

**VILLAGE OF LAKE ZURICH**  
**Board of Trustees**  
**70 East Main Street**

Tuesday, September 3, 2013, 7:00 p.m.

**A G E N D A**

- 1. CALL TO ORDER**
- 2. ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Dana Rzeznik, Trustee Jonathan Sprawka, and Trustee Dan Stanovich.
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**  
(This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees.)
- 5. PRESIDENT'S REPORT**  
(This is an opportunity for the Mayor to report on matters of interest to the Village.)
  - A. Community Update**
  - B. Proclamation Honoring Firefighter / Paramedics Patricia Schlick and Bonnie Weidner**
- 6. CONSENT AGENDA**  
(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board)
  - A. Approval of Minutes of the Village Board Meeting, August 19, 2013**
  - B. An Ordinance Authorizing Disposal of Personal Property Owned by the Village of Lake Zurich (Assign ORD. # 2013-09-905)**

**Summary:** Village staff has determined that the items listed with the proposed Ordinance are no longer necessary, useful or for the best interest of the Village to retain ownership. The proposed Ordinance declares the property as surplus and authorizes the Village Manager to direct the sale or disposal of the items in the most appropriate manner to be consistent with State statutes.

**Recommended Action:** Motion to approve the Consent Agenda as presented. (Roll Call Vote)

## 7. OLD BUSINESS

(This agenda item includes matters for action by the Board of Trustees.)

A. An Ordinance Approving a Text Amendment to the Lake Zurich Zoning Code to Add Massage Therapy Services as a Special Use within the O-2 Limited Office District and a Special Use Permit for Ever Well Massage (765 Ela Road, Unit 303) (Trustee Loewes) (Assign ORD. # 2013-09-906)

**Summary:** On August 21, 2013 the Plan Commission voted unanimously to recommend approval of the text amendment to allow massage therapy services as a special use within the O-2 Limited Office District, subject to specified regulations. The findings and recommendations of the Plan Commission and staff reports are hereby accepted as the Village Board's own.

**Recommended Action:** A motion to approve the Zoning Text Amendment and Special Use Permit for massage therapy services at 765 Ela Road subject to the conditions of approval as outlined within the attached Ordinance.

B. Policy Clarification for Flood Response (Trustee Stanovich)

**Summary:** The Village has engaged in an after action review of the response to the June 26<sup>th</sup> localized flooding. A draft report has been completed and an initial presentation of the review was given to the Village Board at the August 19 meeting. The Village's after action review identified several policy decisions that require discussion from the Village Board as to the response to any future flooding events.

**Recommended Action:** Review and discussion by the Village Board.

## 8. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

A. Semi-Monthly Warrant Register Dated September 3 2013, Totaling \$321,055.82 (Trustee Halen)

**Recommended Action:** Motion to approve the semi-monthly warrant register dated September 3, 2013 totaling \$321,055.82. (Roll Call Vote).

B. Consideration of Bids for Demolition of Downtown TIF District Properties (Trustee Stanovich)

**Summary:** The Village owns several properties in the downtown TIF district that were purchased as part of a master plan for redevelopment. The current fiscal year budget contains an approved amount of \$255,000 for the demolition of structures on these properties. Staff solicited bids for demolition and competitive prices were received. The lowest responsible bidder was Langos Corporation in the amount of \$115,800.

**Recommended Action:** A motion to approve a contract for the demolition of downtown TIF properties to Langos Corporation in the amount of \$115,800.

**C. Consideration of Bids for Water Main Replacement (Trustee Stanovich)**

**Summary:** The current fiscal year budget includes an approved amount of \$500,000 for water main replacements on Pine Avenue and Elm Place. A grant from the Department of Commerce and Economic Opportunity will fund \$350,000 of the project work. Staff solicited bids for this project and the lowest responsible bidder was Bolder Contractors in the amount of \$448,652.

**Recommended Action:** A motion to approve a contract for water main replacement to Bolder Contractors in the amount of \$448,652.

**D. An Ordinance Amending Chapter 3 of Title 3 of the Municipal Code Governing Liquor Control and an Ordinance Amending Chapter 3 of Title 7 of the Municipal Code Governing Public Parks (Trustee Beaudoin)**

**Summary:** Various portions of the Lake Zurich municipal code related to liquor control and parks are in need of amendment in order to allow for the expansion of user types and to allow for the increased use of Village parks. This agenda item includes two proposed Ordinances that require two separate Village Board actions.

**Recommended Action #1:** Motion to approve an Ordinance Amending Chapter 3 of Title 3 of the Lake Zurich Municipal Code to Add a New Class "N" Liquor License for a "Craft Distillery," a New Class "O" Liquor License for "Off-Site Catering," and a New Class "P" Liquor License for a "Park-Private Party" and Related Amendments. (Assign ORD. # 2013-09-907)

**Recommended Action #2:** Motion to approve an Ordinance Amending Chapter 3 of Title 7 of the Lake Zurich Municipal Code Governing Public Parks. (Assign ORD. # 2013-09-908)

**E. 2013 Resurfacing Project. (Trustee Stanovich)**

**Summary:** The funds for the 2013 road resurfacing project are being directed towards streets in the Heights residential subdivision in Lake Zurich. The project will include pavement milling, patching, resurfacing, curb, gutter and sidewalk replacement. Staff solicited bids for this project and four bids were received. The lowest responsible bidder was Arrow Road Construction in the amount of \$1,196,841.39.

**Recommended Action:** A motion to approve a contract for the 2013 road resurfacing project to Arrow Road Construction in the amount of \$1,196,841.39

**9. TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

**10. VILLAGE MANAGER'S REPORT**

(This is an opportunity for the Village Manager to report on matters of interest to the Board of Trustees.)

**A. Bi-weekly Departmental Reports**

**11. ATTORNEY'S REPORT**

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

**12. DEPARTMENT HEAD REPORTS**

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

**13. ADJOURNMENT****Attachments:**

Plan Commission Minutes – July 17, 2013

Board of Fire & Police Commissioners Minutes – June 18, 2013

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.

Thomas M. Poynton  
Village Mayor  
70 E. Main Street  
Lake Zurich, IL 60047



(847)438-5141  
(847) 540-1768  
mayor@LakeZurich.org  
www.LakeZurich.org

Office of the Mayor

**PROCLAMATION HONORING FIREFIGHTER / PARAMEDICS  
PATRICIA SCHLICK AND BONNIE WEIDNER**

**WHEREAS**, fighting fires is one of the most hazardous professions, requiring physical strength, stamina, extensive training, courage, and selfless concern for the welfare of our citizens; and

**WHEREAS**, paramedics provide emergency medical services as a vital public services, and

**WHEREAS**, Patricia Schlick and Bonnie Weidner have served the citizens of Lake Zurich as firefighters and paramedics for twenty years, both starting their careers on August 16, 1993 and demonstrating the highest degree of selflessness and concern for fellow citizens; and

**WHEREAS**, the Lake Zurich community is extremely grateful to Patricia and Bonnie, who have faced immense risks every time they answer a call but have always been ready and willing to respond to emergency situations; and

**WHEREAS**, Patricia and Bonnie stand as role models for the entire Lake Zurich fire department and as exemplary American citizens; and

**WHEREAS**, the Village of Lake Zurich wishes to honor Patricia and Bonnie as they retire from their proud careers as public servants, taking with them the appreciation of the thousands of people who call Lake Zurich their home.

**NOW, THEREFORE, BE IT PROCLAIMED** that I, Mayor Tom Poynton, on behalf of the Board of Trustees and the citizens of Lake Zurich, do hereby recognize firefighter / paramedics Patricia Schlick and Bonnie Weidner for achieving their retirement. I extend my personal best wishes in their retirement and for continued success in life's pursuits.

Dated this 3<sup>rd</sup> day of September, 2013.

In witness whereof, I have hereunto set my hand and caused the official Seal of this Village to be affixed.

Tom Poynton, Mayor of Lake Zurich



UNAPPROVED  
VILLAGE OF LAKE ZURICH BOARD OF TRUSTEES  
REGULAR MEETING  
70 East Main Street  
Monday, August 19, 2013, 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas Poynton at 7:00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Dana Rzeznik, Trustee Jonathan Sprawka, and Trustee Dan Stanovich. Also present: Village Manager Jason Slowinski, Asst. Village Manager Roy Witherow, Village Attorney Scott Uhler, Planning Manager Sam Hubbard, Finance Dir. Jodie Hartman, I/T Dir. Michael Duebner, Police Chief Pat Finlon, Deputy Fire Chief Don Golubski, Public Works Manager Mike Brown, Park Manager Dave Peterson, Management Analyst Kyle Kordell, Utilities Supt. Steve Schmitt.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Shawn Drake, 21122 Pheasant Trail, Deer Park, addressed the Board about his nephew, Brandon Hinojosa, 2 years old of 465 Grand Ave., and his Acute Lymphoblastic Leukemia diagnosis. There will be a fundraiser on 10/6/13 at the Snuggery, River Road, McHenry.
5. **PRESIDENT'S REPORT**
  - A. **Community Update:** Village employees who attended the Employee Picnic on 8/14/13 donated food items for St Vincent de Paul food pantry. Taste of the Towns at Paulus Park on 8/25/13 3-7pm. Mariano's Job Fair at Comfort Inn, Mundelein on 8/23/13. Farmers Market – Fridays 3-7pm with Community Booth by local groups.
  - B. **Report on June 26<sup>th</sup> Heavy Rain Event:** Deputy Fire Chief Don Golubski gave an update on the follow up meeting which addressed strengths and weaknesses of the response and he addressed the Board's questions. There will be further staff training. Public Works Manager Mike Brown addressed the Board's questions. Village Manager Jason Slowinski stated that the Board needed to discuss policy and it could be on the 9/3/13 meeting agenda. Public Works Manager Brown stated that the department has met with residents and looked at infrastructure. Trustee Halen requested of Village Manager Slowinski that costs being included in the policy report.
6. **CONSENT AGENDA**
  - A. **Approval of Minutes of the Village Board Meeting, August 5, 2013**
  - B. **Release of the Remaining 10% Letter of Credit Guaranty for 555 Oakwood Road**

**Summary:** Staff has reviewed the submitted Letter of Credit release request from Smalley Steel Ring at 555 Oakwood Road and has inspected and approved the complete site improvements. All site work has been completed and is acceptable.
  - C. **Motor Fuel Tax Maintenance Resolution (Assign RESO. # 2013-08-6C)**

**Summary:** In the current budget for fiscal year 2014, the Village Board has approved \$130,000 for Motor Fuel Tax (MFT) maintenance expenditures related to tree trimming and salt and de-icing supplies. The Illinois Department of Transportation requires the attached resolution to be approved by the Village to appropriate the MFT funds for new contracts in fiscal year 2014.

**D. Adoption of Lake County Watershed Development Ordinance  
(Assign ORD. # 2013-08-904)**

**Summary:** The Lake County Stormwater Management Commission has approved revisions to the countywide Flood Insurance Study. Per the Village's participation in the National Flood Insurance Program, the Federal Emergency Management Agency requires formal adoption of these revisions at the Village level. To remain compliant with the National Flood Insurance Program, the Village is required to adopt the new Lake County Watershed Development Ordinance.

**E. Approval of Destruction of Verbatim Records of Executive Session Meetings**

**Summary:** As required by the Illinois Open Meetings Act and the Closed Session Minutes and Verbatim Records Policy of the Village, the confidential verbatim records listed in the attached memo are eligible for destruction.

**Recommended Action:** Motion to approve the Consent Agenda as presented.

Motion made by Trustee Sprawka, seconded by Trustee Halen, to approve the Consent Agenda as presented.

**AYES:** 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**7. OLD BUSINESS**

None at this time.

**8. NEW BUSINESS**

**A. Semi-Monthly Warrant Register Dated August 19, 2013, Totaling \$732,939.19**

**Recommended Action:** Motion made by Trustee Halen, seconded by Trustee Sprawka, to approve the semi-monthly warrant register dated August 19, 2013 totaling \$732,939.19.

**AYES:** 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**B. An Ordinance Authorizing General Obligation Bonds for Waterworks and Sewerage System Improvements (Assign ORD. # 2013-08-905)**

**Summary:** On July 1, 2013, the Village Board authorized the issuance of alternate revenue bonds for the water and sewer fund, not to exceed \$4,075,000. This issuance is necessary to fund necessary repairs and improvements to the aging water and sewer infrastructure. All necessary public notices were published in the Daily Herald on July 9, 2013, per legal requirements. The Village Board held a Bond Issuance Notification Hearing on August 5, 2013. No petitions have been received by the Village contesting this issuance. The final step in the issuance process is the approval of the ordinance authorizing and providing for the issuance, following the formal sale the morning of August 19, 2013. Proceeds are expected to be received by the village early September.

Motion made by Trustee Halen, seconded by Trustee Stanovich, to approve Ordinance # 2013-08-905, for General Obligation Bonds, (Waterworks and Sewerage System Alternate Revenue Source), not to exceed \$4,075,000, (Waterworks and Sewerage System Alternate Revenue Source). More specifically, based on the bond

sale completed on 8/19/13, the ordinance authorizes and provides for the issuance General Obligation Bonds, Series 2013A, in the amount of \$3,800,000 (Assn. ORD. # 2013-08-905)

AYES: 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED/DENIED.

**C. Approval of Bid Award for Water Tower Repairs and Repainting**

**Summary:** The current fiscal year budget has an approved amount of \$500,000 to complete repairs and repaint the 1.5 million gallon Church Street water tower. This project includes cleaning, prep work, repairs, and repainting. Eight proposals were received through a competitive bidding process and the lowest responsible bidder was Horizon Brothers Painting Corp. in the amount of \$326,250.

Public Works Manager Mike Brown answered the Board's questions.

**Recommended Action:** Motion made by Trustee Stanovich, seconded by Trustee Halen, to approve an agreement to repair and repaint the Church Street water tower in the amount of \$326,250 to Horizon Brothers Painting Corp.

AYES: 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**D. Approval of Bid Award for Roof Replacement at 351 Lions Drive**

**Summary:** The facility at 351 Lions Drive is used for storage of Village equipment and vehicles. The current fiscal year budget has an approved capital improvement expenditure of \$85,000 for roof replacement at this facility. Staff conducted a competitive bidding process and the lowest responsible bidder was All American Exterior Solutions in the amount of \$71,734.

Police Chief Pat Finlon addressed the Board on the use of the building by the Police Dept. Public Works Manager Mike Brown addressed the Board on Public Works storage in the building as well as the condition of the structure.

**Recommended Action:** Motion made by Trustee Stanovich, seconded by Trustee Rzeznik, to approve an agreement for roof replacement at 351 Lions Drive in the amount of \$71,734, not to exceed \$80,000, to All American Exterior Solutions.

AYES: 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**E. Approval of Bid Award for Roof Replacement at 2 East Main Street**

**Summary:** The building at 2 East Main Street is a Village owned property that is currently rented to Delicious Redds. There are currently several leaks in the roof that have caused some interior damage to the property. The current fiscal year budget has an approved capital improvement expenditure of \$70,000 for roof replacement at this facility. Staff conducted a competitive bidding process and the lowest responsible bidder was Metal Master Roofing in the amount of \$35,483.

Village Manager Jason Slowinski stated, in response to Trustee Loewes inquiry about rental rates, that he would send him the information.

**Recommended Action:** Motion made by Trustee Stanovich, seconded by Trustee Sprawka, to approve an agreement for roof replacement at 2 East Main Street in the amount of \$35,483 to Metal Master Roofing.

**AYES:** 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**F. Approval of Bid Award for Countryside West Soccer Field Parking Lot**

**Summary:** The Countryside West soccer field parking lot is in a state of disrepair. The current fiscal year budget has an approved capital improvement expenditure of \$83,000 for a repaving project that will include pavement pulverizing, re-grading, base repair, pavement resurfacing, and sidewalk replacement. Staff conducted a competitive bidding process and the lowest responsible bidder was Chicagoland Paving in the amount of \$44,942.10.

**Recommended Action:** Motion made by Trustee Stanovich, seconded by Trustee Beaudoin, to approve an agreement for replacing the Countryside West soccer field parking lot in the amount of \$44,942.10 to Chicagoland Paving.

**AYES:** 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**9. TRUSTEE REPORTS** There were none.

**10. VILLAGE MANAGER'S REPORT**

**A. Bi-weekly Departmental Reports**

**B. Financial Report for June 2013**

**11. ATTORNEY'S REPORT**

There was none.

**12. DEPARTMENT HEAD REPORTS**

Police Chief Pat Finlon reported on the Roadside Safety Check to be conducted on the Labor Day holiday weekend.

**13. ADJOURNMENT**

Motion to adjourn the meeting, made by Trustee Sprawka, seconded by Trustee Halen.

**AYES:** 6 Trustees Beaudoin, Halen, Loewes, Rzeznik, Sprawka, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

Meeting adjourned at 7.53pm.

Respectfully submitted: Kathleen Johnson, Village Clerk.

Approved by:

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Thomas M. Poynton, Village Mayor

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Date.

70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM

6 B

Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.LakeZurich.org](http://www.LakeZurich.org)

## MEMORANDUM

Date: August 26, 2013

To: Jason T. Slowinski, Village Manager

From: Kyle D. Kordell, Management Analyst

Subject: Disposal of Surplus Property

A handwritten signature in black ink, appearing to read "K D Kordell".

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**Issue:** The Police Department and Public Works Division of the Community Services Department has identified various pieces of equipment that are not in working order, would require repairs in excess of present market value, or are obsolete. This equipment is therefore no longer useful to the Village and should be disposed of in accordance with Illinois Municipal Code 65 ILCS 5/11-76.4.

**Analysis:** Upon approval of the attached Ordinance, Commander Bradstreet at the Police Department and Superintendent of Fleet Services Steve Paulus at Public Works will arrange for the disposal and sale of the surplus property.

**Recommendation:** Staff recommends approval of attached Ordinance declaring the listed equipment no longer necessary or useful to the Village in accordance with Illinois Municipal Code 65 ILCS 5/11-76.4.

w/ Attachments:

Ordinance No. 2013-09-905

Police Department Surplus Property – Exhibit A

Public Works Division Surplus Property – Exhibit B

**VILLAGE OF LAKE ZURICH**  
**ORDINANCE NO. 2013-09-905**

**AN ORDINANCE AUTHORIZING DISPOSAL OF PERSONAL  
PROPERTY OWNED BY THE VILLAGE OF LAKE ZURICH**

WHEREAS, pursuant to 65 ILCS 5/11-76.4 and in the opinion of a simple majority of the corporate authorities holding office in the Village of Lake Zurich Lake County, Illinois, ("Village") it is no longer necessary, useful, or for the best interests of the Village to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and the Board of Trustees of the Village of Lake Zurich to dispose of said personal property in the manner described in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County and the State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Disposal of Surplus Property. The President and Board of Trustees find that the personal property described as follows in Exhibit A and Exhibit B by this reference incorporated into this Ordinance (the "Property") is no longer necessary or useful to the Village, and thus the Village Manager for the Village of Lake Zurich is hereby authorized to direct the sale or disposal of the property in the manner most appropriate to the Village consistent with 65 ILCS 5/11-76.4. The Village Manager should report to the Village Board of Trustees the results of the property disposition. The property shall be sold "as is."

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this 3<sup>rd</sup> day of September, 2013.

AYES:

NAYS:

ABSENT:

APPROVED this 3<sup>rd</sup> day of September, 2013..

By: \_\_\_\_\_  
Thomas Poynton, Village President

SEAL

ATTEST:

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Kathleen Johnson, Village Clerk

Published: \_\_\_\_\_

**Village of Lake Zurich**

**Patrick M. Finlon**  
**Chief of Police**



**Police Department**

**Patrol Division**

**Serving with Pride**  
**Interdepartmental Memorandum**  
**Commander David M. Bradstreet**

**August 26, 2013**

(Exhibit A)

**To:** Kyle D. Kordell, Management Analyst  
**Subject:** Police Department Surplus Items

AED Trainer	Serial # 40010A-006	\$0.00
Green / Silver Wake Board	None	\$10.00
Jumper Cables	None	\$5.00
Tom Tom GPS	Serial # N17644	\$25.00
Auto Hammer	None	\$15.00
Liquid Force Safety Vest	None	\$1.00
Soccer Ball	None	\$1.00
Baseball Glove	None	\$5.00
Harley-Davidson Ornament (2)	None	\$10.00
Virgin Mobile Flip Phone	Serial #15908541599	\$25.00
TI-30XII <sup>s</sup> Calculator	None	\$5.00
TI-84 Plus Calculator	None	\$5.00
Olympus Digital Recorder	Serial #120106680	\$15.00
I-Phone 16GB	Unknown	\$50.00
Canon SD600 Camera	Serial # 3223324641	\$50.00
Fuji Camera	Serial # 95406923	\$15.00
I-Pod Nano	Serial # 5Y8256G	\$20.00
Canon Powershot Camera	Unknown	\$20.00
Ladies size 10 Winter Boots	None	\$1.00
Dell E6400 laptop computer	Serial # DZJL6K1	\$75.00
Kodak Digital Camera	Serial # EKN94021113	\$20.00
Tom Tom GPS	Serial # PU3169B04898	\$25.00
Sharper Image Items	None	\$25.00
RCA DVD Player	YF2301D154306	\$10.00
RCA DVD player	LA0701D129872	\$10.00
Video games (6)	None	\$5.00
Pinacle water Ski	None	\$12.00
HD 05 Water Ski	None	\$10.00

Respectfully

David M. Bradstreet  
Commander of Administration

**Disposal of Surplus Property - Public Works**  
**(Exhibit B)**

<u>Quantity</u>	<u>Description</u>	<u>Serial Number</u>	<u>Value</u>
1	Motorola Monitor II	MD5XXR26RH	None
1	1994 Nissan Pathfinder (Seized) Miles: 224,170	JN8HD17Y5RW251457	\$100.00
1	2003 Mitsubishi Eclipse (Seized) Miles: 106,925	4A3AC44G53E098456	\$500.00
1	1993 Ford Ranger (Seized) Miles: 166,501	1FTCR10A7PTA03861	\$100.00
1	1999 Chevrolet Suburban Miles: 109,000	1GNGK26R6XJ334006	\$1500.00
1	2004 Ford Crown Vic. Miles: 129,000.	2FAFP71W54X150975	\$1000.00
1	2003 Ford Crown Vic. Miles: 110,000	2FAFP71W53X136010	\$1000.00
1	2000 Chevrolet K2500 Miles: 130,500	1GCGK24R1YF440184	\$500.00
1	Braemar Lift Station Control Panel	None	None
1	2011 Echo PPT-2655 Pole Saw	EO9912016410	None
1	Stihl MS200T Chain Saw	276829949	None
1	Echo CS-2300 Chain Saw	003998	None
1	Echo PB6000 Blower	017090	None
1	Mark II Lawn Mower	None	None
1	Miller Dialarc Welder	KD505679	\$100.00
1	Wacker PT2A Pump	672004331	None
1	Ram-Lift ½ ton Transmission Jack	None	\$50.00
1	Pionjar M-120 Concrete Pump	BM1 447616	\$50.00
1	Whiteman WM-900 Concrete Mixer	JC757208	\$50.00
1	Snap On Heavy Duty Gear Puller Set	None	\$10.00
1	1990 Holmatro PEHS400 Rescue Tool	02907202	None
3	Office Modules	None	None
1	Motorola M120 Radio	799TWG9979	None
1	Motorola GM300 Radio	159TXJN900	None
1	Motorola M1225 Radio	869YCY1103	None
1	Federal Vector Light Bar	53231	\$10.00
1	Federal Arrow Stick SML8	None	\$10.00

70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM 7A

Phone: (847) 438-5141  
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## MEMORANDUM

Date: August 26, 2013

To: Jason T. Slowinski, Village Administrator

From: Daniel A. Peterson, Director of Building & Zoning  
Sam Hubbard, Village Planner

Subject: Zoning Application for 765 Ela Rd, Ever Well Massage

*JS*  
*SH*

**Issue:** Linda Clifford (the "Applicant") is the lessee for property commonly known as 765 Ela Road (the "Subject Property"), Suite 303. The Applicant filed an application with the Village of Lake Zurich dated May 15, 2013, seeking approval of the following:

- (i) Text Amendment to allow Massage Therapy Services (SIC #7299) as a special use within the O-2 Limited Office District
- (ii) Special Use Permit for massage therapy services

**Analysis:** The Plan Commission conducted a public hearing on August 21, 2013, to consider the application and all of the facts and circumstances affecting the application, including the staff report and recommendations. The Plan Commission voted unanimously to recommend approval of the text amendment to allow massage therapy services as a special use within the O-2 Limited Office District, provided that the services only be conducted by trained individuals certified by the Illinois Department of Financial and Professional Regulation. This language was included within the text amendment.

The Plan Commission also voted unanimously to recommend approval of the Special Use Permit, conditional upon the use only being conducted within the hours of 8 a.m. and 9 p.m. This language has been added to the ordinance granting approval.

**Recommendation:** Motion to approve the Zoning Text Amendment and Special Use Permit for massage therapy services, on the Subject Property located 765 Ela Road subject to the conditions of approval as outlined within the attached Ordinance.

w/ Attachments:

1. Approval Ordinance

2. Original submittal for Plan Commission, including:
  - a. Cover Letter to Plan Commission Chairperson Tim Jackson
  - b. Zoning Application, including abutter information, legal description, proof of ownership, and business license.
  - c. Site Plan
3. Staff Report for August 21 Plan Commission meeting, dated 8/16/2013
4. Village Review comments from:
  - a. Zoning, dated 8/8/2013
  - b. Public Works, dated 8/7/2013
  - c. Fire Department, dated 8/8/2013
  - d. Police Department, dated 8/16/2013

ORDINANCE NO. 2013-09 - 906

**AN ORDINANCE APPROVING A TEXT AMENDMENT TO THE LAKE ZURICH ZONING CODE TO ADD MASSAGE THERAPY SERVICES AS A SPECIAL USE WITHIN THE O-2 LIMITED OFFICE DISTRICT AND A SPECIAL USE PERMIT FOR EVER WELL MASSAGE (765 ELA ROAD, UNIT 303)**

WHEREAS, Linda Clifford ("Applicant") filed an application, with the Village of Lake Zurich on July 25, 2013, as the lessee of the property located at 765 Ela Road, legally described in Exhibit A attached hereto ("Subject Property"), seeking approval of a text amendment to the Lake Zurich Zoning Code to allow massage therapy services as a special use within the O-2 Limited Office District, and for approval of a special use permit for massage therapy services ("Application"); and

WHEREAS, said Subject Property is located within the O-2 Limited Office District in the Village; and

WHEREAS, the Plan Commission conducted a public hearing on August 21, 2013, pursuant to notice thereof duly published in the *Lake Zurich Courier*, to consider the Application and all of the facts and circumstances affecting the Application, and recommended adoption and approval of the Application as described in the staff report and recommendations set forth in the August 16, 2013 STAFF REPORT, consisting of 8 pages, along with the final findings and recommendations to said STAFF REPORT adopted by the Plan Commission in its one-page written approval dated August 21, 2013, attached hereto as Exhibit B; and

WHEREAS, the President and Board of Trustees have considered the findings and recommendations of the Plan Commission and have considered all of the facts and circumstances affecting the Application, and have determined that the Application satisfies the applicable standards in Section 18-103 (Amendments) and Section 19-103 (Special Use Permits) for approval of the text amendment and special use permit for the Subject Property.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1: Recitals.** The foregoing recitals, recommendations, drawings, exhibit and plans are incorporated herein as findings and requirements of the President and Board of Trustees, and all Exhibits referenced hereinbelow are made a part of and incorporated into this text amendment and special use permit approvals.

**SECTION 2: Approval of Text Amendment.** Subsection C, titled "Services," of Section 5-103, titled "Special Uses," of the Lake Zurich Zoning Code shall be, and it is hereby, amended to add thereto a new paragraph 2 authorizing massage therapy services as a special use in the O-2 District and renumbering each successive paragraph. The new Paragraph 5-103C2 shall hereafter be and read as follows:

	O-1	O-2	O-3
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3. Massage Therapy Services (7299), but only subject to the following condition: - - S

- a. Such services shall be performed  
Only by trained therapists professionally  
Certified by the Illinois Department of  
Financial and Professional Regulation.

**Section 3: Approval of Special Use Permit.** The Board of Trustees, pursuant to the authority vested in it under the laws of the State of Illinois and Chapter 19 of the Lake Zurich Zoning Code, hereby approves a special use permit to allow massage therapy services (SIC #7299) on the Subject Property located at 765 Ela Road in the O-2 Limited Office District.

**Section 4: Conditions.** The above approval set forth in Section 3 is hereby expressly conditioned on the following.

- A. The operation of massage therapy services may only be conducted between the hours of 8:00 a.m. and 9:00 p.m.

**SECTION 5: Compliance With All Codes.** That all requirements set forth in the Zoning and other applicable Codes of the Village of Lake Zurich, as would be required by any owner of property zoned in the same manner as the property described above, shall be complied with, except as otherwise provided in this Ordinance.

**SECTION 6: Findings and Recommendations.** The findings, recommendations and conditions of the Plan Commission and the staff reports and filings provided to the Plan Commission are hereby accepted as the Board's own and shall be made a part of the official record for the application and are attached hereto as Exhibit B.

**SECTION 7: Severability.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 8: Conflicts.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 9: Effective Date.** This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Ayes:

Nays:

Absent:

Abstain:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

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Mayor Tom Poynton

ATTEST:

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Village Clerk  
Kathleen Johnson

*Published:* \_\_\_\_\_

**Exhibit A**  
Legal Description of "Subject Property"

LOT 1 IN ELA ROAD OFFICE SITE – PHASE II SUBDIVISION, BEING A SUBDIVISION OF PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 19, TOWNSHIP 43 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN LAKE COUNTY, ILLINOIS. PIN 14-19-405-001.

## Exhibit B

August 16, 2013 STAFF REPORT, consisting of 8 pages, along with the final findings and recommendations to said STAFF REPORT adopted by the Plan Commission in its one-page written approval dated August 21, 2013, all consisting of 9 pages.

APPLICATION PC 2013-08 #1

AGENDA ITEM 1



70 E. Main Street  
Lake Zurich, IL 60047

Phone: (847) 540-1698  
Fax: (847) 540-1769

### STAFF REPORT

To: Chairperson Jackson and Members of the Plan Commission  
From: Sam Hubbard, Village Planner  
CC: Daniel A. Peterson, Director of Building & Zoning  
Date: August 16, 2013  
Re: **Zoning Application for Ever Well Massage, 765 Ela Road**

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**Summary:** Linda Clifford (the "Applicant") is the lessee of property located at 765 Ela Road legally described in **Exhibit A** attached hereto (the "Subject Property"). The applicant is proposing to occupy Suite 303 within the office building on the Subject Property.

The Applicant filed an application with the Village of Lake Zurich dated July 25, 2013, (the "Application") seeking the following approvals:

- (i) Zoning Code text amendment to add massage therapy services (SIC# 7299) as a special use within the O-2 Limited Office zoning district, (ii) Special Use Permit for a massage therapy business at Suite 303 within the Subject Property.

The Subject Property is within the Village's O-2 Limited Office District.

Pursuant to public notice published on August 1, 2013, in *The Lake Zurich Courier*, a public hearing was scheduled with the Lake Zurich Plan Commission for August 21, 2013, to consider the Application. The Village posted a public hearing sign on the Subject Property (**Exhibit B**).

Pursuant to Section 14-103 of the Zoning Code, the Applicant certified that she mailed the notice to all the tax payers of real estate within 250 feet of the Subject Property.

Pursuant to Section 18-102 of the Zoning Code, the Applicant appeared before the Village Board for a courtesy review on August 5, 2013. The Village Board voted unanimously to refer the Application to the Plan Commission.

**Preliminary Findings:** Detailed staff reviews from the Building and Zoning Department, Public Works, Police Department, and Fire/Rescue Department are attached. Since no exterior work is associated with this Application, a review from our engineering consultant was unnecessary.

On January 7, 2009, the Applicant appeared before the Plan Commission for a request similar to the current Application. At that time, the Applicant proposed the location of her business within the Foglia YMCA facility, which is located within the IB Institutional Buildings District. Much like the current request, massage therapy was not a permitted or special use within the IB District, and therefore the applicant needed approval of a text amendment to allow massage therapy as a special use within the IB District and a special use permit to locate her business at the Foglia YMCA facility.

At the public hearing in 2009, the Plan Commission voted unanimously to approve the text amendment to allow massage therapy within the IB District with the following conditions:

- a. The use must be ancillary to a civic, social, or fraternal association; and
- b. The use is authorized only during the regular business hours of the business to which it is ancillary; and
- c. The use may be conducted only by trained therapists professionally certified by the Illinois Department of Financial and Professional Regulation

The Plan Commission also voted unanimously to approve the special use permit for massage therapy at the Foglia YMCA, provided that the massage therapy services only take place between 5:00 a.m. and 10:00 p.m.

**Recommendation:** Your recommendations should be based on the standards included in Section 18-103 of the Zoning Code for Standards for Amendments, and Section 19-103 of the Zoning Code for Standards for Special Use Permits.

*Please refer to Exhibit C for Staff's responses to these zoning standards. The Zoning Code requires that a positive recommendation should be made only after all standards of approval have been met. Based on Staff's review, all of the standards for approval have been met and therefore staff recommends the Plan Commission make these standards a part of the official record for the Application.*

Staff recommends approval of the following items subject to the conditions listed below and subject to any terms and conditions that may be discussed at the public hearing.

- (i) Zoning Code text amendment to add massage therapy services (SIC# 7299) as a special use within the O-2 Limited Office zoning district, but only subject to the following condition:
  - a. The use may be conducted only by trained therapists professionally certified by the Illinois Department of Financial and Professional Regulation.
- (ii) Special Use Permit for a massage therapy services at the Subject Property.

Conditions of Approval for the Special Use Permit:

- 1) The operation of the massage therapy services shall only be permitted between the hours of 8:00 a.m. and 9:00 p.m.

Should you have any questions, please call me at 847-540-1759.

**EXHIBIT A**  
**LEGAL DESCRIPTION OF SUBJECT PROPERTY**

LOT 1 IN ELA ROAD OFFICE SITE – PHASE II SUBDIVISION, BEING A SUBDIVISION OF PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 19, TOWNSHIP 43 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN LAKE COUNTY, ILLINOIS. PIN 14-19-405-001.

**EXHIBIT B**  
**POSTED NOTICE ON SUBJECT PROPERTY**



Photo taken 8/7/2013

**EXHIBIT C**  
**REVIEW OF COMPLIANCE WITH ZONING STANDARDS**  
**FOR EVER WELL MASSAGE**

**18-103 STANDARDS FOR AMENDMENTS**

The wisdom of amending the Zoning Map or the text of this Code is a matter committed to the sound legislative discretion of the Board of Trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied, the Board of Trustees should be guided by the principle that its power to amend this Code is not an arbitrary one but one that may be exercised only when the public good demands or requires the amendment to be made. In considering whether that principle is satisfied in any particular case, the Board of Trustees should weigh, among other factors, the following factors as they may be relevant to a particular application:

- A. The consistency of the proposed amendment with the purposes of this Code.

**Staff Comment:** The proposed changes are consistent with the purposes of this Code. One of the purposes of the Zoning Code is to "Protect and enhance the taxable value of land and buildings, including among other things the value and use of publicly owned land and buildings." This proposed change to the text will facilitate the occupancy of a vacant unit within an office development. The taxable value of land and buildings is connected to their ability to attract users and therefore, facilitating the occupancy of this commercial space protects the taxable value of land and buildings.

- B. The community need for the proposed amendment and for the uses and development it would allow.

**Staff Comment:** The fact that the applicant has already signed a lease with the property owner to occupy the space shows a market for this type of business within the community and demonstrates the need for the use and development that the proposed amendment would allow.

- C. If a specific parcel of property is the subject of the proposed amendment, then the following factors:

1. Existing Uses and Classifications. The existing uses and zoning classifications for properties in the vicinity of the subject property.

**Staff Comment:** No change to the zoning of the Subject Property has been proposed, therefore consideration of the zoning classification of properties in the vicinity of the Subject Property is not applicable. The proposed use of the Subject Property is compatible with uses within office building and with properties in the vicinity.

2. Trend of Development. The trend of development in the vicinity of the subject property, including changes, if any, in such trend since the subject property was placed in its present zoning classification.

**Staff Comment:** The trend of development within the vicinity can be classified as a mix of suburban commercial, industrial, and residential developments. The proposed use on the Subject Property is consistent with this trend of development.

3. Diminution of Values. The extent, if any, to which the value of the subject property is diminished by the existing zoning classification applicable to it.

**Staff Comment:** There is no proposed change to the zoning classification on the Subject Property and therefore this standard is not applicable.

4. Increase in Health, Safety, and Welfare. The extent, if any, to which any such diminution in value is offset by an increase in the public health, safety, and welfare.

**Staff Comment:** The trend of development within the vicinity can be classified as a mix of suburban commercial and residential developments, with a singular industrial development. The proposed use on the Subject Property is consistent with this trend of development

5. Effects on Adjacent Properties. The extent, if any, to which the use and enjoyment of adjacent properties would be affected by the proposed amendment.

**Staff Comment:** The proposed use will be completely within an existing office building, contain no exterior signage, and generate very little traffic. The proposed use should have a negligible effect on adjacent properties.

6. Value of Adjacent Properties. The extent, if any, to which the value of adjacent properties would be affected by the proposed amendment.

**Staff Comment:** The proposed use will not affect the value of adjacent properties.

7. Future Development. The extent, if any, to which the future orderly development of adjacent properties would be affected by the proposed amendment.

**Staff Comment:** The proposed use will not impact the future orderly development of adjacent properties.

8. Suitability. The suitability of the subject property for uses permitted or permissible under its present zoning classification.

**Staff Comment:** There is no proposed change to the present classification of the Subject Property. The Subject Property is suitable to accommodate the allowance of massage therapy services.

9. Ingress and Egress. The availability, where relevant, of adequate ingress to and egress from the subject property and the extent to which traffic conditions in the immediate vicinity of the subject property would be affected by the proposed amendment.

**Staff Comment:** The Subject Property is already developed and contains adequate ingress and egress. The existing street network within the immediate vicinity is able to accommodate the minimal increase in traffic that may accompany the proposed use.

10. Utilities and Services. The availability, where relevant, of adequate utilities and essential public services to the subject property to accommodate the uses permitted or permissible under its present zoning classification.

**Staff Comment:** There is no changed proposed to the present zoning classification. The Subject Property is already developed with adequate utilities and services to accommodate the proposed use.

11. Length of Vacancy. The length of time, if any, that the subject property has been vacant, considered in the context of the pace of development in the vicinity of the subject property.

**Staff Comment:** The tenant space where the proposed use will locate has been vacant for around two years.

A. General Standards. No special use permit shall be recommended or granted pursuant to this Chapter unless the applicant shall establish that:

1. Code and Plan Purposes. The proposed use and development will be in harmony with the general and specific purposes for which this Code was enacted and for which the regulations of the district in question were established and with the general purpose and intent of the official Comprehensive Plan.

One of the purposes of the Zoning Code is to "Protect and enhance the taxable value of land and buildings, including among other things the value and use of publicly owned land and buildings." This proposed change to the text will facilitate the occupancy of a vacant unit within an office development. The taxable value of land and buildings is connected to their ability to attract users, and therefore, facilitating the occupancy of this commercial space protects the taxable value of land and buildings.

2. No Undue Adverse Impact. The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.

**Staff Comment:** Standard met. The proposed use and development will be located in an existing office building and therefore will have little to no effect on adjacent property.

3. No Interference With Surrounding Development. The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations.

**Staff Comment:** Standard met. The proposed use will be located in an existing office building that was developed to accommodate a range of uses similar to the proposed use. The impact on surrounding development will be minimal.

4. Adequate Public Facilities. The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.

**Staff Comment:** Standard met. The proposed use and development will be located in an existing building that is already served by essential public facilities and services.

5. No Traffic Congestion. The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets.

**Staff Comment:** Standard met. The proposed use will generate very little additional traffic and the existing street network can accommodate this increase.

6. No Destruction of Significant Features. The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.

**Staff Comment:** Standard met. Since the Subject Property is already developed, there will be no change to any natural, scenic, or historic feature.

7. Compliance with Standards. The proposed use and development complies with all additional standards imposed on it by the particular provision of this Code authorizing such use.

**Staff Comment:** Standard met. The proposed text amendment has an additional standard that all massage therapy uses be conducted by a licensed massage therapist. The Applicant meets this standard.

B. **Special Standards for Specified Special Uses.** When the district regulations authorizing any special use in a particular district impose special standards to be met by such use in such district, a permit for such use in such district shall not be recommended or granted unless the applicant shall establish compliance with such special standards.

**Staff Comment:** Not applicable. There are no special standards for this specified special use.

C. **Considerations.** In determining whether the applicant's evidence establishes that the foregoing standards have been met, the Plan Commission and the Board of Trustees shall consider:

1. **Public Benefit.** Whether and to what extent the proposed use and development at the particular location requested is necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.

**Staff Comment:** Standard met. The Applicant has a client base within the community and without the proposed special use permit the Applicant will not be able to keep her business within Lake Zurich. Her clients would then have to travel to neighboring communities to utilize her services. This demonstrates that her business provides a service that is desired by this community and shows that the public would be inconvenienced by having to travel outside of the community to receive her services.

2. **Alternative Locations.** Whether and to what extent such public goals can be met by the location of the proposed use and development at some other site or in some other area that may be more appropriate than the proposed site.

**Staff Comment:** Standard met. Staff has not identified another site that is significantly more appropriate for the proposed use when compared to the Subject Property.

3. **Mitigation of Adverse Impacts.** Whether and to what extent all steps possible have been taken to minimize any adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.

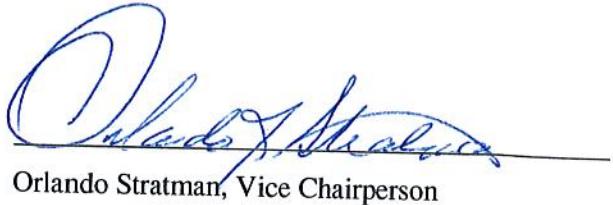
**Staff Comment:** Not applicable. The Subject Property is already developed and there will therefore be no change to the building design, site design, landscaping, or screening.

LAKE ZURICH PLAN COMMISSION  
FINAL FINDINGS & RECOMMENDATIONS  
FOR 765 ELA ROAD  
August 21, 2013

The Plan Commission hereby recommends approval of the Application PC 2013-08 #1, including the findings contained in the Staff Report dated August 16, 2013 for this Application as follows:

- Without any conditions.
- With the following conditions:

1. That the Special Use Permit restricts the hours of operation for the massage therapy use to between 8:00 a.m. and 9:00 p.m.



Orlando Stratman

Orlando Stratman, Vice Chairperson

**Ever Well Therapeutic Massage Services, Inc.**  
**34783 Gerberding Ave.**  
**Ingleside, Il. 60041**  
**Linda Clifford, LMT 847 830-6414**

Tim Jackson, Chairperson  
Village of Lake Zurich Plan Commission

July 25, 2013

**Re: 765 Ela Rd Suite 303**

Sir;

Please find attached an Annexation and Zoning Application for the above described property.

**Background:** Ever Well Massage is an Illinois S Corporation with active business licenses in Lake Zurich (2009) and Barrington (2005). Ever Well has been offering massage therapy out of Foglia YMCA, 1025 Old McHenry since Feb. 2009. Metro YMCA (corporate owner of Foglia) is terminating the lease of Ever Well July 31, 2013 as the result of a corporation-wide elimination of all outside services in the 20 plus Y's in the Metro organization.

Ever Well is leaving Foglia in good standing. Ever Well has also had no violations or licensing issues since operating in Lake Zurich or Barrington and is in good standing in both communities and the State of Illinois. Ever Well appeared before the LZ Plan Commission in November, 2008 to facilitate a text change to allow massage therapy at the Foglia YMCA which is in an ID zone. It was approved.

Ever Well would like to move business to 765 Ela Rd., Suite 303 which is an 02 office zone.

**Purpose of Request:** To be in accordance with Lake Zurich ordinances a text change is required to allow massage therapy in an 02 zone. Also, a special use permit is required to allow Ever Well Massage to operate as an independent massage business without being ancillary to other businesses as set out in the ordinance. Ever Well hopes to continue to provide professional therapeutic massage to those clients from Foglia YMCA and to the Lake Zurich-area community overall.

Thank you for your time and attention to these required ordinance changes.

Respectfully submitted,

Linda J. Clifford,

President

Ever Well Therapeutic Massage Services, Inc.



## ANNEXATION AND ZONING APPLICATION

Building & Zoning Department  
Planning & Development Division  
70 E. Main Street  
Lake Zurich, IL 60047  
Phone: (847) 540-1698  
Fax: (847) 540-1769

(Please Type or Print)

1. Address of Subject Property: 765 Ela Road Suite 303

2. Legal description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_

Please attach complete legal description and email a copy to planning staff at [sam.hubbard@lakezurich.org](mailto:sam.hubbard@lakezurich.org) (for PC) and to [mary.meyer@lakezurich.org](mailto:mary.meyer@lakezurich.org) (for ZBA).

Property dimensions are: \_\_\_\_\_ ft. by \_\_\_\_\_ ft. = \_\_\_\_\_ square feet

If more than two acres, then give area in acres: \_\_\_\_\_

3. Property Identification number(s): \_\_\_\_\_

4. Owner of record is: JAS Development, LLC Phone: 847 438-5000  
Fax: 847 438-7731 E-Mail: \_\_\_\_\_

Address: 745 Ela Rd. Lake Zurich, IL 60047

4. Applicant is (if different from owner): Ever Well Massage, Inc. Phone: 847 830-6414  
Fax: \_\_\_\_\_ E-Mail: lindacifford2003@yahoo.com

Address: 34783 Gerberding Ave. Ingleside, IL 60041

6. Applicant's interest in the property: Lessee  
(owner, agent, contractor, Realtor, etc.)

### 7. THE FOLLOWING ACTION IS REQUESTED:

Please provide a detailed explanation in a separate cover letter, explaining each zoning standard as it relates to the following applications. For Lake Zurich Zoning Code visit [voiz.org](http://voiz.org) and look under Planning & Development webpage.

#### A. VILLAGE BOARD APPLICATION TO ANNEX CERTAIN TERRITORY

All land annexed to the Village is classified automatically after such annexation in the R-1\2 Single Family Residential District. The owner must file an application for a Zoning Map amendment if he or she desires a different zoning classification for the Subject Property.

- Petition to Annex certain Territory (Please complete attached petition)
- Application to Annex certain Territory

## B. PLAN COMMISSION APPLICATIONS

Zoning Code **Map** Amendment for \_\_\_\_\_

Zoning Code **Text** Amendment for Massage Therapy use in O2

(See Section 18-103 of the Lake Zurich Zoning Code for specific standards. In general, The Plan Commission will evaluate the consistency of the proposed amendment with the purposes of the Zoning Code and the community need for the proposed amendment, uses, and development. If a specific parcel is the subject of this amendment, then provide the additional information listed in Section 18-103C.)

Special Use Permit/Amendment for Allowing massage therapist to operate solely.

(See Section 19-103 of the Lake Zurich Zoning Code for specific standards. The Plan Commission also will consider whether the proposed special use is deemed necessary for the public convenience at the particular location and whether alternative locations have been evaluated.)

Site Plan Approval/Major Adjustment/Amendment

(See Section 20-103 of the Lake Zurich Zoning Code for specific standards.)

Exterior Appearance/Amendment

(See Section 21-103 of the Lake Zurich Zoning Code for specific standards.)

Planned Unit Development/Major Adjustment/Amendment

(Planned Unit Developments are a distinct category of special use and are intended to create a more desirable environment than through strict application of the zoning and subdivision regulations. See Section 22-105 of the Lake Zurich Zoning Code for specific standards. Please list all the 'modifications' requested in the cover letter. Planned Unit Developments also require the provision of compensating amenities to the Village.)

Preliminary and Final Plat of Subdivision/Amendment

(See Sections 10-5-2 and 10-5-9 of the Land Development Code for specific standards.)

Modification to the Land Development Code (includes retaining walls more than 2 feet in height)

(See Section 10-6-18 of the Land Development Code for specific standards.)

## C. ZONING BOARD OF APPEALS APPLICATION

Variation for \_\_\_\_\_

(Illinois State Law requires that in order for a Variation to be granted a land-related hardship must be proven by a positive Finding of Fact for certain criteria. See Section 17-104 of the Lake Zurich Zoning Code for specific standards. Please indicate what your specific hardships are in the cover letter. Self-inflicted hardships are not eligible for a variance.)

## D. COMPREHENSIVE PLAN APPLICATION

Comprehensive Plan **Map** Amendment for \_\_\_\_\_

Comprehensive Plan **Text** Amendment for \_\_\_\_\_

**Please complete the following for all applications.**

8. All existing uses and improvements on the property are: \_\_\_\_\_

9. The proposed uses on the property are: Massage Therapy

10 List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the Subject Property and now of record and the date of expiration of said restrictions:

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11. Describe any contract or agreement of any nature relevant to the sale or disposal of the Subject Property:

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12. Protected Soils: Identify all soils on the Subject Property that are subject to natural resource protection standards. (See Sections 8-302 and 8-303 of the Zoning Code.)

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13. List the owners of record of all properties located within 250 feet (excluding all Public Right-of-Ways) of the Subject Property. If property is held in a Trust, give the Trust Number and Bank name and address.

**These parties should be notified by the Applicant prior to the public hearing.** (Refer to detailed instructions on Page 7.) Staff will provide the required notice to the Applicant. The required sign(s) will be erected by the Village of Lake Zurich.

Property Identification Number (PIN)	Owner's Name	Mailing Address
(See attachment A)		


(if more space is needed, please attach a separate sheet of paper.)

**THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT.**

**THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT, THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.**

Linda C. J. Effer  
(Name of applicant)

(Signature of applicant)

Subscribed and sworn to before me this 25 day of July, 2013

My Commission Expires \_\_\_\_\_

Carol L. McMullen  
"OFFICIAL SEAL"  
Carol L. McMullen  
Notary Public, State of Illinois  
My Commission Expires 2/28/2015

(Name of Owner, if different)

(Signature of Owner, if different)

Subscribed and sworn to before me this 25 day of July, 2013

My Commission Expires 8/24/15

James J. Grund  
"OFFICIAL SEAL"  
JAMES J. GRUND  
Notary Public - State of Illinois  
My Commission Expires Aug 26, 2015

\*\*\*Official Use Only\*\*\*

Zoning Case Number: \_\_\_\_\_ Date of Public Hearing: \_\_\_\_\_

Application Fees: \_\_\_\_\_ Annexation Fees: \_\_\_\_\_

Escrow Deposit for consultant fees: \_\_\_\_\_

Is a Courtesy Review by the Village Board required?  Yes  No

Traffic study required?  Yes  No

Any impact fees/contributions required?  Yes  No

Compensation amenities required?  Yes  No

Application accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

**ABUTTERS LIST FOR OFFICE PARK PHASE II**  
**JAS DEVELOPMENT, LLC**  
**14-19-400-044**

**14-19-400-039 (8900)**

Elgin, Joliet & Eastern Railway Co.  
Attn: J.D. Hanford  
POB 880  
Joliet, IL 60430

**14-20-300-006 (8900)**

Elgin, Joliet & Eastern Railway Co.  
Attn: J.D. Hanford  
POB 880  
Joliet, IL 60430

**14-19-402-097**

Fidelity Group Lombard LLC  
745 Ela Road  
Lake Zurich, IL 60047

**14-19-402-096**

Fidelity Group Lombard LLC  
745 Ela Road  
Lake Zurich, IL 60047

**14-19-402-087**

Dean and Karen Logan  
233 Circle Drive  
Barrington, IL 60010

**14-19-402-098**

Gladstone Group, Inc.  
835 W. Higgins Road  
Schaumburg, IL 60195

**14-19-402-090**

John Alan Sfire  
745 Ela Road  
Lake Zurich, IL 60047

**14-19-402-083**

Village Square Phase II LLC  
745 Ela Road  
Lake Zurich, IL 60047

**14-20-300-009**  
CM Holding Co.  
200 S. Ela Road  
Lake Zurich, IL 60047

**14-20-305-001**  
Illinois Department of Transportation  
201 Center Court  
Schaumburg, IL 60196-3169

**14-30-204-001**  
Village of Lake Zurich  
70 E. Main Street  
Lake Zurich, IL 60047

**14-30-203-016**  
Richard H. Kanak, Jr.  
22160 Old Farm Road  
Deer Park, IL 60010-2400

**14-30-203-017**  
Regina Lubecky  
24362 Tanager Court  
Barrington, IL 60010-2498

**14-29-102-025**  
Jeffrey & Kristine Misak  
23966 W. Lancaster Court  
Deer Park, IL 60010

**14-29-102-026**  
Elizabeth Ayotte  
23975 W. Lancaster Court  
Deer Park, IL 60010

**LEGAL DESCRIPTION**

**PIN 14-19-405-001**

That part of the East Half of the Southeast Quarter of Section 19, Township 43 North, Range 10 East of the third Principal Meridian, lying South of the South line of Elgin and Joliet Railroad Right of Way (formerly Waukegan and South Western Railway Company) in Lake County, Illinois.

WARRANTY DEED  
ILLINOIS STATUTORY

*Mail to:*

Michael J. Salvi, Esq.  
225 Chancery Lane  
Lake Zurich, Illinois 60047

*Name & Address of Taxpayer:*

JAS Development, L.L.C.  
477 South Rand Road  
Lake Zurich, Illinois 60047

Boshell Living

Raynette A. Boshell, formerly known as Raynette Seger, Trustee of the Raynette A. Boshell Living  
THE GRANTORS, Raynette Boshell F/N/A Raynette Seger, as trustee of the Raynette Seger Trust, dated May 26, 1993, of the Village of Barrington Hills, County of Cook, State of Illinois, and Scott Seger, a married person, of the City of Chicago, County of Cook, State of Illinois, for and in consideration of TEN & 00/100 DOLLARS, and other good and valuable consideration in hand paid, CONVEY and WARRANT to JAS Development, L.L.C., an Illinois limited liability company, all interest in the following described Real Estate situated in the County of Lake in the State of Illinois, to wit:

Boshell Living

THAT PART OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 19, TOWNSHIP 43 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTHEASTERLY OF THE SOUTHEASTERLY LINE OF THE ELGIN AND JOLIET EASTERN RAILROAD RIGHT OF WAY (FORMERLY WAUKEGAN AND SOUTHWESTERN COMPANY), IN LAKE COUNTY, ILLINOIS

SUBJECT TO: Covenants, conditions and restrictions of record; private, public and utility easements; general real estate taxes not yet due and payable; special taxes and assessments levied after the date hereof; building and zoning laws and ordinances; roads and highways, if any; lease for improvement which the Grantee shall have the option to terminate or continue leasing within thirty (30) days of closing; and other matters as set forth on Schedule B of the Commitment for Title Insurance issued by Chicago Title Insurance Company as Commitment No. 619583 including items F, G, H. and I.

THIS IS NOT HOMESTEAD PROPERTY.

Permanent Real Estate Index Number: 14-19-400-012

Address of Real Estate: 851 S. Ela Road, Lake Zurich, Illinois 60047

Dated this 28 day of October, 1998.

CHICAGO FIRE INSURANCE CO

Raynette Boshell F/N/A Raynette Seger, as trustee  
of the Raynette-Seger Trust, dated May 26, 1993  
Raynette A. Boshell Living

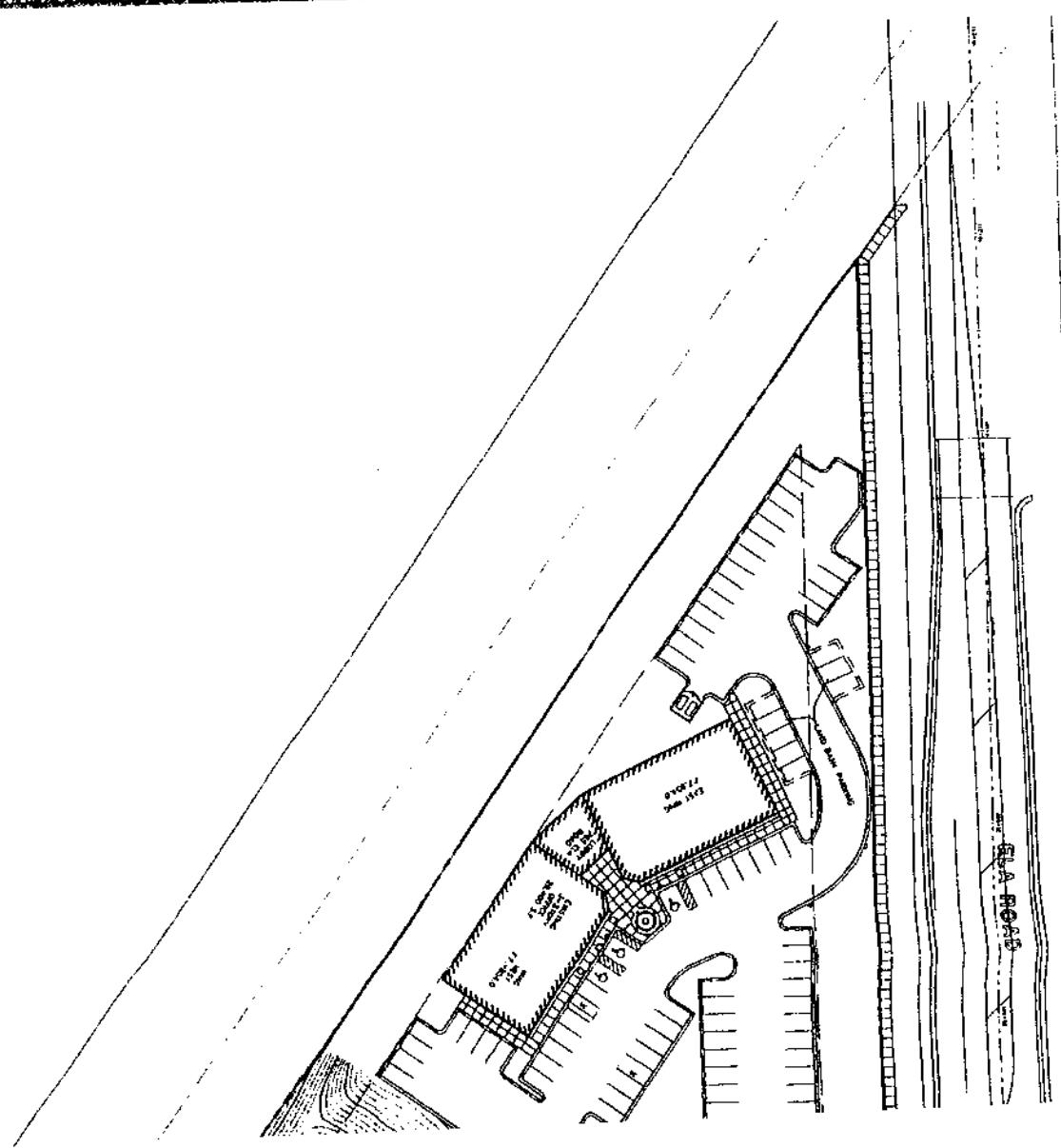
Scott Seeger

# Village of Lake Zurich 2013 Business License

EVER WELL MASSAGE  
1025 OLD MCHENRY RD  
LAKE ZURICH, IL 60047

License Number BL4480

Valid from January 1, 2013 through December 31, 2013  
Village Clerk Kathleen Johnson



**EXHIBIT A**  
**LEGAL DESCRIPTION OF SUBJECT PROPERTY**

LOT 1 IN ELA ROAD OFFICE SITE – PHASE II SUBDIVISION, BEING A SUBDIVISION OF PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 19, TOWNSHIP 43 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN LAKE COUNTY, ILLINOIS. PIN 14-19-405-001.

**EXHIBIT B**  
**POSTED NOTICE ON SUBJECT PROPERTY**



Photo taken 8/7/2013

**EXHIBIT C**  
**REVIEW OF COMPLIANCE WITH ZONING STANDARDS**  
**FOR EVER WELL MASSAGE**

**18-103 STANDARDS FOR AMENDMENTS**

The wisdom of amending the Zoning Map or the text of this Code is a matter committed to the sound legislative discretion of the Board of Trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied, the Board of Trustees should be guided by the principle that its power to amend this Code is not an arbitrary one but one that may be exercised only when the public good demands or requires the amendment to be made. In considering whether that principle is satisfied in any particular case, the Board of Trustees should weigh, among other factors, the following factors as they may be relevant to a particular application:

- A. The consistency of the proposed amendment with the purposes of this Code.

**Staff Comment:** The proposed changes are consistent with the purposes of this Code. One of the purposes of the Zoning Code is to "Protect and enhance the taxable value of land and buildings, including among other things the value and use of publicly owned land and buildings." This proposed change to the text will facilitate the occupancy of a vacant unit within an office development. The taxable value of land and buildings is connected to their ability to attract users and therefore, facilitating the occupancy of this commercial space protects the taxable value of land and buildings.

- B. The community need for the proposed amendment and for the uses and development it would allow.

**Staff Comment:** The fact that the applicant has already signed a lease with the property owner to occupy the space shows a market for this type of business within the community and demonstrates the need for the use and development that the proposed amendment would allow.

- C. If a specific parcel of property is the subject of the proposed amendment, then the following factors:

1. Existing Uses and Classifications. The existing uses and zoning classifications for properties in the vicinity of the subject property.

**Staff Comment:** No change to the zoning of the Subject Property has been proposed, therefore consideration of the zoning classification of properties in the vicinity of the Subject Property is not applicable. The proposed use of the Subject Property is compatible with uses within office building and with properties in the vicinity.

2. Trend of Development. The trend of development in the vicinity of the subject property, including changes, if any, in such trend since the subject property was placed in its present zoning classification.

**Staff Comment:** The trend of development within the vicinity can be classified as a mix of suburban commercial, industrial, and residential developments. The proposed use on the Subject Property is consistent with this trend of development.

3. Diminution of Values. The extent, if any, to which the value of the subject property is diminished by the existing zoning classification applicable to it.

**Staff Comment:** There is no proposed change to the zoning classification on the Subject Property and therefore this standard is not applicable.

4. Increase in Health, Safety, and Welfare. The extent, if any, to which any such diminution in value is offset by an increase in the public health, safety, and welfare.

**Staff Comment:** The trend of development within the vicinity can be classified as a mix of suburban commercial and residential developments, with a singular industrial development. The proposed use on the Subject Property is consistent with this trend of development

5. Effects on Adjacent Properties. The extent, if any, to which the use and enjoyment of adjacent properties would be affected by the proposed amendment.

**Staff Comment:** The proposed use will be completely within an existing office building, contain no exterior signage, and generate very little traffic. The proposed use should have a negligible effect on adjacent properties.

6. Value of Adjacent Properties. The extent, if any, to which the value of adjacent properties would be affected by the proposed amendment.

**Staff Comment:** The proposed use will not affect the value of adjacent properties.

7. Future Development. The extent, if any, to which the future orderly development of adjacent properties would be affected by the proposed amendment.

**Staff Comment:** The proposed use will not impact the future orderly development of adjacent properties.

8. Suitability. The suitability of the subject property for uses permitted or permissible under its present zoning classification.

**Staff Comment:** There is no proposed change to the present classification of the Subject Property. The Subject Property is suitable to accommodate the allowance of massage therapy services.

9. Ingress and Egress. The availability, where relevant, of adequate ingress to and egress from the subject property and the extent to which traffic conditions in the immediate vicinity of the subject property would be affected by the proposed amendment.

**Staff Comment:** The Subject Property is already developed and contains adequate ingress and egress. The existing street network within the immediate vicinity is able to accommodate the minimal increase in traffic that may accompany the proposed use.

10. Utilities and Services. The availability, where relevant, of adequate utilities and essential public services to the subject property to accommodate the uses permitted or permissible under its present zoning classification.

**Staff Comment:** There is no change proposed to the present zoning classification. The Subject Property is already developed with adequate utilities and services to accommodate the proposed use.

11. Length of Vacancy. The length of time, if any, that the subject property has been vacant, considered in the context of the pace of development in the vicinity of the subject property.

**Staff Comment:** The tenant space where the proposed use will locate has been vacant for around two years.

\*\*\*\* \*\*\* \*\*\*

A. General Standards. No special use permit shall be recommended or granted pursuant to this Chapter unless the applicant shall establish that:

1. Code and Plan Purposes. The proposed use and development will be in harmony with the general and specific purposes for which this Code was enacted and for which the regulations of the district in question were established and with the general purpose and intent of the official Comprehensive Plan.

One of the purposes of the Zoning Code is to "Protect and enhance the taxable value of land and buildings, including among other things the value and use of publicly owned land and buildings." This proposed change to the text will facilitate the occupancy of a vacant unit within an office development. The taxable value of land and buildings is connected to their ability to attract users, and therefore, facilitating the occupancy of this commercial space protects the taxable value of land and buildings.

2. No Undue Adverse Impact. The proposed use and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area, or the public health, safety, and general welfare.

**Staff Comment:** Standard met. The proposed use and development will be located in an existing office building and therefore will have little to no effect on adjacent property.

3. No Interference With Surrounding Development. The proposed use and development will be constructed, arranged, and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations.

**Staff Comment:** Standard met. The proposed use will be located in an existing office building that was developed to accommodate a range of uses similar to the proposed use. The impact on surrounding development will be minimal.

4. Adequate Public Facilities. The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services.

**Staff Comment:** Standard met. The proposed use and development will be located in an existing building that is already served by essential public facilities and services.

5. No Traffic Congestion. The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets.

**Staff Comment:** Standard met. The proposed use will generate very little additional traffic and the existing street network can accommodate this increase.

6. No Destruction of Significant Features. The proposed use and development will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance.

**Staff Comment:** Standard met. Since the Subject Property is already developed, there will be no change to any natural, scenic, or historic feature.

7. Compliance with Standards. The proposed use and development complies with all additional standards imposed on it by the particular provision of this Code authorizing such use.

**Staff Comment:** Standard met. The proposed text amendment has an additional standard that all massage therapy uses be conducted by a licensed massage therapist. The Applicant meets this standard.

B. Special Standards for Specified Special Uses. When the district regulations authorizing any special use in a particular district impose special standards to be met by such use in such district, a permit for such use in such district shall not be recommended or granted unless the applicant shall establish compliance with such special standards.

**Staff Comment:** Not applicable. There are no special standards for this specified special use.

C. Considerations. In determining whether the applicant's evidence establishes that the foregoing standards have been met, the Plan Commission and the Board of Trustees shall consider:

1. Public Benefit. Whether and to what extent the proposed use and development at the particular location requested is necessary or desirable to provide a service or a facility that is in the interest of the public convenience or that will contribute to the general welfare of the neighborhood or community.

**Staff Comment:** Standard met. The Applicant has a client base within the community and without the proposed special use permit the Applicant will not be able to keep her business within Lake Zurich. Her clients would then have to travel to neighboring communities to utilize her services. This demonstrates that her business provides a service that is desired by this community and shows that the public would be inconvenienced by having to travel outside of the community to receive her services.

2. Alternative Locations. Whether and to what extent such public goals can be met by the location of the proposed use and development at some other site or in some other area that may be more appropriate than the proposed site.

**Staff Comment:** Standard met. Staff has not identified another site that is significantly more appropriate for the proposed use when compared to the Subject Property.

3. Mitigation of Adverse Impacts. Whether and to what extent all steps possible have been taken to minimize any adverse effects of the proposed use and development on the immediate vicinity through building design, site design, landscaping, and screening.

**Staff Comment:** Not applicable. The Subject Property is already developed and there will therefore be no change to the building design, site design, landscaping, or screening.

## ZONING REVIEW

PROJECT: TEXT AMENDMENT TO ALLOW MASSAGE THERAPY IN O-2 DISTRICT VIA SPECIAL USE PERMIT  
LOCATION: SPECIAL USE PERMIT TO ALLOW MASSAGE THERAPY AT 765 ELA ROAD  
765 ELA ROAD  
DATE: AUGUST 8, 2013  
REVIEWED BY: MARY MEYER  
DOCUMENTS  
REVIEWED: APPLICATION DATED 7/25/13 WITH ATTACHMENTS, ZONING CODE

Linda Clifford, Ever Well Therapeutic Massage Services, Inc. received Text Amendment/Special Use permit approval in 2009 to allow massage therapy at the YMCA. The YMCA will be discontinuing outside service contracts and therefore Ever Well is seeking a new location. They propose relocating to 765 Ela Road, which is zoned O-2 and only allows massage therapy as an accessory use to certain businesses. Ever Well will not be accessory to another business and therefore a Text Amendment/Special Use permit is sought for their 765 Ela Road location.

Currently the Zoning Code allows massage therapy in the B-1, B-2, B-3, O-1, O-2 and O-3 districts as a permitted use provided the use meets the conditions of: a: such use shall be ancillary to a fully service hairdressing and beauty salon or such use shall be ancillary to an office or clinic of doctors of medicine, osteopaths, chiropractors, podiatrists and other health practitioners (801-804); b: such use shall be offered during normal business hours, and only when all other services of business are offered, and never before 8:00 a.m. or after 9:00 p.m. on any day; c: massage therapy services shall be restricted to two rooms, not to exceed a total of 200 square feet. "Tune-up" services shall be restricted to the reception area; d: Massage therapy services shall be performed only by trained and professionally certified massage therapists. This allowance is also permitted in the B-3 district ancillary to a full service nail salon in the B-3 district with the same restrictions a-d above. Massage therapy is also permitted via Special Use permit in the B-3 district as a principal use provided the use shall be permitted only during normal business hours and never before 8:00 a.m. or after 10:00 p.m. on any day, and such services shall be performed only by trained therapists professionally certified by the Illinois Department of Financial and Professional Regulation. Additionally, the use is allowed accessory to civil, social or fraternal association (YMCA). Review is as follows:

- 1) Zoning: O-2 Limited Office.
- 2) Use: Proposed: Massage Therapy – Text Amendment/Special Use permit required. Text Amendment would allow massage therapy in O-2 district via Special Use permit. Restrictions may be considered similar to the Village's restrictions for B-3 district such as hours restricted to 8:00 am – 10:00 pm (or the hours proposed by Ever Well), performed only by trained therapists, etc.
- 3) Parking: Ample shared parking exists at the 765 Ela Road property.
- 4) Restrictions: Indicate any restrictions proposed.

Conclusion

- Consideration for a Text Amendment to allow massage therapy in the O-2 Limited Office District via Special Use permit shall be based on the standards outlined in Zoning Code 18-103.
- Consideration for a Special Use permit to allow massage therapy at 765 Ela Road shall be based on standards outlined in Zoning Code 19-103.
- Restrictions on the Special Use permit may be considered.

**Village of Lake Zurich  
Utilities Division of  
Public Works**

# **Memo**

**To:** Sam Hubbard, Village Planner  
**From:** Betty Harrison, EQC Supervisor  
**CC:**  
**Date:** August 7, 2013  
**Re:** Staff Review – August 21<sup>st</sup> Plan Commission Meeting

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1. Ever Well Massage – 765 Ela Rd. Suite 3303  
No changes to existing water or sewer service  
Backflow devices for this location are current for certification.



**VILLAGE OF LAKE ZURICH FIRE RESCUE DEPARTMENT**  
**FIRE PREVENTION BUREAU**  
**1075 OLD MCHENRY ROAD, LAKE ZURICH, ILLINOIS 60047**  
**PHONE: 847.540.5073 • [WWW.LZFIRERESCUE.ORG](http://WWW.LZFIRERESCUE.ORG)**  
**JOHN M. BZDUSEK SR., DEPUTY FIRE MARSHAL**

August 8, 2013

Daniel Peterson, Director  
Building & Zoning Dept.  
70 E. Main St.  
Lake Zurich, IL 60047

Re: PR13- 155 Preliminary Review Ever Well Massage

The Fire Prevention Bureau has conducted a preliminary review of 765 Ela Rd in Lake Zurich, IL.

1. Provide a pre-occupancy inspection of the site prior to occupancy.

Based on the information provided, the building plans **DO COMPLY**.

A response letter for the above noted items shall be submitted for review and approval.

Please contact the Bureau office at (847) 540-5073, if you have any questions or comments.

Sincerely,

Bob Kleinheinz  
Fire Prevention Bureau

Cc: Daniel Peterson, Director Building & Zoning

## **Sam Hubbard**

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**From:** Kevin Finlon  
**Sent:** Friday, August 16, 2013 8:14 AM  
**To:** Sam Hubbard  
**Subject:** RE: Review Comments - 765 Ela Rd

Our traffic and crime prevention units have reviewed the plans and they have no recommendations for the request.

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**From:** Sam Hubbard  
**Sent:** Thursday, August 15, 2013 4:18 PM  
**To:** Kevin Finlon  
**Subject:** Review Comments - 765 Ela Rd

Hi Kevin,

I was wondering the Police Dept had any review comments for the Ever Well Massage proposal, scheduled to appear before the Plan Commission next week (review comments were due today). I know that Dave is usually in charge of this but is out on vacation. Perhaps the comments were sent in but never made it to my desk (we have a temp permit coordinator because Stephanie is out on maternity leave). Please let me know ASAP as I have to deliver my zoning packets tomorrow.

### **Sam Hubbard**

Village Planner  
Village of Lake Zurich  
70 E. Main St.  
Lake Zurich, IL 60047  
(847)-540-1759

70 E. Main Street  
Lake Zurich, IL 60047



Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.lakezurich.org](http://www.lakezurich.org)

## MEMORANDUM

Date: August 26, 2013

To: Mayor and Village Board of Trustees

From: Jason T. Slowinski, Village Manager *JS*

Subject: Policy Clarification for Flood Response

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**Issue:** The Village has engaged in an after action review of the Village's response to the June 26<sup>th</sup> flooding. A draft after action report (AAR) has been completed and an initial presentation of the review was given to the Village Board at the August 19<sup>th</sup> meeting. The Village's AAR identified several policy decisions that require discussion from the Village Board as to the Village's response to any future flooding events.

**Analysis:** All senior staff members and other key emergency responders gathered for an after action review to assess our response to the flood event of June 26, 2013. This review, as a standard emergency management best practice, is intended to identify areas of improvement in our response to emergency events. To be clear, this review and the corresponding AAR are not intended as a means to address or solve the flooding issues experienced on June 26<sup>th</sup>. Studies regarding the adequacy of the Village's stormwater collection system and future flood mitigation efforts are being completed independently of this review by competent stormwater management engineers. This review, rather, is narrowly focused on Village government's response to the event itself.

As mentioned during the August 19<sup>th</sup> presentation on this subject, the Village has identified specific actions that will improve our response in an emergency situation and staff has begun implementing some of those actions. Our review also identified several policy-related items that require Village Board discussion and a decision as to how the Village will respond in certain emergency situations.

The following policy items were identified in the AAR and are presented to the Board for additional discussion and direction. Staff has offered a recommendation regarding each item.

**POLICY DISCUSSION ITEM 1**

**Should the Village provide for dumpsters for debris collection and removal from individual, private properties?**

In the immediate aftermath of the June 26<sup>th</sup> flood event, the Village arranged for dumpsters to be located throughout the hardest hit neighborhoods to assist residents with debris disposal. Some 26 loads of flood-damaged debris were collected via the placement of dumpsters at a cost to the Village of \$8,760.

It is important to note the following observations which were discussed at length during the after action review:

- Immediately after the event, some residents had proactively arranged for collection on their own. Had they known about the Village's intent of providing dumpsters prior to arranging for their own debris collection, these residents would not have gone through the effort of arranging for individual collection. The Village's placement of dumpsters near residences that had already arranged for private debris collection added to the frustration experienced by some residents.
- A limited supply of dumpsters was available for placement by our waste management company. Although the Village attempted to arrange for the strategic placement of more than 20 dumpsters, some of the dumpsters were not placed in a timely manner due to availability issues and others were not placed at all.
- The limited availability of dumpsters created an issue of fairness. In some cases, a resident might have had a dumpster placed directly in front of their home whereas others had to move debris a block or more from their home or did not have access to a dumpster at all. Quite simply, there were not enough dumpsters available to service all impacted areas of the Village.

**Recommendation:** Our current waste management contract, which expires in August of 2015, does not contain provisions for the collection of flood-related debris. Staff recommends that a contract provision for a special collection be negotiated and included in future waste management contracts. In the meantime, should the Village experience another flood event, the Village can 1) make clear to residents they should privately arrange for debris removal, or 2) arrange for dumpsters only to the extent they are available.

**POLICY DISCUSSION ITEM 2**

**Should the Village waive permit fees for repairs and/or improvements necessary as a result of a natural disaster or related emergency?**

Following the June 26<sup>th</sup> flood event, the Village Board approved the waiver of permits fees for repair work completed as a result of the event. This approval was granted at the July 1, 2013, meeting—a five-day delay between the flood event itself and the approval of this policy. This delay, while minimal, created uncertainty for our residents and added unnecessary frustration to an already stressful situation. In addition, some residents expressed concern that the Village was taking advantage of residents in a time of need.

**RE: Policy Clarification for Flood Response**

August 26, 2013

Page 3

Currently, only the Village Board can authorize the waiver of fees in this type of situation. Following an event like the one on June 26<sup>th</sup>, the Village Board would need to take action at the next regular meeting or at a special meeting, but in either case some time will pass between the event and the approval.

In addition, following the June 26<sup>th</sup> event, many residents had already obtained (and paid for) permits for repairs prior to the Village Board waiving fees on July 1<sup>st</sup>. This created additional administrative action to refund fees already paid to the Village.

**Recommendation:** Staff recommends that the Village adopt an Ordinance that authorizes the Village Manager to waive permit fees in any situation where the Mayor has declared a State of Emergency in the Village. The immediate implementation of a fee waiver following an emergency event would allow for greater certainty and more timely aid to our residents. In addition, staff would be able to immediately communicate direction to residents seeking permits.

**POLICY DISCUSSION ITEM 3**

**Should the Village keep irregular office hours (evenings, weekends, holidays, etc) in the immediate aftermath of an emergency event?**

The June 26<sup>th</sup> flood event occurred during the early morning hours on a Wednesday. Staff responded to the emergency immediately by performing pumping operations, water rescues, and implementing necessary street closures. Over the course of the next few days, in addition to maintaining regular hours at Village facilities, critical staff worked additional hours assisting residents, often times well into the evening.

Certain members of our staff, again those critical to the operations, also worked hours on Saturday (6/29) and Sunday (6/30) as necessary to continue to assist residents in need. Although those staff members were present in the field, Village Hall was not open during Saturday or Sunday. That decision was made based on phone calls and foot traffic to Village Hall experienced during the preceding Thursday and Friday, which had dwindled to very little by Friday afternoon. Had the Village continued to experience a significant amount of traffic to Village Hall on Friday, the decision would have been made to have Village Hall open and staff available on Saturday. It is important to note that any benefit realized by opening and staffing Village Hall beyond the normal work day is carefully measured against the increased cost to do so.

**Recommendation:** Staff recommends that the necessity for the Village to keep irregular office hours in the aftermath of an emergency event remain a decision made on an “as needed” basis by the Village Manager in close coordination with the Emergency Management Director. Certainly, necessary first responders and other critical staff members will continue to be present in the field assisting residents as required by changing conditions.

**POLICY DISCUSSION ITEM 4**

**Should the Village provide assistance to individual property owners in pumping flood water out of private homes and/or businesses?**

At the time of the June 26<sup>th</sup> event, the general policy of the Village on this matter was that the Village would not assist in pumping floodwater from private homes and/or businesses. During the June 26<sup>th</sup> event, that message was communicated to inquiring residents who called Village Hall, Public Works, and Emergency Dispatch.

The primary purpose of this policy is due to the issue of capacity. The Village simply doesn't have the resources and pumping capacity to serve every individual homeowner that may be in need. If we serve one and not another, it also invokes a matter of fairness. Perhaps most important, pumping an individual private property is often times done so at the expense of serving the rest of the population, pulling essential resources away from the entire Village and/or neighborhood in need.

That being said, on June 26<sup>th</sup> and in other past events, Public Works has assisted individual property owners when the larger immediate emergency in the Village has passed. In other words, when the stormwater collection system has caught up and the water in a neighborhood has subsided and drained, Public Works has then, on occasion, assisted individual property owners.

Factoring in the cost of employee time and equipment, the cost for pumping a basement is roughly \$120 per hour and one could expect staff to spend 4-6 hours assisting pumping a basement that is completely submerged with water.

Our after action review identified an inconsistency between our stated policy and what residents might have actually observe in the field. Some residents reported calling and being told the Village does not pump individual properties but then witnessed Public Works assisting individual homeowners in the aftermath of the event. This policy should be clarified to avoid any confusion to residents.

**Recommendation:** One of the primary functions of government at the local level is to provide for the health, safety, and welfare of the general public. In an emergency situation, the ability to provide for the health, safety and welfare of our residents is critical. With limited resources, our focus should be on providing for all of our residents and not just for a single individual or property owner. If this is to remain the policy of the Village, then the Village should engage in a public awareness campaign for the benefit of our residents.

The above items are presented to the Board for discussion and policy direction. Please contact my office if you have any questions.

**VILLAGE OF LAKE ZURICH**  
Semi-Monthly Warrant Report  
**September 3, 2013**  
**Warrant Total \$321,055.82**

***Payment Request(s) Exceeding 5% of Total Warrant***

• Payment to:

Vendor: Peapod LLC  
Fund: General Fund  
Reference: Pages 1 & 6  
Amount: \$111,032.24  
%Warrant: 34.58%

Escrow Refund/2<sup>nd</sup> Qtr Sales Tax Refund

• Payment to:

Vendor: IL Dept. of Employment Security  
Fund: Risk Management Ins  
Reference: Page 15  
Amount: \$35,926.40  
%Warrant: 11.19%

Unemployment 2<sup>nd</sup> Qtr

• Payment to:

Vendor: Midwest Operating Engineers, Local 150  
Fund: Medical Self Insurance  
Reference: Page 14  
Amount: \$30,078.18  
%Warrant: 9.37%

Local 150 Health Insurance

• Payment to:

Vendor: Sebert Landscaping Company  
Fund: General Fund & SSA #11 Pines Subdv  
Reference: Page 2, 4, 5, 8, 12 & 16  
Amount: \$22,580.27  
%Warrant: 7.03%

2013 Landscaping Contract

• Payment to:

Vendor: IL Dept. of Transportation  
Fund: Capital Project  
Reference: Page 10  
Amount: \$20,952.58  
% Warrant: 6.53%

South Old Rand Rd sidewalk

• Payment to:

Vendor: Bell Fuels Inc  
Fund: General Fund  
Reference: Pages 5 & 6  
Amount: \$19,288.27  
% Warrant: 6.01%

Unleaded Fuel

Scheduled Payments \$239,857.94 or 74.71% of Total Warrant Presented for Payment.

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Total by Fund - Warrant Dated September 3, 2013**

Printed Date: 8/27/2013

Fund	Fund Title	Total
101	GENERAL FUND	200,968.06
202	MOTOR FUEL TAX	7,215.55
210	TIF TAX ALLOCATION FUND	7,047.43
401	CAPITAL PROJECT	25,269.77
405	NHRST CAPITAL PROJECTS	4,787.82
501	WATER/SEWER	9,108.84
601	MEDICAL SELF INSURANCE	30,434.03
603	RISK MANAGEMENT INS	35,994.38
714	SSA #11 LZ PINES SUBDV	229.94

Warrant Total - \$321,055.82

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 09/03/2013**

Report Run Date: 8/28/2013

Time: 09:09AM

Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 101 -GENERAL FUND</b>				
2102	AMBULANCE FEES PAYABLE	HEALTHCARE & FAMILY SERVICES	REF 1372854 TINAGLIA	189.37
2102	AMBULANCE FEES PAYABLE	BLUE CROSS BLUE SHIELD	REF-1372814 CLIFFORD	744.40
2012	RECREATION CREDIT PAYABLE	ESPARZA, SOFIA	PRG CXL-SHELTER RENTA	90.00
2102	AMBULANCE FEES PAYABLE	LZ RURAL FIRE PROTECTION DIST.	JULY REIMBURSEMENT-ANDRES	120.00
2102	AMBULANCE FEES PAYABLE	LZ RURAL FIRE PROTECTION DIST.	JUNE REIMBURSEMENTS-ANDRE	170.93
2101	OTHER ACCOUNTS PAYABLE	PEAPOD LLC.	ESCROW REFUND	2,102.24
<u>Program Total</u>				<u>3,416.94</u>

**Program: 10112001 -ADMIN**

5211	VILLAGE ATTORNEY RETAINER	ZUKOWSKI ROGERS FLOOD MC ARDLE LEGAL FEES JULY	400.00
<u>Program Total</u>			<u>400.00</u>

**Program: 10112012 -HUMAN RESOURCES**

5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	PRE EMP PHYS-ONEILL	55.00
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	PRE EMP PHYS-WOOD	60.00
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	PRE EMP PHYS-CARAMUSA	93.00
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	PRE EMP PHYS-HERNANDE	268.00
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	PRE EMP PHYS-EARL	131.00
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	PRE EMP PHYS-COON	55.00
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	PRE EMP PHYS-ANDREWS	55.00
5413	EMPLOYEE EXAMS	ADVOCATE OCCUPATIONAL HEALTH	PRE EMP PHYS-SAVOCA	55.00
<u>Program Total</u>				<u>772.00</u>

**Program: 10113001 -FINANCIAL ADMIN**

5352	PRINTING-STATIONERY/FORMS	JUMBOPOSTCARD.COM, INC	BUSINESS CARDS	15.00
5415	TAXES	LAKE COUNTY COLLECTOR	752 ECHO LAKE RD	75.00
5415	TAXES	LAKE COUNTY COLLECTOR	8 N RAND AVE	96.50
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	MISC ITEMS	9.00
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	MISC ITEMS	22.03
5415	TAXES	LAKE COUNTY COLLECTOR	675 MIDLOTHIAN RD	75.00
5274	MAINT-EQUIPMENT	PITNEY BOWES - LEASE	METER LEASE	59.00
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	MISC SUPPLIES	11.47
5415	TAXES	LAKE COUNTY COLLECTOR	200 MOHAWK TR	45.52
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	NAME PLATES	36.00
<u>Program Total</u>				<u>444.52</u>

**Program: 10117017 -TECHNOLOGY**

5274	MAINT-EQUIPMENT	TOSHIBA BUSINESS SOLUTIONS, USA	COPIER MAINTS	2,257.59
5321	COMPUTER SUPPLIES	CDW GOVERNMENT INC.	BLK RIBBON	11.64
5219	OTHER PROFESSIONAL SVCS	GRANICUS	WEB HOSTING-SEPT	1,020.00
5219	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS	SUPPORT AGREEMENT	2,863.00
5313	TELEPHONE	COMCAST CABLE	VH INTERNET SERVICE	92.42
5313	TELEPHONE	COMCAST CABLE	PD INTERNET	101.98
5321	COMPUTER SUPPLIES	INSIGHT PUBLIC SECTOR, INC	TONER, DRUM KIT/TS-421 NA	643.70
5219	OTHER PROFESSIONAL SVCS	KOVACH, VERONICA L	VLG MTG 8-5-13	24.00
5313	TELEPHONE	CALL ONE	ANALOG LINES - AUG	2,263.51

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			Program Total	9,277.84

**Program: 10124001 -POLICE ADMIN**

5271	MAINT-BLDGS & GROUNDS	OTIS ELEVATOR COMPANY	PRESSURE TEST - BALANCE	24.39
5322	CUSTODIAL SUPPLIES	HOME DEPOT	MOP - HANDLE AND MOP HEAD	15.97
5355	UNIFORMS	GALL'S INC.	INV#000890752, VRMTAG	60.84
5520	LAND IMPROVEMENTS	DMS PAVEMENT MAINTENANCE, LLC	PARKING LOT SEAL COAT	4,950.00
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	TRACKBALL MOUSE	33.59
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	4 GB FLASH DRIVE	19.47
5322	CUSTODIAL SUPPLIES	HOME DEPOT	MOP HEAD	6.97
5322	CUSTODIAL SUPPLIES	HOME DEPOT	SWIFTER WET MOP REFILLS	12.00
5272	MAINT-LAWN & LANDSCAPING	SEBERT LANDSCAPING COMPANY	LANDSCAPING CONTRACT	1,116.14
5155	MEMBERSHIPS & SUBSCRIP	PIONEER PRESS	LAKE ZURICH COURIER SUBSC	32.00
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	8 GB FLASH DRIVE	19.98
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	16 GB FLASH DRIVE	13.99
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	HANGING FOLDERS	10.98
5355	UNIFORMS	GALL'S INC.	INV#000883257, C BRDS	92.89
			Program Total	6,409.21

**Program: 10124021 -OPERATIONS**

5219	OTHER PROFESSIONAL SVCS	LC HEALTH DEPT-ANIMAL CARE & CON ANIMAL WARDEN SERVICE - J		155.00
5355	UNIFORMS	GALL'S INC.	INV#000848658, WEST	89.50
5355	UNIFORMS	GALL'S INC.	INV#000890750, BALFAN	86.18
5359	OTHER SUPPLIES	HOME DEPOT	PAD LOCKS - GUN LOCKERS	35.94
5355	UNIFORMS	GALL'S INC.	INV#000851008, GOODYE	659.00
5355	UNIFORMS	JG UNIFORMS INC.	INVOICE #31486, UNIFORM A	227.55
			Program Total	1,253.17

**Program: 10124022 -COMMUNICATIONS**

5355	UNIFORMS	GALL'S INC.	INV#000890748, PAULUS	227.50
5355	UNIFORMS	GALL'S INC.	INV#000882222, GRIFFI	53.50
5355	UNIFORMS	GALL'S INC.	INV#000890751, KULIG	193.80
			Program Total	474.80

**Program: 10124023 -CRIME PREVENTION**

5355	UNIFORMS	SIEBER, ANDREW	MISC. CLOTHING ITEMS FOR	43.70
			Program Total	43.70

**Program: 10124024 -INTERGOVERNMENTAL**

5156	EMPLOYEE RECOGNITION	VORMITTAG, JULIE	CROSSING GUARD TRAINING M	46.25
			Program Total	46.25

**Program: 10125001 -FIRE/RESCUE-ADMIN**

5355	UNIFORMS	UNIFORMITY INC.	HAT	75.95
5355	UNIFORMS	UNIFORMITY INC.	KELLY UNIFORMS	86.70
5213	LABOR ATTORNEY	CLARK BAIRD SMITH LLP	LEGAL FEES - JULY	2,925.00
5411	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	WINDOW REPL BID	149.50
5359	OTHER SUPPLIES	ZEP SALES & SERVICE INC.	SHIPPING FREIGHT	50.09

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5355	UNIFORMS	GEORG'S PRINTWEAR	DEPARTMENT UNIFORM SHIRTS	200.00
5359	OTHER SUPPLIES	ZEP SALES & SERVICE INC.	CLEANING SUPPLIES INCLUDI	988.10
5274	MAINT-EQUIPMENT	TOSHIBA BUSINESS SOLUTIONS, USA	COPIER MAINTS	447.26
5271	MAINT-BLDGS & GROUNDS	SEBERT LANDSCAPING COMPANY	LANDSCAPING CONTRACT	216.34
5359	OTHER SUPPLIES	CASPER TRUE VALUE	WASP SPRAY	5.97
5570	CAPITAL LEASE	KIP AMERICA INC	WIDE FORMAT COPIER LEASE	260.81
5313	TELEPHONE	CALL ONE	ANALOG LINES - AUG	282.42
5413	EMPLOYEE EXAMS	HEALTH ENDEAVORS, SC	NEW HIRE JEFF HALL MED EV	795.00
5359	OTHER SUPPLIES	CAPITAL ONE NATIONAL ASSOCIATION	CLEANING SUPPLIES	639.47
5312	NATURAL GAS	NICOR GAS	321 S. BUESCHING SERVICE	125.66
5359	OTHER SUPPLIES	CASPER TRUE VALUE	4 YARD FOGGER	19.96
5271	MAINT-BLDGS & GROUNDS	CASPER TRUE VALUE	PLUMBER PUTTY, OUTLET	62.96
5312	NATURAL GAS	NICOR GAS	77 S OLD RAND RD SERVICE	38.32
<u>Program Total</u>				<u>7,369.51</u>

Program: 10125031 -EMERGENCY MANAGEMENT

5275	MAINT - SOFTWARE	SCHNEIDER ELECTRIC	SERVICE FOR SEPT TO NOV 3	1,354.50
5155	MEMBERSHIPS & SUBSCRIP	NI GOVERNMENT SERVICES, INC	JULY SERVICE	25.28
<u>Program Total</u>				<u>1,379.78</u>

Program: 10125032 -FIRE SUPPRESSION

5355	UNIFORMS	GEORG'S PRINTWEAR	DEPARTMENT UNIFORM SHIRTS	372.50
5560	VEHICLES	SIGN LAB	LETTER 3297	675.00
5277	MAINT-OTHER	MUNICIPAL EMERGENCY SERVICES, IN	MASK BAG	379.00
5355	UNIFORMS	UNIFORMITY INC.	JOHNSON PANTS	125.85
5277	MAINT-OTHER	INTERNATIONAL FIRE EQUIPMENT	EXTINGUISHERS	201.35
5355	UNIFORMS	UNIFORMITY INC.	YEE TROUSERS	35.95
5355	UNIFORMS	UNIFORMITY INC.	LT JOHNSTON UNIFORMS	259.65
5355	UNIFORMS	UNIFORMITY INC.	HOHS TROUSERS BELT	50.90
5355	UNIFORMS	UNIFORMITY INC.	WILTGEN UNIFORMS	51.95
<u>Program Total</u>				<u>2,152.15</u>

Program: 10125033 -EMS

5355	UNIFORMS	UNIFORMITY INC.	LOYAL OXFORD	92.95
5274	MAINT-EQUIPMENT	MEDTRONIC PHYSIO-CONTROL CORP.	PHYSIO CONTROL SERVICE CO	2,497.35
5355	UNIFORMS	RED WING SHOE STORE	HOLDEN SAFETY SHOES	199.00
5355	UNIFORMS	UNIFORMITY INC.	BROOKS TIE	3.95
5355	UNIFORMS	UNIFORMITY INC.	MICHEL UNIFORMS	413.60
5355	UNIFORMS	UNIFORMITY INC.	CORNELL NEW HIRE UNIFORMS	413.60
5355	UNIFORMS	RED WING SHOE STORE	HEDQUIST FIRE BOOT	229.00
5355	UNIFORMS	UNIFORMITY INC.	BROOKS UNIFORMS	277.50
5355	UNIFORMS	UNIFORMITY INC.	BORST UNIFORMS	220.44
5357	MEDICAL SUPPLIES	MEDTRONIC PHYSIO-CONTROL CORP.	PEDIATRIC/INFANT AED PADS	585.00
5355	UNIFORMS	GEORG'S PRINTWEAR	DEPARTMENT UNIFORM SHIRTS	372.50
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	EMBROIDERY	10.00
5355	UNIFORMS	UNIFORMITY INC.	BROOKS OXFORD	92.95
<u>Program Total</u>				<u>5,407.84</u>

Program: 10125034 -SPECIAL RESCUE

5359	OTHER SUPPLIES	CMS SAFETY INSTITUTE, INC	SENSIT SENSOR	53.36
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				<u>53.36</u>

**Program: 10125035 -FIRE PREVENTION BUREAU**

5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	EMBROIDERY CHARGES	30.00
5352	PRINTING-STATIONERY/FORMS	JUMBOPOSTCARD.COM, INC	BUSINESS CARDS KLEINHEINZ	25.00
5274	MAINT-EQUIPMENT	MOTOROLA INC.	PAGER CHARGER	79.71
5274	MAINT-EQUIPMENT	MOTOROLA INC.	MIC 'O' RING	8.91
5274	MAINT-EQUIPMENT	MOTOROLA INC.	BELT CLIP ASSY	29.40
5274	MAINT-EQUIPMENT	MOTOROLA INC.	ADJUSTABLE HEADSTRAP	49.17
5274	MAINT-EQUIPMENT	MOTOROLA INC.	MINITOR V NYLON CARRY CAS	20.70
5274	MAINT-EQUIPMENT	MOTOROLA INC.	MICROPHONE WINDSCREEN	21.54
				<u>Program Total</u>
				<u>264.43</u>

**Program: 10128001 -B & Z ADMIN**

5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	TRI PODS - EASELS	134.80
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	TRI PODS - EASELS	67.40
5219	OTHER PROFESSIONAL SVCS	LAKE COUNTY RECORDER	LIEN RCRDG/RELEASE-LUKOWS	29.00
5276	MAINT-SERVICE CONTRACTS	CLIFFORD-WALD	WIDE FORMAT COPIER	25.00
				<u>Program Total</u>
				<u>256.20</u>

**Program: 10136001 -PW ADMIN**

5411	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	2013 MFT BID NOTICE	95.45
5411	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	CHAIN FENCE BID	89.70
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	37.18
5411	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	CNTRYSD W PARKING LOT-BID	100.05
5411	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	TREE REPL.-BID NOTICE	75.90
5276	MAINT-SERVICE CONTRACTS	CLIFFORD-WALD	WIDE FORMAT COPIER	25.00
5352	PRINTING-STATIONERY/FORMS	JUMBOPOSTCARD.COM, INC	BUSINESS CARDS	60.00
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	42.18
				<u>Program Total</u>
				<u>525.46</u>

**Program: 10136042 -PARK MAINTENANCE**

5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MAINT SUPPLIES	22.47
5312	NATURAL GAS	NICOR GAS	675 OLD MILL GROVE	88.08
5344	SAND & GRAVEL	RELIABLE SAND & GRAVEL	LIMESTONE	363.76
5327	EQUIP MAINT PART&SUPPLIES	HOME DEPOT	WINDSCREEN TIES	24.96
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	BULBS	23.56
5312	NATURAL GAS	NICOR GAS	626 N OLD RAND	26.22
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MAINT PARKS	35.97
5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT	BARN MAINT SUPPLIES	30.48
5354	SMALL TOOLS & EQUIP	CASPER TRUE VALUE	HAND TOOLS	21.97
5327	EQUIP MAINT PART&SUPPLIES	HOME DEPOT	GRILL SUPPLIES	19.87
5312	NATURAL GAS	NICOR GAS	200 S RAND RD	27.44
5312	NATURAL GAS	NICOR GAS	180 S RAND RD	40.26
5312	NATURAL GAS	NICOR GAS	351 LIONS	92.98
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	BOUY REPAIR	2.99
5322	CUSTODIAL SUPPLIES	BADE PAPER PRODUCTS	CUSTODIAL SUPPLIES PARKS	585.44
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MAINT SUPPLIES PARKS	8.28
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MAINT SUPPLIES PARKS	16.27
5354	SMALL TOOLS & EQUIP	CASPER TRUE VALUE	RAKE	31.98

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5311	ELECTRICITY	COMMONWEALTH EDISON	PAULUS PARK	1.58
5311	ELECTRICITY	COMMONWEALTH EDISON	PARK BARN	400.69
5327	EQUIP MAINT PART&SUPPLIES	THOMAS PUMP CO., INC	SPRAY GROUND REPAIR PARTS	1,030.00
5272	MAINT-LAWN & LANDSCAPING	SEBERT LANDSCAPING COMPANY	LANDSCAPING CONTRACT	9,675.24
			<u>Program Total</u>	<u>12,570.49</u>

**Program: 10136043 -MUNICIPAL PROPERTY MAINT**

5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT	PAINT DIRECTORS OFFICE	3.57
5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT	PAINT DIRECTORS OFFICE	70.25
5323	LANDSCAPING SUPPLIES	CASPER TRUE VALUE	LANDSCAPING VH	2.29
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	LIGHT BULBS	9.87
5311	ELECTRICITY	COMMONWEALTH EDISON	11 SOR	17.46
5311	ELECTRICITY	COMMONWEALTH EDISON	11 SOR	69.90
5311	ELECTRICITY	COMMONWEALTH EDISON	15 SOR	36.22
5311	ELECTRICITY	COMMONWEALTH EDISON	15 SOR	45.53
5311	ELECTRICITY	COMMONWEALTH EDISON	15 SOR	41.78
5311	ELECTRICITY	COMMONWEALTH EDISON	133 WEST MAIN	17.61
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MISC ITEMS	11.53
5325	BLDG & GROUND MAINT SUPPL	AIRGAS NORTH CENTRAL	CUTTING TORCHES	48.19
5311	ELECTRICITY	COMMONWEALTH EDISON	7 EAST MAIN	25.66
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	1/2 X 12 NIPPLE	4.99
5322	CUSTODIAL SUPPLIES	CASPER TRUE VALUE	CUSTODIAL SUPPLIES	19.98
5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT	ELECTRIC REPAIRS ON MAIN	132.40
5325	BLDG & GROUND MAINT SUPPL	PRECISION LOCK & SAFE	505 RE KEYING	147.00
5312	NATURAL GAS	NICOR GAS	505 TELSER RD	88.45
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	REPAIRS 7 SOR	2.48
5312	NATURAL GAS	NICOR GAS	15 S OLD RAND	28.03
5312	NATURAL GAS	NICOR GAS	21 S OLD RAND	29.84
5312	NATURAL GAS	NICOR GAS	133 W MAIN	29.84
5312	NATURAL GAS	NICOR GAS	133 W MAIN	7.92
5312	NATURAL GAS	NICOR GAS	70 E MAIN	28.76
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	TRUCK NUMBERS	3.29
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	PLUMBING VH	12.98
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	BOARD ROOM IMPROVEMENTS	33.27
			<u>Program Total</u>	<u>969.09</u>

**Program: 10136044 -RIGHT OF WAY MAINT**

5261	MAINT-STREETS	SHERWIN INDUSTRIES INC.	STREET SIGNS	76.58
5272	MAINT-LAWN & LANDSCAPING	SEBERT LANDSCAPING COMPANY	LANDSCAPING CONTRACT	2,777.24
5323	LANDSCAPING SUPPLIES	JCK CONTRACTORS, INC	TOPSOIL	130.00
5328	OTHER MAINT PARTS&SUPPLY	HOME DEPOT	FORMING NAILS	9.98
			<u>Program Total</u>	<u>2,993.80</u>

**Program: 10136047 -STORM WATER CTRL**

5272	MAINT-LAWN & LANDSCAPING	SEBERT LANDSCAPING COMPANY	LANDSCAPING CONTRACT	1,189.93
			<u>Program Total</u>	<u>1,189.93</u>

**Program: 10136071 -VEHICLE MAINTENANCE**

5327	EQUIP MAINT PART&SUPPLIES	NAPA AUTO PARTS	VOLTAGE REGULATOR	33.26
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE ROTORS 3294	117.30

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5327	EQUIP MAINT PART&SUPPLIES	NAPA AUTO PARTS	TRAILER#2 CONNECTORS	21.15
5327	EQUIP MAINT PART&SUPPLIES	NAPA AUTO PARTS	PLUGS ROLLER	4.04
5271	MAINT-BLDGS & GROUNDS	STANDARD IND & AUTO EQUIPMENT	OIL METER	303.00
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	OIL PAN 331	139.48
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE ROTORS 331	254.90
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE HARDWARE 331	104.36
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	SHOCKS 295	257.38
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	WIPER 108	5.29
5273	MAINT-VEHICLES	INLAND POWER GROUP	REPAIR REAR MAIN 3212	2,894.11
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CREDIT - STRUT	(169.51)
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CREDIT - CORE DEP	(24.00)
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CREDIT - CORE DEP	(27.50)
5326	AUTO PARTS & SUPPLIES	BRAKE ALIGN PARTS & SERVICES, INC GOVENOR	3211	36.92
5273	MAINT-VEHICLES	ALPINE AUTOMOTIVE INC.	ALIGN 119	72.00
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	35.63
5326	AUTO PARTS & SUPPLIES	PRAIRIE INTERNATIONAL	PRIMER PUMP 333	51.62
5328	OTHER MAINT PARTS&SUPPLY	FASTENAL COMPANY	GRINDING DISCS	65.10
5328	OTHER MAINT PARTS&SUPPLY	AIRGAS NORTH CENTRAL	CUTTING TORCHES	48.19
5326	AUTO PARTS & SUPPLIES	WICKSTROM FORD	BRAKE PADS	51.17
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	BELT 294	28.71
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	CONTROL ARMS 337	155.94
5342	FUELS	BELL FUELS INC.	FUEL	8,806.73
5342	FUELS	BELL FUELS INC.	FUEL	10,481.54
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	BOLTS 3210	13.74
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	CREDIT	(96.29)
5354	SMALL TOOLS & EQUIP	CASPER TRUE VALUE	WIRE STRIPPER	29.45
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	30.63
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	BOLTS 3210	5.16
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	TAPS 3210	15.07
5326	AUTO PARTS & SUPPLIES	GROSSINGER CHEVROLET	BRAKE PADS 331	211.40
5326	AUTO PARTS & SUPPLIES	GROSSINGER CHEVROLET	WHEEL LUGS 331	122.80
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	WIPER TRANS 331	70.87
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	TRANS FILTER 291	63.88
5326	AUTO PARTS & SUPPLIES	WICKSTROM FORD	AXLE SHAFT 109	313.69
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	CREDIT	(41.98)
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	CREDIT	(36.00)
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CREDIT	(223.34)
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	CREDIT	(41.98)
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	BRAKE PADS	41.98
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	BELT 294	28.77
5326	AUTO PARTS & SUPPLIES	CASPER TRUE VALUE	GASKET MAKER	9.49
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	77.07
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	OIL PAN GASKET	21.58
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CV SHAFT 3295	210.96
5273	MAINT-VEHICLES	CHICAGO INTERNATIONAL TRUCKS	REPAIR ENGINE 3243	438.44
5341	CHEMICALS	NAPA AUTO PARTS	BRAKE KLEEN	322.80
5273	MAINT-VEHICLES	ALPINE AUTOMOTIVE INC.	ALIGNB #337	72.00
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	WATER PUMP	99.80
5271	MAINT-BLDGS & GROUNDS	PETROLEUM TECHNOLOGIES EQPT.	CHIP KEY READER	291.00
5327	EQUIP MAINT PART&SUPPLIES	NAPA AUTO PARTS	FILTERS	43.10
5327	EQUIP MAINT PART&SUPPLIES	NAPA AUTO PARTS	FUEL FILTER	9.42
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	165.04
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BATTERIES 241	235.98
5326	AUTO PARTS & SUPPLIES	GROSSINGER CHEVROLET	CONNECTORS 331	19.83

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 09/03/2013**

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Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	BRAKE PADS 331	62.45
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	BRAKE PADS 294	83.96
5326	AUTO PARTS & SUPPLIES	ADVANCE AUTO PARTS	SHOCKS 109	99.98
			<u>Program Total</u>	<u>26,517.56</u>

**Program: 10148082 -ECONOMIC DEVELOPMENT**

5417	SALES TAX REBATES	PEAPOD LLC.	2ND QUARTER 2013 SALES TA	108,930.00
			<u>Program Total</u>	<u>108,930.00</u>

**Program: 10167001 -PARK & REC ADMIN**

5353	OFFICE SUPPLIES	PLASTIC BINDING & LAMINATING	LAMINATING SUPPLIES	179.70
5155	MEMBERSHIPS & SUBSCRIP	ASCAP	ASCAP ADDITIONAL FEES	10.50
5155	MEMBERSHIPS & SUBSCRIP	NATIONAL CUSTOMER SUPPORT CTR.	CUSTOMER SUPR SOFTWARE	89.00
			<u>Program Total</u>	<u>279.20</u>

**Program: 10167965 -ATHLETICS**

5241	PROGRAM SVCS	MIDWEST TENNIS PROGRAM, LLC	SUMMER TENNIS-SESSION II	2,892.10
5241	PROGRAM SVCS	MIDWEST TENNIS PROGRAM, LLC	TENNIS INSTRUCTION-SUMMER	732.00
5241	PROGRAM SVCS	MARK MILLER'S MUNCHKIN PROGRAM	SUMMER 2013 PROGRAM SERVI	600.00
			<u>Program Total</u>	<u>4,224.10</u>

**Program: 10167970 -AQUATICS**

5359	OTHER SUPPLIES	CASPER TRUE VALUE	ACID	64.73
			<u>Program Total</u>	<u>64.73</u>

**Program: 10167975 -SPECIAL INTEREST & EVENTS**

5241	PROGRAM SVCS	TIKHOMIROV, VERA	CHILDREN'T ENTERTAINMENT-	330.00
5241	PROGRAM SVCS	FRICITION ENTERTAINMENT, LLC	BAND ENTERTAINMENT-ROCK T	1,200.00
5241	PROGRAM SVCS	BONOMO, KURT	ENTERTAINMENT-ROCK THE BL	1,500.00
			<u>Program Total</u>	<u>3,030.00</u>

**Program: 10167985 -FITNESS**

5241	PROGRAM SVCS	KONDIC, JENNIFER	YOGA INSTRUCTOR-SUMMER SE	252.00
			<u>Program Total</u>	<u>252.00</u>

Fund Total

200,968.06

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 09/03/2013**

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**Fund: 202 - MOTOR FUEL TAX**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 20236044 -RIGHT OF WAY MAINTENANCE</b>				
5261	MAINT-STREETS	SEBERT LANDSCAPING COMPANY	LANDSCAPING CONTRACT	6,506.08
				<u>Program Total</u> <b>6,506.08</b>
<b>Program: 20236046 -STREET/TRAFFIC LIGHTS</b>				
5311	ELECTRICITY	COMMONWEALTH EDISON	STREET LIGHTS	678.98
5311	ELECTRICITY	COMMONWEALTH EDISON	STREET LIGHTS	30.49
				<u>Program Total</u> <b>709.47</b>
				<b>Fund Total</b> <b>7,215.55</b>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 09/03/2013**

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Fund: 210 - TIF TAX ALLOCATION FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 21012001 -TIF - ADMINISTRATION</b>				
5415	TAXES	LAKE COUNTY COLLECTOR	44 PARK AVE	147.43
5415	TAXES	LAKE COUNTY COLLECTOR	10 E MAIN ST	143.97
5415	TAXES	LAKE COUNTY COLLECTOR	36 MIONSKE	140.89
5415	TAXES	LAKE COUNTY COLLECTOR	9 S OLD RAND RD	194.12
5415	TAXES	LAKE COUNTY COLLECTOR	7 S OLD RAND RD	163.11
5415	TAXES	LAKE COUNTY COLLECTOR	15 S OLD RAND RD	5,172.95
5415	TAXES	LAKE COUNTY COLLECTOR	133 E MAIN ST	114.88
5415	TAXES	LAKE COUNTY COLLECTOR	37 S OLD RAND RD	411.24
5415	TAXES	LAKE COUNTY COLLECTOR	25 S OLD RAND RD	68.53
5415	TAXES	LAKE COUNTY COLLECTOR	0 N OLD RAND RD	131.12
5415	TAXES	LAKE COUNTY COLLECTOR	22 PARK AVE	133.63
5415	TAXES	LAKE COUNTY COLLECTOR	0- N OLD RAND RD	179.80
5415	TAXES	LAKE COUNTY COLLECTOR	45 N OLD RAND RD	45.76
<u>Program Total</u>				<u>7,047.43</u>
<u>Fund Total</u>				<u>7,047.43</u>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 09/03/2013**

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Fund: 401 - CAPITAL PROJECT

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 40136043 -CIP - MUNICIPAL PROPERTY</b>				
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT	VILLAGE HALL CABINET	69.00
			<u>Program Total</u>	<u>69.00</u>
<b>Program: 40136044 -RIGHT OF WAY MAINTENANCE</b>				
5540	INFRASTRUCTURE IMPROVEMENTS	IL DEPARTMENT OF TRANSPORTATION	SOUTH OLD RAND SIDEWALK I	20,952.58
5520	LAND IMPROVEMENTS	CIORBA GROUP INC.	ENGINEERING SERVICES CN N	4,248.19
			<u>Program Total</u>	<u>25,200.77</u>
				<b>Fund Total</b>
				<b>25,269.77</b>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 09/03/2013**

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Fund: 405 - NHRST CAPITAL PROJECTS

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 40536042 -NHR PW PARK MAINT</b>				
5261	MAINT-STREETS	DMS PAVEMENT MAINTENANCE, LLC	SEAL COAT CHESTNUT CORNER	2,050.00
			<u>Program Total</u>	<u>2,050.00</u>
<b>Program: 40536044 -NHR PW ROW</b>				
5343	CONCRETE & ASPHALT	GESKE & SONS INC	BT	288.44
5343	CONCRETE & ASPHALT	HOME DEPOT	CONCRETE	7.28
5343	CONCRETE & ASPHALT	GESKE & SONS INC	BT	399.99
5343	CONCRETE & ASPHALT	GESKE & SONS INC	BT	781.89
5343	CONCRETE & ASPHALT	GESKE & SONS INC	BT	932.64
5343	CONCRETE & ASPHALT	HOME DEPOT	CONCRETE	7.28
			<u>Program Total</u>	<u>2,417.52</u>
<b>Program: 40536047 -NHR PW STORM WATER CTRL</b>				
5540	INFRASTRUCTURE IMPROVEMTS JOSEPH D FOREMAN COMPANY		STORM SEWER PIPE EVANSTON	264.60
5540	INFRASTRUCTURE IMPROVEMTS JOSEPH D FOREMAN COMPANY		STORM SEWER PIPE RED BRID	55.70
			<u>Program Total</u>	<u>320.30</u>
				<b>Fund Total</b>
				<b>4,787.82</b>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 09/03/2013**

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Fund: 501 - WATER/SEWER

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 501 -WATER/SEWER</b>				
2013	WATER/SEWER REFUNDS	SCHWARZ, KATHY	WTR FINAL REFUND	23.29
			<u>Program Total</u>	<u>23.29</u>
<b>Program: 50156000 -UTILITIES</b>				
4595	NEW METER SALES	HARMANN, CHRISTA	REFUND METER PURCHASE	935.00
			<u>Program Total</u>	<u>935.00</u>
<b>Program: 50156001 -UTILITIES-ADMIN</b>				
5352	PRINTING-STATIONERY/FORMS	JUMBOPOSTCARD.COM, INC	BUSINESS CARDS	30.00
5411	LEGAL NOTICE/PUBLISHING	PADDOCK PUBLICATIONS INC.	PINE/ELM WTRMN- BID NOTIC	111.55
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	33.41
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	33.41
5275	MAINT - SOFTWARE	TOKAY SOFTWARE	ANL SUPT- BACKFLOW PR	430.00
			<u>Program Total</u>	<u>638.37</u>
<b>Program: 50156054 -WATER PROD/STORAGE</b>				
5312	NATURAL GAS	NICOR GAS	WELL 12	82.09
5341	CHEMICALS	MORTON SALT, INC	BULK WATER CONDITIONING R	2,043.78
5341	CHEMICALS	HYDRITE CHEMICAL CO.	CHLORINE/FLUORIDE	2,263.15
5312	NATURAL GAS	NICOR GAS	WELL 8	121.34
5359	OTHER SUPPLIES	AIRGAS NORTH CENTRAL	CUTTING TORCHES	48.21
5271	MAINT-BLDGS & GROUNDS	SEBERT LANDSCAPING COMPANY	LANDSCAPING CONTRACT	869.36
			<u>Program Total</u>	<u>5,427.93</u>
<b>Program: 50156055 -WATER DISTRIBUTION</b>				
5328	OTHER MAINT PARTS&SUPPLY	BLACKBURN MANUFACTURING CO.	SHIPPING	23.96
5328	OTHER MAINT PARTS&SUPPLY	BLACKBURN MANUFACTURING CO.	BLUE JULIE MARKING FLAGS	303.00
5338	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER	6 X 8 REPAIR CLAMP	225.00
5338	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER	6 X 12 REPAIR CLAMP	345.00
5338	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER	8 X 15 REPAIR CLAMP	155.00
5338	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER	10 X 12 REPAIR CLAMP	215.00
5338	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER	6 X 1 SADDLE	93.56
5338	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER	6 X .75 SADDLE	187.12
5327	EQUIP MAINT PART&SUPPLIES	VOLLMAR CLAY PRODUCTS	BUTYL RUBBER	80.00
5338	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER	.75 COMP COUPLING	252.00
			<u>Program Total</u>	<u>1,879.64</u>
<b>Program: 50156066 -LIFT STATIONS</b>				
5311	ELECTRICITY	COMMONWEALTH EDISON	FLOW CONTROL STRUCTURE	30.36
5311	ELECTRICITY	COMMONWEALTH EDISON	VACUUM PRIMING STRUCTURE	27.30
			<u>Program Total</u>	<u>57.66</u>
<b>Program: 50156067 -COLLECTION SYSTEM</b>				
5328	OTHER MAINT PARTS&SUPPLY	BLACKBURN MANUFACTURING CO.	GREEN JULIE MARKING FLAGS	101.00
5328	OTHER MAINT PARTS&SUPPLY	BLACKBURN MANUFACTURING CO.	SHIPPING	23.96

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 09/03/2013**

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Fund: 501 - WATER/SEWER

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5354	SMALL TOOLS & EQUIP	CASPER TRUE VALUE	EXT REACH GRABBER	21.99
<b>Program Total</b>				<b>146.95</b>
<b>Fund Total</b>				<b>9,108.84</b>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 09/03/2013**

Report Run Date: 8/28/2013  
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Fund: 601 - MEDICAL SELF INSURANCE

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 60112010 -MEDICAL SELF INS FUND</b>				
5218	MEDICAL ADMINISTRATION FE	EMPLOYEE BENEFITS CORPORATION	HRA PLAN ADMIN	50.00
5232	LOCAL 150 HEALTH INS PREM	MIDWEST OPERATING ENG L/150	LOCAL 150 - FAMILY	24,665.85
5218	MEDICAL ADMINISTRATION FE	EMPLOYEE BENEFITS CORPORATION	PLAN ADMIN FEES	170.00
5232	LOCAL 150 HEALTH INS PREM	MIDWEST OPERATING ENG L/150	LOCAL 150 - SINGLE	5,412.33
5218	MEDICAL ADMINISTRATION FE	EMPLOYEE BENEFITS CORPORATION	COBRA ADMIN FEE	135.85
<u>Program Total</u>				<u>30,434.03</u>
Fund Total				30,434.03

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Warrant Date: 09/03/2013**

Report Run Date: 8/28/2013  
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Fund: 603 - RISK MANAGEMENT INS

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 60312010 -RISK MANAGEMENT INS FUND</b>				
5224	UNEMPLOYMENT COMP CLAIMS IL DEPT OF EMPLOYMENT SECURITY		2ND QTR END 2013	35,926.40
5222	INSURANCE CLAIMS	CASPER TRUE VALUE	DUST RESPIRATOR	67.98
<b>Program Total</b>				<b>35,994.38</b>
				Fund Total
				35,994.38

**Village of Lake Zurich**  
Semi-Monthly Warrant Report  
**Warrant Date: 09/03/2013**

Report Run Date: 8/28/2013  
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Fund: 714 - SSA #11 LZ PINES SUBDV

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 71410099 -SSA #11 LZ PINES</b>				
5262	SWEEEPING & MOWING	SEBERT LANDSCAPING COMPANY	LANDSCAPING CONTRACT	229.94
			<u>Program Total</u>	<u>229.94</u>
			<b>Fund Total</b>	<b>229.94</b>

## YTD Vendor Payments

Date: 8/27/2013

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
5353	ASCAP	10.50	337.50
1183	ADVANCE AUTO PARTS	99.98	153.97
32041	ADVOCATE OCCUPATIONAL HEALTH	772.00	2,022.00
32601	AIRGAS NORTH CENTRAL	144.59	986.95
3521	ALPINE AUTOMOTIVE INC.	144.00	144.00
7510	BADE PAPER PRODUCTS	585.44	5,729.36
8850	BELL FUELS INC.	19,288.27	127,152.61
9850	BLACKBURN MANUFACTURING CO.	451.92	451.92
10015	BLUE CROSS BLUE SHIELD	744.40	744.40
10278	BONOMO, KURT	1,500.00	1,500.00
10634	BRAKE ALIGN PARTS & SERVICES, INC	36.92	66.16
12503	CALL ONE	2,545.93	12,035.86
12797	CAPITAL ONE NATIONAL ASSOCIATION	639.47	5,658.06
13160	CASPER TRUE VALUE	580.67	2,227.73
15280	CDW GOVERNMENT INC.	11.64	10,049.64
29301	CHICAGO INTERNATIONAL TRUCKS	438.44	952.89
14252	CINTAS CORPORATION LOC. 355	212.44	2,147.38
14265	CIORBA GROUP INC.	4,248.19	18,450.66
14645	CLARK BAIRD SMITH LLP	2,925.00	15,592.50
14760	CLIFFORD-WALD	50.00	250.00
25105	CMS SAFETY INSTITUTE, INC	53.36	1,249.68
15258	COMCAST CABLE	194.40	1,090.64
15271	COMMONWEALTH EDISON	1,423.56	7,966.39
18755	DMS PAVEMENT MAINTENANCE, LLC	7,000.00	12,900.00
23225	ELEGANT EMBROIDERY/MELON INK	40.00	3,834.25
23830	EMPLOYEE BENEFITS CORPORATION	355.85	2,646.25
99764	ESPARZA, SOFIA	90.00	90.00
27515	FASTENAL COMPANY	65.10	1,611.22
29337	FRiction ENTERTAINMENT, LLC	1,200.00	1,200.00
30240	GALL'S INC.	1,463.21	5,889.80
30751	GEORG'S PRINTWEAR	945.00	1,881.25
80863	GESKE & SONS INC	2,402.96	5,183.30
32395	GRANICUS	1,020.00	5,100.00
27540	GROSSINGER CHEVROLET	354.03	372.99
99765	HARMANN, CHRISTA	935.00	935.00
35425	HEALTH ENDEAVORS, SC	795.00	2,010.00
35423	HEALTHCARE & FAMILY SERVICES	189.37	189.37
37025	HOME DEPOT	445.95	6,022.05
38561	HYDRITE CHEMICAL CO.	2,263.15	6,014.25
39721	IL DEPARTMENT OF TRANSPORTATION	20,952.58	20,952.58
41782	IL DEPT OF EMPLOYMENT SECURITY	35,926.40	42,829.40
42310	INLAND POWER GROUP	2,894.11	2,894.11
42369	INSIGHT PUBLIC SECTOR, INC	643.70	7,174.04
42392	INTERNATIONAL FIRE EQUIPMENT	201.35	2,594.41
45900	JCK CONTRACTORS, INC	130.00	130.00
46350	JG UNIFORMS INC.	227.55	5,763.91
47400	JOSEPH D FOREMAN COMPANY	320.30	4,806.95
47675	JUMBOPOSTCARD.COM, INC	130.00	455.00

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## YTD Vendor Payments

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Date: 8/27/2013

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
49340	KIP AMERICA INC	260.81	1,304.05
50193	KONDIC, JENNIFER	252.00	1,402.90
50265	KOVACH, VERONICA L	24.00	150.00
51251	LAKE COUNTY COLLECTOR	7,339.45	22,412.44
51259	LAKE COUNTY RECORDER	29.00	324.00
51254	LC HEALTH DEPT-ANIMAL CARE & CONTRL	155.00	640.00
51810	LEADINGIT SOLUTIONS	2,863.00	14,315.00
51290	LZ RURAL FIRE PROTECTION DIST.	290.93	1,618.34
57315	MARK MILLER'S MUNCHKIN PROGRAM	600.00	600.00
70670	MEDTRONIC PHYSIO-CONTROL CORP.	3,082.35	7,694.46
57024	MID AMERICAN WATER	1,472.68	4,795.07
57045	MIDWEST OPERATING ENG L/150	30,078.18	30,078.18
76850	MIDWEST TENNIS PROGRAM, LLC	3,624.10	12,678.86
58269	MORTON SALT, INC	2,043.78	61,463.71
58581	MOTOROLA INC.	209.43	2,144.93
30950	MUNICIPAL EMERGENCY SERVICES, INC	379.00	8,107.00
59770	NAPA AUTO PARTS	1,442.58	8,200.13
59854	NATIONAL CUSTOMER SUPPORT CTR.	89.00	89.00
60747	NI GOVERNMENT SERVICES, INC	25.28	153.12
61214	NICOR GAS	855.23	12,068.86
66520	O'REILLY AUTOMOTIVE STORES, INC	199.98	5,268.87
695	OTIS ELEVATOR COMPANY	24.39	1,626.03
68771	PADDOCK PUBLICATIONS INC.	622.15	963.70
69690	PEAPOD LLC.	111,032.24	188,725.24
70100	PETROLEUM TECHNOLOGIES EQPT.	291.00	986.00
70850	PIONEER PRESS	32.00	32.00
70901	PITNEY BOWES - LEASE	59.00	295.00
69600	PLASTIC BINDING & LAMINATING	179.70	179.70
59871	PRAIRIE INTERNATIONAL	51.62	612.49
2140	PRECISION LOCK & SAFE	147.00	342.00
71753	PRECISION SERVICE & PARTS, INC	356.31	2,239.22
73661	RED WING SHOE STORE	428.00	1,705.00
73975	RELIABLE SAND & GRAVEL	363.76	985.64
76143	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	378.71	6,439.17
19400	SCHNEIDER ELECTRIC	1,354.50	2,709.00
UB000066	SCHWARZ, KATHY	23.29	23.29
77930	SEBERT LANDSCAPING COMPANY	22,580.27	37,703.02
78543	SHERWIN INDUSTRIES INC.	76.58	1,333.73
78995	SIEBER, ANDREW	43.70	497.99
79037	SIGN LAB	675.00	1,529.50
81030	STANDARD IND & AUTO EQUIPMENT	303.00	2,339.40
84150	THOMAS PUMP CO., INC	1,030.00	1,030.00
27265	TIKHOMIROV, VERA	330.00	330.00
84950	TOKAY SOFTWARE	430.00	430.00
85047	TOSHIBA BUSINESS SOLUTIONS, USA	2,704.85	15,368.36
88115	UNIFORMITY INC.	2,201.94	8,111.34
90720	VOLLMAR CLAY PRODUCTS	80.00	204.00
90790	VORMITTAG, JULIE	46.25	76.24

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## **YTD Vendor Payments**

Date: 8/27/2013

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
93900	WICKSTROM FORD	364.86	3,018.48
98600	ZEP SALES & SERVICE INC.	1,038.19	1,253.32
98905	ZUKOWSKI ROGERS FLOOD MC ARDLE	400.00	2,760.00

Report Total: 321,055.82

70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM 8 B

Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.LakeZurich.org](http://www.LakeZurich.org)

## MEMORANDUM

Date: August 23, 2013

To: Jason T. Slowinski, Village Manager

From: Michael J. Brown, Public Works Manager

Subject: Demolition of TIF Properties

**Issue:** The Village of Lake Zurich currently owns several properties in the downtown TIF district that were purchased as part of a master plan for redevelopment. With the economic downfall and lack of development within the TIF, the properties have sat uninhabited for years and have deteriorated to a point that public health and safety could become a potential concern.

**Analysis:** Staff solicited bids for demolition for the following properties that was approved as part of the FY 2013/14 budget:

41036043-5520 \$255,000.00

2-18 West Main Street	28, 37 Park Avenue
32 Mionske Drive	Former Dispatch Facility 61 West Main Street

Sealed bids were accepted on August 13 2013 from the following contractors:

Berger Excavating	\$214,800.00
Albrecht Enterprises	\$193,900.00
American Demo	\$167,600.00
Total Interior Service Inc	\$163,700.00
A-1 Fowler	\$163,350.00
Copenhaver Construction	\$136,000.00
Ramsco	\$129,655.00
Eagle Biomass	\$125,650.00
Langos Corp	\$115,800.00

**Recommendation:** Staff has reviewed the bids and it is my recommendation at this time to award the demolition bid for TIF properties to Langos Corporation of Barrington Hills, Illinois in the amount of \$115,800.00.

w/Attachments: Bid Proposals

## **BID DEMO TOTALS**

<b>Bidder</b>	<b>2-18 W. Main</b>	<b>28 Park</b>	<b>37 Park</b>	<b>32 Mionske</b>	<b>911 Center</b>	<b>Total</b>
Ramsco	\$61,340	\$15,515	\$18,800	\$17,500	\$16,500	\$129,655
Langos	\$63,000	\$12,800	\$14,500	\$14,500	\$11,000	\$115,800
Eagle Biomass	\$86,700	\$9,950	\$11,000	\$9,000	\$9,000	\$125,650
Copenhaver	\$87,000	\$8,200	\$16,000	\$11,900	\$12,900	\$136,000
American Demo	\$93,000	\$16,400	\$17,800	\$17,700	\$22,700	\$167,600
Total Interior Service Inc.	\$93,500	\$15,200	\$19,800	\$17,400	\$17,800	\$163,700
A-1 Fowler	\$97,300	\$10,900	\$16,400	\$14,800	\$23,950	\$163,350
Albrecht Enterprises	\$106,400	\$19,000	\$26,000	\$23,000	\$19,500	\$193,900
Berger Excavating	\$112,500	\$21,800	\$28,200	\$23,000	\$29,300	\$214,800



# LANGOS CORP.

124 Deepwood Rd. Barrington Hills, IL 60010 (847) 774-5962 Fax (847) 658-7558  
[www.langoscorp.com](http://www.langoscorp.com) e-mail: [wreckncrew@comcast.net](mailto:wreckncrew@comcast.net)

## Municipal References

Village of Palatine  
200 E Wood St  
Palatine, IL 60067  
(847) 358-7500  
[mbarry@palitine.il.us](mailto:mbarry@palitine.il.us)  
Contact: Matt Berry

City of Elgin  
150 Dexter Ct  
Elgin, IL 60120  
(847) 931-5650  
[hoke\\_r@cityofelgin.org](mailto:hoke_r@cityofelgin.org)  
Contact: Rich Hoke

Village of Mt Prospect  
50 S Emerson St  
Mt Prospect, IL 60056  
(847) 392-6000  
[building@mountprospect.org](mailto:building@mountprospect.org)  
Contact: Bill Shroder

Village of Schaumburg  
101 Schaumburg Ct  
Schaumburg, IL 60193  
(847) 895-4500 Fax: (847) 895-7806  
[gremlington@ci.schaumburg.il.us](mailto:gremlington@ci.schaumburg.il.us)  
Contact: Greg Remington

Village of Hillside  
425 Hillside Ave  
Hillside, IL 60162  
(708) 202-3434  
Contact: Joe Paisano

Village of Wheeling  
2 Community Blvd.  
Wheeling, IL 60090  
(847) 499-9060  
[mjanek@wheelingil.gov](mailto:mjanek@wheelingil.gov)  
Contact: Mark Janek

Village of Barrington  
200 S. Hough St.  
Barrington, IL 60010  
(847) 304-3461  
[gsummers@barrington-il.gov](mailto:gsummers@barrington-il.gov)  
Contact: Greg Summers



# LANGOS CORP.

124 Deepwood Rd. Barrington Hills, IL 60010 (847) 774-5962 Fax (847) 658-7558  
www.langoscorp.com e-mail: wreckncrew@comcast.net

## LANGOS CORP. REFERENCES

Company	Job Description
Weis Builders 1701 Golf Rd Tower 3 #1200 Rolling Meadows, IL 60008 (847) 463-3000 Contact: Mark Erickson	Demolition of Ozzie Water Park- \$89,000 Demolition of former K-Mart- \$143,000 Demolition of Kohls store- \$130,000
Innovative Const. Solutions, Inc 12660 W Capitol Dr #200 Brookfield, WI 53003 (262) 790-1911(262) 790-1964 Contact: Mike Hnilicka	Demolition of 40,000 sq ft Bowling alley \$218,000
Osman Construction Co 70 Seegers Rd Arlington Heights, IL 60005 (847) 593-2700(847) 593-8250 Contact: Tim Silvetti	Demolition of Chicago Faucets \$240,000 Demolition of Jewel Foods Palos Heights \$89,000
G.A. Johnson & Son Inc 828 Foster St Evanston, IL 60201 (847) 869-5905 Fax: (847) 869-5967 Contact: Ed Pleines	Demolition of Ace Hardware Barrington, IL \$27,500.

Langos Corp. maintains a permanent place of business at  
124 Deepwood Rd. in Barrington Hills, IL 60010.  
We have been here since 1979.



# **LANGOS CORP.**

124 Deepwood Rd. Barrington Hills, IL 60010 (847) 774-5962 Fax (847) 658-7558  
www.langoscorp.com e-mail: wreckncrew@comcast.net

## **LANGOS CORP TRADE REFERENCES**

Osman Construction Co  
Pepper Construction Co  
Harbour Contractors  
Nestler Construction  
Jirsa Construction  
The Elliot Group  
Plaza Excavating Contractors  
Montalbano Homes  
Village of Hoffman Estates  
Village of Palatine  
McHenry County  
Village of Addison  
Dundee Township Park District  
Village of Schaumburg  
Weis Builders Inc  
Will County  
Village Of Mt Prospect  
School District U46  
Integrated Facilities Solutions  
Innovative Construction Solutions  
Village of Barrington  
DeJames Builders  
DSR Construction  
GA Johnson & Sons  
Leopardo Companies  
Triumph Development  
William A Randolph Inc

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). If Waiver of Subrogation is applicable, it only applies to the extent allowed by law.

## PRODUCER

Construction - Remegi Team  
Mesirow Insurance Services  
353 N. Clark Street  
Chicago, IL 60654

## INSURED

Langos Corporation  
124 Deepwood Road  
Barrington Hills, IL 60010

## CONTACT NAME:

Linda Sowinski

PHONE: 312 595-8113

FAX (A/C, No): 312 595-4332

E-MAIL:

ADDRESS:

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Western National Insurance

24465

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGEs

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
						LIMIT	DESCRIPTION
A	GENERAL LIABILITY		CPP1075604	06/21/2013	06/21/2014	EACH OCCURRENCE	\$1,000,000
	X COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (EA occurrence)	\$100,000
	CLAIMS-MADE	X OCCUR				MED EXP (Any one person)	\$5,000
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$3,000,000
						PRODUCTS - COMP/OP AGG	\$3,000,000
							\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	POLICY	X PROJECT					
		LOC					
A	AUTOMOBILE LIABILITY		CPP107465600	06/21/2013	06/21/2014	COMBINED SINGLE LIMIT (EA accident)	\$1,000,000
	X ANY AUTO					BODILY INJURY (Per person)	\$
	ALL OWNED AUTOS					BODILY INJURY (Per accident)	\$
	X HIRED AUTOS	X SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	\$
							\$
A	UMBRELLA LIAB	X OCCUR	UMB1012541	06/21/2013	06/21/2014	EACH OCCURRENCE	\$5,000,000
	EXCESS LIAB					AGGREGATE	\$5,000,000
	DED	RETENTION S					\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	WCV1009603	06/21/2013	06/21/2014	X WC STATUTORY LIMITS	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N				E.L. EACH ACCIDENT	\$1,000,000
	(Mandatory In NH)					E.L. DISEASE - EA EMPLOYEE	\$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

SAMPLE CERT  
Chicago, IL 60654

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

## AUTHORIZED REPRESENTATIVE



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70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM

8 C

Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.LakeZurich.org](http://www.LakeZurich.org)

## MEMORANDUM

Date: August 23, 2013

To: Jason T. Slowinski, Village Manager

From: Steve Schmitt, Utilities Superintendent

Subject: *JS*  
Agenda item for Village Board meeting on September 3, 2013

---

**Issue:** Pine/Elm Water Main Replacement (Ela Road- Abandonment)

**Analysis:** Our current budget includes \$500,000 to complete water main improvements on Pine Avenue, Elm Place and Ela Road. \$350,000 of the \$500,000 budgeted for this project is funded from a DCEO grant which must be utilized by July 31, 2014. Public works requested bid proposals based on plans and specifications prepared by Baxter & Woodman Consulting Engineers Inc. and the bid opening occurred on August 22, 2013. Eight bid proposals were received and were favorable for the Village. Baxter & Woodman Consulting Engineers Inc. has qualified and recommends award to the low bidder, Bolder Contractors of Deerfield, IL in the amount of \$448,652.

**Recommendation:** I recommend that the Village award Bolder Contractors of Deerfield, IL a contract to complete the Pine/Elm Water Main Replacement in the amount of \$448,652.

w/ Attachments: Recommendation For Award by Baxter & Woodman Consulting Engineers Inc.



Village President and Board of Trustees  
Village of Lake Zurich  
70 East Main Street  
Lake Zurich, Illinois 60047

August 23, 2013

Attention: Steve Schmitt, Superintendent of Utilities

**RECOMMENDATION TO AWARD**

***Subject: Lake Zurich – 2012 Pine and Elm Water Improvements***

Dear President and Trustees:

The following bids were received for the subject project on August 22, 2013:

<u>Bidder</u>	<u>Amount of Bid</u>
Bolder Contractors Deerfield, IL 60015	\$448,652.00
J. Congdon Sewer Service, Inc. Carol Stream, IL 60188	As Corrected: \$459,757.00 As Read: \$450,007.00
Lenny Hoffman Excavating, Inc. Wilmette, IL 60091	\$494,777.00
Lampignano & Son Construction, Co. Arlington Heights, IL 60005	As Corrected: \$501,190.00 As Read: \$497,990.00
Maneval Construction Grayslake, IL 60030	As Corrected: \$505,341.76 As Read: \$505,352.12
Berger Excavating Contractors, Inc. Wauconda, IL 60084	\$514,936.50
R A Mancini, Inc. Lakemoor, IL 60051	\$542,855.00

8678 Ridgefield Rd  
Crystal Lake, IL 60012  
815.459.1260  
Fax 815.455.0450  
www.baxterwoodman.com



Consulting Engineers

**Village President and Board of Trustees  
Village of Lake Zurich**

**August 23, 2013  
120149 • Page No. 2**

**Sheridan Plumbing, & Sewer  
Bedford Park, IL 60638**

**As Corrected: \$637,795.00  
As Read: \$637,770.00**

Our pre-bid opinion of probable cost for this Project was approximately 500,000.

We have analyzed each of the bids and find Bolder Contractors to be the lowest responsible and responsive Bidder. Based on our prior experience with this bidder, we believe that Bolder Contractors is qualified to complete the project.

We recommend award of the contract to Bolder Contractors in the amount of \$448,652.00.

A copy of our Bid Tabulation is enclosed for your records.

Please advise us of your decision.

Very truly yours,

**BAXTER & WOODMAN, INC.  
CONSULTING ENGINEERS**

A handwritten signature in black ink, appearing to read "Sean E. O'Dell".

Sean E. O'Dell, P.E.  
SEO

C: Michael Brown, Public Works Manager  
Betty Harrison, Environmental Quality Control Supervisor  
Enc.

70 E. Main Street  
Lake Zurich, IL 60047



Phone: (847)438-5141  
Fax: (847) 540-1768  
Web: [www.LakeZurich.org](http://www.LakeZurich.org)

## MEMORANDUM

Date: August 26, 2013

To: Jason T. Slowinski, Village Manager

From: Patrick M. Finlon, Chief of Police

Subject: **Amendment of the Village Liquor and Parks Code**

**Issue:** Various portions of the Village Ordinances related to Liquor Control (Chapter 3 of Title 3) and Parks (Chapter 3 of Title 7) are in need of amendment in order to allow for the expansion of user types and to allow for the increased use of the Village Parks and other public areas.

**Analysis:** In order to lawfully use the various public spaces of the Village for special events that involves the service of alcoholic liquor and to allow for the expanded use of specific Village Parks for private parties, it is necessary to amend certain provisions of the current Liquor Control and Public Parks Village Ordinances. This includes adding the following license classifications: Craft Distillery, Off-Site Catering, and Special One-Day Park. Given the current trend in re-evaluating video-gaming, it is suggested that an additional license be included similar to the A-1 Outdoor Café in order to prepare for a possible re-evaluation of the current prohibition of this activity within the Village.

Other areas of the Liquor Control ordinance require amendment not related to licensing. This includes amending the prohibition of outdoor music at establishments that serve alcohol, prohibition of dancing at licensed establishments, and consumption of alcoholic liquor on public property. There are restrictions included in the proposed ordinance intended to protect neighboring properties.

Finally, amendment of the Village Parks Code is required to allow for expanded use of two parks after the hours of dusk – which is the current closing time for parks. These specific parks are Paulus Park and Breezewald Park. There are provisions allowing for assignment of fees for park use and permit issuing process/criteria for these parks.

**Recommendation:** Enact the proposed amendments to the Village Liquor Control and Parks Ordinance.

w/Attachments: 1) Ordinance amending Chapter 3 of Title 3 of the Lake Zurich Municipal Code adding license classifications and related amendments  
2) Ordinance Amending Chapter 3 of Title 7 governing "Public Parks".



ORDINANCE NO. 2013-09-907

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 3 OF THE LAKE ZURICH  
MUNICIPAL CODE TO ADD A NEW CLASS "N" LIQUOR LICENSE FOR A  
"Craft Distillery", A NEW CLASS "O" LIQUOR LICENSE FOR "Off-Site  
Catering", A NEW CLASS "P" LIQUOR LICENSE FOR A "Park – Private  
Party", A CLASS "V" LICENSE FOR ESTABLISHMENT WITH "Video-  
Gaming" AND RELATED AMENDMENTS**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of  
Lake Zurich, Lake County, Illinois, as follows:

**Section 1:** That Section 3-3B-10 of Chapter 3 of Title 3 of the Lake Zurich  
Municipal Code entitled "CLASSIFICATION OF LICENSES" be and is hereby amended  
to add a new sub-section "S" thereof adding provisions for a new Class N liquor license  
for a "Craft Distillery" reading in its entirety as follows:

**"S. Class N License. Craft Distillery – Alcoholic Liquor.**

"Distiller" means a person who distills, ferments, brews, makes, mixes, concocts,  
processes, blends, bottles or fills an original package with any alcoholic liquor. A Class  
"N" license shall authorize the on-site production and storage of alcohol in quantities  
not to exceed thirty-five thousand (35,000) gallons per year, the sale of such alcohol to  
persons of at least twenty-one (21) years of age for consumption off-premises, and on-  
site sampling of such alcohol. Sales of alcohol manufactured outside the facility are  
prohibited. The following conditions shall apply to this license:

1. It shall be lawful for any Class "N" license holder to sell a container of alcohol  
for off-premises consumption unless the container is greater than or equal to  
three hundred seventy five milliliters (375 ml) in volume.
2. Class N license holders may, during authorized hours of business, offer  
samples of the alcohol permitted to be produced and sold pursuant to this  
classification. Licensees shall not provide more than three (3) free samples,  
each of which shall not exceed one-fourth fluid ounce (.25 fl. oz.), to any  
person in a day. No alcohol shall be provided nor sold prior to noon nor after  
the hour of \_\_\_\_\_ on any day on which samples or sales are  
authorized. Licensees may sell samples, but the volume of any sample sold  
shall not exceed one fluid ounce (1 fl.oz.) and the total volume of all samples

sold to a person in a day shall not exceed two and one-half fluid ounces (2.5 fluid oz.). Licensees shall not provide and/or sell more than two and one-half fluid ounces (2.5 fluid oz.) of samples to any person in a day.

3. Class N licensees must have at least one (1) BASSET-certified site manager on premises whenever offering samples of alcohol.
4. No food service is required for a Class N licensee.
5. Every class N licensee must have a valid craft distiller license from the State of Illinois.
6. Applicant shall provide a statement acknowledging that the applicant shall hire and retain on premises at all times during its operations, and during the term of this license, at least one employee who is currently certified in the beverage alcohol sellers and servers education and training ("BASSET") program. For purposes of this subsection, "currently certified" shall mean that the employee possesses a BASSET certification that is not more than five (5) years old. Failure to meet this requirement shall constitute a violation of this Code and may result in revocation of this license.

**Section 2:** That Section 3-3B-10 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "CLASSIFICATION OF LICENSES" be and is hereby amended to add a new sub-section "T" thereof adding provisions for a new Class O liquor license for a "Off-Site Catering" reading in its entirety as follows:

**"T. Class O License. Off-site catering.**

An "Off-site catering" license shall be required for any person or business who serves alcoholic liquors for consumption at an event and at a location within the Village along with a planned food service. Catered events are those serving prepared meals and alcoholic liquors at a pre-arranged rate or fixed price to an invitation – only group of persons. Such service of alcohol can include pre-meal, meal and post-meal service. "Off Site" catering means the preparation of food at one location for service at another. The following conditions shall apply to this license:

1. Class O licenses authorize the sale of alcoholic liquors for consumption on the premises where served and approved in the license, solely to guests invited to the private, catered function.
2. Under this license, alcoholic liquors are allowed only along with a planned food service.
3. The service of alcohol shall be by employees of the licensed catering business.
4. Applicant shall provide a statement acknowledging that the applicant shall hire and retain on premises or at the event at all times during the event, and during the term of this license, at least one employee who is currently certified in the beverage alcohol sellers and servers education and training ("BASSET") program. For purposes of this subsection, "currently certified" shall mean that the

employee possesses a BASSET certification that is not more than five (5) years old. Failure to meet this requirement shall constitute a violation of this Code and may result in revocation of this license.

- 5.
6. Class O licensees shall serve alcohol only to invited guests at catered functions.
7. This license only authorizes alcohol service for the approved location at which the catering business will serve food and alcohol.
8. The service of alcohol shall be allowed from 12:00 o'clock (noon) P.M. to 12:00 o'clock (midnight) A.M.; except, that service may be made up to 2:00 o'clock A.M. on Saturday or Sunday mornings.
9. The licensee shall have in its possession a copy of its Class O license, and need not display the license pursuant to Section 3-3C-2 hereof.

**Section 3:** That Section 3-3B-10 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "CLASSIFICATION OF LICENSES" be and is hereby amended to add a new sub-section "U" thereof adding provisions for a new Class P liquor license for a "Special One-Day Park – Private Event License" reading in its entirety as follows:

**"U. Class P License. Special One-Day Park – Private Party Event License**

A Park – Private Party license shall authorize an event at Breezewald Park or Paulus Park in the Village, where attendance is by invitation only, the host controls access to the premises, and alcoholic beverages are provided to invited guests at no charge. The following provisions shall apply to the issuance of such license:

1. The license shall authorize the consumption of only wine or beer, provided that food must be available or be served with the private event.
2. The license for such consumption shall extend from 12:00 o'clock (noon) A.M. to 11:00 o'clock P.M..
3. The licensee shall specifically identify the portion of the Park premises proposed for the private event and the license will authorize beer or wine consumption only on the premises indicated on the license. No beer or wine shall be carried into or consumed in the water or on the beach.
4. No persons other than those invited to and part of the private party shall consume or be served any wine or beer.
5. An application to and approval from the Village Park and Recreation Director under Chapter 7 of Title 3 of the Village Code for permission for the rental and use of the Park is required.
6. The application for this license shall be submitted no later than twenty-one (21) days prior to the date of the proposed event and shall include the name of applicant, address and phone number, (and the same for the person responsible for conducting and being present at the event, if

different) identify the location of the private event, with a description of the approximate area of the Park being requested, the hours of the event, the number of attendees, a completed, and an approved signed rental agreement from the Village.

7. This license is subject to possible revocation by the Board of Trustees or the Mayor in the event the Park becomes unavailable for such use, or by the Chief of Police or his or her designee in the event that it is determined at any time, in his or her discretion, that it is in the best interests of the Village and/or public safety to direct the cessation of the private event, that the private event be limited to a certain area in the Park, or that the private event be terminate altogether.
8. A copy of a certificate of liquor liability insurance, naming the Village as additional insured in the amount of two million dollars (\$2,000,000) for the period during which liquor will be served.

**Section 4:** That Section 3-3B-10 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "CLASSIFICATION OF LICENSES" be and is hereby amended to add a new sub-section "V" thereof adding provisions for a new Class V liquor license for any licensee under this Code who holds a video-gaming license, reading in its entirety as follows:

**"V. Class V License. Establishments Licensed for Video - Gaming**

For any licensed establishment, licensed truck stop establishment or licensed fraternal establishment holding a current liquor license issued pursuant to the provisions of Chapter 3 "Liquor Control" of Title 3 "Business Licensing, Regulation, Taxation and Fees" of the Village Code of the Village of Lake Zurich when such establishment, business or applicant also holds an active license authorizing video-gaming/video-gaming terminals at or within the establishment. This license shall be required in conjunction with and in addition to the liquor license already required to be held by the establishment for the service, sale, production or consumption of alcohol hereunder."

**Section 5:** That Section 3-3B-14 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "NUMBER OF LICENSES" be and is hereby further amended to add the following three new licenses, classes "N", "O", "P" and "V" at the end of the existing table, shown in bold letters with underscoring, with the corresponding number of licenses in each new class, shown with bold letters with underscoring below:

<u>License Class</u>	<u>Maximum Number</u>
----------------------	-----------------------

	<u>Issued</u>
A and A-1	<b>19</b>
B and B-1	<b>1</b>
C and C-1	<b>15</b>
D-1	<b>1</b>
D-2	<b>2</b>
E	<b>2</b>
H-2	<b>3</b>
I	<b>1</b>
K	<b>0</b>
L	<b>0</b>
M	<b>0</b>
<b><u>N</u></b>	<b><u>0</u></b>
<b><u>O</u></b>	<b><u>0</u></b>
<b><u>P</u></b>	<b><u>0</u></b>
<b><u>V</u></b>	<u>(Issued in tandem with above license(s) per Code).</u>

**Section 6:** That Section 3-3B-11 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "LICENSE FEES" be and is hereby further amended to add the following three new licenses, classes "**N**", "**O**", "**P**" and "**V**", at the end of the two existing tables shown below, as shown in bold, with underscoring, with the corresponding fee for each new class, shown in bold, with underscoring below and to add a new :

"2. Base Fee:

<u>License Class</u>	<u>Fee (Annual Unless Otherwise Stated)</u>
A	<b>\$2,350.00</b>
A-1	<b>\$250.00</b>
B	<b>\$2,050.00</b>

B-1	\$250.00
C	\$1,750.00
C-1	\$1,000.00
D-1	\$1,450.00
D-2	\$1,450.00
E	\$75.00
F	\$1,000.00
G-1	\$50.00
G-2	\$250.00
H-1	\$50.00
H-2	\$1,500.00
I	\$0.00
J	\$0.00
K	\$750.00
L	\$250.00
M	\$1,000.00
<b><u>N</u></b>	<b><u>\$1,500.00</u></b>
<b><u>O</u></b>	<b><u>\$1,000.00</u></b>
<b><u>P</u></b>	<b><u>\$200.00</u></b>
<b><u>V</u></b>	<b><u>\$250.00</u></b>

B. Discount for Early Fee Payment: For the following license classes, the annual fee will be discounted and provided in this subsection if the fee is paid on or before December 15 of the year in which the applicant seeks the license issuance or renewal for the next year:

<b><u>License Class</u></b>	<b><u>Annual Fee</u></b>
A	\$2,100.00
B	\$1,800.00
C	\$1,500.00

C-1	\$750.00
D-1	\$1,200.00
D-2	\$1,200.00
K	\$500.00
<b><u>N</u></b>	<b><u>\$1,250.00</u></b>
<b><u>O</u></b>	<b><u>\$750.00</u></b>

No discount is applicable to any class E, F, G-1, G-2, H-1, or H-2, L, M, **P or V** license."

**Section 7:** That Subsection H of Section 3-3C-5 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "SALES AT OUTDOOR CAFES" be and is hereby amended to delete the provisions which are shown as stricken through, and to add those provisions shown in italics, to read as follows:

**3-3C-5: SALES AT OUTDOOR CAFES:**

Sale of alcoholic liquor at restaurants for consumption at tables and chairs placed outdoors pursuant to a class A-1 or B-1 license, whether on private property or on public property, is permitted only if all of the following conditions are met in addition to every other applicable provision of this chapter: (Ord. 2007-09-525, 9-17-2007)

~~H. No Outdoor Music: No outdoor music or other noisemaking activity shall be permitted. (Ord. 94-07-680, 7-18-1994)~~

*H. Outdoor Music: Exterior outdoor music may be allowed between the hours of 3:00 P.M. and 11:00 P.M. so long as the volume level does not unreasonably disturb another. As a condition of the grant of this privilege allowing outdoor music, the Village reserves the sole discretion, as determined by its Chief of Police, or his or her designee, to determine when the volume of exterior outdoor music is at a level to cause an unreasonable disturbance to another.*

**Section 8:** That Section 3-3C-13 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "DANCING RESTRICTED" be and is hereby amended to add those provisions shown in italics, to read as follows:

**3-3C-13: DANCING RESTRICTED:**

It shall be unlawful for any licensee to permit dancing on the licensed premises by employees or performers who are paid for their performances or who accept money from patrons for their performances. All dancing shall be only in areas of the premises specifically designed for dancing and separated from areas containing tables and chairs, *provided however that this prohibition regarding separation of dancing areas and areas for tables and chairs is not applicable to events held on Village or other public property.* (Ord. 94-07-680, 7-18-1994)

**Section 9:** That Section 3-3D-1 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled "CONSUMPTION PROHIBITED IN PUBLIC PLACES" be and is hereby amended to delete the provisions which are shown as stricken through, and to add those provisions shown in italics, to read as follows:

**3-3D-1: CONSUMPTION PROHIBITED IN PUBLIC PLACES:**

Except as permitted by license issued by the village pursuant to this chapter, it shall be unlawful for any person to sell, consume or possess open containers of alcoholic liquor or nonalcoholic beer on any village park property, or in any village building, or on any street, sidewalk, alley or other public place in the village; provided, however, that the sale, consumption and possession of open containers of alcoholic liquor specifically authorized by a license issued pursuant to this chapter and confined to the premises for which such license is issued is authorized. (Ord. 94-07-680, 7-18-1994)

*This section shall not apply to those businesses or vendors which are official participants in a Village-sanctioned and approved outdoor events which take place on public property of the Village, or to those persons who consume or possess open containers of alcoholic liquor or nonalcoholic beer purchased from or provided by an approved business or vendor operating as an official participant in such a Village-sanctioned or approved outdoor activity on Village property. Any and all businesses or vendors which participate in such outdoor events shall still be required to abide by all other requirements of, and secure a proper liquor license under, the Village's Liquor Control provisions, in order to sell or serve alcoholic liquor.*

**Section 10:** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 11:** That if any provision of this ordinance or application thereof to any entity or person or circumstance is declared invalid or held to be unlawful, such declaration or holding shall not affect the validity of any other portion or provision of

this Ordinance and such declaration or holding shall be severable from the remainder hereof.

**Section 12:** This Ordinance shall be in full force and effect immediately upon its passage, approval and publication as required by law.

**Section 13:** The Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2013, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by the President of the Village of Lake Zurich.

---

President

ATTEST:

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Village Clerk

STATE OF ILLINOIS      )  
                            )      SS  
COUNTY OF LAKE      )

**CLERK'S CERTIFICATE**

I, **Kathleen Johnson**, the duly elected, qualified, and acting Village Clerk of the Village of Lake Zurich, Lake County, Illinois, do hereby certify that attached hereto is a true and correct copy of that Ordinance now on file in my office, entitled:

ORDINANCE NO. 2013-09-907

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 3 OF THE LAKE ZURICH  
MUNICIPAL CODE TO ADD A NEW CLASS "N" LIQUOR LICENSE FOR A  
"Craft Distillery", A NEW CLASS "O" LIQUOR LICENSE FOR "Off-Site  
Catering", AND A NEW CLASS "P" LIQUOR LICENSE FOR A "Park – Private  
Party" AND RELATED AMENDMENTS**

which Ordinance was passed by the Board of Trustees of the Village of Lake Zurich at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2013, at which meeting a quorum was present, and approved by the Mayor of the Village of Lake Zurich on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

I further certify that the vote on the question of the passage of the said Ordinance by the Board of Trustees of the Village of Lake Zurich was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Lake Zurich, and that the result of said vote was as follows, to-wit:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

I do further certify that the original Ordinance, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Lake Zurich, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

---

Village Clerk

**PAMPHLET**

**FRONT OF PAMPHLET**

**ORDINANCE NO. 2013-09-907**

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 3 OF THE LAKE ZURICH MUNICIPAL CODE TO ADD A NEW CLASS "N" LIQUOR LICENSE FOR A "Craft Distillery", A NEW CLASS "O" LIQUOR LICENSE FOR "Off-Site Catering", AND A NEW CLASS "P" LIQUOR LICENSE FOR A "Park – Private Party" AND RELATED AMENDMENTS**

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by Order of the Corporate Authorities of the Village of Lake Zurich, Lake County, Illinois.

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Village Clerk

**PAMPHLET**  
**BACK OF PAMPHLET**

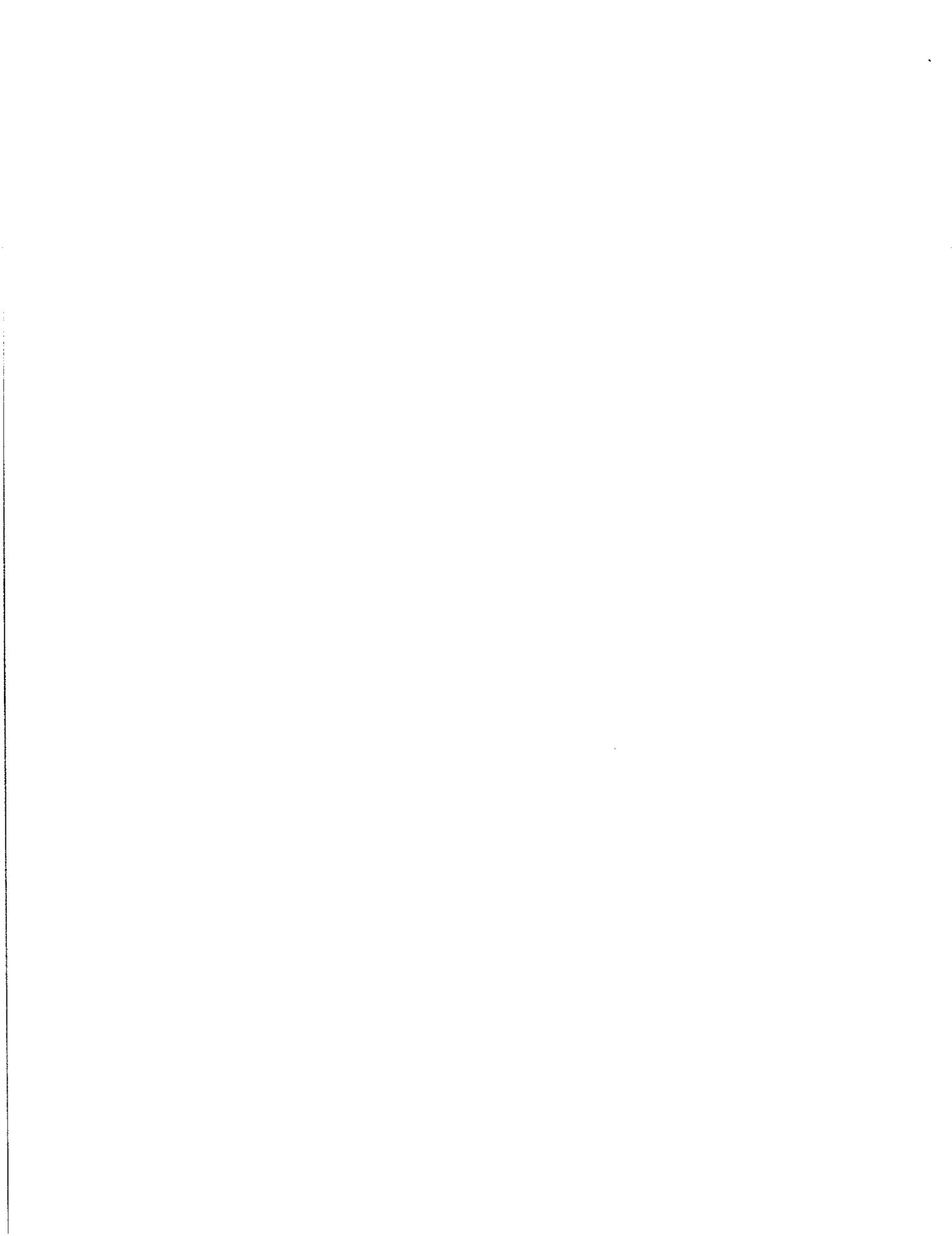
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Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by Order of the  
Corporate Authorities of the Village of Lake Zurich, Lake County, Illinois.

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Village Clerk



ORDINANCE NO. 2013-09-908

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 7  
GOVERNING "PUBLIC PARKS"**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**Section 1:** That Subsection A of Section 7-3-1 of Chapter 3 of Title 7 of the Lake Zurich Municipal Code entitled "GENERAL RULES AND REGULATIONS" be and is hereby amended to add as new those provisions shown in italics below, as follows:

**7-3-1: GENERAL RULES AND REGULATIONS:**

The following rules and regulations shall apply to all persons using any village park:

- A. Hours Of Operation: *Unless otherwise specifically authorized by permit issued by the Village for Breezewald or Paulus Parks, following proper application for a private event and approval therefor by the Village (provided however that no permit shall authorize Park use beyond midnight on any day)*, Village parks shall be open daily to the public as provided by the village from time to time, generally during the hours between six o'clock (6:00) A.M. and dusk. It shall be unlawful for any person, other than village employees conducting village business, to occupy or be present in any village park at any time when such park is not open to the public.

**Section 2:** That Subsection A of Section 7-3-4 of Chapter 3 of Title 7 of the Lake Zurich Municipal Code entitled "GROUP ACTIVITIES" be and is hereby amended to add as new those new subsections and provisions thereof shown in italics below, as follows:

**7-3-4: GROUP ACTIVITIES:**

No organized group shall use any village park facility for an organized purpose, including, but not limited to, a picnic, a party, or a theatrical performance, unless such group shall first have obtained a permit therefor from the village and paid the fee established therefor from time to time by the board of trustees. (Ord. 99-12-1004, 12-6-1999)

- A. *Application for such permit shall be made to the Village Park and Recreation Director at least 30 days prior to any such organized group use, providing such information as may be requested by the Village.*
- B. *The issuance of any permit hereunder to allow the use of a Village Park Facility shall remain subject to the termination of such permit, up to and including the day of use, if in the sole discretion of the Chief of Police of the Village, or his or her designee, it is in the best interests of the Village to further regulate, to designate or limit the area being used, or to terminate the permit and revoke the permission of the organized group to use the Village Park Facility for their specified purpose.*
- C. *The hours of use for such permit shall be as provided (or approved) hereinabove at Section 7-3-1.*
- D. *An additional fee may apply to a request for a permit by an organized group to use a village park facility if such request exceeds a certain number of participants or involves extended hours of use.*
- E. *The possession or service of any alcoholic beverages as part of any organized group activity authorized by permit in Breezewald or Paulus Park is strictly prohibited unless such group first qualifies for and has been issued a liquor license by the local liquor commissioner, after proper application for and approval of such a request under the Liquor Control requirements set forth in the Village Code of the Village of Lake Zurich.*
- F. *No consumption or possession of alcohol is allowed in the water, on the beach or in the children's play or playlot areas.*

**Section 3:** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 4:** That if any provision of this ordinance or application thereof to any entity or person or circumstance is declared invalid or held to be unlawful, such declaration or holding shall not affect the validity of any other portion or provision of this Ordinance and such declaration or holding shall be severable from the remainder hereof.

**Section 5:** This Ordinance shall be in full force and effect immediately upon its passage, approval and publication as required by law.

**Section 6:** The Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2013, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by the President of the Village of Lake Zurich.

---

President

ATTEST:

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Village Clerk

STATE OF ILLINOIS      )  
                            )SS  
COUNTY OF LAKE      )

**CLERK'S CERTIFICATE**

I, **Kathleen Johnson**, the duly elected, qualified, and acting Village Clerk of the Village of Lake Zurich, Lake County, Illinois, do hereby certify that attached hereto is a true and correct copy of that Ordinance now on file in my office, entitled:

**ORDINANCE NO. 2013-09-908**

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 7  
GOVERNING "PUBLIC PARKS"**

which Ordinance was passed by the Board of Trustees of the Village of Lake Zurich at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2013, at which meeting a quorum was present, and approved by the Mayor of the Village of Lake Zurich on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

I further certify that the vote on the question of the passage of the said Ordinance by the Board of Trustees of the Village of Lake Zurich was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Lake Zurich, and that the result of said vote was as follows, to-wit:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

I do further certify that the original Ordinance, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Lake Zurich, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Village Clerk

**PAMPHLET**  
**FRONT OF PAMPHLET**

**ORDINANCE NO. 2013-09-908**

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 7  
GOVERNING "PUBLIC PARKS"**

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by Order of the  
Corporate Authorities of the Village of Lake Zurich, Lake County, Illinois.

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Village Clerk

**PAMPHLET**

**BACK OF PAMPHLET**

**ORDINANCE NO. 2013-09-908**

**ORDINANCE AMENDING CHAPTER 3 OF TITLE 7  
GOVERNING "PUBLIC PARKS"**

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by Order of the  
Corporate Authorities of the Village of Lake Zurich, Lake County, Illinois.

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Village Clerk



## MEMORANDUM

Date: August 28, 2013  
To: Jason Slowinski, Village Manager  
From: Michael Brown, Public Works Manager  
Subject: 2013 Road Resurfacing Project

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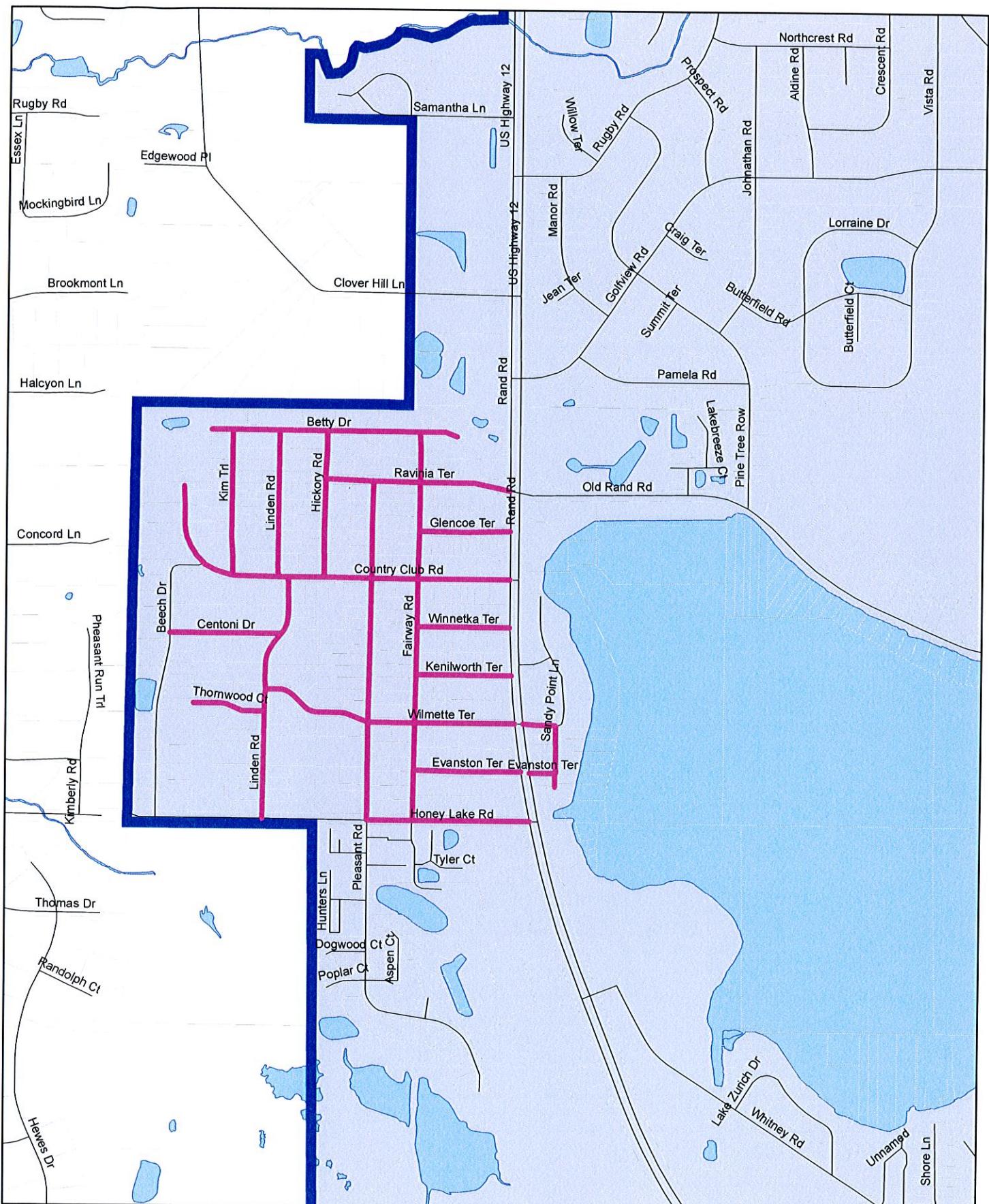
**Issue:** Public Works received direction at the August 5, 2013 Board of Trustees meeting to proceed with the 2013 Road Resurfacing Project in the Heights subdivision. The Village's engineer, Manhard Consulting, prepared plans and specifications for bids which included all the streets identified as "Area A: Residential Streets" and shown on the attached map. The proposed project consists of pavement milling, patching, resurfacing, curb and gutter and sidewalk removal and replacement. The Village of Lake Zurich held a bid opening on August 27, 2013.

**Analysis:** The Village received four bids. The bid results are shown below. The lowest responsible bid was received from Arrow Road Construction of Mount Prospect, Illinois. Please note that the "as-read" bid amount from Arrow Road Construction was \$1,196,786.31, however upon review of the schedule of prices a calculation error was identified. The actual bid amount determined by multiplying the quantities by the unit prices is \$1,196,841.39 (increase of \$55.08).

Name of Bidder	Bid Amount
Arrow Road Construction (Mount Prospect, IL)	\$1,196,841.39
Peter Baker & Son Co. (Lake Bluff, IL)	\$1,249,210.62
Curran Contracting (Grayslake, IL)	\$1,328,265.50
Johnson Paving (Arlington Heights, IL)	\$1,357,755.25

**Recommendation:** Staff recommendation is to award the bid to Arrow Road Construction in the amount of \$1,196,841.39 utilizing budgeted funds from the Non-Home Rule Sales Tax Capital Projects Fund 40536044-5540.

w/ Attachments: 2013 Road Resurfacing Projects Map



Village of Lake Zurich

## 2013 Road Resurfacing Projects

Project Location  
 Village Boundary

Source: 2013 Lake County GIS Data.

Feet  
 0 200 400 800

Date: 08/06/13

Manhard  
CONSULTING LTD

70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM 10A

Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.LakeZurich.org](http://www.LakeZurich.org)

## MEMORANDUM

Date: August 26, 2013  
To: Jason T. Slowinski, Village Manager  
From: Kyle D. Kordell, Management Analyst  
Subject: Bi-weekly Reports from Operating Departments

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Attached are bi-weekly Status and Information Reports from the Village's main operating departments.

If you have any questions regarding the items mentioned in the attached reports, please feel free to contact the Village Manager's Office.

w/ Attachments: Department Status and Information Reports

VILLAGE OF LAKE ZURICH  
OFFICE OF THE VILLAGE MANAGER  
BI-WEEKLY STATUS AND INFORMATION REPORT

**Police Department**

*August 24, 2013*

**I. Program/Project Management**

**A. Major Programs/Projects Started**

- **Police-Community Interaction Survey/University of Illinois at Chicago** – The Department continues to participate in the Police-Community Interaction Survey. The evaluation of Department personnel based on the requested surveys indicates that Department personnel are performing above the average of all Departments participating in this survey. To date, the Department has sent over 5,028 requests to individuals that have had interaction with Department personnel to participate in the survey. (This survey has been recognized as a best practice and will be applied on a national basis)
- **Citizen Police Academy** – The dates for the next Citizen Police Academy have been identified. The program will be presented between September 10<sup>th</sup> through November 12<sup>th</sup>, 2013. This program was canceled the last two years due to lack of enrollment. A Daily Herald reporter has made an inquiry about this program this week.
- **Rock the Block (Main Street Dance)** – Department personnel have been involved in planning discussions for a street dance to be conducted September 14<sup>th</sup>. Personnel will be researching both liquor license requirements as well as event security. Draft operational orders have been developed for this event.
- **Traffic Enforcement Activity** – The Department is engaged in a traffic safety enforcement campaign between August 16<sup>th</sup> and September 4<sup>th</sup>. The Department received funding from the Illinois Department of Transportation to conduct saturation patrols and a traffic safety checkpoint on August 31<sup>st</sup>. Enforcement of occupant restraint, drivers license requirements, and driving under the influence of drugs/alcohol violations will be emphasized.

**B. Major Programs/Projects Completed**

- **Freedom of Information Inquiries** - The Department received 17 Freedom of Information Inquiry requests from August 11<sup>th</sup> until August 24<sup>th</sup>, 2013 for a year-to-date total of 216.

**II. Financial Management**

**A. The Department continues to monitor current expenditures.**

**III. Personnel Management**

**A. Recruitments, Terminations, Layoffs, Retirements, Disciplinary Actions**

- An offer of employment was presented to a candidate for the vacant telecommunicator position. She has experience as a telecommunicator with Cencom - a regional dispatch center in the Round Lake area.

- The Department will be accepting letters of interest from Department members interested in the position of Detective. Additionally, this has been expanded to soliciting interest in the School Resource Position. This is due to Department members expressing interest in both positions.
- B. Claims filed against the Village (e.g. workers compensation, EEOC, IDHR, union grievances, non-union complaints, unfair labor practices, etc.)
  - Action pending previous Labor-Management meeting.
  - A Telecommunicator has filed a formal grievance regarding the assessment of an annual merit bonus as defined in the current collective bargaining agreement. This grievance has been denied at the first two steps (immediate supervisor and Chief of Police) and will be forwarded to the Village Manager for review.
- C. Major Absences (e.g. workers compensation, medical leaves, disability leaves, FLSA, or FMLA leave) and Light Duty Assignments
  - A Patrol Officer remains on light duty due to shoulder surgery which was not duty related. He is anticipating release to unrestricted duty on September 5<sup>th</sup>.

IV. Other Noteworthy Matters

A. Major Departmental Accomplishments/Activities

- **Ela Coalition Against Youth Substance Abuse** – On August 21<sup>st</sup>, Department members participated in an event in conjunction with Illinois National Guard personnel at the Ela Township Community Center targeted at youth. Police interacted with the youth by showcasing specialty Department equipment.
- **Lake County Major Crime Task Force Callout** – The Department Detective assigned to this mutual aid group was assisting with all aspects of the 5 month-old victim of murder investigation in Zion.

B. Other

- **Fraternal Order of Police – Lodge #190 Golf Outing** – On August 20<sup>th</sup>, the FOP conducted their annual golf outing at Stonewall Orchard Golf Course. The proceeds from this event are used to fund various programs, to include, the High School scholarship.
- **A Safe Place Presentation** – On August 16<sup>th</sup>, Commander Quinones gave a presentation to volunteers. This is part of A Safe Place's training program for their volunteers.

Respectfully Submitted,



Patrick M. Finlon  
Chief of Police  
August 26, 2013

**VILLAGE OF LAKE ZURICH**  
**FIRE / RESCUE AND EMERGENCY MANAGEMENT**  
**BI-WEEKLY STATUS AND INFORMATION REPORT**  
*August 26 2013*  
*08/11 – 08/24*

**I. Program/Project Management**

**A. Major Programs/Projects Started**

- An RFP for replacement windows at station 1 - attic space was prepared and will be put out for bid.
- An RFP is being developed for upgrading our station alerting system. This system is activated with each emergency call received.
- The 2<sup>nd</sup> draft of the After Action report from the rain event was presented to the Board, more final revisions to come.

**B. Major Programs/Projects Completed**

- The Fire Prevention Bureau took back fire permitting from the Building Department. As we now have a part-time clerk, they were able to reinstitute this process in our offices. This should help work flow and efficiency in both departments.

**II. Financial Management**

**III. Personnel Management**

**A. Recruitments, Terminations, Layoffs, Retirements, Disciplinary Actions, Status**

- The Department offered a FF/PM position to Jeff Hall – he is expected to start September 9<sup>th</sup>.
- We continually have a number of candidates going through the hiring process at this time.
- The Department currently has three (3) openings with 2 additional going through the pension process.

**B. Claims filed against the Village (e.g. workers compensation, EEOC, IDHR, union grievances, non-union complaints, unfair labor practices, etc.)**

**C. Major Absences (e.g. workers compensation, medical leaves, disability leaves, FLSA, or FMLA leave) and Light Duty Assignments**

**UPDATED**

- One Captain remains on extended medical leave at this time.
- 1 LT/PM & 2 FF/PM have filed duty disability pension paperwork.

IV. Other Noteworthy Matters

- The department started an on call rotation for the ComEd Joint Operations Center if the need arose.
- DFM Bzdusek attended a pre-construction meeting for the Mariano's project.
- Inspector Kleinheinz helped with the fire investigation at Pizza Hut.
- The Bureau conducted tour and fire safety talk at Fire Station One for a family.
- The Bureau attended a construction meeting at the Cedar Lake construction site.
- DFM Bzdusek met with the Knox company representative concerning new products.
- DFM Bzdusek & Inspector Kleinheinz met with Deer Park Officials concerning the dual inspection program in the Village.
- DFM Bzdusek & Inspector Kleinheinz met with Flex Construction concerning the Schneider Graphics project.
- The department completed two retirement walkouts – during the two week period. As previously reported Patty Schlick and Bonnie Weidner had their ceremonies.
- Calls: - Structure Fire – Vacant Home 8/17 on Fairfield Rd , Large 2 story Garage fire on Lakewood Ln, 8/23.
- Stats: As of the end of July – 1919 calls – up nearly 4% from last year.
- Chief Wheelock attended the monthly Fire & Police Commission meeting.

Respectfully Submitted,

*David P Wheelock*

Fire Chief / Emergency Management Director

Date: August 26, 2013

**VILLAGE OF LAKE ZURICH  
PUBLIC WORKS DEPARTMENT  
BI-WEEKLY STATUS AND INFORMATION REPORT  
8/11/13 – 8/24/13**

**I. Program/Project Management**

**A. Major Programs/Projects Started**

- Several village owned properties sustained severe damage with storm. Cleanup completed at some locations. Cleanup is continuing at heavily damaged locations.
- Public Works accepted bid proposals for the demolition of TIF properties. These properties are 2-18 W. Main St., 32 Mionskee Dr. 28 and 37 Park Ave. and 61 W. Main St. (former dispatch facility). Staff recommends awarding the demolition bid to the lowest bidder - Langos Corporation in the amount of \$115,800.00.
- Public Works was working with Baxter & Woodman for the Pine/Elm water main replacement project. Bid opening was on August 22, 2013. Staff and Baxter & Woodman recommend awarding the water main replacement project bid to the lowest bidder – Bolder Contractors in the amount of \$448,652.00.
- Public Works Vehicle Maintenance continues to service the command car for the Fire Department. Projected to be in service mid-October.
- Quentin Pump Station roof was replaced on 8/23/13 by Michael's Roofing and Exteriors for \$2,825.00 (low quote). \$5,000 was budgeted for this project.
- Park maintenance and landscaping overhauls have begun and will continue throughout summer and fall.
- In house failing pavement repair has begun. Ongoing throughout summer and fall.
- In house hazardous concrete repair has begun. Ongoing throughout summer and fall.
- Manhard Consulting has been contracted for the Phase 1 Cedar Creek Drainage Study.
- In contact with consultant on the Midlothain Road traffic signal project. Scheduled meeting to follow.
- CN Noise Wall construction continues.
- Work continues in the Sparrow Ridge subdivision reconstructing all failing storm structures due to deterioration.
- From the storm in April, Deerpath Road had extensive damage to the flow control structure. Public Works is exploring solutions with the Engineering Consultant to restore the area.

**B. Major Programs/Projects Completed**

II. Financial Management

- A. Revenue Enhancements
- B. Revenue Shortfalls/Variances
- C. Capital Equipment/Improvement Expenditures

III. Personnel Management

- A. Recruitments, Terminations, Layoffs, Retirements, Disciplinary Actions
- B. Claims filed against the Village (e.g. workers compensation, EEOC, IDHR, union grievances, non-union complaints, unfair labor practices, etc.)
- C. Major absences (e.g. workers compensation, medical leaves, disability leaves, FLSA, or FMLA leave) and Light Duty Assignments
  - Utilities Maintenance Worker 1 will be absent (Workers Compensation) through September 16, 2013 recovering from a broken ankle.

IV. Other Noteworthy Matters

- A. Major Departmental Accomplishments/Activities
  - Seasonal hydrant sandblasting/priming/painting continues.
  - Repaired two water main breaks that required excavation during the reporting period.
  - Performed water and sewer disconnects at 2-18 West Main Street that required excavation in order to allow building demolition.
- B. Major Unanticipated, Unbudgeted Items Affecting Operations
  - On August 17, the well pump motor starter (coil) at Well 12 failed. The well was out of service for the weekend until a temporary repair was performed on 8/19. Replacement cost for a new coil is unknown at this time.
- C. Other

Respectfully Submitted,

Michael Brown

**VILLAGE OF LAKE ZURICH**  
**BUILDING & ZONING DEPARTMENT**  
**BI-WEEKLY STATUS AND INFORMATION REPORT**

*August 23, 2013*

I. Program/Project Management

A. Major Programs/Projects Started

- Staff met with representatives for Flex Construction regarding the completion of Donata Court and required steps necessary to dedicate the roadway to the Village of Lake Zurich
- BZ Manager Peterson has been working with the owner of the 18+ acres at the SW corner of Route 22 and Quentin Road about potential redevelopment of the property. Discussions are very preliminary and there is no timetable for development.
- Staff is working with a new business owner looking to locate in the Village's downtown.
- Building & Zoning department received 3 new single family home applications this past week. Two are infill lots and one is in the Coventry Creek subdivision.

II. Other Noteworthy Matters

A. Major Departmental Accomplishments/Activities

- Building Code Board of Appeals heard the appeal from the owner of 287 Linden about the open burning requirements of the Lake Zurich Building, specifically related to the distance from the home. The Building Code Board of Appeals ruled to deny the appeal and conditioned that the existing fire pit must be removed and can be relocated to a compliant condition.
- Industrial Zoning work group has met to finalize preparation and application to the Village's Plan Commission. The public hearing for the comprehensive changes to the Industrial Zoning Code will be held at the next regular meeting of the Plan commission on September 18, 2013.

Respectfully Submitted,

Daniel A. Peterson  
Date: August 26, 2013

**VILLAGE OF LAKE ZURICH  
PLAN COMMISSION MINUTES  
POLICE CONFERENCE ROOM  
JULY 17, 2013**

The meeting was called to order by Chairman Jackson at 7:00 p.m.

**ROLL CALL:** *Present* – Chairman Jackson, Commissioners Baumann, Schultz, Stefaniu, Stratman, and Tomsovic. *Excused*: Commissioners Luby and Martin. *Also present*: Building and Zoning Director Peterson and Village Planner Hubbard. Chairman Jackson noted a quorum was present.

**APPROVAL OF MINUTES:**

**APPROVAL OF THE JUNE 19, 2013 MEETING MINUTES OF THE PLAN COMMISSION:**

A typographical error in the number of ayes for the motion for Peapod, LLC., and the spelling of Schneider Graphics were noted for correction.

MOTION was made by Commissioner Baumann, seconded by Commissioner Stefaniu, to approve the June 19, 2013 minutes of the Plan Commission as corrected.

Upon voice vote, all in favor. **MOTION CARRIED**

**PUBLIC HEARING:**

**440 S. Rand Road – LZ Shops Subdivision: To consider Preliminary and Final Plat of Subdivision, Planned Unit Development, Special Use Permit for a drive-through facility accessory to an eating place, site plan approval, and exterior appearance approval at the Subject Property located at 440 S. Rand Road, and zoned B-3 Regional Shopping District**

**Applicant – Adam Firsel, Contract Purchaser.**

Chairman Jackson said new information had been received this evening and would become part of the record. The public hearing opened at 7:03 p.m. The court reporter swore in those wishing to testify.

Adam Firsel, manager of Core Equities and contract purchaser, presented their proposal to redevelop the vacant property at the northeast corner of Routes 12 and 22. He believes he has addressed the concerns of Village Staff, the Plan Commission, and other governmental bodies and summarized the information in his July 3, 2013 memorandum to Village Planner Hubbard where the outstanding issues of traffic study, engineering plans, landscape plans, CCR's (covenants, conditions, and restrictions), drive-through stacking, compensating amenities, subdivision name, and signage were addressed. He clarified that there is an existing board-on-board fence separating their development from the adjacent residential property. They have added planting materials, are installing retaining walls with safety fences, adding a sidewalk on the southeast tip of the property, and noted the lots had been mislabeled and now were correctly identified with the southern lot as Lot 1 and the northern lot as Lot 2.

The Plan Commission reviewed the new information and asked for clarification on landscaping, compensating amenities, and several other items. Planner Hubbard explained the areas of relief sought for landscaping. The plan shows a deficit in type of plant materials because large amounts of ground cover and flowers were included to provide enhancement but is not counted per Village Code. IDOT did not want parkway trees because they could interfere with the site line and traffic.

Compensating amenities were discussed. Director Peterson confirmed that IDOT did not want to sidewalks at the intersection because they did not want to encourage pedestrian crossing due to the width of Route 12 on the north side of Route 22, high traffic volumes, and potential interference with the traffic light timing. The petitioner will contribute \$10,000 to the Village sidewalk fund.

Mr. Firsel said the Vitamin Shoppe is requesting approval to place a graphic on the window to conceal their fixtures. A photograph of the 3M graphic of people enjoying a healthy lifestyle was distributed. Mr. Firsel pointed out the tenants would have the right to have a brick wall in place of the window with the graphic if they chose so lack of visibility into the building should not be an issue. The Plan Commission recommended allowing the lifestyle window graphic as requested but not to allow advertising or sales information in its place.

Commissioner Stefaniu observed that Mr. Firsel was requesting approval for a drive-through, which would have very different traffic patterns and counts than a vitamin store. She was also concerned that a car would try to cut between the north and south building. Mr. Firsel said if it was an issue they could use planting materials and/or a curb if needed to discourage drivers. Director Peterson said there would not be adequate space for a car to fit through.

Planner Hubbard said the Public Works Department would like included as a condition of approval the same language that was in the CCR's regarding the sanitary sewer that the property owners of Lots 1 & 2 are responsible for the maintenance, repair, and replacement of the sanitary sewer line from each building, the line they connect into, and the 6-inch line that flows from the property under Route 12 and into the sanitary sewer manhole on the west side of Route 12. Additionally, approval should include the five items in his memorandum dated July 12, 2013

MOTION was made by Commissioner Stratman, seconded by Commissioner Baumann, to close the public hearing at 7:35. Upon voice vote, all in favor. MOTION CARRIED

Director Peterson said staff concerns had been addressed. Planner Hubbard asked the Plan Commission to make a recommendation on the window graphic requested by the Vitamin Shoppe.

MOTION was made by Commissioner Stratman, seconded by Commissioner Schultz, to receive into the public record the staff review of compliance of this Application with these zoning standards as presented in Exhibit B and to make the standards part of the official record for the Application and to recommend the Board of Trustees grant preliminary and final plat of subdivision for the Subject Property located at 440 S. Rand Road.

Upon roll call vote:

AYES: 6 Chairman Jackson, Commissioners Baumann, Stefaniu, Stratman, Schultz, and Tomsovic  
NAYS: 0

ABSENT: 2 Commissioners Luby and Martin

MOTION CARRIED

MOTION was made by Commissioner Stratman, seconded by Commissioner Baumann, to recommend the Board of approve a Planned Unit Development for the Subject Property located at 440 S. Rand Road subject to the following conditions:

- 1) Approval of the Final Plat of Subdivision is conditional upon review and final approval from the Village Engineer.

- 2) Approval is conditional upon the provision of a \$10,000 compensating amenity to the Village of Lake Zurich for a walking path within Paulus Park.
- 3) Landscaping must be installed per the revised Landscape Plan dated July 3, 2013.
- 4) All site illumination must comply with the revised Photometric Plan dated July 3, 2013.
- 5) Merchandise delivery and/or pickup must not interfere with the drive-through lane on Lot 2. Additionally, delivery and/or pickup of merchandise may not utilize any part of the fire lane.
- 6) Petitioner must comply with Public Works recommendations on sanitary sewer configuration, the Village signage requirements, and the window graphic should be restricted to a lifestyle graphics.

Upon roll call vote:

AYES: 6 Chairman Jackson, Commissioners Baumann, Stefaniu, Stratman, Schultz, and Tomsovic

NAYS: 0

ABSENT: 2 Commissioners Luby and Martin

MOTION CARRIED

MOTION was made by Commissioner Stratman, seconded by Commissioner Schultz, to recommend the Board of Trustees grant a special use permit for a drive-through facility accessory to an eating place for the Subject Property located at 440 S. Rand Road.

Upon roll call vote:

AYES: 6 Chairman Jackson, Commissioners Baumann, Stefaniu, Stratman, Schultz, and Tomsovic

NAYS: 0

ABSENT: 2 Commissioners Luby and Martin

MOTION CARRIED

MOTION was made by Commissioner Baumann, seconded by Commissioner Tomsovic, to recommend the Board of Trustees approve the site plan for the Subject Property located at 440 S. Rand Road.

Upon roll call vote:

AYES: 6 Chairman Jackson, Commissioners Baumann, Stefaniu, Stratman, Schultz, and Tomsovic

NAYS: 0

ABSENT: 2 Commissioners Luby and Martin

MOTION CARRIED

MOTION was made by Commissioner Baumann, seconded by Commissioner Tomsovic, to recommend the Board of Trustees approve the exterior appearance plan for the Subject Property located at 440 S. Rand Road.

Upon roll call vote:

AYES: 6 Chairman Jackson, Commissioners Baumann, Stefaniu, Stratman, Schultz, and Tomsovic

NAYS: 0

ABSENT: 2 Commissioners Luby and Martin

MOTION CARRIED

**PUBLIC MEETING:**

**885 Telser Road – Schneider Graphics:** To consider site plan approval and exterior appearance approval at the Subject Property located at 885 Telser Road, zoned I-1 Limited Industrial District. **Applicant:** Greg Schneider, President, Schneider Graphics.

Kelly Sheehan, Flex Construction, presented their proposal to construct a new 21,162 square-foot facility at 885 Telser Road, Lot 3 in the Astor Subdivision. Schneider Graphics is the contract purchaser. She displayed and reviewed a colored rendering and the site plan describing the building material and amenities. Ms. Sheehan stated that outstanding issues raised by staff had been addressed. The revised copies of the landscape plan (L-1) were displayed and reviewed. The north curb line was pulled back and no longer encroaches. They intend to begin construction immediately parallel to Board approval at their own risk.

Planner Hubbard said staff has not reviewed the revised landscape plan and asked that approval be conditioned upon its compliance.

MOTION was made by Commissioner Stratman, seconded by Commissioner Tomsovic, to receive into the public record the staff review of compliance of this Application with these zoning standards as presented in Exhibit B including site plan and exterior appearance approval and to make the standards part of the official record for the Application and to recommend the Board of Trustees grant site plan and exterior appearance approval for the Subject Property located at 885 Telser Road, zoned I-1 Limited Industrial District.

Upon roll call vote:

**AYES:** 6 Chairman Jackson, Commissioners Baumann, Stefaniu, Stratman, Schultz, and Tomsovic

**NAYS:** 0

**ABSENT:** 2 Commissioners Luby and Martin

**MOTION CARRIED**

**Deerpath Commons – Final Plat of Subdivision:** To reaffirm the Final Plat of Deerpath Commons First Resubdivision **Applicant:** Village of Lake Zurich.

Building and Zoning Director Peterson provided background information on the petition and explained that it was a "housekeeping" item to correct the plat of subdivision.

MOTION was made by Commissioner Baumann, seconded by Commissioner Schultz, to recommend the Board of Trustees accept the Final Plat of Deerpath Commons First Resubdivision as presented this evening.

Upon roll call vote:

**AYES:** 6 Chairman Jackson, Commissioners Baumann, Stefaniu, Stratman, Schultz, and Tomsovic

**NAYS:** 0

**ABSENT:** 2 Commissioners Luby and Martin

**MOTION CARRIED**

**STAFF REPORT**

Planner Hubbard provided an update on the progress being made by the industrial park working group charged with revisions to Chapter 6 of the Zoning Code. They will combine I-1 and I-2 districts into one classification. He is hopeful that this will be ready for Plan Commission review in September. Director Peterson added that a sports fitness group and a church are looking into locating

in the industrial park. He also provided a brief update on the downtown development and the termination of the contract for M/I Homes and possible options.

**ADJOURNMENT:**

MOTION was made by Commissioner Schultz, seconded by Commissioner Stefaniu, to adjourn the meeting. Voice Vote, all in favor. MOTION CARRIED  
The meeting was adjourned at 8:15 p.m.

*Submitted by: Janet McKay, Recording Secretary*

Approved by:

  
Tim Jackson, Chairman

8/21/2013  
Date






**VILLAGE OF LAKE ZURICH**  
**Board Of Fire & Police Commissioners**  
200 Mohawk Trail  
Lake Zurich, IL 60047

The regularly scheduled meeting of the Board of Fire and Police Commission was held on June 18, 2013 at the Lake Zurich Police Department, 200 Mohawk Trail, Lake Zurich, Illinois.

**Call to Order:**

The meeting was called to order at 5:20 pm by Commission Chairman Reck. The following members were present: Commissioner Reck; Commissioner Grooms; Fire Chief Wheelock and Office Manager Kauffman.

**Absent:**

Commissioner Kelly; Police Chief Finlon; Office Manager Chesser

**Others Present:**

None

**Approval of Minutes:**

Commissioner Grooms motioned to approve the minutes of the May 21, 2013 meeting, seconded by Commissioner Reck. All ayes. Motion was approved by voice vote.

**Communications:**

None

**Pending Business**

**Fire:**

Chief Wheelock announced that two new Firefighter/Paramedics started on Monday, June 17. At the end of the two week training academy, they will each be assigned to a shift.

**Police:**

None

**New Business**

**Fire:**

Chief Wheelock discussed that a Captain has requested to return to his previous rank of Lieutenant. Chief Wheelock will present notification to the Commissioners when a letter of agreement between the parties has been signed.

Discussion of promotion process for next Captain included that the top three candidates on the list will be interviewed.

Chief Wheelock also discussed possible future personnel issues including retirements and pension disability applications. Two Firefighter/Paramedic candidates from the current list are having background checks done. Chief Wheelock announced that one candidate has withdrawn from the list after accepting employment elsewhere.

**Police:**

No new business



**VILLAGE OF LAKE ZURICH**  
**Board Of Fire & Police Commissioners**  
200 Mohawk Trail  
Lake Zurich, IL 60047

**Adjournment:**

There being no further business to come before the Board, Commissioner Grooms made a motion to adjourn and it was seconded by Commissioner Rec. All ayes. Motion carried by voice vote. Meeting adjourned at 5:35 pm.

\_\_\_\_\_  
Chairman

Submitted by: \_\_\_\_\_

Recording Secretary

\_\_\_\_\_  
8/20/13  
Date