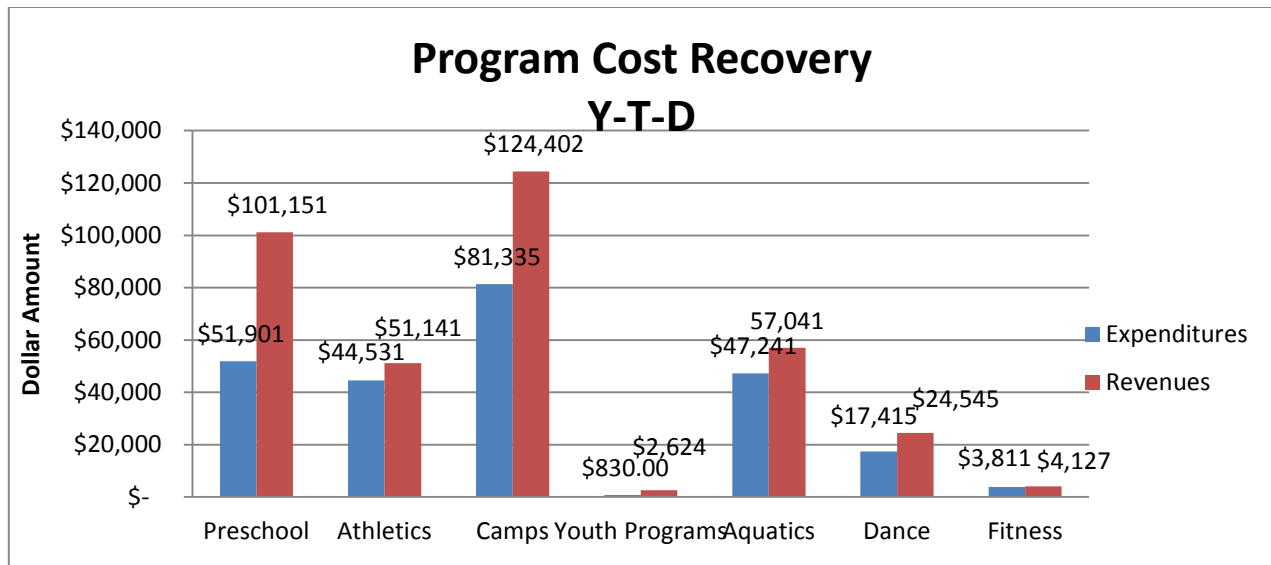
The sled hill opened for public use in mid-December while the ice rink opened on December 26. The ice rink is located in Paulus Park adjacent to the fishing pier. Two rinks are available, one for general ice skating and the other for ice hockey. New improved goals have been purchased and placed on the rink, replacing the unpadded goals. A light projected from the Chalet shines on the rink allowing for night skating until 9:00 p.m. Staff is pleased weather cooperated to provide outdoor recreational activities for the student-aged residents of Lake Zurich during the Holiday break.



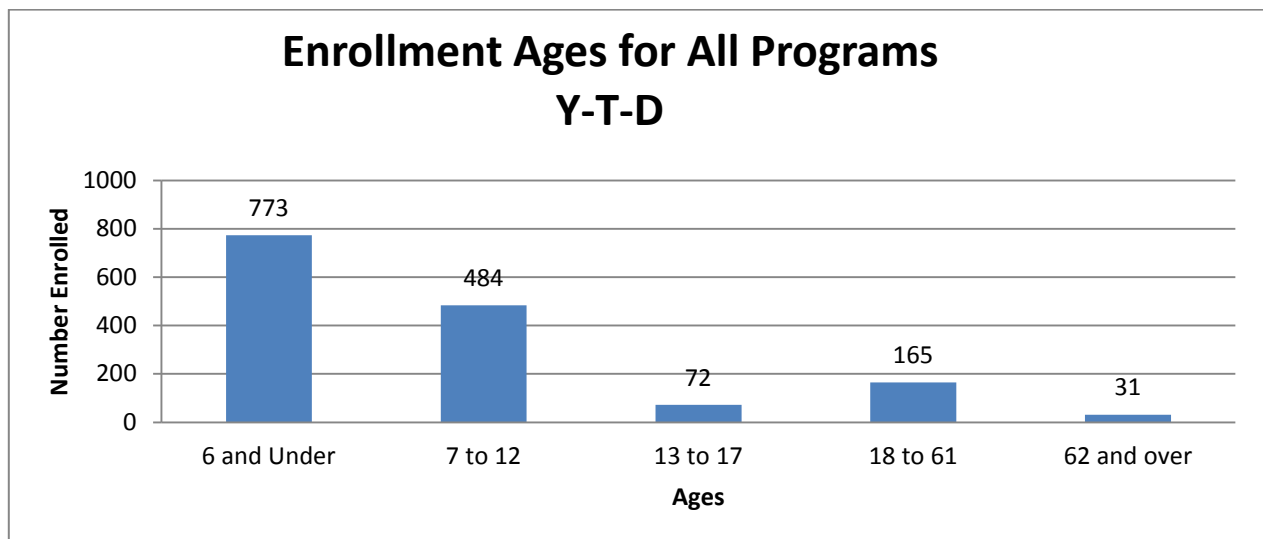
Winter programs begin the week of January 6 with new programs offerings including computer gaming, dance camps, Lego Wedo Robotics, Babysitting, Indoor Tennis, Youth Sports by All Star Sports Instruction and indoor ice skating lessons at Glacier Ice Arena. The second semester of dance and preschool are under way. Staff anticipates an increase in enrollment for dance classes as the dance recital takes place in May and word spreads of the quality of the new program and instructors.

The program evaluation for Fall dance classes have been returned with a favorable overall rating of 4.32 on a 5 scale. Staff has set a benchmark/goal of a 4.0 in each category. Positive feedback accompanied the evaluation and will be implemented as staff continuously improves on its program offerings. Below is a breakdown of the program evaluation:

<i>Scale 1-5 with 1 Very Dissatisfied and 5 Extremely Satisfied</i>		
Dance-Fall 2013		
<u>Measurement</u>	<u>Benchmark</u>	<u>Actual</u>
Overall value of program	4.00	4.20
Registration experience	4.00	4.30
Treated participants fairly	4.00	4.60
Knowledge of program	4.00	4.40
Enthusiasm/Encouragement	4.00	4.50
Took safety precautions	4.00	4.50
Program organization	4.00	4.10
Convenient schedule	4.00	4.00
Class size	4.00	4.50
Facilities cleanliness	4.00	4.60
Information available online	4.00	3.90
Meets description of program	4.00	4.20

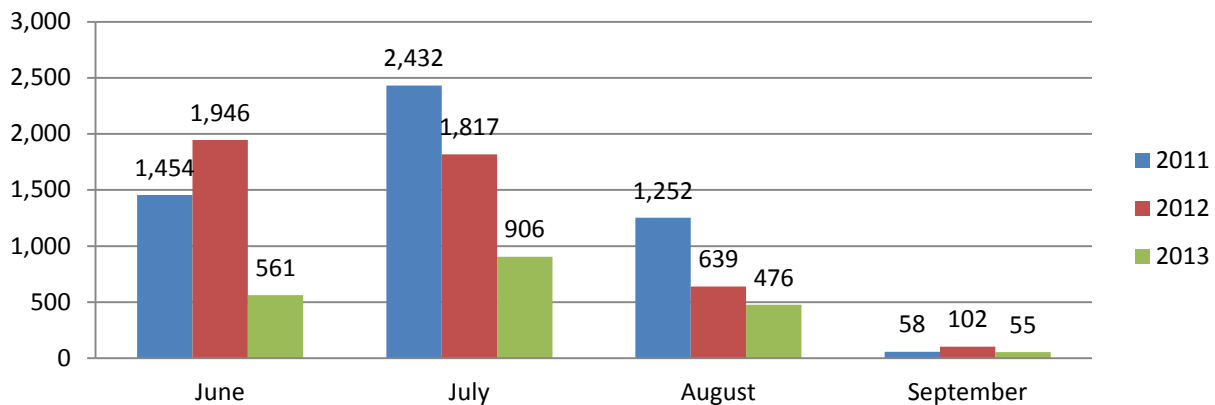


As a service provider, the balance of managing guest service with cost recovery is essential. Staff's approach determines which programs have the best impact and which may need to be reduced or eliminated to ensure investments are made in the services that provide the greatest value to the overall community. One tool used to evaluate the success of recreation programs operations is cost recovery. As this is directly tied into the budget process and decisions on increasing, decreasing or eliminating operations are associated with this measurement, staff is diligent in assessing trends and adjusting offerings.



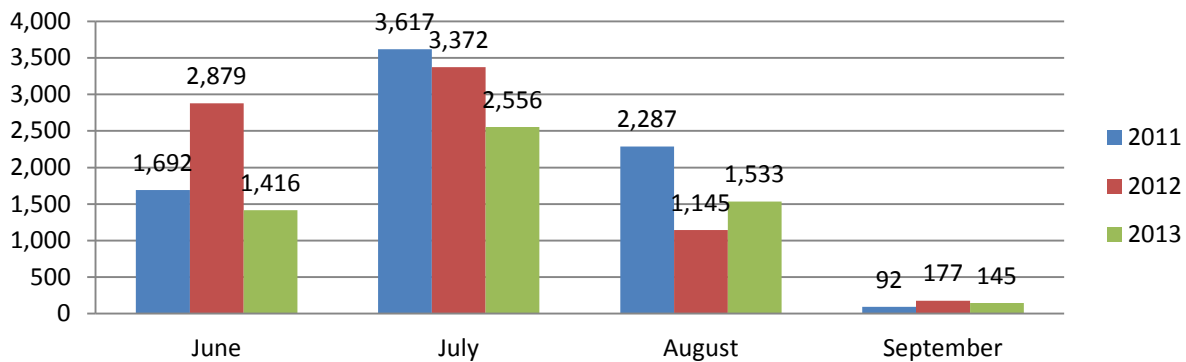
The program enrollment trends are indicative above as the majority of the Village's programs are for individuals 12 years and under. Staff is evaluating programs and looking to add more adult programming.

Paulus Park Beach/Sprayground Membership Attendance

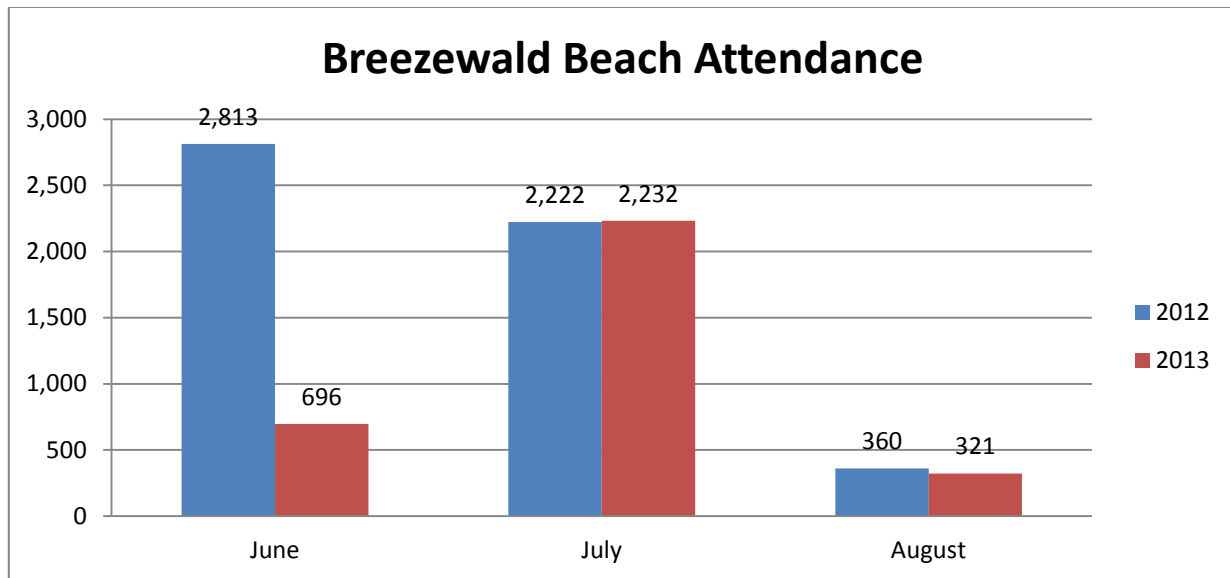


Weather is a driving factor with aquatic facility attendance. The start of the 2013 season was one of the coldest and wettest in history and as a result, attendance was substantially lower than the prior two years. Staff was able to keep personnel expenditures lower than in the past due to the many closed days the beach/sprayground experienced early in the summer.

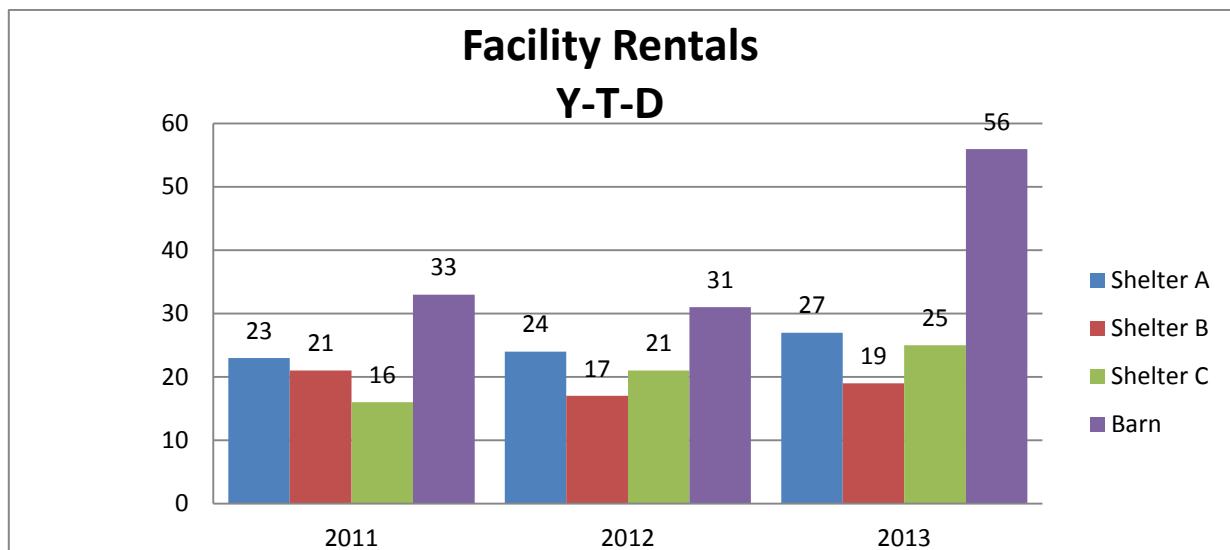
Paulus Park Beach/Sprayground Daily Fee Attendance



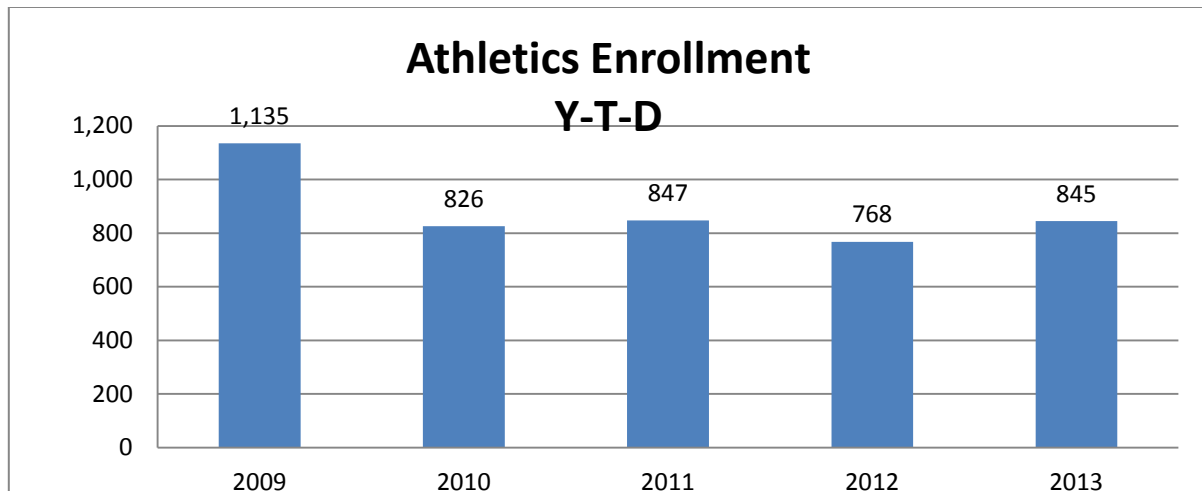
Weather is a driving factor with aquatic facility attendance. The start of the 2013 season was one of the coldest and wettest in history and as a result, attendance was substantially lower than the prior two years. Staff was able to keep personnel expenditures lower than in the past due to the many closed days the beach/sprayground experienced early in the summer.



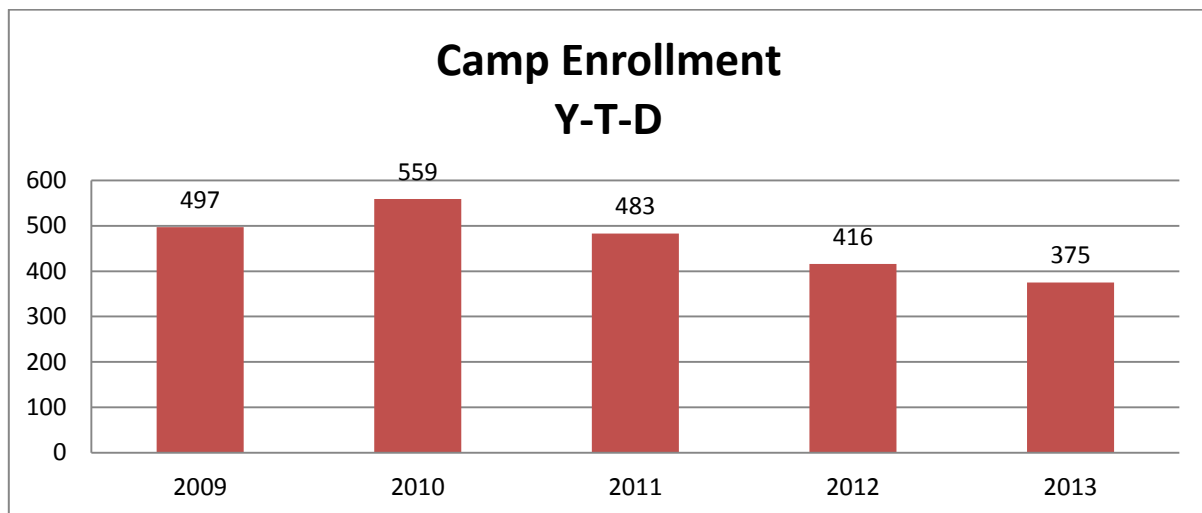
Monitoring attendance at Breezewald beach began in 2012.



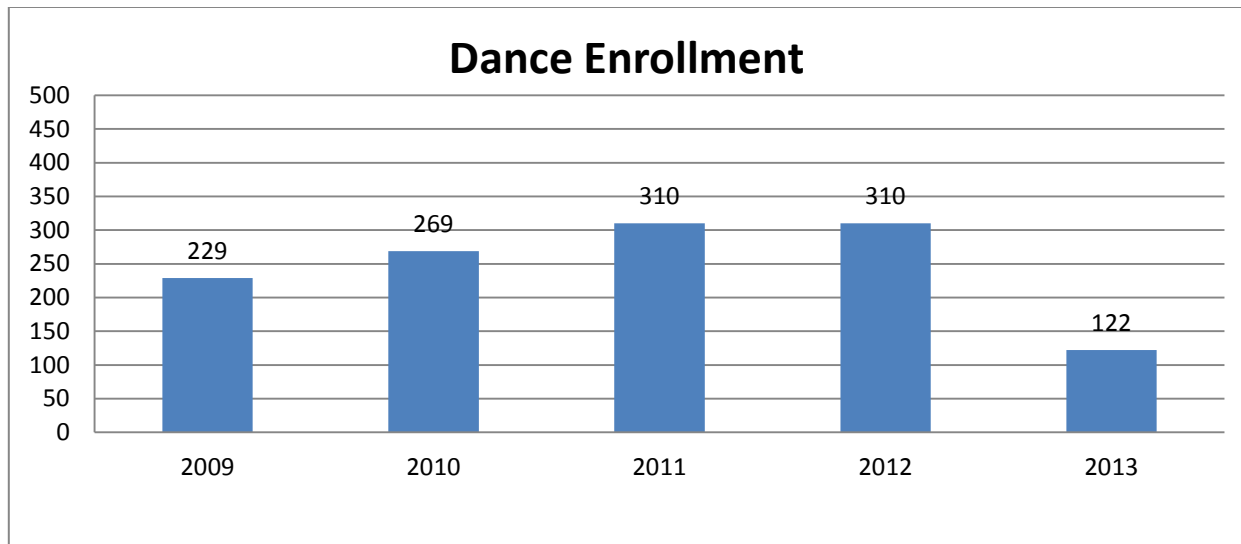
The Barn is seldom used for rentals during the summer months and increases during the fall and winter months. However, the shelters are utilized heavily during the spring and summer and have no usage during the fall and winter.



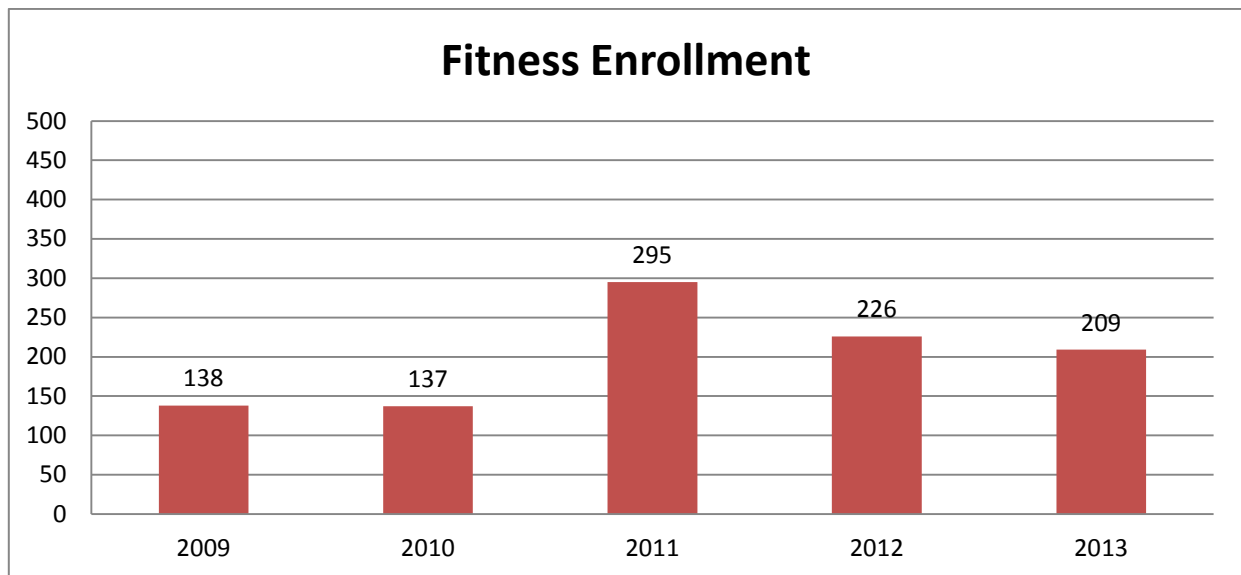
Athletic programs include tennis, karate, tae kwon do, golf, ice skating, soccer and tee ball. Indoor tennis has been added in 2013 and held at Sarah Adams Elementary School.



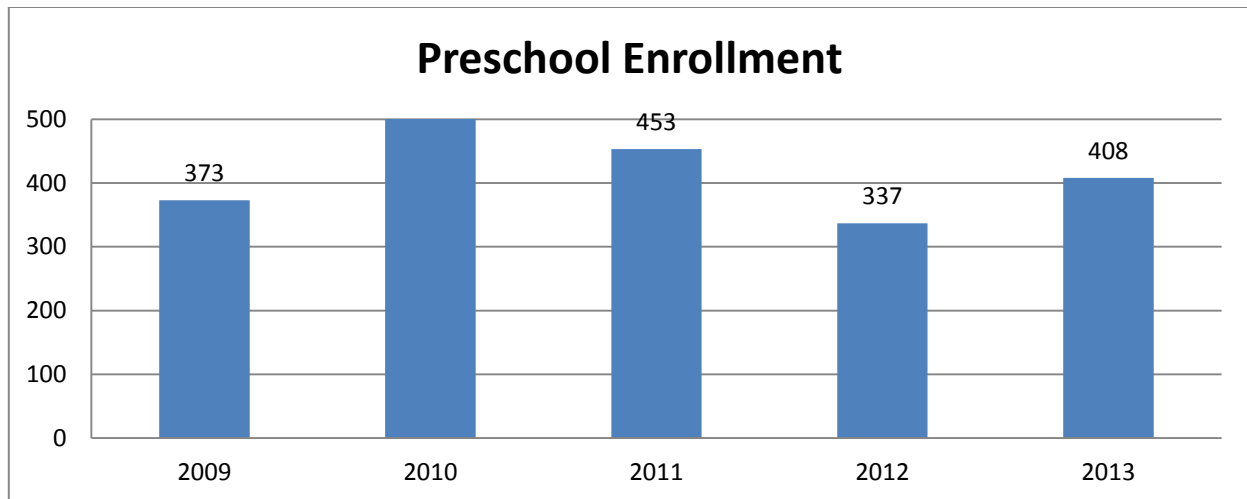
Camp programs include Kiddie camp, Pee Wee camp, Camp Alpine, Teen camp, Extreme All Sports Camp, Soccer Camp and Basketball Camp. Although Camp Alpine continued its trend of filling up, the Teen camp dropped in enrollment from the past several years. Staff is evaluating and looking to change the format.



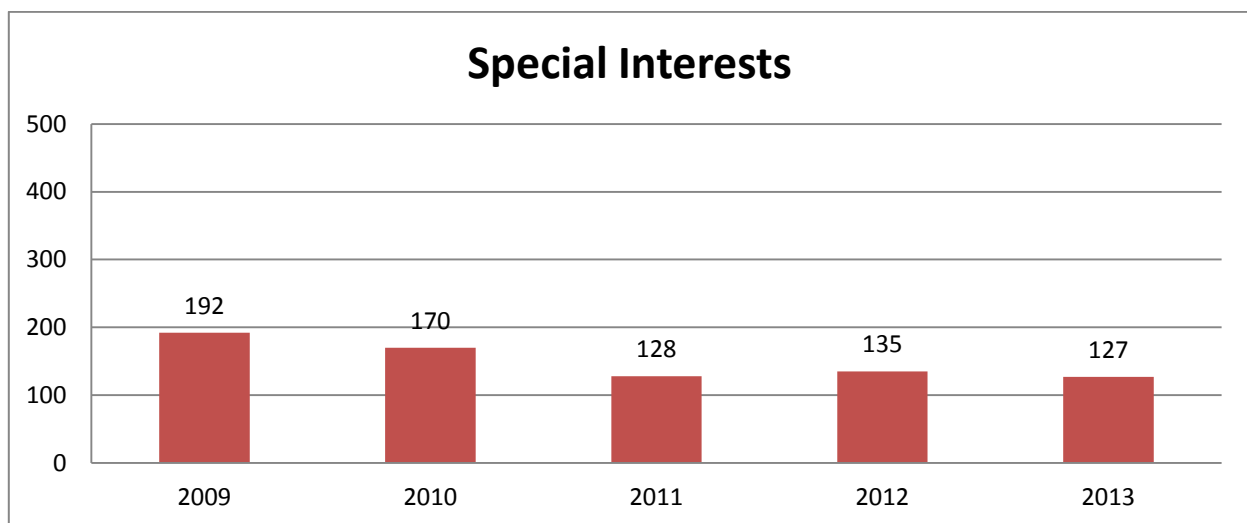
Dance programs include Ballet/Tap, Pointe, Jazz, Company, Poms and Hip Hop. The dance program lost its two instructors at the end of the 2012/2013 season and is rebuilding with four new instructors that began in September.



Fitness programs include Yoga, Cardio Fitness Karate, Cardio Circuit, Cardio Blast, Strength & Tone, Power Hour and Strength Training. Facility space limits present challenges to growing the Group Fitness program.

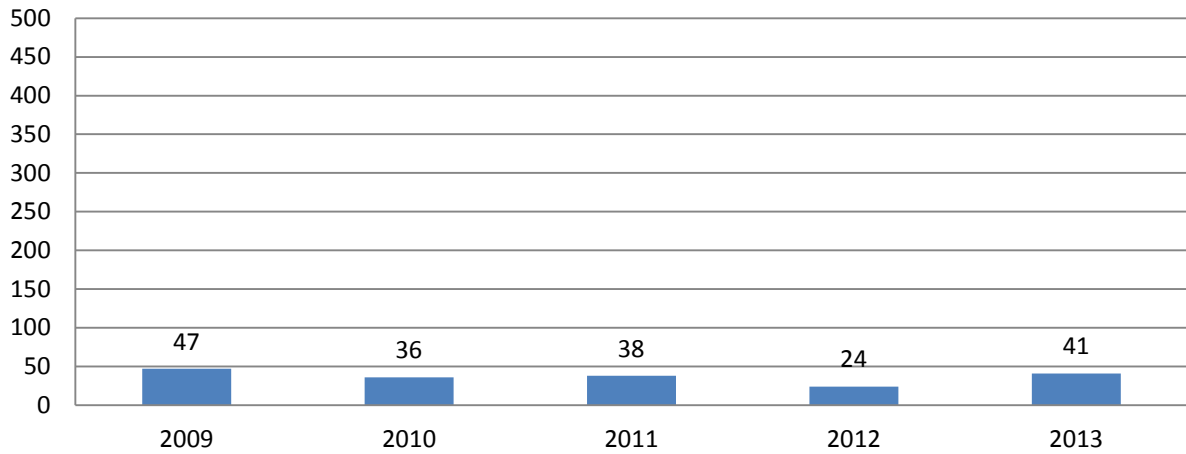


Preschool includes Terrific Twos, Lunch Bunch, Preschool (3yrs-5yrs) and Music Masters. Classes take place in four locations: The Barn, Chalet, St. Peter's Church and Buffalo Creek.



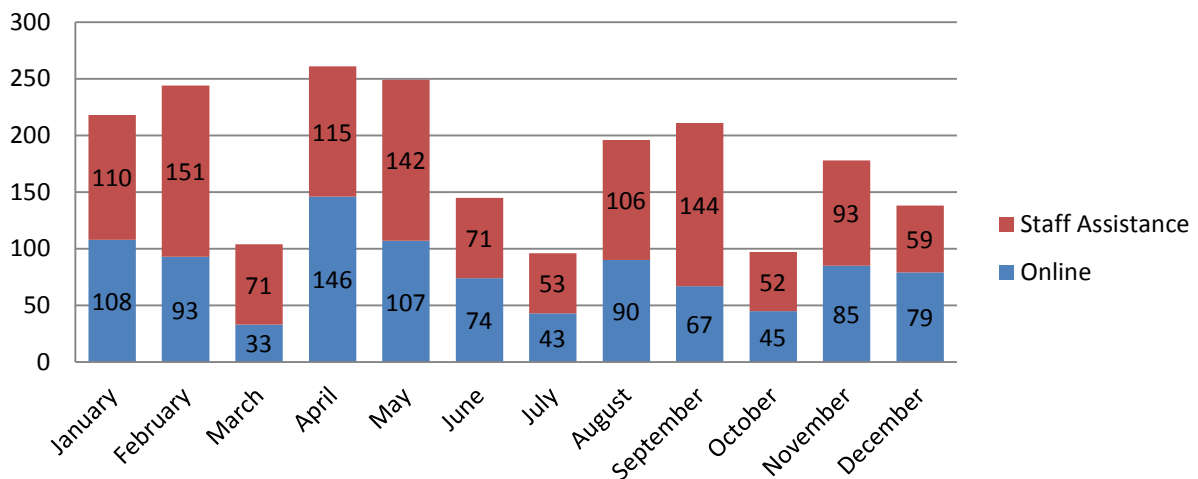
Special Interest programs include birthday parties, weight watchers, chess academy, animals in winter, starts of the circus, winter chillin', three hours to shop, welcome spring, learn to bowl, mother/daughter best friends jewelry, Christmas door wreath, holiday centerpiece and Village Singers.

Youth Activity Enrollment



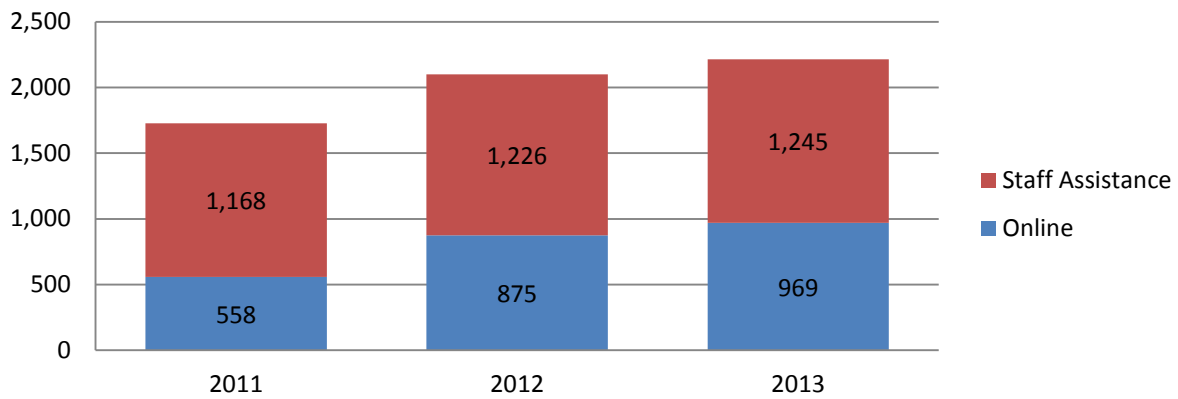
Youth Activity programs include Glitzy Girls Night Out, Bling Boutique, Crafty Halloween Bonanza, Holiday Jewelry Boutique, Guitar Lessons, Ukele Lessons, Magic Classes, Picasso's Workshop, Babysitting Clinic and Sculpture Workshops.

Online Registrations Statistics-2013



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn.

Online Registrations Statistics Y-T-D



Three years of recordkeeping have been kept of online registration with trends indicating online registration increasing each year.

Community Services Dept.

- Building & Zoning
- Public Works

505 Telser Road
Lake Zurich, IL 60047



AGENDA ITEM

12A

Phone: (847) 438-5141

Fax: (847) 540-1768

Web: www.LakeZurich.org

MEMORANDUM

Date: January 8, 2014

To: Jason T. Slowinski, Village Administrator

From: Sam Hubbard, Village Planner

Cc: Michael J. Earl, Director of Community Services
Daniel A. Peterson, Manager of Building and Zoning

Subject: Retail Vacancy Report – 4th Quarter, 2013

Issue: The Community Services Department has compiled the 2013 Fourth Quarter Retail Vacancy Report for the Village of Lake Zurich.

Analysis: The retail vacancy rate experienced a slight increase during the fourth quarter of 2013, primarily due to the closing of the Dominick's grocery store within the Northlake Commons shopping center. However, this loss was dampened by the addition of American Sale and several other smaller retailers along Rand Rd. The retail vacancy rate increase in Q4 to 11.65%, compared to 9.71% in the previous quarter. Average rental rates have remained steady.

The Lake Zurich retail vacancy rate was comparable to that of the Chicagoland area retail vacancy rate, which also experienced a slight increase in Q4 (from 10.90% to 11.10%), and slightly higher than the national retail vacancy rate of 10.40% in Q4 of 2013.

During the quarter the Village experienced the following occupancies:

Gained = 53,626 SF:

Chiro One Wellness Center – 2,089 SF

Rock N Ribs BBQ - 3,150 SF

Cinnamon Veggie and Fruit Bistro – 1,168 SF

American Sale - 38,920 SF

NW Community Hospital Rehab – 1,206 SF

Sound and Video – 1,057 SF

CrossFit – 3,000 SF

Everwell Therapeutic Massage – 417 SF

BNB Magazine – 2,619 SF

Lost = 78,303 SF:

Dominick's – 77,303 SF

Tortorice's Pizza – 1,000 SF (approx.)

As the Mariano's development is completed in Q1 of 2014, the Village can expect to see the vacancy rate decrease through the next quarter.

Recommendation: For informational purposes only. No action required.

w/Attachments:

1. Available Retail Properties Report Fourth Quarter - 2013

Market Overview

Fourth Quarter – 2013



Vacancy and Supply

	3rd Quarter 2013	4th Quarter 2013		3rd Quarter 2013	4th Quarter 2013
Total Units:	263	263	Total Retail Space (Sq. Ft.)	1,979,464	1,979,464
Total Vacant Units:	30	30	Total Vacant Retail Space	192,258	230,641
Total Occupied				1,787,206	1,748,823
Lake Zurich Retail Vacancy Rate:	9.71%	11.65%			
Chicago Area Retail Vacancy Rate*:	10.90%	11.10%			
National Average*:	10.60%	10.40%			

*Source: National Association of Realtors www.realtors.org/reports/commercial-real-estate-market-outlook

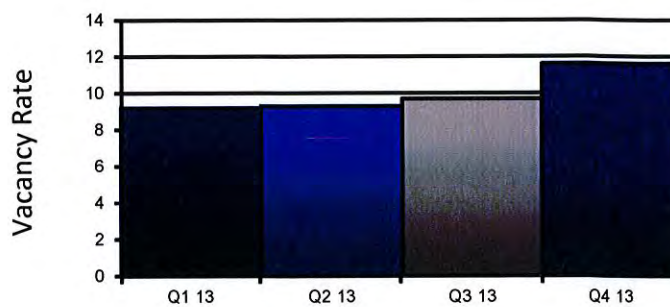
Key Indicators

	Q3 2013	Q4 2013	
Vacancy	9.71%	11.65%	↑
Rental Rate	\$17.70	\$17.70	-

Year to Year Vacancy Rate

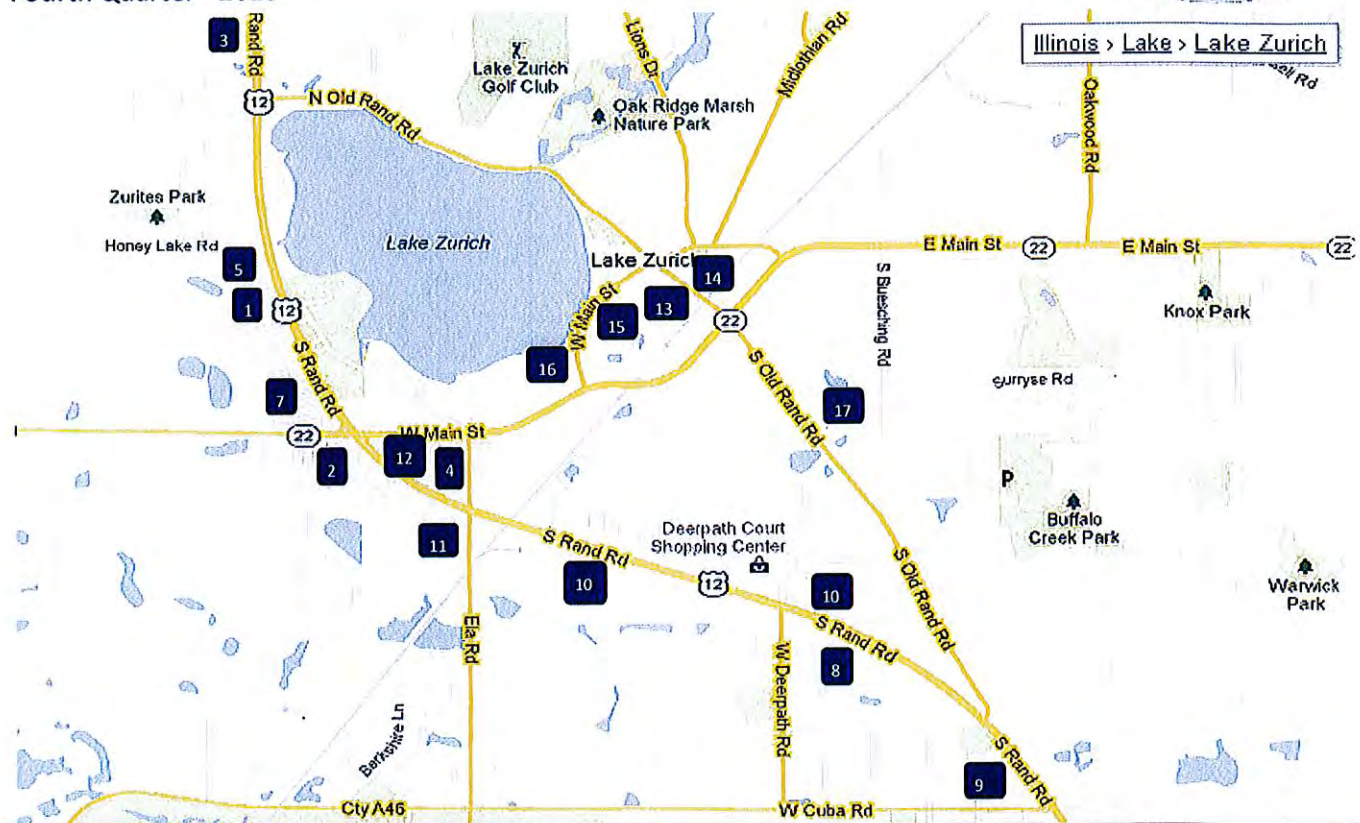
Q4 2011	Q4 2012	Q4 2013
11.87%	9.57%	11.65%

Vacancy Rate: Last Four Quarters



Properties for Sale or Lease

Fourth Quarter- 2013



Num.	Property Address	Unit	Sq.Ft.	Firm	Contact Name	Phone Number	Sale or Lease	Price
1	207 S. Rand Rd.		1,235	SK Lake Zurich Square, Inc	Ki Lim Lee	(224) 612-1703	Lease	\$22.36 SF
1	211 S. Rand Rd.		878	SK Lake Zurich Square, Inc	Ki Lim Lee	224) 612-1703	Lease	
1	217 S. Rand Rd.		2,650	SK Lake Zurich Square, Inc	Ki Lim Lee	(224) 612-1703	Lease	\$15 SF
1	225 S. Rand Rd.		88,000	Garden Commercial Properties	Mark Hoffman	(973) 467-5000	Lease	\$10 SF
2	463 S. Rand Rd.	B	1,850	The Fidelity Group Ltd.	James Grund	(847) 438-5000	Lease	\$16 SF
2	767 W. Rt. 22		1,100	The Fidelity Group Ltd.	James Grund	(847) 438-5000	Lease	\$16 SF
2	737 W. Rt. 22		2,916	The Fidelity Group Ltd.	James Grund	(847) 438-5000	Lease	\$16 SF
3	571 N. Rand Rd		2,400	MEI Properties, LTD	Mark Ignas	(847) 574-1620		
4	492 S. Rand Rd.		1,231	Jung Partnerships	Jim Jung	(773) 545-8515		
4	474 S. Rand Rd.		1,215	Crosstown Real Estate Advisors	Jonathan Janas	(773) 293-6901	Lease	\$19 SF
5	189 S. Rand Rd.		4,700	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	
5	185 S. Rand Rd.		1,240	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	
5	181 S. Rand Rd		1,260	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	
5	173 S. Rand Rd.		1,260	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	
5	159 S. Rand Rd.		1,260	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	
5	133 S. Rand Rd.		1,260	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	
5	91 S. Rand Rd.		1,260	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	
5	83 S. Rand Rd.		1,260	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	
5	153 S. Rand Rd.		1,260	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	
5	127 S. Rand Rd.		1,260	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	



Property for Sale or Lease

Fourth Quarter – 2013

Num.	Property Address	Unit	Sq.Ft.	Firm	Contact Name	Phone Number	Sale or Lease	Price
5	53 S. Rand Rd.		2,520	Mid-America Asset Management	Katie Hennegan	(630) 954-7233	Lease	
6	449 S. Rand Rd.		5,900	RJ Rymek & Co.	Richard Rymek	630-257-8888	Sale or Lease	\$36.61 SF
6	561 W. Rt. 22		8,000		Dennis Conley	(847) 550-0639		
6	500 Ela Rd.		2,640		John Lardas	(847) 540-8100	Lease or Sale	
7	291 S. Rand Rd	A007	8,923	Federal Realty Investment Trust	Susan Ross	(561) 347-2929	Lease	
7	345 S. Rand Rd	1	77,303	Federal Realty Investment Trust	Susan Ross	(561) 347-2929	Lease	
7	353 S. Rand Rd	8001	1,051	Federal Realty Investment Trust	Susan Ross	(561) 347-2929	Lease	
7	850 W. Route 22	8010	1,160	Federal Realty Investment Trust	Susan Ross	(561) 347-2929	Lease	
8	925 S. Rand Rd.		1,650	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$24 SF
9	1261 S. Rand Rd.		1,200	Craig/Steven Development Corp.	David Strusiner	(847) 564-5740	Lease	

Additional Office and Downtown Properties Available

10	755 S. Rand Rd.		40,699	Envision Realty Advisors	Peter Rusnak	(847) 733-4080	Sale	
11	765 Ela Rd.	105	3,396	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$26.50 SF
11	765 Ela Rd.	107	1,497	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$26.50 SF
11	765 Ela Rd.	203	1,038	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$26.50 SF
11	765 Ela Rd.	208	837	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$26.50 SF
11	765 Ela Rd.	302	1,081	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$26.50 SF
11	755 Ela Rd.	200	1,840	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$26 SF
11	795 Ela Rd.	115	1,363	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$26.50 SF
11	795 Ela Rd.	120	1,256	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$26.50 SF
11	795 Ela Rd.	200	735	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$26.50 SF
11	795 Ela Rd.	212	1,184	The Fidelity Group Ltd,	James Grund	(847) 438-5000	Lease	\$26.50 SF
12	466 S. Rand Rd.	101L	2,314	Chicagoland Commercial Real Estate	Lindsay Borkan	(847) 246-9633	Lease	\$18 SF
12	466 S. Rand Rd.	102L	1,914	Chicagoland Commercial Real Estate	Lindsay Borkan	(847) 246-9633	Lease	\$18 SF
12	466 S. Rand Rd.	203	534	Chicagoland Commercial Real Estate	Lindsay Borkan	(847) 246-9633	Lease	\$18 SF
12	466 S. Rand Rd.	211	1,917	Chicagoland Commercial Real Estate	Lindsay Borkan	(847) 246-9633	Lease	\$18 SF
12	466 S. Rand Rd.	212	2,890	Chicagoland Commercial Real Estate	Lindsay Borkan	(847) 246-9633	Lease	\$18 SF
12	466 S. Rand Rd.	301	533	Chicagoland Commercial Real Estate	Lindsay Borkan	(847) 246-9633	Lease	\$18 SF
12	466 S. Rand Rd.	302	1,208	Chicagoland Commercial Real Estate	Lindsay Borkan	(847) 246-9633	Lease	\$18 SF
12	466 S. Rand Rd.	310	1,451	Chicagoland Commercial Real Estate	Lindsay Borkan	(847) 246-9633	Lease	\$18 SF
13	27 S. Old Rand Rd.					(847) 438-4689	Lease	
13	45 S. Old Rand Rd.	B	2,000	National Realty		(847) 852-3204	Lease	\$17.50 SF
14	48 S. Old Rand Rd.	105	1,552	National Realty		(773) 972-9320	Lease	\$9.95 SF
14	16 E. Main St.		2,812		Frankie Johnson	(847) 550-0016	Lease	
15	83 W. Main St.				Jack Rackow	(847) 438-2055	Lease	
15	133 W. Main St.		800	Village Owned				
16	228 W. Main St.		4,670	Mazeika Family Limited				
17	365 Surrise Rd.	140	1,573	Lee and Associates	Rick Scardino	(773) 355-3040	Lease	\$20 SF
17	365 Surrise Rd.	150	1,186	Lee and Associates	Rick Scardino	(773) 355-3040	Lease	\$20 SF
17	365 Surrise Rd.	160	2,200	Lee and Associates	Rick Scardino	(773) 355-3040	Lease	\$20 SF
17	365 Surrise Rd.	240	1,088	Lee and Associates	Rick Scardino	(773) 355-3040	Lease	\$20 SF
17	365 Surrise Rd.	260	1,400	Lee and Associates	Rick Scardino	(773) 355-3040	Lease	\$20 SF

Available Retail Properties

4th Quarter - 2013



Major retailers located along IL Route 22
and US Route 12



American Sale has signed a lease at 748 S. Rand Rd. (approx. 39,000 sq. ft.) and expects to be open for business in Q1 of 2014



Rock 'N Ribs BBQ has signed a lease at 463 S. Rand Rd. (approx. 3,150 sq. ft.) and expects to open for business in Q2 of 2014

Learn More:

www.lakezurich.org

(847) 540-1759

Information contained herein is for reference only. The Village of Lake Zurich assumes no liability for any errors and/or omissions. Featured properties do not represent all properties available for sale or lease in the Village of Lake Zurich.