

**VILLAGE OF LAKE ZURICH**  
**Board of Trustees**  
**70 East Main Street**

Monday, June 17, 2013, 7:00 p.m.

**A G E N D A**

**1. CALL TO ORDER**

**2. ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Dana Rzeznik, and Trustee Dan Stanovich

**3. PLEDGE OF ALLEGIANCE**

**4. MAYORAL APPOINTMENT TO FILL UNEXPIRED TERM OF TRUSTEE SEAT**

**5. PUBLIC COMMENT**

(This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees.)

**6. PRESIDENT'S REPORT**

(This is an opportunity for the Mayor to report on matters of interest to the Village.)

**A. Recognition and Proclamation Honoring Lake Zurich High School 2013 Lacrosse Champions.**

**B. Appointments to Boards/Commissions**

**C. Community Update**

**7. CONSENT AGENDA**

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board)

**A. Minutes of the Village Board Meeting, June 3, 2013**

**B. Lake Zurich Triathlon Resolution (Amended)**

**Summary:** The former resolution that approved the Jul 14<sup>th</sup> Lake Property Owners Association Triathlon has been amended, as required by the Illinois Department of Transportation, to include a temporary closure and rerouting of traffic on Route 22 from Main Street to Route 12.

**C. A Resolution Relating to Termination of Participation by Elected Officials in the Illinois Municipal Retirement Fund.**

**Summary:** A majority of the Village Board have indicated they do not believe a minimum of 1,000 hours per year is devoted to conducting Village business as a trustee. IMRF is requesting the proposed Resolution be passed due to this threshold not being met.

**D. An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers for Lake Zurich Public Works Projects as of June, 2013.**

**Summary:** The State of Illinois requires municipalities to annually ascertain the prevailing rate of wages for laborers, mechanics, and other workers employed in performing construction of public works projects for the Village. The proposed Ordinance accepts the prevailing rate of wages as determined by the Illinois Department of Labor as of June 2013.

**E. An Ordinance Amending Section 3 of Chapter 5 of Title 1 of the Lake Zurich Village Code Concerning Appointment of Deputy Village Clerk**

**Summary:** The Lake Zurich Village Code requires an amendment to be consistent with State law regarding the authorization to appoint a deputy clerk. The proposed Ordinance is intended to amend the Village Code to provide formal authority that will allow the clerk to appoint a deputy clerk to assist in the responsibilities of the Office of the Clerk.

**Recommended Action:** Motion to approve the Consent Agenda as presented. (Roll Call Vote)

**8. OLD BUSINESS**

(This agenda item includes matters for action by the Board of Trustees.)

No old business at this time.

**9. NEW BUSINESS**

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

**A. Semi-Monthly Warrant Register Dated June 17, 2013, Totaling \$151,162.60 (Trustee Halen)**

**Recommended Action:** Motion to approve the semi-monthly warrant register dated June 17, 2013, totaling \$151,162.60 (Roll Call Vote)

**10. TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

**11. VILLAGE MANAGER'S REPORT**

(This is an opportunity for the Village Manager to report on matters of interest to the Board of Trustees.)

**A. Bi-weekly Departmental reports as of June 8, 2013****12. ATTORNEY'S REPORT**

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

**13. DEPARTMENT HEAD REPORTS**

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

**A. Finance**

1. April 2013 Monthly Financial Report
2. Potential Water/Sewer Bond Issuance

**B. Technology**

1. PEG Channel Upgrades

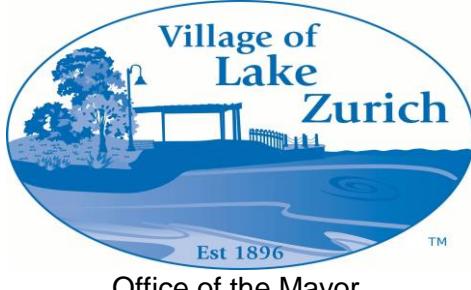
**14. ADJOURNMENT**

Attachments:

1. Firefighter's Pension Fund Agenda, June 11
2. Board of Fire and Police Commissioners Agenda, June 18
3. Board of Fire and Police Commissioners Draft Minutes, May 21
4. Calendar for July, 2013.

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.

Thomas M. Poynton  
Village Mayor  
70 E. Main Street  
Lake Zurich, IL 60047



Office of the Mayor

Phone: (847)438-5141  
Fax: (847) 540-1768  
Email: [mayor@volz.org](mailto:mayor@volz.org)  
Web: [www.volz.org](http://www.volz.org)

## PROCLAMATION HONORING LAKE ZURICH HIGH SCHOOL 2013 LACROSSE CHAMPIONS

**WHEREAS**, the Lake Zurich Lacrosse Club was established in 2002 to develop, support, and promote the sport of lacrosse in the Lake Zurich area as well as provide Lake Zurich High School students with the opportunity to play competitive lacrosse at the high school level; and

**WHEREAS**, Lake Zurich joined the Illinois High School Lacrosse Association (IHSLA) in 2003 and the Illinois High School Women's Lacrosse Association (IHSWLA) in 2006; and

**WHEREAS**, Lake Zurich started the boys' youth program in 2007 and the girls' youth program in 2008 and the club has grown from 28 players in 2003 to over 400 players; and

**WHEREAS**, on Saturday, June 1, 2013, the Lake Zurich played their third game in four days at New Trier West, beating Naperville Central 13 to 6 to win the Class B State Championship; and

**WHEREAS**, Lake Zurich has won its first Lacrosse Cup State Championship in the program's 11 years of existence, bringing pride and respect to Lake Zurich High School and the entire Lake Zurich community; and

**WHEREAS**, on Sunday, June 9, 2013, the citizens of the Lake Zurich community plan to honor the outstanding student athletes who won this state championship with a parade down Church Street and a celebration at the lake Zurich High School Field House; and

**WHEREAS**, the week of June 9, 2013 shall be declared in honor of the Lake Zurich Lacrosse State Champions.

**NOW, THEREFORE, BE IT PROCLAIMED** that I, Mayor Tom Poynton, do hereby recognize the Lake Zurich Bears as **2013 LACROSSE STATE CHAMPIONS**

Congratulations to the following **Lake Zurich High School Varsity Lacrosse Team** for their accomplishments:

Nicholas Kakos	Ryan Gallagher	Matt Erickson	Grant Soucy
Ryan Wagoner	Adam Minossora	Alexander Rasiarmos	Connor McNerney
Dominic Fava	Travis Lores	Timmy McCullough	Kolton Durment
Steven Copp	Adam Swinehart	Bryant Gillespie	Dominic Corrado
David Tian	Luke Johnson	Parker Brown	Donald Elmore
Mike Stasiewicz	Lucas Veitch	David Finney	Adam Kubes
Evan Furlong	Brian Hinsberger	Ross Williams	Joey Lindstrom
Noah Ezsak	Zachary Jones	Justin Dwiel	
Matt Purtell	Jack Boliaux	Timothy Spears	

Head Coach Chuck Vozas and Assistant Coaches Mike Sutton, Phil Faris, Rick Valencia, Tom Logan, Dave Kintzer, Adam Silverstein

Dated this 9<sup>th</sup> day of June, 2013

In witness whereof, I have hereunto set my hand and caused the official Seal of this Village to be affixed.

\_\_\_\_\_  
Tom Poynton, Mayor

UNAPPROVED  
VILLAGE OF LAKE ZURICH BOARD OF TRUSTEES  
REGULAR MEETING  
70 East Main Street  
Monday, June 3, 2013, 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas Poynton at 7.00pm
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Dana Rzeznik, and Trustee Dan Stanovich. Also present: Asst. Village Manager Roy Witherow, Attorney James Farolo, Building/Zoning Manager Dan Peterson, I/T Dir. Michael Duebner, Police Chief Pat Finlon, Fire Chief Dave Wheelock, Public Works Gen. Services Supt. Mike Brown, Park and Rec. Manager Dave Peterson.

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**

There were none.

5. **PRESIDENT'S REPORT**

- A. **Community Update:**

- i. Congratulations to the Lake Zurich High School Lacrosse Team and Coaches – parade and celebration will be 6/9/13 starting at 11am.
  - ii. Farmers Market at Paulus Park starting on June 14 to September 27<sup>th</sup> starting at 3pm. Kevin Koch, PAB member and Janet Barron addressed the Board and answered questions.
  - iii. Mayor Poynton introduced two new members of staff: Dave Peterson, Park and Rec. Manager and Kyle Kordell, Management Analyst.
  - iv. Mayor Poynton attended Relay for Life on June 1<sup>st</sup>, 2013.
  - v. Illinois H. B. 2418 relating to formation of Lake County Board of Elections may be protested with your local State Representative.

6. **CONSENT AGENDA**

- A. **Minutes of the Village Board Meeting, May 20, 2013.** Trustee Halen noted the recording of the number of votes in #8D.

- B. **Bid Award for Landscape Services**

**Summary:** On May 3<sup>rd</sup> the Village solicited bids for landscaping services for a public bid letting on May 24<sup>th</sup>, 2013. Public Works has reviewed the one bid received and recommends contracting with Sebert Landscaping in the amount of \$155,098.80.

- C. **Approval of Agreement for Iron Girl Triathlon**

**Summary:** Staff and legal counsel have been working in conjunction with World Triathlon Corporation (WTC) for nearly one year to develop the attached agreement in order to bring the Iron Girl Triathlon to the Village of Lake Zurich. Recommendation is to approve the agreement.

- D. **Lake Zurich Iron Girl Triathlon Resolution (Amended)**

**Summary:** The former resolution that approved the June 16<sup>th</sup> Iron Girl Triathlon has been amended, as required by the Illinois Department of Transportation, to include a temporary closure and rerouting of traffic on Route 22 from Main Street to Route 12.

**Recommended Action:** Motion made by Trustee Halen, seconded by Trustee Stanovich to approve the Consent Agenda as presented.

**AYES:** 5 Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**7. OLD BUSINESS**

There was no old business at this time.

**8. NEW BUSINESS**

**A. Courtesy Review for Peapod Site Plan Expansion (Trustee Loewes)**

**Summary:** George Matocha, the Applicant for Peapod, requested a courtesy review with the Village of Lake Zurich seeking referral to the Plan Commission for site plan approval. This courtesy review request merits a meeting and consideration by the Lake Zurich Plan Commission.

George Matocha addressed the Board and answered their questions. Mayor Poynton polled the Board and they agreed it merits a meeting and consideration by the Lake Zurich Plan Commission.

No action required.

**B. Approval of Zoning Variation for 1044 Cormar Drive (Trustee Loewes)**

**Summary:** Jason and Katherine Primak are the new owners of 1044 Cormar Drive. The Applicants filed an application with the Village of Lake Zurich seeking the following zoning code variation: (a) reduction of required interior side yard for installation of an above ground swimming pool. The Lake Zurich Zoning Board of Appeals conducted a public hearing on May 16, 2013, and unanimously recommended that the Board of Trustees approve the Application for relief of swimming pool interior side yard requirements. Staff concurs with the recommendations by the Zoning Board of Appeals.

Katherine Primark addressed the Board. Building/Zoning Manager Dan Peterson answered the Board's questions.

**Recommended Action:** Motion made by Trustee Beaudoin, seconded by Trustee Halen, to approve "An Ordinance Granting a Variation for 1044 Cormar Dr" Assign ORD 2013-06-893

**AYES:** 5 Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**C. Approval of Zoning Variation for 219 Clair View Court (Trustee Loewes)**

**Summary:** Steven and Michele Hadaway are the new owners of 219 Clair View Court. The Applicants filed an application with the Village of Lake Zurich seeking the following zoning code variation: (a) reduction of required interior side yard for driveway expansion. The Lake Zurich Zoning Board of Appeals conducted a public hearing on May 16, 2013, and unanimously recommended that the Board of Trustees approve the Application for relief of driveway interior side yard requirements. Staff concurs with the recommendations by the Zoning Board of Appeals.

Building/Zoning Manager Dan Peterson answered the Board's questions.

**Recommended Action:** Motion made by Trustee Rzeznik, seconded by Trustee Stanovich, to approve "An Ordinance Granting a Variation for 219 Clair View Ct" Assign ORD 2013-06-892.

AYES: 5 Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**D. Planned Unit Development and Site Plan Amendment for Bradford Town Crossing (Trustee Loewes)**

**Summary:** Bill Shank, the Applicant for the Bradford Town Crossing development, requested approval of: an amendment to the planned unit development and an amendment to the site plans.

Building/Zoning Manager Dan Peterson explained why the request for the changes were being made and recommended that it be approved without referral to the Plan Commission. Mr. William Shank addressed the Board and answered their questions.

**Recommended Action:** Motion made by Trustee Halen, seconded by Trustee Rzeznik, to approve the "major adjustment" to the PUD and site plans.

AYES: 5 Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**E. Courtesy Review for Preliminary and Final Plat of Subdivision, Planned Unit Development Approval, Special Use Permit Approval, Site Plan Approval, and Exterior Appearance Approval: LZ Shops Subdivision at 440 S. Rand Rd (Trustee Loewes)**

**Summary:** Adam Firsel, the Applicant for the LZ Shops Subdivision, requested a courtesy review with the Village of Lake Zurich seeking referral to the Plan Commission for the approval of: preliminary and final plat of subdivision, planned unit development, special use permit, site plans, and exterior appearance. This courtesy review request merits a meeting and consideration by the Lake Zurich Plan Commission.

Building/Zoning Manager Dan Peterson introduced Mr. Adam Firsel and gave background history of the property. Mr. Firsel gave a power point presentation of the "Shops of Lake Zurich" proposed site and answered the Board's questions.

Building/Zoning Manager Dan Peterson explained that Mr. Firsel had pre-submitted his application and depending on the Board's recommendation it could go to the Plan Commission on 6/19/13. Mayor Poynton polled the Board and they agreed that it merits a meeting and consideration by the Lake Zurich Plan Commission.

No action required at this time.

**F. Semi-Monthly Warrant Register Dated June 3, 2013, Totaling \$409,197.24  
(Trustee Halen)**

**Recommended Action:** Motion made by Trustee Halen, seconded by Trustee Stanovich, to approve the semi-monthly warrant register dated June 3, 2013, totaling \$409,197.24

**AYES:** 5 Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**9. TRUSTEE REPORTS**

Trustee Halen asked about the availability of the printed NEWSLINE now that it is online. Printed copies will be available.

**10. VILLAGE MANAGER'S REPORT**

**A.** Bi-weekly Departmental reports as of May 28, 2013

**11. ATTORNEY'S REPORT.** None at this time.

**12. DEPARTMENT HEAD REPORTS**

Building/Zoning Manager Dan Peterson asked residents to use [www.volz.org](http://www.volz.org) to register their complaints on weeds on vacant property at the weed abatement tab, leaving the address of the property not in compliance. Mr. Peterson stated that 70 calls have been received so far this Spring.

**13. ADJOURNMENT**

Motion to adjourn made Trustee Beaudoin, seconded by Trustee Halen.

**AYES:** 5 Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

Meeting adjourned at 7.54pm.

Respectfully submitted: Kathleen Johnson, Village Clerk.

Approved by:

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Thomas M. Poynton, Village Mayor.

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Date.

Thomas M. Poynton  
Village Mayor  
70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM

7B

Phone: (847)438-5141  
Fax: (847) 540-1768  
Email: mayor@volz.org  
Web: www.volz.org

Office of the Mayor

**Resolution No. 2012-12- 03B (Amended)  
Lake Zurich Triathlon**

**WHEREAS**, 3-2-1 Go and the Lake Property Owners Association are coordinating a Triathlon to be held on July 14, 2013 in the Village of Lake Zurich; and,

**WHEREAS**, the Lake Zurich Triathlon will require the temporary closing of the following highways in the Village of Lake Zurich:

- A) right northbound lane of Route 12 (from Route 22 to Old Rand Road in Wauconda)
- B) southbound lane of Fairfield Road (from Ivanhoe Rd. to Old McHenry Rd.)
- C) westbound lane of Old McHenry (from Fairfield Rd. to Acorn Ln.)
- D) westbound lane of Miller Rd. (from Echo Lake Road to Route 12)
- E) right westbound lane of Route 22 (from Main Street (west) to Route 12)

**WHEREAS**, the State of Illinois issues permits to local authorities to temporarily close portions of State Routes for such public purposes or needs as parades and local celebrations; and,

**NOW, THEREFORE BE IT RESOLVED**, by the President and Board of Trustees of the Village of Lake Zurich that permission to close the above routes during the period from 6:00 A.M. to 1:00 P.M. on Sunday, July 14, 2013 be requested of the Illinois Department of Transportation.

**BE IT FURTHER RESOLVED**, that if such permission is granted by the Illinois Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

- A) Traffic wishing to travel southbound on North Old Rand Road will continue southbound Route 12 to Route 22, traffic wishing to travel northbound on North Old Rand Road will continue westbound on Route 22 to Route 12.
- B) Traffic traveling northbound on Route 12 will merge at Route 22 to the left lane up to Old Rand Road in Wauconda.
- C) Traffic wishing to travel westbound on Old McHenry Road from Fairfield Road will continue northbound on Fairfield to Route 176.
- D) Traffic wishing to travel westbound on Route 22 will merge to the left lane at West Main Street and continue to Route 12.

**BE IT FURTHER RESOLVED**, that if such permission is granted by the Illinois Department of Transportation, to the extent required by Section 4-408 of the Illinois Highway Code, and without waiving its rights under other statutes, the Village of Lake Zurich assumes full responsibility for the direction, protection and regulation of the traffic affected by the detours during is in effect, as well as all liabilities arising from damages proximately caused by the closing of the State Highway, and if it is further agreed that efficient all weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the State Highway.

**IT IS FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Illinois Department of Transportation/Permits to serve as a formal request for the permission sought in the resolution.

**ADOPTED** by the Board of Trustees of the Village of Lake Zurich this 17<sup>th</sup> day of June, 2013.

Thomas Poynton, Mayor

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ATTEST:

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Kathleen Johnson, Village Clerk

70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM

2013

Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.volz.org](http://www.volz.org)

## MEMORANDUM

Date: June 4, 2013

To: Jason T. Slowinski, Village Manager *JS*

From: Roy T. Witherow, Assistant Village Manager *RW*

Subject: TERMINATION OF PARTICIPATION OF VILLAGE TRUSTEES IN THE ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)

**Issue:** For the past several months, staff has been addressing various points brought forward in the audit conducted by the Illinois Municipal Retirement Fund (IMRF). One of the outstanding issues to be resolved is the certification that the position of Village Trustee requires a minimum of 1,000 hours per year to conduct Village business. All elected officials of the Village have historically been eligible for Plan participation.

**Analysis:** IMRF has required the Village to execute one of two actions: 1) request Trustees to sign a certification that at least 1,000 hours are worked per year, thus allowing Trustees to maintain eligibility in the Plan (actual participation in the Plan is at the discretion of each individual Trustee). If a majority of Trustees certify that the threshold is accurate, no Board action is required; or 2) pass a resolution terminating participation in the plan by Trustees due to the fact that the 1,000 hours per year threshold is not met. In the future, if a majority of trustees determine that they work a minimum of 1,000 hours per year in the conduct of Village business, a new resolution can be passed to allow for Plan participation.

To date, a majority of trustees have not indicated that they believe the 1,000 hour threshold has or will be met. IMRF is requesting that this issue be resolved as soon as possible, thus the purpose of the attached resolution.

**Recommendation:**

Approve the attached resolution terminating the eligibility of Trustee participation in the IMRF Pension Plan.



**A RESOLUTION RELATING TO TERMINATION OF PARTICIPATION BY  
ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**  
IMRF Form 6.64T (03/12)

PLEASE ENTER Employer IMRF I.D. Number

00157

RESOLUTION

Number

WHEREAS, the VILLAGE OF LAKE ZURICH  
EMPLOYERNAME

is a participant in the Illinois Municipal Retirement Fund:

WHEREAS, elected officials with the VILLAGE OF LAKE ZURICH  
EMPLOYERNAME

may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for  
1,000 hours or more per year; and  
600 or 1,000

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund; and

WHEREAS, this governing body has previously determined that the following elected position required performance of duty for at least 1,000 hours per year: VILLAGE TRUSTEE  
600 or 1,000; and  
ELECTED POSITION

WHEREAS, the duties and responsibilities of this position have changed and it no longer requires performance of duty for at least 1,000 hours per year, effective MAY 1, 2013  
600 or 1,000  
DATE (MM/DD/YY)

NOW THEREFORE BE IT RESOLVED that the BOARD OF TRUSTEES  
BOARD, COUNCIL, ETC.  
of THE VILLAGE OF LAKE ZURICH finds that the position of TRUSTEE  
EMPLOYERNAME  
ELECTED POSITION

no longer qualifies for IMRF participation, as of MAY 1, 2013  
DATE (MM/DD/YY)

CERTIFICATION

I, \_\_\_\_\_, NAME \_\_\_\_\_, the \_\_\_\_\_ CLERK OR SECRETARY OF THE BOARD  
of the \_\_\_\_\_, EMPLOYERNAME \_\_\_\_\_, of the County of \_\_\_\_\_ COUNTY  
State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its \_\_\_\_\_, BOARD, COUNCIL, ETC.  
and held on the \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_\_.  
DAY MONTH YEAR

Signature of Clerk or Secretary of the Board

Illinois Municipal Retirement Fund  
2211 York Road, Suite 500, Oak Brook Illinois 60523-2337  
Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673)

70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM

ZD

Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.volz.org](http://www.volz.org)

## MEMORANDUM

**Date:** June 4, 2013

**To:** Jason T. Slowinski, Village Manager

**From:** Kyle D. Kordell, Management Analyst

**Subject:** Annual Prevailing Wage Rate Ordinance

**Issue:** The State of Illinois requires municipalities to annually ascertain the prevailing rate of wages for laborers, mechanics, and other workers employed in performing construction of public works projects for the Village. The proposed ordinance accepts the prevailing rate of wages as determined by the Illinois Department of Labor as of June 2013.

**Analysis:** The attached Ordinance sets the prevailing rate of wages for public works projects pursuant to the Illinois Department of Labor's (IDOL) determination. Staff has prepared "Exhibit A" to the attached Ordinance showing the current prevailing wages.

**Recommendation:** Staff recommends that the Village Board approve "An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers for Lake Zurich Public Works Projects as of June, 2013."

w/ Attachments:

- An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers for Lake Zurich Public Works Projects as of June, 2013.
- Exhibit A: Department of Labor Determination of Prevailing Rate of Wages in Lake County as of June 2013

ORDINANCE NO. 2013 – 06 -\_\_\_\_

**An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers for Lake Zurich Public Works Projects as of June, 2013**

**WHEREAS**, the State of Illinois has enacted the “Prevailing Wage Act,” 820 ILCS 130/0.01 *et seq.* (the “Act”); and

**WHEREAS**, the Act requires that the Board of Trustees of the Village of Lake Zurich ascertain the prevailing rate of wages, as defined in the Act, for laborers, mechanics, and other workers in the locality of Lake County employed in performing construction of public works for the Village; and

**WHEREAS**, “locality” is defined in the Act as the county in which the physical work on public works is performed, and the public works of the Village will be performed in Lake County; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1. Recitals.** The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

**SECTION 2. Ascertainment of Prevailing Rate of Wages.** To the extent and as required by the Act, but only to the extent and as required by the Act, the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of the Village is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Lake County area as determined by the Department of Labor of the State of Illinois as of June 2013, a copy of that determination being attached hereto and incorporated herein by reference as Exhibit A. As required by the Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Departments’ June 2013 determination and apply to any and all public works construction undertaken by the Village.

**SECTION 3. Contractors’ Responsibility.** This Ordinance calls for the construction of a “public work,” within the meaning of the Act. The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://labor.illinois.gov/>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department’s web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All

contractors and subcontractors rendering services under this Ordinance must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties."

Each contractor or subcontractor engaged in construction of public works for the Village to which the general prevailing rate of hourly wages are required by the Act to be paid shall submit to the Village a certified payroll on a monthly basis, in accordance with Section 5 of the Act. The certified payroll shall consist of a complete copy of those records required to be made and kept by the Act. The certified payroll shall be accompanied by a statement signed by the contractor or subcontractor that certifies that (A) such records are true and accurate, (B) the hourly rate paid is not less than the general prevailing rate of hourly wages required by the Act, and (C) the contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor. A general contractor may rely on the certification of a lower tier subcontractor, provided that the general contractor does not knowingly rely upon a subcontractor's false certification. Upon seven (7) business days' notice, the contractor and each subcontractor shall make available for inspection the records required to be made and kept by the Act (i) to the Village and its officers and agents and to the Director of the Illinois Department of Labor and his or her deputies and agents and (ii) at all reasonable hours at a location within the State.

**SECTION 4. Definition; Limitations.** The definition of any term appearing in this Ordinance that also is used in the Act shall be the same as in the Act. Nothing contained herein shall be construed to apply the general prevailing rate of wages for Lake County as herein ascertained to any work or employment, except public works construction of the Village conducted in Lake County, to the extent required by the Act.

**SECTION 5. Availability of Ordinance.** The Village Clerk shall publicly post, or keep available for inspection by any interested party in the main office of the Village, this determination of the prevailing rate of wages for Lake County.

**SECTION 6. Publication of Ordinance.** The Village Clerk is hereby directed to:

- A. Promptly file a certified copy of this Ordinance with both the Illinois Secretary of State and the Illinois Department of Labor; and
- B. Cause a notice to be published announcing the adoption of this Ordinance in a newspaper of general circulation within the area within 30 days after its filing with the Illinois Secretary of State and the Illinois Department of Labor, which publication shall constitute notice that the determination is effective and that this is the determination of the Village; and

- C. Mail a copy of this determination to any employer, to any association of employers, and to any person or association of employees that have filed their names and addresses and requested copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rate; and
- D. Attach a copy of this determination or of the revised determination of prevailing rate of wages then in effect to all public works construction contract specifications.

**SECTION 7. Effective Date.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form (which publication is hereby authorized) in the manner provided by law.

PASSED this \_\_\_\_\_ day of June, 2013.

Voting Aye:

Voting Nay:

Absent:

Abstain:

APPROVED this \_\_\_\_\_ day of June, 2013.

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Village President Thomas M. Poynton

ATTEST:

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Village Clerk Kathleen Johnson

(SEAL)

Published: \_\_\_\_\_

EXHIBIT A

DEPARTMENT OF LABOR DETERMINATION  
OF PREVAILING RATE OF WAGES  
IN LAKE COUNTY AS OF JUNE 2013

(to be attached by staff)

## Lake County Prevailing Wage for June 2013

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
ASBESTOS ABT-GEN		ALL		36.200	36.700	1.5	1.5	2.0	12.78	9.020	0.000	0.500
ASBESTOS ABT-MEC		BLD		34.160	36.660	1.5	1.5	2.0	10.82	10.66	0.000	0.720
BOILERMAKER		BLD		43.450	47.360	2.0	2.0	2.0	6.970	14.66	0.000	0.350
BRICK MASON		BLD		40.680	44.750	1.5	1.5	2.0	9.550	12.00	0.000	0.970
CARPENTER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
CEMENT MASON		ALL		40.800	42.800	2.0	1.5	2.0	10.25	13.78	0.000	0.500
CERAMIC TILE FNSHER		BLD		34.440	0.000	2.0	1.5	2.0	9.700	6.930	0.000	0.610
COMMUNICATION TECH		BLD		34.650	36.750	1.5	1.5	2.0	10.40	11.09	1.040	0.520
ELECTRIC PWR EQMT OP		ALL		36.610	49.750	1.5	1.5	2.0	5.000	11.35	0.000	0.270
ELECTRIC PWR GRNDMAN		ALL		28.310	49.750	1.5	1.5	2.0	5.000	8.780	0.000	0.210
ELECTRIC PWR LINEMAN		ALL		43.830	49.750	1.5	1.5	2.0	5.000	13.58	0.000	0.330
ELECTRIC PWR TRK DRV		ALL		29.310	49.750	1.5	1.5	2.0	5.000	9.090	0.000	0.220
ELECTRICIAN		BLD		39.150	43.070	1.5	1.5	2.0	12.73	14.33	0.000	0.630
ELEVATOR CONSTRUCTOR		BLD		49.080	55.215	2.0	2.0	2.0	11.88	12.71	3.930	0.600
FENCE ERECTOR		ALL		34.840	36.840	1.5	1.5	2.0	12.86	10.67	0.000	0.300
GLAZIER		BLD		39.500	41.000	1.5	2.0	2.0	11.99	14.30	0.000	0.840
HT/FROST INSULATOR		BLD		45.550	48.050	1.5	1.5	2.0	10.82	11.86	0.000	0.720
IRON WORKER		ALL		40.750	42.750	2.0	2.0	2.0	13.20	19.09	0.000	0.350
LABORER		ALL		37.000	37.750	1.5	1.5	2.0	13.38	9.520	0.000	0.500
LATHER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
MACHINIST		BLD		43.550	46.050	1.5	1.5	2.0	6.130	8.950	1.850	0.000
MARBLE FINISHERS		ALL		29.700	0.000	1.5	1.5	2.0	9.550	11.75	0.000	0.620
MARBLE MASON		BLD		39.880	43.870	1.5	1.5	2.0	9.550	11.75	0.000	0.730
MATERIAL TESTER I		ALL		27.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MATERIALS TESTER II		ALL		32.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MILLWRIGHT		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
OPERATING ENGINEER		BLD	1	46.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	2	44.800	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	3	42.250	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	4	40.500	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	5	49.850	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	6	47.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	7	49.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		FLT	1	51.300	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER		FLT	2	49.800	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER		FLT	3	44.350	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER		FLT	4	36.850	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER		FLT	5	52.800	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER		HWY	1	44.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	2	43.750	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	3	41.700	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	4	40.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	5	39.100	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	6	47.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	7	45.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
ORNAMNTL IRON WORKER		ALL		42.900	45.400	2.0	2.0	2.0	13.11	16.40	0.000	0.600
PAINTER		ALL		40.000	44.750	1.5	1.5	1.5	9.750	11.10	0.000	0.770
PAINTER SIGNS		BLD		33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIVER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
PIPEFITTER		BLD		45.050	48.050	1.5	1.5	2.0	8.460	14.85	0.000	1.780
PLASTERER		BLD		39.190	41.190	2.0	1.5	2.0	10.25	15.58	0.000	0.500
PLUMBER		BLD		44.500	47.500	1.5	1.5	2.0	11.05	12.40	0.000	1.700
ROOFER		BLD		38.350	41.350	1.5	1.5	2.0	8.280	8.770	0.000	0.430
SHEETMETAL WORKER		BLD		40.810	44.070	1.5	1.5	2.0	10.13	17.79	0.000	0.630
SIGN HANGER		BLD		30.210	30.710	1.5	1.5	2.0	4.850	3.030	0.000	0.000
SPRINKLER FITTER		BLD		49.200	51.200	1.5	1.5	2.0	10.25	8.350	0.000	0.450
STEEL ERECTOR		ALL		40.750	42.750	2.0	2.0	2.0	13.20	19.09	0.000	0.350
STONE MASON		BLD		40.680	44.750	1.5	1.5	2.0	9.550	12.00	0.000	0.970
TERRAZZO FINISHER		BLD		35.510	0.000	1.5	1.5	2.0	9.700	9.320	0.000	0.400
TERRAZZO MASON		BLD		39.370	42.370	1.5	1.5	2.0	9.700	10.66	0.000	0.550
TILE MASON		BLD		41.430	45.430	2.0	1.5	2.0	9.700	8.640	0.000	0.710
TRAFFIC SAFETY WRKR		HWY		28.250	29.850	1.5	1.5	2.0	4.896	4.175	0.000	0.000
TRUCK DRIVER		ALL	1	35.850	36.400	1.5	1.5	2.0	7.200	6.000	0.000	0.150
TRUCK DRIVER		ALL	2	36.000	36.400	1.5	1.5	2.0	7.200	6.000	0.000	0.150
TRUCK DRIVER		ALL	3	36.200	36.400	1.5	1.5	2.0	7.200	6.000	0.000	0.150
TRUCK DRIVER		ALL	4	36.400	36.400	1.5	1.5	2.0	7.200	6.000	0.000	0.150

TUCKPOINTER	BLD	40.950	41.950	1.5	1.5	2.0	8.180	10.82	0.000	0.940
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**Legend:** RG (Region)  
 TYP (Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers)  
 C (Class)  
 Base (Base Wage Rate)  
 FRMAN (Foreman Rate)  
 M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)  
 OSA (Overtime (OT) is required for every hour worked on Saturday)  
 OSH (Overtime is required for every hour worked on Sunday and Holidays)  
 H/W (Health & Welfare Insurance)  
 Pensn (Pension)  
 Vac (Vacation)  
 Trng (Training)

## Explanations

### LAKE COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

### CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

### COMMUNICATION TECHNICIAN

Low voltage construction, installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including outside plant, telephone, security systems and data inside wire, interconnect, terminal equipment, central offices, PABX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area network), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

### MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all

stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screeed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines; ABG Paver; Backhoes with Caisson Attachment; Ballast

Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types; Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Crete Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screeed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Crete: Squeeze Crete - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Carts and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Carts and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM

Z E

Phone: (847) 438-5141  
Fax: (847) 540-1768  
Web: [www.volz.org](http://www.volz.org)

## MEMORANDUM

**Date:** June 3, 2013

**To:** Jason T. Slowinski, Village Manager

**From:** Kyle D. Kordell, Management Analyst

**Subject:** Ordinance Concerning Appointment of Deputy Village Clerk

**Issue:** Illinois State statute states that in municipalities with populations under 500,000, the clerk may be given authority to appoint deputy clerks without council or board confirmation, so long as the corporate authorities authorize the appointment of deputy clerks generally. The Lake Zurich Village Code does not currently provide for the appointment of a deputy village clerk. The attached Ordinance is intended to amend the Village Code to provide formal corporate authority authorization that will allow the clerk to appoint a deputy clerk.

**Analysis:** Amending the Village Code to officially recognize an appointed deputy clerk will improve the flexibility of the Office of the Village Clerk to discharge appropriate functions and duties. The deputy clerk will handle the responsibilities the Office of the Village Clerk when the clerk is away for extended periods of time. These responsibilities include keeping the corporate seal, attending official Village meetings, creating and preserving official records, serving notices of special meetings, and all other duties of the local election official under the Illinois Election Code.

This action has no budgetary impact. The deputy clerk is not a new position but rather the responsibilities would be assigned to a current full-time staff member.

**Recommendation:** Staff recommendation is to approve the attached ordinance to amend the Lake Zurich Village Code.

w/ Attachment: An Ordinance Amending Section 3 of Chapter 5 of Title 1 of the Lake Zurich Village Code Concerning Appointment of Deputy Village Clerk

ORDINANCE NO. 2013 -06 -

**An Ordinance Amending Section 3 of Chapter 5 of Title 1 of the Lake Zurich Village Code  
Concerning Appointment of Deputy Village Clerk**

**WHEREAS**, the corporate authorities of the Village of Lake Zurich find that it is in the best interests of the Village and the public to allow for the position of Deputy Village Clerk; and

**WHEREAS**, the position of Deputy Village Clerk is intended to assist in the functions and duties of the Village Clerk, thereby providing for greater efficiency in operations; and

**WHEREAS**, the Deputy Village Clerk may affix the official Lake Zurich seal and attest documents in the capacity of deputy and those documents have the same effect as if they had been executed by the Village Clerk; and

**WHEREAS**, the Village of Lake Zurich seeks to amend the Lake Zurich Village Code to authorize the appointment of a Deputy Village Clerk as permitted by State statute; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1. Recitals.** The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

**SECTION 2. Amendments to Title 1.** The President and Board of Trustees does hereby amend Title 1, Chapter 5, Section 3 of the Lake Zurich Village Code with the following language, to be added subsequent to 1-5-3-F:

G. Appointment: There is hereby created in and for the Village the office of Deputy Clerk who shall have the power and duty to execute all documents required by any law to be executed by the Village Clerk and to affix the seal of the Village Clerk thereto whenever required. The appointment of such Deputy Clerk shall serve at the pleasure of the Village Clerk.

H. Signature on Documents: In signing any such document the Deputy Clerk shall sign the name of the Village Clerk followed with the word "by" and the Deputy Clerk's own name and the words "Deputy Clerk."

**SECTION 3. Effective Date.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form (which publication is hereby authorized) as provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

Voting Aye:

Voting Nay:

Absent:

Abstain:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

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Village President Thomas M. Poynton

ATTEST:

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Village Clerk Kathleen Johnson

(SEAL)

Published: \_\_\_\_\_

**VILLAGE OF LAKE ZURICH**  
Semi-Monthly Warrant Report  
**June 17, 2013**  
**Warrant Total \$151,162.60**

**AGENDA ITEM**

8A

**Payment Request(s) Exceeding 5% of Total Warrant**

- Payment to:  
Vendor: Constellation New Energy, Inc  
Fund: Water / Sewer  
Reference: Pages 8 & 9  
Amount: \$23,441.01  
%Warrant: 15.51%  
  
Electricity – Wells & Lift Stations
- Payment to:  
Vendor: Bell Fuels, Inc  
Fund: General Fund  
Reference: Page 5  
Amount: \$18,082.85  
%Warrant: 11.96%  
  
Unleaded Fuel
- Payment to:  
Vendor: Lake County Public Works Dept.  
Fund: Water / Sewer  
Reference: Page 8  
Amount: \$13,200.00  
%Warrant: 8.73%  
  
Sewer Connection Fees
- Payment to:  
Vendor: Northwest Municipal Conference  
Fund: General Fund  
Reference: Page 1  
Amount: \$10,012.00  
%Warrant: 6.62%  
  
2013 Membership Fee
- Payment to:  
Vendor: Clark Environ Mosquito Mgmt.  
Fund: General Fund  
Reference: Page 4  
Amount: \$9,570.00  
% Warrant: 6.33%  
  
Mosquito Management
- Payment to:  
Vendor: Civic Plus  
Fund: General Fund  
Reference: Pages 1  
Amount: \$7,629.60  
% Warrant: 5.05%  
  
Web Host Fee

Scheduled Payments \$81,935.46 or 54.20% of Total Warrant Presented for Payment.

**Village of Lake Zurich  
Semi-Monthly Warrant Report  
Total by Fund - Warrant Dated June 17, 2013**

Printed Date: 6/7/2013

Fund	Fund Title	Total
101	GENERAL FUND	101,508.84
402	PARK IMPROVEMENT	95.82
501	WATER/SEWER	45,358.29
601	MEDICAL SELF INSURANCE	1,174.65
710	PERFORMANCE ESCROW	2,725.00
720	PAYROLL CLEARING	300.00

Warrant Total - \$151,162.60

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 101 -GENERAL FUND</b>				
2012	RECREATION CREDIT PAYABLE	STEEVES, JANINE/STEPHEN	PRG CXL-PRE K	75.00
			<u>Program Total</u>	<u>75.00</u>
<b>Program: 10111006 -MAYOR &amp; BOARD</b>				
5155	MEMBERSHIPS & SUBSCRIPTIONS	NORTHWEST MUNICIPAL CONFERENCE	MEMBERSHIP DUES-2013	10,012.00
5314	CELL PHONES & PAGERS	VERIZON WIRELESS	CELL PHONE USAGE	36.43
			<u>Program Total</u>	<u>10,048.43</u>
<b>Program: 10112001 -ADMIN</b>				
5352	PRINTING-STATIONERY/FORMS	KAYE ROSE LOWMAN BOOROM	NEWSLINE SET UP FEES	650.00
5359	OTHER SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	CUBICLE 1/2 WALL	205.00
			<u>Program Total</u>	<u>855.00</u>
<b>Program: 10112012 -HUMAN RESOURCES</b>				
5411	LEGAL NOTICE/PUBLISHING	WCMA	COM SERV. DIR - AD	50.00
			<u>Program Total</u>	<u>50.00</u>
<b>Program: 10113001 -FINANCIAL ADMIN</b>				
5353	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	MISC ITEMS	63.59
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	SEAL STAMP	66.50
5353	OFFICE SUPPLIES	PITNEY BOWES - SUPPLIES	INK - POSTAGE METER	124.78
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	MISC ITEMS	21.99
			<u>Program Total</u>	<u>276.86</u>
<b>Program: 10117017 -TECHNOLOGY</b>				
5274	MAINT-EQUIPMENT	CDW GOVERNMENT INC.	PC - EQUIP 2GB	360.10
5274	MAINT-EQUIPMENT	CDW GOVERNMENT INC.	LVO - REPLACEMENT	71.01
5321	COMPUTER SUPPLIES	DOCUMENT IMAGING DIMENSIONS	TONER	229.00
5219	OTHER PROFESSIONAL SVCS	CIVIC PLUS	ANNUAL WEB HOST FEE	7,629.60
5274	MAINT-EQUIPMENT	CDW GOVERNMENT INC.	WD BLUE 250GB 3.5	160.44
5313	TELEPHONE	COMCAST CABLE	PW - INTERNET	89.85
5313	TELEPHONE	AT & T	VH ELEVATOR	57.16
5219	OTHER PROFESSIONAL SVCS	LEADINGIT SOLUTIONS	SUPPORT AGREEMENT	2,863.00
5313	TELEPHONE	PAETEC	DIGITAL PHONE LINES	1,867.48
5313	TELEPHONE	PAETEC	ANALOG LINES	329.53
5219	OTHER PROFESSIONAL SVCS	KOVACH, VERONICA L	6-3-13 MTG VIDEO	18.00
			<u>Program Total</u>	<u>13,675.17</u>
<b>Program: 10124001 -POLICE ADMIN</b>				
5219	OTHER PROFESSIONAL SVCS	GATSO USA	RED LIGHT CAMERA PROGRAM	7,230.00
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	OFFICE SUPPLY, 8 GB MEMOR	33.38
5271	MAINT-BLDGS & GROUNDS	BEST QUALITY CLEANING INC.	PD - CLEANING SERVICE	1,295.00
5314	CELL PHONES & PAGERS	VERIZON WIRELESS	CELL PHONE USAGE	616.45
5314	CELL PHONES & PAGERS	AMERICAN MESSAGING	PAGER SERVICE	17.12
5153	TRAINING & BUSINESS MTGS	ALAN F. FRIEDMAN, PH.D., INC	FITNESS FOR DUTY TRAINING	499.00
5271	MAINT-BLDGS & GROUNDS	SMITHREEEN PEST MANAGEMENT	MONTHLY PEST CONTROL SERV	101.00
5155	MEMBERSHIPS & SUBSCRIPTIONS	PADDICK PUBLICATIONS INC.	DAILY HERALD SUBSCRIPTION	30.00
5312	NATURAL GAS	NICOR GAS	HEATING OIL	306.26

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5322	CUSTODIAL SUPPLIES	CASPER TRUE VALUE	WD-40 AND STEEL WOOL FOR	9.58
			<u>Program Total</u>	<u>10,137.79</u>
<b>Program: 10124020 -POLICE</b>				
4524	POLICE ADMIN TOW FEE	TOSTO, PETER	REIMB TOW FEE	250.00
4414	LOCAL ORDINANCES	PRESLEY/D'AGOSTINO, SHAMIN/ANNE	RED LIGHT OVERPYMT	100.00
			<u>Program Total</u>	<u>350.00</u>
<b>Program: 10124021 -OPERATIONS</b>				
5355	UNIFORMS	GALL'S INC.	MARINE UNIT: SHOES	63.75
5355	UNIFORMS	STREICHER'S, INC	BALFANZ: LED CONVERSION K	57.98
5355	UNIFORMS	GALL'S INC.	BALFANZ: PATROL BAG AND A	111.49
5355	UNIFORMS	UNIFORMITY INC.	QUINONES UNIFORM	42.95
5214	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION HEARING OFFI	405.00
5153	TRAINING & BUSINESS MTGS	NORTHEAST MULTI-REGIONAL TRNG.	BASIC POLICE PHOTOGRAPHY	35.00
5355	UNIFORMS	UNIFORMITY INC.	BRADSTREET UNIFORM	256.65
5355	UNIFORMS	UNIFORMITY INC.	CREDIT - RTN TROUSERS	(42.95)
			<u>Program Total</u>	<u>929.87</u>
<b>Program: 10124022 -COMMUNICATIONS</b>				
5313	TELEPHONE	AT & T	Z-LINE:708Z48001905	3,444.67
5313	TELEPHONE	AT & T	Z-LINE:708Z48000105	298.22
5313	TELEPHONE	AT & T	Z-LINE:708Z48300105	152.48
5313	TELEPHONE	AT & T	Z-LINE: 847Z99568305	828.81
5313	TELEPHONE	AT & T	Z-LINE:847R26063105	354.46
5355	UNIFORMS	LETTER PERFECT PRINTING	KELLY: BUSINESS CARDS.	20.00
5313	TELEPHONE	AT & T	Z-LINE:708Z82001305	341.18
			<u>Program Total</u>	<u>5,439.82</u>
<b>Program: 10124023 -CRIME PREVENTION</b>				
5355	UNIFORMS	SIEBER, ANDREW	MISC CLOTHING ITEMS - INV	51.52
5219	OTHER PROFESSIONAL SVCS	TLO LLC	BACKGROUND INVESTIGATION	110.50
			<u>Program Total</u>	<u>162.02</u>
<b>Program: 10124024 -INTERGOVERNMENTAL</b>				
5155	MEMBERSHIPS & SUBSCRIP	LAKE CO MAJOR CRIME TASK FORCE	TASK FORCE MEMBERSHIP DUE	500.00
			<u>Program Total</u>	<u>500.00</u>
<b>Program: 10125001 -FIRE/RESCUE-ADMIN</b>				
5353	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	SUPPLIES	102.31
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	HOSE REEL REPAIR	131.05
5313	TELEPHONE	PAETEC	DIGITAL PHONE LINES	1,867.48
5359	OTHER SUPPLIES	CASPER TRUE VALUE	CLEANING SUPPLIES	30.95
5359	OTHER SUPPLIES	CASPER TRUE VALUE	GRIDDLE	39.99
5359	OTHER SUPPLIES	CASPER TRUE VALUE	COVER GENESIS	49.99
5271	MAINT-BLDGS & GROUNDS	OVERHEAD DOOR CO. OF LAKE & MCH FURNISH AND INSTALL EAST		550.00
5359	OTHER SUPPLIES	CASPER TRUE VALUE	ARMOR CONNECTOR, ARMOR PU	49.78
5355	UNIFORMS	UNIFORMITY INC.	UNIFORM	29.95
5313	TELEPHONE	PAETEC	ANALOG LINES	329.52
5413	EMPLOYEE EXAMS	HEALTH ENDEAVORS, SC	MICHEHL CORNELL NEW HIRE	1,215.00

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5314	CELL PHONES & PAGERS	VERIZON WIRELESS	CELL PHONE USAGE	171.21
5355	UNIFORMS	UNIFORMITY INC.	UNIFORM	29.95
5359	OTHER SUPPLIES	CASPER TRUE VALUE	STATION 3 FURNITURE POLIS	5.99
5312	NATURAL GAS	NICOR GAS	GAS SERVICE - BUESCHING	178.19
5312	NATURAL GAS	NICOR GAS	GAS SERVICE - 77 S OLD RA	51.97
5359	OTHER SUPPLIES	CAPITAL ONE NATIONAL ASSOCIATION	STATION SUPPLIES	664.00
5271	MAINT-BLDGS & GROUNDS	THERM FLO INC.	SERVICE GENERATOR	518.00
			<b>Program Total</b>	<b>6,015.33</b>

**Program: 10125032 -FIRE SUPPRESSION**

5355	UNIFORMS	PAUL CONWAY SHIELDS	HELMETS SHIELDS (DIVISION	43.52
5355	UNIFORMS	PAUL CONWAY SHIELDS	SHIELD ORNAMENTS (DIVISIO	15.60
5355	UNIFORMS	PAUL CONWAY SHIELDS	HELMETS SHIELDS (DIVISION	43.52
5355	UNIFORMS	PAUL CONWAY SHIELDS	SHIPPING	11.50
5355	UNIFORMS	UNIFORMITY INC.	KELLY - UNIFORM ALLO	9.95
5314	CELL PHONES & PAGERS	VERIZON WIRELESS	CELL PHONE USAGE	212.96
5359	OTHER SUPPLIES	CAPITAL ONE NATIONAL ASSOCIATION	REHAB SUPPLIES	218.68
5355	UNIFORMS	PAUL CONWAY SHIELDS	SHIPPING	11.50
5274	MAINT-EQUIPMENT	A.P.B. COMMUNICATIONS, INC	REPAIRED PAGERS	198.00
5355	UNIFORMS	PAUL CONWAY SHIELDS	SHIELD ORNAMENTS (DIVISIO	15.60
			<b>Program Total</b>	<b>780.83</b>

**Program: 10125033 -EMS**

5274	MAINT-EQUIPMENT	MEDTRONIC PHYSIO-CONTROL CORP.	SERVICE CONTRACT -1ST	2,497.35
5314	CELL PHONES & PAGERS	VERIZON WIRELESS	CELL PHONE USAGE	151.31
5355	UNIFORMS	UNIFORMITY INC.	UNIFORM	89.70
5355	UNIFORMS	UNIFORMITY INC.	KEMPF - UNIFORM ALLOW	56.95
5357	MEDICAL SUPPLIES	ENCOMPASS MED & SPEC GASES LTD	OXYGEN, CYLINDERS, HAZ FE	62.84
			<b>Program Total</b>	<b>2,858.15</b>

**Program: 10125035 -FIRE PREVENTION BUREAU**

5314	CELL PHONES & PAGERS	VERIZON WIRELESS	CELL PHONE USAGE	137.86
5353	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	SUPPLIES	24.55
			<b>Program Total</b>	<b>162.41</b>

**Program: 10128001 -B & Z ADMIN**

5314	CELL PHONES & PAGERS	VERIZON WIRELESS	CELL PHONE USAGE	168.12
5262	SWEEPING & MOWING	A.M. LANDSCAPE & DESIGN, LLC	702 FIELDSTONE	156.25
5262	SWEEPING & MOWING	A.M. LANDSCAPE & DESIGN, LLC	755 WHITE BIRCH MOWING	218.75
5262	SWEEPING & MOWING	A.M. LANDSCAPE & DESIGN, LLC	755 WHITE BIRCH - HAUL AW	130.00
			<b>Program Total</b>	<b>673.12</b>

**Program: 10128080 -B & Z**

4321	BUILDING PERMITS	POWER HOME REMODELING GROUP, IIRFUND PERMIT FEE, PERMIT		65.00
			<b>Program Total</b>	<b>65.00</b>

**Program: 10136001 -PW ADMIN**

5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	MISC ITEMS	167.92
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	37.18
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	42.18

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5155	MEMBERSHIPS & SUBSCRIPTIONS	PADDOCK PUBLICATIONS INC.	DAILY HERALD	59.00
5314	CELL PHONES & PAGERS	VERIZON WIRELESS	CELL PHONE USAGE	336.25
5265	MOSQUITO ABATEMENT	CLARKE ENVIRON MOSQUITO MGMT	MOSQUITO MGMT 2013	9,570.00
			<u>Program Total</u>	<u>10,212.53</u>
<b>Program: 10136041 -FORESTRY</b>				
5323	LANDSCAPING SUPPLIES	NATIONAL ARBOR DAY FOUNDATION	ARBOR DAY SUPPLIES	109.90
			<u>Program Total</u>	<u>109.90</u>
<b>Program: 10136042 -PARK MAINTENANCE</b>				
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - BARN	37.76
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - BF CRK	54.10
5325	BLDG & GROUND MAINT SUPPL	FERGUSON ENTERPRISES INC.	REPAIRS BREEZWALD	130.76
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	MAINT PARKS	29.70
5311	ELECTRICITY	COMMONWEALTH EDISON	WICKLOW SOCCER FIELD	15.62
5271	MAINT-BLDGS & GROUNDS	SMITHREEEN PEST MANAGEMENT	PEST CONTROL-505 TELSER	47.00
5344	SAND & GRAVEL	RELIABLE SAND & GRAVEL	MASON SAND	621.88
5327	EQUIP MAINT PART&SUPPLIES	DON'S WELDING & FABRICATING	ALUMINUM PLATES	53.00
5312	NATURAL GAS	NICOR GAS	675 OMG	160.47
5271	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PEST CONTROL - 675 OMG	55.05
5327	EQUIP MAINT PART&SUPPLIES	HOME DEPOT	MAINT PARKS	4.99
5312	NATURAL GAS	NICOR GAS	180 S RAND	72.00
5271	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PEST CONTROL - BARN	56.10
5312	NATURAL GAS	NICOR GAS	200 S RAND	37.18
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	PAINT PARKS	4.69
5323	LANDSCAPING SUPPLIES	PERRICONE GARDEN CENTER	TREE MEMORIAL 695 RILEY	580.00
5271	MAINT-BLDGS & GROUNDS	BEST QUALITY CLEANING INC.	PK - CLEANING SERVICE	1,365.00
5271	MAINT-BLDGS & GROUNDS	AMERICAN BACKFLOW PREVENTION	BACKFLOW TESTING	75.00
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MAINT PARKS	18.99
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MAINT PARKS	14.48
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MAINT PARKS	9.98
			<u>Program Total</u>	<u>3,443.75</u>
<b>Program: 10136043 -MUNICIPAL PROPERTY MAINT</b>				
5312	NATURAL GAS	NICOR GAS	351	105.22
5312	NATURAL GAS	NICOR GAS	70 EAST MAIN	30.94
5312	NATURAL GAS	NICOR GAS	505	360.48
5312	NATURAL GAS	NICOR GAS	7 SOR	83.53
5312	NATURAL GAS	NICOR GAS	15 SOR	40.75
5312	NATURAL GAS	NICOR GAS	21 SOR	31.63
5312	NATURAL GAS	NICOR GAS	11 SOR	35.83
5271	MAINT-BLDGS & GROUNDS	CHRISTOPHER W. WAGNER	VILLAGE HALL IMPROVEMENTS	255.77
5312	NATURAL GAS	NICOR GAS	133 WEST MAIN	42.14
5312	NATURAL GAS	NICOR GAS	GAS 133 WEST MAIN	46.36
5253	WASTE REMOVAL	WASTE MANAGEMENT	133 W MAIN ST	138.34
5325	BLDG & GROUND MAINT SUPPL	CHRISTOPHER W. WAGNER	COMMUNITY SERVICES FACILI	375.72
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - VH	78.08
5271	MAINT-BLDGS & GROUNDS	AMERICAN BACKFLOW PREVENTION	BACKFLOW TESTING 2 EAST M	525.00
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	LIGHTS VH	12.99
5271	MAINT-BLDGS & GROUNDS	BEST QUALITY CLEANING INC.	PW - CLEANING SERVICES	745.00

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	MAINT PARKS	2.46
5271	MAINT-BLDGS & GROUNDS	BEST QUALITY CLEANING INC.	VH - CLEANING SERVICES	795.00
5271	MAINT-BLDGS & GROUNDS	SUBURBAN ELEVATOR COMPANY	ELEVATOR - 70 E MAIN	189.00
5271	MAINT-BLDGS & GROUNDS	SUBURBAN ELEVATOR COMPANY	ELEVATOR - 505 TELSER	189.00
5325	BLDG & GROUND MAINT SUPPL	MIKRON DESIGN INC	COUNTERTOPS - COMM SERV	500.00
			<u>Program Total</u>	<u>4,583.24</u>

**Program: 10136071 -VEHICLE MAINTENANCE**

5328	OTHER MAINT PARTS&SUPPLY	FASTENAL COMPANY	GRINDING DISCS 3210	95.76
5328	OTHER MAINT PARTS&SUPPLY	FASTENAL COMPANY	HARDWARE	30.65
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	O-RINGS 532	8.00
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	39.32
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	30.63
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	BARB MENDER	1.99
5326	AUTO PARTS & SUPPLIES	GROSSINGER CHEVROLET	HANDLE 296	11.53
5326	AUTO PARTS & SUPPLIES	CHICAGO INTERNATIONAL TRUCKS	T-STAT 3210	47.69
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	CLAMPS 3210	4.80
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BATTERY 7495	120.09
5328	OTHER MAINT PARTS&SUPPLY	AIRGAS NORTH CENTRAL	WELDING GAS	317.50
5342	FUELS	BELL FUELS INC.	FUEL	6,810.21
5342	FUELS	BELL FUELS INC.	FUEL	11,272.64
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	HARDWARE	5.94
5327	EQUIP MAINT PART&SUPPLIES	J DOHENY, INC	RELIEF VALVE 532	820.00
5273	MAINT-VEHICLES	ADAMS STEEL SERVICE INC.	REPAIR LOADER BUCKET	1,547.28
5354	SMALL TOOLS & EQUIP	CASPER TRUE VALUE	SIDE CUTTERS	11.99
5327	EQUIP MAINT PART&SUPPLIES	AEC FIRE SAFETY & SECURITY	RESCUE TOOL PARTS	164.95
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE PARTS 7490	255.63
5327	EQUIP MAINT PART&SUPPLIES	GROWER EQUIPMENT	SHROUD 3270	23.80
5271	MAINT-BLDGS & GROUNDS	CASPER TRUE VALUE	BULBS	14.47
5326	AUTO PARTS & SUPPLIES	CHICAGO INTERNATIONAL TRUCKS	CAM SENSOR 3241	135.47
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	VALVE KITS	346.37
5326	AUTO PARTS & SUPPLIES	ADAMS STEEL SERVICE INC.	STEEL 3210	54.70
5354	SMALL TOOLS & EQUIP	ADAMS STEEL SERVICE INC.	STEEL 3210	120.27
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BELT 112	26.87
5219	OTHER PROFESSIONAL SVCS	MIKE'S TOWING	SAFETY INSPECTION 431	25.00
5326	AUTO PARTS & SUPPLIES	WHOLESALE DIRECT	DECKLIGHT 3211	100.81
5326	AUTO PARTS & SUPPLIES	WICKSTROM FORD	STEERING SHAFT 644	154.60
5326	AUTO PARTS & SUPPLIES	WICKSTROM FORD	SHAFT 3298	30.88
5326	AUTO PARTS & SUPPLIES	WICKSTROM FORD	SHAFT 3298	154.60
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	SWITCH 111	94.15
5326	AUTO PARTS & SUPPLIES	PRECISION SERVICE & PARTS, INC	WATER PUMP 112	76.45
5346	LUBRICANTS & FLUIDS	NAPA AUTO PARTS	DOT 5	27.59
5327	EQUIP MAINT PART&SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	FUEL HOSE-PD BOAT	30.03
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	PRIMER SWITCH 3210	64.13
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	VALVE KITS 3210	266.07
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	153.11
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	49.74
5273	MAINT-VEHICLES	S C B A S INC.	REPAIR FILL STATION 3251	455.00
			<u>Program Total</u>	<u>24,000.71</u>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 10167001 -PARK &amp; REC ADMIN</b>				
5314	CELL PHONES & PAGERS	VERIZON WIRELESS	CELL PHONE USAGE	84.06
5219	OTHER PROFESSIONAL SVCS	GOVTEMPSUSA, LLC	PK INTERIM DIRECTOR	490.00
5275	MAINT - SOFTWARE	VERMONT SYSTEMS INC.	ANNUAL LICENSE-REC TRAC	4,542.00
			<u>Program Total</u>	<u>5,116.06</u>
<b>Program: 10167965 -ATHLETICS</b>				
5241	PROGRAM SVCS	DEACON CALLISH INC.	GOLF LESSONS	594.00
			<u>Program Total</u>	<u>594.00</u>
<b>Program: 10167970 -AQUATICS</b>				
5359	OTHER SUPPLIES	CASPER TRUE VALUE	MURIATIC ACID	69.90
5359	OTHER SUPPLIES	HALOGEN SUPPLY CO. INC.	PULSAR TABS SPRAYGROUND	323.95
			<u>Program Total</u>	<u>393.85</u>
			<b>Fund Total</b>	<b>101,508.84</b>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

**Fund: 402 - PARK IMPROVEMENT**

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 40267900 -PARK IMP</b>				
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT	PAD REPLACEMENT PARK BARN	11.54
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT	PAD REPLACEMENT BARN	84.28
<u>Program Total</u>				<u>95.82</u>
<u>Fund Total</u>				<u>95.82</u>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 501 - WATER/SEWER

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 501 -WATER/SEWER</b>				
2016	LC CONNECTION FEES PAY	LAKE COUNTY PUBLIC WORKS DEPT.	172 VICTOR	3,300.00
2016	LC CONNECTION FEES PAY	LAKE COUNTY PUBLIC WORKS DEPT.	795 SPENCER	3,300.00
2016	LC CONNECTION FEES PAY	LAKE COUNTY PUBLIC WORKS DEPT.	1420 CONRAD	3,300.00
2016	LC CONNECTION FEES PAY	LAKE COUNTY PUBLIC WORKS DEPT.	252 VICTOR	3,300.00
			<u>Program Total</u>	<u>13,200.00</u>
<b>Program: 50156001 -UTILITIES-ADMIN</b>				
5314	CELL PHONES & PAGERS	VERIZON WIRELESS	CELL PHONE USAGE	311.03
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	EMBROIDERED UNIFORM SHIRT	38.00
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	SPORT GREY SCREENED PRINT	70.00
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	EMBROIDERED UNIFORM SHIRT	48.00
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	SPORT GREY SCREENED PRINT	53.75
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	33.41
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	SPORT GREY SCREENED PRINT	350.00
5313	TELEPHONE	AT & T	CONCORD LIFT	49.40
5313	TELEPHONE	AT & T	Z LINE: 847Z97190205	152.48
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	33.41
			<u>Program Total</u>	<u>1,139.48</u>
<b>Program: 50156054 -WATER PROD/STORAGE</b>				
5341	CHEMICALS	MORTON SALT, INC	BULK WATER CONDITIONING R	1,937.10
5289	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES INC.	LAB ANAYSIS/WATER	255.50
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	1,289.47
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	5,396.01
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	4,713.45
5341	CHEMICALS	MORTON SALT, INC	BULK WATER CONDITIONING R	2,015.52
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	3,149.12
5312	NATURAL GAS	NICOR GAS	WELL 12	86.65
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	82.53
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/WELLS	4,619.21
5312	NATURAL GAS	NICOR GAS	WELL 10	49.02
5312	NATURAL GAS	NICOR GAS	WELL 8	86.39
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	BLEACH SPRAYER FOR COLIFO	5.58
			<u>Program Total</u>	<u>23,685.55</u>
<b>Program: 50156055 -WATER DISTRIBUTION</b>				
5219	OTHER PROFESSIONAL SVCS	ASSOCIATED TECHNICAL SERVICES	5/30/13-1025 OLD MCHENRY	705.00
5343	CONCRETE & ASPHALT	PROA BROTHERS BLACKTOP INC.	674 SURRYSE - BLACKTO	420.00
5343	CONCRETE & ASPHALT	PROA BROTHERS BLACKTOP INC.	355 PEBBLE CREEK-BLKT	120.00
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	CRACK SEAL(B-BOX REPAIR)	3.29
5338	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER	8" VALVE STEM	443.75
5338	DISTRIBUTION SYS REPAIR	MID AMERICAN WATER	8" BONNET GASKET	16.00
5354	SMALL TOOLS & EQUIP	JOSEPH D FOREMAN COMPANY	KENNEDY HYD 2.5" NOZZLE R	149.00
5323	LANDSCAPING SUPPLIES	POTSIE'S INC.	4 WHEELER TRUCKLOAD/PULVE	55.00
5328	OTHER MAINT PARTS&SUPPLY	PROSAFETY	BLUE MARKING PAINT	183.60
5354	SMALL TOOLS & EQUIP	JOSEPH D FOREMAN COMPANY	KENNEDY HYD 4.5" NOZZLE R	182.00
5328	OTHER MAINT PARTS&SUPPLY	JOSEPH D FOREMAN COMPANY	KENNEDY 2.5" NOZZLE O-RIN	5.00

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 501 - WATER/SEWER

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5328	OTHER MAINT PARTS&SUPPLY	JOSEPH D FOREMAN COMPANY	KENNEDY HYD NOZZLE ALLEN	7.00
5328	OTHER MAINT PARTS&SUPPLY	JOSEPH D FOREMAN COMPANY	KENNEDY HYD 2.5" BRONZE N	138.00
5323	LANDSCAPING SUPPLIES	CONSERV FARM SUPPLY	GRASS SEED	67.50
5323	LANDSCAPING SUPPLIES	CONSERV FARM SUPPLY	SEED STARTER MULCH	88.86
5323	LANDSCAPING SUPPLIES	R C TOPSOIL INC.	TRUCKLOAD TOPSOIL	154.00
<u>Program Total</u>				<u>2,738.00</u>

**Program: 50156066 -LIFT STATIONS**

5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	40.09
5311	ELECTRICITY	COMMONWEALTH EDISON	MIDLOTHIAN SEWER FLOW MET	25.73
5311	ELECTRICITY	COMMONWEALTH EDISON	CHURCH ST LIFT STATION	255.91
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	54.27
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	73.84
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	117.37
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	567.61
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	2,449.54
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	84.59
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	257.78
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	149.59
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	163.50
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	32.76
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	70.87
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	ELECTRICITY/LIFT & PUMP S	129.41
<u>Program Total</u>				<u>4,472.86</u>

**Program: 50156067 -COLLECTION SYSTEM**

5328	OTHER MAINT PARTS&SUPPLY	PROSAFETY	GREEN MARKING PAINT	122.40
<u>Program Total</u>				<u>122.40</u>

	<b>Fund Total</b>	<b>45,358.29</b>
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**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 601 - MEDICAL SELF INSURANCE

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 60112010 -MEDICAL SELF INS FUND</b>				
4801	COBRA-RETIRED EMPLOYEE	EPSTEIN, DONNA	HEALTH PREM OVRPYMT	137.88
4801	COBRA-RETIRED EMPLOYEE	MASTANDREA, TERRY	HEALTH PREM OVRPYMT	92.67
4801	COBRA-RETIRED EMPLOYEE	RAGSDALE, SUSAN	HEALTH PREM OVRPYMT	81.60
4801	COBRA-RETIRED EMPLOYEE	RATHFELDER, TERESA	HEALTH PREM OVRPYMT	51.04
4801	COBRA-RETIRED EMPLOYEE	DUPREY, ROBERT	HEALTH PREM OVRPYMT	171.17
4801	COBRA-RETIRED EMPLOYEE	FILANTRES, JOHN	HEALTH PREM OVRPYMT	21.44
4801	COBRA-RETIRED EMPLOYEE	BRASKY, ROBERT	HEALTH PREM OVRPYMT	171.17
4801	COBRA-RETIRED EMPLOYEE	GLOWACKI, VIC	HEALTH PREM OVRPYMT	21.44
4801	COBRA-RETIRED EMPLOYEE	SZYDELKO SR., MIKE	HEALTH PREM OVRPYMT	160.02
4801	COBRA-RETIRED EMPLOYEE	ZAK, CONSTANCE	HEALTH PREM OVRPYMT	266.22
<u>Program Total</u>				<u>1,174.65</u>
<u>Fund Total</u>				<u>1,174.65</u>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 710 - PERFORMANCE ESCROW

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 710 -PERFORMANCE ESCROW</b>				
2501	BUILDING DEPOSITS	AMERICAN RESIDENTIAL SERVICES, LL	BLD REF-1305 THORNDAL	25.00
2501	BUILDING DEPOSITS	SPALA, MELISSA	BLD REF-473 PHEASANT	50.00
2501	BUILDING DEPOSITS	GRECO ELECTRIC	BLD REF-275 MOHAWK	50.00
2501	BUILDING DEPOSITS	AARON & TRECKER HEATING & A/C	BLD REF-930 HOLLY CIR	50.00
2501	BUILDING DEPOSITS	NIEMI, SHANNON	BLD REF 420 PHEASANT	50.00
2501	BUILDING DEPOSITS	PILMAN, JOHN/DANUTE	BLD REF-719 LIONS DR	50.00
2501	BUILDING DEPOSITS	LAKE COUNTY HVAC	BLD REF-315 HIDDEN CK	50.00
2501	BUILDING DEPOSITS	BUTTEFIELD ELECTRIC, INC	BLD REF-800 OAKWOOD	50.00
2501	BUILDING DEPOSITS	WASHINGTON, ELLIOTT	BLD REF-890C S RAND R	500.00
2502	OCCUPANCY DEPOSITS	RED SEAL DEVELOPMENT CORP	TEMP OCC DEP REFUND	1,500.00
2501	BUILDING DEPOSITS	WINDY CITY CONSTRUCTION & DESIGN	BLD REF-1027 PARTRIDG	50.00
2501	BUILDING DEPOSITS	HERVATIN, KATHY	BLD REF-95 LINDEN	50.00
2501	BUILDING DEPOSITS	STINE, MICHAEL	BLD REF-970 BRISTOL T	50.00
2501	BUILDING DEPOSITS	BESKUR, MARCIN	BLD REF-1244 KYLEMORE	50.00
2501	BUILDING DEPOSITS	JB & COMPANY	BLD REF-1170 TRACIE D	50.00
2501	BUILDING DEPOSITS	RED SEAL DEVELOPMENT CORP	BLD REF-252 VICTOR LN	100.00
<u>Program Total</u>				<u>2,725.00</u>
<u>Fund Total</u>				<u>2,725.00</u>

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**June 17, 2013**

Report Run Date: 6/7/2013

Fund: 720 - PAYROLL CLEARING

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
<b>Program: 720 -PAYROLL CLEARING</b>				
2043	LIFE INS DED	NCPERS-IL IMRF - 0157	GRP LIFE INS - MAY	300.00
			<u>Program Total</u>	<u>300.00</u>
Fund Total				300.00

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## YTD Vendor Payments

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Date: 6/7/2013

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Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
23	A.M. LANDSCAPE & DESIGN, LLC	505.00	505.00
2503	A.P.B. COMMUNICATIONS, INC	198.00	198.00
18	AARON & TRECKER HEATING & A/C	50.00	215.00
995	ADAMS STEEL SERVICE INC.	1,722.25	2,930.33
1260	AEC FIRE SAFETY & SECURITY	164.95	164.95
32601	AIRGAS NORTH CENTRAL	317.50	574.94
29348	ALAN F. FRIEDMAN, PH.D., INC	499.00	499.00
3650	AMERICAN BACKFLOW PREVENTION	600.00	600.00
2455	AMERICAN MESSAGING	17.12	46.03
3680	AMERICAN RESIDENTIAL SERVICES, LLC	25.00	25.00
4055	ANDERSON PEST SOLUTIONS	111.15	222.30
5602	ASSOCIATED TECHNICAL SERVICES	705.00	705.00
3683	AT & T	5,678.86	12,513.72
8850	BELL FUELS INC.	18,082.85	59,108.13
99664	BESKUR, MARCIN	50.00	50.00
9219	BEST QUALITY CLEANING INC.	4,200.00	9,189.00
10689	BRASKY, ROBERT	171.17	171.17
99667	BUTTEFIELD ELECTRIC, INC	50.00	50.00
12797	CAPITAL ONE NATIONAL ASSOCIATION	882.68	3,053.35
13160	CASPER TRUE VALUE	531.78	1,051.76
15280	CDW GOVERNMENT INC.	591.55	9,505.52
29301	CHICAGO INTERNATIONAL TRUCKS	183.16	183.16
91948	CHRISTOPHER W. WAGNER	631.49	3,598.51
14252	CINTAS CORPORATION LOC. 355	216.13	975.27
14430	CIVIC PLUS	7,629.60	7,629.60
14650	CLARKE ENVIRON MOSQUITO MGMT	9,570.00	19,140.00
15258	COMCAST CABLE	89.85	498.49
15271	COMMONWEALTH EDISON	297.26	3,191.49
15390	CONSERV FARM SUPPLY	156.36	1,121.85
26590	CONSTELLATION NEW ENERGY, INC.	23,441.01	69,536.26
31940	DEACON CALLISH INC.	594.00	594.00
18805	DOCUMENT IMAGING DIMENSIONS	229.00	1,015.69
18975	DON'S WELDING & FABRICATING	53.00	53.00
19683	DUPREY, ROBERT	171.17	171.17
19700	DUSTCATCHERS INC.	169.94	455.72
23225	ELEGANT EMBROIDERY/MELON INK	559.75	1,198.75
75333	ENCOMPASS MED & SPEC GASES LTD	62.84	221.80
24200	EPSTEIN, DONNA	137.88	137.88
25680	ETERNO, DAVID G	405.00	708.75
27515	FASTENAL COMPANY	126.41	1,208.55
27815	FERGUSON ENTERPRISES INC.	130.76	130.76
28230	FILANTRES, JOHN	21.44	21.44
30240	GALL'S INC.	175.24	3,129.07
30492	GATSO USA	7,230.00	14,220.00
30953	GLOBAL EMERGENCY PRODUCTS INC.	676.57	6,971.15
31650	GLOWACKI, VIC	21.44	21.44
32080	GOVTEMPSUSA, LLC	490.00	7,668.50
32625	GRECO ELECTRIC	50.00	155.00

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## YTD Vendor Payments

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Date: 6/7/2013

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
27540	GROSSINGER CHEVROLET	11.53	11.53
32980	GROWER EQUIPMENT	23.80	23.80
34070	HALOGEN SUPPLY CO. INC.	323.95	601.90
35425	HEALTH ENDEAVORS, SC	1,215.00	1,215.00
99661	HERVATIN, KATHY	50.00	50.00
37025	HOME DEPOT	100.81	314.49
18813	J DOHENY, INC	820.00	820.00
45895	JB & COMPANY	50.00	50.00
47400	JOSEPH D FOREMAN COMPANY	481.00	1,734.70
95610	KAYE ROSE LOWMAN BOOROM	650.00	650.00
50265	KOVACH, VERONICA L	18.00	90.00
51274	LAKE CO MAJOR CRIME TASK FORCE	500.00	500.00
99666	LAKE COUNTY HVAC	50.00	50.00
51258	LAKE COUNTY PUBLIC WORKS DEPT.	13,200.00	563,328.39
51810	LEADINGIT SOLUTIONS	2,863.00	5,726.00
52189	LETTER PERFECT PRINTING	20.00	20.00
54975	MASTANDREA, TERRY	92.67	92.67
70670	MEDTRONIC PHYSIO-CONTROL CORP.	2,497.35	2,497.35
57024	MID AMERICAN WATER	459.75	3,322.39
57095	MIKE'S TOWING	25.00	1,061.00
57105	MIKRON DESIGN INC	500.00	500.00
58269	MORTON SALT, INC	3,952.62	41,518.46
59770	NAPA AUTO PARTS	637.83	2,008.42
59825	NATIONAL ARBOR DAY FOUNDATION	109.90	109.90
41772	NCPERS-IL IMRF - 0157	300.00	616.00
61214	NICOR GAS	1,805.01	9,270.20
99662	NIEMI, SHANNON	50.00	50.00
61205	NORTHEAST MULTI-REGIONAL TRNG.	35.00	4,800.00
61226	NORTHWEST MUNICIPAL CONFERENCE	10,012.00	10,012.00
66520	O'REILLY AUTOMOTIVE STORES, INC	30.03	222.10
66730	OVERHEAD DOOR CO. OF LAKE & MCH COU	550.00	550.00
68771	PADDOCK PUBLICATIONS INC.	89.00	89.00
56215	PAETEC	4,394.01	5,711.42
15403	PAUL CONWAY SHIELDS	141.24	141.24
69980	PERRICONE GARDEN CENTER	580.00	830.00
99436	PILMAN, JOHN/DANUTE	50.00	50.00
70902	PITNEY BOWES - SUPPLIES	124.78	124.78
71470	POTSIE'S INC.	55.00	385.00
99524	POWER HOME REMODELING GROUP, INC	65.00	65.00
71753	PRECISION SERVICE & PARTS, INC	170.60	760.67
99658	PRESLEY/D'AGOSTINO, SHAMIN/ANNE	100.00	100.00
71945	PROA BROTHERS BLACKTOP INC.	540.00	540.00
71990	PROSAFETY	306.00	306.00
73551	R C TOPSOIL INC.	154.00	154.00
77055	RAGSDALE, SUSAN	81.60	81.60
73475	RATHFELDER, TERESA	51.04	51.04
99534	RED SEAL DEVELOPMENT CORP	1,600.00	1,600.00
73975	RELIABLE SAND & GRAVEL	621.88	621.88

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## YTD Vendor Payments

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Date: 6/7/2013

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
76143	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	494.79	5,372.34
77231	S C B A S INC.	455.00	455.00
78995	SIEBER, ANDREW	51.52	51.52
80040	SMITHEREEN PEST MANAGEMENT	148.00	296.00
80555	SPALA, MELISSA	50.00	50.00
81070	STAPLES BUSINESS ADVANTAGE	190.45	1,009.53
99660	STEEVES, JANINE/STEPHEN	75.00	75.00
99665	STINE, MICHAEL	50.00	50.00
81921	STREICHER'S, INC	57.98	267.87
82072	SUBURBAN ELEVATOR COMPANY	378.00	5,056.00
82073	SUBURBAN LABORATORIES INC.	255.50	922.00
82816	SZYDELKO SR., MIKE	160.02	160.02
84110	THERM FLO INC.	518.00	518.00
84490	TLO LLC	110.50	334.50
99659	TOSTO, PETER	250.00	250.00
88115	UNIFORMITY INC.	473.15	4,013.14
90050	VERIZON WIRELESS	2,225.68	4,760.00
90076	VERMONT SYSTEMS INC.	4,542.00	4,542.00
99663	WASHINGTON, ELLIOTT	500.00	500.00
92413	WASTE MANAGEMENT	138.34	276.68
94785	WCMA	50.00	50.00
93823	WHOLESALE DIRECT	100.81	512.30
93900	WICKSTROM FORD	340.08	2,316.44
94640	WINDY CITY CONSTRUCTION & DESIGN	50.00	50.00
98262	ZAK, CONSTANCE	266.22	266.22

Report Total: 151,162.60

**Village of Lake Zurich**  
**Semi-Monthly Warrant Report**  
**Manual Checks thru 06-07-13**

93739	BAXTER & WOODMAN	06/06/2013	6,125.00
93740	CDW GOVERNMENT INC.	06/06/2013	2,180.00
93741	LINCOLN NATIONAL LIFE INS CO.	06/06/2013	932.58
93742	LAKE COUNTY COLLECTOR	06/06/2013	15,072.99
93743	MORTON SALT, INC	06/06/2013	2,162.15
93744	UNIFORMITY INC.	06/06/2013	72.50
93745	ZUKOWSKI ROGERS FLOOD MC ARDLE	06/06/2013	760.00
<b>Report Total:</b>			<b>\$27,305.22</b>

70 E. Main Street  
Lake Zurich, IL 60047



AGENDA ITEM 11A

Phone: (847) 438-5141  
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**MEMORANDUM**

**Date:** June 17, 2013

**To:** Jason T. Slowinski, Village Manager *JS*

**From:** Kyle D. Kordell, Management Analyst

**Subject:** Bi-weekly Reports from Operating Departments

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Attached are bi-weekly Status and Information Reports from the Village's main operating departments.

If you have any questions regarding the items mentioned in the attached reports, please feel free to contact the Village Manager's office.

w/ Attachment: Department Bi-Weekly Reports

**VILLAGE OF LAKE ZURICH**  
**BUILDING & ZONING DEPARTMENT**  
**BI-WEEKLY STATUS AND INFORMATION REPORT**

*June 11, 2013*

**I. Program/Project Management**

**A. Major Programs/Projects Started**

- Staff has been working begun the building permit plan reviews for the Mariano's Grocery store at 1350 E. Route 22. This is a 74,000± sq. ft. building. Site work and infrastructure work has begun on the site.
- Staff has met with a new business looking to construct a 21,000 sq. ft. industrial building on Telser. They plan on submitting a development application in time to make the July plan commission meeting and target the first Village Board meeting in August.

**II. Other Noteworthy Matters**

**A. Major Departmental Accomplishments/Activities**

- On May 29<sup>th</sup>, Staff met with the owner of the preschool next to Bible Baptist Church to address her concerns regarding the Mariano's development.
- On May 30<sup>th</sup>, Staff held a pre-construction meeting with Bradford Real Estate regarding the Mariano's development. Staff worked with the developers to clarify remaining engineering issues prior to beginning earth change work.
- The Industrial Working Group had a meeting on June 6<sup>th</sup> to review the impact of the proposed consolidation of the I-1 and I-2 districts into a singular I district. They will meet again in three weeks to continue looking into the issue.
- On June 6<sup>th</sup>, Staff met with a representative from the Mobil gas station at Rand Rd and Ela Rd to discuss the possibility of a complete redevelopment of the existing gas station.
- On June 7<sup>th</sup>, Staff met with a representative from the Marathon gas station at Rand Rd and Old Rand Rd to discuss the possibility of a new convenience store at the existing gas station.
- The building permit plan review processing time for most projects is between 10 and 15 days. The increase in time is due to the increase in the number of permit applications, reduction in staffing and the complexity of projects being submitted. Certain projects such as driveways, fences, HVAC, water heaters and roofs are being completed either at the counter or within a couple of days.

**B. Permit Activity Summary: May**

Permits applied for: 222  
Permits issued: 193  
Construction Value: \$ 3,404,058.00  
• Residential : 150  
• Commercial: 34  
• Industrial 9  
Scheduled Inspections: 477  
Field Correction Notices/Code Issues: 21

May Final Certificates of Occupancy Issued:

- First Bank Plaza-Suite ##: Wall Family Enterprises
- 728 S Rand-Restoration Fitness
- 890 S Rand-Domino's Pizza
- 584 W Rt 22-Digital Ventures Computer Repair
- 172 Victor-Coventry Creek SFR
- 1420 Conrad-Coventry Creek SFR
- 252 Victor-Coventry Creek SFR
- 791 Spencer-Flint Crossing MFR
- 340 E Rt 22-Morgan Bronze
- 820 S Rand-Wal Mart

May Permit Activity:

- 800 Oakwood-Heidt's Automotive build out and occupancy
- 532 W Rt 22-Copper Fiddle build out
- 670 S Rand-Home Depot remodel
- 1184 Heather-Vitality Dental Arts-build out
- 1350 E Rt 22-Mariano's
- 650 Telser-Devil Dog Arms-occupancy relocation for larger space
- 1142 Rose Road-A&M Architecture-occupancy relocation
- 405 Enterprise Parkway-US Gymnastics Training Center-change in owner
- 236 Victor-Coventry Creek SFR under review
- 1399 Louise Ct-Coventry Creek SFR under review

May Contractor Registration Activity

- Contractors registered or renewed: 102

Other Activity:

- Initiated bond claim on contractor for 700 Telser Rd with Western Surey on behalf of On Occasion Catering/K. Pedersen. Currently waiting for Ms. Pedersen to submit her records as requested by bond company.
- Permit Coordinator Plan Reviews: 40

C. Updated foreclosure listings: At the end of the month I updated listings to reflect current listings that B/Z has received and homes that recently sold. There are currently 178 foreclosed homes since 2010 that have paperwork sent to the Village.

Respectfully Submitted,

Daniel A. Peterson  
Date: June 11, 2013

VILLAGE OF LAKE ZURICH  
OFFICE OF THE VILLAGE MANAGER  
BI-WEEKLY STATUS AND INFORMATION REPORT

**Police Department**

*June 8, 2013*

I. Program/Project Management

A. Major Programs/Projects Started

- **Review and Amendment of Tow Agreement** – The Department is reviewing the current tow agreement and developing an amended agreement that addresses concerns of current operators. This will require an amendment to Village ordinance. The letter is now in draft form.
- **Police-Community Interaction Survey/University of Illinois at Chicago** – The Department received the second report related to this project. The evaluation of Department personnel based on the requested surveys indicates that Department personnel are performing above the average of all Departments participating in this survey. We have received information that this project would be extended due to UIC receiving additional grant funding. To date, the Department has sent out 3,802 requests to individuals that have had interaction with Department personnel to participate in the survey.
- **Citizen Police Academy** – The dates for the next Citizen Police Academy have been identified. The program will be presented between September 10<sup>th</sup> through November 12<sup>th</sup>, 2013. This program was canceled the last two years due to lack of enrollment.

B. Major Programs/Projects Completed

- **Freedom of Information Inquiries** - The Department received 16 Freedom of Information Inquiry requests from May 25th until June 8th, 2013 for a year-to-date total of 140.
- **Lexis-Nexis Crash Reporting** – Lake County ETSB is currently evaluating this software before it is installed on Department mobile data computers to determine if there are any potential conflicts. *A follow-up contact will be made during the week of June 10<sup>th</sup> to determine status.*

II. Financial Management

- A. The Department continues to monitor current expenditures.
- B. The Department has applied for and IDOT Independence Day Campaign Grant (June 28 to July 7, 2013) in the amount of \$4,480.00
- C. The Main Police Radio frequency has been repaired. The issue was a faulty duplexer that Radocim was able to identify and replace.

III. Personnel Management

A. Recruitments, Terminations, Layoffs, Retirements, Disciplinary Actions

- The Department will be hiring Alescia Kretscher as a telecommunicator. She will begin May 11<sup>th</sup>. She is a retired career U.S. Naval member (20 years) and previously was a fire/police dispatcher with Grapevine, Texas Police Department for 5 years.

- B. Claims filed against the Village (e.g. workers compensation, EEOC, IDHR, union grievances, non-union complaints, unfair labor practices, etc.)
  - Action pending previous Labor-Management meeting.
- C. Major Absences (e.g. workers compensation, medical leaves, disability leaves, FLSA, or FMLA leave) and Light Duty Assignments
  - A Patrol Officer, previously assigned on FMLA, has been assigned light duty due to shoulder surgery which was not duty related.

IV. Other Noteworthy Matters

A. Major Departmental Accomplishments/Activities

- **Interns** – The Department will have two interns during the summer months. Brian McCourt is attending Western Illinois University and will be fulfilling a 400-hour internship. Christopher Saraniecki is attending the University of Wisconsin, Eau Claire and will complete a 200-hour internship. Mr. Saraniecki will also be hired as a Marine Unit Officer for the summer. He is previously a Lake Zurich Police explorer

B. Other

- Chief Finlon attended a Northeastern Illinois Regional Crime Lab meeting on May 28<sup>th</sup> to determine future membership assessments.
- On May 29<sup>th</sup>, an Alpinefest Planning Meeting was conducted in the Building and Zoning Office.
- On May 27<sup>th</sup>, Chief Finlon participated in the Memorial Day Parade.

Respectfully Submitted,



Patrick M. Finlon  
Chief of Police  
June 10, 2013

## VILLAGE OF LAKE ZURICH

### FIRE / RESCUE AND EMERGENCY MANAGEMENT

#### BI-WEEKLY STATUS AND INFORMATION REPORT

June 10, 2013  
05/26– 06/08

#### I. Program/Project Management

##### A. Major Programs/Projects Started

- The department is working with the Illinois MABAS office to credential all of our members through MABAS. MABAS is the mutual aid system and credentialing will help speed up the response on larger scale incidents. This also assists us in receiving aid more quickly and efficiently.

##### B. Major Programs/Projects Completed

#### II. Financial Management

- We have applied for an EMS Grant from IDPH to purchase a new training mannequin for advanced life support skills. The grant is for \$3465.00. We should know sometime in July if we received the grant.

#### III. Personnel Management

##### A. Recruitments, Terminations, Layoffs, Retirements, Disciplinary Actions, Status

- Resumes are being reviewed for the positions that have been posted for the fire department.
- Two FF/PM applicants have been slated to start work on June 17<sup>th</sup> for a two week academy/orientation.
- FF/PM Farning retired as of Sunday morning June 9<sup>th</sup>.

##### B. Claims filed against the Village (e.g. workers compensation, EEOC, IDHR, union grievances, non-union complaints, unfair labor practices, etc.)

##### C. Major Absences (e.g. workers compensation, medical leaves, disability leaves, FLSA, or FMLA leave) and Light Duty Assignments

- 1 LT/PM has returned to full duty.
- 1 LT/PM & 2 FF/PM have filed duty disability pension paperwork.

#### IV. Other Noteworthy Matters

- DFM Bzdusek attended a seminar on Community Emergency planning, Thursday, May 23 at Harper College.
- DFM Bzdusek along with members of the public education committee and LZFRD, set up a “Kids Firefighter Challenge” at Seth Paine Grammar

school as a thank you for their fundraising efforts in support of burn camp. A total of \$2000.00 was raised by the first grade classes.

- On May 28th, DFM Bzdusek along with members of the public education committee and LZFRD, set up a “Kids Firefighter Challenge” at Isaac Fox Grammar school as a thank you for their fundraising efforts in support of burn camp. A total of \$1996.00 was raised by the first grade classes. Ice cream donated by Culver’s, T-shirts by Melon Ink, paid by LZFRD professional firefighter’s local 3191 and Cornerstone Bank for both challenge events.
- The Department participated in the annual Memorial Day parade and ceremony. Two participants became patients during the ceremony and were treated and released.
- Chief Wheelock attended the monthly ETSB meeting in Libertyville. The Board reviewed a report on 911 center consolidation ideas within the county. This is a preliminary step in analyzing the concept of consolidated services.
- Chief Wheelock and Deputy Chief Golubski attended a Point of Departure (POD) drill this past week. This drill was for Chief Officers that will coordinate the mobilization of a large scale task force to stricken areas requesting such assistance.
- On May 29th, DFM Bzdusek attended a planning meeting for the Lion’s Club annual Alpine Fest weekend.
- The FD responded to a MABAS box alarm in Libertyville at a large commercial complex on May 27<sup>th</sup>.

Call Data – through May 31, 2013 – 1331 calls –

759 in the Village

431 in the Fire District

141 total mutual or automatic aid calls.

The call volume represents a 5.8% increase over last year.

The department completed a total of 571.75 training hours in May. This represents total man-hours in training.

Respectfully Submitted,

*David P Wheelock*

Fire Chief / Emergency Management Director

Date: June 10, 2013

**VILLAGE OF LAKE ZURICH  
PUBLIC WORKS DEPARTMENT  
BI-WEEKLY STATUS AND INFORMATION REPORT  
5-26-13 – 6-8-13**

**I. Program/Project Management**

**A. Major Programs/Projects Started**

- Public Works currently has an RFP out with four different Engineering firms for a Phase 1 Cedar Creek Drainage Study.
- Received proposals for the mezzanine file room build out
- Landscape bid has been approved and accepted and landscape maintenance began on 6/6/13.
- Public Works met with consultants and Lake County Department of Transportation for the Ela Road/Rt. 12 right turn lane.
- Public Works met with consultants for the South Old Rand Road sidewalk project for final closeout for the project.
- In contact with consultant for the Safe Route to School project for sidewalk improvements by Isaac Fox School. Scheduled meeting to follow.
- In contact with consultant on the Midlothian Road traffic signal project. Scheduled meeting to follow.
- CN Noise Wall - final approval for the design has been accepted. Construction should begin in early July.
- The Skate Park at Paulus Park is being rehabilitated due to stress from heavy use and weather. This project is anticipated to be completed by 7/1/13.
- In the Sparrow Ridge subdivision, Public Works is reconstructing all failing storm structures due to deterioration. This project is anticipated to be completed by 7/1/3.
- From the storm in April, Deerpath Road had extensive damage to the flow control structure. Public Works is exploring solutions with the Engineering Consultant to restore the area.
- The body work on Engine 3210 is progressing. It will be sent to the body shop the week of June 10<sup>th</sup> for paint.
- The Village of Kildeer signed the Intergovernmental Agreement for Fleet Services in late May. After several meetings with Kildeer Police Chief, we have begun working on Kildeer's fleet as of June 3.
- With the completion of the server and software upgrades, Fleet Services has moved to paperless record keeping as of May 1<sup>st</sup>
- One new pickup truck was placed into service for Public Works Utility Division. The old truck will be sent to auction.

**B. Major Programs/Projects Completed**

- Annual beach and spray ground facility maintenance has been completed and operating.

II. Financial Management

- A. Revenue Enhancements
- B. Revenue Shortfalls/Variances
- C. Capital Equipment/Improvement Expenditures

III. Personnel Management

- A. Recruitments, Terminations, Layoffs, Retirements, Disciplinary Actions
- B. Claims filed against the Village (e.g. workers compensation, EEOC, IDHR, union grievances, non-union complaints, unfair labor practices, etc.)
- C. Major absences (e.g. workers compensation, medical leaves, disability leaves, FLSA, or FMLA leave) and Light Duty Assignments
  - Maintenance Worker 1 injured his finger on 5/31/13 and was off for four days and has now returned to work.
  - Utilities Maintenance Worker 1 will be absent (Worker's Compensation) through August 2, 2013 recovering from a broken ankle.

IV. Other Noteworthy Matters

- A. Major Departmental Accomplishments/Activities
  - Repaired one b-box, replaced one curb stop, repaired one leaking fire hydrant aux valve and repaired one water main break that required excavations during the reporting period.
- B. Major Unanticipated, Unbudgeted Items Affecting Operations
  - Estimate to repair failed RSR lift station pump is \$2358.00
- C. Other

Respectfully Submitted,

Michael Brown

VILLAGE OF LAKE ZURICH  
FINANCE DEPARTMENT  
BI-WEEKLY STATUS AND INFORMATION REPORT

As of June 7, 2013

**I. Major Program/Project Management**

- a. IMRF AUDIT: Staff is working diligently to wrap up the last remaining items identified in the recent audit by IMRF. Any items requiring board action will be brought before the board in June.
- b. VILLAGE AUDIT:
  - i. Preliminary Fieldwork: The auditors have completed preliminary fieldwork. They conducted the majority of required interviews with key staff members and will be sending a survey out to all board members to complete the interviews. The auditors were complimentary of staff in how prepared the village was for their visit.
  - ii. Preparation: The auditors are scheduled to return in mid-July for two weeks of intense fieldwork. Staff will be working tirelessly for the next six weeks to ensure we are ready for their questions and analysis. The final report will be presented to the board either late September or early October.

**II. Financial Management**

- MONTHLY FINANCIAL REPORT: April's preliminary financial report will be presented at the June 17th board meeting. Final numbers for fiscal year 2012/13 will not be available until the audit is complete, at which time the Comprehensive Annual Financial Report will be presented to the Board.
- FISCAL YEAR 2013: The warrant being presented for approval on June 17<sup>th</sup> will contain the last invoices for the prior fiscal year. After this warrant, all invoices presented for approval will be for the 2014 fiscal year.

**III. Other Items of Note**

- ACCOUNTING SUPERVISOR: Miriam Hernandez has started as our new Accounting Supervisor. She has spent her first few days getting acclimated to the village and her new staff, as well as diving right into audit preparation responsibilities. We are excited to have her on our team.

Respectfully Submitted,

*Jodie K. Hartman*

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Director of Finance  
Date: 6/10/13

AGENDA ITEM 13 A



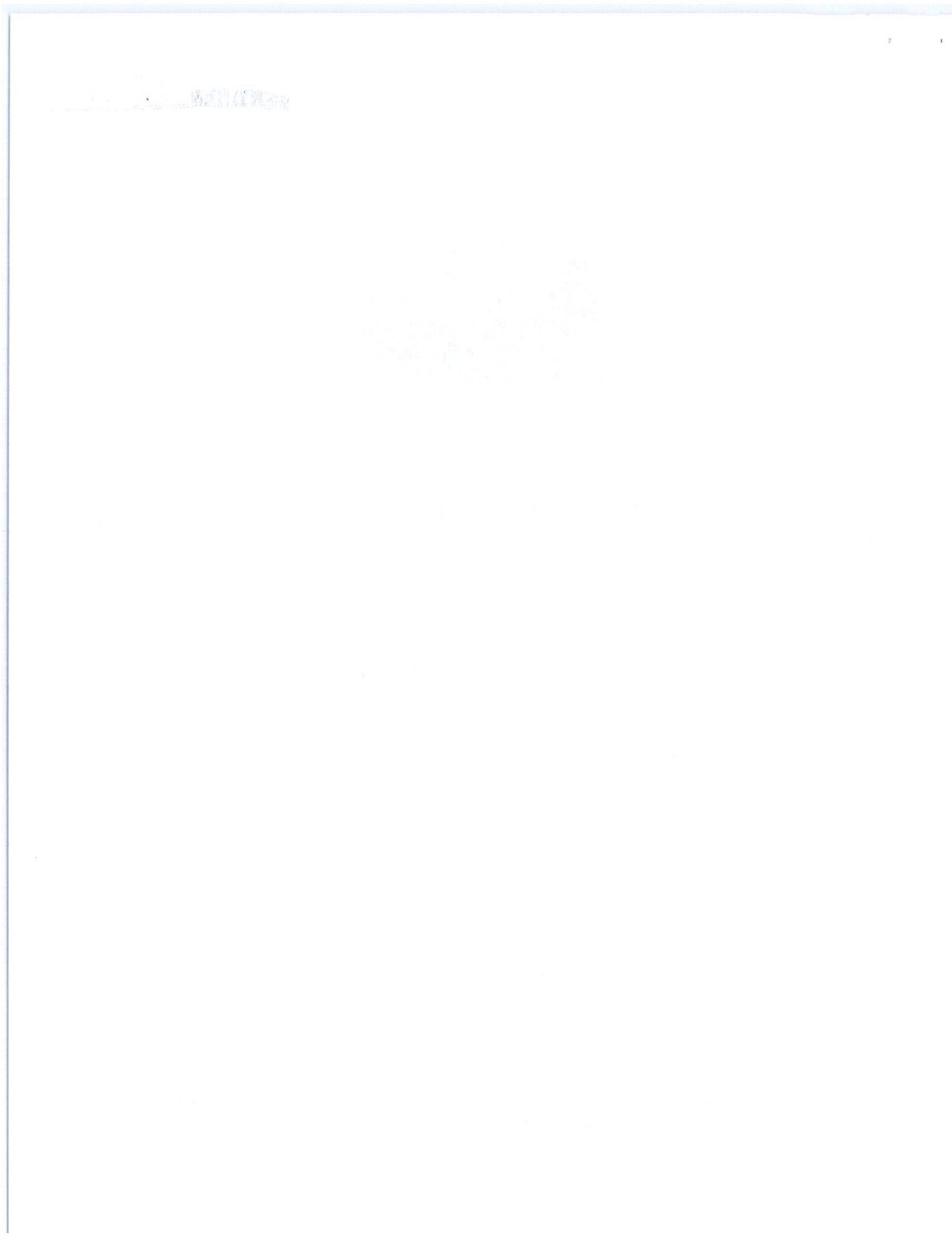
A P R I L 2 0 1 3 \*

DEPARTMENT OF FINANCE

MONTHLY FINANCIAL REPORT

Jodie K. Hartman, CPA  
Director of Finance

**\*Final financial information will be presented for the fiscal year 2012-13 post year-end  
adjustments and the completion of the financial statement audit.**



## GENERAL FUND OPERATING RESULTS

### SUMMARY

For the month of April, revenues totaled \$1,614,153 and expenditures totaled \$2,008,430 resulting in an operating deficit of \$394,277. From a budget perspective, we had expected expenditures to exceed revenues by \$305,383 in April. Year to date, General Fund is showing a surplus of \$1,989,453, compared to the expected \$771,572 deficit. This drops to \$719,453 without the \$1.27 million from the State, which has been spoken for as to purpose. The General Fund is projecting to finish the fiscal year with a surplus once all year-end adjustments have been made and the final audit report issued.

#### General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 1,458,067	\$ 1,614,153	\$ 24,394,024	\$ 26,246,265
Expenditures	1,763,450	2,008,430	25,165,596	24,256,812
<b>Excess (Deficiency)</b>	<b>\$ (305,383)</b>	<b>\$ (394,277)</b>	<b>\$ (771,572)</b>	<b>\$ 1,989,453</b>

### REVENUES

Following is a summary of revenues by type through April 30, 2013. These figures will all be reviewed as part of the annual year-end adjustments and are subject to change. A more detailed analysis can be found on pages 7 through 9.

#### General Fund Revenue by Type

Revenue Type	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 84,570	\$ 84,183	-0.46%	\$ 7,997,666	\$ 7,858,397	-1.74%	98.26%
Intergovernmental	1,125,132	1,179,065	4.79%	13,141,835	14,564,505	10.83%	110.83%
Licenses & Permits	61,753	161,350	161.28%	899,870	1,198,584	33.20%	133.20%
Fines and Forfeits	66,813	53,215	-20.35%	856,288	743,172	-13.21%	86.79%
Charges for Services	98,995	124,192	25.45%	1,182,065	1,146,929	-3.27%	97.03%
Investment Income	500	(665)	-233.00%	6,000	18,210	203.50%	303.50%
Miscellaneous	20,304	12,813	-36.89%	310,300	716,468	130.90%	230.90%
<b>Total Revenue</b>	<b>\$ 1,458,067</b>	<b>\$ 1,614,153</b>	<b>10.70%</b>	<b>\$ 24,394,024</b>	<b>\$ 26,246,265</b>	<b>7.59%</b>	<b>107.59%</b>

As can be seen above, actual revenues of \$1,614,153 were below our budget estimate of \$1,458,067 by \$156,086, 10.7%, during the month of April for the General Fund.

#### **Taxes:**

Revenue from taxes came in at \$84,183 in April, a -0.46% variance from the \$84,570 projected in the budget as Telecommunications Tax for April continues to come in just lower than expected. Year-to-date on a cash basis, Telecommunications Tax came in at 4.5% less than expected compared to the budget estimates and 3.27% less than last fiscal year. This revenue source will be converted to an accrual basis for year-end figures. More information regarding the Telecommunications Tax can be found on page 12.

#### **Intergovernmental Revenue:**

Revenue from other governments totaled \$1,179,065 in April, which was 4.8% above the projected \$1,125,132. Year-to-date receipts include \$1.27 million received from the State is for the jurisdictional transfer

of Main Street. After twelve months of activity, Income Tax receipts are at 11.32% higher than projected. Details on Income Tax are provided on page 14.

State sales tax receipts came in 2.25% over budget at \$470,763 in April, compared to a budget of \$460,398 for the month. This receipt represents sales from January, 2013. While year-to-date receipts have come in higher than last fiscal year, overall receipts this year have come in just under expectations for this fiscal year. This revenue source will be converted from a cash basis to an accrual basis for year-end figures. More information regarding Sales Tax can be found on page 13.

**Licenses and Permits:**

Revenue from the issuance of licenses and permits came in at \$161,350 for April, which was \$99,597 over the projection for the month. A large unbudgeted receipt for Engineering Review fees relating to the Mariano's project of over \$80,000 was received during the month. Many licenses and permits have already exceeded 75%, if not 100% of the budget for the year. The difference is due to the variable nature of these types of revenues that fluctuate depending on activity. Overall, revenue from licenses and permits as a category is at 133% of the annual budget after twelve fiscal months.

**Fines and Forfeits:**

Revenue from police fines totaled \$53,215 in April, which was 20% below the \$66,813 projected. Year-to-date, fines are lagging 13.2% from budget projections, with the biggest factor attributable to the temporary disablement of one of the red light camera intersections which has now been brought back online by the state. \$743,172 has been received, compared to \$856,288 that was budgeted.

**Charges for Services:**

Revenue from service charges totaled \$124,192 in April, compared to a projection of \$98,995. Ambulance fees came in above expectations by about \$8,900. Park Program fees came in about \$25,000 higher than budgeted, but much of this revenue will be moved to the following fiscal year during year-end adjustments, as it relates to fiscal year 2013-14 programming. As it is based purely on activity and need, this revenue source can fluctuate considerably during the year. After twelve fiscal months, charges for services are at 97% of the annual budget for this category.

**Investment Income:**

The General Fund investment income in April is currently showing -\$665, as some year-end adjustments have already been posted. Year-to-date investment income of \$18,210 has well exceeded the annual amount of \$6,000 for the entire fiscal year. The annualized rate for April 2013 in the Illinois Fund decreased during the month from a monthly average of 0.059% in March to .049% in April. The average rate for April 2012 was 0.084%.

**Miscellaneous:**

The General Fund miscellaneous revenue in April was \$12,813, which was below the projected amount of \$20,304. The largest item in miscellaneous receipts was rental income.

## **EXPENDITURES**

Expenditures charged to the General Fund in April total \$2,008,430 at this point, which is 13.9% above projections of \$1,763,450. Year-to-date General Fund expenditures remain conservative at 3.61% below budget expectations. Year-end expenditure figures will be adjusted as part of the annual year-end adjustments. The table below presents a summary of General Fund expenditures by department as of April 31, 13. Additional detail can be found on pages 10 and 11.

**General Fund Expenditures by Department**

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance
Legislative	\$ 76,487	\$ 90,990	19.0%	\$ 552,366	\$ 561,600	1.7%
Administration	63,334	96,242	52.0%	834,052	799,286	-4.2%
Finance	39,337	38,008	-3.4%	534,601	457,396	-14.4%
Police	563,354	662,050	17.5%	8,382,000	8,003,533	-4.5%
Fire	651,014	779,954	19.8%	9,980,247	10,257,432	2.8%
Building & Zoning	79,494	80,820	1.7%	1,022,049	945,505	-7.5%
Public Works	207,975	171,678	-17.5%	2,676,182	2,284,973	-14.6%
Park & Recreation	82,455	88,688	7.6%	1,184,099	947,087	-20.0%
<b>Total</b>	<b>\$ 1,763,450</b>	<b>\$ 2,008,430</b>	<b>13.89%</b>	<b>\$ 25,165,596</b>	<b>\$ 24,256,812</b>	<b>-3.61%</b>

As can be seen on the table above, the month of April saw larger fluctuations compared to expectations than has been experienced all year. Year-to-date, all departments except two have currently spent less than budgeted expectations. Departments have been proactively reducing expenditures where possible to save funds while continuing to operate effectively. Several unfilled vacant positions are contributing to this lower spending. General Fund expenditures are \$908,784 lower than expected at this point. This will change during the final adjustments to the fiscal year, but shows a sincere effort by departments to reduce expenditures.

Expenditures in the legislative program are higher than expected during the month primarily due to the payment of sales tax incentives. These incentive payments were budgeted based on expected sales tax receipts, of which have been exceeded. While the amounts seem high compared to budget, the village has received higher than expected sales tax revenue as well. Administrative expenditures for the month exceeded budget due to unanticipated expenses for necessary technology components, of which Technology staff has justified through recent savings in other line items such as copier leases throughout the year. The Fire Department appears over budget for the year due to the recording of the fire truck expenditure, of which the village received the proceeds the previous month of \$400,000, offsetting the expenditure.

**OPERATING RESULTS OF OTHER FUNDS**

Attached to this report is a comparison of actual revenues and expenditures to budget for all funds maintained by the Village. Following are some important observations.

**Special Revenue Funds:**

Motor fuel tax revenue came in at \$43,701 in April, which was 5.7% below budget as \$8,379 in grant funds was reclassified into the motor fuel tax fund from the General Fund. Year-to-date receipts are 16% higher than expected, with \$86,558 received from the state in October for the annual Illinois Jobs Now Allotment which was not budgeted. This receipt is a specialty payment outside of the regular Motor Fuel Tax payments. Expenditures this month totaled \$68,229, bringing year-to-date expenditures to \$657,802. Year-to-date, 91% of the annual budget has been spent at this point on various capital projects.

April revenues for the Hotel Tax Fund totaled \$6,074 which was 26% above budget. Twelve months into the year, 123% of the annual budget has been recorded. For expenditures, \$10,000 was spent for membership with the Lake County Convention and Visitors Bureau during the month of April.

Revenues for the TIF Tax Allocation Fund came in at \$19,729, above the estimate of \$12,148, primarily due to the redistribution of interest income during year-end adjustments. Year-to-date receipts are at 102.3% of the annual budget as the primary revenue source for this fund is property taxes. Expenditures for TIF Tax Allocation have been kept to a minimum, with the largest portion being a transfer of property tax proceeds to the TIF Debt Service Fund as budgeted. Year-to-date expenditures are at 66.5% of the total annual budget after twelve months. The monthly expenditure amount is high compared to budget as the payment to the school district was budgeted for earlier in the year, but delayed while the proper amount was determined.

#### **Debt Service Funds:**

The debt service funds recorded annual debt service payments for several of the village issuances, mostly due December 2012 and January 2013 as scheduled. In April, the village received an unbudgeted refund of escrow funds related to a previously refunded issue of \$53,379. These funds will be used to help offset the cost of upcoming bond principal and interest payments relating to the TIF. In the month of October, the transaction for the bond refunding from earlier this summer, the 2003 issuance, was recorded in the General Ledger for the TIF Debt Service Fund. Both revenues and expenditures for the month are severely over budget as this refunding opportunity was for interest savings, not a budgeted item. The revenue is bond proceeds and the expenditure for the transfer of the proceeds to the escrow account.

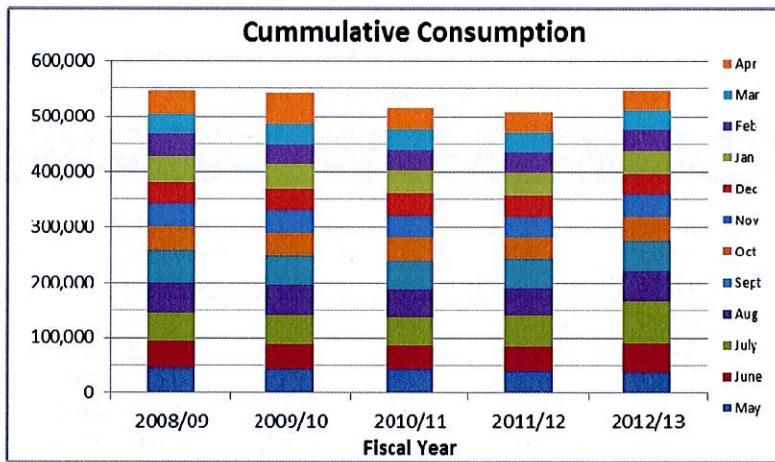
#### **Capital Projects Funds:**

April revenue for the capital projects funds in total came in mostly from the Non-Home Rule Sales Tax (NHRST), with receipts for April of \$137,515, which is slightly lower than the \$142,637 budgeted. April receipts represent sales from January. This revenue source will be converted from a cash basis to an accrual basis as part of the annual year-end adjustments. More detail on the NHRST revenue can be found on page 15.

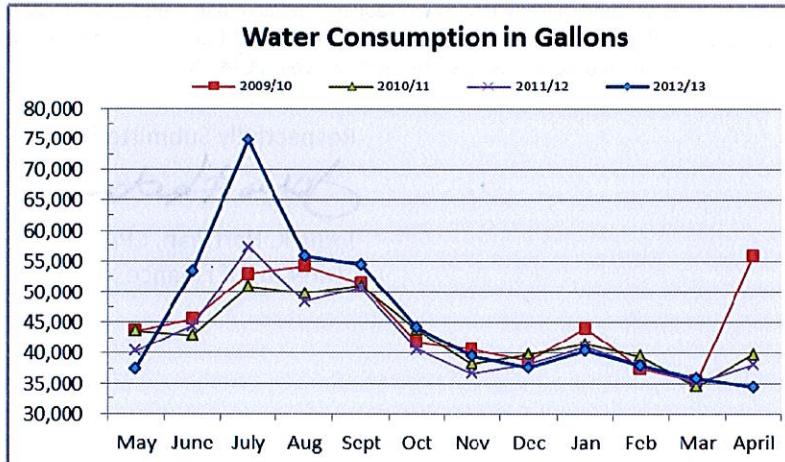
Expenditures for capital projects were under budget for the Park Improvement Fund and the Non-Home Rule Capital Project Fund. The village capital project fund spending came in 30% higher than budgeted for the month, but remains significantly under budget, with only 67.5% of the annual budget spent at this point. This figure is expected to change during year-end adjustments. For all capital project funds combined, 45.6% of the annual budget has been expended at this point.

#### **Water and Sewer Fund:**

April revenue totaled \$349,748, which was 3.6% below the estimate of \$362,665. The biggest factor affecting revenues is the budgeted water rate increase that was not implemented for August as planned. Adding to this factor was the large volume of rain received during April, contributing to the lowest April consumption figures in the past five years. As can be seen by the chart below, water consumption billed year-to-date still exceeds expectations compared to prior years due to the draught conditions we experienced over the summer months.



The chart below shows the monthly trends of consumption for the past several years. Excluding June and July of 2012 and April of 2013 billings, the usage is fairly consistent compared to the previous fiscal years.



Expenditures in the Water Fund came in 25% above budget, totaling \$422,247 compared to an estimate of \$338,552. Overall, the Water Fund netted a negative \$72,500 for the month of April but is up \$556,166 year-to-date for annual activity. Once this figure is finalized, any remaining surplus will be used to help rebuild the working capital of the Water Fund and provide cash flow for necessary improvements to maintain the aging infrastructure.

#### Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three internal service funds: Medical Self Insurance, Vehicle Maintenance and Risk Management. Revenues in these funds are a combination of the user charges from General Fund and other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Vehicle Maintenance and Risk Management Funds.

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report.

**SSA Activity**  
May 2012 through April 2013 Pre-Audit

SSA #	Location	Beginning Balance		Year-To-Date		Ending Balance 3/31/2013	Annual Expected Revenues		Annual Expected Expenses	
		5/1/2012	Revenues	Expenses	YTD %		YTD %	YTD %	YTD %	
SSA #8	Heatherleigh	67,857	10,105	9,900	68,062	10,105	100.00%	11,662	84.89%	
SSA #9	Willow Ponds	90,720	12,005	1,425	101,300	12,005	100.00%	12,750	11.18%	<sup>b</sup>
SSA #10	Westberry	7,395	1,015	-	8,410	1,015	100.00%	-	N/A	
SSA #11	Lake Zurich Pines	16,553	3,000	440	19,113	3,000	100.00%	<sup>a</sup> 3,100	14.19%	
SSA #13	Conventry Creek	200,074	40,001	-	240,075	40,001	100.00%	<sup>a</sup> TBD	N/A	<sup>c</sup>
SSA #15	Country Club	-	-	15,741	(15,741)	-	N/A	TBD	N/A	<sup>d</sup>
SSA #16	Country Club	-	-	36	(36)	-	N/A	TBD	N/A	<sup>d</sup>
		382,599	66,126	27,542	421,183	66,126	100.00%	27,512	0.00%	

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000

c) Conventry Creek maintenance costs will be determined once subdivision areas have been turned over to the Village.

d) First levy for SSA #15 and SSA #16 will be the 2013 levy, payable in fiscal year 2014/15

Respectfully Submitted,



Jodie K. Hartman, CPA

Director of Finance

**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**REVENUES**  
**4/30/2013 PRE-AUDIT**

	Current Month			Year-to-Date			Annual Budget	% of Annual Budget Collected		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
<b>GENERAL FUND</b>										
<b>Taxes</b>										
Property Tax-General	-	-	0.0%	2,265,669	2,150,659	(5.1%)	2,265,669	94.9%		
Property Tax-Police Prot	-	-	0.0%	663,216	655,279	(1.2%)	663,216	98.8%		
Property Tax-Fire Protec	-	-	0.0%	663,216	655,279	(1.2%)	663,216	98.8%		
Property Tax-Ambulance	-	-	0.0%	132,643	134,416	1.3%	132,643	101.3%		
Property Tax-IMRF	-	-	0.0%	192,944	193,223	0.1%	192,944	100.1%		
Property Tax-Police Pen	-	-	0.0%	1,137,126	1,142,537	0.5%	1,137,126	100.5%		
Property Tax-Fire Pen	-	-	0.0%	1,453,537	1,461,776	0.6%	1,453,537	100.6%		
Property Tax-SRA	-	-	0.0%	179,100	184,822	3.2%	179,100	103.2%		
Property Tax-Road/Bridge	-	-	0.0%	9,378	8,393	(10.5%)	9,378	89.5%		
Utility Tax - Electric	-	-	0.0%	37,000	35,988	(2.7%)	37,000	97.3%		
Utility Tax - Gas	-	-	0.0%	15,000	8,449	(43.7%)	15,000	56.3%		
Cable Tv Franchise	-	-	0.0%	181,000	207,839	14.8%	181,000	114.8%		
Telecom Tax	84,570	84,183	(0.5%)	1,067,837	1,019,737	(4.5%)	1,067,837	95.5%		
<b>Total Taxes</b>	<b>84,570</b>	<b>84,183</b>	<b>(0.5%)</b>	<b>7,997,666</b>	<b>7,858,397</b>	<b>(1.7%)</b>	<b>7,997,666</b>	<b>98.3%</b>		
<b>Intergovernmental</b>										
State Income Tax	190,927	239,568	25.5%	1,589,284	1,769,156	11.3%	1,589,284	111.3%		
State Use Tax	24,201	26,504	9.5%	290,390	312,694	7.7%	290,390	107.7%		
Personal Prop Repl Tax	-	13,394	0.0%	57,000	56,224	(1.4%)	57,000	98.6%		
State Sales Tax	460,398	470,764	2.3%	6,046,138	6,015,303	(0.5%)	6,046,138	99.5%		
Municipal Auto Rental Tax	200	344	72.0%	2,400	5,078	111.6%	2,400	211.6%		
Pull Tab & Jar Game Tax	-	-	0.0%	2,350	2,239	(4.7%)	2,350	95.3%		
IDOT Street Maint Reim	-	3,376	0.0%	18,000	17,517	(2.7%)	18,000	97.3%		
State Fire/Rescue Trng	-	-	0.0%	585	523	(10.6%)	585	89.4%		
Rand & Paulus Traffic Lgt	-	1,167	0.0%	1,000	4,671	367.1%	1,000	467.1%		
Grants	-	(8,379)	0.0%	68,500	36,758	(46.3%)	68,500	53.7%		
Fire/Rescue Srvc Contract	400,876	401,739	0.2%	4,810,479	4,741,342	(1.4%)	4,810,479	98.6%		
Reimbursements	48,530	30,588	(37.0%)	255,709	1,603,000	526.9%	255,709	626.9%		
<b>Total Intergovernmental</b>	<b>1,125,132</b>	<b>1,179,065</b>	<b>4.8%</b>	<b>13,141,835</b>	<b>14,564,505</b>	<b>10.8%</b>	<b>13,141,835</b>	<b>110.8%</b>		
<b>Licenses &amp; Permits</b>										
Liquor Licenses	-	49	0.0%	80,000	81,040	1.3%	80,000	101.3%		
Business Licenses	-	1,790	0.0%	100,000	104,603	4.6%	100,000	104.6%		
Building Permits	14,952	14,210	(5.0%)	125,095	89,301	(28.6%)	125,095	71.4%		
Electric Permits	2,669	2,085	(21.9%)	32,050	42,620	33.0%	32,050	133.0%		
Plumbing Permits	2,755	7,955	188.7%	33,060	89,240	169.9%	33,060	269.9%		
Special Use Permits	432	-	(100.0%)	5,250	9,891	88.4%	5,250	188.4%		
HVAC/Mechanical	-	3,100	0.0%	-	51,935	0.0%	-	N/A		
Com/Ind Sprinkler Sys	413	-	(100.0%)	5,000	1,878	(62.4%)	5,000	37.6%		
Build Out Sprinkler Sys	587	450	(23.3%)	7,000	11,282	61.2%	7,000	161.2%		
Admin Fees	625	3,218	414.9%	7,500	15,342	104.6%	7,500	204.6%		
Contractor Registration	3,500	7,800	122.9%	42,000	73,900	76.0%	42,000	176.0%		
Occupancy Certif-Other	1,353	1,975	46.0%	16,225	18,800	15.9%	16,225	115.9%		
Admin Plan Review	9,312	6,481	(30.4%)	111,700	133,423	19.4%	111,700	119.4%		
Site Plan Review	750	1,350	80.0%	9,000	25,943	188.3%	9,000	288.3%		
Engineering Review	2,913	81,725	2,705.5%	35,000	145,462	315.6%	35,000	415.6%		
Pr-Sprinkler System	663	475	(28.4%)	8,000	13,115	63.9%	8,000	163.9%		
Elevator Inspections	1,215	165	(86.4%)	14,580	15,195	4.2%	14,580	104.2%		
Kildeer Inspection Fees	663	-	(100.0%)	8,000	9,217	15.2%	8,000	115.2%		
Deer Park Inspection Fees	-	635	0.0%	20,000	25,121	25.6%	20,000	125.6%		
Overweight Truck Permits	663	3,600	443.0%	8,000	7,595	(5.1%)	8,000	94.9%		
Park Permits	2,750	901	(67.2%)	27,500	29,334	6.7%	27,500	106.7%		
Park Fees	3,024	1,210	(60.0%)	54,500	66,471	22.0%	54,500	122.0%		
Water Shed Devlp	1,000	5,880	488.0%	12,000	17,590	46.6%	12,000	146.6%		
Other Permits	8,142	5,535	(32.0%)	97,660	66,207	(32.2%)	97,660	67.8%		
Misc. Licenses And Permits	3,372	10,761	219.1%	40,750	54,079	32.7%	40,750	132.7%		
<b>Total Licenses &amp; Permits</b>	<b>61,753</b>	<b>161,350</b>	<b>161.3%</b>	<b>899,870</b>	<b>1,198,584</b>	<b>33.2%</b>	<b>899,870</b>	<b>133.2%</b>		

**OPERATING REPORT SUMMARY**

**REVENUES**

**4/30/2013 PRE-AUDIT**

	Current Month			Year-to-Date			Annual Budget	% of Annual Budget Collected
	Budget	Actual	% Variance	Budget	Actual	% Variance		
<b>Fines and Forfeits</b>	66,813	53,215	(20.4%)	856,288	743,172	(13.2%)	<b>856,288</b>	<b>86.8%</b>
<b>Charges for Services</b>								
Printing/Reproduction Fee	356	685	92.4%	4,250	8,699	104.7%	4,250	204.7%
Police-Alarm Fees	1,000	275	(72.5%)	12,000	16,971	41.4%	12,000	141.4%
Police-Alarm Rebate Fees	3,750	180	(95.2%)	45,000	21,529	(52.2%)	45,000	47.8%
Police Special Detail	2,913	1,276	(56.2%)	35,000	28,652	(18.1%)	35,000	81.9%
Police Admin Tow Fee	7,500	4,660	(37.9%)	90,000	77,180	(14.2%)	90,000	85.8%
Police Lockout Fees	587	400	(31.9%)	7,000	7,900	12.9%	7,000	112.9%
Fire/Rescue-Special Dtl	581	-	(100.0%)	7,005	8,366	19.4%	7,005	119.4%
Fire/Rescue Ambulance Fee	33,702	42,592	26.4%	404,435	415,414	2.7%	404,435	102.7%
Fire/Rescue Spillage Dtl	-	-	0.0%	-	1,662	0.0%	-	N/A
Fire/Rescue Public Educ	125	210	68.0%	1,500	1,390	(7.3%)	1,500	92.7%
Park Program Fees	48,198	73,912	53.4%	554,575	544,029	(1.9%)	554,575	98.1%
Concert Sales	283	-	(100.0%)	2,500	2,110	(15.6%)	2,500	84.4%
Park Special Events	-	-	0.0%	13,300	9,623	(27.6%)	13,300	72.4%
Park Outings	-	-	0.0%	3,000	-	(100.0%)	3,000	0.0%
Park Concessions	-	-	0.0%	-	1,989	0.0%	-	N/A
Pop Machines	-	-	0.0%	2,500	1,366	(45.4%)	2,500	54.6%
Miscellaneous	-	2	0.0%	-	49	0.0%	-	N/A
<b>Total Charges for Services</b>	<b>98,995</b>	<b>124,192</b>	<b>25.5%</b>	<b>1,182,065</b>	<b>1,146,929</b>	<b>(3.0%)</b>	<b>1,182,065</b>	<b>97.0%</b>
<b>Investment Income</b>	<b>500</b>	<b>(665)</b>	<b>(233.0%)</b>	<b>6,000</b>	<b>18,210</b>	<b>203.5%</b>	<b>6,000</b>	<b>303.5%</b>
<b>Miscellaneous</b>								
Recycling Reimbursement	540	638	18.1%	50,000	42,590	(14.8%)	50,000	85.2%
Rental Income	18,788	5,280	(71.9%)	225,500	218,216	(3.2%)	225,500	96.8%
Sale of Fixed Asset	-	5,127	0.0%	23,000	423,576	1,741.6%	23,000	1,841.6%
Other Miscellaneous Revenue	976	1,768	81.1%	11,800	32,086	171.9%	11,800	271.9%
<b>Total Miscellaneous Revenue</b>	<b>20,304</b>	<b>12,813</b>	<b>(36.9%)</b>	<b>310,300</b>	<b>716,468</b>	<b>130.9%</b>	<b>310,300</b>	<b>230.9%</b>
<b>Total General Fund</b>	<b>1,458,067</b>	<b>1,614,153</b>	<b>10.7%</b>	<b>24,394,024</b>	<b>26,246,265</b>	<b>7.6%</b>	<b>24,394,024</b>	<b>107.6%</b>

Benchmark: 100.0%

**OPERATING REPORT SUMMARY**

**REVENUES**

**4/30/2013 PRE-AUDIT**

	Current Month			Year-to-Date			Annual Budget	% of Annual Budget Collected
	Budget	Actual	% Variance	Budget	Actual	% Variance		
<b>SPECIAL REVENUE FUNDS</b>								
Motor Fuel Tax Fund	41,345	43,701	5.7%	496,217	576,426	16.2%	496,217	116.2%
Hotel Tax Fund	4,800	6,074	26.5%	75,050	92,562	23.3%	75,050	123.3%
Non-Home Rule Sales Tax Fund	-	-	0.0%	120,621	128,146	6.2%	120,621	106.2%
TIF Tax Allocation Fund	12,148	19,729	62.4%	1,423,076	1,455,535	2.3%	1,423,076	102.3%
<b>Total Special Revenue Funds</b>	<b>58,293</b>	<b>69,504</b>	<b>19.2%</b>	<b>2,114,964</b>	<b>2,252,669</b>	<b>6.5%</b>	<b>2,114,964</b>	<b>106.5%</b>
<b>DEBT SERVICE FUNDS</b>								
General Debt Service Fund	50	34	(32.0%)	1,033,340	1,042,441	0.9%	1,033,340	100.9%
TIF Debt Service Fund	837	53,404	6,280%	1,048,400	3,817,660	264.1%	1,048,400	364.1%
<b>Total Debt Service Funds</b>	<b>887</b>	<b>53,438</b>	<b>5,924.6%</b>	<b>2,081,740</b>	<b>4,860,101</b>	<b>133.5%</b>	<b>2,081,740</b>	<b>233.5%</b>
<b>CAPITAL PROJECT FUNDS</b>								
Capital Project Fund	1,282,192	4,566	(99.6%)	1,810,701	947,318	(47.7%)	1,810,701	52.3%
Park Improvement Fund	1,362	684	(49.8%)	11,300	11,785	4.3%	11,300	104.3%
Non-Home Rule Capital Projects	142,777	137,528	(3.7%)	1,730,649	1,733,789	0.2%	1,730,649	100.2%
TIF Redevelopment Fund	413	-	NA	792,000	504,656	(36.3%)	792,000	63.7%
<b>Total Capital Projects Funds</b>	<b>1,426,744</b>	<b>142,778</b>	<b>(90.0%)</b>	<b>4,344,650</b>	<b>3,197,548</b>	<b>(26.4%)</b>	<b>4,344,650</b>	<b>73.6%</b>
<b>ENTERPRISE FUNDS</b>								
Waterworks and Sewerage Fund	362,665	349,748	(3.6%)	5,006,492	4,772,974	(4.7%)	5,006,494	95.3%
<b>Total Enterprise Funds</b>	<b>362,665</b>	<b>349,748</b>	<b>(3.6%)</b>	<b>5,006,492</b>	<b>4,772,974</b>	<b>(4.7%)</b>	<b>5,006,494</b>	<b>95.3%</b>
<b>INTERNAL SERVICE FUNDS</b>								
Medical Self Insurance Fund	239,516	172,311	(28.1%)	2,874,159	2,751,814	(4.3%)	2,874,159	95.7%
Vehicle Maintenance Fund	106,223	25,321	(76.2%)	1,176,738	1,070,779	(9.0%)	1,176,738	91.0%
Risk Management Fund	88,142	-	(100.0%)	1,057,759	1,029,406	(2.7%)	1,057,759	97.3%
<b>Total Internal Service Fund</b>	<b>433,881</b>	<b>197,632</b>	<b>(54.5%)</b>	<b>5,108,656</b>	<b>4,851,999</b>	<b>(5.0%)</b>	<b>5,108,656</b>	<b>95.0%</b>
<b>TRUST AND AGENCY FUNDS</b>								
Special Service Area No. 8 Fund	-	-	0.0%	-	10,105	0.0%	-	N/A
Special Service Area No. 9 Fund	-	-	0.0%	-	12,005	0.0%	-	N/A
Special Service Area No. 10 Fund	-	-	0.0%	-	1,015	0.0%	-	N/A
Special Service Area No. 11 Fund	-	-	0.0%	-	3,000	0.0%	-	N/A
Special Service Area No. 13 Fund	-	-	0.0%	-	40,001	0.0%	-	N/A
<b>Total Trust and Agency Fund</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>66,126</b>	<b>0.0%</b>	<b>-</b>	<b>N/A</b>
<b>Benchmark:</b>								<b>100.0%</b>

**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**EXPENDITURES**  
**4/30/2013 PRE-AUDIT**

	Current Month						Year-to-Date		Annual Budget		% of Annual Budget Expended	
	Budget		Actual		% Variance		Budget		Actual			
	Budget	Actual	Variance	Budget	Actual	Variance	Annual Budget					
<b>GENERAL FUND</b>												
Legislative												
Village President and Trustees	74,446	90,064	21.0%	521,983	538,833	3.2%	521,983				103.2%	
Clerk's Office	1,255	731	(41.8%)	20,330	17,515	(13.8%)	20,330				86.2%	
Board and Commissions	786	195	(75.2%)	10,053	5,252	(47.8%)	10,053				52.2%	
<b>Total</b>	<b>76,487</b>	<b>90,990</b>	<b>19.0%</b>	<b>552,366</b>	<b>561,600</b>	<b>1.7%</b>	<b>552,366</b>				<b>101.7%</b>	
Administration												
Village Administartion	13,945	19,839	42.3%	178,651	165,381	(7.4%)	178,651				92.6%	
Legal	8,805	7,505	(14.8%)	106,910	54,266	(49.2%)	106,910				50.8%	
Human Resources	12,776	20,352	59.3%	161,991	146,951	(9.3%)	161,991				90.7%	
MIS	27,808	48,546	74.6%	386,500	432,688	12.0%	386,500				112.0%	
<b>Total</b>	<b>63,334</b>	<b>96,242</b>	<b>52.0%</b>	<b>834,052</b>	<b>799,286</b>	<b>(4.2%)</b>	<b>834,052</b>				<b>95.8%</b>	
Finance Department												
Financial Administration	21,140	21,276	0.6%	299,040	256,094	(14.4%)	299,040				85.6%	
Accounting Services	18,197	16,732	(8.1%)	235,561	201,302	(14.5%)	235,561				85.5%	
<b>Total</b>	<b>39,337</b>	<b>38,008</b>	<b>(3.4%)</b>	<b>534,601</b>	<b>457,396</b>	<b>(14.4%)</b>	<b>534,601</b>				<b>85.6%</b>	
Police Department												
Police Administration	88,531	90,472	2.2%	1,218,844	1,067,578	(12.4%)	1,218,844				87.6%	
Operations	299,053	353,090	18.1%	4,642,129	4,609,752	(0.7%)	4,642,129				99.3%	
Communications	95,236	130,077	36.6%	1,277,398	1,220,526	(4.5%)	1,277,398				95.5%	
Crime Prevention	41,404	37,737	(8.9%)	648,480	534,903	(17.5%)	648,480				82.5%	
Intergovernmental	39,130	50,674	29.5%	595,149	570,774	(4.1%)	595,149				95.9%	
<b>Total</b>	<b>563,354</b>	<b>662,050</b>	<b>17.5%</b>	<b>8,382,000</b>	<b>8,003,533</b>	<b>(4.5%)</b>	<b>8,382,000</b>				<b>95.5%</b>	
Fire Department												
Fire Administration	88,463	74,330	(16.0%)	1,195,736	1,158,004	(3.2%)	1,195,736				96.8%	
Emergency Management	4,587	4,778	4.2%	86,252	63,040	(26.9%)	86,252				73.1%	
Fire Suppression	233,278	297,751	27.6%	3,690,575	3,675,225	(0.4%)	3,690,575				99.6%	
Emergency Medical Services	262,142	324,382	23.7%	4,155,586	4,599,500	10.7%	4,155,586				110.7%	
Special Rescue	23,780	30,299	27.4%	344,973	280,991	(18.5%)	344,973				81.5%	
Fire Prevention	38,764	48,414	24.9%	507,125	480,672	(5.2%)	507,125				94.8%	
<b>Total</b>	<b>651,014</b>	<b>779,954</b>	<b>19.8%</b>	<b>9,980,247</b>	<b>10,257,432</b>	<b>2.8%</b>	<b>9,980,247</b>				<b>102.8%</b>	
Building and Zoning Department												
B&Z Administration	49,909	47,630	(4.6%)	640,192	587,054	(8.3%)	640,192				91.7%	
Inspections	27,842	29,759	6.9%	359,021	330,091	(8.1%)	359,021				91.9%	
Economic Development	1,743	3,431	96.8%	22,836	28,360	24.2%	22,836				124.2%	
<b>Total</b>	<b>79,494</b>	<b>80,820</b>	<b>1.7%</b>	<b>1,022,049</b>	<b>945,505</b>	<b>(7.5%)</b>	<b>1,022,049</b>				<b>92.5%</b>	
Public Works Department												
PW Administration	23,730	11,646	(50.9%)	335,938	261,471	(22.2%)	335,938				77.8%	
Forestry	15,088	15,059	(0.2%)	211,482	181,390	(14.2%)	211,482				85.8%	
Park Maintenance	43,778	27,232	(37.8%)	513,363	388,863	(24.3%)	513,363				75.7%	
Municipal Property Maint	20,159	22,429	11.3%	255,806	216,394	(15.4%)	255,806				84.6%	
Right-of-Way Maint	37,357	28,518	(23.7%)	450,098	397,200	(11.8%)	450,098				88.2%	
Snow & Ice Control	24,013	16,096	(33.0%)	318,176	299,562	(5.9%)	318,176				94.1%	
Street & Traffic Lighting	8,206	8,079	(1.5%)	104,523	100,425	(3.9%)	104,523				96.1%	
Storm Water Control	18,554	20,972	13.0%	264,264	261,815	(0.9%)	264,264				99.1%	
Engineering	17,090	21,647	26.7%	222,532	177,853	(20.1%)	222,532				79.9%	
<b>Total</b>	<b>207,975</b>	<b>171,678</b>	<b>(17.5%)</b>	<b>2,676,182</b>	<b>2,284,973</b>	<b>(14.6%)</b>	<b>2,676,182</b>				<b>85.4%</b>	

Benchmark: 100.0%

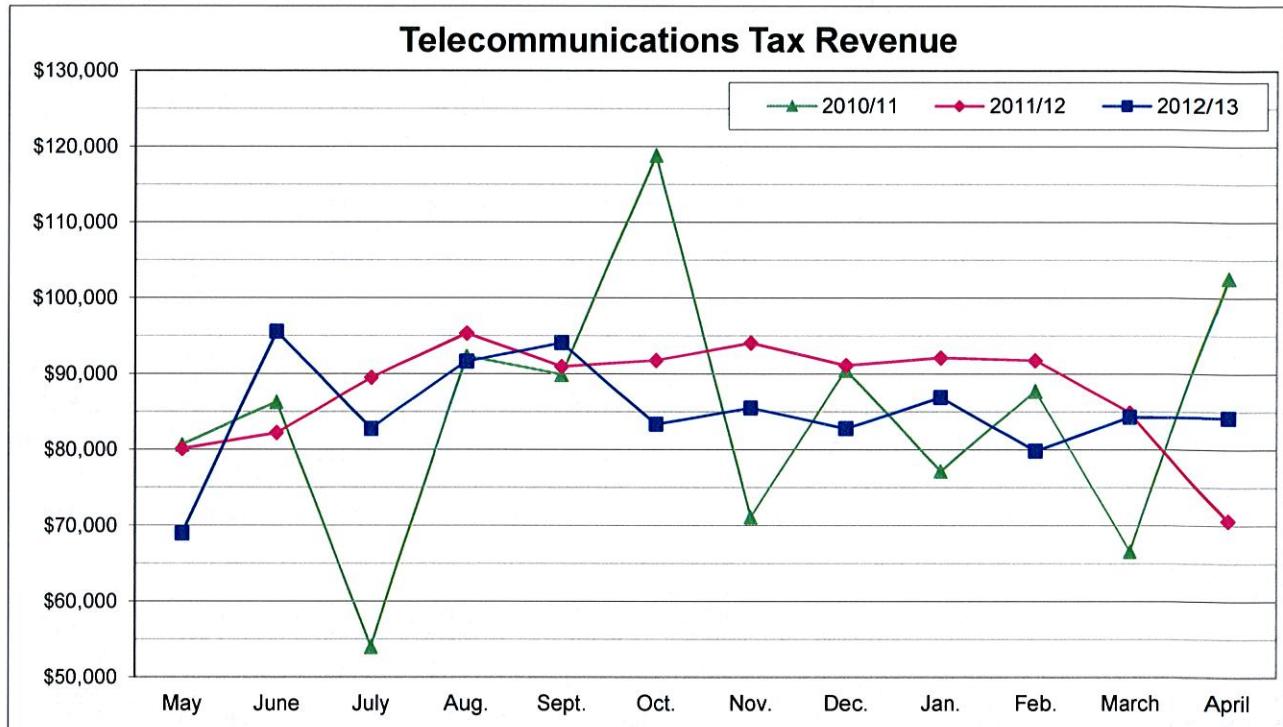
**OPERATING REPORT SUMMARY**

**EXPENDITURES**

**4/30/2013 PRE-AUDIT**

							<b>% of Annual Budget Expended</b>	
	<b>Current Month</b>			<b>Year-to-Date</b>				
	<b>Budget</b>	<b>Actual</b>	<b>% Variance</b>	<b>Budget</b>	<b>Actual</b>	<b>% Variance</b>		
<b>Park &amp; Recreation Department</b>								
P&R Administration	34,632	52,106	50.5%	448,874	406,146	(9.5%)	448,874	90.5%
Special Recreation	14,700	(299)	(102.0%)	210,000	106,908	(49.1%)	210,000	50.9%
Dance Program	5,564	9,685	74.1%	79,396	92,299	16.3%	79,396	116.3%
Preschool Program	16,423	16,142	(1.7%)	155,098	117,664	(24.1%)	155,098	75.9%
Youth Program	274	-	(100.0%)	4,757	3,120	(34.4%)	4,757	65.6%
Camp Program	-	-	0.0%	99,311	88,100	(11.3%)	99,311	88.7%
Athletics Program	5,488	6,739	22.8%	87,119	50,904	(41.6%)	87,119	58.4%
Aquatics Program	-	-	0.0%	61,362	59,163	(3.6%)	61,362	96.4%
Special Interest/Events	3,936	3,009	(23.6%)	20,805	13,523	(35.0%)	20,805	65.0%
Fitness Program	1,154	1,306	13.2%	13,618	6,974	(48.8%)	13,618	51.2%
Miscellaneous	284	-	(100.0%)	3,759	2,286	(39.2%)	3,759	60.8%
<b>Total</b>	<b>82,455</b>	<b>88,688</b>	<b>7.6%</b>	<b>1,184,099</b>	<b>947,087</b>	<b>(20.0%)</b>	<b>1,184,099</b>	<b>80.0%</b>
<b>Total General Fund</b>	<b>1,763,450</b>	<b>2,008,430</b>	<b>13.9%</b>	<b>25,165,596</b>	<b>24,256,812</b>	<b>(3.6%)</b>	<b>25,165,596</b>	<b>96.4%</b>
						<b>Benchmark:</b>	<b>100.0%</b>	
<b>SPECIAL REVENUE FUNDS</b>								
Motor Fuel Tax Fund	22,413	68,229	204.4%	723,000	657,802	(9.0%)	723,000	91.0%
Hotel Tax Fund	-	10,000	0.0%	58,800	49,988	(15.0%)	58,800	85.0%
Non-Home Rule Sales Tax Fund	-	-	0.0%	-	-	0.0%	-	0.0%
TIF Tax Allocation Fund	19,977	266,218	1,232.6%	2,228,547	1,482,021	(33.5%)	2,228,547	66.5%
<b>Total Special Revenue Funds</b>	<b>42,390</b>	<b>344,447</b>	<b>712.6%</b>	<b>3,010,347</b>	<b>2,189,811</b>	<b>(27.3%)</b>	<b>3,010,347</b>	<b>72.7%</b>
<b>DEBT SERVICE FUNDS</b>								
General Debt Service Fund	600	-	(100.0%)	1,030,562	1,037,027	0.6%	1,030,562	100.6%
TIF Debt Service Fund	-	928	0.0%	1,048,338	3,756,044	258.3%	1,048,338	358.3%
<b>Total Debt Service Funds</b>	<b>600</b>	<b>928</b>	<b>54.7%</b>	<b>2,078,900</b>	<b>4,793,071</b>	<b>130.6%</b>	<b>2,078,900</b>	<b>230.6%</b>
<b>CAPITAL PROJECT FUNDS</b>								
Capital Project Fund	45,568	59,251	30.0%	3,328,653	1,082,605	(67.5%)	3,328,653	32.5%
Park Improvement Fund	5,976	1,923	(67.8%)	181,000	38,248	(78.9%)	181,000	21.1%
Non-Home Rule Capital Projects	25,204	19,321	(23.3%)	1,455,380	1,207,133	(17.1%)	1,455,380	82.9%
TIF Redevelopment Fund	13,750	14,075	2.4%	405,000	120,290	(70.3%)	405,000	29.7%
<b>Total Capital Projects Funds</b>	<b>90,498</b>	<b>94,570</b>	<b>4.5%</b>	<b>5,370,033</b>	<b>2,448,276</b>	<b>(54.4%)</b>	<b>5,370,033</b>	<b>45.6%</b>
<b>ENTERPRISE FUNDS</b>								
Waterworks and Sewerage Fund	338,552	422,247	24.7%	4,934,686	4,206,808	(14.8%)	4,934,686	85.2%
<b>Total Enterprise Funds</b>	<b>338,552</b>	<b>422,247</b>	<b>24.7%</b>	<b>4,934,686</b>	<b>4,206,808</b>	<b>(14.8%)</b>	<b>4,934,686</b>	<b>85.2%</b>
<b>INTERNAL SERVICE FUNDS</b>								
Medical Self Insurance Fund	237,074	(68)	(100.0%)	2,844,844	2,469,916	(13.2%)	2,844,844	86.8%
Vehicle Maintenance Fund	86,729	104,297	20.3%	1,066,598	936,416	(12.2%)	1,066,598	87.8%
Risk Management Fund	122,458	24,201	(80.2%)	1,069,074	1,042,187	(2.5%)	1,069,074	97.5%
<b>Total Internal Service Funds</b>	<b>446,261</b>	<b>128,430</b>	<b>(71.2%)</b>	<b>4,980,516</b>	<b>4,448,519</b>	<b>(10.7%)</b>	<b>4,980,516</b>	<b>89.3%</b>
<b>TRUST AND AGENCY FUNDS</b>								
Special Service Area No. 8 Fund	-	-	0.0%	-	9,900	0.0%	-	N/A
Special Service Area No. 9 Fund	-	-	0.0%	-	1,425	0.0%	-	N/A
Special Service Area No. 11 Fund	-	18	0.0%	-	440	0.0%	-	N/A
Special Service Area No. 13 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Special Service Area No. 15 Fund	-	-	0.0%	-	15,741	0.0%	-	N/A
Special Service Area No. 16 Fund	-	-	0.0%	-	36	0.0%	-	N/A
<b>Total Trust and Agency Fund</b>	<b>-</b>	<b>18</b>	<b>0.0%</b>	<b>-</b>	<b>27,542</b>	<b>0.0%</b>	<b>-</b>	<b>N/A</b>
						<b>Benchmark:</b>	<b>100.0%</b>	

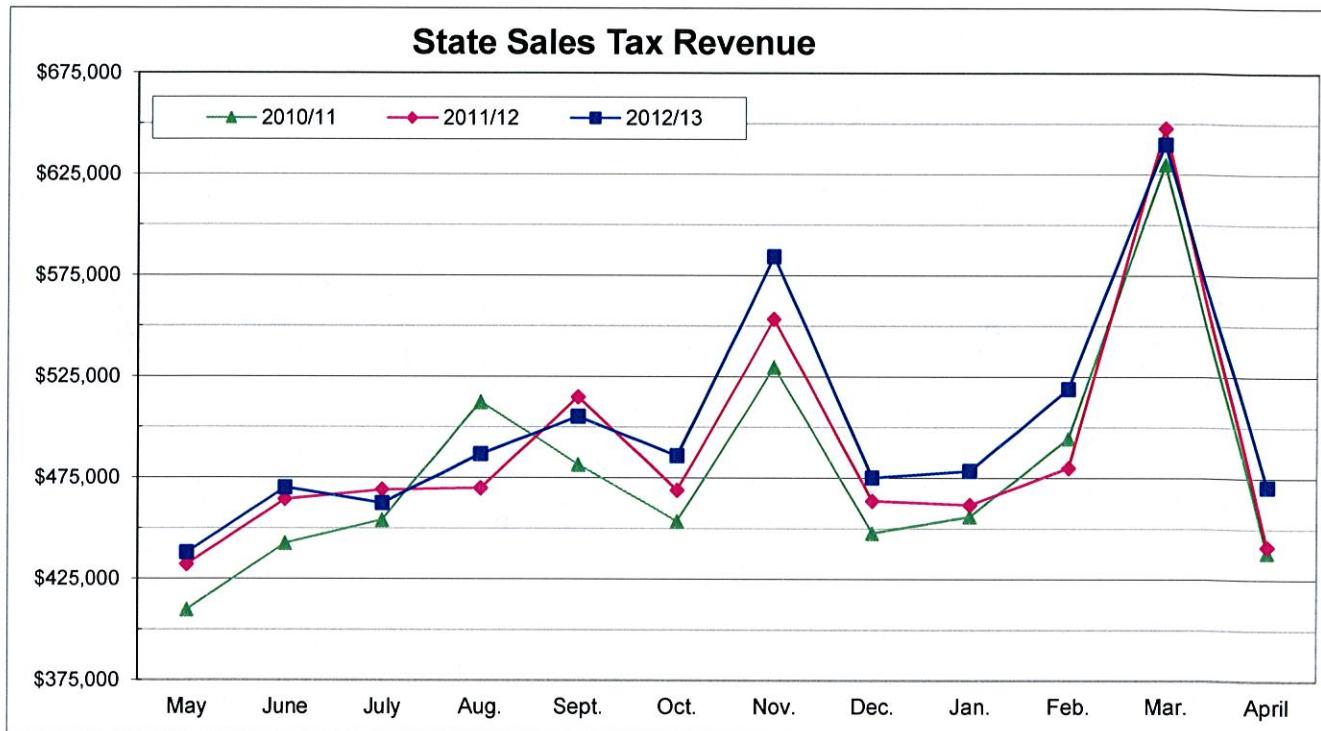
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
APRIL 2013 (PRE-AUDIT)



**Telecommunications Tax Collection History (Cash Basis)**

Sales Month	FY 2010/11	FY 2011/12	% Change	FY 2012/13	% Change	2012/13 Budget	2012/13 Budget Variance	2012/13 Budget Variance %
May	80,655	80,089	-0.70%	68,957	-13.90%	80,089	(11,132)	-13.90%
June	86,252	82,168	-4.74%	95,543	16.28%	82,167	13,376	16.28%
July	53,993	89,450	65.67%	82,755	-7.48%	89,450	(6,695)	-7.48%
Aug.	92,318	95,301	3.23%	91,626	-3.86%	95,301	(3,675)	-3.86%
Sept.	89,880	90,925	1.16%	94,091	3.48%	90,925	3,166	3.48%
Oct.	118,816	91,746	-22.78%	83,321	-9.18%	91,746	(8,425)	-9.18%
Nov.	71,073	94,072	32.36%	85,490	-9.12%	94,072	(8,582)	-9.12%
Dec.	90,449	91,090	0.71%	82,776	-9.13%	91,090	(8,314)	-9.13%
Jan.	77,136	92,108	19.41%	86,889	-5.67%	92,108	(5,219)	-5.67%
Feb.	87,725	91,755	4.59%	79,808	-13.02%	91,755	(11,947)	-13.02%
March	66,565	84,869	27.50%	84,297	-0.67%	84,564	(267)	-0.32%
April	102,570	70,587	-31.18%	84,182	19.26%	84,570	(388)	-0.46%
<b>TOTAL</b>	<b>1,017,431</b>	<b>1,054,158</b>	<b>3.61%</b>	<b>1,019,735</b>	<b>-3.27%</b>	<b>1,067,837</b>	<b>(48,102)</b>	<b>-4.50%</b>

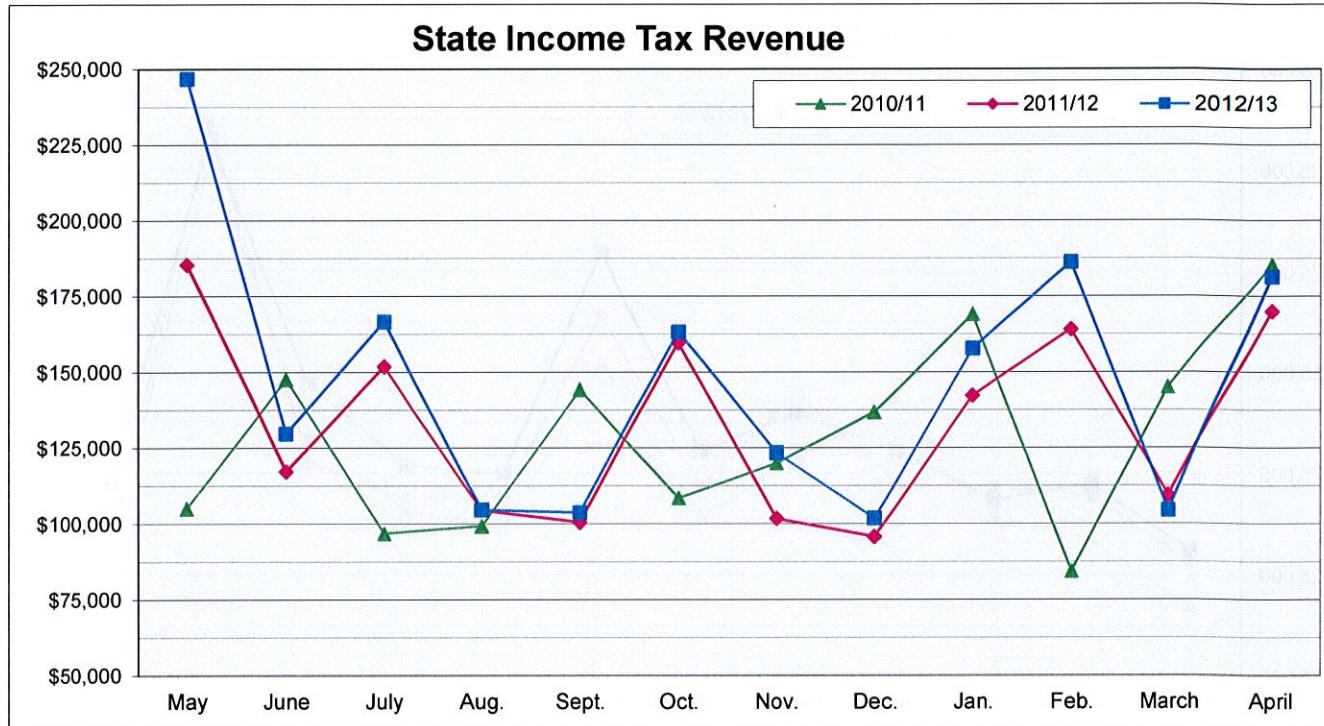
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
APRIL 2013 (PRE-AUDIT)



### State Sales Tax Collection History (Cash Basis)

Sales Month	Month Received	FY 2010/11	FY 2011/12	% Change	FY 2012/13	% Change	2012/13 Budget	2012/13 Budget Variance	2012/13 Budget Variance %
Feb.	May	409,768	432,121	5.46%	437,868	1.33%	442,924	(5,056)	-1.14%
Mar.	June	442,599	464,280	4.90%	470,153	1.26%	475,887	(5,734)	-1.20%
April	July	454,102	468,983	3.28%	462,414	-1.40%	480,708	(18,294)	-3.81%
May	Aug.	512,306	469,801	-8.30%	486,669	3.59%	481,546	5,123	1.06%
June	Sept.	481,576	514,757	6.89%	505,261	-1.84%	527,626	(22,365)	-4.24%
July	Oct.	453,525	468,714	3.35%	485,876	3.66%	480,432	5,444	1.13%
Aug.	Nov.	529,682	553,374	4.47%	584,280	5.59%	567,208	17,072	3.01%
Sept.	Dec.	447,730	463,576	3.54%	475,088	2.48%	475,165	(77)	-0.02%
Oct.	Jan.	455,848	461,609	1.26%	478,416	3.64%	473,149	5,267	1.11%
Nov.	Feb.	494,419	479,880	-2.94%	518,846	8.12%	519,448	(602)	-0.12%
Dec.	Mar.	629,765	647,604	2.83%	639,668	-1.23%	661,647	(21,979)	-3.32%
Jan.	April	438,213	441,146	0.67%	470,763	6.71%	460,398	10,365	2.25%
	TOTAL	5,749,533	5,865,845	2.02%	6,015,303	2.55%	6,046,138	(30,835)	-0.51%

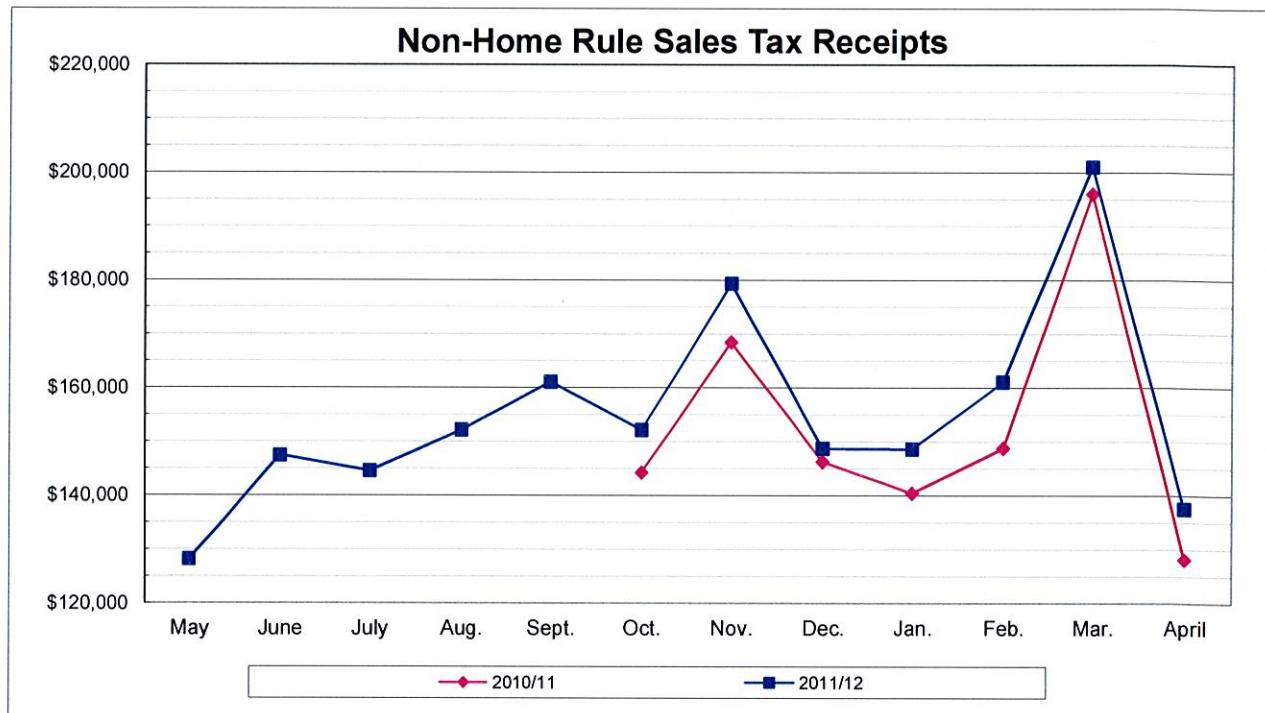
DEPARTMENT OF FINANCE  
MONTHLY REPORT  
APRIL 2013 (PRE-AUDIT)



**State Income Tax Collection History**

Voucher Month	FY 2010/11	FY 2011/12	% Change	FY 2012/13	% Change	2012/13 Budget	2012/13 Budget Variance	2012/13 Budget Variance %
	2010/11	2011/12	2012/13	2012/13	2012/13	Budget	Variance	Budget Variance %
May	104,976	185,326	76.54%	246,668	33.10%	118,943	127,725	107.38%
June	147,533	117,185	-20.57%	129,687	10.67%	154,084	(24,397)	-15.83%
July	96,723	151,807	56.95%	166,537	9.70%	106,005	60,532	57.10%
Aug.	99,192	104,439	5.29%	104,504	0.06%	102,034	2,470	2.42%
Sept.	144,165	100,526	-30.27%	103,659	3.12%	162,060	(58,401)	-36.04%
Oct.	108,497	159,665	47.16%	163,219	2.23%	103,209	60,010	58.14%
Nov.	119,992	101,684	-15.26%	123,329	21.29%	97,176	26,153	26.91%
Dec.	136,799	95,740	-30.01%	101,779	6.31%	144,378	(42,599)	-29.51%
Jan.	169,053	142,244	-15.86%	157,769	10.91%	174,163	(16,394)	-9.41%
Feb.	84,317	164,000	94.50%	186,239	13.56%	86,866	99,373	114.40%
March	145,054	109,414	-24.57%	104,431	-4.55%	149,438	(45,007)	-30.12%
April	185,326	169,885	-8.33%	181,335	6.74%	190,928	(9,593)	-5.02%
TOTAL	1,541,627	1,601,915	3.91%	1,769,156	10.44%	1,589,284	179,872	11.32%

DEPARTMENT OF FINANCE  
MONTHLY REPORT  
APRIL 2013 (PRE-AUDIT)



**Non-Home Rule Sales Tax Collection History (Cash Basis)**

Sales Month	Month Received	FY 2011/12	FY 2012/13	% Change	2012/13 Budget	2012/13 Budget Variance	2012/13 Budget Variance %
Feb.	May		128,146	N/A	136,640	(8,494)	-6.2%
March	June		147,404	N/A	146,805	599	0.4%
April	July		144,514	N/A	148,290	(3,776)	-2.5%
May	Aug.		152,154	N/A	148,551	3,603	2.4%
June	Sept.		161,028	N/A	162,770	(1,742)	-1.1%
July	Oct.	144,230	152,110	5.5%	147,114	4,996	3.4%
Aug.	Nov.	168,438	179,311	6.5%	171,806	7,504	4.4%
Sept.	Dec.	146,212	148,685	1.7%	149,136	(450)	-0.3%
Oct.	Jan.	140,374	148,581	5.8%	143,182	5,399	3.8%
Nov.	Feb.	148,742	161,063	8.3%	150,144	10,919	7.3%
Dec.	Mar.	195,983	201,005	2.6%	202,694	(1,690)	-0.8%
Jan.	April	128,087	137,515	7.4%	142,637	(5,122)	-3.6%
TOTAL		1,072,065	1,861,515	73.6%	1,849,770	11,745	0.6%

\*The Non-Home Rule Sales Tax was enacted with a July 1, 2011 effective date.



**NOTICE OF SPECIAL MEETING OF THE  
BOARD OF TRUSTEES OF THE  
LAKE ZURICH FIREFIGHTERS' PENSION FUND**

The Board of Trustees of the Lake Zurich Firefighters' Pension Fund will conduct a Special Meeting on **TUESDAY, JUNE 11, 2013 at 8:00 am** at 350 West Highway 22, North Barrington, IL for the purposes set forth in the following Agenda:

**AGENDA**

- 1) Call to Order & Roll Call
- 2) Public Comment - Limit of 3 minutes per comment
- 3) Review and Approval of Application for Retirement: George Farning
- 4) Adjournment

*The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 438-5141 (TDD #438-2349) promptly to allow the Village to make reasonable accommodations for those persons.*



**VILLAGE OF LAKE ZURICH**  
**Board Of Fire & Police Commissioners**  
200 Mohawk Trail  
Lake Zurich, IL 60047

**PUBLIC NOTICE**  
**BOARD OF FIRE & POLICE COMMISSIONERS**

The regularly scheduled meeting of the Board of Fire and Police Commissioners will be held on June 18, 2013 at 5:00 pm at the Lake Zurich Police Department, Conference Room, 200 Mohawk Trail, Lake Zurich, Illinois, in accordance with the Illinois Compiled State Statutes.

**Agenda:**

**I Call to Order**

Commission Chairman Kelly, Commissioner Grooms, Commissioner Reck, Fire Chief Wheelock, Police Chief Finlon, Office Manager Chesser, Office Manager Kauffman

**II Approval of Minutes:**

May 21, 2013

**III Communications**

**IV Pending Business**

**Fire:**

Notice of hire date for two candidates

**Police:**

No Pending Business

**V New Business**

**Fire:**

Notice and/or action on request to return to previous rank from a current Captain.

**Police:**

No New Business

**VII Adjournment**

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions, regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 438-5141 (TTD (847) 438-2349) promptly to allow the Village to make reasonable accommodations for those persons



**VILLAGE OF LAKE ZURICH**  
**Board Of Fire & Police Commissioners**  
200 Mohawk Trail  
Lake Zurich, IL 60047

The regularly scheduled meeting of the Board of Fire and Police Commission was held on May 21, 2013 at the Lake Zurich Police Department, 200 Mohawk Trail, Lake Zurich, Illinois.

**Call to Order:**

The meeting was called to order at 5:00 pm by Commissioner Chairman Kelly. The following members were present: Commission Chairman Kelly; Commissioner Reck; Commissioner Grooms; Police Chief Finlon; Fire Chief Wheelock; Office Manager Chessier; and Office Manager Kauffman.

**Absent:**

None

**Others Present:**

Mayor Tom Poynton

**Approval of Minutes:**

Commissioner Grooms motioned to approve the minutes of the April 16, 2013 meeting, seconded by Commissioner Reck. All ayes. Motion was approved by voice vote.

**Communications:**

None

**Pending Business**

**Fire:**

Chief Wheelock announced that two new Firefighter/Paramedic candidates are continuing through the hiring process and are currently at medical testing. The department has two openings now due to a retirement and a disability pension.

Chief Wheelock announced that Firefighter/Paramedic George Farning is retiring on June 9<sup>th</sup> with a walkout ceremony at 7:30 am at Station One.

Chief Wheelock also discussed that the next three Firefighter/Paramedic candidates on the list have been sent over to the Police Department for background investigations. It is expected that there will be one additional retirement this summer and possibly two additional disability pensions.

**Police:**

No Pending Business.

**New Business**

Election of Officers for the 2013 to 2014 year. Commissioner Grooms made a motion to nominate Commissioner Reck for Commission Chairman. Seconded by Commission Chairman Kelly. All ayes. Motion was approved by voice vote. Commissioner Grooms will become Secretary and Commissioner Kelly will be Member-At-Large.

**Fire:**

No New Business



**VILLAGE OF LAKE ZURICH**  
**Board Of Fire & Police Commissioners**  
200 Mohawk Trail  
Lake Zurich, IL 60047

**Police:**

No New Business

**Adjournment:**

There being no further business to come before the Board, Commissioner Grooms made a motion to adjourn and it was seconded by Commissioner Reck. All ayes. Motion carried by voice vote. Meeting adjourned at 5:09 pm.

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Chairman

---

Date

Submitted by: \_\_\_\_\_

Recording Secretary

DRAFT