

**VILLAGE OF LAKE ZURICH**  
**Board of Trustees**  
**70 East Main Street**

**Monday, October 21, 2013, 7:00 p.m.**

**A G E N D A**

- 1. CALL TO ORDER**
- 2. ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Dana Rzeznik, Trustee Jonathan Sprawka, and Trustee Dan Stanovich.
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**  
(This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees.)
- 5. PRESIDENT'S REPORT**  
(This is an opportunity for the Mayor to report on matters of interest to the Village.)
  - A. Community Update**
  - B. Proclamation Recognizing Farmers Market Volunteers**
- 6. CONSENT AGENDA**  
(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board)
  - A. Approval of Minutes of the Village Board Meeting, October 7, 2013**
  - B. Approval of Tree Replacement Bid Results**  
  
**Summary:** The current approved budget contains \$57,000 for tree replacement to mitigate the impact of Emerald Ash Borer (EAB). Staff conducted a bid opening on October 8 and is recommending approval of a contract with the lowest responsible bidder, Arte Verde Garden Center, in the amount of \$40,600.  
  
**Recommended Action:** Motion to approve the Consent Agenda as presented. (Roll Call Vote)
- 7. OLD BUSINESS**  
(This agenda item includes matters for action by the Board of Trustees.)

None at this time.

**8. NEW BUSINESS**

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

**A. Semi-Monthly Warrant Register Dated October 21, 2013 Totaling \$556,812.06**  
(Trustee Halen)

**Recommended Action:** Motion to approve the semi-monthly warrant register dated October 21, 2013 totaling \$556,812.06. (Roll Call Vote).

**9. TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

**10. VILLAGE MANAGER'S REPORT**

(This is an opportunity for the Village Manager to report on matters of interest to the Board of Trustees.)

**A. Moving Lake Zurich Forward: Six Point Downtown Action Plan**

**B. Financial Report for August 2013**

**C. Bi-weekly Departmental Reports**

**11. ATTORNEY'S REPORT**

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

**12. DEPARTMENT HEAD REPORTS**

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

**A. Finance Department – Annual Treasurer's Report for Fiscal Year 2012/13**

**13. ADJOURNMENT**

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.

Thomas M. Poynton  
Village Mayor  
70 E. Main Street  
Lake Zurich, IL 60047



(847)438-5141  
(847) 540-1768  
mayor@LakeZurich.org  
www.LakeZurich.org

Office of the Mayor

**PROCLAMATION RECOGNIZING THE SUCCESS OF THE LAKE ZURICH AREA  
FARMERS MARKET**

**WHEREAS**, the Village is committed to providing community special events based on results from the 2011 community wide survey; and

**WHEREAS**, the Lake Zurich Area Farmers Market was sponsored by the Village of Lake Zurich in 2013; and

**WHEREAS**, the success of the Village sponsored Farmers Market is attributed to the dedication and hard work of community members, including the following: Kevin Koch, Janet Barron, Mary Beth Euker, Susan Miller and Beth Slaughter; and

**WHEREAS**, the demand to continue this Farmers Market annually is evident based on the hundreds of visitors that attended on a weekly basis.

**NOW, THEREFORE**, I, Thomas Poynton, Village President, do hereby proclaim the Lake Zurich Area Farmers Market a successful community event that encouraged residents of the Village of Lake Zurich to congregate and support local farmers and merchants and shall be an event held each year.

Dated this 21<sup>st</sup> day of October, 2013.

In witness whereof, I have hereunto set my hand and caused the  
official Seal of this Village to be affixed.

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Tom Poynton, Mayor of Lake Zurich

**UNAPPROVED  
VILLAGE OF LAKE ZURICH BOARD OF TRUSTEES  
REGULAR MEETING  
70 East Main Street  
Monday, October 7, 2013, 7:00 p.m.**

1. **CALL TO ORDER** by Mayor Tom Poynton at 7.00pm
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Dana Rzeznik, Trustee Jonathan Sprawka, and Trustee Dan Stanovich. Also present: Village Manager Jason Slowinski, Asst. Village Manager Roy Witherow, Village Attorney Scott Uhler, Community Services Dir. Michael Earl, Finance Dir. Jodie Hartmann, I/T Dir. Michael Duebner, Police Chief Pat Finlon, Fire Chief Dave Wheelock, Park Manager Dave Peterson, Planning Manager Sam Hubbard.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Gary Rosenberg, business partner with David Smith in BOA building, addressed the Board. Kathy Danial, 597 Turtle Pond Ct, addressed the Board on the EAB and Ash trees in their neighborhood.

Don Mason, 6 Stanton Ct., addressed the Board on the June 2013 flooding and the short term suggestions he shared in a handout to the Board. Mr. Mason would like to discuss these ideas at the next meeting, Oct. 21, 2013.

Dave Miller, 275 Clair View Ct., addressed the Board on the parking issues in their neighborhood with students from Lake Zurich High School. He shared a handout with the Board and is looking for guidance on the issue. Mayor Poynton stated that the CPAC will meet in December and will address the issue.
5. **PRESIDENT'S REPORT**
  - A. **Community Update.** Mayor Poynton stated that the committees and boards would be focused on each meeting, and he introduced Scott Garrison, Tree Commission chairperson. Mr. Garrison addressed the EAB (Emerald Ash Bore) issue and the direction the Tree Commission is going to address the problem with the budget constraints. He answered the Board's questions.
  - B. **Proclamation for Red Ribbon Week**

Ela Coalition against Youth Substance Abuse will have a fundraiser at Oberweis Ice Cream store on Wed. 10/9/13 from 10am – 10pm. Coupon needed, available online.
6. **CONSENT AGENDA**
  - A. **Approval of Minutes of the Village Board Meeting, September 16, 2013**
  - B. **Approval of Release of the Minutes of the Village Board Meeting Executive Session Dated December 3, 2012**
  - C. **Approval of Ordinance Disposing of Personal Property Owned by the Village** (Assign ORD. #2013-10-917)

**Summary:** Village Departments have identified various pieces of equipment and vehicles that are not in working order, would require repairs in excess of present market value, or are obsolete. This equipment is therefore no longer useful and should be disposed of in accordance with State Statutes.
  - D. **Approval of the Purchase of Two 2014 Ford F-250 Pickup Trucks**

**Summary:** The current approved budget and Fleet Replacement Program includes funds for the replacement of two pickup trucks within the Public Works Division. Staff seeks Village Board approval to purchase two 2014 Ford F-250 pickup trucks



from Currie Motors for \$22,292 each, for a total of \$44,584, using the Suburban Purchasing Cooperative Contract.

**E. An Ordinance Granting a Variation for 53 Park Avenue**  
(Assign ORD. #2013-10-918)

**Summary:** The residents at 53 Park Avenue are seeking relief from zoning code requirements so they can reduce the minimum required interior side yard setback for a driveway paving project. The Zoning Board of Appeals has reviewed and unanimously recommended that the Board of Trustees approve the request to reduce the setback requirement from 3 feet to 0 feet. The adjacent property owners do not object to this request.

**F. An Ordinance Granting a Special Use Permit for AT&T Antenna Co-Location**  
(Assign ORD. #2013-10-919)

**Summary:** AT&T has filed an application for a Special Use Permit for the co-location of a personal wireless services antenna on an existing cell tower at 511 Capital Drive. The Plan Commission has reviewed and unanimously recommended that the Board of Trustees approve this Special Use Permit.

**G. Ordinances Amending the Village Liquor Code and Granting License to "On-Occasion Catering and Events"**

**Summary:** "On-Occasion Catering and Events" has applied for a Class "O" Off-Site Catering Liquor License. In order to issue a liquor license, Village Board action is necessary to amend the number of authorized Village Liquor Licenses. This agenda item includes the approval of two separate Ordinances, one amending the number of authorized Liquor Licenses and one specifically granting a Class "O" Liquor License to "On-Occasion Catering and Events."

**An Ordinance Amending Chapter 3 of Title 3 of the Lake Zurich Municipal Code to Amend the "Number of Licenses"** (Assign ORD. #2013-10-920)

**An Ordinance Amending Section 3-3B-14 of Chapter 3 of Title 3 of the Village Code of the Village of Lake Zurich to Increase the Number of Authorized Liquor Licenses** (Assign ORD. #2013-10-921)

**Recommended Action:** Motion was made by Mayor Poynton, seconded by Trustee Halen, to approve the Consent Agenda as presented

AYES: 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**7. OLD BUSINESS**

**A. Downtown Development Proposal for Block A (Trustee Loewes)**

**Summary:** At the September 16 meeting, the Village Board tabled consideration of the proposal by LZ Promenade LLC to the October 7 meeting for additional staff analysis and review.

Mr. John Breugelmans shared a handout with the Board and then gave a PowerPoint presentation titled "The Promenade, A Project of Stature and Prestige". The Architects of record are the Larson and Darby Group who have designed a five storey building of 66 apartments and first floor of retail for restaurant/s, coffee shop and hair salon with underground parking. There would be 2 – three bedroom apartments; 45 – two bedroom apartments and 18 – one bedroom apartments.

After the presentation Mr. Breugelmans answered the Board's questions on financial changes, numbers of units, amount of village help (\$1.5m+) and possibility

of any movement on that amount, waiving of permit fees and land cost, abatement of real estate taxes for ten years and 8% return on investment. There was discussion about other built properties in TIF area e.g. Concord Village and Sommerset townhomes and the incentives those developers' received. Mayor Poynton stated that the decision was to either go with the Breugelmans proposal or with the RFQ/RFP process and he would poll the Board. Atty. Uhler and Village Manager Jason Slowinski advised the Board on the timeframe. Trustee Rzeznik stated that the staff had twice recommended the rejection of the proposal and that the RFQ/RFP process is ready and therefore there should be no more discussion. Ms. Rzeznik called the question. There was further discussion by the Board members. Atty. Uhler advised the Board on the wording of the motion to be presented.

**Recommended Action:** Staff is unable to make a positive recommendation for acceptance of the proposal based on the project's financial projections as currently presented.

A motion was made by Trustee Rzeznik, seconded by Trustee Halen, to decline the development proposal made by Lake Zurich Promenade, LLC, pursuant to the Agreement of Understanding previously entered into between the Village of Lake Zurich and Lake Zurich Promenade LLC, for the reasons set forth in the four page memorandum from Village staff dated October 2, 2013, including the exhibits and attachments therewith.

AYES: 4 Trustees Beaudoin, Halen, Rzeznik, Stanovich.

NAYS: 2 Trustees Loewes, Sprawka.

ABSENT: 0

MOTION CARRIED.

Greg Schwermer, a supporter of Mr. Breugelmans, and Mr. Breugelmans then used obscene language directed at the Village Board and the staff.

## 8. NEW BUSINESS

### A. Semi-Monthly Warrant Register Dated October 7 2013, Totaling \$1,516,011.78

**Recommended Action:** Motion made by Trustee Halen, seconded by Trustee Beaudoin, to approve the semi-monthly warrant register dated October 7, 2013 totaling \$1,516,011.78.

AYES: 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

### B. Presentation of Comprehensive Annual Financial Report for Fiscal Year 2013

**Summary:** State law requires the Village publish, within six months of the closing of the fiscal year, a complete set of financial statements presented in conformity with generally accepted auditing standards by a firm of licensed certified public accountants. The Village has completed the annual audit with a clean opinion and hereby submits the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended April 30, 2013.

Finance Dir. Jodie Hartmann gave an explanation of the CAFR, the surplus balance, TIF debt. Mayor Poynton remarked on the TIF debt that sometime in the future there may be a cut in services and a raising of taxes to cover the debt.

**Recommended Action:** A motion made by Trustee Halen, seconded by Trustee Beaudoin, to approve and accept the Comprehensive Annual Financial Report for the fiscal year ended April 30, 2013.

AYES: 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**9. TRUSTEE REPORTS**

Trustee Sprawka stated that after the Board's decision tonight there was a need to clearly identify the set of expectations as the village enters the RFQ/RFP process.

**10. VILLAGE MANAGER'S REPORT**

**A.** Bi-weekly Departmental Reports

**B.** Asst. Village Manager Roy Witherow stated that there was a date change for meeting with Dr. Gerald Gabris from Center for Gov'n. Studies at NIU from Oct. 21st to Oct. 28th.

**11. ATTORNEY'S REPORT**

There was no report.

**12. DEPARTMENT HEAD REPORTS**

Police Chief Finlon reported that the Trick or Treating hours for Hallowe'en will be 4-8pm on Oct. 31st.

Mayor Poynton apologized for the outburst of obscene language by Mr. Schwemer and Mr. Breugelmans.

**13. ADJOURNMENT**

Motion to adjourn was made by Trustee Stanovich, seconded by Trustee Halen.

AYES: 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 9.21pm

Respectfully submitted: Kathleen Johnson, Village Clerk.

Approved by:

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Mayor Thomas M. Poynton

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Date.

70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM 6B

Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.LakeZurich.org](http://www.LakeZurich.org)

## MEMORANDUM

Date: October 15, 2013  
To: Jason Slowinski, Village Manager  
From: Shawn Walkington, Village Arborist  
Copy: Michael J. Earl, Director of Community Services  
Subject: EAB Tree Replacement Bid

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**Issue:** The Village has removed numerous ash trees infested with Emerald Ash Borer (EAB). The 2013/14 budget includes \$57,000 for replacement trees for which bids were opened on October 8, 2013.

**Analysis:** The bid specification call for replacement trees to have a 3-inch caliper and consist of six different species. By planting different species of trees the Village is diversifying its urban forest. Per the attached bidders list, the Village received sealed bids from four different contractors with bid amounts ranging \$40,460 to \$103,600. As is shown, Arte Verde Garden Center submitted the lowest bid in the amount of \$40,600.

**Recommendation:** Staff recommends the approval of the tree planting contract with Arte Verde Garden Center in the amount of \$ 40,600.

w/ Attachments:

Copy of sealed bid

VILLAGE OF LAKE ZURICH  
EAB TREE REPLACEMENT PLANTING  
BID PROPOSAL

OCT - 1 2013

Species	Number	Unit Price	Total Price
Linden Sterling Silver	20	289.00	5,780.00
Elm Accolade	20	289.00	5,780.00
Oak Red	20	289.00	5,780.00
Pear Chanticleer	20	289.00	5,780.00
Catalpa Northern	20	289.00	5,780.00
Hackberry	20	289.00	5,780.00
Ginkgo	20	289.00	5,780.00

Total Amount of Bid \$ 40,460.00

Bidder Information

Name Arte Verde Garden Center + Landscape Co.  
Address 15630 IL RT. 76  
City Poplar Grove  
State IL  
Zip Code 61065  
Email nancyarteverde@aol.com

**BID: EAB Tree Replacement Planting Bid**

Due: October 8, 2013 10:00 a.m.

Bidder	Bid Amount
<b>Arte Verde Garden Center</b> 15630 Il Rte 76 Poplar Grove, IL 61065 Nancy Gambino <a href="mailto:nancyarteverde@aol.com">nancyarteverde@aol.com</a>	\$40,460.00
<b>St. Aubin Nursery</b> 35445 Irene Rd Kirkland, IL 60146 Todd Sullivan <a href="mailto:info@staubin.com">info@staubin.com</a>	\$54,300.00
<b>Landscape Concepts Mgmt</b> 31745 N. Alleghany Rd Grayslake, IL 60030 Paul Bruggen <a href="mailto:info@landscapeconcepts.com">info@landscapeconcepts.com</a>	\$53,720.00
<b>KCI Landscaping Co</b> P.O. Box 265 Skokie, IL 60076 <a href="mailto:KGIlandscaping@gmail.com">KGIlandscaping@gmail.com</a>	\$103,600.00

Shawn Walkington  
Bea Corral10-8-2013 10:01 a.m. opening  
Village Hall Board room

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**VILLAGE OF LAKE ZURICH**  
Semi-Monthly Warrant Report  
**October 21, 2013**  
**Warrant Total \$556,812.06**

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**Payment Request(s) Exceeding 5% of Total Warrant**

- **Payment to:**

Vendor: Alliance Contractors Inc.  
Fund: Capital Project  
Reference: Page 9  
Amount: \$327,799.55  
% Warrant: 58.87%

CN Noise Wall Project

- **Payment to:**

Vendor: IMRF  
Fund: Payroll Clearing  
Reference: Page – Last page  
Amount: \$68,576.98  
% Warrant: 12.32%

Retirement Fund Contributions

Scheduled Payments \$396,376.53 or 71.19% of Total Warrant Presented for Payment.



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**Village of Lake Zurich**  
Semi-Monthly Warrant Report  
**Total by Fund - Warrant Dated October 21, 2013**

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Fund	Fund Title	Total
101	GENERAL FUND	75,102.47
210	TIF TAX ALLOCATION FUND	3,675.00
401	CAPITAL PROJECT	331,469.02
402	PARK IMPROVEMENT	3,375.00
405	NHRST CAPITAL PROJECTS	2,357.88
410	TIF REDEVELOPMENT	24,226.50
501	WATER/SEWER	30,237.99
601	MEDICAL SELF INSURANCE	355.85
603	RISK MANAGEMENT INS	11,235.37
710	PERFORMANCE ESCROW	5,900.00
720	PAYROLL CLEARING	68,876.98

Warrant Total -               \$556,812.06

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 10/21/2013**

Report Run Date: 10/15/2013  
Time: 09:27AM

**Fund: 101 - GENERAL FUND**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 101 -GENERAL FUND</b>				
2101	OTHER ACCOUNTS PAYABLE	DEARBORN ST. HOLDINGS, LLC	DUP PYMT-WEED LIEN	240.00
2012	RECREATION CREDIT PAYABLE	HAGEN, KAI	PRG CXL-PICASSO	76.00
2012	RECREATION CREDIT PAYABLE	GRZYB, LUCYNA/STANISLAW	PRG CXL-YBR3 DAY	114.75
<b>Program Total</b>				<b>430.75</b>
<b>Program: 10111007 -VILLAGE CLERK</b>				
5411	LEGAL NOTICE/PUBLISHING	STERLING CODIFIERS	SUPPLEMENT #64	1,218.00
5411	LEGAL NOTICE/PUBLISHING	PIONEER PRESS	SPECIAL PK MTG	23.20
<b>Program Total</b>				<b>1,241.20</b>
<b>Program: 10112001 -ADMIN</b>				
5352	PRINTING-STATIONERY/FORMS	INFOSEND, INC	BENCHMARK NOTICES - POSTA	8.00
<b>Program Total</b>				<b>8.00</b>
<b>Program: 10112012 -HUMAN RESOURCES</b>				
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	NEW HIRE EXAMS	208.00
5411	LEGAL NOTICE/PUBLISHING	IL MUNICIPAL LEAGUE	JOB ANNOUNCEMENT - CHIEF	20.00
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	NEW HIRE EXAMS	471.00
<b>Program Total</b>				<b>699.00</b>
<b>Program: 10113001 -FINANCIAL ADMIN</b>				
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT SUPPLIES		53.01
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT CREDIT - RTN		(9.84)
<b>Program Total</b>				<b>43.17</b>
<b>Program: 10117017 -TECHNOLOGY</b>				
5219	OTHER PROFESSIONAL SVCS	KOVACH, VERONICA L	9-16 MTG	42.00
5321	COMPUTER SUPPLIES	DOCUMENT IMAGING DIMENSIONS	PRINTER CARTRIDGES	178.00
5313	TELEPHONE	PAETEC	ANALOG LINES	331.67
5313	TELEPHONE	PAETEC	DIGITAL PHONE LINES	1,927.93
5321	COMPUTER SUPPLIES	CDW GOVERNMENT INC.	CYBERPOWER 350 VA	48.75
5219	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS	SUPPORT AGREEMENT	2,863.00
5219	OTHER PROFESSIONAL SVCS	KOVACH, VERONICA L	9-3 MTG	30.00
5219	OTHER PROFESSIONAL SVCS	KOVACH, VERONICA L	9-19 MTG	6.00
5219	OTHER PROFESSIONAL SVCS	KOVACH, VERONICA L	8-19 MTG	42.00
5219	OTHER PROFESSIONAL SVCS	KOVACH, VERONICA L	9-18 MTG	36.00
5321	COMPUTER SUPPLIES	INSIGHT PUBLIC SECTOR, INC	SERVER	117.93
5321	COMPUTER SUPPLIES	INSIGHT PUBLIC SECTOR, INC	CABLE	219.54
5321	COMPUTER SUPPLIES	INSIGHT PUBLIC SECTOR, INC	MONITORS	310.80
<b>Program Total</b>				<b>6,153.62</b>
<b>Program: 10124001 -POLICE ADMIN</b>				
5219	OTHER PROFESSIONAL SVCS	FIFTH THIRD BANK	SUBPOENA FEE	23.20
5312	NATURAL GAS	NICOR GAS	HEATING OIL - POLICE DEPA	183.68
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT BINDER CLIPS - SMALL		2.30

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 10/21/2013**

Report Run Date: 10/15/2013  
Time: 09:27AM

**Fund: 101 - GENERAL FUND**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	EXAMS	236.00
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	SHREDDER	81.24
5153	TRAINING & BUSINESS MTGS	IL ASSOCIATION OF CHIEFS OF POLICE	CONCEALED CARRY AND MEDIC	40.00
5153	TRAINING & BUSINESS MTGS	IL ASSOCIATION OF CHIEFS OF POLICE	CONCEALED CARRY AND MEDIC	120.00
5219	OTHER PROFESSIONAL SVCS	GATSO USA	RED LIGHT CAMERA PROGRAM	2,130.00
5314	CELL PHONES & PAGERS	AMERICAN MESSAGING	PAGER SERVICE FEE	17.00
5271	MAINT-BLDGS & GROUNDS	OTIS ELEVATOR COMPANY	ELEVATOR PRESSURE TEST	375.00
5155	MEMBERSHIPS & SUBSCRIP	IL ASSOCIATION OF CHIEFS OF POLICE	MEMBERSHIP DUES - FIRST M	210.00
5355	UNIFORMS	GALL'S INC.	VORMITTAG: TWO L/S EMBROI	131.06
5155	MEMBERSHIPS & SUBSCRIP	IL ASSOCIATION OF CHIEFS OF POLICE	MEMBERSHIP DUES - SECONDA	90.00
5271	MAINT-BLDGS & GROUNDS	SMITHEREEN PEST MANAGEMENT	MONTHLY PEST CONTROL SERV	101.00
5355	UNIFORMS	GALL'S INC.	VORMITTAG: ONE S/S EMBROI	63.83
<b>Program Total</b>				<b>3,804.31</b>

**Program: 10124021 -OPERATIONS**

5355	UNIFORMS	GALL'S INC.	VANACKER: EXPANDABLE BATO	22.24
5355	UNIFORMS	GALL'S INC.	GAFFNEY: BOOTS	93.50
5355	UNIFORMS	GALL'S INC.	MARRA: ONE PAIR OF UNIFOR	55.25
5355	UNIFORMS	JG UNIFORMS INC.	NUMEROUS OFFICERS: CLASS	1,330.87
5355	UNIFORMS	JG UNIFORMS INC.	YUNDT: ALTERATION ON EXTE	73.79
5214	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION HEARING OFFI	337.50
5359	OTHER SUPPLIES	BROWNELLS, INC	FREIGHT	7.95
5355	UNIFORMS	GALL'S INC.	MARRA: SIX L/S EMBROIDERE	290.70
5359	OTHER SUPPLIES	BROWNELLS, INC	RIFLE HANDGUARD	25.81
5273	MAINT-VEHICLES	RACEWAY CAR WASH	SQUAD CAR WASHES	432.00
5359	OTHER SUPPLIES	BROWNELLS, INC	RIGHT SIDE MOUNT - RIFLE	7.20
5219	OTHER PROFESSIONAL SVCS	IL DEPT OF AGRICULTURE	SCALE REPAIRS	800.00
5352	PRINTING-STATIONERY/FORMS	PARKER SYSTEMS, INC	PRINTING COST - SHORT ORD	168.63
5153	TRAINING & BUSINESS MTGS	FINLON, KEVIN	CHILD PASSENGER SEAT TECH	50.00
5355	UNIFORMS	GREAT LAKES FIRE & SAFETY	PAVLOCK: TWO THREE-STAR S	38.20
5355	UNIFORMS	GALL'S INC.	HOOPS: BOOTS.	144.50
5214	OTHER LEGAL	ALBARRAN, LUIS	VILLAGE PROSECUTION FEE	6,666.67
<b>Program Total</b>				<b>10,544.81</b>

**Program: 10124022 -COMMUNICATIONS**

5355	UNIFORMS	UNIFORMITY INC.	UNIFORM ALLOWANCE, INVOIC	91.95
<b>Program Total</b>				<b>91.95</b>

**Program: 10124023 -CRIME PREVENTION**

5219	OTHER PROFESSIONAL SVCS	TRANS UNION CORPORATION	BACKGROUND INVESTIGATION	63.07
5219	OTHER PROFESSIONAL SVCS	TLO LLC	TLO MONTHLY SUBSCRIPTION	134.50
5355	UNIFORMS	SIEBER, ANDREW	MISC. CLOTHING ITEMS FOR	79.11
<b>Program Total</b>				<b>276.68</b>

**Program: 10124024 -INTERGOVERNMENTAL**

5153	TRAINING & BUSINESS MTGS	IL TACTICAL OFFICERS ASSOCIATION	TRAINING CONFERENCE	765.00
5155	MEMBERSHIPS & SUBSCRIP	IL TACTICAL OFFICERS ASSOCIATION	MEMBERSHIP DUES	120.00
5355	UNIFORMS	GRUNDER, ANTHONY	MISC CLOTHING ITEMS FOR I	519.99

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 10/21/2013**

Report Run Date: 10/15/2013  
Time: 09:27AM

**Fund: 101 - GENERAL FUND**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
				<u>Program Total</u>
				<u>1,404.99</u>
<b>Program: 10125001 -FIRE/RESCUE-ADMIN</b>				
5152	CONFERENCES & SEMINARS	IL FIRE SERVICE ADMIN PROFESSIONA	TUITION FOR EXECUTIVE SUP	350.00
5325	BLDG & GROUND MAINT SUPPL	IL FIRE CHIEFS ASSOCIATION	FUNERAL FLAG	87.00
5413	EMPLOYEE EXAMS	PERSONNEL STRATEGIES, LLC	CALLENDER EVALUATION	500.00
5313	TELEPHONE	PAETEC	ANALOG LINES	331.67
5213	LABOR ATTORNEY	CZARNECKI, FABRICE	RESEARCH, REPORT WRTG	720.00
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	PHYSICALS	313.00
5359	OTHER SUPPLIES	CASPER TRUE VALUE	DISHWASHER	12.98
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	UNIV COUPLER	16.99
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	PHYSICALS	313.00
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	PIPE, NIPPLE, BUSHING	79.00
5359	OTHER SUPPLIES	CAPITAL ONE NATIONAL ASSOCIATION	CLEANING SUPPLIES	594.56
5312	NATURAL GAS	NICOR GAS	77 S. OLD RAND RD	37.15
5312	NATURAL GAS	NICOR GAS	SERVICE AT 321 S BUESCHIN	117.08
5413	EMPLOYEE EXAMS	C O P S TESTING SERVICE INC.	POLYGRAPH-BOECKMANN	160.00
5325	BLDG & GROUND MAINT SUPPL	FACILITY SOLUTIONS GROUP	BULBS	268.16
5359	OTHER SUPPLIES	CASPER TRUE VALUE	BUG SPRAY STATION 3	5.99
5413	EMPLOYEE EXAMS	C O P S TESTING SERVICE INC.	POLYGRAPH - JOYCE	160.00
5359	OTHER SUPPLIES	CASPER TRUE VALUE	FURNITURE POLISH	27.96
5313	TELEPHONE	PAETEC	DIGITAL PHONE LINES	1,927.92
				<u>Program Total</u>
				<u>6,022.46</u>
<b>Program: 10125031 -EMERGENCY MANAGEMENT</b>				
5155	MEMBERSHIPS & SUBSCRIP	NI GOVERNMENT SERVICES, INC	SEPTEMBER SERVICE	25.28
				<u>Program Total</u>
				<u>25.28</u>
<b>Program: 10125032 -FIRE SUPPRESSION</b>				
5355	UNIFORMS	UNIFORMITY INC.	JOHNSON UNIFORMS	41.95
5277	MAINT-OTHER	MUNICIPAL EMERGENCY SERVICES, IN	SCBA REPAIR PARTS	265.95
5355	UNIFORMS	UNIFORMITY INC.	BORST UNIFORMS	64.95
5277	MAINT-OTHER	CMS SAFETY INSTITUTE, INC	TIER 4 REPAIR ON BULLARD	1,129.00
				<u>Program Total</u>
				<u>1,501.85</u>
<b>Program: 10125033 -EMS</b>				
5355	UNIFORMS	RED WING SHOE STORE	SAFETY FOOTWEAR	122.39
5355	UNIFORMS	UNIFORMITY INC.	SANTOYO UNIFORMS	59.80
5219	OTHER PROFESSIONAL SVCS	ANDRES MEDICAL BILLING LTD.	AMB FEES - SEPT	680.79
5357	MEDICAL SUPPLIES	ENCOMPASS MED & SPEC GASES LTD	O2 CYLINDERS	62.22
				<u>Program Total</u>
				<u>925.20</u>
<b>Program: 10125035 -FIRE PREVENTION BUREAU</b>				
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	HEIDI RECHSTEINER EMBROID	30.00
5359	OTHER SUPPLIES	CAPITAL ONE NATIONAL ASSOCIATION	OPEN HOUSE SUPPLIES	41.07
5153	TRAINING & BUSINESS MTGS	IL FIRE SAFETY ALLIANCE	IFSA ANNUAL MEETING	400.00
				<u>Program Total</u>
				<u>471.07</u>

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Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 10128001 -B &amp; Z ADMIN</b>				
5262	SWEEPING & MOWING	A.M. LANDSCAPE & DESIGN, LLC	223 E RTE 22-MOWING	85.00
5219	OTHER PROFESSIONAL SVCS	SNI COMPANIES	TEMP - JOZWIAK	556.95
5411	LEGAL NOTICE/PUBLISHING	PIONEER PRESS	VARIANCE - E. HARBOR	68.80
5219	OTHER PROFESSIONAL SVCS	SNI COMPANIES	TEMP - JOZWIAK	536.00
5219	OTHER PROFESSIONAL SVCS	SNI COMPANIES	TEMP - JOZWIAK	670.00
5155	MEMBERSHIPS & SUBSCRIP	PADDOCK PUBLICATIONS INC.	D HERALD- 9-21/11-15	43.00
5219	OTHER PROFESSIONAL SVCS	SNI COMPANIES	TEMP - JOZWIAK	670.01
5411	LEGAL NOTICE/PUBLISHING	PIONEER PRESS	VARIANCE - BRAEMAR	46.40
5219	OTHER PROFESSIONAL SVCS	LAKE COUNTY RECORDER	LIENS/RELEASE	233.00
5411	LEGAL NOTICE/PUBLISHING	PIONEER PRESS	PH- PICKLES	49.60
<b>Program Total</b>				<b>2,958.76</b>
<b>Program: 10128081 -INSPECTIONS</b>				
5219	OTHER PROFESSIONAL SVCS	THOMPSON ELEVATOR INSP SERVICE	ELA TOWNSHP BLDG	43.00
5153	TRAINING & BUSINESS MTGS	NWBOCA	2013-NOV SEMINAR	320.00
5219	OTHER PROFESSIONAL SVCS	THOMPSON ELEVATOR INSP SERVICE	US GYM 10-7-13	43.00
5219	OTHER PROFESSIONAL SVCS	THOMPSON ELEVATOR INSP SERVICE	GOLFVIEW OFFC BLDG	43.00
5219	OTHER PROFESSIONAL SVCS	THOMPSON ELEVATOR INSP SERVICE	ELEVATOR INSPECTIONS: INV	172.00
<b>Program Total</b>				<b>621.00</b>
<b>Program: 10136001 -PW ADMIN</b>				
5353	OFFICE SUPPLIES	WAREHOUSE DIRECT, INC	COPY PAPER	137.50
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	37.18
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	42.18
<b>Program Total</b>				<b>216.86</b>
<b>Program: 10136042 -PARK MAINTENANCE</b>				
5312	NATURAL GAS	NICOR GAS	351 GAS	89.00
5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT CREDIT SERVICES	WEATHERSHIELD-PK	8.77
5312	NATURAL GAS	NICOR GAS	BARN GAS	25.85
5312	NATURAL GAS	NICOR GAS	CONCESSION GAS	38.26
5271	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PEST CONTROL - 675 OMG	55.05
5271	MAINT-BLDGS & GROUNDS	SUBURBAN ELEVATOR COMPANY	BARN ELEV MAINT	152.00
5312	NATURAL GAS	NICOR GAS	BUFFALO CREEK GAS	80.97
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	KEYS PARKS	2.79
5312	NATURAL GAS	NICOR GAS	KUECHMAN GAS	31.24
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MEMORIAL BENCH REPAIR	3.79
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	BULBS PARKS	6.58
5271	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PEST CONTROL - BARN	56.10
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - BF CRK	54.10
5414	RENTALS	COMMUNITY SEWER & SEPTIC	RENTALS - PAULUS PK	67.00
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - BARN	37.76
5271	MAINT-BLDGS & GROUNDS	SMITHEREEN PEST MANAGEMENT	PEST CONTROL-505 TELSER	47.00
5414	RENTALS	COMMUNITY SEWER & SEPTIC	RENTAL - CHESTNUT CRNRS	67.00
<b>Program Total</b>				<b>823.26</b>
<b>Program: 10136043 -MUNICIPAL PROPERTY MAINT</b>				
5312	NATURAL GAS	NICOR GAS	505 GAS	168.05
5312	NATURAL GAS	NICOR GAS	7 S OLD RAND GAS	36.27

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5271	MAINT-BLDGS & GROUNDS	MC MAHON SERVICES	WINDOW CLEANING-505	380.00
5325	BLDG & GROUND MAINT SUPPL	AIRGAS NORTH CENTRAL	CUTTING TORCHES	46.23
5325	BLDG & GROUND MAINT SUPPL	BCB GROUP, INC	505 LIGHTS	37.90
5325	BLDG & GROUND MAINT SUPPL	BCB GROUP, INC	VILLAGE HALL LIGHT	12.95
5312	NATURAL GAS	NICOR GAS	VILLAGE HALL GAS	27.46
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MAINT 7 SOR	7.98
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	VILLAGE HALL LIGHT	7.98
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	505 KEYS	5.58
5271	MAINT-BLDGS & GROUNDS	SUBURBAN ELEVATOR COMPANY	ELEVATOR - 505 TELSER	189.00
5271	MAINT-BLDGS & GROUNDS	SUBURBAN ELEVATOR COMPANY	ELEVATOR - 70 E MAIN	189.00
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MAINT 7 SOR	50.97
5323	LANDSCAPING SUPPLIES	CASPER TRUE VALUE	VILLAGE HALL POND MAINT	14.99
5271	MAINT-BLDGS & GROUNDS	INTERNATIONAL FIRE EQUIPMENT	REDS EXTINGUISHER	9.41
5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT CREDIT SERVICES	36 MIONSKI MAINT	124.58
5271	MAINT-BLDGS & GROUNDS	MC MAHON SERVICES	WINDOW CLEANING -VH	215.00
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - VH	78.08
5253	WASTE REMOVAL	WASTE MANAGEMENT	133 MAIN	156.71
5312	NATURAL GAS	NICOR GAS	15 S OLD RAND GAS	28.53
<b>Program Total</b>				<b>1,786.67</b>

**Program: 10136044 -RIGHT OF WAY MAINT**

5261	MAINT-STREETS	SHERWIN INDUSTRIES INC.	STREET SIGNS	74.13
5358	SAFETY SUPPLIES	CASPER TRUE VALUE	CLEARVIEW E GATE	35.74
5359	OTHER SUPPLIES	CASPER TRUE VALUE	DRILL BIT	18.99
<b>Program Total</b>				<b>128.86</b>

**Program: 10136046 -STREET/TRAFFIC LIGHTING**

5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	ELECTRIC SUPPLIES	16.48
5324	STREET SUPPLIES	CRESCENT ELECTRIC SUPPLY CO.	STREETLIGHT BULBS	338.04
<b>Program Total</b>				<b>354.52</b>

**Program: 10136048 -ENGINEERING**

5216	ENGR/ARCHITECTURAL	BAXTER & WOODMAN	MARIANO'S PLAN REV	1,709.50
5216	ENGR/ARCHITECTURAL	BAXTER & WOODMAN	DEV PLAN REV-BRDFRD XSING	7,936.86
5216	ENGR/ARCHITECTURAL	BAXTER & WOODMAN	MC DONALD'S PLAN REVIEW	353.00
5216	ENGR/ARCHITECTURAL	BAXTER & WOODMAN	RETAINING WALL REVIEW	1,755.00
<b>Program Total</b>				<b>11,754.36</b>

**Program: 10136071 -VEHICLE MAINTENANCE**

5326	AUTO PARTS & SUPPLIES	HYDRAULIC SERVICES & REPAIRS	TRANS HOSE 210	152.56
5273	MAINT-VEHICLES	HYDRAULIC SERVICES & REPAIRS	PISTON REBUILD 532	158.35
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	30.63
5326	AUTO PARTS & SUPPLIES	PRAIRIE INTERNATIONAL	OIL PAN 326	473.65
5326	AUTO PARTS & SUPPLIES	SEARS	TUBING 334	2.49
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	SWITCH 332	230.99
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	STARTER 332	215.26
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTER	3.36
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	381.27
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	39.01
5327	EQUIP MAINT PART&SUPPLIES	NAPA AUTO PARTS	CREDIT	(104.74)

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5326	AUTO PARTS & SUPPLIES	CHICAGO INTERNATIONAL TRUCKS	CREDIT	(332.50)
5326	AUTO PARTS & SUPPLIES	LAWSON PRODUCTS INC.	HYDRAULIC COUPLERS	1,719.08
5328	OTHER MAINT PARTS&SUPPLY	AIRGAS NORTH CENTRAL	CUTTING TORCHES	46.23
5219	OTHER PROFESSIONAL SVCS	MIKE'S TOWING	SAFETY TESTS	207.00
5351	POSTAGE & SHIPPING	PRAIRIE INTERNATIONAL	SHIPPING CORE 326	116.10
5326	AUTO PARTS & SUPPLIES	PRAIRIE INTERNATIONAL	FUEL GAUGE 3247	201.87
5326	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES 334	1,130.26
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	CLEANING SUPPLIES 3248	33.87
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	35.63
5326	AUTO PARTS & SUPPLIES	BRAKE ALIGN PARTS & SERVICES, INC	HUB CAP 3210	19.12
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	HOOR METER 3210	66.01
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	HARDWARE	2.20
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	FUEL TANK STRAP PD BOAT	11.27
5326	AUTO PARTS & SUPPLIES	WHOLESALE DIRECT	TCL 3210	141.20
5326	AUTO PARTS & SUPPLIES	WHOLESALE DIRECT	WARNING LIGHT 3214	151.69
5326	AUTO PARTS & SUPPLIES	WHOLESALE DIRECT	DOMES 3210	152.02
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	SCRAPER KNIFE	5.94
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	101.62
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BELT 7491	53.47
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	ROTORS 104	174.90
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FUSE HOLDERS 3297	18.54
5342	FUELS	BELL FUELS INC.	FUEL	8,609.23
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE LUBE	18.04
5346	LUBRICANTS & FLUIDS	CHICAGO PARTS & SOUND LLC	MERC LV ATF	831.64
5326	AUTO PARTS & SUPPLIES	CHICAGO INTERNATIONAL TRUCKS	DASH CLUSTER 326	808.60
5326	AUTO PARTS & SUPPLIES	CHICAGO INTERNATIONAL TRUCKS	BOLTS 326	25.26
5328	OTHER MAINT PARTS&SUPPLY	ADAMS STEEL SERVICE INC.	STEEL 332	15.04
5326	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES 437	343.82
5326	AUTO PARTS & SUPPLIES	CASPER TRUE VALUE	FLAT STOCK 3297	11.75
5341	CHEMICALS	CASPER TRUE VALUE	WASP SPRAY	6.49
5326	AUTO PARTS & SUPPLIES	CASPER TRUE VALUE	BARB INSERT 343	23.16
<b>Program Total</b>				<b>16,331.38</b>

**Program: 10167001 -PARK & REC ADMIN**

5155	MEMBERSHIPS & SUBSCRIP	IL PARK & RECREATION ASSOCIATION	2014 IPRA MEMBERSHIP DUES	244.00
<b>Program Total</b>				<b>244.00</b>

**Program: 10167945 -YOUTH PROGRAMS**

5241	PROGRAM SVCS	JOHNSON, DAWN	BABYSITTING CLASS INSTRU	425.00
<b>Program Total</b>				<b>425.00</b>

**Program: 10167965 -ATHLETICS**

5241	PROGRAM SVCS	MIDWEST TENNIS PROGRAM, LLC	2013 FALL I-TENNIS INSTRU	3,506.40
<b>Program Total</b>				<b>3,506.40</b>

**Program: 10167970 -AQUATICS**

5341	CHEMICALS	CASPER TRUE VALUE	ANTI FREEZE SPRAYGROUND	8.97
<b>Program Total</b>				<b>8.97</b>



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Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 10167985 -FITNESS</b>				
5241	PROGRAM SVCS	WELLISCH, JULIE	FALL WEIGHT LOSS	455.00
<u>Program Total</u>				<u>455.00</u>
<b>Program: 10167995 -CONCESSIONS</b>				
5356	CONCESSION SUPPLIES	ON OCCASION CATERING, INC	ICE & OVEN REPAIRS-BEACH	36.09
<u>Program Total</u>				<u>36.09</u>
Fund Total				73,295.47

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**Fund: 210 - TIF TAX ALLOCATION FUND**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 21012001 -TIF - ADMINISTRATION</b>				
5219	OTHER PROFESSIONAL SVCS	TESKA ASSOCIATES	TIF DOWNTOWN REDEVELOPMEN	637.50
5219	OTHER PROFESSIONAL SVCS	TESKA ASSOCIATES	TIF DOWNTOWN REDEVELOPMEN	3,037.50
<u>Program Total</u>				<u>3,675.00</u>

Fund Total	3,675.00
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**Fund: 401 - CAPITAL PROJECT**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 40136043 -CIP - MUNICIPAL PROPERTY</b>				
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	505 OFFICE-TOOLS	34.53
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	505 OFFICE-SCREWS	23.91
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	505 OFFICE	9.98
5530	BLDG & BLDG IMPROVEMENTS	CHRISTOPHER W. WAGNER	505 OFFICE	1,527.03
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	505 OFFICE	39.82
5520	LAND IMPROVEMENTS	CONSERV FARM SUPPLY	DEMOLITION LANDSCAPING	119.90
5530	BLDG & BLDG IMPROVEMENTS	CONSERV FARM SUPPLY	DEMOLITION LANDSCAPING	417.09
5520	LAND IMPROVEMENTS	CONSERV FARM SUPPLY	DEMOLITION LANDSCAPING	401.54
5530	BLDG & BLDG IMPROVEMENTS	MENARDS - LONG GROVE	505 OFFICE	84.98
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	505 OFFICE	41.88
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	505 OFFICE	23.91
5530	BLDG & BLDG IMPROVEMENTS	LAKE ZURICH LUMBER	505 OFFICE	944.90
<b>Program Total</b>				<b>3,669.47</b>
<b>Program: 40136044 -RIGHT OF WAY MAINTENANCE</b>				
5520	LAND IMPROVEMENTS	ALLIANCE CONTRACTORS INC.	CN NOISE WALL PROJECT	327,799.55
<b>Program Total</b>				<b>327,799.55</b>
<b>Fund Total</b>				<b>331,469.02</b>

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**Fund: 402 - PARK IMPROVEMENT**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 40267900 -PARK IMP</b>				
5520	LAND IMPROVEMENTS	CONCRETEWORKS, INC	REPLACEMENT STAIRS AND LA	3,375.00
<u>Program Total</u>				<u>3,375.00</u>
Fund Total				3,375.00

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**Fund: 405 - NHRST CAPITAL PROJECTS**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 40536044 -NHR PW ROW</b>				
5343	CONCRETE & ASPHALT	GESKE & SONS INC	BLACKTOP	395.47
5343	CONCRETE & ASPHALT	GESKE & SONS INC	BLACKTOP	624.11
5343	CONCRETE & ASPHALT	FISCHER BROS. FRESH CONCRETE INC	CONCRETE	521.50
5343	CONCRETE & ASPHALT	GESKE & SONS INC	BLACKTOP	725.11
<u>Program Total</u>				<u>2,266.19</u>
<b>Program: 40536047 -NHR PW STORM WATER CTRL</b>				
5344	SAND & GRAVEL	RELIABLE SAND & GRAVEL	RETENTION POND MAINT	91.69
<u>Program Total</u>				<u>91.69</u>
<b>Fund Total</b>				<b>2,357.88</b>

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**Fund: 410 - TIF REDEVELOPMENT**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 41036043 - TIF - PW - CIP - PROPERTY</b>				
5252	ENVIRONMENTAL CLEANUP	ASBESTOS INSPECTION/MANAGEMENT	ASBESTOS REPORT 20 SOUTH	994.00
5252	ENVIRONMENTAL CLEANUP	UNIVERSAL LUBRICANTS, LLC	OIL REMOVAL 85 SOR	537.50
5520	LAND IMPROVEMENTS	JCK CONTRACTORS, INC	LANDSCAPING DEMOLITION	2,795.00
5520	LAND IMPROVEMENTS	LANGOS CORPORATION	DEMOLITION 85 SOR	19,900.00
<u>Program Total</u>				<u>24,226.50</u>

Fund Total	24,226.50
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**Fund: 501 - WATER/SEWER**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 501 -WATER/SEWER</b>				
2013	WATER/SEWER REFUNDS	PRINCE, ROSS & CAROL	UB REFUND - FINAL	104.00
2013	WATER/SEWER REFUNDS	GARNER, GEORGE	UB REFUND - FINAL	23.12
2013	WATER/SEWER REFUNDS	LOUIS, PAUL	UB REFUND - FINAL	40.16
2013	WATER/SEWER REFUNDS	BLOOMINGDALE 6, LLC	UB REFUND - FINAL	23.12
2013	WATER/SEWER REFUNDS	KOSCIALNIAK, ANNA	UB REFUND - FINAL	7.10
2013	WATER/SEWER REFUNDS	ZAWACKI, BERNIE & JUDY	UB REFUND - FINAL	19.84
2013	WATER/SEWER REFUNDS	RODRIGUEZ, JOSE & EDITH	UB REFUND - FINAL	24.84
2013	WATER/SEWER REFUNDS	AMBER REALTY INC	UB REFUND - FINAL	20.08
2013	WATER/SEWER REFUNDS	HUEGELMEYER, WOLF	UB REFUND - FINAL	27.32
2013	WATER/SEWER REFUNDS	SERNESI, WILLIAM G	UB REFUND - FINAL	24.00
2013	WATER/SEWER REFUNDS	PATRICIA ASSOCIATES INC	UB REFUND - FINAL	23.12
2013	WATER/SEWER REFUNDS	PULTE HOMES	UB REFUND - FINAL	18.06
2013	WATER/SEWER REFUNDS	MC EVOY, RON	UB REFUND	103.08
<b>Program Total</b>				<b>457.84</b>
<b>Program: 50156001 -UTILITIES-ADMIN</b>				
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	33.41
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	33.41
5351	POSTAGE & SHIPPING	INFOSEND, INC	SHUT OFF POSTAGE - SEPTEM	26.90
5313	TELEPHONE	AT & T	CONCORD LIFT	54.17
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	21 HOODY SWEATSHIRTS WITH	493.00
5219	OTHER PROFESSIONAL SVCS	INFOSEND, INC	SHUT OFF NOTICE PROCESSIN	6.20
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	50L ONG SLEEVE UNIFORM TE	561.25
5219	OTHER PROFESSIONAL SVCS	INFOSEND, INC	WATER BILL PROCESSING - S	673.87
5351	POSTAGE & SHIPPING	INFOSEND, INC	WATER BILL POSTAGE - SEPT	2,309.97
<b>Program Total</b>				<b>4,192.18</b>
<b>Program: 50156054 -WATER PROD/STORAGE</b>				
5341	CHEMICALS	MORTON SALT, INC	BULK WATER CONDITIONING R	2,031.15
5341	CHEMICALS	MORTON SALT, INC	BULK WATER CONDITIONING R	1,956.57
5359	OTHER SUPPLIES	CASPER TRUE VALUE	BOWL CLEANER	11.92
5312	NATURAL GAS	NICOR GAS	WELL 9	23.67
5359	OTHER SUPPLIES	CASPER TRUE VALUE	2" BRUSH	9.87
5312	NATURAL GAS	NICOR GAS	WELL 12	141.58
5312	NATURAL GAS	NICOR GAS	WELL 10	26.39
5289	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	LAB ANAYSIS/WATER	189.50
5359	OTHER SUPPLIES	AIRGAS NORTH CENTRAL	CUTTING TORCHES	46.24
5341	CHEMICALS	MORTON SALT, INC	BULK WATER CONDITIONING R	2,000.18
<b>Program Total</b>				<b>6,437.07</b>
<b>Program: 50156055 -WATER DISTRIBUTION</b>				
5323	LANDSCAPING SUPPLIES	CONSERV FARM SUPPLY	STRAW BLANKET	25.32
5323	LANDSCAPING SUPPLIES	CONSERV FARM SUPPLY	STARTER FERTILIZER/MULCH	35.55
5323	LANDSCAPING SUPPLIES	CONSERV FARM SUPPLY	SUNNY MIX GRASS SEED	75.60
5327	EQUIP MAINT PART&SUPPLIES	JOSEPH D FOREMAN COMPANY	MULTIPLE PARTS	551.40
5328	OTHER MAINT PARTS&SUPPLY	AGSCO CORPORATION	PALLET	12.00
5328	OTHER MAINT PARTS&SUPPLY	AGSCO CORPORATION	STARBLAST ULTRA SANDBLAST	1,212.00
5219	OTHER PROFESSIONAL SVCS	ASSOCIATED TECHNICAL SERVICES	78 S. OLD RAND	698.00



**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 10/21/2013**

Report Run Date: 10/15/2013  
Time: 09:27AM

**Fund: 501 - WATER/SEWER**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5328	OTHER MAINT PARTS&SUPPLY	JOSEPH D FOREMAN COMPANY	K81 BRONZE SEAT RING W/UP	317.00
<u>Program Total</u>				<u>2,926.87</u>
<b>Program: 50156056 -METER READING</b>				
5333	METERS PARTS & SUPPLIES	CASPER TRUE VALUE	VARIOUS COUPLINGS, NIPPLE	38.54
<u>Program Total</u>				<u>38.54</u>
<b>Program: 50156065 -INTERCEPTOR SEWER</b>				
5282	MAINT-PUMPS	HYDRO AIRE SERVICE INC.	PUMP REPAIR BASED ON 8/5/	15,817.00
<u>Program Total</u>				<u>15,817.00</u>
<b>Program: 50156066 -LIFT STATIONS</b>				
5311	ELECTRICITY	COMMONWEALTH EDISON	VACUUM PRIMING STRUCTURE	27.34
5311	ELECTRICITY	COMMONWEALTH EDISON	VACUUM PRIMING STRUCTURE	29.15
<u>Program Total</u>				<u>56.49</u>
<b>Program: 50156067 -COLLECTION SYSTEM</b>				
5253	WASTE REMOVAL	GROOT INDUSTRIES INC.	SEPTEMBER GRIT ROLL-OFF	75.00
5328	OTHER MAINT PARTS&SUPPLY	VOLLMAR CLAY PRODUCTS	PLUG-TITE	45.00
5287	MAINT-SEWER REPAIR	MID AMERICAN WATER	6" MEGA LUG RETAINER GLAN	192.00
<u>Program Total</u>				<u>312.00</u>
<b>Fund Total</b>				<b>30,237.99</b>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 10/21/2013**

Report Run Date: 10/15/2013  
Time: 09:27AM

**Fund: 601 - MEDICAL SELF INSURANCE**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 60112010 -MEDICAL SELF INS FUND</b>				
5218	MEDICAL ADMINISTRATION FE	EMPLOYEE BENEFITS CORPORATION	COBRA ADMIN FEE	135.85
5218	MEDICAL ADMINISTRATION FE	EMPLOYEE BENEFITS CORPORATION	PLAN ADMIN FEE	170.00
5218	MEDICAL ADMINISTRATION FE	EMPLOYEE BENEFITS CORPORATION	HRA PLAN ADMIN FEE	50.00
<b>Program Total</b>				<b>355.85</b>

<b>Fund Total</b>	<b>355.85</b>
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**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 10/21/2013**

Report Run Date: 10/15/2013  
Time: 09:27AM

**Fund: 603 - RISK MANAGEMENT INS**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 60312010 -RISK MANAGEMENT INS FUND</b>				
5222	INSURANCE CLAIMS	I R M A	AUGUST DEDUCTIBLE	749.65
5222	INSURANCE CLAIMS	I R M A	JULY DEDUCTIBLE	3,261.36
5222	INSURANCE CLAIMS	I R M A	MAY DEDUCTIBLE	598.75
5222	INSURANCE CLAIMS	METROPOLITAN INDUSTRIES INC.	TEMP CONTROL PANEL	345.00
5222	INSURANCE CLAIMS	METROPOLITAN INDUSTRIES INC.	TEMP CONTROL PANEL	460.00
5222	INSURANCE CLAIMS	METROPOLITAN INDUSTRIES INC.	TEMP CONTROL PANEL	3,000.00
5222	INSURANCE CLAIMS	METROPOLITAN INDUSTRIES INC.	TEMP CONTROL PANEL	3,000.00
5222	INSURANCE CLAIMS	I R M A	CREDIT	(779.64)
5222	INSURANCE CLAIMS	PERMACO, INC	BOARD UP - 15 SOR	600.25
<b>Program Total</b>				<b>11,235.37</b>
<b>Fund Total</b>				<b>11,235.37</b>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 10/21/2013**

Report Run Date: 10/15/2013  
Time: 09:27AM

**Fund: 710 - PERFORMANCE ESCROW**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 710 -PERFORMANCE ESCROW</b>				
2501	BUILDING DEPOSITS	DUDAS, JAMES	BLD REF-109 LORRAINE	50.00
2501	BUILDING DEPOSITS	AMERICAN THERMAL WINDOW PRODU	BLD REF-481 CROMWELL	100.00
2501	BUILDING DEPOSITS	NU CONCEPTS WINDOW CORP	BLD REF-1328 BERNARD	100.00
2501	BUILDING DEPOSITS	KUHN, JEAN/JOY/JACKI	BLD REF-586 CORTLAND	50.00
2501	BUILDING DEPOSITS	JET SENSE AVIATION	BLD REF-550 N RAND RD	100.00
2501	BUILDING DEPOSITS	WHITE, NICOLAS	BLD REF-1292 MARBLE H	50.00
2501	BUILDING DEPOSITS	CARVAJAL, PURA	BLD REF-825 SPRING CT	50.00
2510	STREET OPENING DEPOSITS	MICHAEL, JAMES	ST OPNG REF	1,000.00
2501	BUILDING DEPOSITS	AMERICAN THERMAL WINDOW PRODU	BLD REF-179 DENBERRY	100.00
2501	BUILDING DEPOSITS	ROMEI, ROBERT	BLD REF-477 CAROLIAN	50.00
2501	BUILDING DEPOSITS	SM DELUXE SIGN INC	BLD REF-884 S RAND RD	100.00
2501	BUILDING DEPOSITS	CLERY, JEFFERY	BLD REF-99 GOLVIEW	100.00
2501	BUILDING DEPOSITS	ALTER, JOEL	BLD REF-45 PINE TREE	50.00
2501	BUILDING DEPOSITS	CALUMET CITY PLUMBING	BLD REF-642 S RAND RD	50.00
2501	BUILDING DEPOSITS	DELTA RENOVATIONS INC.	BLD REF-52 ROBERTSON	50.00
2501	BUILDING DEPOSITS	FORAKER, JEFFREY	BLD REF-960 TUDOR CT	100.00
2501	BUILDING DEPOSITS	C.W.A. INVESTMENT CO., LLC	BLD REF-530-550 RT22	500.00
2501	BUILDING DEPOSITS	BRIGHT LIGHT SIGN COMPANY	BLD REF-796 S RAND RD	200.00
2501	BUILDING DEPOSITS	WANG, FENG/SUSAN	BLD REF-1075 CEDAR CR	100.00
2501	BUILDING DEPOSITS	AMERICAN NAT'L SPRINKLERS & LIGHT	BLD REF-162 PLEASANT	100.00
2501	BUILDING DEPOSITS	MICHAEL, JAMES	BLD REF-215 FOX FIRE	100.00
2501	BUILDING DEPOSITS	BRADNIC BUILDERS INC.	BLD REF-340 E RT 22	100.00
2501	BUILDING DEPOSITS	FELDCO FACTORY DIRECT LLC	BLD REF-1230 CEDAR CR	100.00
2510	STREET OPENING DEPOSITS	AMERICAN NAT'L SPRINKLERS & LIGHT	STR OPNG REFUND	1,000.00
2501	BUILDING DEPOSITS	MELODY, JOSE	BLD REF-34 JOHNATHAN	100.00
2501	BUILDING DEPOSITS	LEE, SEUNG/JOHN	BLD REF-770 WARWICK	1,100.00
2501	BUILDING DEPOSITS	STANKIEWICZ, ROZALIA	BLD REF-845 WHITE BIR	100.00
2501	BUILDING DEPOSITS	MILLER, CHAD	BLD REF-542 CHESTERFI	50.00
2501	BUILDING DEPOSITS	RELIABLE REMODELING	BLD REF-712 FOXMOOR	50.00
2501	BUILDING DEPOSITS	HOXMEIER, STEVEN P	BLD REF-1125 OXFORD L	50.00
2501	BUILDING DEPOSITS	GILKEY WINDOW COMPANY	BLD REF-883 INTERLAKE	50.00
2501	BUILDING DEPOSITS	ANDERSON CORP	BLD REF-1180 KYLEMORE	50.00
<b>Program Total</b>				<b>5,850.00</b>

<b>Fund Total</b>	<b>5,850.00</b>
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**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 10/21/2013**

Report Run Date: 10/15/2013  
Time: 09:27AM

**Fund: 720 - PAYROLL CLEARING**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 720 - PAYROLL CLEARING</b>				
2043	LIFE INS DED	NCPERS-IL IMRF - 0157	GROUP LIFE-OCT	300.00
<u>Program Total</u>				<u>300.00</u>
Fund Total				300.00

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**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Manual Checks 10-01-13 thru 10-15-13**

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95238	LAKE COUNTY PARTNERS	10/09/2013	195.00
95239	PAYCOM PAYROLL, LLC	10/09/2013	1,612.00
95237	JKD REMODELING	10/09/2013	50.00
WT000133	I M R F	10/04/2013	68,576.98

**Report Total:**      \$    70,433.98

## YTD Vendor Payments

Date: 10/15/2013

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
23	A.M. LANDSCAPE & DESIGN, LLC	85.00	1,550.00
995	ADAMS STEEL SERVICE INC.	15.04	4,009.61
32041	ADVOCATE OCCUPATIONAL HEALTH	1,541.00	3,563.00
2110	AGSCO CORPORATION	1,224.00	2,709.60
32601	AIRGAS NORTH CENTRAL	138.70	1,270.24
3063	ALBARRAN, LUIS	6,666.67	46,666.69
3252	ALLIANCE CONTRACTORS INC.	327,799.55	518,141.10
99807	ALTER, JOEL	50.00	50.00
UB000073	AMBER REALTY INC	20.08	20.08
2455	AMERICAN MESSAGING	17.00	114.03
99007	AMERICAN NAT'L SPRINKLERS & LIGHTIN	1,100.00	1,100.00
99010	AMERICAN THERMAL WINDOW PRODUCTS	200.00	300.00
99174	ANDERSON CORP	50.00	50.00
4055	ANDERSON PEST SOLUTIONS	111.15	726.17
4180	ANDRES MEDICAL BILLING LTD.	680.79	9,389.78
2148	ASBESTOS INSPECTION/MANAGEMENT	994.00	994.00
5602	ASSOCIATED TECHNICAL SERVICES	698.00	1,403.00
3683	AT & T	54.17	42,139.29
8415	BAXTER & WOODMAN	11,754.36	55,650.37
8390	BCB GROUP, INC	50.85	359.06
8850	BELL FUELS INC.	8,609.23	159,655.12
UB000078	BLOOMINGDALE 6, LLC	23.12	23.12
10596	BRADNIC BUILDERS INC.	100.00	600.00
10634	BRAKE ALIGN PARTS & SERVICES, INC	19.12	626.65
10780	BRIGHT LIGHT SIGN COMPANY	200.00	200.00
11197	BROWNELLS, INC	40.96	40.96
15620	C O P S TESTING SERVICE INC.	320.00	960.00
99815	C.W.A. INVESTMENT CO., LLC	500.00	500.00
99803	CALUMET CITY PLUMBING	50.00	50.00
12797	CAPITAL ONE NATIONAL ASSOCIATION	635.63	6,303.28
99809	CARVAJAL, PURA	50.00	50.00
13160	CASPER TRUE VALUE	478.77	3,215.23
15280	CDW GOVERNMENT INC.	48.75	10,592.73
29301	CHICAGO INTERNATIONAL TRUCKS	501.36	1,610.63
13923	CHICAGO PARTS & SOUND LLC	831.64	1,259.92
91948	CHRISTOPHER W. WAGNER	1,527.03	5,511.39
14252	CINTAS CORPORATION LOC. 355	212.44	3,044.94
99806	CLERY, JEFFERY	100.00	100.00
25105	CMS SAFETY INSTITUTE, INC	1,129.00	3,799.73
15271	COMMONWEALTH EDISON	56.49	9,849.28
15278	COMMUNITY SEWER & SEPTIC	134.00	3,237.00
15350	CONCRETEWORKS, INC	3,375.00	3,375.00
15390	CONSERV FARM SUPPLY	1,075.00	4,878.38
16070	CRESCENT ELECTRIC SUPPLY CO.	338.04	1,587.24
85235	CZARNECKI, FABRICE	720.00	720.00
MB000013	DEARBORN ST. HOLDINGS, LLC	240.00	240.00
17977	DELTA RENOVATIONS INC.	50.00	50.00
18805	DOCUMENT IMAGING DIMENSIONS	178.00	2,534.04



# YTD Vendor Payments

Date: 10/15/2013

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
19438	DUDAS, JAMES	50.00	50.00
19700	DUSTCATCHERS INC.	169.94	1,135.48
23225	ELEGANT EMBROIDERY/MELON INK	1,084.25	5,545.50
23830	EMPLOYEE BENEFITS CORPORATION	355.85	3,002.10
75333	ENCOMPASS MED & SPEC GASES LTD	62.22	652.33
25680	ETERNO, DAVID G	337.50	1,507.50
3645	FACILITY SOLUTIONS GROUP	268.16	793.48
27750	FELDCO FACTORY DIRECT LLC	100.00	922.00
28180	FIFTH THIRD BANK	23.20	23.20
28260	FINLON, KEVIN	50.00	181.94
28349	FISCHER BROS. FRESH CONCRETE INC.	521.50	11,059.05
99160	FORAKER, JEFFREY	100.00	100.00
30240	GALL'S INC.	801.08	7,563.19
UB000077	GARNER, GEORGE	23.12	23.12
30492	GATSO USA	2,130.00	51,000.00
80863	GESKE & SONS INC	1,744.69	10,670.31
31332	GILKEY WINDOW COMPANY	50.00	250.00
30953	GLOBAL EMERGENCY PRODUCTS INC.	66.01	8,179.82
32602	GREAT LAKES FIRE & SAFETY	38.20	3,221.25
32955	GROOT INDUSTRIES INC.	75.00	1,138.17
33101	GRUNDER, ANTHONY	519.99	1,627.40
99813	GRZYB, LUCYNA/STANISLAW	114.75	114.75
99816	HAGEN, KAI	76.00	76.00
37025	HOME DEPOT CREDIT SERVICES	307.38	8,686.73
99802	HOXMEIER, STEVEN P	50.00	50.00
UB000071	HUEGELMEYER, WOLF	27.32	27.32
38565	HYDRAULIC SERVICES & REPAIRS	310.91	1,685.01
38570	HYDRO AIRE SERVICE INC.	15,817.00	18,175.00
43110	I R M A	3,830.12	10,694.70
41776	IL ASSOCIATION OF CHIEFS OF POLICE	460.00	490.00
39723	IL DEPT OF AGRICULTURE	800.00	800.00
41784	IL FIRE CHIEFS ASSOCIATION	87.00	337.00
41788	IL FIRE SAFETY ALLIANCE	400.00	400.00
41785	IL FIRE SERVICE ADMIN PROFESSIONALS	350.00	350.00
41796	IL MUNICIPAL LEAGUE	20.00	40.00
42890	IL PARK & RECREATION ASSOCIATION	244.00	244.00
41822	IL TACTICAL OFFICERS ASSOCIATION	885.00	885.00
42230	INFOSEND, INC	3,024.94	18,422.07
42369	INSIGHT PUBLIC SECTOR, INC	648.27	8,368.69
42392	INTERNATIONAL FIRE EQUIPMENT	9.41	2,747.98
45900	JCK CONTRACTORS, INC	2,795.00	4,805.00
99811	JET SENSE AVIATION	100.00	100.00
46350	JG UNIFORMS INC.	1,404.66	7,168.57
46902	JOHNSON, DAWN	425.00	425.00
47400	JOSEPH D FOREMAN COMPANY	868.40	5,675.35
UB000068	KOSCIALNAK, ANNA	7.10	7.10
50265	KOVACH, VERONICA L	156.00	306.00
99346	KUHN, JEAN/JOY/JACKI	50.00	50.00

# YTD Vendor Payments

Date: 10/15/2013

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
51259	LAKE COUNTY RECORDER	233.00	1,021.00
51266	LAKE ZURICH LUMBER	944.90	992.86
51432	LANGOS CORPORATION	19,900.00	144,790.00
51730	LAWSON PRODUCTS INC.	1,719.08	4,357.66
51810	LEADINGIT SOLUTIONS	2,863.00	17,178.00
99289	LEE, SEUNG/JOHN	1,100.00	1,100.00
UB000074	LOUIS, PAUL	40.16	40.16
UB000079	MC EVOY, RON	103.08	103.08
56218	MC MAHON SERVICES	595.00	595.00
99804	MELODY, JOSE	100.00	100.00
56660	MENARDS - LONG GROVE	84.98	288.84
56826	METROPOLITAN INDUSTRIES INC.	6,805.00	39,315.00
99814	MICHAEL, JAMES	1,100.00	1,100.00
57024	MID AMERICAN WATER	192.00	5,263.97
76850	MIDWEST TENNIS PROGRAM, LLC	3,506.40	16,185.26
57095	MIKE'S TOWING	207.00	1,398.00
99801	MILLER, CHAD	50.00	50.00
58269	MORTON SALT, INC	5,987.90	77,500.69
30950	MUNICIPAL EMERGENCY SERVICES, INC	265.95	8,894.95
59770	NAPA AUTO PARTS	685.47	9,870.11
41772	NCPERS-IL IMRF - 0157	300.00	1,832.00
60747	NI GOVERNMENT SERVICES, INC	25.28	203.68
61214	NICOR GAS	1,055.18	14,266.54
99812	NU CONCEPTS WINDOW CORP	100.00	100.00
61670	NWBOCA	320.00	320.00
65500	ON OCCASION CATERING, INC	36.09	36.09
695	OTIS ELEVATOR COMPANY	375.00	2,001.03
68771	PADDOCK PUBLICATIONS INC.	43.00	384.55
56215	PAETEC	4,519.19	8,480.34
69103	PARKER SYSTEMS, INC	168.63	3,130.87
UB000067	PATRICIA ASSOCIATES INC	23.12	23.12
88134	PERMACO, INC	600.25	600.25
70035	PERSONNEL STRATEGIES, LLC	500.00	2,000.00
70850	PIONEER PRESS	188.00	220.00
71345	POMP'S TIRE SERVICE	1,474.08	6,328.52
59871	PRAIRIE INTERNATIONAL	791.62	3,775.58
71753	PRECISION SERVICE & PARTS, INC	446.25	3,068.27
UB000075	PRINCE, ROSS & CAROL	104.00	104.00
72095	PULTE HOMES	18.06	18.06
73203	RACEWAY CAR WASH	432.00	882.00
73661	RED WING SHOE STORE	122.39	2,216.17
99553	RELIABLE REMODELING	50.00	50.00
73975	RELIABLE SAND & GRAVEL	91.69	1,691.03
UB000070	RODRIGUEZ, JOSE & EDITH	24.84	24.84
99808	ROMEI, ROBERT	50.00	50.00
76143	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	126.71	10,127.12
77911	SEARS	2.49	48.82
UB000072	SERNESI, WILLIAM G	24.00	24.00

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**YTD Vendor Payments**

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Date: 10/15/2013

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
78543	SHERWIN INDUSTRIES INC.	74.13	3,172.18
78995	SIEBER, ANDREW	79.11	577.10
99627	SM DELUXE SIGN INC	100.00	100.00
80040	SMITHEREEN PEST MANAGEMENT	148.00	888.00
80178	SNI COMPANIES	2,432.96	4,811.45
99805	STANKIEWICZ, ROZALIA	100.00	100.00
81310	STERLING CODIFIERS	1,218.00	1,218.00
82072	SUBURBAN ELEVATOR COMPANY	530.00	7,367.00
82073	SUBURBAN LABORATORIES, INC.	189.50	2,674.00
83788	TESKA ASSOCIATES	3,675.00	8,466.42
84200	THOMPSON ELEVATOR INSP SERVICE	301.00	3,855.00
84490	TLO LLC	134.50	802.25
85220	TRANS UNION CORPORATION	63.07	423.42
88115	UNIFORMITY INC.	258.65	10,321.70
88247	UNIVERSAL LUBRICANTS, LLC	537.50	537.50
90720	VOLLMAR CLAY PRODUCTS	45.00	701.50
92201	WANG, FENG/SUSAN	100.00	100.00
92335	WAREHOUSE DIRECT, INC	137.50	1,742.80
92413	WASTE MANAGEMENT	156.71	9,660.58
92834	WELLISCH, JULIE	455.00	455.00
99810	WHITE, NICOLAS	50.00	50.00
93823	WHOLESALE DIRECT	444.91	4,458.46
UB000076	ZAWACKI, BERNIE & JUDY	19.84	19.84

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**Report Total:** 486,378.08

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70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM 10A

Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.lakezurich.org](http://www.lakezurich.org)

## MEMORANDUM

Date: October 16, 2013  
To: Mayor and Village Board of Trustees  
From: Jason T. Slowinski, Village Manager  
Subject: **Downtown Action Plan**

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Please find attached a draft Downtown Action Plan for your review and consideration. This plan will be presented and explained in more detail at the October 21<sup>st</sup> Village Board meeting.

Please contact my office if you have any questions in the interim.

w/ Attachment: Downtown Action Plan



# **MOVING LAKE ZURICH FORWARD: SIX POINT DOWNTOWN ACTION PLAN**

OCTOBER 2013

Village of Lake Zurich, Illinois

[www.lakezurich.org](http://www.lakezurich.org)

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*Coming together is a beginning; keeping together is progress; working together is success.*

*-Henry Ford*

The ***Moving Lake Zurich Forward: Six Point Downtown Action Plan*** builds upon the framework established in the *Downtown Lake Zurich Redevelopment Strategies Plan* adopted by the Village in January 2012 and represents the “next phase” in immediate action steps the Village should take following its consideration and rejection of development proposals in both August 2012 and, most recently, in October 2013.

Recognizing the limitations imposed by insufficient financial resources and challenged by time constraints, this plan is intended to highlight swift, cost-effective actions that the Village can readily implement that will continue to build momentum toward creating a vibrant downtown desired by the residents of Lake Zurich.

## MOVING LAKE ZURICH FORWARD: SIX POINT DOWNTOWN ACTION PLAN

### **1. Enhance the overall appearance** of downtown Lake Zurich. An attractive, aesthetically-pleasing environment serves to draw visitors and future development to downtown.

- a. Demolish Village-owned Buildings: Demolish deteriorating Village-owned buildings and improve remaining lots with well-maintained grass and/or minor landscaping improvements. This item also has the benefit of reducing the Village's ongoing building maintenance liability.
- b. Aggressively Enforce Property Maintenance Standards: Enhance downtown appearance by addressing property maintenance issues such as broken windows, peeling paint, overgrown lawns/weeds, overflowing trash dumpsters, etc.
- c. Develop Façade Improvement Program: Budget for and establish an incentive program that encourages public/private partnerships for façade rehabilitation for downtown businesses. This program will encourage businesses to undertake façade improvements by making them more affordable.
- d. Implement Minor Streetscape Improvements: Make minor streetscape improvements to create a more pleasant and inviting environment. This could include landscaping improvements, public art, pedestrian amenities, etc.
- e. Explore Public Funding/Grant Opportunities for Streetscape Improvement: The Village should explore opportunities for grant funding to assist in improving the streetscape in downtown Lake Zurich.

### **2. Develop and promote special events in downtown** Lake Zurich. Special events will draw visitors to the downtown area, provide a central community gathering place, encourage development, and help support local businesses.

- a. Support and Expand Rock the Block event: The inaugural 2013 *Rock the Block* street dance event held on Main Street was successful beyond prediction. This item would explore other ways to support, promote, and expand the event to make it a consistent annual draw for downtown Lake Zurich.
- b. Assist in Promotion of Lions' Club Annual Alpine Festival: The annual *Alpine Festival* has been a well-known staple event in Lake Zurich for over 70 years. While this remains a privately-organized event, the Village should continue to support and explore ways to help promote attendance at this annual event.



- c. Continue to Support Weekly Classic Automobile Shows during Summer Months: The summer of 2013 marked the first year of a privately-organized weekly classic car show held on Main Street. The Village will continue to support the growth of this event by assisting in its promotion.
- d. Consider New Special Events Opportunities: Consider other new low-cost special and community events that will help make downtown a year-round, active community gathering place.

### **3. Engage in a comprehensive marketing strategy to promote investment in downtown Lake Zurich. A well-developed marketing campaign will serve to cultivate interest in Village-owned properties, promote investment in downtown, draw visitors to downtown, and put downtown Lake Zurich on the map.**

- a. Place Attractive Signs on Available Lots to Market Redevelopment Opportunities: Signs placed on Village-owned properties that are available will let visitors and others know which properties are available for redevelopment.
- b. Develop Inventory of Available Downtown Properties and Make it Easily Accessible to the Development Community: A comprehensive inventory of available properties should be assembled, posted to the Village's website, and made readily available to the development community.
- c. Retain Commercial Real Estate Broker to Assist in Aggressively Marketing Available Village-owned Downtown Properties: Retain commercial marketing expertise to assist staff in developing strategies to aggressively market available Village-owned properties.
- d. Develop a "Downtown Lake Zurich" Brand: Working with a professional marketing consultant, the Village should develop a noteworthy and recognizable brand to help market Downtown Lake Zurich to potential developers as well as visitors.
- e. Create User-Friendly Component to Village Website Focused on Downtown: All relevant information should be located in an easy to navigate setting on the Village's website. Outdated or irrelevant information should be removed.

### **4. Focus on site-specific redevelopment prospects in downtown Lake Zurich. Focusing on the successful completion of redevelopment projects already underway as well as new redevelopment prospects on key sites will help ensure that efforts are not disorganized and momentum can be established.**

- a. Proceed with RFQ/RFP Process for Block A (Lakefront Site): Engage in a fair, competitive process for redevelopment of the Village's key downtown, lakefront site as recommended by the Village's consultant, Teska Associates.



- b. Identify Opportunities and Engage in Direct Negotiations with Responsible Developers for Other Key Downtown Sites: The Village will seek to identify developers interested in other key downtown properties and engage in negotiations to redevelop those key sites.
- c. Support Private Development Efforts for Completion of the Somerset Townhome Development: The Village will make every effort to assist in the completion of the Somerset Townhome development at the northwest corner of W. Main Street and Old Rand Road.
- d. Support Private Development Efforts for the Former Bank of America Site (35 W. Main Street): Recently, the ownership group of the building at 35 W. Main Street has engaged in the commercial redevelopment of this key Main Street property. The Village will make every effort to assist in the successful completion of this project.

**5. Stabilize and strengthen the long-term fiscal outlook of the downtown TIF District.** Recognizing that this action is not a “bricks and mortar” tangible step that observers will immediately recognize as progress, it nevertheless is as important an action as any other. Stabilizing (and then strengthening) the financial outlook of the TIF will position the TIF to better support future development.

- a. Aggressively Pursue an Extension in the Overall Life of the Downtown TIF District: Extending the life of the TIF district by an additional twelve years offers the Village the ability to restructure existing debt to a more manageable level. In addition, the added time allows the development community to adjust to the new post-recession economy as it cautiously explores opportunities for investment in local communities.
- b. Continue to Assess TIF Budget and Identify Opportunities to Reduce TIF Expenditures: Reducing the operating cost of the TIF district will only serve to help stabilize the TIF district finances.

**6. Pay attention to the intangibles.** Creating a successful and vibrant downtown environment is about more than the dollars and cents of infrastructure improvements, incentive agreements, and the like. Giving the appropriate consideration to the intangibles will perpetuate a new energy that will help give rise to the tangible improvements that are desired.

- a. Celebrate Our Successes: The Village will communicate our downtown Lake Zurich success stories which can serve as a key momentum builder.
- b. Manage Expectations: The Village will assess what is realistic and (just as importantly) what is not realistic and communicate those expectations to interested stakeholders.

- c. Reinforce and Leverage Existing Partnerships and Working Relationships: Leverage existing relationships with organizations such as the Chamber of Commerce, Lake County Partners, Lake County Convention & Visitors Bureau, and others, for advancing Village's downtown efforts.



# FINANCE DEPARTMENT

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## MONTHLY INFORMATION REPORT

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AUGUST 2013

70 E. MAIN STREET  
LAKE ZURICH, IL 60047





## DEPARTMENT NARRATIVE

The month of August is a busy month for the Finance Department. The auditors wrapped up their in-house fieldwork in late August. A top priority is to wrap up any residual items from the audit process and begin work on the Comprehensive Annual Financial Report (CAFR). The CAFR is a major project in and unto itself. While the auditors prepare the bulk of the document, several key sections are the responsibility of the staff, as well as proofing the entire document for errors and necessary changes.

## GENERAL FUND OPERATING RESULTS

### *SUMMARY*

For the month of August, revenues totaled \$1,705,350 and expenditures totaled \$2,310,507 resulting in an operating deficit of \$605,157. From a budget perspective, we had expected expenditures to exceed revenues by \$871,529 in August. This represents four months of activity and is subject to timing of expenditures. The bulk of revenue is attributable to property taxes, which are received primarily in June and September. This tax is then utilized throughout the fiscal year.

### **General Fund Operating Results**

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 1,621,408	\$ 1,705,350	\$ 9,773,565	\$ 9,948,118
Expenditures	2,492,937	2,310,507	9,248,014	8,527,504
<b>Excess (Deficiency)</b>	<b>\$ (871,529)</b>	<b>\$ (605,157)</b>	<b>\$ 525,551</b>	<b>\$ 1,420,614</b>

### *REVENUES*

Following is a summary of revenues by type through August 31, 2013. These figures represent four months of financial activity. A more detailed analysis can be found on pages 8 through 10.

Revenue Type	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 277,628	\$ 266,897	-3.87%	\$ 4,055,742	\$ 4,077,435	0.53%	50.68%
Intergovernmental	1,059,089	1,102,548	4.10%	4,433,719	4,660,691	5.12%	32.20%
Licenses & Permits	103,010	127,764	24.03%	500,780	392,621	-21.60%	41.75%
Fines and Forfeits	66,667	76,794	15.19%	266,668	259,145	-2.82%	32.39%
Charges for Services	88,623	107,316	21.09%	411,092	411,584	0.12%	38.62%
Investment Income	1083	1,050	-3.05%	4,332	6,497	49.98%	49.98%
Miscellaneous	25,308	22,981	-9.19%	101,232	140,145	38.44%	35.96%
<b>Total Revenue</b>	<b>\$ 1,621,408</b>	<b>\$ 1,705,350</b>	<b>5.18%</b>	<b>\$ 9,773,565</b>	<b>\$ 9,948,118</b>	<b>1.79%</b>	<b>38.66%</b>

As can be seen above, actual revenues of \$1,705,350 were above our budget estimate of \$1,621,408 by \$83,942, or 5%, during the month of August for the General Fund. Year-to-date revenues are currently about \$174,000 higher than expected by this point.

**Taxes:**

Revenue from taxes came in at \$266,897 in August, a -3.9% variance from the \$277,628 projected in the budget. This category is primarily made up of the property tax receipts and telecommunications tax receipts. A large percentage of property tax distributions of the 2012 levy were received in June. Year to date property taxes are averaging just above 50% of the annual budget as is expected. Telecommunications tax receipts were lower than expected for the month, but year-to-date revenues for this source are still exceeding budget. More information regarding the Telecommunications Tax can be found on page 13.

**Intergovernmental Revenue:**

Revenue from other governments totaled \$1,102,548 in August, which was 4% above the projected \$1,059,089. Income Tax receipts came in just above budget expectations, with the receipts for August totaling \$108,283 compared to an expected \$106,594. However, due to the extremely high receipt for May, year-to-date revenues for Income Tax are still almost 11% higher than budget-to-date. Details on Income Tax are provided on page 15.

State sales tax receipts came in 5.7% over budget at \$525,676 in August, compared to a budget of \$497,375 for the month. This receipt represents sales from May 2013 and was 8% higher than receipts last year for the same month. More information regarding Sales Tax can be found on page 14.

**Licenses and Permits:**

Revenue from the issuance of licenses and permits came in at \$127,764 for August, which was about \$25,000 higher than the projection for the month, particularly for building permits and park fees. The difference is due to the variable nature of these types of revenues that fluctuate depending on activity. After four months of activity, about 42% of the annual budget has been received. Many of the revenues in this category will receive their full annual receipts in the next few months as construction activity is at its highest during the warmest months.

**Fines and Forfeits:**

Revenue from police fines totaled \$74,794 in August, which was 15% above the \$66,667 projected. The revenues in this category include various fines generated from police citations, such as



red light and local ordinance violations. This revenue category has been lagging behind expectations all fiscal year, primarily with red light camera citations. With the higher receipts for August, the year-to-date is at about 32% compared to a benchmark of 33.3%. This category will experience various spikes throughout the fiscal year depending on enforcement campaigns and times of the year or events that tend to trigger more violations than average.

**Charges for Services:**

Revenue from service charges totaled \$107,316 in August, compared to a projection of \$88,623. The two main revenue sources in this category, ambulance fees and park program fees, both had receipts higher than budget expectations, the opposite of the prior month. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Year-to-date receipts for this category are only off from budget by 0.1%.

**Investment Income:**

The General Fund investment income in August was \$1,050, compared to an estimate of \$1,083. The annualized rate for August 2013 in the Illinois Fund decreased slightly during the month from a monthly average of 0.015% in July to 0.014% in August. The average rate for August 2012 was 0.087%. More detail on investments is provided on page 17.

**Miscellaneous:**

The General Fund miscellaneous revenue in August was \$22,981, which was below the projected amount of \$25,308. The largest item in miscellaneous receipts was rental income. The village also experienced a decrease in unrealized gains during the month, reflected in the negative other miscellaneous revenue category. This decrease is on paper only, as any realized gains or losses on investments are not final until maturity or sale. Year-to-date figures include a refund from Lake County related to property taxes paid by the village in prior years. These property taxes were paid on properties that have now been declared exempt, retroactively, resulting in a refund of over \$27,000.

## ***EXPENDITURES***

Expenditures charged to the General Fund in August total \$2,310,507, which is 7% below projections of \$2,492,937. The table below presents a summary of General Fund expenditures by department as of August 31, 2013. Additional detail can be found on pages 11 and 12.

### General Fund Expenditures by Department

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance
Legislative	\$ 4,967	\$ 3,944	-20.6%	\$ 29,379	\$ 27,271	-7.2%
Administration	73,066	60,094	-17.8%	211,266	178,721	-15.4%
Finance	50,138	47,378	-5.5%	162,426	146,877	-9.6%
Technology	41,488	37,410	-9.8%	189,603	172,200	-9.2%
Police	746,458	724,296	-3.0%	2,996,359	2,798,159	-6.6%
Fire	939,218	912,496	-2.8%	3,785,058	3,581,712	-5.4%
Community Services	512,248	432,803	-15.5%	1,446,430	1,231,833	-14.8%
Park & Recreation	125,354	92,086	-26.5%	427,493	390,731	-8.6%
<b>Total</b>	<b>\$ 2,492,937</b>	<b>\$ 2,310,507</b>	<b>-7.32%</b>	<b>\$ 9,248,014</b>	<b>\$ 8,527,504</b>	<b>-7.79%</b>

As can be seen on the table above, the month of August saw spending below expectations across departments. Some departments still have savings from vacant budgeted positions that have not been staffed as of August 31st. Year-to-date spending is also showing results below budget expectations. After the first four months, expenditures are about \$720,500 lower than was planned. Expenditures are expected to increase in the coming months as summer projects are concluded before the weather turns. While this will fluctuate with the timing of expenditures, it is also attributable to departments making a concerted effort to save money where possible.

Expenditures within Economic Development were higher than expected during the month due to the payment to Peapod LLC for their second quarter sales tax sharing. It is important to note that the payments to Peapod are higher because the sales tax brought in by Peapod has continued to exceed expectations.

### OPERATING RESULTS OF OTHER FUNDS

Attached to this report is a comparison of actual revenues and expenditures to budget for all funds maintained by the Village. Following are some important observations.

#### **Special Revenue Funds:**

Motor fuel tax revenue came in at \$40,192 in August, which was 2.3% below budget of \$41,121. Year-to-date revenues for this fund are now 1.6% higher than expectations at this point in the fiscal year.



Expenditures this month from the Motor Fuel Tax Fund were also below budget, at \$17,021 compared to a budget estimate of \$22,888.

August revenues for the Hotel Tax Fund totaled \$11,292 which was \$1,282 above budget. The revenue in this fund is a combination of hotel tax receipts and interest income. Expenditures in the fund this month totaled \$1,284, mostly for lingering items related to the Fourth of July festival. Staff is currently recruiting for an open position that will be partly responsible for evaluating tourism options and uses of the reserves of this fund.

While TIF Tax Allocation Fund revenues were lower than expected during the month, this is partially due to the timing of property tax receipts and partially due to a decrease in the value of investments during the month. The decrease in investment value is only temporary and reflects unrealized gains/losses until the investments are either sold or mature. The expenditure side is showing a small amount of expenditures for the month. For year-to-date, the effect of the Lake County property tax refund, similar to in the General Fund, for taxes paid on parcels now considered exempt is contributing to low year-to-date costs. For the TIF Tax Fund, this amount totaled \$7,489 against current year expenditures. An important note to remember is the Village is responsible for property taxes on TIF property where rental income is being collected so these parcels were not part of the refund.

**Debt Service Funds:**

The debt service funds record annual debt service payments for several of the village issuances, mostly due December 2013 and January 2014 as scheduled. Interest payments are paid semi-annually, typically June and December. The only activity recorded for the month of August included planned tax receipts and interest for revenues and interest and minor bond issuance costs for expenditures.

**Capital Projects Funds:**

August revenue for the capital projects funds in total came in mostly from the Non-Home Rule Sales Tax (NHRST), with receipts for August of \$168,804, which is notably higher than the \$155,197 budgeted. August receipts represent sales from May. Year-to-date revenues are 2.8% higher than budgeted expectations and 4.8% higher than the same periods of the prior year. More detail on the NHRST revenue can be found on page 16.

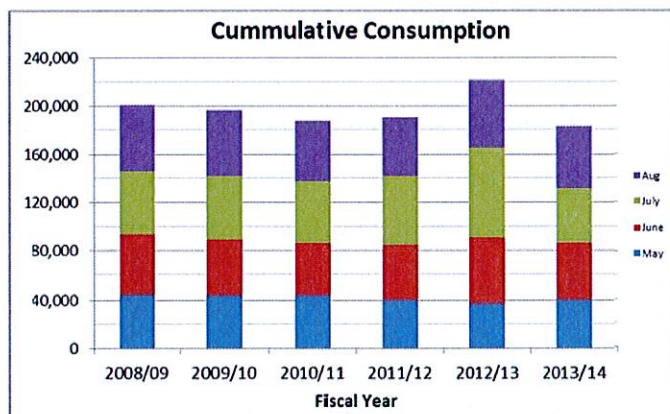
As reported in earlier reports and as shown in the year-to-date revenues, the Capital Project Fund was showing negative revenues for the previous few months due to UNEARNED losses on investments. The village marks investment to market value each month causing fluctuations in the unearned gain or loss category. While some of the investments may experience a loss of value during

any particular month, they are secure investments that would only experience an actual loss if sold before maturity.

Expenditures for capital projects were \$44,838 for August, with \$20,953 was spent on the sidewalk on South Old Rand Road. The remaining items were a combination of smaller items such as concrete and asphalt. Year-to-date, \$25,209 has also been spent on repairs and improvements to the village board room and adjacent rooms within village hall. As these rooms were damaged in the flood event in June, repairs were necessary to restore the rooms, particularly the board room, to an acceptable condition for public meetings. Due to the timing of the budgeted capital projects, the majority of expenditures will be spent later in the fiscal year as time and funds allow.

#### **Water and Sewer Fund:**

August revenue totaled \$568,829, which was 9.4% above the estimate of \$520,171. Consumption billed in August was typical compared to prior years, with 51.5M gallons billed compared to an average of 52.6M. The consumption billed in August primarily represents water metered in July. Year-to-date consumption is lower for this fiscal year than it has been for the same time period in any of the past five fiscal years.



Expenditures in the Water Fund came in 13.6% below budget, totaling \$312,628 compared to an estimate of \$326,748. Overall, the Water Fund netted a positive \$119,451 for the month of August compared to an expected surplus of \$191,513. This surplus will be used for expenditures later in the year, as well as to help rebuild the working capital of the fund and provide cash flow for improvements to maintain the aging infrastructure.

#### **Internal Service Funds:**

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has two active internal service funds: Medical Self Insurance and



Risk Management. Vehicle Maintenance revenues and expenditures have been included in the General Fund starting with this fiscal year expect for budgeted transfers of remaining funds once the final fund balance is determined in the annual audit. Revenues are a combination of the user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Vehicle Risk Management Fund.

**Special Service Areas:**

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report.

SSA Activity Aug-13									
SSA #	Location	Beginning Balance 5/1/2013	Year-To-Date		Ending Balance 8/31/2013	Annual Expected		Annual Expected	
			Revenues	Expenses		Revenues	YTD %	Expenses	YTD %
SSA #8	Heatherleigh	68,062	5,415	-	73,477	10,105	53.59%	11,662	0.00%
SSA #9	Willow Ponds	101,300	6,562	-	107,862	12,005	54.66%	12,750	0.00% <sup>b</sup>
SSA #10	Westberry	8,411	522	-	8,933	1,015	51.43%	-	N/A
SSA #11	Lake Zurich Pines	19,132	1,575	384	20,323	3,000	52.50% <sup>a</sup>	3,100	12.39%
SSA #13	Conventry Creek	240,075	24,595	-	264,670	40,001	61.49% <sup>a</sup>	TBD	N/A <sup>c</sup>
SSA #15	Country Club	112	-	-	112	-	N/A	TBD	N/A <sup>d</sup>
SSA #16	Country Club	14	-	-	14	-	N/A	TBD	N/A <sup>d</sup>
		437,106	38,669	384	475,391	66,126	58.48%	27,512	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000

c) Conventry Creek maintenance costs will be determined once subdivision areas have been turned over to the Village.

d) First levy for SSA #15 and SSA #16 will be the 2013 levy, payable in fiscal year 2014/15

While this report only covers four fiscal periods, no major concerns were identified. Major revenue sources are performing at or above expectations and expenditures have been kept to a minimum. As the fiscal year continues, we will get a more accurate picture of how these revenues and expenditures will shape up compared to budget.

Respectfully Submitted,



Jodie K. Hartman, CPA  
Director of Finance

**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**REVENUES**  
**August 31, 2013**

	Current Month			Year-to-Date			Annual Budget	% of Annual Budget Collected
	Budget	Actual	% Variance	Budget	Actual	% Variance		
GENERAL FUND								
Taxes								
Property Tax-General	42,467	38,038	(10.4%)	1,120,062	1,095,740	(2.2%)	2,123,339	51.6%
Property Tax-Police Prot	12,740	11,659	(8.5%)	336,019	335,859	(0.0%)	637,002	52.7%
Property Tax-Fire Protec	12,740	11,659	(8.5%)	336,019	335,859	(0.0%)	637,002	52.7%
Property Tax-Ambulance	2,718	2,623	(3.5%)	71,684	75,568	5.4%	135,894	55.6%
Property Tax-IMRF	3,521	3,352	(4.8%)	92,869	96,559	4.0%	176,056	54.8%
Property Tax-Police Pen	25,160	23,173	(7.9%)	663,596	667,522	0.6%	1,258,003	53.1%
Property Tax-Fire Pen	34,467	31,771	(7.8%)	909,062	915,218	0.7%	1,723,339	53.1%
Property Tax-SRA	3,600	3,352	(6.9%)	94,950	96,559	1.7%	180,000	53.6%
Property Tax-Road/Bridge	164	246	50.0%	4,326	6,278	45.1%	8,200	76.6%
Cable Tv Franchise	53,006	54,734	3.3%	105,218	108,985	3.6%	231,062	47.2%
Telecom Tax	87,045	86,290	(0.9%)	321,937	343,288	6.6%	935,772	36.7%
Total Taxes	277,628	266,897	(3.9%)	4,055,742	4,077,435	0.5%	8,045,669	50.7%
Intergovernmental								
State Income Tax	106,594	108,283	1.6%	660,344	731,310	10.7%	1,809,338	40.4%
State Use Tax	25,127	24,148	(3.9%)	96,292	96,262	(0.0%)	310,327	31.0%
Personal Prop Repl Tax	1,114	2,157	93.6%	20,414	24,882	21.9%	50,918	48.9%
State Sales Tax	497,375	525,676	5.7%	1,897,959	1,960,905	3.3%	6,174,409	31.8%
Municipal Auto Rental Tax	250	467	86.8%	1,000	1,634	63.4%	3,000	54.5%
Pull Tab & Jar Game Tax	-	-	0.0%	167	-	(100.0%)	2,000	0.0%
IDOT Street Maint Reim	-	-	0.0%	4,700	3,377	(28.1%)	18,000	18.8%
State Fire/Rescue Trng	-	-	0.0%	147	-	(100.0%)	585	0.0%
Rand & Paulus Traffic Lgt	-	-	0.0%	1,125	1,168	3.8%	4,500	26.0%
Grants	-	-	0.0%	-	8,400	0.0%	674,000	1.2%
Fire/Rescue Srvc Contract	414,603	411,173	(0.8%)	1,658,412	1,644,692	(0.8%)	4,975,230	33.1%
Reimbursements	14,026	30,644	118.5%	93,159	188,061	101.9%	453,615	41.5%
Total Intergovernmental	1,059,089	1,102,548	4.1%	4,433,719	4,660,691	5.1%	14,475,922	32.2%
Licenses & Permits								
Liquor Licenses	550	-	(100.0%)	2,200	98	(95.5%)	80,000	0.1%
Business Licenses	200	115	(42.5%)	800	2,405	200.6%	96,000	2.5%
Building Permits	18,163	20,623	13.5%	72,653	44,226	(39.1%)	108,980	40.6%
Electric Permits	4,667	8,562	83.5%	19,833	19,617	(1.1%)	28,000	70.1%
Plumbing Permits	6,685	9,818	46.9%	28,411	29,733	4.7%	40,108	74.1%
Special Use Permits	542	875	61.4%	4,063	1,750	(56.9%)	6,500	26.9%
HVAC/Mechanical	2,898	13,656	371.2%	21,738	22,776	4.8%	34,780	N/A
Com/Ind Sprinkler Sys	583	-	(100.0%)	4,374	285	(93.5%)	7,000	4.1%
Build Out Sprinkler Sys	1,500	-	(100.0%)	11,250	3,599	(68.0%)	18,000	20.0%
Admin Fees	656	2,451	273.6%	4,922	7,055	43.3%	7,875	89.6%
Contractor Registration	1,917	6,100	218.2%	7,668	26,300	243.0%	46,700	56.3%
Occupancy Certif-Other	1,250	1,980	58.4%	9,375	6,423	(31.5%)	15,000	42.8%
Admin Plan Review	15,000	22,258	48.4%	58,332	58,545	0.4%	80,000	73.2%
Site Plan Review	1,167	2,430	108.2%	8,751	6,930	(20.8%)	14,000	49.5%
Engineering Review	16,667	1,540	(90.8%)	50,000	4,640	(90.7%)	80,000	5.8%
Engineering Reimbursemet	-	5,065	0.0%	-	5,065	0.0%	-	N/A
Pr-Sprinkler System	1,500	336	(77.6%)	10,500	8,108	(22.8%)	18,000	45.0%
Pr-Fire Alarm Systems	583	160	(72.6%)	4,374	1,375	(68.6%)	7,000	19.6%
Elevator Inspections	1,215	130	(89.3%)	9,114	1,040	(88.6%)	14,580	7.1%
Kildeer Inspection Fees	625	-	(100.0%)	4,689	-	(100.0%)	7,500	0.0%
Deer Park Inspection Fees	2,083	320	(84.6%)	15,624	907	(94.2%)	25,000	3.6%
Overweight Truck Permits	417	-	(100.0%)	3,126	1,395	(55.4%)	5,000	27.9%
Park Permits	594	40	(93.3%)	21,969	19,333	(12.0%)	28,500	67.8%
Park Fees	7,501	11,687	55.8%	50,001	58,826	17.6%	60,000	98.0%
Water Shed Devlp	667	500	(25.0%)	5,001	2,000	(60.0%)	8,000	25.0%
Other Permits	13,333	16,603	24.5%	56,666	43,530	(23.2%)	80,000	54.4%
Misc. Licenses And Permits	2,047	2,515	22.9%	15,346	16,660	8.6%	23,850	69.9%
Total Licenses & Permits	103,010	127,764	24.0%	500,780	392,621	(21.6%)	940,373	41.8%



**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**REVENUES**  
**August 31, 2013**

	Current Month			Year-to-Date			Annual Budget	% of Annual Budget Collected
	Budget	Actual	% Variance	Budget	Actual	% Variance		
<b>Fines and Forfeits</b>	<b>66,667</b>	<b>76,794</b>	<b>15.2%</b>	<b>266,668</b>	<b>259,145</b>	<b>(2.8%)</b>	<b>800,000</b>	<b>32.4%</b>
<b>Charges for Services</b>								
Printing/Reproduction Fee	462	80	(82.7%)	1,848	1,043	(43.6%)	5,550	18.8%
Police-Alarm Fees	500	450	(10.0%)	2,000	1,325	(33.8%)	6,000	22.1%
Police-Alarm Rebate Fees	-	-	0.0%	15,000	24,429	62.9%	45,000	54.3%
Police Special Detail	2,917	-	(100.0%)	11,668	5,495	(52.9%)	35,000	15.7%
Police Admin Tow Fee	7,604	5,470	(28.1%)	30,416	23,160	(23.9%)	91,250	25.4%
Police Lockout Fees	583	575	(1.4%)	2,332	3,075	31.9%	7,000	43.9%
Fire/Rescue-Special Dtl	1,038	-	(100.0%)	4,152	572	(86.2%)	12,450	4.6%
Fire/Rescue Ambulance Fee	34,045	54,874	61.2%	136,180	143,708	5.5%	408,540	35.2%
Park Program Fees	40,336	45,853	13.7%	200,944	198,750	(1.1%)	439,150	45.3%
Concert Sales	208	-	(100.0%)	832	-	(100.0%)	2,500	0.0%
Park Special Events	763	14	(98.2%)	3,052	8,782	187.7%	9,150	96.0%
Park Outings	42	-	(100.0%)	168	-	(100.0%)	500	0.0%
Park Concessions	-	-	0.0%	2,000	-	(100.0%)	2,000	N/A
Other Charges for Services	125	-	(100.0%)	500	1,245	149.0%	1,500	83.0%
<b>Total Charges for Services</b>	<b>88,623</b>	<b>107,316</b>	<b>21.1%</b>	<b>411,092</b>	<b>411,584</b>	<b>0.1%</b>	<b>1,065,590</b>	<b>38.6%</b>
<b>Investment Income</b>	<b>1,083</b>	<b>1,050</b>	<b>(3.0%)</b>	<b>4,332</b>	<b>6,497</b>	<b>50.0%</b>	<b>13,000</b>	<b>50.0%</b>
<b>Miscellaneous</b>								
Recycling Reimbursement	4,167	7,531	80.7%	16,668	14,280	(14.3%)	50,000	28.6%
Rental Income	18,700	19,227	2.8%	74,517	78,313	5.1%	224,400	34.9%
Sale of Fixed Asset	1,667	-	(100.0%)	6,251	10,151	62.4%	20,000	50.8%
Other Miscellaneous Revenue	774	(3,777)	(588.0%)	3,796	37,401	885.3%	95,280	39.3%
<b>Total Miscellaneous Revenue</b>	<b>25,308</b>	<b>22,981</b>	<b>(9.2%)</b>	<b>101,232</b>	<b>140,145</b>	<b>38.4%</b>	<b>389,680</b>	<b>36.0%</b>
<b>Total General Fund</b>	<b>1,621,408</b>	<b>1,705,350</b>	<b>5.2%</b>	<b>9,773,565</b>	<b>9,948,118</b>	<b>1.8%</b>	<b>25,730,234</b>	<b>38.7%</b>
							<b>Benchmark:</b>	<b>33.3%</b>

**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**REVENUES**  
**August 31, 2013**

	Current Month			Year-to-Date				% of Annual Budget Collected
	Budget	Actual	% Variance	Budget	Actual	% Variance	Annual Budget	
<b>SPECIAL REVENUE FUNDS</b>								
Motor Fuel Tax Fund	41,121	40,192	(2.3%)	155,621	158,154	1.6%	481,592	32.8%
Hotel Tax Fund	10,010	11,292	12.8%	39,427	38,518	(2.3%)	93,038	41.4%
TIF Tax Allocation Fund	42,211	30,151	(28.6%)	720,844	714,967	(0.8%)	1,398,526	51.1%
<b>Total Special Revenue Funds</b>	<b>93,342</b>	<b>81,635</b>	<b>(12.5%)</b>	<b>915,892</b>	<b>911,639</b>	<b>(0.5%)</b>	<b>1,973,156</b>	<b>46.2%</b>
<b>DEBT SERVICE FUNDS</b>								
General Debt Service Fund	21,398	19,836	(7.3%)	563,426	571,024	1.3%	1,068,287	53.5%
TIF Debt Service Fund	333	94	(72%)	538,332	539,258	0.2%	1,841,000	29.3%
<b>Total Debt Service Funds</b>	<b>21,731</b>	<b>19,930</b>	<b>(8.3%)</b>	<b>1,101,758</b>	<b>1,110,282</b>	<b>0.8%</b>	<b>2,909,287</b>	<b>38.2%</b>
<b>CAPITAL PROJECT FUNDS</b>								
Capital Project Fund	1,333	(4,974)	(473.1%)	5,332	(18,757)	(451.8%)	398,030	(4.7%)
Park Improvement Fund	850	842	(0.9%)	3,400	2,856	(16.0%)	10,200	28.0%
Non-Home Rule Capital Projects	155,260	168,815	8.7%	583,914	599,985	2.8%	2,842,863	21.1%
TIF Redevelopment Fund	417	-	(100.0%)	1,668	-	(100.0%)	5,000	0.0%
<b>Total Capital Projects Funds</b>	<b>157,860</b>	<b>164,683</b>	<b>4.3%</b>	<b>594,314</b>	<b>584,084</b>	<b>(1.7%)</b>	<b>3,256,093</b>	<b>17.9%</b>
<b>ENTERPRISE FUNDS</b>								
Waterworks and Sewerage Fund	520,171	568,829	9.4%	1,824,769	1,781,708	(2.4%)	9,052,055	19.7%
<b>Total Enterprise Funds</b>	<b>520,171</b>	<b>568,829</b>	<b>9.4%</b>	<b>1,824,769</b>	<b>1,781,708</b>	<b>(2.4%)</b>	<b>9,052,055</b>	<b>19.7%</b>
<b>INTERNAL SERVICE FUNDS</b>								
Medical Self Insurance Fund	207,244	222,426	7.3%	828,976	887,448	7.1%	2,486,932	35.7%
Vehicle Maintenance Fund	-	-	0.0%	-	-	0.0%	-	0.0%
Risk Management Fund	111,250	110,071	(1.1%)	445,000	450,868	1.3%	1,335,000	33.8%
<b>Total Internal Service Fund</b>	<b>318,494</b>	<b>332,497</b>	<b>4.4%</b>	<b>1,273,976</b>	<b>1,338,316</b>	<b>5.1%</b>	<b>3,821,932</b>	<b>35.0%</b>
<b>TRUST AND AGENCY FUNDS</b>								
Special Service Area No. 8 Fund	-	436	0.0%	-	5,415	0.0%	-	N/A
Special Service Area No. 9 Fund	-	120	0.0%	-	6,562	0.0%	-	N/A
Special Service Area No. 10 Fund	-	-	0.0%	-	522	0.0%	-	N/A
Special Service Area No. 11 Fund	-	-	0.0%	-	1,575	0.0%	-	N/A
Special Service Area No. 13 Fund	-	541	0.0%	-	24,595	0.0%	-	N/A
<b>Total Trust and Agency Fund</b>	<b>-</b>	<b>1,097</b>	<b>0.0%</b>	<b>-</b>	<b>38,669</b>	<b>0.0%</b>	<b>-</b>	<b>N/A</b>
<b>Benchmark:</b>							<b>33.3%</b>	

**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**EXPENDITURES**  
**August 31, 2013**

	Current Month			Year-to-Date				% of Annual Budget Expended
	Budget	Actual	% Variance	Budget	Actual	% Variance	Annual Budget	
GENERAL FUND								
Legislative								
Village President and Trustees	3,650	2,882	(21.0%)	25,223	24,459	(3.0%)	255,131	9.6%
Clerk's Office	631	430	(31.9%)	2,348	1,723	(26.6%)	9,078	19.0%
Board and Commissions	686	632	(7.9%)	1,808	1,089	(39.8%)	5,306	20.5%
Total	4,967	3,944	(20.6%)	29,379	27,271	(7.2%)	269,515	10.1%
Administration								
Village Administartion	55,018	47,765	(13.2%)	163,484	139,296	(14.8%)	511,584	27.2%
Human Resources	18,048	12,329	(31.7%)	47,782	39,425	(17.5%)	170,966	23.1%
Total	73,066	60,094	(17.8%)	211,266	178,721	(15.4%)	682,550	26.2%
Finance Department								
Financial Administration	22,695	21,534	(5.1%)	79,566	73,313	(7.9%)	241,733	30.3%
Accounting Services	27,443	25,844	(5.8%)	82,860	73,564	(11.2%)	250,548	29.4%
Total	50,138	47,378	(5.5%)	162,426	146,877	(9.6%)	492,281	29.8%
Technology	41,488	37,410	(9.8%)	189,603	172,200	(9.2%)	540,310	31.9%
Police Department								
Police Administration	109,407	103,750	(5.2%)	430,467	374,666	(13.0%)	1,194,532	31.4%
Operations	394,302	401,683	1.9%	1,694,895	1,624,396	(4.2%)	4,501,305	36.1%
Communications	136,437	132,097	(3.2%)	439,007	422,445	(3.8%)	1,286,734	32.8%
Crime Prevention	59,017	45,278	(23.3%)	240,107	200,106	(16.7%)	649,722	30.8%
Intergovernmental	47,295	41,488	(12.3%)	191,883	176,546	(8.0%)	514,385	34.3%
Total	746,458	724,296	(3.0%)	2,996,359	2,798,159	(6.6%)	8,146,678	34.3%
Fire Department								
Fire Administration	115,849	107,675	(7.1%)	487,195	460,470	(5.5%)	1,377,243	33.4%
Emergency Management	5,744	4,002	(30.3%)	29,361	24,081	(18.0%)	64,899	37.1%
Fire Suppression	356,623	361,894	1.5%	1,434,509	1,388,550	(3.2%)	3,899,335	35.6%
Emergency Medical Services	396,325	383,723	(3.2%)	1,591,396	1,510,518	(5.1%)	4,374,153	34.5%
Special Rescue	29,102	22,960	(21.1%)	127,527	107,006	(16.1%)	331,386	32.3%
Fire Prevention	35,575	32,242	(9.4%)	115,070	91,087	(20.8%)	339,686	26.8%
Total	939,218	912,496	(2.8%)	3,785,058	3,581,712	(5.4%)	10,386,702	34.5%
Community Services								
Building and Zoning Division								
B&Z Administration	52,273	42,355	(19.0%)	159,890	133,769	(16.3%)	489,156	27.3%
Inspections	37,371	36,564	(2.2%)	112,149	106,718	(4.8%)	341,784	31.2%
Economic Development	97,515	109,744	12.5%	153,831	122,430	(20.4%)	501,882	24.4%
Sub-Total	187,159	188,663	0.8%	425,870	362,917	(14.8%)	1,332,822	27.2%
Public Works								
PW Administration	43,395	30,573	(29.5%)	147,974	120,341	(18.7%)	356,689	33.7%
Forestry	20,206	18,016	(10.8%)	62,597	55,838	(10.8%)	202,782	27.5%
Park Maintenance	64,380	47,550	(26.1%)	179,357	147,445	(17.8%)	513,989	28.7%
Municipal Property Maint	21,866	14,422	(34.0%)	84,865	63,917	(24.7%)	263,660	24.2%
Right-of-Way Maint	48,649	41,797	(14.1%)	141,865	125,726	(11.4%)	393,069	32.0%
Snow & Ice Control	13,717	13,307	(3.0%)	41,617	39,875	(4.2%)	233,922	17.0%
Street & Traffic Lighting	8,868	7,965	(10.2%)	27,492	24,297	(11.6%)	87,287	27.8%
Storm Water Control	20,092	18,808	(6.4%)	73,604	73,142	(0.6%)	218,493	33.5%
Engineering	12,573	7,994	(36.4%)	37,634	39,075	3.8%	131,587	29.7%
Vehicle Maintenance	71,343	43,708	(38.7%)	223,555	179,260	(19.8%)	729,040	24.6%
Sub-Total	325,089	244,140	(24.9%)	1,020,560	868,916	(14.9%)	3,130,518	27.8%
Total	512,248	432,803	(15.5%)	1,446,430	1,231,833	(14.8%)	4,463,340	27.6%

Benchmark: **33.3%**

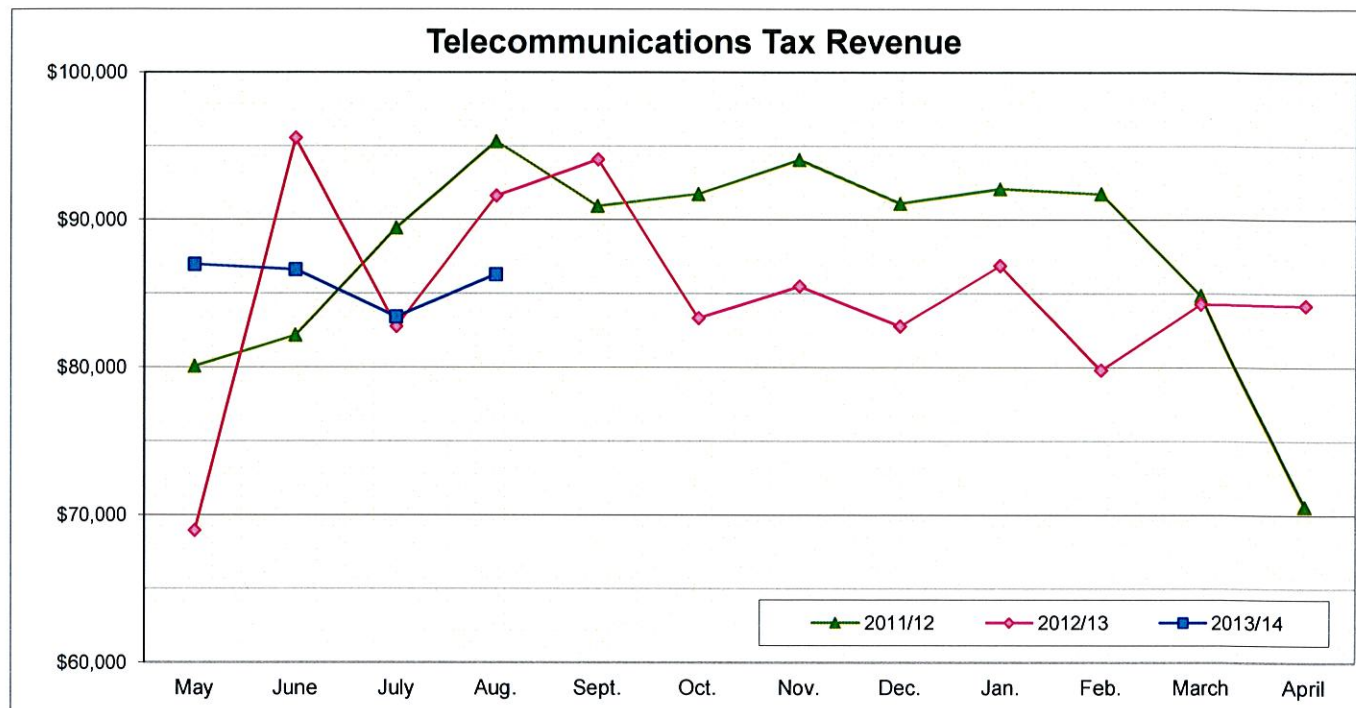


**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**EXPENDITURES**  
**August 31, 2013**

	Current Month			Year-to-Date				% of Annual Budget Expended
	Budget	Actual	% Variance	Budget	Actual	% Variance	Annual Budget	
<b>Park &amp; Recreation Department</b>								
P&R Administration	31,556	31,247	(1.0%)	102,919	110,127	7.0%	303,542	36.3%
Special Recreation	5,000	2,560	(48.8%)	108,000	105,534	(2.3%)	287,464	36.7%
Dance Program	7,293	1,310	(82.0%)	18,386	9,606	(47.8%)	65,656	14.6%
Preschool Program	13,037	1,454	(88.8%)	26,316	13,270	(49.6%)	135,221	9.8%
Youth Program	-	-	0.0%	283	165	(41.7%)	1,350	12.2%
Camp Program	36,455	27,827	(23.7%)	83,925	72,905	(13.1%)	98,162	74.3%
Athletics Program	11,205	4,224	(62.3%)	33,705	24,113	(28.5%)	44,705	53.9%
Aquatics Program	20,011	19,964	(0.2%)	48,474	45,268	(6.6%)	60,513	74.8%
Special Interest/Events	-	2,898	0.0%	2,600	8,208	215.7%	15,740	52.1%
Fitness Program	722	602	(16.6%)	2,585	1,535	(40.6%)	7,653	20.1%
Miscellaneous	75	-	(100.0%)	300	-	(100.0%)	900	0.0%
<b>Total</b>	<b>125,354</b>	<b>92,086</b>	<b>(26.5%)</b>	<b>427,493</b>	<b>390,731</b>	<b>(8.6%)</b>	<b>1,020,906</b>	<b>38.3%</b>
<b>Total General Fund</b>	<b>2,492,937</b>	<b>2,310,507</b>	<b>(7.3%)</b>	<b>9,248,014</b>	<b>8,527,504</b>	<b>(7.8%)</b>	<b>26,002,282</b>	<b>32.8%</b>
							<b>Benchmark:</b>	<b>33.3%</b>
<b>SPECIAL REVENUE FUNDS</b>								
Motor Fuel Tax Fund	22,888	17,021	(25.6%)	76,401	40,487	(47.0%)	459,500	8.8%
Hotel Tax Fund	3,892	1,284	(67.0%)	56,766	43,071	(24.1%)	82,605	52.1%
TIF Tax Allocation Fund	26,531	7,980	(69.9%)	59,046	15,922	(73.0%)	1,685,905	0.9%
<b>Total Special Revenue Funds</b>	<b>53,311</b>	<b>26,285</b>	<b>(50.7%)</b>	<b>192,213</b>	<b>99,480</b>	<b>(48.2%)</b>	<b>2,228,010</b>	<b>4.5%</b>
<b>DEBT SERVICE FUNDS</b>								
General Debt Service Fund	12,700	440	(96.5%)	80,975	68,715	(15.1%)	1,075,528	6.4%
TIF Debt Service Fund	-	-	0.0%	591,019	595,417	0.7%	2,422,665	24.6%
<b>Total Debt Service Funds</b>	<b>12,700</b>	<b>440</b>	<b>(96.5%)</b>	<b>671,994</b>	<b>664,132</b>	<b>(1.2%)</b>	<b>3,498,193</b>	<b>19.0%</b>
<b>CAPITAL PROJECT FUNDS</b>								
Capital Project Fund	40,000	30,713	(23.2%)	96,834	77,966	(19.5%)	1,836,673	4.2%
Park Improvement Fund	5,500	4,313	(21.6%)	11,500	9,185	(20.1%)	385,000	2.4%
Non-Home Rule Capital Projects	11,666	9,812	(15.9%)	29,413	22,624	(23.1%)	2,215,500	1.0%
TIF Redevelopment Fund	-	-	0.0%	-	-	0.0%	415,000	0.0%
<b>Total Capital Projects Funds</b>	<b>57,166</b>	<b>44,838</b>	<b>(21.6%)</b>	<b>137,747</b>	<b>109,775</b>	<b>(20.3%)</b>	<b>4,852,173</b>	<b>2.3%</b>
<b>ENTERPRISE FUNDS</b>								
Waterworks and Sewerage Fund	372,187	256,522	(31.1%)	1,243,069	965,233	(22.4%)	5,977,185	16.1%
<b>Total Enterprise Funds</b>	<b>372,187</b>	<b>256,522</b>	<b>(31.1%)</b>	<b>1,243,069</b>	<b>965,233</b>	<b>(22.4%)</b>	<b>5,977,185</b>	<b>16.1%</b>
<b>INTERNAL SERVICE FUNDS</b>								
Medical Self Insurance Fund	206,354	223,985	8.5%	825,416	981,520	18.9%	2,476,243	39.6%
Vehicle Maintenance Fund	-	-	0.0%	-	-	0.0%	100,000	0.0%
Risk Management Fund	87,746	118,331	34.9%	350,984	355,373	1.3%	1,052,947	33.8%
<b>Total Internal Service Funds</b>	<b>294,100</b>	<b>342,316</b>	<b>16.4%</b>	<b>1,176,400</b>	<b>1,336,893</b>	<b>13.6%</b>	<b>3,629,190</b>	<b>36.8%</b>
<b>TRUST AND AGENCY FUNDS</b>								
Special Service Area No. 8 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Special Service Area No. 9 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Special Service Area No. 11 Fund	-	230	0.0%	-	384	0.0%	-	N/A
Special Service Area No. 13 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Special Service Area No. 15 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Special Service Area No. 16 .Fund	-	-	0.0%	-	-	0.0%	-	N/A
<b>Total Trust and Agency Fund</b>	<b>-</b>	<b>230</b>	<b>0.0%</b>	<b>-</b>	<b>384</b>	<b>0.0%</b>	<b>-</b>	<b>N/A</b>
							<b>Benchmark:</b>	<b>33.3%</b>



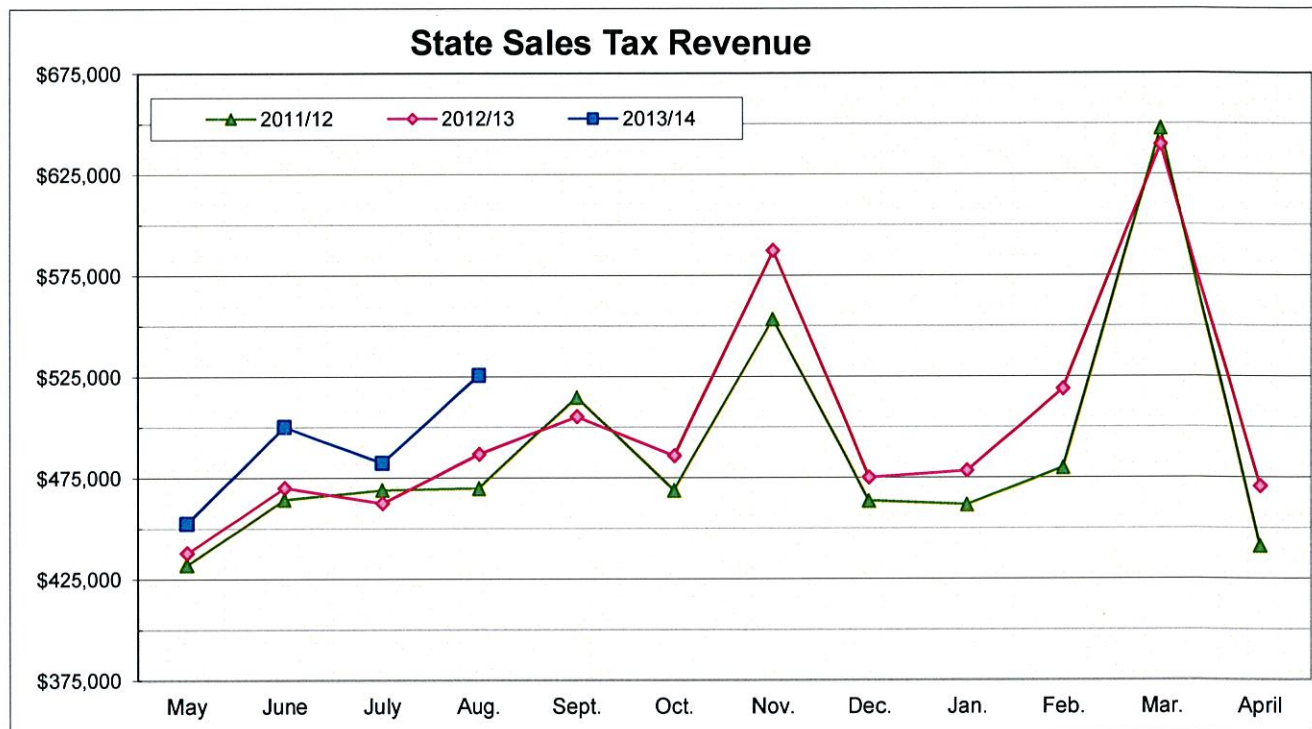
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
AUGUST 2013



**Telecommunications Tax Collection History (Cash Basis)**

Voucher Month	FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	2013/14 Budget Variance	2013/14 Budget Variance %
May	80,089	68,957	-13.90%	86,963	26.11%	65,509	21,454	32.75%
June	82,168	95,543	16.28%	86,615	-9.34%	90,766	(4,152)	-4.57%
July	89,450	82,755	-7.48%	83,420	0.80%	78,617	4,804	6.11%
Aug.	95,301	91,626	-3.86%	86,290	-5.82%	87,045	(755)	-0.87%
Sept.	90,925	94,091	3.48%			89,386		
Oct.	91,746	83,321	-9.18%			79,155		
Nov.	94,072	85,490	-9.12%			81,216		
Dec.	91,090	82,776	-9.13%			78,638		
Jan.	92,108	86,889	-5.67%			82,545		
Feb.	91,755	79,808	-13.02%			75,818		
March	84,869	84,297	-0.67%			75,788		
April	70,587	84,182	19.26%			63,034		
<b>CASH BASIS TOTAL</b>	<b>1,054,158</b>	<b>1,019,735</b>	<b>-3.27%</b>	<b>343,288</b>		<b>947,516</b>	<b>21,351</b>	<b>2.25%</b>
<b>Y-T-D</b>	<b>347,008</b>	<b>338,881</b>	<b>-2.34%</b>	<b>343,288</b>	<b>1.30%</b>	<b>321,937</b>	<b>21,351</b>	<b>6.63%</b>

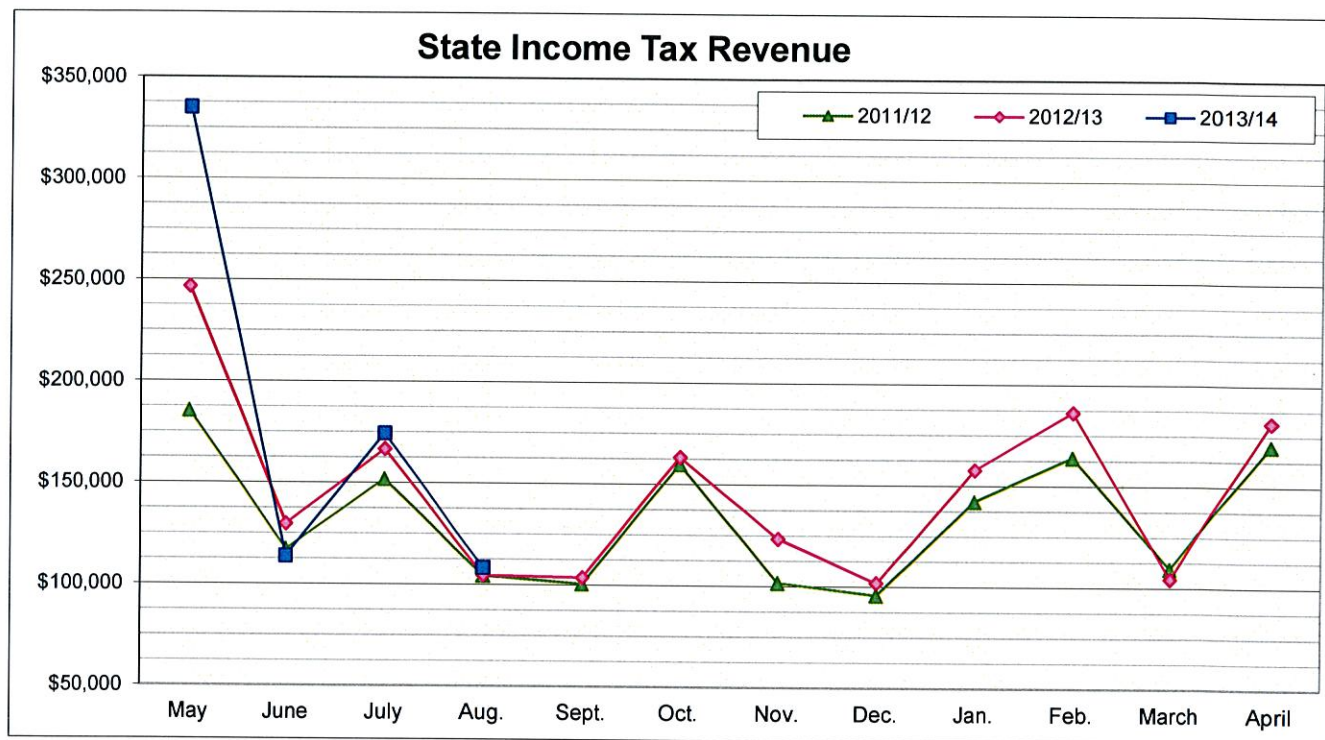
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
AUGUST 2013



**State Sales Tax Collection History (Cash Basis)**

Sales Month	Month Received	FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	2013/14 Budget Variance	2013/14 Budget Variance %
Feb.	May	432,121	437,868	1.33%	452,619	3.37%	447,501	5,118	1.14%
Mar.	June	464,280	470,153	1.26%	500,249	6.40%	480,496	19,753	4.11%
April	July	468,983	462,414	-1.40%	482,361	4.31%	472,587	9,774	2.07%
May	Aug.	469,801	486,669	3.59%	525,676	8.02%	497,375	28,301	5.69%
June	Sept.	514,757	505,261	-1.84%			516,882		
July	Oct.	468,714	485,876	3.66%			497,051		
Aug.	Nov.	553,374	587,280	6.13%			597,719		
Sept.	Dec.	463,576	475,088	2.48%			486,490		
Oct.	Jan.	461,609	478,416	3.64%			489,898		
Nov.	Feb.	479,880	518,846	8.12%			531,299		
Dec.	Mar.	647,604	639,668	-1.23%			655,660		
Jan.	April	441,146	470,763	6.71%			501,451		
TOTAL		5,865,845	6,018,303	2.60%			6,174,409	62,946	1.02%
Y-T-D		1,835,185	1,857,104	1.19%	1,960,905	5.59%	1,897,959	62,946	3.32%

DEPARTMENT OF FINANCE  
MONTHLY REPORT  
AUGUST 2013

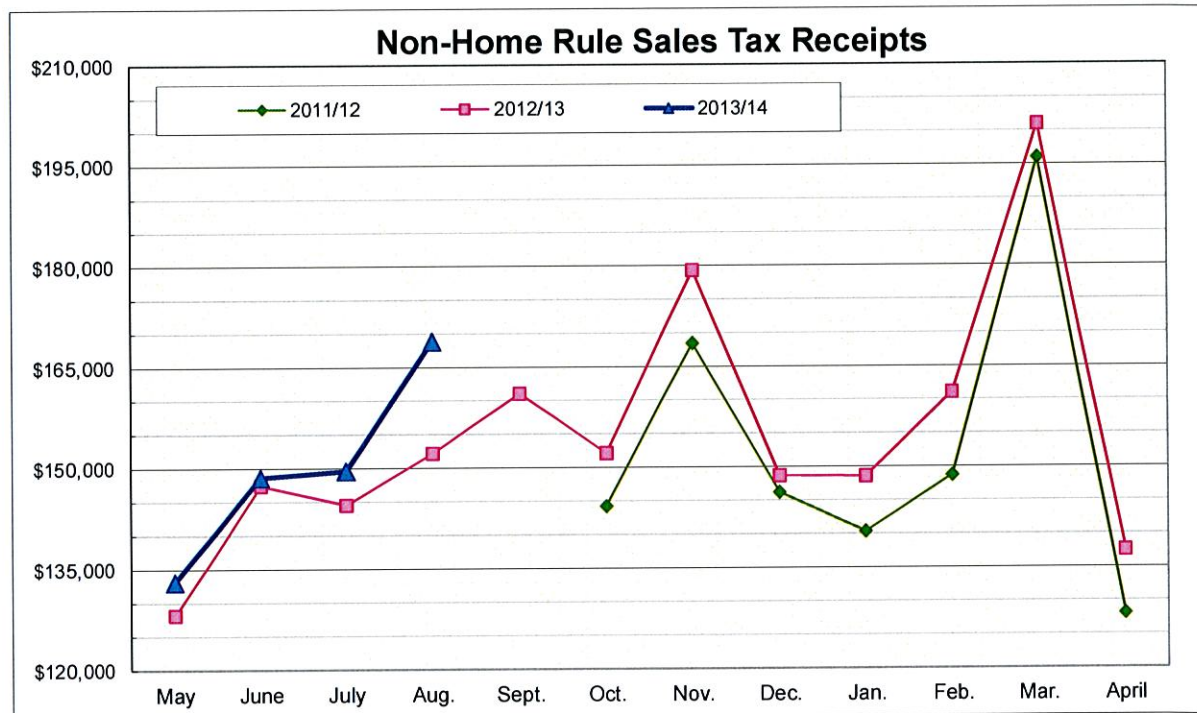


### State Income Tax Collection History

Voucher Month	FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	2013/14 Budget Variance	Budget Variance %
May	185,326	246,668	33.10%	334,947	35.79%	251,601	83,346	33.13%
June	117,185	129,687	10.67%	113,795	-12.25%	132,281	(18,486)	-13.97%
July	151,807	166,537	9.70%	174,284	4.65%	169,868	4,416	2.60%
Aug.	104,439	104,504	0.06%	108,283	3.62%	106,594	1,689	1.58%
Sept.	100,526	103,659	3.12%			105,732		
Oct.	159,665	163,219	2.23%			166,483		
Nov.	101,684	123,329	21.29%			125,796		
Dec.	95,740	101,779	6.31%			103,815		
Jan.	142,244	157,769	10.91%			160,924		
Feb.	164,000	186,239	13.56%			189,963		
March	109,414	104,430	-4.56%			116,066		
April	169,885	181,336	6.74%			180,215		
<b>TOTAL</b>	<b>1,601,915</b>	<b>1,769,156</b>	<b>10.44%</b>	<b>731,310</b>		<b>1,809,338</b>	<b>70,966</b>	
<b>Y-T-D</b>	<b>558,757</b>	<b>647,396</b>	<b>15.86%</b>	<b>731,310</b>	<b>12.96%</b>	<b>660,344</b>	<b>70,966</b>	<b>10.75%</b>



DEPARTMENT OF FINANCE  
MONTHLY REPORT  
AUGUST 2013



**Non-Home Rule Sales Tax Collection History (Accrual Basis)**

Sales Month	Month Received	FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	2013/14 Budget Variance	Budget Variance %
Feb.	May		128,146	N/A	133,042	3.8%	130,709	2,333	1.8%
March	June		147,404	N/A	148,568	0.8%	150,352	(1,784)	-1.2%
April	July		144,514	N/A	149,534	3.5%	147,404	2,130	1.4%
May	Aug.		152,154	N/A	168,804	10.9%	155,197	13,607	8.8%
June	Sept.		161,028	N/A			164,249		
July	Oct.	144,230	152,110	5.5%			155,152		
Aug.	Nov.	168,438	179,311	6.5%			182,897		
Sept.	Dec.	146,212	148,685	1.7%			151,659		
Oct.	Jan.	140,374	148,581	5.8%			151,553		
Nov.	Feb.	148,742	161,063	8.3%			164,284		
Dec.	Mar.	195,983	201,005	2.6%			205,025		
Jan.	April	128,087	137,515	7.4%			147,632		
TOTAL		1,072,065	1,861,515	73.6%	599,949		1,906,113		
Y-T-D		-	572,218	N/A	599,949	4.8%	583,662	16,287	2.8%

\*The Non-Home Rule Sales Tax was enacted with a July 1, 2011 effective date.

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Days to Maturity	Par Value	Purchase Price	(Premium) / Discount	Market Value	Accrued Interest	Total Value	Unrealized Gain (Loss)
<b>MONEY MARKET &amp; CASH</b>												
CASH - INLAND	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	3,824,174.27	-	3,824,174.27	N/A
MONEY MARKET - IL FUNDS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9,702,134.71	-	9,702,134.71	N/A
IMET CONVENIENCE FUND	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	955,586.72	-	955,586.72	N/A
IDA12	N/A	N/A	0.000%	920028468	N/A	N/A	N/A	N/A	2,929.79	-	2,929.79	N/A
<b>CERTIFICATE OF DEPOSIT</b>												
Ally Bank Midvale	05/01/13	05/01/15	0.600%	02005QW82	608	200,000.00	200,000.00	-	199,156.00	401.10	199,557.10	(844.00)
American Express Bank	04/09/13	12/10/13	4.800%	02586TBY9	101	41,000.00	42,250.33	(1,250.33)	41,462.48	442.13	41,904.61	(787.85)
American Express Bank	04/16/13	12/09/13	1.000%	02587DAW8	100	148,000.00	148,623.28	(623.28)	148,276.76	336.55	148,613.31	(346.52)
Bank Baroda New York	08/20/13	02/24/14	0.300%	0606242X0	177	235,000.00	235,000.00	-	234,729.75	15.44	234,745.19	(270.25)
BMW Bank	05/20/13	12/10/15	2.000%	05568PA98	831	65,000.00	67,141.75	(2,141.75)	66,596.40	292.05	66,888.45	(545.35)
Capital One Bank	04/10/13	11/26/13	5.000%	140420LF5	87	39,000.00	40,147.56	(1,147.56)	39,399.36	518.22	39,917.58	(748.20)
Discover Bank	10/01/12	10/10/14	0.800%	254671GV6	405	75,000.00	75,000.00	-	75,194.25	235.07	75,429.32	194.25
GE Capital	07/18/12	07/21/14	1.000%	36157QHT7	324	125,000.00	125,000.00	-	125,372.50	143.84	125,516.34	372.50
GE Money Bank	05/21/13	03/16/16	1.200%	36161NWWG9	928	7,000.00	7,071.89	(71.89)	7,005.67	38.66	7,044.33	(66.22)
Goldman Sachs	05/01/13	07/25/14	1.000%	38147JEA6	328	75,000.00	75,000.00	-	74,651.25	137.88	74,789.13	(348.75)
Goldman Sachs	07/20/12	07/25/14	1.000%	38143AXD2	328	120,000.00	120,000.00	-	120,358.80	121.64	120,480.44	358.80
Sallie Mae Bank Murray Utah	10/01/12	10/10/14	0.850%	795450P58	405	150,000.00	150,000.00	-	150,388.50	499.52	150,888.02	388.50
Sallie Mae Bank Murray Utah	08/21/12	08/29/14	0.900%	795450PB5	363	100,000.00	100,000.00	-	100,198.00	7.40	100,205.40	198.00
The Edgar County B&T	01/01/13	04/01/15	0.900%	80101	578	237,500.00	237,500.00	-	237,500.00	1,966.24	239,466.24	-
Wex Bank Midvale Utah	04/10/13	10/17/13	0.200%	92937CAR9	47	217,000.00	217,000.00	-	216,924.05	161.69	217,085.74	(75.95)
<b>AGENCY</b>												
FNMA	12/03/12	11/27/17	0.900%	3136G07M7	1,549	145,000.00	145,000.35	(0.35)	140,989.30	340.75	141,330.05	(4,011.05)
FNMA	07/17/12	07/30/18	1.300%	3136G0TD3	1,794	250,000.00	249,850.00	150.00	242,985.00	284.93	243,269.93	(6,865.00)
FNMA	04/25/12	04/25/14	1.300%	3136G0CE9	237	290,000.00	290,000.00	-	287,535.00	1,322.08	288,857.08	(2,465.00)
Fed Farm Credit Bank	11/30/12	08/21/17	0.800%	3133EC3G7	1,451	150,000.00	150,000.00	-	146,499.00	33.33	146,532.33	(3,501.00)
Fed Farm Credit Bank	11/20/12	11/20/17	0.850%	3133EC2Y9	1,542	155,000.00	155,155.00	(155.00)	151,551.25	369.63	151,920.88	(3,603.75)
FHLB Note	04/04/11	04/29/14	1.350%	313373AS1	241	460,000.00	458,776.40	1,223.60	463,615.60	2,109.70	465,725.30	4,839.20
FHLB Bond	11/20/12	11/13/17	0.875%	3133813C7	1,535	275,000.00	274,818.75	181.25	267,619.00	721.88	268,340.88	(7,199.75)
FHLB Bond	10/31/12	11/15/17	0.980%	3133817D1	1,537	440,000.00	439,915.00	85.00	430,359.60	1,269.64	431,629.24	(9,555.40)
FHLB Bond	10/03/11	09/09/16	2.000%	313370TW8	1,105	305,000.00	315,464.55	(10,464.55)	315,013.15	2,914.44	317,927.59	(451.40)
FNMA	10/24/12	10/25/17	0.900%	3133G0QQ9	1,516	310,000.00	309,792.50	207.50	302,079.50	976.50	303,056.00	(7,713.00)
FNMA	10/31/12	09/27/17	1.070%	3135G0PD9	1,488	315,000.00	315,812.50	(812.50)	309,043.35	1,441.82	310,485.17	(6,769.15)
<b>FIXED INCOME - OTHER</b>												
St. Chaires Park Dist Bonds	04/22/13	12/15/16	3.750%	787760HZ3	1,202	100,000.00	110,565.00	(10,565.00)	106,178.00	791.67	106,969.67	(4,387.00)
<b>TOTAL</b>												
						5,029,500.00	5,054,884.86	(25,384.86)	19,485,507.01	17,893.80	19,503,400.81	(54,203.34)



70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM 10C

Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.LakeZurich.org](http://www.LakeZurich.org)

## MEMORANDUM

Date: October 14, 2013

To: Jason T. Slowinski, Village Manager

From: Kyle D. Kordell, Management Analyst

Subject: Bi-weekly Reports from Operating Departments

---

Attached are the bi-weekly Status and Information Reports from the Village's main operating departments.

These will be the last bi-weekly reports submitted by departments, as staff is developing a new format that will facilitate improved decision making by including more quantitative and statistical measurements of departmental activities. This data will be a foundation for future strategic planning workshops, budgeting decisions, and implementation of performance metrics.

The new Departmental Operational Status and Information Reports are scheduled to be submitted to the Village Board at the second board meeting of each month, starting in November.

If you have any questions regarding the items mentioned in the attached reports, please feel free to contact the Village Manager's Office.

w/ Attachments: Department Status and Information Reports

VILLAGE OF LAKE ZURICH  
OFFICE OF THE VILLAGE MANAGER  
BI-WEEKLY STATUS AND INFORMATION REPORT

**Police Department**

*October 12, 2013*

I. Program/Project Management

A. Major Programs/Projects Started

- **Police-Community Interaction Survey/University of Illinois at Chicago** – The Department continues to participate in the Police-Community Interaction Survey. The evaluation of Department personnel based on the requested surveys indicates that Department personnel are performing above the average of all Departments participating in this survey. To date, the Department has sent over 5,896 requests to individuals that have had interaction with Department personnel to participate in the survey. (This survey has been recognized as a best practice and will be applied on a national basis) This should be the last month that data is submitted – a final report will be received in October.
- **Citizen Police Academy** – The dates for the next Citizen Police Academy have been identified. The program will be presented between September 10<sup>th</sup> through November 12<sup>th</sup>, 2013. This program will be conducted with 10 participants.
- **Records Management System** – Members of the Department, with assistance of the Information Technology Department, are reviewing various options for a replacement Records Management System. The current RMS is outdated and has had operational issues. The Lake County ETSB hosted a demonstration of a RMS at the Lake Zurich Police Facility last week. An RFP will be produced for the acquisition of this software/system.

B. Major Programs/Projects Completed

- **Freedom of Information Inquiries** - The Department received 15 Freedom of Information Inquiry requests from September 29<sup>th</sup> until October 12<sup>th</sup>, 2013 for a year-to-date total of 249.

II. Financial Management

- A. The Department continues to monitor current expenditures.
- B. Department personnel met with Vehicle Maintenance to determine the vehicles necessary for the next budget year.
- C. The Department Capital Improvement Plan was submitted to Finance on October 11, 2013.

III. Personnel Management

A. Recruitments, Terminations, Layoffs, Retirements, Disciplinary Actions

- A newly hired telecommunicator has been participating in the Communications Training program.
- A telecommunicator from a Lake County Communications Center has been offered a position to replace Kathy Tracz who retired September 24<sup>th</sup> after serving as a telecommunicator for the Village of Lake Zurich for 16 years.



- Department personnel are interviewing members that submitted letters of interest for the position of Detective. These interviews will continue October 21, 2013.
- B. Claims filed against the Village (e.g. workers compensation, EEOC, IDHR, union grievances, non-union complaints, unfair labor practices, etc.)
- None
- C. Major Absences (e.g. workers compensation, medical leaves, disability leaves, FLSA, or FMLA leave) and Light Duty Assignments
- None

IV. Other Noteworthy Matters

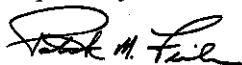
A. Major Departmental Accomplishments/Activities

- **Investigative Assistance 10/1**– Cmdr. Quinones assisted Wauconda PD with an interview regarding an Aggravated Assault.
- **International Walk to School Day 10/9** – Chief Finlon, along with Mayor Poynton and Superintendent Egan, walked to school with students from Isaac Fox School.
- **Investigative Assistance – Nicholas Steward (Missing Person)** – Detective Andy Seiber assisted the Lake County State’s Attorney’s Office in the investigation of a missing person from Lake Villa, Nicholas Steward. Unfortunately, Mr. Steward was found deceased in Vernon Hills.

B. Other

- **Alcohol Compliance Checks 10/11**– The Department conducted alcohol compliance checks of 30 licensed establishments in conjunction with the Lake County Underage Drinking Prevention Task Force.
- **Domestic Violence Panel Participation 10/10** – Chief Finlon, along with Judge George Strickland and representatives of A Safe Place, the Lake County State’s Attorney’s Office, and Illinois Human Rights Commission, participated in a Domestic Violence Panel Discussion in Highwood, IL sponsored by Rep. Scott Drury.
- **Ela Coalition Against Youth Substance Abuse 10/9** – Chief Finlon assisted the Coalition during a fundraising effort at the Oberweis Dairy and Ice Cream Store.
- **Marine Patrol** – The Police Boat will remain in the Lake until the end of October. There will be no active patrolling for the rest of this season.

Respectfully Submitted,



Patrick M. Finlon  
Chief of Police  
October 14, 2013

VILLAGE OF LAKE ZURICH

FIRE / RESCUE AND EMERGENCY MANAGEMENT

BI-WEEKLY STATUS AND INFORMATION REPORT

October 14 2013

09/29 – 10/12

- I. Program/Project Management
  - A. Major Programs/Projects Started
  - B. Major Programs/Projects Completed
- II. Financial Management
  - A. Revenue Enhancements
    - \* Surplus 1997 Suburban sold at auction for \$4550.00. 3% commission to be deducted. An additional apx. \$300+ was derived from old lighting devices.
  - B. Capital Equipment/Improvement Expenditures
- III. Personnel Management
  - A. Recruitments, Terminations, Layoffs, Retirements, Disciplinary Actions, Status
  - B. Claims filed against the Village (e.g. workers compensation, EEOC, IDHR, union grievances, non-union complaints, unfair labor practices, etc.)
  - C. Major Absences (e.g. workers compensation, medical leaves, disability leaves, FLSA, or FMLA leave) and Light Duty Assignments  
**UNCHANGED**
    - One FF/PM off on WC.
    - One Captain remains on extended medical leave at this time.
    - 1 LT/PM & 2 FF/PM have filed duty disability pension paperwork.
- IV. Other Noteworthy Matters
  - FD staff has met with both Barrington entities and have begun to draft a framework for new automatic aid agreements.
  - The Fire Chief responded to Fox River Grove FD for a mutual aid call. Structure fire on Algonquin Rd.
  - Chief Wheelock attended the monthly Lake County ETSB (911 Board) meeting – with no major issues arising from the meeting.
  - FPS Kleinheinz witnessed a Fire Drill at St Matthews School
  - The FPB along with D/C Golubski attended a special event at Robert Half & Associates and were the judges of their annual Chili Cookoff
  - DFM Bzdusek witnessed a Fire Drill at Middle School North & Spencer Loomis

- Office Manager Kauffman along with an Engine crew attended/participated in the annual Home Depot safety day at Home Depot
- **The Fire Department annual open house was held on October 6, and attendance was estimated at around 450-500 people.**
- FPS Kleinheinz gave a safety presentation at Goddard School for their students
- DFM Bzdusek presented safety topics to the Buffalo Creek 4-5 yr. old group
- The FPB attended the fire drills at the Hamilton Partners buildings, 21925 & 21805 Field Parkway
- FPS Kleinheinz gave a fire station tour to the St. Francis Cub Scout pack
- FPS Kleinheinz gave a fire safety talk to the Learning Tree Preschoolers
- DFM Bzdusek met with Tanya K, Whole Foods Representative, concerning the up coming Business After Hours event held at the Fire Station
- DFM Bzdusek attended a Fire Drill at Sara Adams School
- Staff & Bureau attended the annual Fire Safety Alliance Awards meeting/Luncheon
- 

Respectfully Submitted,

*David P Wheelock*

Fire Chief / Emergency Management Director

Date: October 14, 2013

VILLAGE OF LAKE ZURICH  
PUBLIC WORKS DEPARTMENT  
BI-WEEKLY STATUS AND INFORMATION REPORT  
9/22/13 – 10/11/13

I. Program/Project Management

A. Major Programs/Projects Started

- Construction continues on the enclosed file area for the new Community Services Department.
- Building and Zoning will be moving to the Community Services Facility on October 25 and will be closed that day for the move. They will issue emergency building permits if needed. On Monday, October 28, 2013 the Community Services Facility officially opens.
- Lango's Corporation has completed the demolition at 85 S. Old Rand, which was an addition to the approved contract. Public Works will be completing the grading and landscape at these properties.
- Fleet Services has completed all the necessary maintenance for the trucks used in snow removal operations. Snow plow and salt spreader inspections and repairs will take place over the next six weeks.
- Park maintenance and landscaping overhauls have begun and will continue throughout summer and fall.
- In house failing pavement repair has begun. Ongoing throughout summer and fall.
- In house hazardous concrete repair has begun. Ongoing throughout summer and fall.
- Manhard Consulting is currently in the data collection stage of the Cedar Creek Drainage Study.
- From the storm in April, Deerpath Road had extensive damage to the flow control structure. We are currently waiting mitigation funding from FEMA.
- Contractor continues Church Street Water Tower painting project.

B. Major Programs/Projects Completed

- Fleet Services has completed the work on the command car for the Fire Department.

II. Financial Management

A. Revenue Enhancements

B. Revenue Shortfalls/Variances

C. Capital Equipment/Improvement Expenditures

### III. Personnel Management

- A. Recruitments, Terminations, Layoffs, Retirements, Disciplinary Actions
- B. Claims filed against the Village (e.g. workers compensation, EEOC, IDHR, union grievances, non-union complaints, unfair labor practices, etc.)
- C. Major absences (e.g. workers compensation, medical leaves, disability leaves, FLSA, or FMLA leave) and Light Duty Assignments
  - Utilities Maintenance Worker 1 returned to work on 9/17/13, but is on reduced hours until full release.

### IV. Other Noteworthy Matters

- A. Major Departmental Accomplishments/Activities
  - Seasonal hydrant sandblasting/priming/painting continues.
  - Repaired two fire hydrants during this reporting period.
  - Repaired one sanitary sewer during this reporting period.
- B. Major Unanticipated, Unbudgeted Items Affecting Operations
- C. Other

Respectfully Submitted,

Michael Brown

70 E. Main Street  
Lake Zurich, IL 60047



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## MEMORANDUM

Date: October 14, 2013  
To: Jason Slowinski, Village Manager  
From: Jodie Hartman, Director of Finance / Treasurer  
Subject: Annual Treasurer's Report for Fiscal Year 2012/13

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### Issue:

The attached Annual Treasurer's Report is required to be prepared each year by Illinois State Statute. The report is to be submitted to the Village Clerk and filed with the County Clerk before the end of October 2013.

### Analysis:

As the statute defines, the report must contain information regarding revenues, a summary statement of financial condition, a detailed list of vendor payments in excess of \$2,500 for the fiscal year and annual compensation for any employees paid during the period, current or former. The statute does allow for employee compensation to be listed in groups per ranges. In order to comply with the state statute, the village must also publish the report in its entirety in a local newspaper of general circulation, certified by the Village Clerk. This will be completed before the end of the month, along with the filing with the County Clerk's Office. The report will also be posted on the Village's website, to allow for any interested parties to easily view the report at their convenience.

### Recommendation:

The Annual Treasurer's Report for the fiscal year ended April 30, 2013 is hereby submitted for informational purposes.

w/attachments: Annual Treasurer's Report for FY 12/13



**VILLAGE OF LAKE ZURICH, ILLINOIS**  
**ANNUAL TREASURER'S REPORT**  
**FISCAL YEAR ENDED APRIL 30, 2013**

The report that follows complies with the publication requirement as defined in the Illinois Compiled Statutes Chapter 65 Section 5/3.1-35-65:

**REVENUES:** Major revenue sources for the fiscal year included property taxes 9,096,330, utility taxes 44,438, telecommunications taxes 1,026,166, sales taxes 7,940,113, local use taxes 311,252, shared income tax 1,769,156, charges for services 15,075,035, grants 1,276,284, investment income of 73,138 and miscellaneous of 718,353 for a total of \$37,330,265.

**SUMMARY STATEMENT OF VILLAGE FINANCIAL CONDITION:**

**Change in Net Position**  
**For the Fiscal Year Ended April 30, 2013**

	<b>Government Activities</b>	<b>Business- Activities</b>	<b>Total Village Wide</b>
<b>Category</b>	<b>4/30/2013</b>	<b>4/30/2013</b>	<b>4/30/2013</b>
<b>Revenues:</b>			
Program revenues:			
Charges for services	\$ 10,290,836	\$ 4,784,199	\$ 15,075,035
Operating grants	1,165,632	-	1,165,632
Capital grants	516	110,136	110,652
General revenues:			
Taxes	10,174,683	-	10,174,683
Intergovernmental	10,076,745	-	10,076,745
Investment earnings	69,478	3,660	73,138
Other	654,380	-	654,380
<b>Total revenues</b>	<b>32,432,270</b>	<b>4,897,995</b>	<b>37,330,265</b>
<b>Expenses:</b>			
General Government	3,140,972	-	3,140,972
Public Safety	18,486,450	-	18,486,450
Highways and Streets	4,290,953	-	4,290,953
Parks and Recreation	1,205,021	-	1,205,021
Economic Development	479,102	-	479,102
Interest on long-term debt	1,254,435	-	1,254,435
Water/Sewer	-	4,986,492	4,986,492
<b>Total expenses</b>	<b>28,856,933</b>	<b>4,986,492</b>	<b>33,843,425</b>
Excess/(deficit) before transfers	3,575,337	(88,497)	3,486,840
Transfers	-	-	-
<b>Change in Net Position</b>	<b>3,575,337</b>	<b>(88,497)</b>	<b>3,486,840</b>
Beginning net position	69,603,922	42,346,958	111,950,880
Prior Period Adjustment	(303,165)	-	(303,165)
<b>Ending net position - April 30</b>	<b>72,876,094</b>	<b>42,258,461</b>	<b>115,134,555</b>

## **VENDOR DISBURSEMENT \$2,500 AND HIGHER**

Eagle Biomass, Inc. 2,500; Hayes Mechanical 2,527; US Bank Equipment Finance 2,531; P F Pettibone & Company 2,558; Bankers Advertising Company 2,569; Wiaz, Sari 2,620; TTR Shipping Company 2,633; Kondic, Jennifer 2,638; AVI Systems, Inc. 2,641; Agsco Corporation 2,670; Music In The Box 2,713; Burris Equipment Company 2,729; Northwest Community Hospital EMS 2,743; Dixon Engineering 2,755; Fastenal Company 2,761; Red Wing Shoe Store 2,790; Grossinger Chevrolet 2,819; Aurora Tent & Awning 2,884; 2 IM Group LLC 2,913; Johnston, Terry 2,918; Pumpbiz Inc. 2,928; Standard Ind & Auto Equipment 2,995; Ray O'Herron Company Inc. 3,014; Sea Level Dive Shop 3,032; Turf Industries 3,100; Meade Electric Company Inc. 3,140; Waste Management 3,141; Conserv Farm Supply 3,182; Kip America Inc. 3,184; Lake County Municipal League 3,185; Great Lakes Fire & Safety 3,190; Bentley Systems, Inc. 3,225; Braniff Communications Inc. 3,244; Polakow, Robert 3,275; Paddock Publications Inc. 3,275; Wauconda Boat Inc. 3,335; Warren Electric, Inc. 3,360; Comcast Cable 3,380; Thomas Pump Co., Inc. 3,398; Law Enforcement Training Inc. 3,400; Infor Public Sector, Inc. 3,463; Moretti, Kate 3,472; Georg's Printwear 3,491; West Publishing Group 3,553; Crescent Electric Supply Co. 3,559; Priority Dispatch 3,603; Chicago Communication LLC 3,606; Otis Elevator Company 3,656; Lake Zurich Radiator & A/C 3,709; Norris Design, Inc. 3,743; Town & Country Landscape 3,754; Advocate Occupational Health 3,917; Sign Lab 3,971; Promos 911 Inc. 3,996; United States Fire Protection Inc. 4,031; Rock-N-Rescue 4,043; Eterno, David G 4,050; Skyhawks Sports Academy 4,089; LZ Tire & Auto Inc. 4,113; Ehlers 4,150; Chapman & Cutler LLP 4,150; Hydraulic Services & Repairs 4,155; Vermont Systems Inc. 4,169; World Point ECC 4,174; Applied Concepts Inc. 4,197; American Backflow Prevention 4,254; Computer Design Ranges Inc. 4,324; Air One Equipment 4,333; NIPSTA 4,450; Runnion Equipment Company 4,453; Progressive Intelligence Tech, LLC 4,463; Casten Auto Body 4,483; Four Seasons Amusements 4,487; DP Landscaping Inc. 4,577; Northern II Police Alarm System 4,5901; Rock Solid Builders 4,610; USA Bluebook 4,637; Sterling Codifiers 4,692; HSBC Business Solutions 4,757; Verizon Wireless 4,762; Northeast Multi-Regional Training 4,765; Christopher W. Wagner 4,773; Kiesler Police Supply, Inc. 4,800; COPS Testing Service Inc. 4,862; NCPERS-IL IMRF - 0157 4,944; Lake/McHenry Fire Depts. 4,975; McHenry County Glass & Mirror 4,995; Precision Service & Parts, Inc. 5,019; All American Services 5,050; CMS Safety Institute, Inc. 5,175; Schneider Electric 5,271; Homer Industries Inc. 5,280; Stanley Security Solutions 5,351; Pro-Tech 5,397; Dell USA LP 5,438; Wickstrom Ford 5,441; Telecom Innovations Group, LLC 5,467; Barrington Transportation Co. 5,482; APB Communications, Inc. 5,486; C.E. Gleeson Constructors, Inc. 5,500; Steven Wenzel Plumbing 5,541; Spring Align Of Palatine Inc. 5,675; Szydelko, Carleen 5,829; Henry Schein EMS 5,876; Hagg Press Inc. 5,943; Trademaster Inc. 5,997; Chicago International Trucks 6,017; Suburban Laboratories, Inc. 6,143; Cintas Corporation 6,200; Joseph D Foreman Company 6,244; Gewalt Hamilton Associates, Inc. 6,400; SWALCO 6,433; Lawson Products Inc. 6,433; Sharpe, Timothy 6,500; AVT Service Technologies, LLC 6,525; Lake County Div. Of Transportation 6,600; Casper True Value 6,852; Thompson Elevator Insp. Service 6,865; JULIE Inc. 7,126; Rainbow Collision Center 7,158; Czarnecki, Fabrice 7,245; Xbyte Technologies 7,323; Parker Systems, Inc. 7,323; Bonnell Industries 7,382; Patten Industries Inc. 7,388; Civic Plus 7,407; Chemical Pump Sales & Service 7,442; International Fire Equipment 7,582; Computerized Fleet Analysis 7,595; RA Adams Enterprises Inc. 7,607; Elegant Embroidery/Melon Ink 7,719; Sherwin Industries Inc. 7,940; CALEA 7,980; Vortex Technologies Inc. 8,314; Leading IT Solutions 8,589; Standard Equipment Company 8,619; Weissman's Designs For Dance 8,650; Grainger 8,678; Knox 8,969; Traffic Control & Protection 8,992; Playworld Preferred 9,070; Third Millennium Associates Inc. 9,252; Prairie International 9,303; DRR Construction Company 9,342; Staples Business Advantage 9,397; Ehlers Investment Partners LLC 9,419; Document Imaging Dimensions 9,644; Northwest Municipal Conference 9,717; Eyemed Vision Care 9,770; Lake County, Illinois CVB 10,000; Keller-Heartt Oil 10,286; Phillips Contracting Services Inc. 10,300; Suburban Elevator Company 10,489; Kaye Rose Lowman Boorum 10,700; Alan F. Friedman, Ph.D., Inc. 10,863; TGF Forestry & Fire Inc. 11,080; Bade Paper Products 11,102; Wholesale Direct 11,159; Municipal Emergency Services, Inc. 11,196; Midwest Tennis Program,

LLC 11,444; Mid-American Water 11,541; IL Fire Chiefs Association 11,963; Castle Gardens 12,050; DMS Pavement Maintenance, LLC 12,070; Motorola Inc. 12,152; Hydrite Chemical Co. 12,221; Home Depot Credit Services 12,303; Insight Public Sector, Inc. 12,486; Blackboard Inc. 12,500; Testing Service Corp. 12,867; Granicus 13,260; Landscape Concepts Management, Inc. 13,308; Health Endeavors, SC 13,565; HBK Water Meter Service Inc. 13,653; CMRS Postage By Phone 14,000; Gall's Inc. 14,077; Runco Office Supply & Equipment Co. 14,265; Northwest Community Health Svc 14,695; Martin Enterprises 14,898; J&M Displays 15,000; Medtronic Physio-Control Corp. 15,223; Global Emergency Products Inc. 15,640; Koch, James & Daryll 15,706; Inland Power Group 15,781; Berger Excavating Company 15,828; Tyco Integrated Security LLC 16,287; Graef 16,581; Road Solutions Inc. 16,740; Modularis, Inc. 16,840; Fischer Bros. Fresh Concrete Inc. 17,097; Superior Road Striping 17,568; Radicom Inc. 17,593; JMLJ Construction 18,655; IL Dept. of Employment Security 19,818; 1 Source Mechanical, Inc. 19,925; Martin Petersen Company 20,246; Top Notch Services Inc. 20,400; US Postmaster 21,666; Uniformity Inc. 22,045; Nextel Communications Inc. 22,817; Andres Medical Billing Ltd. 22,989; Infosend, Inc. 23,115; Pomp's Tire Service 23,206; Teska Associates 25,980; Northern IL Police Crime Lab 25,992; Napa Auto Parts 26,291; Traditional Karate-Do Org 27,786; Sikich LLP 28,000; Hydro Aire Service Inc. 28,354; HD Supply Waterworks Ltd. 28,865; Countryside Fire Prot. District 30,049; Peter Baker & Son Company 30,741; Lincoln National Life Ins Co. 31,391; Alvord, Burdick & Howson LLC 33,182; ITT Flygt Corp. 33,582; WS Darley & Company 34,806; Savin Corporation 35,153; Commonwealth Edison 35,292; IL Department Of Transportation 35,385; Govtemp USA, LLC 38,232; Call One 38,787; Nicor Gas 39,289; RA Mancini Underground Contractor 40,690; Metropolitan Industries Inc. 40,768; CDW Government Inc. 41,238; North American Salt Company 41,525; Baytree Leasing Company, LLC 42,348; EJ Equipment Inc. 44,195; Clarke Environ. Mosquito Mgmt. 44,434; North Suburban Asphalt Maint. 47,150; AT&T 50,610.82; Paetec 51,780 Klein Thorpe & Jenkins 58,228; Best Quality Cleaning Inc. 60,018; Clark Baird Smith LLP 61,144; Lake County Collector 62,301; Ciorba Group Inc. 65,124; Currie Motors Frankfort Inc. 73,730; Zukowski Rogers Flood McArdle 74,933; Guardian 79,271; Albarran, Luis 80,000; Sungard Public Sector Pentamation 80,857; Baxter & Woodman 82,707; All American Exterior Solutions 87,928; Inland Bank 91,395; Special Recreation Association 98,732; Gatso USA 113,040; Aflac Inc. 119,845; Staples & Son Landscaping 126,518; Layne Christensen Company 161,591; Morton Salt, Inc. 170,043; IL EPA 244,414; Lake Zurich School District 95 260,026; Bell Fuels Inc. 336,083; Midwest Operating Eng. L.150 358,434; Constellation New Energy, Inc. 387,236; Peapod LLC. 423,457; LZ Rural Fire Protection Dist. 464,503; Cornerstone Bank 508,325; Amalgamated Bank Of Chicago 520,403; Spectrum Retirement Communities LLC 536,922; Wells Fargo Bank 665,615; IRMA 835,042; IMRF 955,299; Bank Of New York Mellon 1,130,271; LZ Police Pension Fund 1,142,537; LZ Fire Pension Fund 1,461,776; Healy Asphalt Co. LLC 1,913,522; Lake County Public Works Dept. 2,147,773; Blue Cross Blue Shield 2,321,342.

## **EMPLOYEE COMPENSATION**

**Less than \$25,000:** A. Adams, J. Anderson, K. Anderson, J. Anderson, J. Andrews, A. Arden, J. Axelrood, M. Bailey, M. Barry, C. Baumann, M. Baygood, E. Berton, G. Bielak, K. Bielak, S. Binski, E. Blackwell, R. Block, N. Bogyo, M. Bondi, B. Bott, S. Branding, M. Brown, B. Burch, J. Cacioppo, E. Cannon, V. Caramusa, M. Carlson, M. Carlson, L. Chartier, G. Coon, E. Degen, D. Erb, S. Fava, J. Ferguson, J. Filantres, C. Finlon, H. Freshour, G. Fuchs, J. Garrett, M. Garrison, M. Gelinas, M. Gelinas, S. Gibson, M. Guinter, C. Gustafson, M. Hadden, J. Halen, A. Hansen, J. Harper, M. Heiderman, M. Hernandez, A. Hertel, A. Hertel, J. Higgins, K. Hill, A. Hill, C. Hinsley, V. Hoehne, T. Hornacek, J. Humbrecht, C. Hutton, M. Jackson, J. Janus, A. Jensen, K. Johnson, T. Jones, J. Jordan, M. Jostock, M. Kaper, M. Kasprzak, K. Keniston, B. Kiser, K. Knight, P. Kootstra, T. Kroll, C. Langefeld, J. Lustig, J. Lynch-Deihs, A. Majewski, T. Mastandrea, M. McBride, L. McBride, V. McCormack, J. McKay, P. Monahan, A. Morgan, S. Nicoletti, D. O'Neill, J. Parcheta, D. Parhas, J. Paulus, J. Polakoff, R. Polakow, D. Potempa, T. Poynton, L. Probst, I. Ryan, D. Rzeznik, C.

Sabatino, H. Savoca, D. Schultz, B. Seeger, B. Sill, R. Slattery, J. Sprawka, E. Strack Jr., A. Summers, R. Sustich, K. Turner, A. Tworek, H. Warner, S. Weir, L. Wenzel, K. Wheelock, K. Wintzentsen, D. Wood, C. Zarr, M. Zidron, K. Zurek. **\$25,000-\$49,999:** J. Cuellar, E. Hill, K. Hinsley, J. Lawton, N. Lewis, C. Lustig, E. Mlodzianowski, M. Perkins, S. Ragsdale, J. Rogalski, M. Sikorski, S. Steiner, J. VanEekeren, J. Wielondek. **\$50,000-\$74,999:** J. Anderson, L. Biondo, J. Brooks, D. Burau, D. Chesser, B. Corral, S. Creech, H. Crum, J. Cuellar, H. Davis, R. Derengowski, J. Duebner, D. Fischer, M. Forrest, M. Griffin, T. Grossmann, A. Harper, A. Hartmann, A. Holub, J. Johnson, J. Kalal, K. Kaszuba, D. Kauffman, G. Koelling, R. Kulig, T. LaBee, S. Liedtke, D. Lohman, C. Lovelace, R. Marra, B. Matheson, S. Matheson, M. Meyer, M. Paulus, M. Perry, A. Popiolek, K. Puckhaber, P. Quirk, P. Rotstein, S. Santoro, J. Schuler, S. Severino, A. Skalski, G. Swietczak, K. Tracz, M. Vazquez, J. Vormittag, S. Walkington, J. Waschow, C. Wheelock, M. Wicinski. **\$75,000-\$99,999:** S. Abbott, M. Bajor, W. Balfanz, I. Bereza, B. Blaauw, C. Booth, D. Bradstreet, G. Brendle, T. Brown, M. Brown, J. Bzdusek Sr, M. Cernock, K. Danielson, G. Farning, M. Frey, V. Gadde, C. Gaffney, S. Garris, D. Gibson, D. Gonzalez, M. Griffiths, E. Harrison, M. Hautzinger, C. Hedquist, J. Henriksen, K. Hohs, J. Holden, K. Humiston, C. Huzsek, T. Kelly, M. Kempf, B. Lucas, S. Macygin, K. Mogge Jr, S. Nemeth, S. Norman, A. O'Brien, M. Parlbeg, S. Paulus, D. Pearson, T. Peterson, P. Rainey, D. Reid, E. Ryan, D. Santoyo, P. Schlick, S. Schmitt, A. Sieber, P. Stone, V. Teronde, D. Thiergood, J. Vanacker, D. Weide, B. Weidner, M. Wiltgen, R. Wojcik, B. Yee. **\$100,000-\$124,999:** D. Anderson, B. Arden, R. Bachler, D. Bartoli, D. Borst, D. Bradstreet, J. Christopherson, K. Finlon, S. Frost, D. Garcia, D. Golubski, J. Grant, A. Grunder, J. Hartman, D. Heyden, B. Hoops, R. Johnson, R. Johnson Jr, T. Johnston, L. Kammin, J. Kelly, R. Loyal Jr, R. Mitch III, T. O'Connell, S. Osel, D. Peterson, G. Pilaski, D. Pilgard, P. Przybysz, G. Quinones, J. Radtke, S. Ritchie, G. Trayling Sr, S. Warren, M. Wenzel, W. West, R. Witherow, R. Witt, M. Yundt. **\$125,000 and greater:** P. Finlon, T. Goodyear, S. Knight, S. Pavlock, J. Slowinski, D. Wheelock.

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Village Treasurer

I hereby attest that the above report is a true and correct copy of the annual Village Treasurer's account filed with my office, that it was published or posted as required by Section 3.1-35-65 of the Illinois Municipal Code, on the \_\_\_\_ day of \_\_\_\_\_ in the \_\_\_\_\_, a newspaper of general circulation published in the Village of Lake Zurich.

\_\_\_\_\_  
Village Clerk

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2013, by \_\_\_\_\_, the Village Clerk of the Village of Lake Zurich.

\_\_\_\_\_  
Notary Public

[Seal Affixed here]