



VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

JANUARY 2016

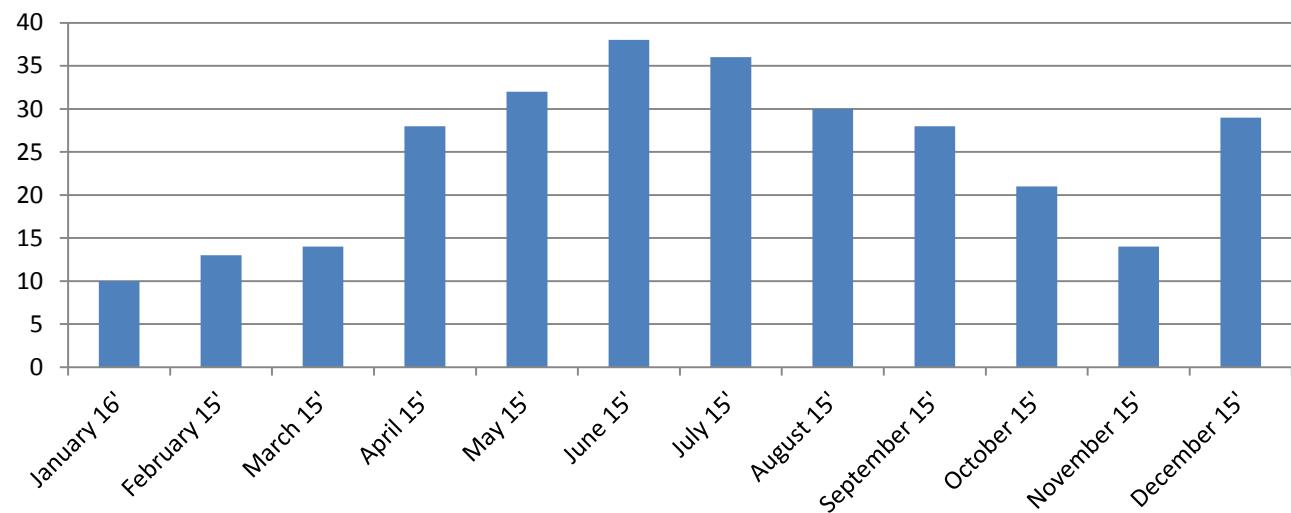
HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

A Look Back at January...

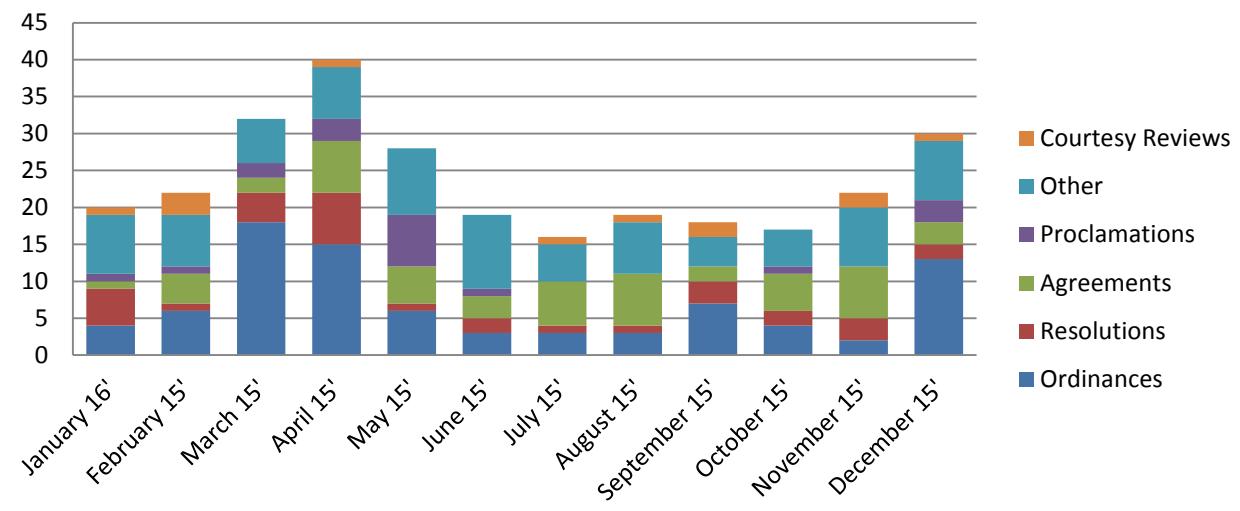
- The Village Board approved a contract of employment for Lake Zurich's new **Village Manager Ray Keller**, who will officially be joining the Village on March 7, 2016. Mr. Keller has over 20 years of municipal experience, most recently serving as the Village Administrator of Gilberts, Illinois for the past nine years.
- The Manager's Office and Finance Department have been drafting the upcoming **eight-month municipal budget** for the transition period to the new calendar based fiscal year. Operating department requests, including all personnel decisions, are being reviewed in detail by the Village Manager's Office during preliminary budget meetings. The Village Manager will be proposing an official municipal budget to the Board of Trustees in April.
- Developers from Garden Homes initiated a **redevelopment proposal for the former K-Mart property** at 225 South Rand Road. The Village Board provided a courtesy review of the proposed three building residential project with over 21,000 square feet of commercial space facing Rand Road. Dozens of public comments were received regarding the development concept, which the Village has published on the [Transparency Portal](#). The Village Board approved the initial concept and is allowing Garden Homes to move forward with a more detailed review process with the Planning and Zoning Commission later this spring.
- The Planning & Zoning Commission (PZC) met in January to begin the formal review and public hearing for the proposed Fidelity Group **development of Sparrow Ridge Plaza** at 1075-1077 South Rand Road. After a presentation and Q&A session, several public comments were received into record until the PZC voted to continue the public hearing of this item at the February 17 meeting.
- The collaborative implementation process of the multi-agency law enforcement **Records Management System** (RMS) is continuing. All agencies are now online with the Lake Zurich private cloud that hosts the RMS applications. Each agency is reviewing and updating their own information in preparation for a go-live date in early March.
- Wauconda and Lake Zurich staff are continuing to work out details of a future agreement for Lake Zurich to take over **dispatch services** for the Village of Wauconda and the Wauconda Fire Protection District. While Lake Zurich is able to handle the increased dispatch activity from the recent addition of Tower Lakes, the future addition of Wauconda and its Fire District will require a new full-time dispatcher to be added to the Lake Zurich Police Department. The cost to Lake Zurich of the new employee will be offset by the revenue of a Wauconda dispatch agreement.

New Lake Zurich Move-Ins



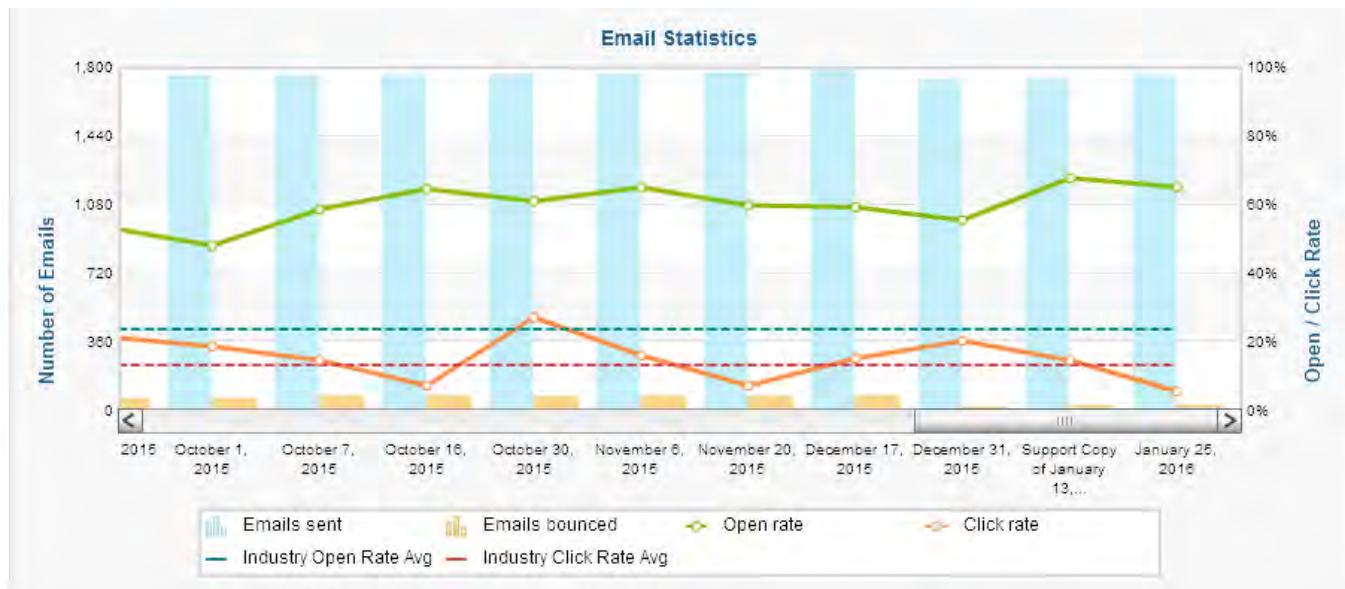
This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.

Village Board Agenda Items (Year-to-Date)

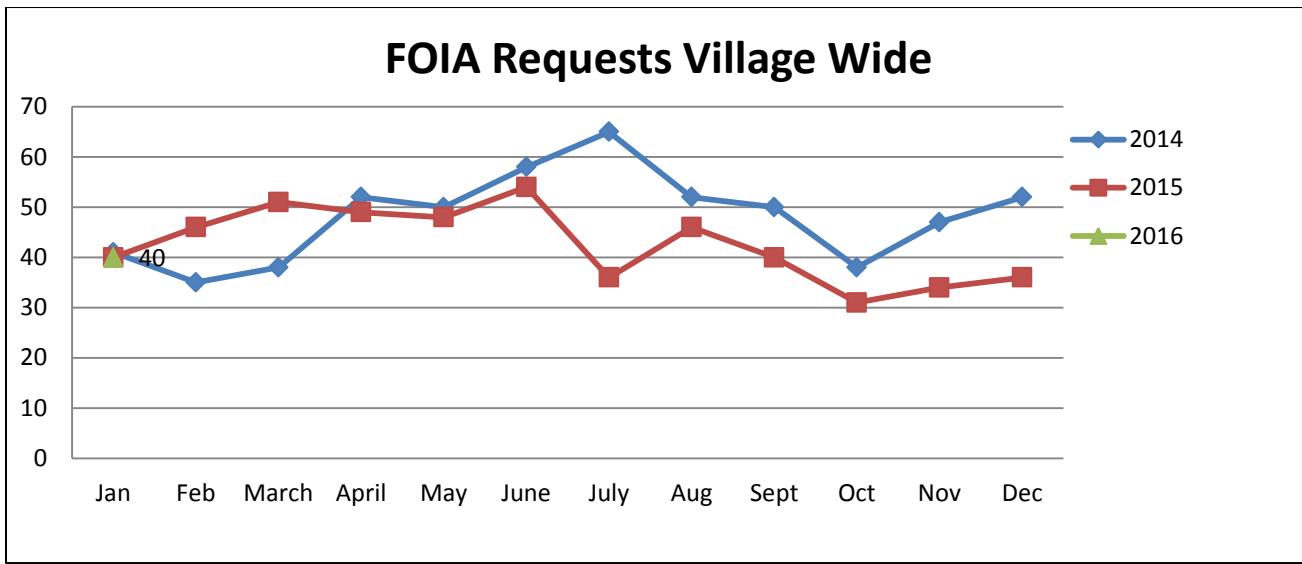


This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, agenda preparation, activity levels, etc.

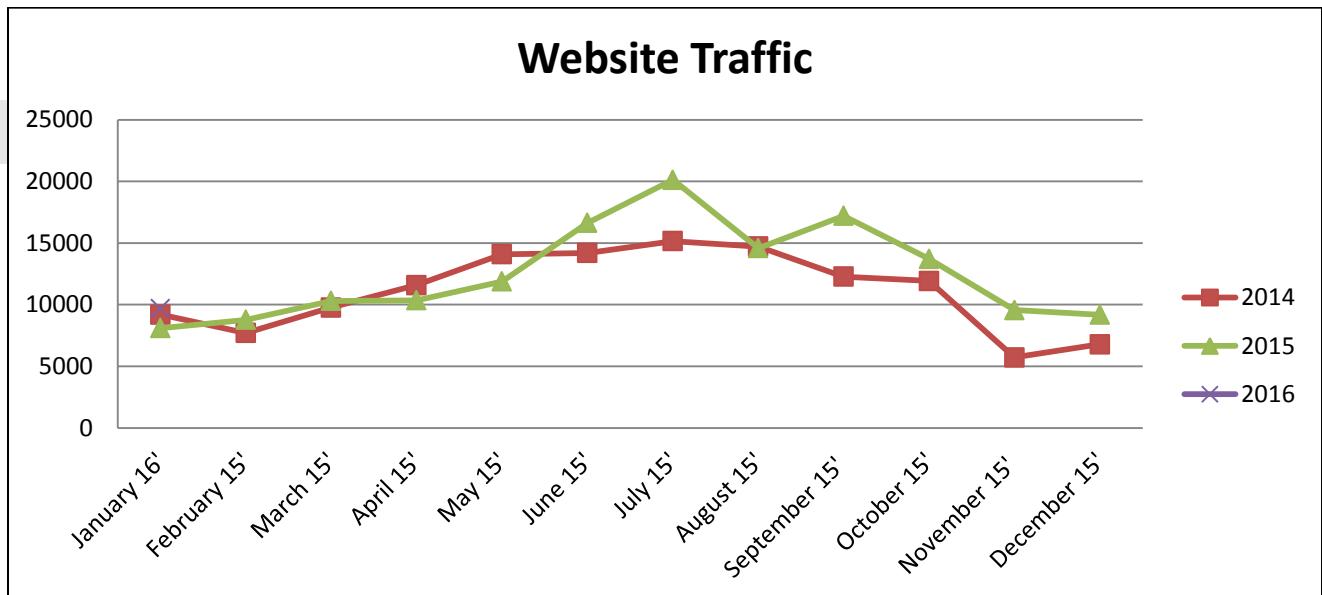
Average length of regular January Village Board meetings: 2 hours 30 minutes



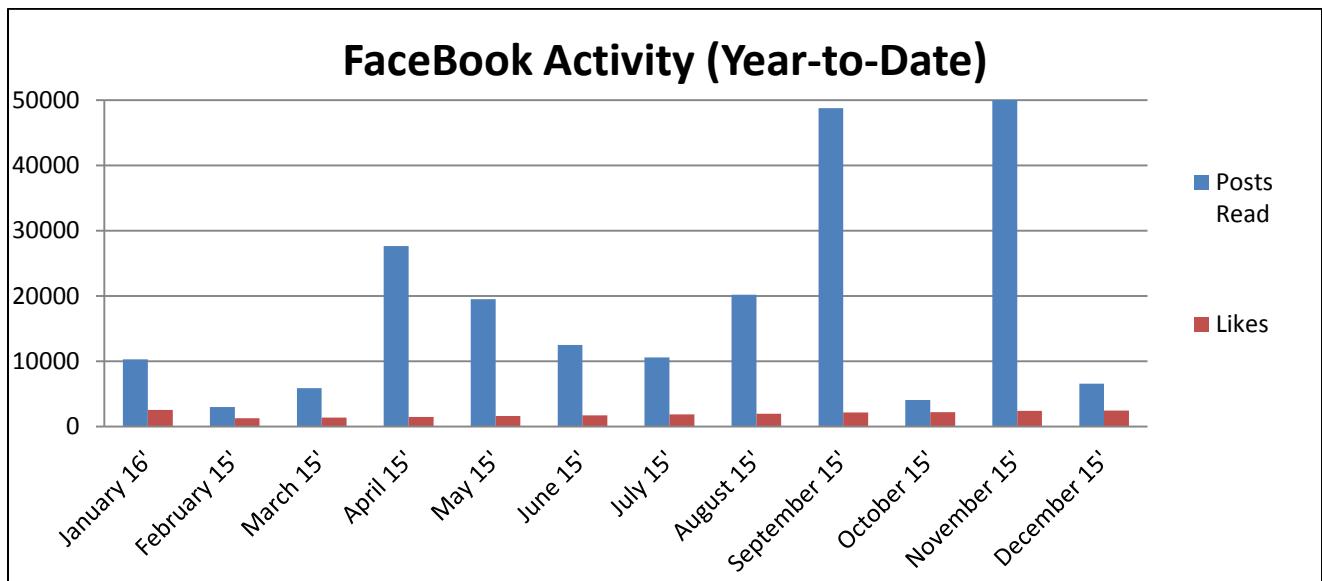
Benchmarks is the official Village e-newsletter that is used as a central communication device for the public. This graph shows the number of people signed up for *Benchmarks*, as well as the bounce back rate, open rate, and click rate of readers. The open rate is consistently over 50%, showing a high interest rate and readership for those that do receive *Benchmarks*, compared to the average open rate for government newsletters of less than 25%. From an initial subscription rate of 756 in July 2013, *Benchmarks* now has over 1,750 subscribers.



Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments. It should be noted that several FOIA requests require collaboration among multiple departments, resulting in a team effort to obtain the correct information.

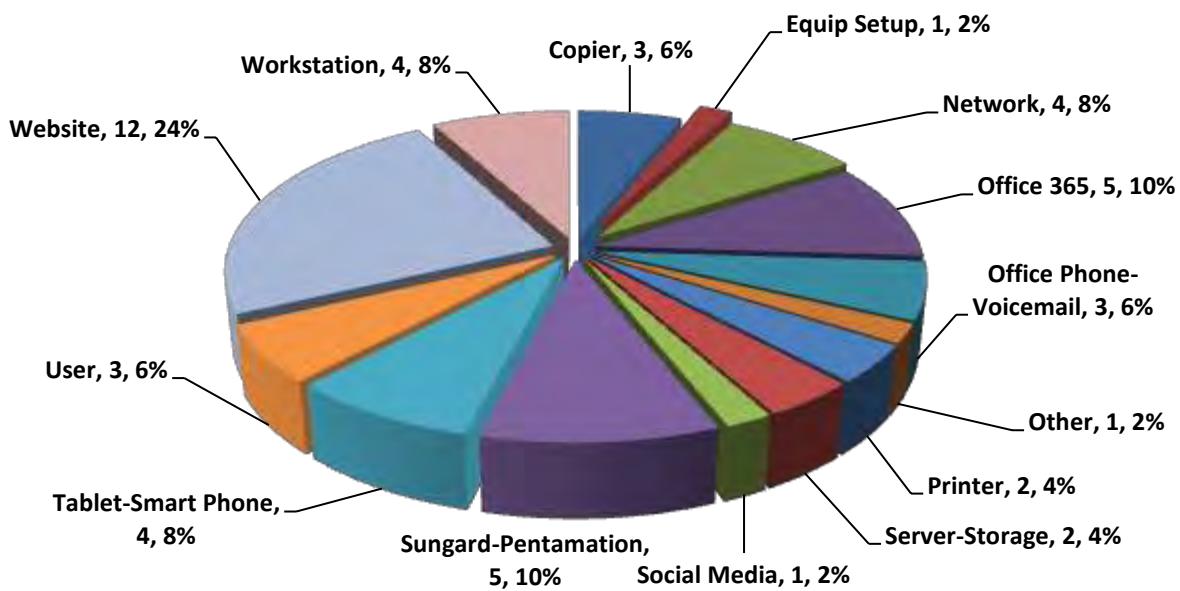


This data represents the number of website visits on LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing citizen oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision making.



This shows the level of activity on the official Village FaceBook page. There are many opportunities for Lake Zurich to engage the various segments of the community through the use of social media. Reports indicate 55% of citizens use social media at least once per day, highlighting the importance of an official FaceBook page.

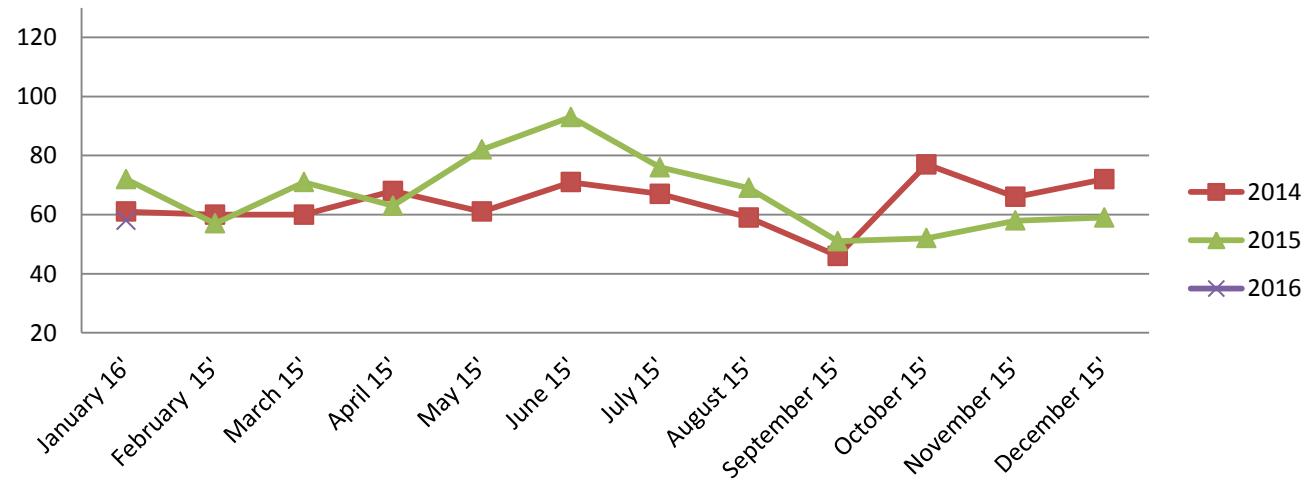
Help Desk Tickets By Category (This Month)



Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for training workshops or investment in technology upgrades. This graph shows the most common requests for assistance this month.

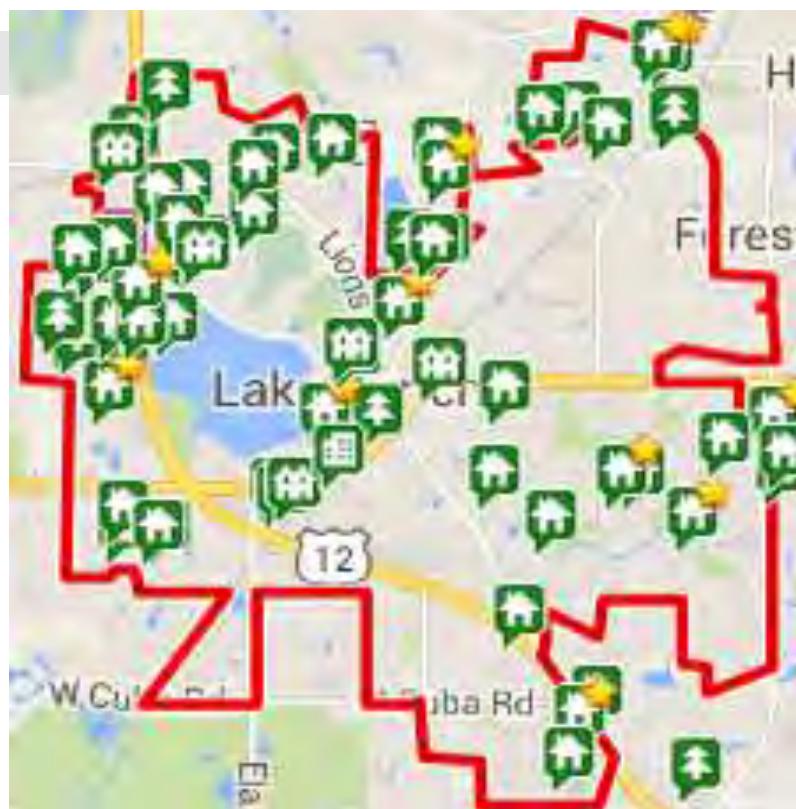
Total number of Help Desk tickets in January: **50 tickets**

Helpdesk Ticket Totals (Year-to-Date)



Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for training workshops or investment in technology upgrades. This graph shows the annual trend of technology problems.

Homes for Sale in Lake Zurich as of January 30, 2016



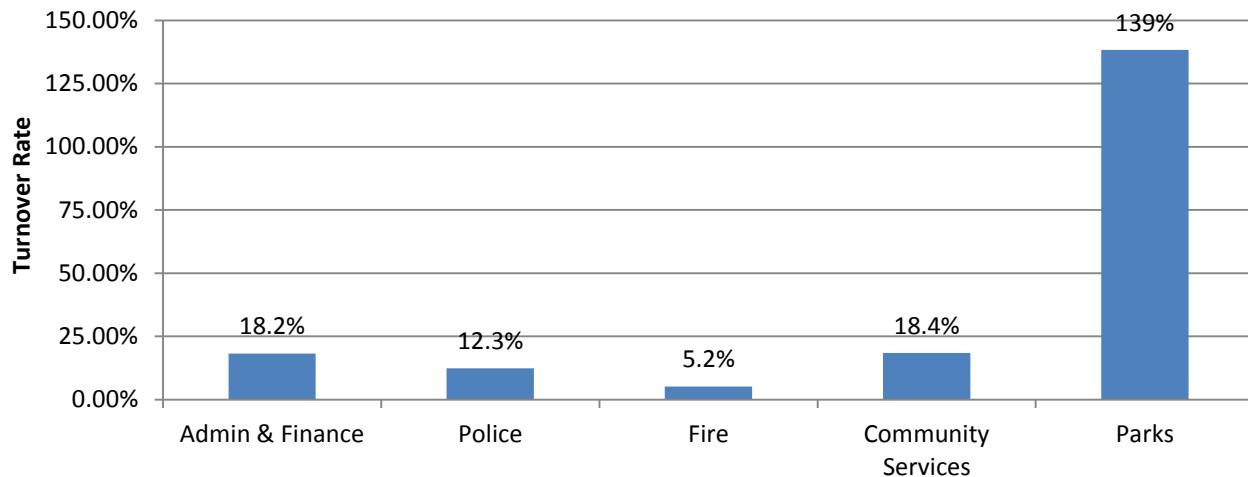
(Source: redfin.com)

Housing Inventory for January

Homes Reported for Sale:	87	71
Median Price:	\$319,900	\$300,000
Median Beds:	3	3
Median Baths:	2.5	2.5
Median Square Footage:	2,144	2,000
Median \$/Square Foot:	\$159	\$159
Median Days Listed:	90	95

Housing Inventory for December

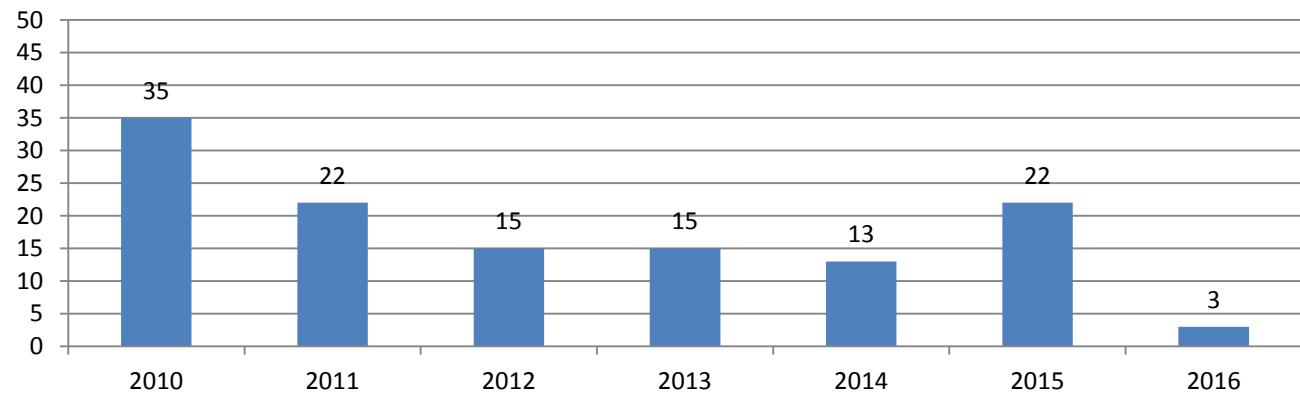
Employee Turnover Rate by Department (Past 12 Months)



A certain level of turnover is healthy and desirable for organizations. A zero percent turnover rate is not the goal. Regularly tracking turnover rate will facilitate decision making related to employee satisfaction, human resources screening, and succession planning. This metric tracks turnover for all Village employees, including full-time, part-time, and seasonal on a rotating basis for the past 12 months. The size of the department is an important factor when analyzing this data.

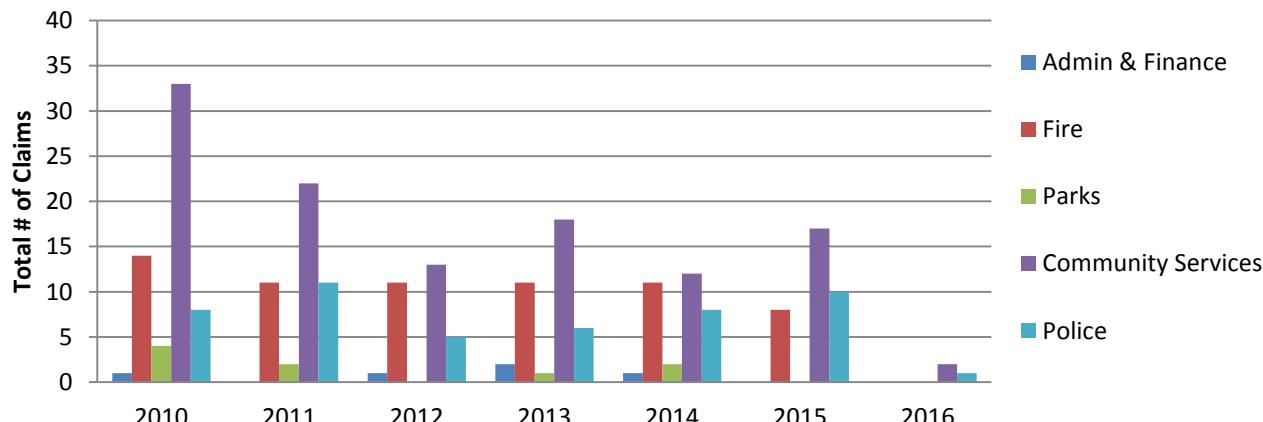
Note: Parks is staffed almost entirely by part-time seasonal personnel, resulting in a turnover rate that is technically very high but this is not a cause for concern.

General Liability Claims -Total Incidents (Year-to-Date)



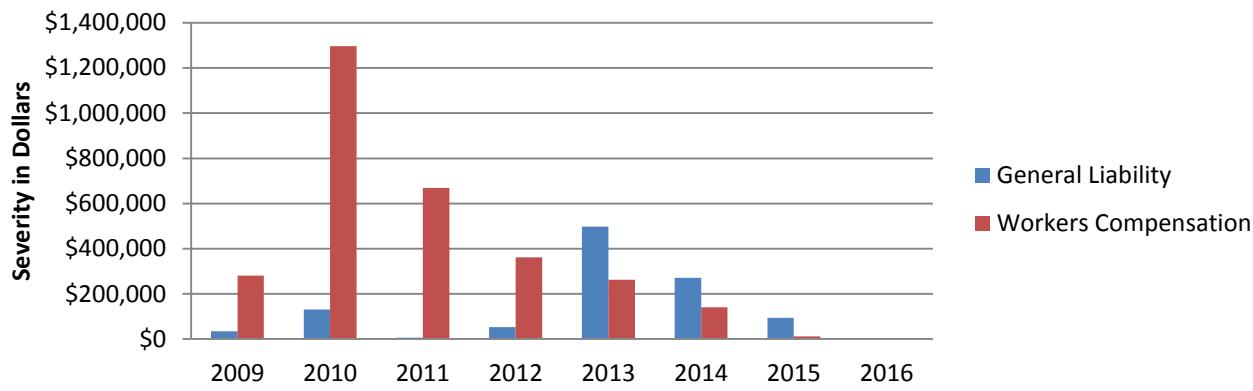
Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1 of the current year.

Claim Frequency By Department (Year-to-Date)



Solid loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that the Public Works Division of Community Services is responsible for routine maintenance, so their general liability claims will naturally be high due to claims involving parkway trees, mailboxes, fire hydrants, the municipal fleet, etc.

Claim Severity for General Liability and Workers Compensation (Year-to-Date)



This metric provides a snapshot of the Village's overall liability position. Fewer claims filed against the Village mean less money spent and improved financial stability. The large spike in Workers Compensation claims filed in 2010 has slowly been decreasing in the five subsequent years. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

DECEMBER 2015

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During December, preparations for the annual budget process began in earnest. A first draft will be reviewed in January, with a final proposal prepared for the Board in March. Joint review board meetings for both TIF Districts were conducted to provide an annual update on financial matters and other topics of interest to the taxing agencies. Director Hartman also participated in a national task force charged with developing best practices regarding control environments. As we are eight months into the fiscal year, staff is focusing on analyzing mid-year financial performance and preparing for the upcoming change of fiscal years.

GENERAL FUND OPERATING RESULTS SUMMARY

For the month of December, revenues totaled \$1.70 million and expenditures \$2.45 million, resulting in an operating deficit of \$746k. From a budget perspective, we had expected expenditures to exceed revenues by \$875k in December. Year-to-date figures below represent the eighth month of activity.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 1,700,841	\$ 1,701,907	\$ 20,461,633	\$ 20,861,768
Expenditures	2,575,597	2,447,977	19,814,250	18,863,556
Excess (Deficiency)	\$ (874,756)	\$ (746,070)	\$ 647,383	\$ 1,998,212

REVENUES

Following is a summary of revenues by type through December 31 2015. These figures represent eight months of activity. A more detailed analysis can be found on pages 11 through 13.

Revenue Type	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% of Annual Budget
Taxes	\$ 184,583	\$ 211,563	14.62%	\$ 8,815,860	\$ 8,829,007	90.96%
Intergovernmental	1,159,546	1,136,859	-1.96%	9,557,983	9,576,159	65.25%
Licenses & Permits	219,719	253,862	15.54%	791,092	959,955	99.51%
Fines and Forfeits	47,258	30,954	-34.50%	402,964	364,888	61.48%
Charges for Services	81,909	69,080	-15.66%	832,136	1,030,922	88.09%
Investment Income	1,167	4,188	258.87%	9,336	36,005	257.18%
Miscellaneous	6,659	-4,599	-169.06%	52,262	64,832	11.16%
Total Revenue	\$ 1,700,841	\$ 1,701,907	0.06%	\$ 20,461,633	\$ 20,861,768	75.30%

As can be seen above, actual revenues of \$1.7 million were on target for our budget estimate during the month of December for the General Fund with a variance of only 0.06%.

Taxes:

Revenue from taxes came in at \$211,600 in December, a 14.6% variance above the projected budget. We received the final expected installment of property taxes for the year. A large percentage of property tax distributions of the 2014 levy are received in June and September, but smaller distributions trickle in through December.

Telecommunications tax receipts were uncharacteristically high at 14% higher than expected for the month as this revenue source struggles to stabilize. More information regarding the Telecommunications Tax can be found on page 16.

Taxes from the electric utility tax were above budget by 12%; from a year-to-date perspective, this revenue source is still on target for the year. The utility tax on gas was significantly off budget, at 14% below expectations. With fracking, gas supply is plentiful and rates have dropped to historic lows. As the year progresses, we will monitor this source and likely amend the budget to better align expectations with results.

Video gaming tax receipts are high for the month, similar to prior months. Now that the State of Illinois has resumed payments of this tax, we are trending much higher than anticipated, having already more than tripled our budget in the first eight months of the year.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.14 million in December, which was lower than the projected \$1.16 million. Reimbursements from other governments was lower than budgeted, due to timing of activity.

Income Tax receipts came in 7% above expectations, with the receipts for December totaling \$103k compared to an expected \$96k. This is 9% higher than receipts the prior December. Details on Income Tax are provided on page 18.

State sales tax receipts came in below expectations for the month at \$536k. This represents sales from September 2015 and was only 0.6% higher than receipts the same month last year. Despite conservative budget projections, this revenue source has struggled all year to keep up with prior year receipts. Construction on the Rand Road shopping corridor affected the earlier months of the year, but recent months have been slightly up and down from budget expectations. Overall, the source is currently about 1% down from budget, which we will hopefully make up in the holiday shopping months. More information regarding Sales Tax can be found on page 17.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$254k for December, which was about \$34k higher than the projection for the month. Plumbing and building permits were higher than expected. Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity. About 99% of the annual budget for this category has been received, largely in part to permit revenues related to the Pathways Senior Living facility project, recorded last month.

Fines and Forfeits:

Revenue from police fines totaled \$31k in December, which was 35% below the \$47k projected. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations. Both circuit court revenues and red light citation receipts lagged behind expectations. This category will naturally experience spikes throughout the fiscal year depending on enforcement campaigns and times of the year or events that tend to trigger more violations than average. Recent legislation changed may also have affected the number of tickets issued as well as a period of time where the red light camera was turned off by IDOT.

Charges for Services:

Revenue from service charges totaled \$69k in December, compared to a projection of \$82k. The main revenue sources in this category are ambulance fees, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts were lower than expected for the month but are up about 3% year-to-date.

Engineering fees were up significantly for the month, with \$4k recorded as revenue. Year-to-date receipts are high due to \$71k recorded in November relating to the Pathways Senior Living Facility project. A small budget amount of \$1,500 is all that had been expected.

While park fees were low for the month, receipts year-to-date are about 16% higher than had been expected by now. This category is a combination on timing of receipts and increased activity levels.

Investment Income:

The General Fund investment income in December was \$4,188, compared to an estimate of \$1,167. The annualized rate for December 2015 in the Illinois Fund increased from 0.039% to 0.107% in December. The average rate for December 2014 was 0.016%, so the rate has improved noticeably over the prior year. More detail on investments is on page 20.

Miscellaneous:

The General Fund miscellaneous revenue in December was -\$4,600, which was below the projected amount of \$6,659. Recycling reimbursement has been lower than originally expected, due to changes in recycling options with Waste Management. Other items include a decrease of \$12k relating to market value of investments. Receipts for this category are 24% higher than budgeted expectations due to the sale of several old village vehicles and other pieces of equipment at auction. Overall, the category is currently at 11% of annual budget. An amendment will be brought forward later in the year to remove the sale of land, of which \$500,000 is budgeted for the General Fund.

EXPENDITURES

Expenditures charged to the General Fund in December total \$2.45 million, which is 5% below projections. The table below presents a summary of General Fund expenditures by department as of December 31, 2015. Additional detail can be found on pages 14 and 15.

General Fund Expenditures by Department

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% of Annual Budget
Legislative	\$ 209,598	\$ 208,558	-0.5%	\$ 250,116	\$ 249,766	57.04%
Administration	101,550	74,129	-27.0%	881,132	821,101	50.31%
Finance	50,100	49,682	-0.8%	354,019	339,281	66.82%
Technology	40,119	38,098	-5.0%	333,473	303,299	54.16%
Police	742,308	728,365	-1.9%	6,323,484	6,067,017	71.20%
Fire	966,229	941,127	-2.6%	8,097,492	7,877,090	71.89%
Community Services	388,379	337,736	-13.0%	2,781,596	2,437,608	60.27%
Park & Recreation	77,315	70,282	-9.1%	792,938	768,394	73.93%
Total	\$ 2,575,597	\$ 2,447,977	-4.95%	\$ 19,814,250	\$ 18,863,556	68.10%

As can be seen on the table above, the month of December saw conservative spending compared to budget across all departments. Several positions remain open as of December 2015. Some are being held open for the time being, while others will hopefully be filled in the next few months.

Expenditures in the Legislative Department are low for the month due to reduced meeting schedules for boards and commissions. As a part-time employee attends the commission meetings for record keeping, reduced meetings have reduced payroll expenses in this category. Administration is under budget for the month due to the vacancy in the Village Manager position. Low fuel costs have helped keep costs down in the Community Services Department.

The operating departments continue to keep expenditures to a minimum in order to help counter the lack of revenue from sale of land that had been budgeted. With each department contributing to savings in a variety of accounts, staff is hoping to make up a large portion of the deficit.

OPERATING RESULTS OF OTHER FUNDS

Attached to this report is a comparison of actual revenues and expenditures to budget for all funds maintained by the Village. Following are some important observations.

Special Revenue Funds:

Motor fuel tax revenue came in at \$44k in December. Fund previously held by the State of Illinois due to the budget impasse have now been released and recorded. Expenditures this month from the Motor Fuel Tax Fund were \$12k.

December revenues for the Hotel Tax Fund totaled \$8,800, which was 15% over expectations. The revenue in this fund is a combination of hotel tax receipts and interest income. The majority of expenditures for the month, \$561, relate to a portion of a part-time employees time, who works on marketing materials for the village.

The new Special Events Fund was created to better allocate resources for special events and their corresponding expenditures. It allows for a more transparent view of the revenues and costs of providing these community events. In addition to the July 4th and Rock the Block, Craft Beer Fest and other smaller events have been moved from the General Fund and Hotel Tax Fund and the Farmers Market from the Park Improvement Fund, centralizing event activity. Revenues for December totaled \$7k of which the majority was an operating transfer from General Fund. Expenditures for the month totaled \$11k, with \$1,900 spent on the Winter Tree Lighting and \$9,400 on overall event administration.

The TIF #1 Tax Allocation Fund revenues of \$3,000 represent primarily property tax receipts. Expenditures of \$900k were recorded to transfer tax receipts to the TIF Debt Service fund to cover principal and interest payments. Year-to-date, the only other significant expenditure has been \$465k for the annual impact fee paid to School District 95. For TIF #2 Downtown, revenue of \$8k was recorded during the month for rental of village owned properties within the TIF district. No TIF increment taxes will be generated by the new TIF until the 2015 levy, payable next fiscal year. Expenditures of \$6,200 were recorded during the month for environmental cleanup costs.

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances, mostly due December 2015 and January 2016 as scheduled. Interest payments are paid semi-annually, typically June and December. An exception is the 2009A issuance, of which principal and interest will be paid in January. Revenues for the debt service funds are from interest at this point in the year. Transfers from other funding sources will occur later in the fiscal year. Revenues for December represent a small amount of interest earnings as interest rates continue to be extremely low for the options available for village investment per law. Year-to-date figures show a delayed recording of bond issuance fees related to the 2015 short-term bonds, issued last year.

Capital Projects Funds:

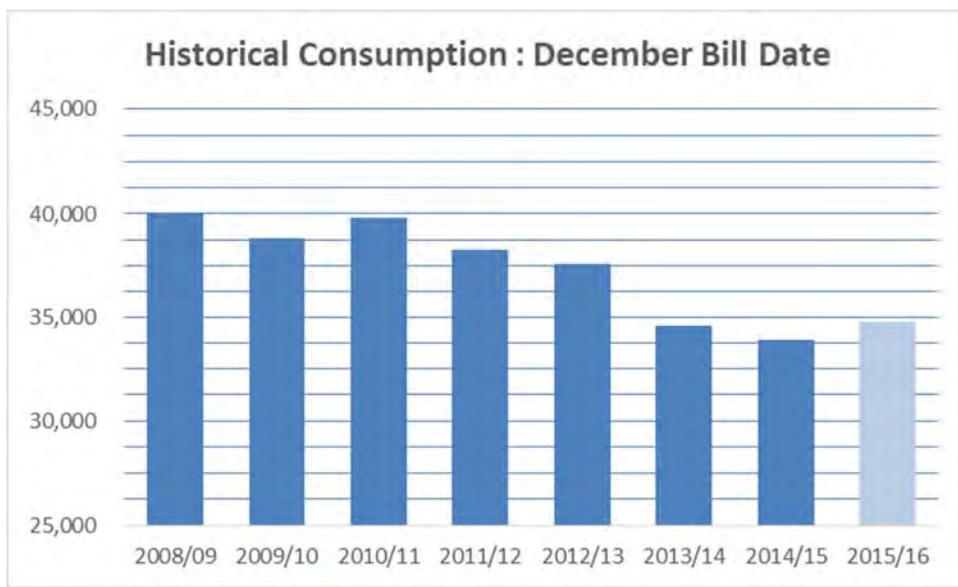
December revenue for the capital projects funds in total came in at \$451k. Revenue from the Non-Home Rule Sales Tax (NHRST) for December was \$159k. This was below the budget expectation of \$162k and \$195 less than the same month last fiscal year. Year-to-date receipts are about 3% below budget. With the construction on Rand Road during the summer months, this revenue source will hopefully rebound this fall. December receipts represent sales from September. More detail on the NHRST revenue can be found on page 19. The Capital Project Fund also received revenue of \$200k as a funding transfer from the General Fund. This fund has no other funding source, outside of some minor grant funds.

Expenditures for capital projects was \$136k for December, with \$24k for the roof replacement at Fire Station 1 and \$94k on right of way improvements, particularly curbs and sidewalks. While the \$94k was unbudgeted, the village had funds in escrow for this purpose which have been recorded as an offsetting revenue. The remaining items were a combination of smaller items. Due to the timing of the budgeted capital projects, the majority of remaining budgeted expenditures will be spent later in the fiscal year. Year-to-date, 53% of the annual budget for capital projects has been spent after eight months.

Water and Sewer Fund:

December revenue totaled \$424k, which was 9% above the estimate of \$391k. This is due to a large permit pulled for some of the homes under construction for Lakeview Place relating to water connection fees. Revenues relating to water consumption remain low compared to budget. Budget estimates used an average consumption from the past six fiscal years, to smooth out the low consumption figures from last fiscal year. Even still, consumption for December 2015 was still lower than the average. Consumption billed in December was 34.8M gallons billed compared to an average of 37.6M. The

consumption billed in December primarily represents water metered in November. A chart comparing December water consumption over the past seven years is provided below.



Expenditures in the Water Fund came in 6% under budget, totaling \$1.03 million compared to an estimate of \$1.09 million. Overall the Water Fund netted a loss of \$605k for the month of December compared to an expected loss of \$703k. This figure will fluctuate during the year and spending monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus will be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund. The Equipment Replacement fund in particular is subject to the funding availability from the General Fund.

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. SSA #15 was paid off earlier this year, in advance of the property tax levy.

SSA Activity Dec-16							
SSA #	Location	Beginning Balance 5/1/2015	Year-To-Date		Ending Balance 12/31/2016	Annual Expected Revenues	Annual Expected Expenses
			Revenues	Expenses		YTD %	YTD %
SSA #8	Heatherleigh	81,792	10,091	-	91,883	10,105	99.86%
SSA #9	Willow Ponds	125,264	11,947	6,900	130,311	11,950	99.97%
SSA #10	Westberry	10,433	998	-	11,431	1,000	99.80%
SSA #11	Lake Zurich Pines	18,266	3,000	1,503	19,763	3,000	100.00% ^a
SSA #13	Conventry Creek	320,077	40,001	7,900	352,178	40,001	100.00% ^a
SSA #15	Country Club	-	-	-	-	TBD	N/A ^c
SSA #16	Country Club	15,537	1,760	-	17,297	-	N/A ^d
		571,369	67,797	16,303	622,863	67,816	99.97%
						26,055	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000

c) Conventry Creek maintenance costs will be determined once subdivision areas have been turned over to the Village.

d) All expenses for SSA 15 and SSA 16 have already been incurred. Revenues are to recover costs.

Police and Firefighters' Pension Funds:

A snapshot of activity related to the public safety pension funds of the village is now provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenues of negative \$184k for the month. Investment income has been fluctuating greatly this year, with poor performance in June, August and September and healthy performance in July and October. For December, the fund recorded a loss of \$225k in investment income. Year-to-date gains and losses have fluctuated a great deal from month to month, bringing the total annual loss to \$119k. Total municipal and member contributions for the month totaled \$42k. Expenses for the month were \$109k of which \$106k was for pension and benefit payments and \$3k for various administrative fees and service costs. For the month, the fund experienced a loss of \$292k. As of December 31, 2015, the fund had a net position of \$18 million. Additional information can be found on page 21.

The Firefighters' Pension Fund had a poorer month for investments, with a loss of \$360k from investments. Year-to-date the fund is reporting losses of \$882k related to investment. Total municipal and member contributions for the month totaled \$73k. Total revenues for the month were negative \$287k. Expenses for the month were \$90k, of which \$68k was for pension and benefit payments, \$14k for investment manager expenses, \$8,300 for professional services and the remainder for other minor expenses. For the month of December, the fund experienced an operating loss of \$378k. As of December 31, the fund had a net position of \$26.2 million. Additional information can be found on page 21.

Conclusion:

For the eight fiscal periods covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum as staff continues to mitigate the loss of revenue that had been expected for sale of land. Staff will continue to monitor sales tax and non-home rule, adjusting spending accordingly. We will continue to monitor the revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

Jodie K. Hartman

Jodie K. Hartman, CPA
Director of Finance

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
REVENUES
December 31, 2016

							% of Annual Budget Collected	
	Current Month			Year-to-Date			Amended Annual Budget	
	Budget	Actual	% Variance	Budget	Actual	% Variance		
GENERAL FUND								
Taxes								
Property Tax-General	8,991	9,118	1.4%	1,892,112	1,928,365	1.9%	1,892,160	101.9%
Property Tax-Police Prot	3,231	3,212	(0.6%)	679,973	679,144	(0.1%)	679,990	99.9%
Property Tax-Fire Protec	3,231	3,212	(0.6%)	679,973	679,144	(0.1%)	679,990	99.9%
Property Tax-Ambulance	714	710	(0.6%)	150,276	150,095	(0.1%)	150,280	99.9%
Property Tax-IMRF	962	956	(0.6%)	202,495	202,250	(0.1%)	202,500	99.9%
Property Tax-Police Pen	6,866	6,823	(0.6%)	1,444,963	1,443,022	(0.1%)	1,445,000	99.9%
Property Tax-Fire Pen	9,054	8,998	(0.6%)	1,905,451	1,902,888	(0.1%)	1,905,500	99.9%
Property Tax-SRA	855	850	(0.6%)	179,996	179,778	(0.1%)	180,000	99.9%
Property Tax-Road/Bridge	52	74	42.3%	11,000	11,028	0.3%	11,000	100.3%
Utility Tax - Electric	66,082	73,981	12.0%	687,578	689,986	0.4%	1,054,945	65.4%
Utility Tax - Gas	15,796	17,963	13.7%	157,781	105,823	(32.9%)	330,358	32.0%
Cable Tv Franchise	-	-	0.0%	245,313	252,344	2.9%	334,128	75.5%
Telecom Tax	67,249	76,758	14.1%	569,949	555,006	(2.6%)	824,996	67.3%
Video Gaming Tax	1,500	8,908	493.9%	9,000	50,134	457.0%	16,000	313.3%
Total Taxes	184,583	211,563	14.6%	8,815,860	8,829,007	0.1%	9,706,847	91.0%
Intergovernmental								
State Income Tax	96,270	103,287	7.3%	1,231,401	1,373,503	11.5%	1,950,532	70.4%
State Use Tax	38,154	37,960	(0.5%)	246,638	288,897	17.1%	390,685	73.9%
Personal Prop Repl Tax	2,637	2,552	(3.2%)	32,269	39,613	22.8%	54,992	72.0%
State Sales Tax	543,802	536,301	(1.4%)	4,401,444	4,360,145	(0.9%)	6,792,482	64.2%
Municipal Auto Rental Tax	373	481	29.0%	4,401	4,878	10.8%	6,000	81.3%
Pull Tab & Jar Game Tax	-	-	0.0%	2,100	-	(100.0%)	2,100	0.0%
IDOT Street Maint Reim	-	-	0.0%	10,500	7,099	(32.4%)	14,000	50.7%
State Fire Training	-	-	0.0%	-	-	0.0%	750	0.0%
Rand & Paulus Traffic Lgt	-	-	0.0%	2,250	1,947	(13.5%)	4,500	43.3%
Grants	9,000	1,540	(82.9%)	9,000	16,337	81.5%	18,000	90.8%
Fire/Rescue Srvc Contract	411,143	411,373	0.1%	3,289,144	3,157,456	(4.0%)	4,933,717	64.0%
Reimbursements	58,167	43,365	(25.4%)	328,836	326,284	(0.8%)	507,882	64.2%
Total Intergovernmental	1,159,546	1,136,859	(2.0%)	9,557,983	9,576,159	0.2%	14,675,640	65.3%
Licenses & Permits								
Liquor Licenses	101,000	108,073	7.0%	117,000	138,986	18.8%	125,000	111.2%
Business Licenses	60,000	41,020	(31.6%)	90,000	87,335	(3.0%)	98,000	89.1%
Building Permits	4,000	16,929	323.2%	68,000	83,245	22.4%	81,100	102.6%
Electric Permits	1,000	3,001	200.1%	26,000	42,822	64.7%	31,785	134.7%
Plumbing Permits	2,000	12,925	546.3%	47,000	87,505	86.2%	58,830	148.7%
Special Use Permits	400	-	(100.0%)	4,500	7,000	55.6%	5,500	127.3%
Hvac/Mechanical	2,692	4,001	48.6%	21,536	52,572	144.1%	32,298	162.8%
Com/Ind Fire Alarm Sys	583	430	(26.2%)	4,664	2,540	(45.5%)	7,000	36.3%
Com/Ind Sprinkler Sys	1,000	218	(78.2%)	8,000	3,682	(54.0%)	12,000	30.7%
Admin Fees	831	973	17.1%	6,648	8,981	35.1%	9,975	90.0%
Contractor Registration	10,000	9,000	(10.0%)	20,000	50,700	153.5%	60,000	84.5%
Occupancy Certif-S/F	250	1,162	364.8%	6,750	5,383	(20.3%)	8,000	67.3%
Occupancy Certif-Other	1,250	330	(73.6%)	10,000	14,454	44.5%	15,000	96.4%
Permit Plan Review	5,000	7,548	51.0%	78,000	77,990	(0.0%)	91,000	85.7%
Site Plan Review	833	1,500	80.1%	6,664	12,612	89.3%	10,000	126.1%
Pr-Sprinkler System	1,000	193	(80.7%)	8,000	3,893	(51.3%)	12,000	32.4%
Pr-Fire Alarm System	708	430	(39.3%)	5,664	2,540	(55.2%)	8,500	29.9%
Elevator Inspections	2,330	6,380	173.8%	13,830	15,650	13.2%	14,580	107.3%
Kildeer Inspection Fees	-	6,450	0.0%	3,200	8,378	161.8%	6,000	139.6%
Deer Park Inspection Fees	18,275	16,665	(8.8%)	21,500	22,909	6.6%	25,000	91.6%
Park Permits	-	-	0.0%	24,500	22,209	(9.4%)	26,000	85.4%
Park Fees	-	90	0.0%	61,950	66,144	6.8%	62,950	105.1%
Water Shed Devlp	417	1,500	259.7%	3,336	13,150	294.2%	5,000	263.0%
Other Permits	4,000	7,456	86.4%	117,400	100,303	(14.6%)	130,751	76.7%
Misc. Licenses And Permits	2,150	7,588	252.9%	16,950	28,972	70.9%	28,375	102.1%
Total Licenses & Permits	219,719	253,862	15.5%	791,092	959,955	21.3%	964,644	99.5%

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
REVENUES
December 31, 2016

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Collected
	Budget	Actual	% Variance	Budget	Actual	% Variance		
Fines and Forfeits	47,258	30,954	(34.5%)	402,964	364,888	(9.4%)	593,500	61.5%
Charges for Services								
Printing/Reproduction Fee	292	645	120.9%	2,336	4,250	81.9%	3,500	121.4%
Police-Alarm Fees	417	1,325	217.7%	3,336	5,200	55.9%	5,000	104.0%
Police-Alarm Rebate Fees	-	-	0.0%	34,700	38,179	10.0%	45,000	84.8%
Police Special Detail	2,500	1,682	(32.7%)	19,400	17,986	(7.3%)	28,000	64.2%
Police Admin Tow Fee	3,750	6,270	67.2%	30,000	35,130	17.1%	45,000	78.1%
Police Lockout Fees	700	525	(25.0%)	4,200	5,625	33.9%	7,000	80.4%
Fire/Rescue-Special Dtl	5,000	3,921	(21.6%)	10,245	9,029	(11.9%)	10,245	88.1%
Fire/Rescue Ambulance Fee	41,333	27,464	(33.6%)	330,664	339,277	2.6%	496,000	68.4%
Engineering Fees	1,250	4,062	225.0%	16,500	133,898	711.5%	22,000	608.6%
Park Program Fees	26,500	23,111	(12.8%)	378,719	439,955	16.2%	505,193	87.1%
Other Charges for Services	167	75	(55.1%)	2,036	2,393	17.5%	3,400	70.4%
Total Charges for Services	81,909	69,080	(15.7%)	832,136	1,030,922	23.9%	1,170,338	88.1%
Investment Income	1,167	4,188	258.9%	9,336	36,005	285.7%	14,000	257.2%
Miscellaneous								
Recycling Reimbursement	1,667	-	(100.0%)	13,336	1,168	(91.2%)	20,000	5.8%
Rental Income	2,975	2,410	(19.0%)	23,940	26,750	11.7%	35,360	75.7%
Sale of Fixed Asset	1,000	4,757	375.7%	8,000	34,929	336.6%	515,500	6.8%
Other Miscellaneous Revenue	1,017	(11,766)	(1,256.9%)	6,986	1,985	(71.6%)	9,900	20.1%
Total Miscellaneous Revenue	6,659	(4,599)	(169.1%)	52,262	64,832	24.1%	580,760	11.2%
Total General Fund	1,700,841	1,701,907	0.1%	20,461,633	20,861,768	2.0%	27,705,729	75.3%
							Benchmark:	66.7%

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
REVENUES
December 31, 2016

							Amended Annual Budget	% of Annual Budget Collected
	%							
	Budget	Actual	Variance	Budget	Actual	Variance		
SPECIAL REVENUE FUNDS								
Motor Fuel Tax Fund	42,283	44,482	5.2%	315,995	396,951	25.6%	488,308	81.3%
Hotel Tax Fund	7,642	8,805	15.2%	74,714	85,095	13.9%	100,642	84.6%
Special Events Fund	5,258	7,119	35.4%	240,833	281,885	17.0%	295,826	95.3%
TIF #1 Tax Allocation Fund	1,706	2,985	75.0%	1,199,926	1,203,670	0.3%	1,200,050	100.3%
TIF #2 Downtown Fund	8,850	7,403	(16.4%)	70,800	62,829	(11.3%)	106,200	59.2%
Total Special Revenue Funds	65,739	70,794	7.7%	1,902,268	2,030,429	6.7%	2,191,026	92.7%
DEBT SERVICE FUNDS								
General Debt Service Fund	6,722	7,759	15.4%	1,620,787	1,618,709	(0.1%)	1,621,010	99.9%
TIF Debt Service Fund	900,008	899,670	(0%)	1,970,064	1,971,184	0.1%	1,970,100	100.1%
Total Debt Service Funds	906,730	907,429	0.1%	3,590,851	3,589,893	(0.0%)	3,591,110	100.0%
CAPITAL PROJECT FUNDS								
Capital Project Fund	370,083	198,721	(46.3%)	447,307	280,196	(37.4%)	462,643	60.6%
Park Improvement Fund	83	(354)	(526.5%)	664	762	14.8%	101,000	0.8%
Non-Home Rule Capital Projects	162,129	252,795	55.9%	1,339,948	1,398,033	4.3%	2,070,605	67.5%
TIF #1 Redevelopment Fund	-	(12)	0.0%	-	-	0.0%	-	N/A
Total Capital Projects Funds	532,295	451,150	(15.2%)	1,787,919	1,678,991	(6.1%)	2,634,248	63.7%
ENTERPRISE FUNDS								
Waterworks and Sewerage Fund	390,510	424,082	8.6%	3,717,262	3,828,458	3.0%	5,331,894	71.8%
Total Enterprise Funds	390,510	424,082	8.6%	3,717,262	3,828,458	3.0%	5,331,894	71.8%
INTERNAL SERVICE FUNDS								
Medical Self Insurance Fund	223,014	217,371	(2.5%)	1,784,112	1,736,383	(2.7%)	2,676,164	64.9%
Risk Management Fund	71,667	74,256	3.6%	632,206	695,864	10.1%	900,000	77.3%
Equipment Replacement Fund	77,225	77,256	0.0%	617,804	617,981	0.0%	926,700	66.7%
Total Internal Service Fund	371,906	368,883	(0.8%)	3,034,122	3,050,228	0.5%	4,502,864	67.7%
TRUST AND AGENCY FUNDS								
Special Service Area No. 8 Fund	-	-	0.0%	-	10,091	0.0%	-	N/A
Special Service Area No. 9 Fund	-	-	0.0%	-	11,947	0.0%	-	N/A
Special Service Area No. 10 Fund	-	35	0.0%	-	998	0.0%	-	N/A
Special Service Area No. 11 Fund	-	-	0.0%	-	3,000	0.0%	-	N/A
Special Service Area No. 13 Fund	-	-	0.0%	-	40,001	0.0%	-	N/A
Special Service Area No. 16 Fund	-	-	0.0%	-	1,760	0.0%	-	N/A
Total Trust and Agency Fund	-	35	0.0%	-	67,797	0.0%	-	N/A
								Benchmark: <u>66.7%</u>

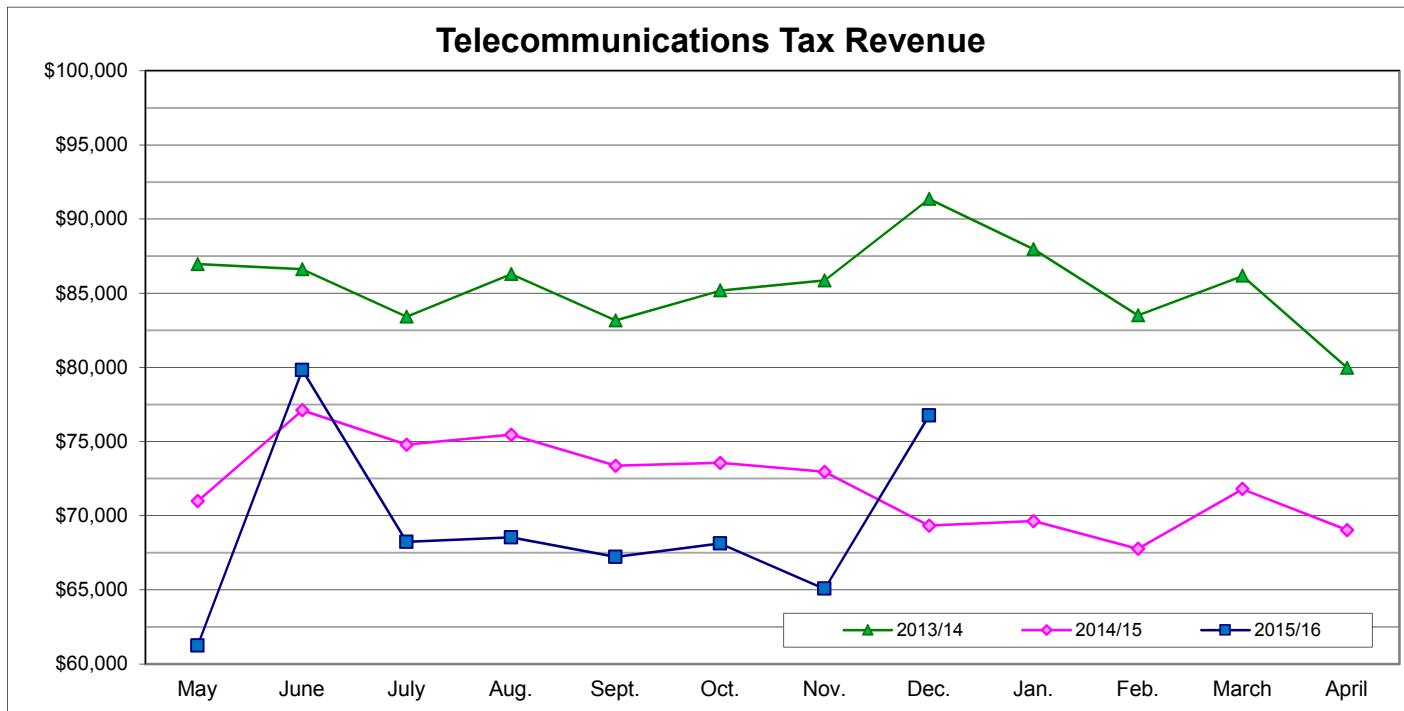
**VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
EXPENDITURES
December 31, 2016**

							% of Annual Budget Expended	
	Current Month			Year-to-Date			Amended Annual Budget	Annual Budget
	Budget	Actual	% Variance	Budget	Actual	% Variance		
GENERAL FUND								
Legislative								
Village President and Trustees	207,458	207,262	(0.1%)	239,546	238,666	(0.4%)	421,437	56.6%
Clerk's Office	1,781	1,188	(33.3%)	7,448	9,534	28.0%	9,168	104.0%
Board and Commissions	359	108	(69.9%)	3,122	1,566	(49.8%)	7,306	21.4%
Total	209,598	208,558	(0.5%)	250,116	249,766	(0.1%)	437,911	57.0%
Administration								
Village Administration	50,516	18,604	(63.2%)	341,471	293,866	(13.9%)	506,478	58.0%
Human Resources	16,635	20,859	25.4%	105,980	99,351	(6.3%)	156,662	63.4%
Economic Development	34,399	34,666	0.8%	433,681	427,884	(1.3%)	968,965	44.2%
Total	101,550	74,129	(27.0%)	881,132	821,101	(6.8%)	1,632,105	50.3%
Finance Department								
Financial Administration	21,434	24,148	12.7%	174,244	170,891	(1.9%)	244,645	69.9%
Accounting Services	28,666	25,534	(10.9%)	179,775	168,390	(6.3%)	263,080	64.0%
Total	50,100	49,682	(0.8%)	354,019	339,281	(4.2%)	507,725	66.8%
Technology								
	40,119	38,098	(5.0%)	333,473	303,299	(9.0%)	559,966	54.2%
Police Department								
Police Administration	118,114	103,773	(12.1%)	954,479	828,792	(13.2%)	1,323,422	62.6%
Operations	376,744	364,997	(3.1%)	3,465,665	3,355,064	(3.2%)	4,557,797	73.6%
Communications	146,061	147,584	1.0%	956,236	957,682	0.2%	1,387,074	69.0%
Crime Prevention	61,613	69,759	13.2%	574,457	562,615	(2.1%)	757,340	74.3%
Intergovernmental	39,776	42,252	6.2%	372,647	362,864	(2.6%)	495,771	73.2%
Total	742,308	728,365	(1.9%)	6,323,484	6,067,017	(4.1%)	8,521,404	71.2%
Fire Department								
Fire Administration	139,007	149,291	7.4%	1,158,003	1,206,536	4.2%	1,693,458	71.2%
Emergency Management	3,578	1,897	(47.0%)	39,835	29,580	(25.7%)	56,864	52.0%
Fire Suppression	372,405	360,641	(3.2%)	3,047,371	2,958,028	(2.9%)	4,065,119	72.8%
Emergency Medical Services	382,435	377,737	(1.2%)	3,362,139	3,255,574	(3.2%)	4,460,719	73.0%
Special Rescue	33,645	19,077	(43.3%)	253,124	197,497	(22.0%)	336,139	58.8%
Fire Prevention	35,159	32,484	(7.6%)	237,020	229,875	(3.0%)	345,525	66.5%
Total	966,229	941,127	(2.6%)	8,097,492	7,877,090	(2.7%)	10,957,824	71.9%
Community Services								
Administration	51,287	36,071	(29.7%)	405,485	380,100	(6.3%)	573,985	66.2%
Forestry	24,203	23,153	(4.3%)	158,133	157,446	(0.4%)	229,160	68.7%
Park Maintenance	37,577	25,675	(31.7%)	358,176	307,576	(14.1%)	493,568	62.3%
Municipal Property Maint	23,269	18,202	(21.8%)	192,415	165,956	(13.8%)	269,084	61.7%
Right-of-Way Maint	34,514	33,194	(3.8%)	249,193	237,197	(4.8%)	350,772	67.6%
Snow & Ice Control	34,845	28,726	(17.6%)	140,360	120,654	(14.0%)	228,396	52.8%
Street & Traffic Lighting	6,838	6,134	(10.3%)	43,576	40,204	(7.7%)	63,519	63.3%
Storm Water Control	14,673	14,194	(3.3%)	111,127	106,233	(4.4%)	153,359	69.3%
Engineering	14,924	3,043	(79.6%)	92,759	79,920	(13.8%)	152,092	52.5%
Vehicle Maintenance	66,159	55,342	(16.4%)	423,192	284,533	(32.8%)	674,288	42.2%
Building and Zoning	80,089	94,002	17.4%	607,180	557,789	(8.1%)	856,071	65.2%
Total	388,379	337,736	(13.0%)	2,781,596	2,437,608	(12.4%)	4,044,294	60.3%
							Benchmark:	66.7%

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
EXPENDITURES
December 31, 2016

							% of Annual Budget Expended	
	Current Month			Year-to-Date			Amended Annual Budget	
	Budget	Actual	% Variance	Budget	Actual	% Variance		
Park & Recreation Department								
P&R Administration	21,195	24,294	14.6%	156,539	159,616	2.0%	229,713	69.5%
Special Recreation	17,094	2,309	(86.5%)	175,306	141,782	(19.1%)	207,693	68.3%
Dance Program	7,362	5,261	(28.5%)	36,037	31,700	(12.0%)	70,572	44.9%
Preschool Program	14,236	15,979	12.2%	80,652	76,260	(5.4%)	140,935	54.1%
Youth Program	800	60	(92.5%)	11,400	11,088	(2.7%)	13,400	82.7%
Camp Program	-	-	0.0%	103,758	123,138	18.7%	103,758	118.7%
Athletics Program	7,000	14,142	102.0%	39,850	38,692	(2.9%)	50,878	76.0%
Aquatics Program	-	-	0.0%	64,635	63,782	(1.3%)	64,635	98.7%
Special Interest/Events	8,518	7,118	(16.4%)	115,879	112,952	(2.5%)	145,550	77.6%
Fitness Program	1,110	879	(20.8%)	8,482	7,727	(8.9%)	11,666	66.2%
Miscellaneous	-	240	0.0%	400	1,657	314.3%	600	276.2%
Total	77,315	70,282	(9.1%)	792,938	768,394	(3.1%)	1,039,400	73.9%
Total General Fund	2,575,597	2,447,977	(5.0%)	19,814,250	18,863,556	(4.8%)	27,700,629	68.1%
							Benchmark:	66.7%
SPECIAL REVENUE FUNDS								
Motor Fuel Tax Fund	41,042	12,253	(70.1%)	464,949	290,810	(37.5%)	585,500	49.7%
Hotel Tax Fund	758	561	(26.0%)	58,808	59,764	1.6%	71,462	83.6%
Special Events Fund	31,887	11,306	(64.5%)	242,433	221,457	(8.7%)	272,557	81.3%
TIF #1 Tax Allocation Fund	900,000	900,000	0.0%	1,375,160	1,367,595	(0.6%)	1,379,743	99.1%
TIF #2 Downtown Fund	6,369	6,190	(2.8%)	36,835	50,669	37.6%	71,725	70.6%
Total Special Revenue Funds	980,056	930,310	-5.1%	2,178,185	1,990,295	-8.6%	2,380,987	83.6%
DEBT SERVICE FUNDS								
General Debt Service Fund	-	-	0.0%	1,604,775	1,610,944	0.4%	1,604,775	100.4%
TIF Debt Service Fund	67,765	67,765	0.0%	1,768,507	1,713,038	(3.1%)	2,521,275	67.9%
Total Debt Service Funds	67,765	67,765	0.0%	3,373,282	3,323,982	(1.5%)	4,126,050	80.6%
CAPITAL PROJECT FUNDS								
Capital Project Fund	56,563	40,987	(27.5%)	401,376	374,409	(6.7%)	1,056,187	35.4%
Park Improvement Fund	244	-	(100.0%)	80,929	86,736	7.2%	252,776	34.3%
Non-Home Rule Capital Projects	15,467	95,045	514.5%	1,563,037	1,622,522	3.8%	2,641,100	61.4%
Total Capital Projects Funds	72,274	136,032	88.2%	2,045,342	2,083,667	1.9%	3,950,063	52.8%
ENTERPRISE FUNDS								
Waterworks and Sewerage Fund								
Water Service	133,169	113,955	(14.4%)	1,502,336	1,324,698	(11.8%)	2,447,184	54.1%
Sewer Service	766,423	724,943	(5.4%)	1,521,925	1,457,393	(4.2%)	3,845,235	37.9%
Administration	56,601	52,505	(7.2%)	504,609	1,015,156	101.2%	794,675	127.7%
Depreciation	137,500	137,500	0.0%	1,100,000	1,100,000	0.0%	1,650,000	66.7%
Total Enterprise Funds	1,093,693	1,028,903	(5.9%)	4,628,870	4,897,247	5.8%	8,737,094	56.1%
INTERNAL SERVICE FUNDS								
Medical Self Insurance Fund	218,840	376,243	71.9%	1,748,020	2,056,620	17.7%	2,630,410	78.2%
Risk Management Fund	76,294	75,324	(1.3%)	621,314	638,672	2.8%	968,730	65.9%
Equipment Replacement Fund	20,000	18,799	(6.0%)	198,100	193,738	(2.2%)	908,500	21.3%
Total Internal Service Funds	315,134	470,366	49.3%	2,567,434	2,889,030	12.5%	4,507,640	64.1%
TRUST AND AGENCY FUNDS								
Special Service Area No. 8 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Special Service Area No. 9 Fund	-	-	0.0%	-	6,900	0.0%	-	N/A
Special Service Area No. 11 Fund	-	-	0.0%	-	1,503	0.0%	-	N/A
Special Service Area No. 13 Fund	-	-	0.0%	-	7,900	0.0%	-	N/A
Special Service Area No. 16 Fund	-	-	0.0%	-	-	0.0%	-	N/A
Total Trust and Agency Fund	-	-	0.0%	-	16,303	0.0%	-	N/A
							Benchmark:	66.7%

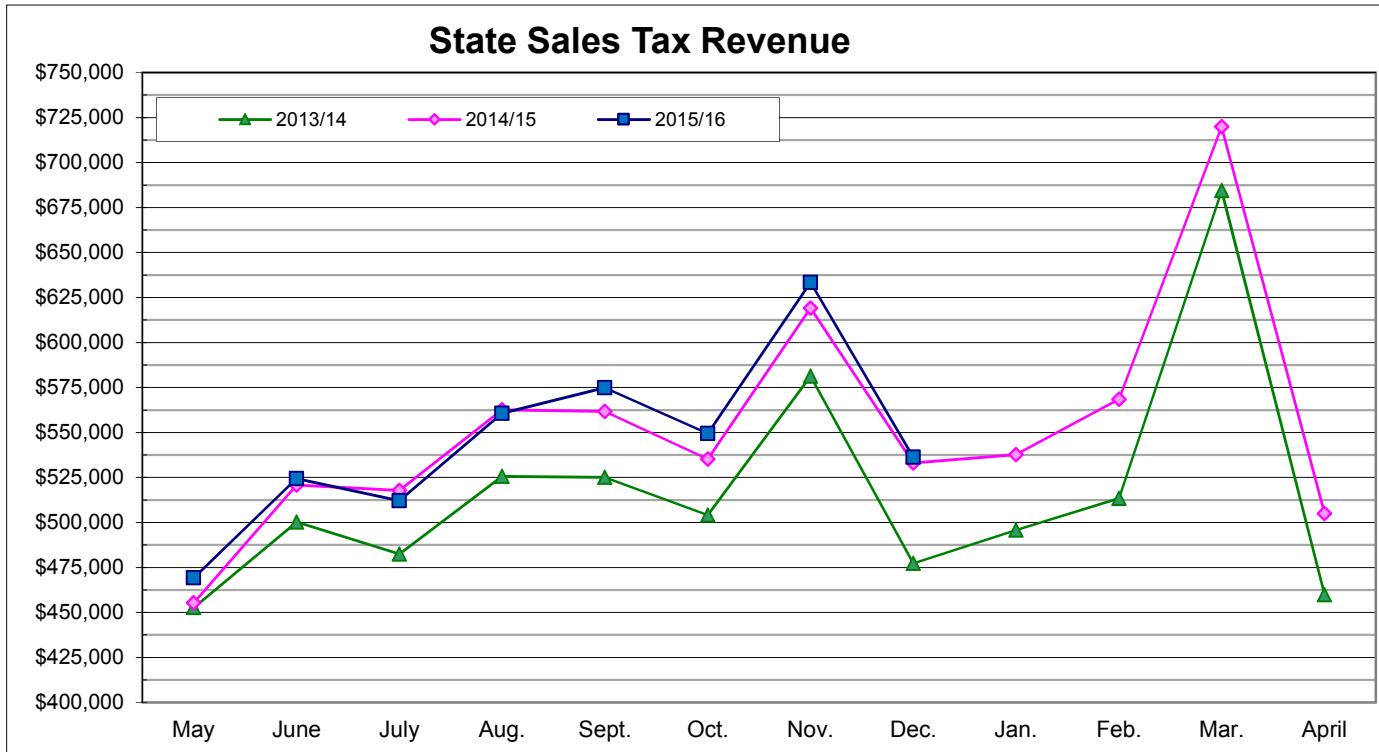
DEPARTMENT OF FINANCE
MONTHLY REPORT
DECEMBER 2015



Telecommunications Tax Collection History (Cash Basis)

Voucher Month	FY 2013/14		FY 2014/15		FY 2015/16		2015/16		
							Budget	Variance	Budget Variance %
May	86,963	70,984	-18.38%	61,246	-13.72%	68,854	(7,608)	(7,608)	-11.05%
June	86,615	77,113	-10.97%	79,822	3.51%	74,800	5,022	5,022	6.71%
July	83,420	74,795	-10.34%	68,233	-8.77%	72,551	(4,318)	(4,318)	-5.95%
Aug.	86,290	75,462	-12.55%	68,535	-9.18%	73,198	(4,663)	(4,663)	-6.37%
Sept.	83,173	73,362	-11.80%	67,218	-8.37%	71,161	(3,943)	(3,943)	-5.54%
Oct.	85,182	73,569	-13.63%	68,121	-7.40%	71,362	(3,241)	(3,241)	-4.54%
Nov.	85,856	72,963	-15.02%	65,073	-10.81%	70,774	(5,701)	(5,701)	-8.06%
Dec.	91,360	69,329	-24.11%	76,758	10.72%	67,249	9,509	9,509	14.14%
Jan.	87,973	69,628	-20.85%			67,540			
Feb.	83,505	67,769	-18.84%			65,736			
March	86,175	71,802	-16.68%			63,050			
April	79,974	69,029	-13.69%			58,721			
	1,026,486	865,805	-15.65%	555,005		824,996	(14,944)	(14,944)	
Y-T-D	688,859	587,577	-14.70%	555,005	-5.54%	569,949	(14,944)	(14,944)	-2.62%

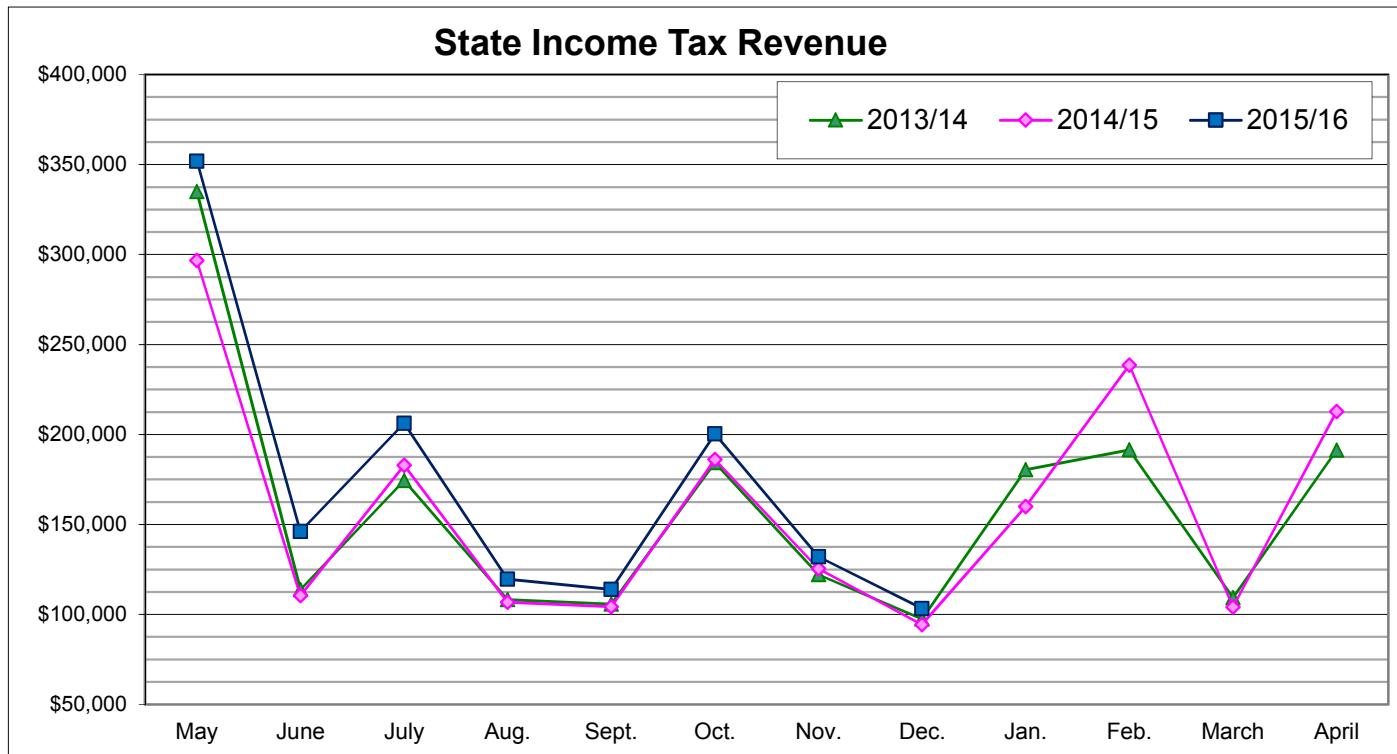
DEPARTMENT OF FINANCE
MONTHLY REPORT
DECEMBER 2015



State Sales Tax Collection History

Sales Month	Month Received	2015/16							
		FY 2013/14	FY 2014/15	% Change	FY 2015/16	% Change	Budget	Variance	Budget Variance %
Feb.	May	452,619	455,292	0.59%	469,161	3.05%	468,951	210	0.04%
Mar.	June	500,249	520,842	4.12%	524,302	0.66%	536,467	(12,165)	-2.27%
April	July	482,361	517,732	7.33%	512,030	-1.10%	528,087	(16,056)	-3.04%
May	Aug.	525,676	562,606	7.03%	560,603	-0.36%	573,858	(13,255)	-2.31%
June	Sept.	525,059	561,650	6.97%	574,948	2.37%	572,883	2,064	0.36%
July	Oct.	504,041	535,210	6.18%	549,387	2.65%	545,914	3,473	0.64%
Aug.	Nov.	581,348	619,100	6.49%	633,414	2.31%	631,482	1,932	0.31%
Sept.	Dec.	477,166	533,139	11.73%	536,301	0.59%	543,802	(7,501)	-1.38%
Oct.	Jan.	495,748	537,743	8.47%			548,498		
Nov.	Feb.	513,382	568,457	10.73%			579,826		
Dec.	Mar.	684,353	719,953	5.20%			734,352		
Jan.	April	459,830	504,885	9.80%			528,362		
N/A	13th Adj	32,849	22,216	-32.37%					
	TOTAL	6,234,680	6,658,825	6.80%	4,360,146		6,792,482	(41,298)	
	Y-T-D	4,048,518	4,305,571	6.35%	4,360,146	1.27%	4,401,444	(41,298)	-0.94%

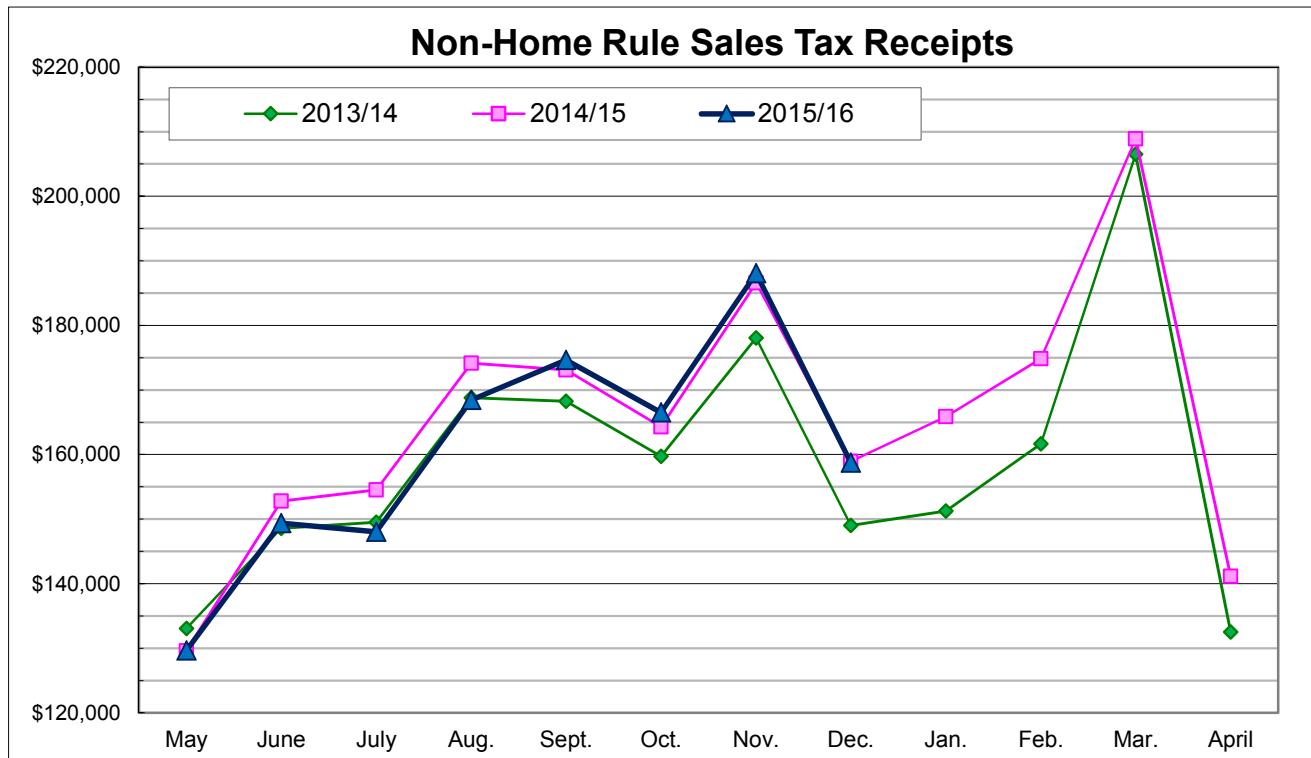
DEPARTMENT OF FINANCE
MONTHLY REPORT
DECEMBER 2015



State Income Tax Collection History

Voucher Month	FY		% Change	FY		% Change	2015/16		
	2013/14	2014/15		2015/16	Budget		Budget	Variance	Budget
May	334,947	296,711	-11.42%	351,897	302,646	18.60%	49,251	16.27%	
June	113,795	110,516	-2.88%	146,137	112,726	32.23%	33,411	29.64%	
July	174,284	182,908	4.95%	206,191	186,566	12.73%	19,625	10.52%	
Aug.	108,283	106,701	-1.46%	119,656	108,835	12.14%	10,821	9.94%	
Sept.	105,638	104,342	-1.23%	113,966	106,429	9.22%	7,537	7.08%	
Oct.	184,303	186,177	1.02%	200,300	189,900	7.59%	10,400	5.48%	
Nov.	122,025	125,519	2.86%	132,069	128,029	5.22%	4,040	3.16%	
Dec.	97,399	94,382	-3.10%	103,287	96,270	9.43%	7,017	7.29%	
Jan.	180,366	159,915	-11.34%				163,113		
Feb.	191,414	238,594	24.65%				243,366		
March	109,328	104,086	-4.79%				113,745		
April	191,183	212,703	11.26%				198,907		
TOTAL	1,912,965	1,922,554	0.50%	1,373,503			1,950,532	142,102	
Y-T-D	1,240,674	1,207,256	-2.69%	1,373,503	1,231,401	13.77%	142,102	11.54%	

DEPARTMENT OF FINANCE
MONTHLY REPORT
DECEMBER 2015



Non-Home Rule Sales Tax Collection History (Cash Basis)

Sales Month	Month Received	2015/16							
		FY 2013/14	FY 2014/15	% Change	FY 2015/16	% Change	Budget	Budget Variance	Budget Variance %
Feb.	May	133,042	129,585	-2.6%	129,637	0.0%	132,177	(2,540)	-1.9%
March	June	148,568	152,786	2.8%	149,389	-2.2%	155,842	(6,453)	-4.1%
April	July	149,534	154,498	3.3%	148,030	-4.2%	157,588	(9,558)	-6.1%
May	Aug.	168,804	174,124	3.2%	168,470	-3.2%	177,607	(9,137)	-5.1%
June	Sept.	168,234	173,114	2.9%	174,649	0.9%	176,576	(1,927)	-1.1%
July	Oct.	159,727	164,266	2.8%	166,491	1.4%	167,551	(1,060)	-0.6%
Aug.	Nov.	178,080	186,599	4.8%	188,068	0.8%	190,331	(2,263)	-1.2%
Sept.	Dec.	149,002	158,929	6.7%	158,734	-0.1%	162,108	(3,374)	-2.1%
Oct.	Jan.	151,254	165,859	9.7%			169,175		
Nov.	Feb.	161,655	174,821	8.1%			178,317		
Dec.	Mar.	206,495	208,903	1.2%			213,081		
Jan.	April	132,491	141,115	6.5%			140,002		
TOTAL		1,906,886	1,984,599	4.1%	1,283,469		2,020,355	(36,311)	
Y-T-D		1,254,992	1,293,901	3.1%	1,283,469	-0.8%	1,319,780	(36,311)	-2.8%

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Accrued Interest	Total Value	Unrealized Gain (Loss)
MONEY MARKET & CASH											
CASH - INLAND	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6,270,445.66	-	6,270,445.66	N/A
MONEY MARKET - IL. FUNDS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8,906,277.18	-	8,906,277.18	N/A
IMET CONVENIENCE FUND	N/A	N/A	N/A	N/A	N/A	N/A	N/A	411.16	-	411.16	N/A
IDA12	N/A	N/A	0.000%	920028468	N/A	N/A	N/A	4,260.24	-	4,260.24	N/A
CERTIFICATE OF DEPOSIT											
Ally Bank Midvale	05/01/15	04/24/17	0.800%	02006LQG1	175,000.00	174,546.75	453.25	174,665.75	264.66	174,930.41	119.00
Ally Bank Midvale	11/02/15	11/06/17	1.150%	02006LVH3	56,000.00	56,000.00	-	55,777.68	98.81	55,876.49	(222.32)
American Express Bank	07/24/15	01/22/18	1.450%	02587CDV9	57,000.00	56,917.35	82.65	56,914.50	366.83	57,281.33	(2.85)
American Express Bank	11/02/15	11/06/17	1.200%	02587DF52	150,000.00	150,000.00	-	149,404.50	281.10	149,685.60	(595.50)
American Express Bank	04/28/15	05/01/17	0.900%	02587DXL7	40,000.00	40,000.00	-	39,895.60	61.15	39,956.75	(104.40)
Bank Baroda New York	02/26/14	02/06/17	1.000%	06062-AFX2	240,000.00	239,055.00	945.00	240,614.40	980.00	241,594.40	1,559.40
BMW Bank	08/01/14	05/30/17	1.000%	05580AAF1	120,000.00	119,239.20	760.80	119,937.60	101.92	120,039.52	698.40
Capital One NA	10/15/15	10/01/18	1.650%	14042RAG6	250,000.00	249,870.00	130.00	249,265.00	1,039.73	250,304.73	(605.00)
Comenity Cap BK Utah	08/01/14	08/04/16	0.750%	20033AFW1	125,000.00	125,015.00	(15.00)	125,010.00	69.35	125,079.35	(5.00)
Discover Bank	04/02/15	03/27/17	0.900%	254672KR8	24,000.00	23,975.52	24.48	23,973.12	57.40	24,030.52	(2.40)
Discover Bank	05/01/15	04/24/17	0.800%	254672MC9	100,000.00	99,901.00	99.00	99,809.00	153.42	99,962.42	(92.00)
Discover Bank Greenwood	04/02/15	04/18/17	1.850%	2546706U1	124,000.00	125,985.24	(1,985.24)	125,211.48	465.08	125,676.56	(773.76)
DMB Community Bank	10/16/14	04/16/16	0.950%	6003011	225,000.00	225,000.00	-	225,000.00	445.07	225,445.07	-
GE Capital	08/26/14	08/29/17	1.350%	36161TY82	125,000.00	125,000.00	-	124,802.50	576.56	125,379.06	(197.50)
GE Capital	10/25/13	02/09/16	0.850%	36160NTU3	113,000.00	112,830.50	169.50	113,035.03	378.94	113,413.97	204.53
GE Money Bank	05/21/13	03/16/16	1.200%	36161NWG9	7,000.00	7,071.89	(71.89)	7,008.75	24.39	7,033.14	(63.14)
Goldman Sachs	04/02/15	05/02/17	1.850%	38143ARHO	100,000.00	101,680.00	(1,680.00)	100,504.00	299.04	100,803.04	(1,176.00)
Goldman Sachs	01/16/15	01/08/18	1.500%	38148JGJ4	75,000.00	75,183.00	(183.00)	74,707.50	545.55	75,253.05	(475.50)
Medallion Bank	11/03/15	05/14/18	1.350%	58403B2P0	250,000.00	249,890.00	110.00	248,805.00	175.68	248,980.68	(1,085.00)
Merrick Bank South Jord Utah	12/10/14	06/30/16	0.700%	59013JCU1	195,000.00	194,995.50	4.50	195,046.80	3.74	195,050.54	51.30
Wells Fargo Bank	11/17/15	12/03/18	1.450%	9497482W6	200,000.00	199,915.00	85.00	198,698.00	230.41	198,928.41	(1,217.00)
Wex Bank Midvale	11/05/15	11/20/17	1.150%	92937CDD7	120,000.00	120,000.00	-	119,485.20	155.01	119,640.21	(514.80)
AGENCY											
FNMA	12/03/12	11/27/17	0.900%	3136G07M7	145,000.00	145,000.35	(0.35)	144,190.90	123.25	144,314.15	(809.45)
Fed Farm Credit Bank	11/30/12	08/21/17	0.800%	3133EC3G7	150,000.00	150,000.00	-	149,403.00	433.33	149,836.33	(597.00)
Fed Farm Credit Bank	11/20/12	11/20/17	0.850%	3133EC2Y9	155,000.00	155,155.00	(155.00)	154,001.80	150.05	154,151.85	(1,153.20)
FHLB Bond	10/31/12	11/15/17	0.980%	3133817D1	440,000.00	439,915.00	85.00	437,386.40	550.98	437,937.38	(2,528.60)
FHLB Bond	10/03/11	09/09/16	2.000%	313370TW8	305,000.00	315,464.55	(10,464.55)	307,562.00	1,897.78	309,459.78	(7,902.55)
FNMA	10/31/12	09/27/17	1.070%	3135G0PD9	315,000.00	315,812.50	(812.50)	314,291.25	880.08	315,171.33	(1,521.25)
FNMA	11/18/15	04/29/19	1.300%	3135G0G23	310,000.00	308,930.00	1,070.00	307,420.80	806.00	308,226.80	(1,509.20)
First Priority Bank Malvern	12/10/15	12/29/17	1.300%	33612JGA1	70,000.00	70,000.00	-	69,596.10	2.49	69,598.59	(403.90)
Freddie Mac	06/01/15	06/29/18	1.250%	3134G6V26	300,000.00	300,015.00	(15.00)	300,351.00	20.83	300,371.83	336.00
FIXED INCOME - OTHER											
St. Charles Park Dist Bonds	04/22/13	12/15/16	3.750%	787760HZ3	100,000.00	110,565.00	(10,565.00)	101,985.00	166.67	102,151.67	(8,580.00)
TOTAL					5,161,000.00	5,182,928.35	(21,928.35)	20,335,153.90	11,805.30	20,346,959.20	(29,168.69)

Village of Lake Zurich
 Police and Firefighters' Pension Funds
 Statement of Net Position
 As of 12/31/2015

POLICE PENSION FUND			FIREFIGHTERS' PENSION FUND		
	Dec-15	Fiscal Year 2015/16 YTD		Dec-15	Fiscal Year 2015/16 YTD
Revenues:					
Municipal Contributions	\$ 6,823	\$ 1,443,023			
Member Contributions	35,162	211,107			
Total Contributions	<u>41,985</u>	<u>1,654,130</u>			
Investment Income	(225,127)	(118,789)			
Total Revenues	<u>(183,142)</u>	<u>1,535,341</u>			
Expenses:					
Pension and Benefits	106,563	816,049			
Insurance	-	-			
Professional Services	2,785	18,153			
Investment Expenses	-	26,668			
Other Expenses	-	4,525			
Total Expenses	<u>109,348</u>	<u>865,394</u>			
Operating Income (Loss)	<u>(292,490)</u>	<u>669,947</u>			
Beginning Net Position	18,319,293	17,356,857			
Ending Net Position	<u>\$ 18,026,803</u>	<u>\$ 18,026,804</u>			
Assets					
Cash and Investments	17,974,949				
Other Assets	56,956				
Total Assets	<u>18,031,905</u>				
Liabilities					
	5,102				
Net Position 12/31	<u>18,026,803</u>				
Assets					
Cash and Investments		26,102,819			
Other Assets		110,792			
Total Assets		<u>26,213,610</u>			
Liabilities					
		17,359			
Net Position 12/31		<u>26,196,252</u>			



POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

JANUARY 2016

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

- Criminal Investigations Sergeant Robert Johnson has been selected to be the next Field Operations Commander. Officer Michael Parlberg will be promoted to the rank of Sergeant to fill the related vacancy.
- The new Records Management System is in the final build stages and ‘train the trainer’ classes will begin shortly. A go-live date of March 7th has been planned.
- Members of the Department participated in budget workshops at the Village Hall for the shortened 8 month budget that will begin in May.
- Our CALEA assessment identified 7 “problems” that will need to be addressed. Chief Husak will be attending the spring 2016 CALEA conference in late March where he will be able to address the issues that the on-site assessors recorded.
- Commander Anderson has been designated as the next CALEA Accreditation Manager to replace Commander Bradstreet, who retired in December.
- Detective Gaffney worked with our local FOP, IAFF, and Costco to provide bottled water to first responders in Flint, Michigan via a donation program set up by the Buffalo Grove Police Department.
- The Explorer Post 2 held a parent night on January 5th at the Police Department. This meeting was designed to answer any questions the parents may have regarding the program. The event was well received.

Patrol and Communications

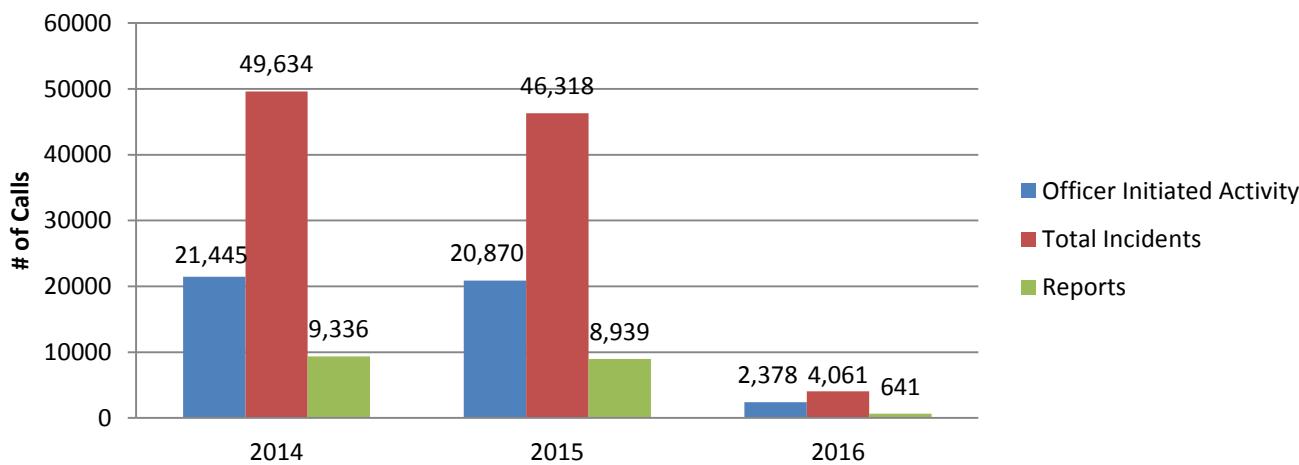
- On January 1st, Officers and paramedics responded to a call at the Home Depot for a subject who was not conscious or breathing. Telecommunicator Harper advised responding officers that people were doing CPR on the man. Sergeant Yundt and Officers Bereza, Young, Humiston, Struga and Explorer Schauer arrived and took over the scene. They continued CPR and with the help of the AED, were able to revive the man on scene. All those involved did an amazing job and will be recognized for their efforts.
- The Village is working out agreements with the Wauconda Police and Fire Departments to come to Lake Zurich for dispatch services.
- Several officers were recognized during the January Officer’s meeting for their performance related to traffic safety. Department Commendations were awarded to Sergeant Goodyear for occupant restraint enforcement, Officer Young for speed enforcement, and Officer Frost for DUI enforcement.
- The Department is in the process of doing background investigations on two police officer candidates. The goal is to have them hired in time for the March police academy.
- The Traffic Division is working on site reviews with Building and Zoning for the former Giordano’s site.

Investigations

- Four solicitation permits were processed, along with three background investigations.

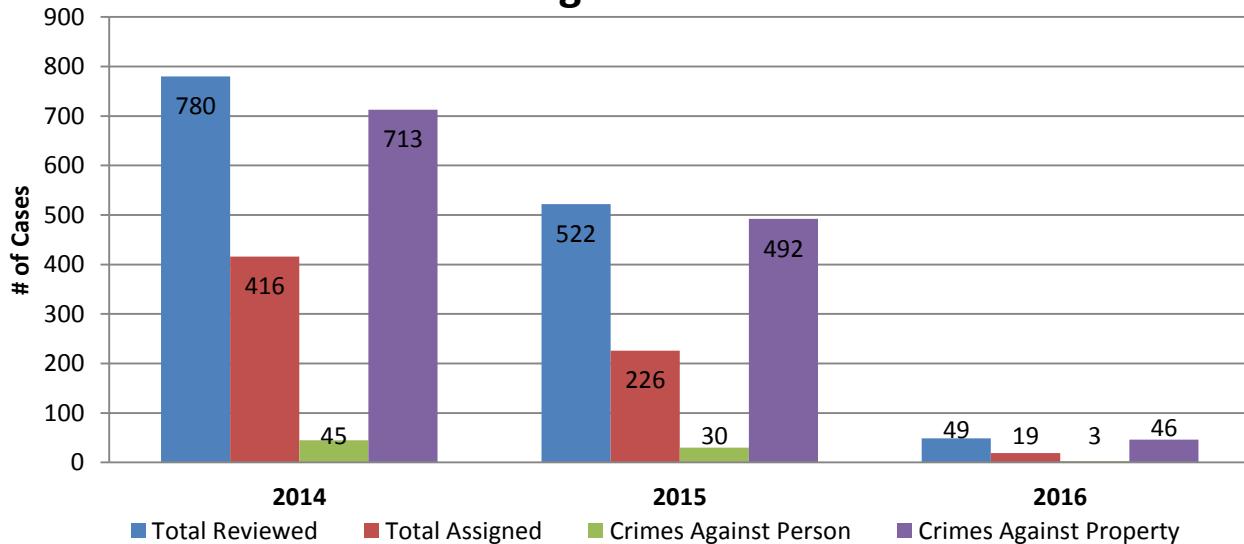
- LZHS Liaison Officer Frey has issued 49 parking violations at the high school so far this school year.
- Detective Knight spent one day in Zion investigating a case with the LCMCTF.

Computer-Aided Dispatch (CAD) Incidents (Year-to-Date)



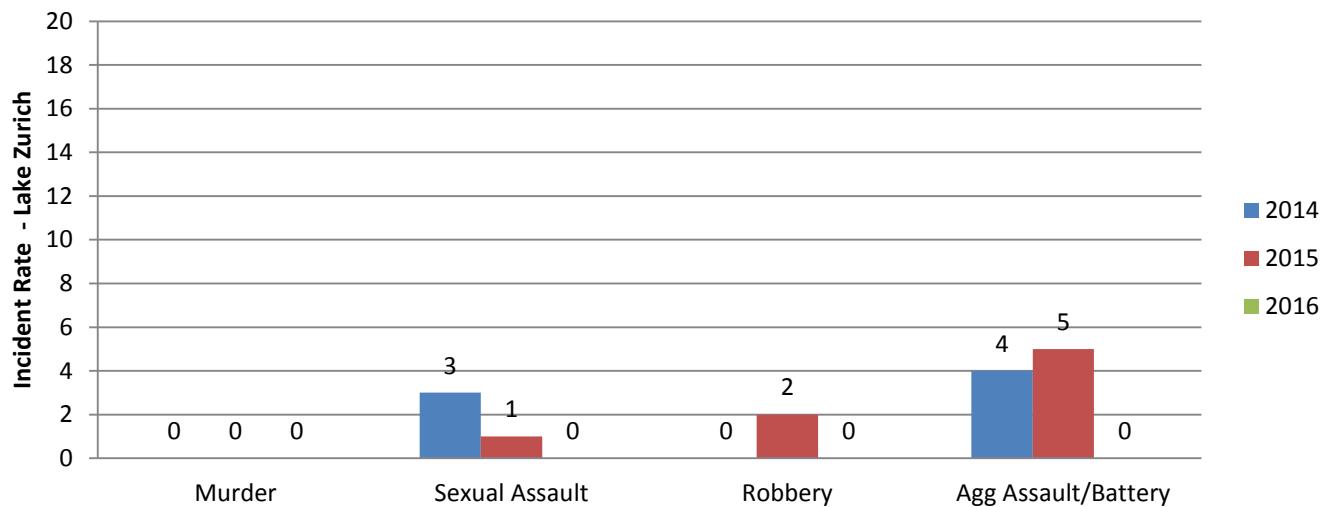
Officer initiated activity includes; DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Reports are incidents that receive a sequential case number and generally a written report. Current year data is year-to-date.

Investigative Caseload



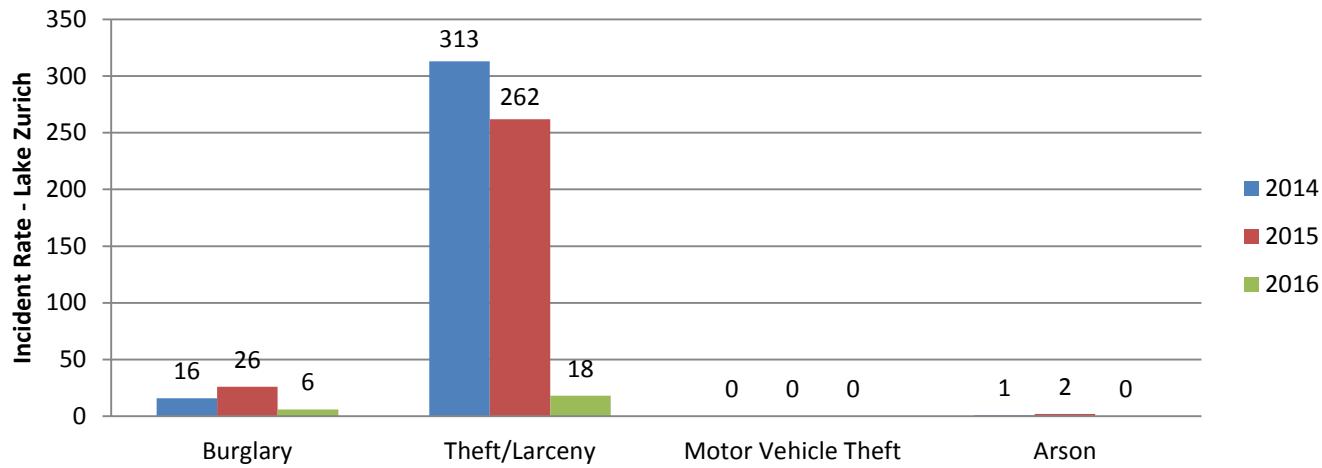
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.

Crime Rate for Violent Crimes (Year-to-Date)



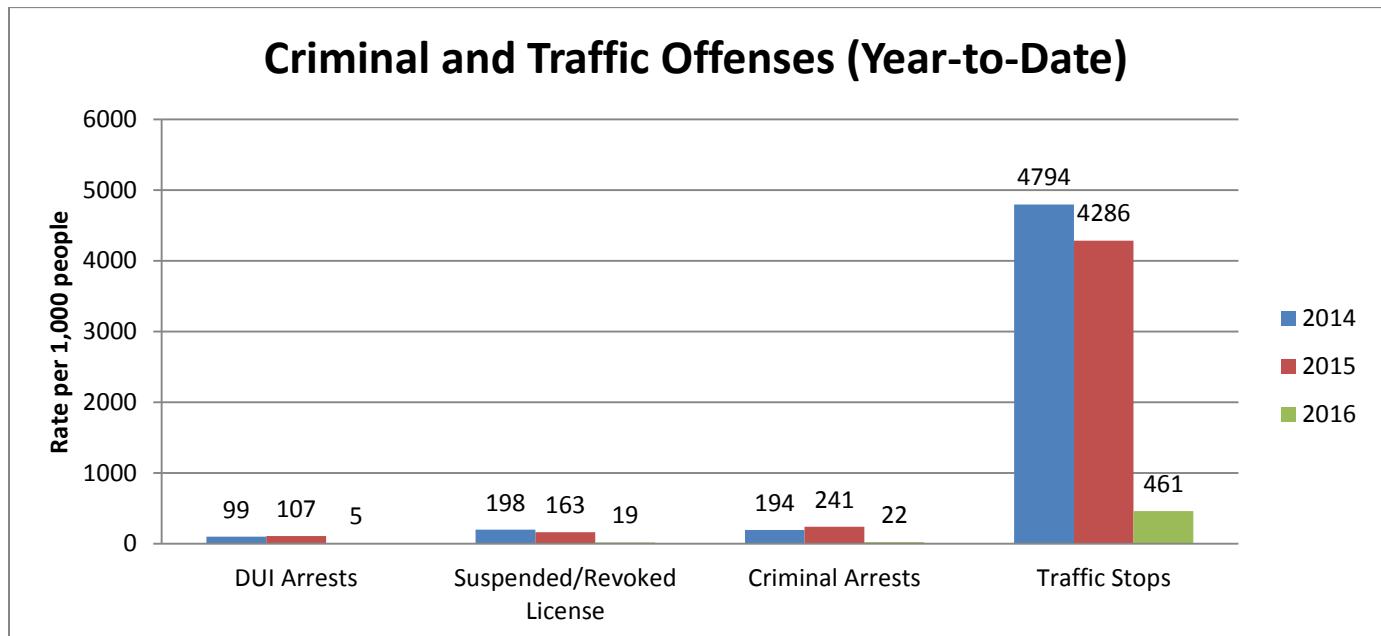
The Federal Bureau of Investigation requires four different Crimes against Persons offenses be reported for statistical purposes based on identified criteria. This information is provided to the Illinois State Police (Illinois Uniform Crime Report (I-UCR)) and passed through to the FBI. Generally, this information is converted to incidents per 100,000, although the actual numbers are used for this report. 2015 data is year-to-date.

Crime Rate for Property Crimes (Year-to-Date)

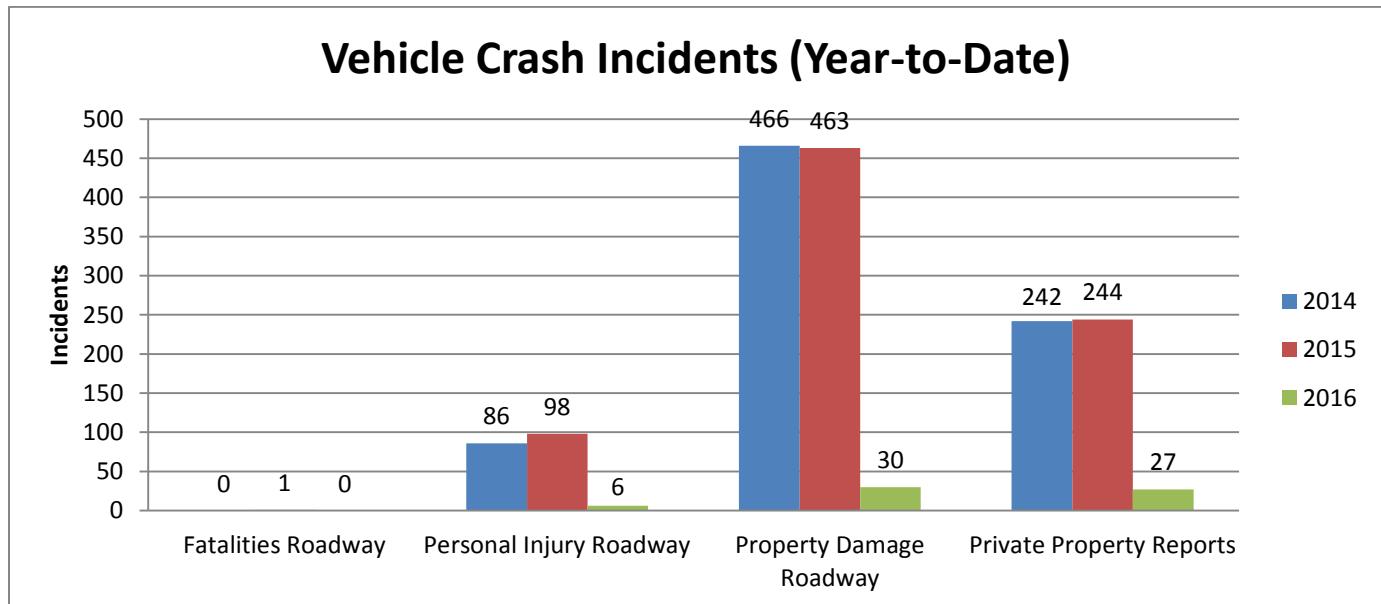


This information is provided to the Federal Bureau of Investigation via the Illinois State Police. These are Crimes against Property and the actual numbers reported are provided. Generally, this information is converted to incidents per 100,000. More information about this can be found at the Illinois State Police

website: (<http://www.isp.state.il.us/crime/ucrhome.cfm>). Crime in Illinois provides crime information throughout Illinois. 2015 data is year-to-date.

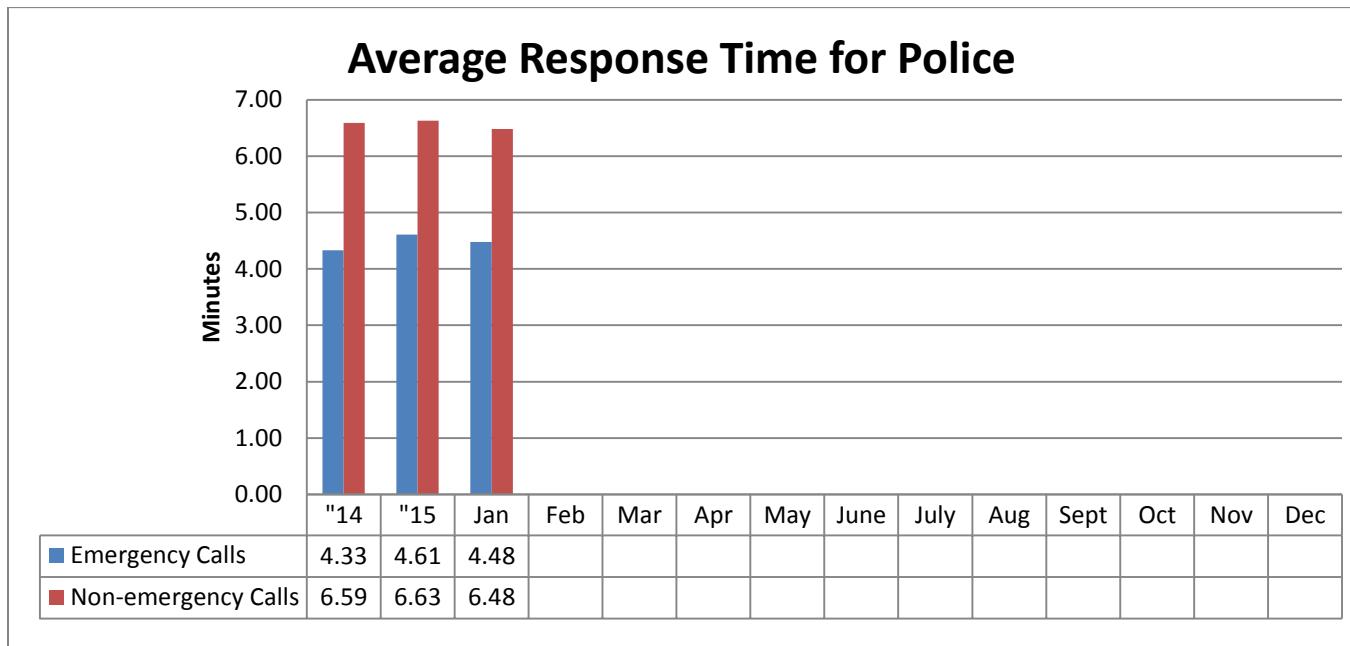


Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.), and traffic stops conducted by Department personnel. Past year information is for the full year. The current year information is year-to-date data.

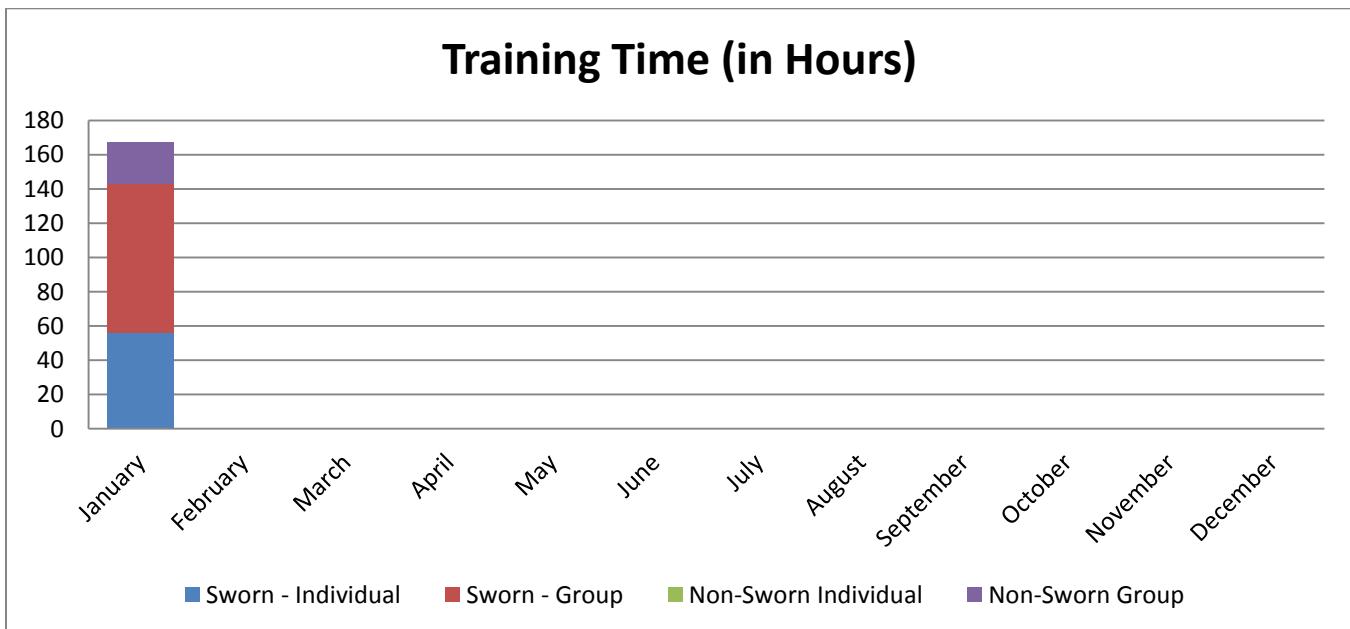


The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic

Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles. Previous year data is full year; current year data is year-to-date.

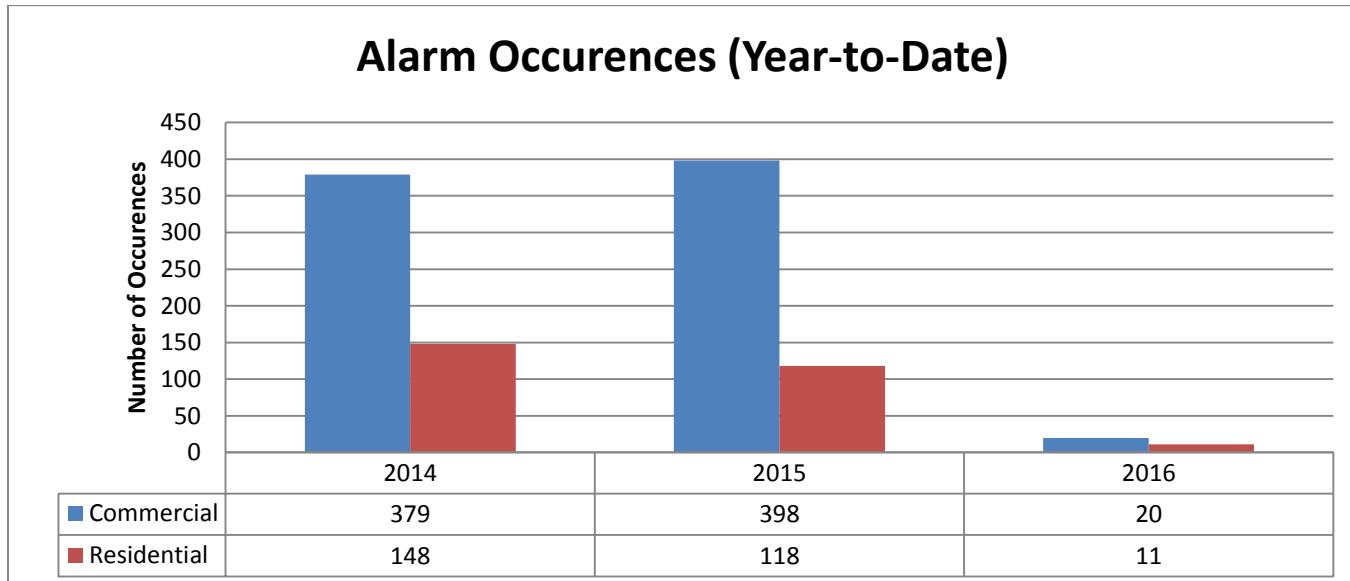


Response time is based on time a call-for-service is dispatched until a unit indicates, through a radio transmission to Dispatch or mobile-data-computer data transmission, they have arrived on-scene. The fraction of the minute is based on sixty seconds. (i.e. .50 = 30 seconds)

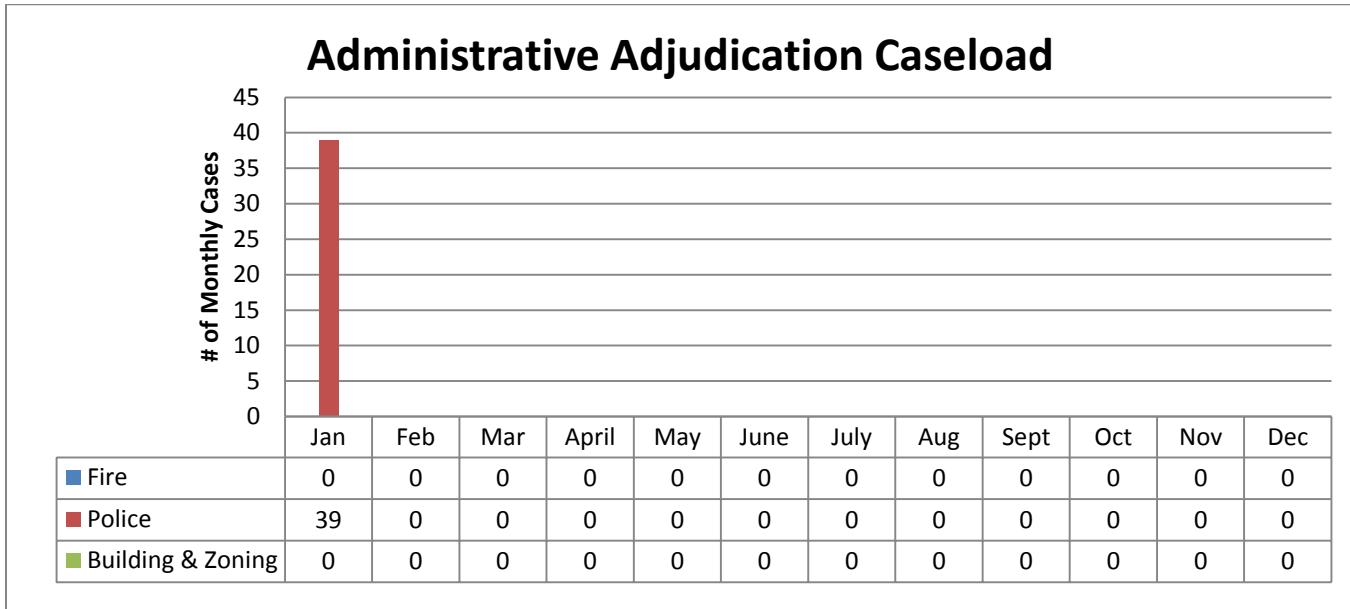


Training is an important element to maintain or improve skills/knowledge/ability. The training categories are divided into four categories: Sworn-Individual (personnel assigned to specific training courses), Sworn – Group (training presented to all sworn personnel multiplied by the number of

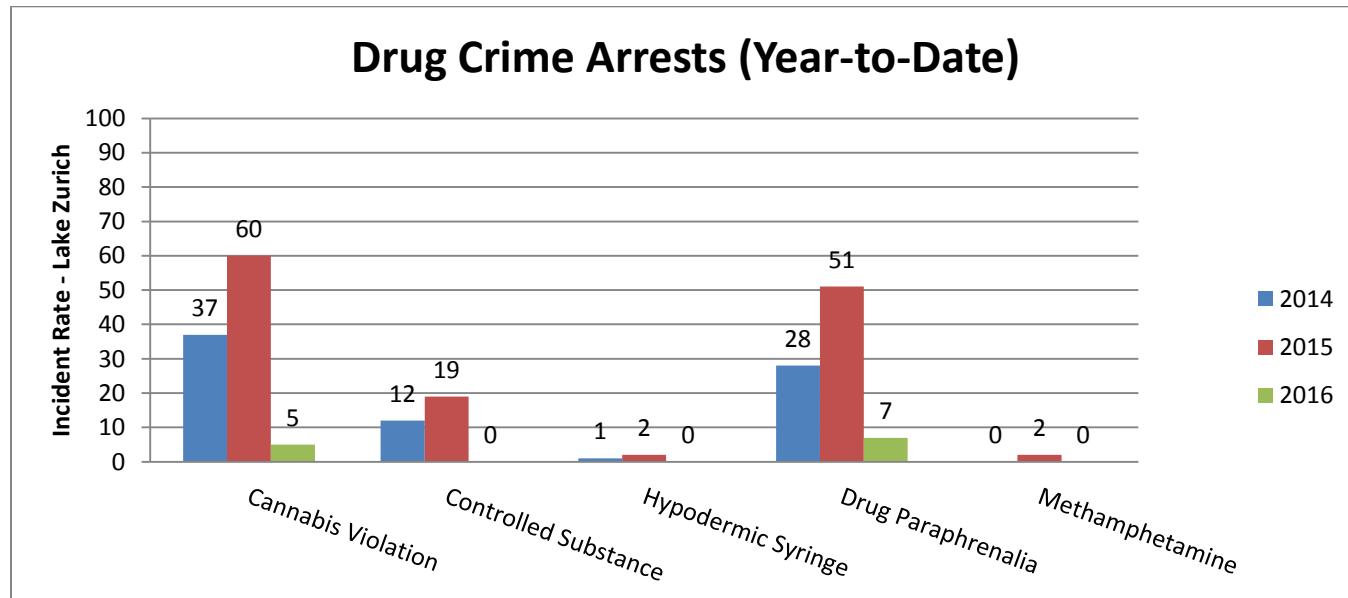
personnel attending), Non-Sworn – Individual, and Non-Sworn – Group. Sworn personnel include police officers. Non-Sworn includes; telecommunicators, clerks, and Community Service Officers.



The Crime Prevention/Community Relations function monitors the number of alarms to which Patrol personnel respond – many of the alarms are false. Information from the year 2000 is benchmark information and indicates the progress that has been made regarding the false alarms that the Department has received. Previous year information is full year. Current year information is year-to-date.



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations. This process can be used by Building and Zoning and Fire Department personnel for code enforcement issues.



The Department is required to report Drug Crime Arrests to the Illinois State Police. The violations reported are related to the Cannabis Control Act, Controlled Substances Act, Hypodermic Syringe Act, Drug Paraphrenalia Act, and the Methamphetamine Act. Current year data is year-to-date.



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

JANUARY 2016

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General Operations:

Our Department responded to **292** calls for service in the month of January which averaged **9.42** calls per day.

Department Thanks:

A number of thank you notes were received this month for calls, extra assistance provided, and public education and/or public relations events. Several letters of appreciation were also received for incidents we responded to with our automatic aid partners.

Training Initiatives:

Fire training this month included basic fire investigation, company inspections, walk through of a new building, and Technical Rescue Awareness.

Emergency Medical System training for the month included mandatory EMS advanced airway testing, documentation review, and virtual dementia training at Silverado Assisted Living.

Special Rescue Team members completed practical drills in technical rescue and fire investigations.

UPDATES:

- The new roof and ice prevention system at Station 1 is complete and under budget.
- Request for proposals were received for a replacement generator at Station 3.
- The money for the 2014 AFG was received in the amount of \$218,850. Fleet services have begun to install the mobile radios.
- The promotional exams for Lieutenant and Captain are complete. The final eligibility lists will be posted this month.

Community Access/Focus:

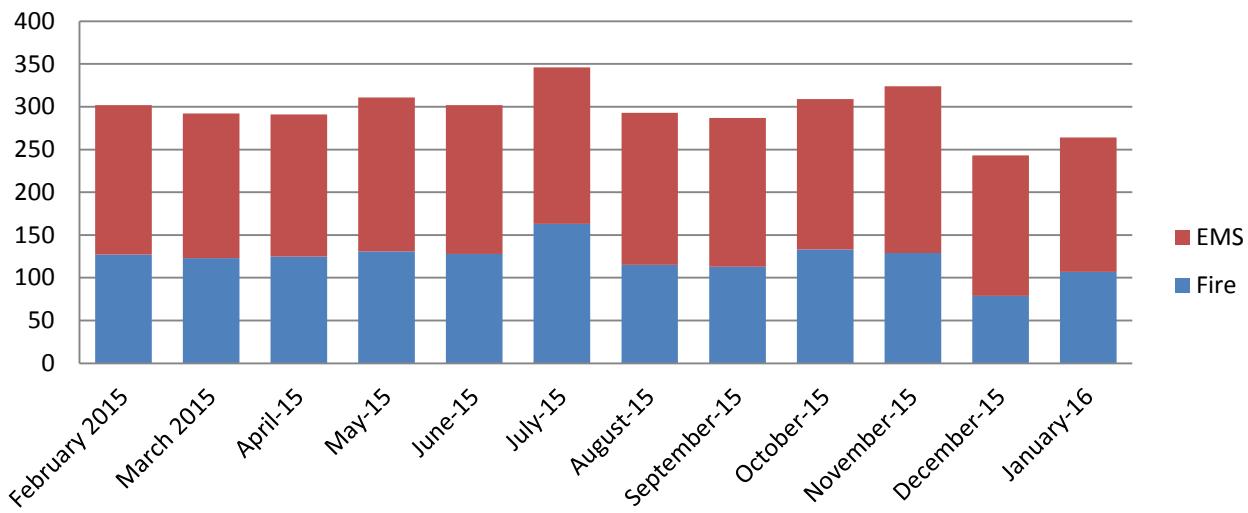
- Ice Safety presentation at Isaac Fox Elementary School.
- Cub Scout Tour at Station 3
- Boy Scout Merit Badge presentation-First Aid training.
- Engine Visit at Costco- Water donation for Flint, MI.



Building and Development:

Fire Prevention personnel review and monitor construction projects in the Village and in the Lake Zurich Rural Fire Protection District (LZRFPD). A number of new developments are under way in the Village and District. The Fire Rescue Department works closely with our partners within the Village of Lake Zurich, as well as those in the LZRFPD.

Fire Rescue Department - Monthly Calls by Type

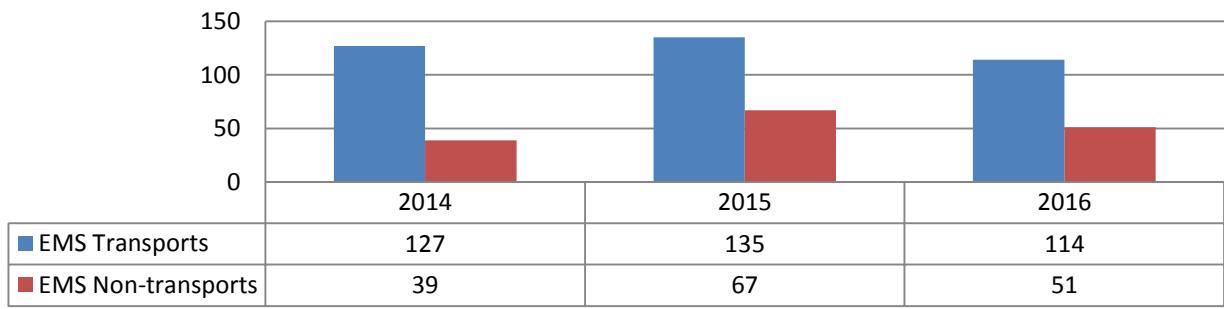


The Department ran 292 calls in JANUARY 2016.

The breakdown of fire versus EMS was 107 fire calls, 157 EMS calls, and 46 mutual-aids given.

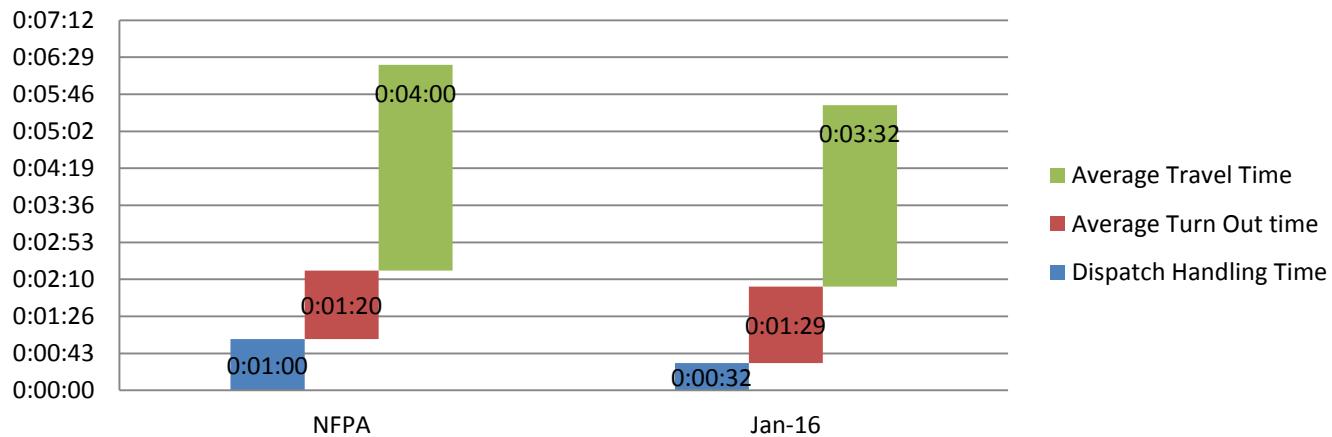
The majority of EMS calls tie up units far longer than most fire calls. An average EMS call can tie up resources for over an hour. It should be noted that our fire calls include structure fires, car fires, grass fires, dumpster fires, wires down, and other types of service calls.

EMS Transports vs Non-Transports - (Patients) Monthly 3 yr - Comparison

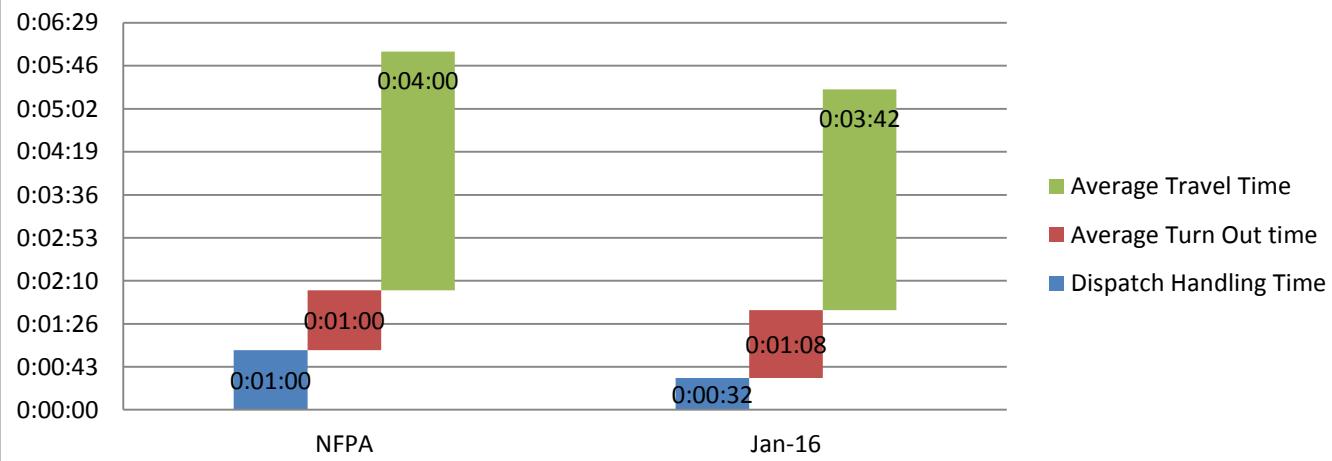


This data reflects activity related to emergency medical services; a core function of the fire department. Not every EMS call results in a transport. A prime example of this is an auto accident where a number of victims may refuse transport. EMS transports always outpace refusals. This chart compares the month of **JANUARY** across 3 years. The trend is consistent over the data period. These numbers represent patients seen.

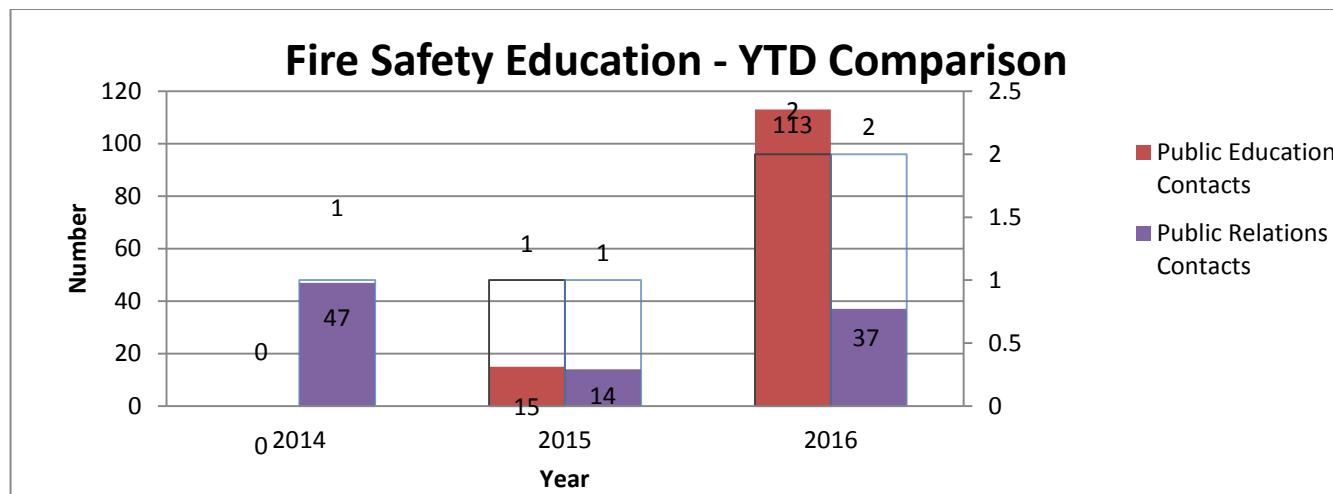
Average EMERGENT Response Time for Fire



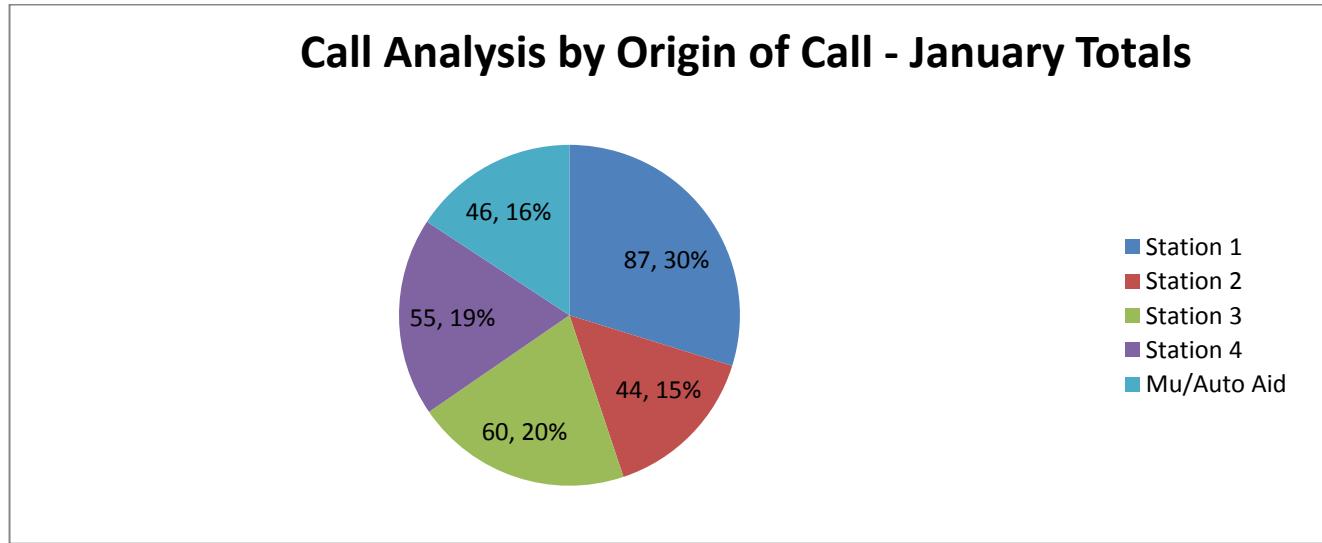
Average EMERGENT Response Time for EMS



Response time is made up of three key factors: dispatch handling time, turnout time, and travel time. Dispatch handling time is the time for dispatch to take in information and then dispatch crews. The turnout time is the time the crews receive the call to the time they get into the vehicles and hit the enroute button. Travel time reflects the time from enroute to the time they arrive at the scene of the incident. Construction, speed limits, weather, and train traffic can impact travel time. The overall goal for arrival at a fire is a total of 6 minutes and 20 seconds, from the time the call is received until the time the first unit arrives on scene. For response to an EMS incident, this time is 6 minutes. We monitor our times closely and strive to identify factors impacting our response times.

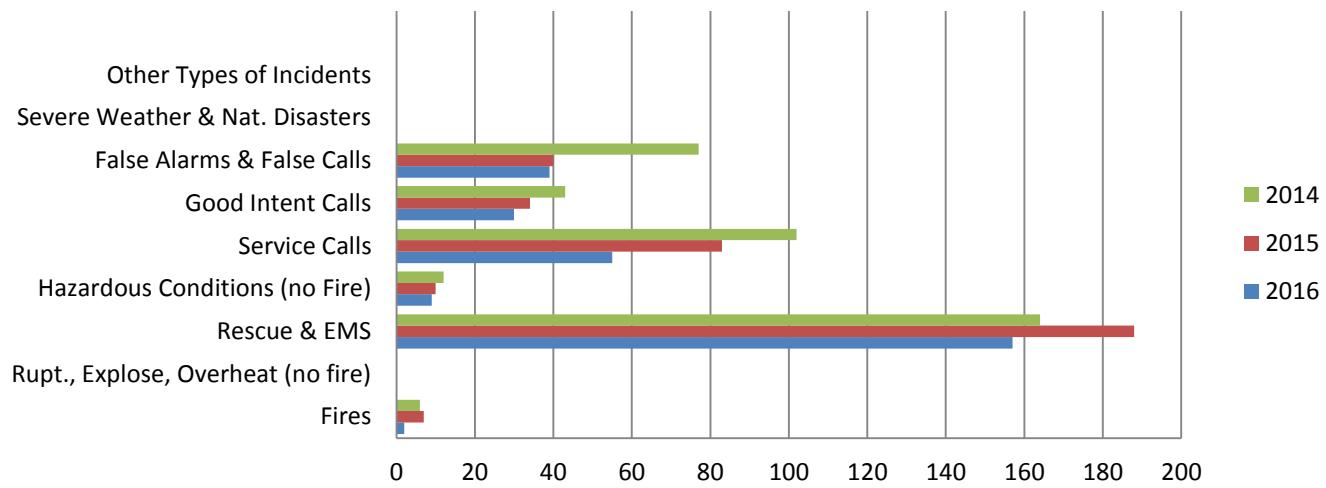


Fire safety education visits are broken into public relations and public education. Public relation events are primarily events where the fire department has a presence to answer general questions from the public and to explain or demonstrate our capabilities. A public education event has a fire safety or other educational message as the prime objective. Examples of public education include school talks and station tours where a safety message such as stop, drop, and roll are covered. The fire department stays active within the community by providing a host of programs to promote fire awareness and safety. We monitor fire and severe weather drills in the schools, educate children in fire safety, and teach exit drills in the home to middle school students.



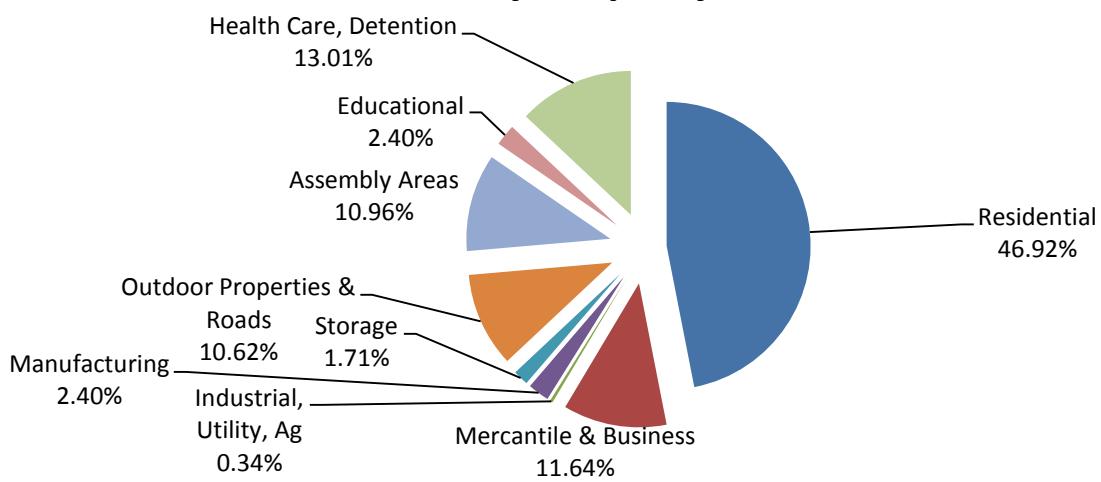
The Village and District are considered together as one area. The placement of the four stations allows the area to be divided into what is commonly referred to as first response areas for each station. This graph simply represents the percentage of calls by station for **JANUARY 2016**. Station 1 is usually the busiest station. Mutual and Auto aid calls are now reflected in this chart to show the overall balance of call requests.

Fire Rescue Call Categories - Year-to-Date

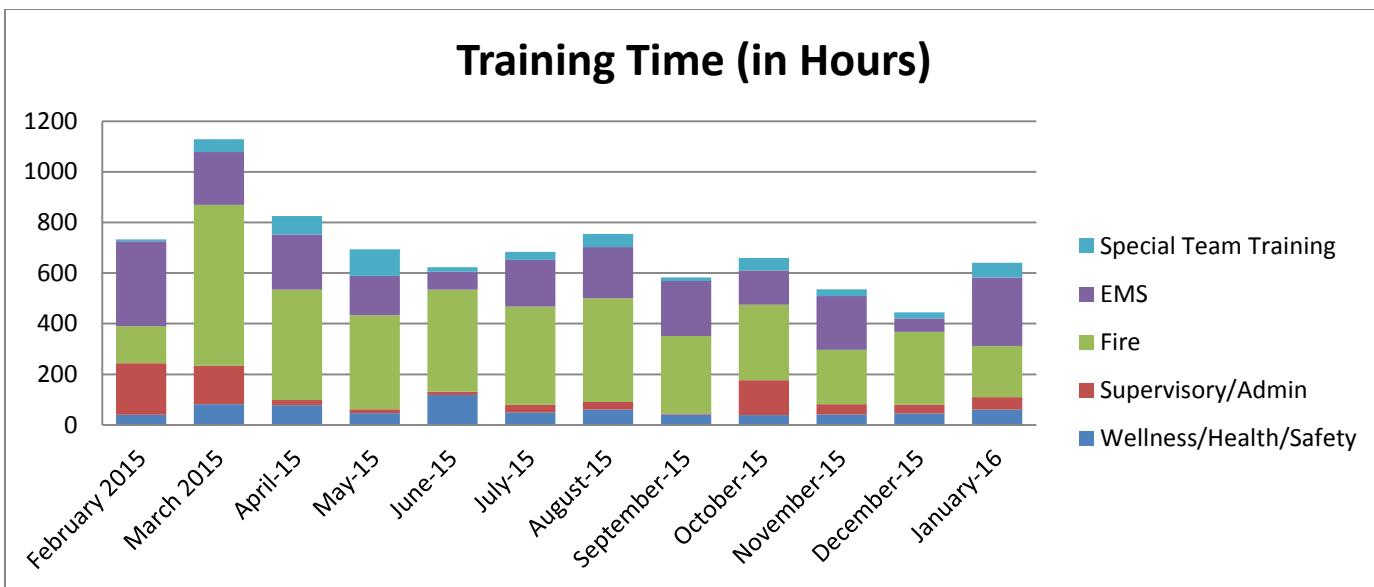


All calls we respond to as a Department are coded within the guidelines of the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the above chart. You will see across the three years that the trends remain essentially the same. Rescue and EMS clearly dominate the majority of calls we respond to.

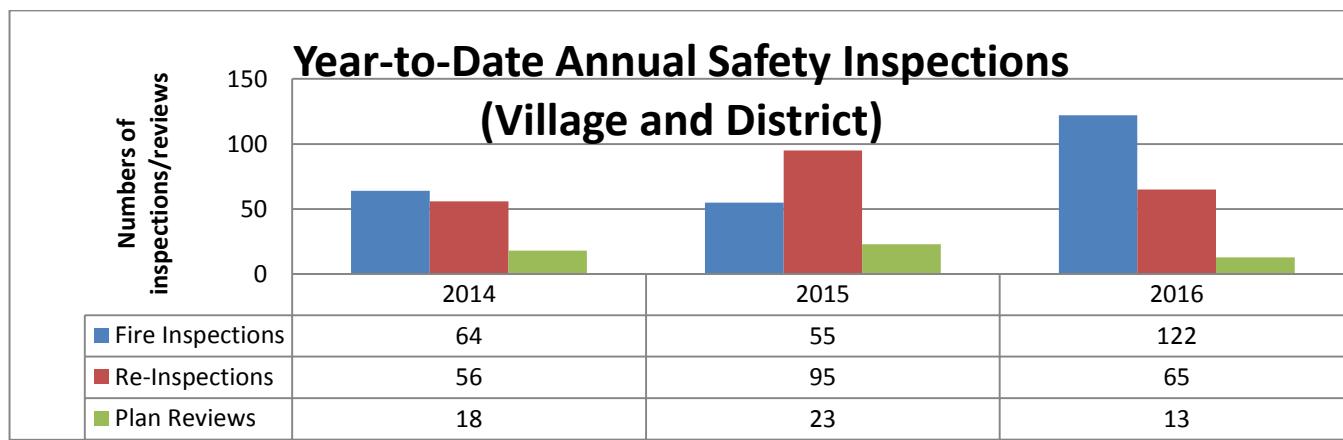
Calls by Property Use Code



As previously mentioned, there is a national standard for coding the type of property use. How is this relevant? We see trends in various types of occupancies and use this to determine the impact on our service demand. As an example, the health care category might see an increase if additional assisted living or nursing homes are opened. As you can see, we continue to respond to residential properties more than any other area (46.92%). Health Care and Detention is the second highest at 13.01% of all calls.



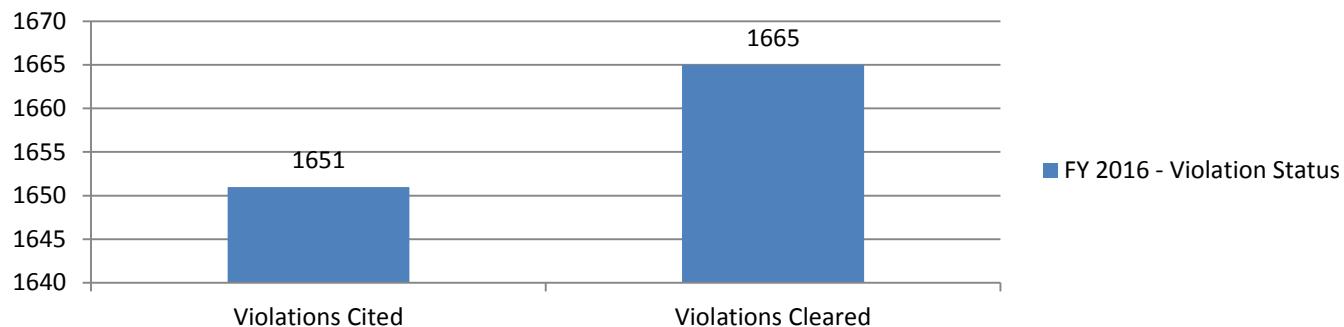
Ongoing continuing education is an essential part of maintaining high quality service. We quantify and categorize our training into one of the categories noted above. This allows us to review where our emphasis is in any given month and assess if any changes are necessary. Total training hours are tracked and smaller amounts do not necessarily translate into less emphasis, but rather less personnel in that particular training.



Year to date, our Company Inspection Program completed 22 inspections. Our ability to meet plan review deadlines remains intact, as this is a priority task for the division.

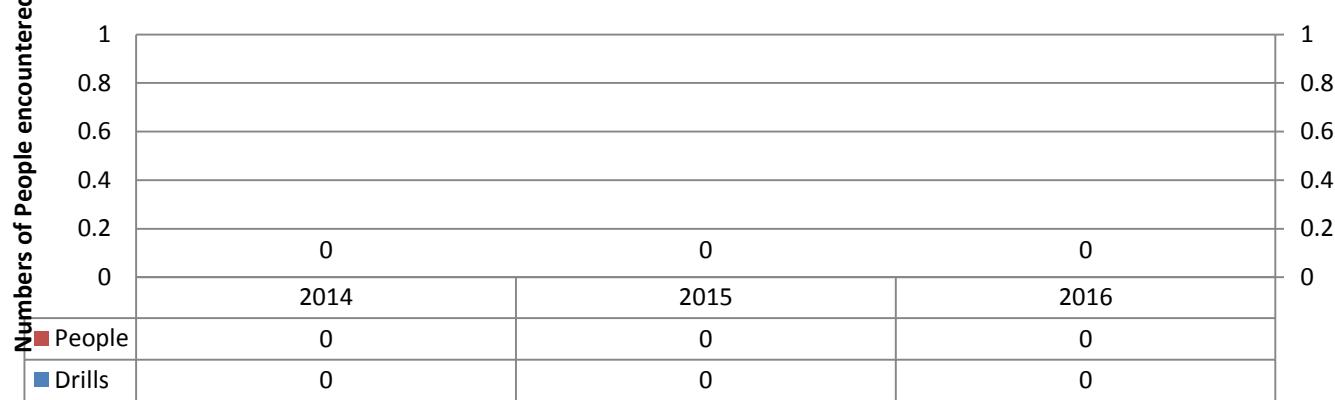
Data Information: The Fire Prevention Bureau covers the entire 25 square mile District. We handle all building projects and occupancies that require inspections in the villages we serve. We currently have over 1600+ occupancies we inspect. The first inspection is just the start; many times a follow up inspection is required to verify compliance. Plan reviews are the review of all new building plans as well as the review of sprinkler systems, fire alarm systems and all other suppression systems.

FY 2016 - Violation Status



Part of the responsibility of the Fire Prevention Bureau is inspections and enforcement of codes. Property owners are given 30 days to correct violations prior to a follow up inspection. This graph will chart the number of violations found and violations cleared during the fiscal year.

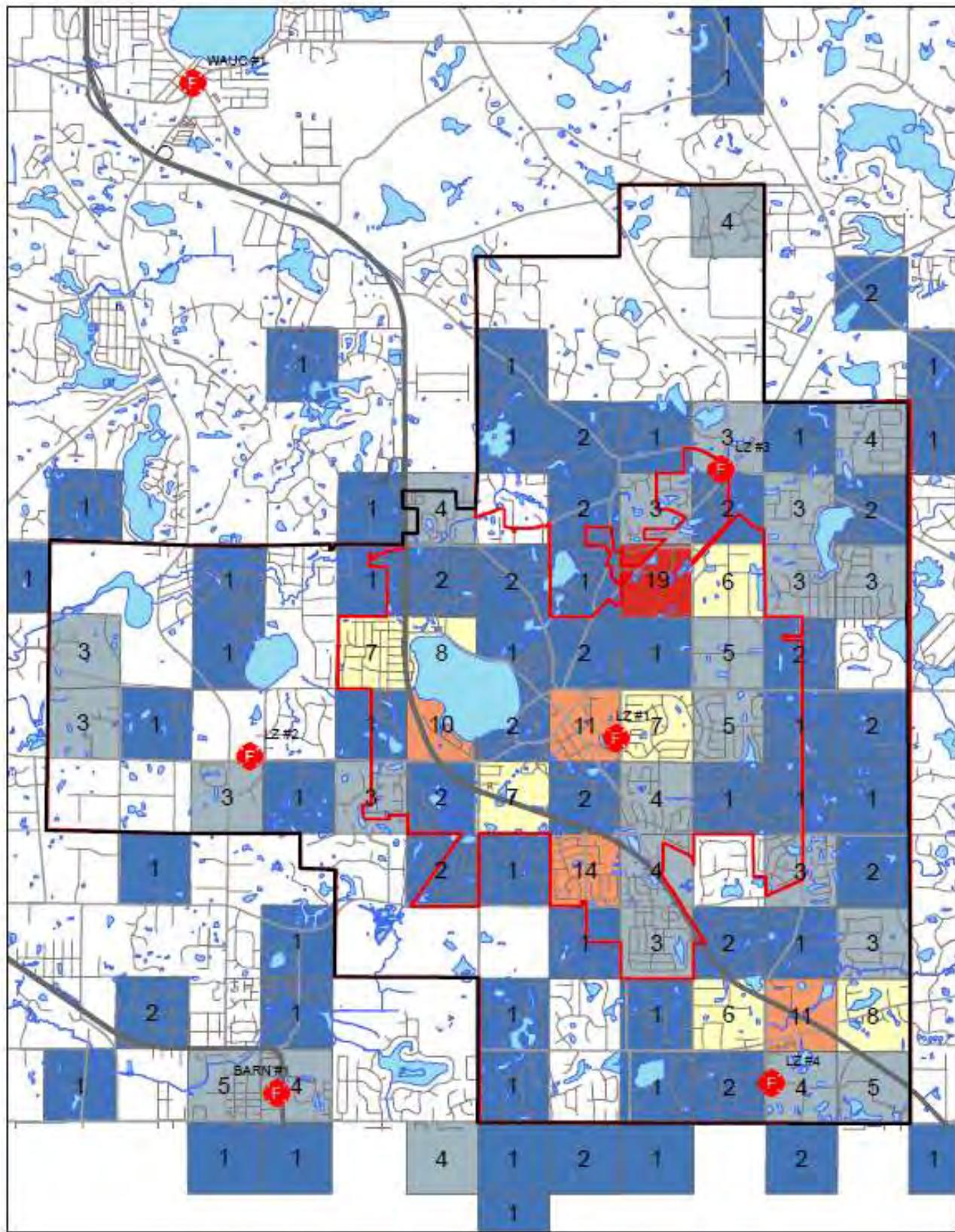
Community Risk - Drills - YTD through January



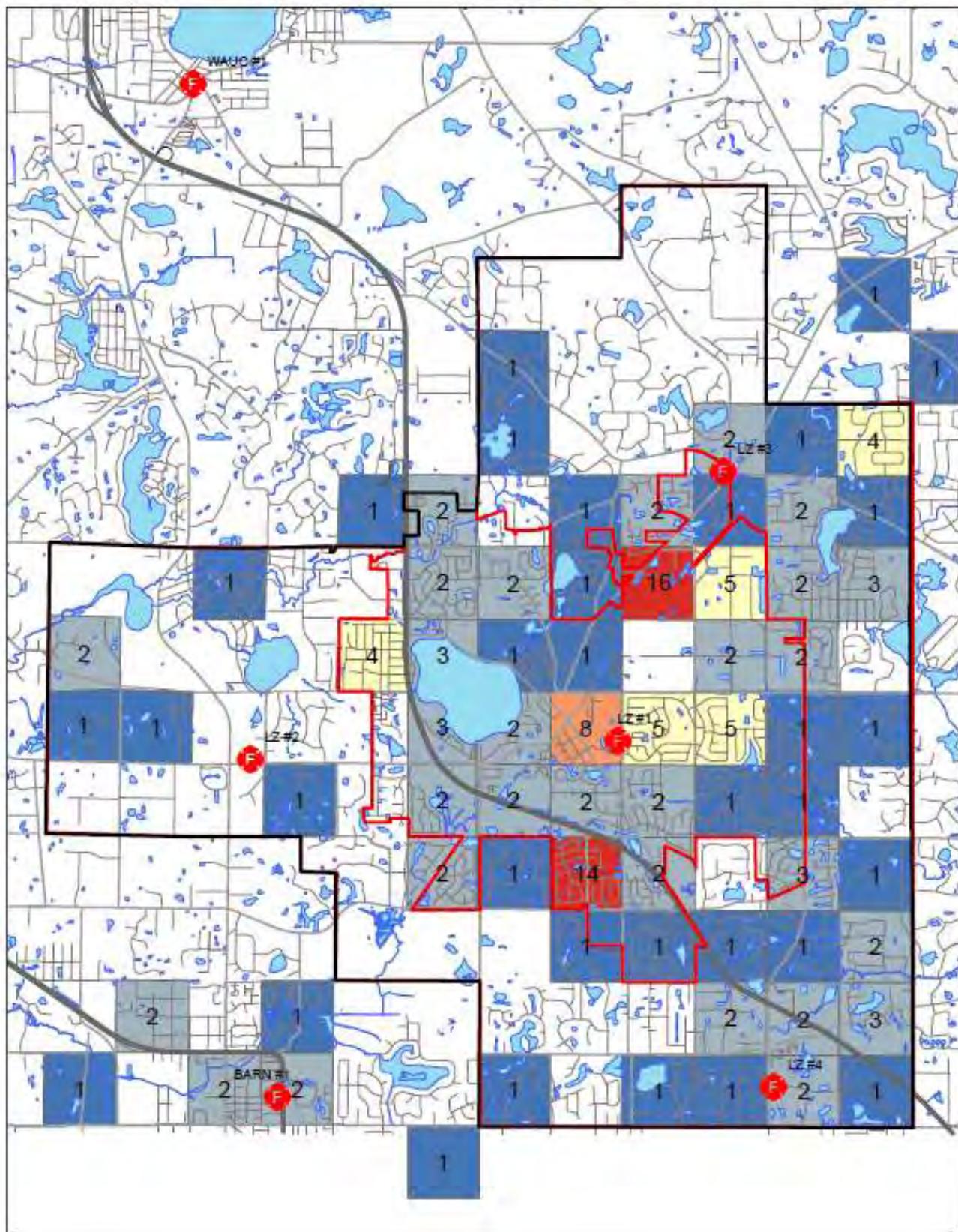
Historically our Department does not conduct these drills in the month of January

In relation to the education portion noted above – there is another aspect of education that we have not routinely reported in the past. We have titled this Community Risk. This chart shows that we are also charged with conducting and monitoring evacuation drills not only in schools, but also in businesses that are proactive on their safety plans. This chart gives some insight into the number of people in these special drills. The more people we see and confirm that they know how to effectively evacuate at school or work, the safer our community will be.

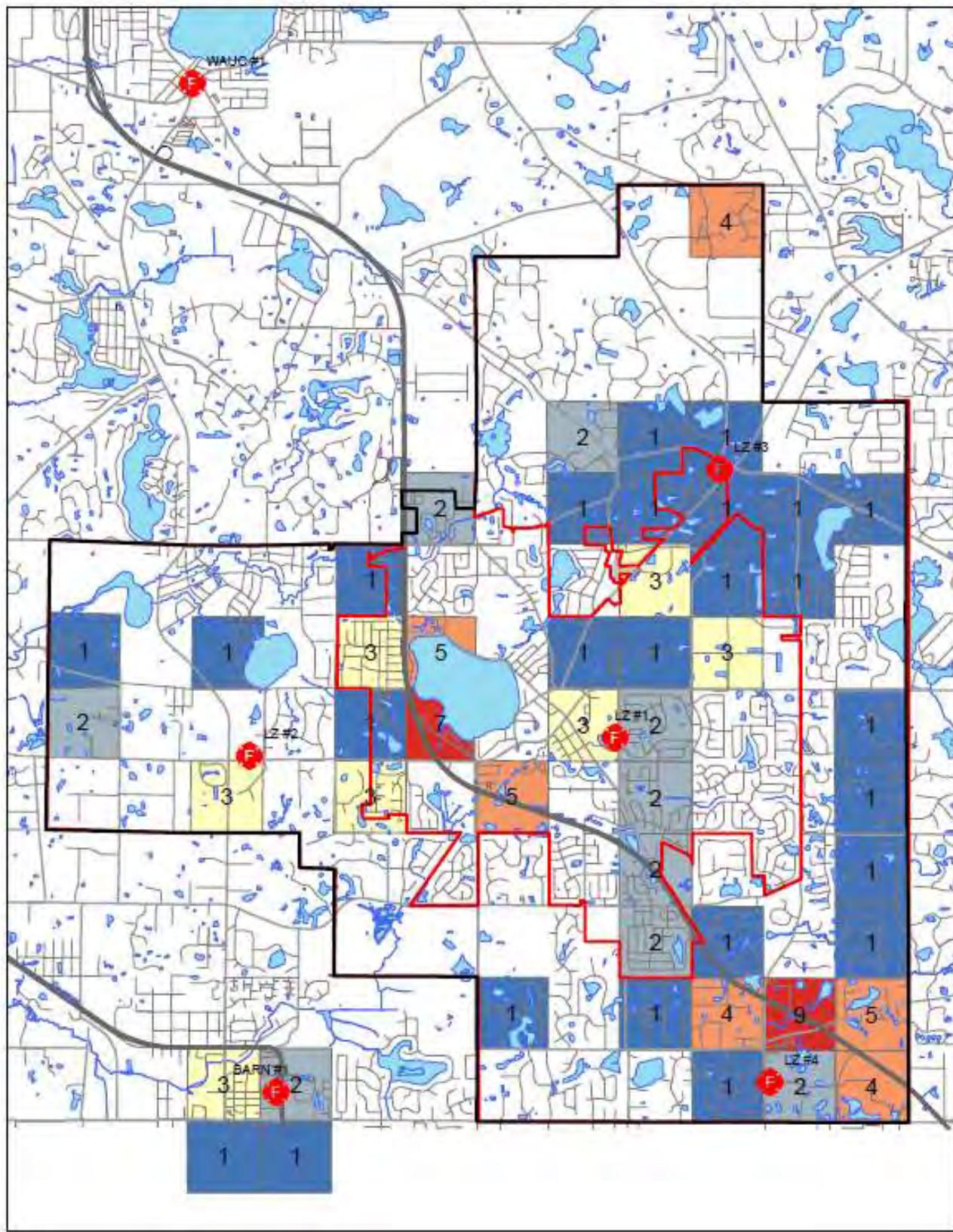
JAN 2016 ALL CALLS



JAN 2016 EMS CALLS



JAN 2016 FIRE CALLS



LAKE ZURICH FIRE PREVENTION BUREAU
MONTHLY REPORT FY 16

	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
Annual Village Inspections	48	18	150	141	126	56	77	60	119				795
Annual District Inspections			1	19	102	46	14	6	3				191
Total Annual Inspections	48	18	151	160	228	102	91	66	122				986
Total Violations Cited	90	30	317	325	340	141	145	92	171				1651
Total Violations Cleared	47	23	263	294	305	240	460	21	12				1665
% of annual Insp completed													63.37%
Sq/Ft of Occupancies Inspected													2,000,000
New Business - Village	18	6	12	9	6	12	14	7					2,000,000
New Business - District	2			1		3	7	2					96
Re-inspections Completed-All	34	46	63	144	234	159	146	120	65				15
Company Inspections	48	17	52	63	72	51	42	27	22				1011
Misc/Other Inspections	10	3	21	5	13	12	1	5					394
Alarm Followups	5	5	4	15	4	2	7	14	36				70
Ceiling	1		1			1	2	1	1				92
New Sprinkler Systems/Hydro	9		2	3	11	11	5	4	6				51
New Alarm Systems	2	1		1	3	8	3	2	7				27
Other Suppression-Hood	2			1	2	2	1						8
Burn Permits Issued	1		1	1	3		8						14
Fireworks Permits Issued		1	3			1							5
Flush Test/Witness		1						2					3
Complaints Handled		2		1	2			1					6
Tank Removal/Installation							1						1
Plan Reviews	19	28	39	25	14	24	11	13	13				186
Plan Review Hours	19	30	49	25	14	20.5	11.5	21.5	21.5				212
Fire System Permits by Bureau	7	9	5	9	7	8	4	5	3				57
Volz Revenue Month/Total	\$2,682	\$2,211	\$2,569	\$3,041	\$3,898	\$3,195	\$2,585	\$1,671	\$1,200				\$23,052
District Revenue Month/Total	\$351		\$1,090	\$1,186	\$1,731	\$1,992	\$1,922	\$23,205	\$369				\$31,846
FY16 Total Revenues/Monthly	\$3,033	\$2,211	\$3,659	\$4,227	\$5,629	\$5,187	\$4,507	\$24,876	\$1,569				\$54,898

TOTAL FY 16



COMMUNITY SERVICES DEPARTMENT

MONTHLY INFORMATION REPORT

JANUARY 2016

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

BUILDING & ZONING

Business Certificate of Occupancies Issued:

- 1050 Ensell Rd, Suite 124-132 – Inspection Services
- 1188 Heather Dr – Diatest
- 850 W Rt. 22 – Exotic Smoke Shop
- 815 Oakwood, Unit F – Park Place Consulting
- 532 W Rt. 22 – State Farm Insurance
- 737 W. Rt. 22, Unit B – Elle Nail & Spa

Permits under review for Commercial/Industrial/Multi Family Projects:

- 745 W Rt. 22 – Sylvan Learning Center, interior buildout

Permits issued for Single Family and Multi Family Residential:

- None

Permits issued for Commercial/Industrial Projects:

- 430 S. Rand Rd – AT&T Store, interior buildout

Development Activity: The Planning & Zoning Commission met on January 20th to consider two items:

- An application for PUD, Special Use Permit to allow outdoor dining, Site Plan, and Exterior Appearance approval for the former Giordano's restaurant at 455 S. Rand Rd. The PZC voted 6-0 in favor of approval.
- An application for PUD, Subdivision, Site Plan, Exterior Appearance, Rezoning, and multiple Special Use Permits for the proposed Sparrow Ridge shopping center located south of Deerpath Commons. The PZC voted to continue the application until the February PZC meeting to allow the applicant time to address various items within the proposal.

Unique Service Requests:

- The Building & Zoning Division responded to 11 FOIA (Freedom of Information Act) requests during January.
- Building Inspectors from Lake County, our Plumbing Inspector, and our Zoning Office, and our Fire Department performed a comprehensive inspection of the conditions of the former Kmart building at 225 S. Rand Rd. A list of outstanding violations and life safety concerns was provided to the property owner and staff will be working with him over the next several weeks to come up with a plan to address all issues.

PUBLIC WORKS

EAB Tree Removal: Total to date of EAB infected ash trees removed is 2760 from an estimated total inventory of 2800 ash trees on public property, including parkways area and parks. All parkway ash trees have been removed. Crews continue removals from parks, and Village owned open space. Stump grinding will continue with an estimated completion by spring 2016.

Snow and Ice: Six small winter events occurred in January. Four events with a total of 5.2 inches were responded to by plowing and or salting. Two of the events did not require additional overtime or salt due to a proactive anti-ice program. This program is designed to provide safe passage to all motorists with a high residual solution applied during normal working hours.

Commercial and Industrial water meter replacement program: This began as an in-house project that was started after the completion of the radio-read installation project that ended in January 2015. Residential meters were added to this program after repair parts became unavailable and to reduce our percentage of non-revenue water (unaccounted for water loss). This replacement project is currently limited to meters that require repair while staff is considering an option of total replacement via a performance contract. A total of 132 water meters have been replaced to date.

Robertson Road/Ironwood Court/South Shore Lane Water Main Replacement: Village Engineer, Manhard Consulting, is completing the final design, applying for IEPA permits, and preparing bid documents.

January water main break repair locations:

480 Ramblewood Ct.
35 Rugby Rd.
826 Woodbine Cr.
415 S. Buesching Rd.

STAFF KUDOS

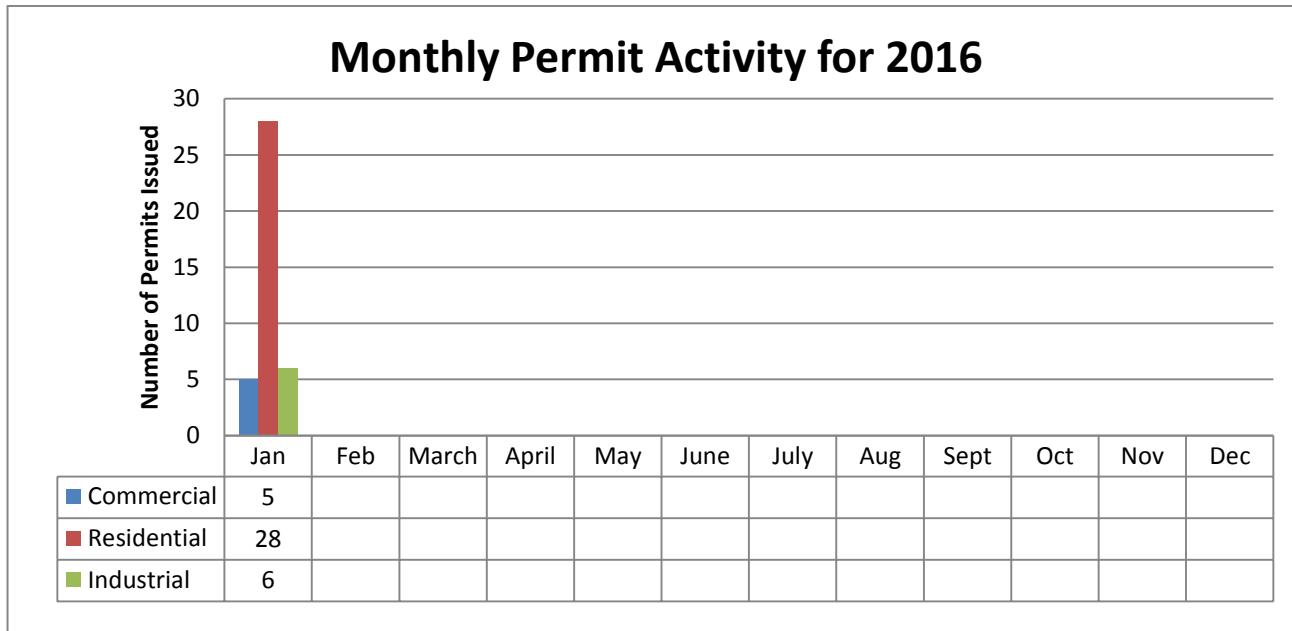
On January 5th, resident Larry Woosley e-mailed Steve Schmitt: Our water meter was replaced today by Matt Sikorski. He was very professional, courteous and completed the job without issue. Thank you.

EMPLOYEE TRAINING

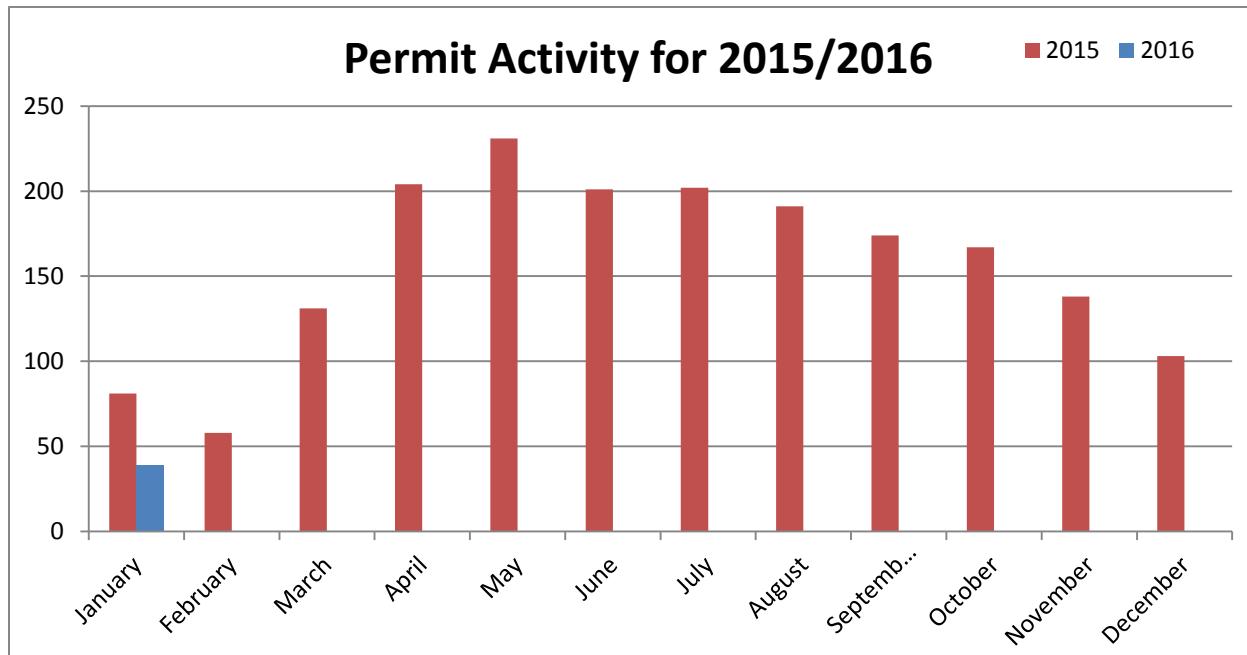
Mechanic II Peter Neyfeldt attended OSHA Tire Safety Training.

Each month, Environmental Quality Supervisor Betty Harrison, conducts a safety training session for the Public Works staff. The session in January was titled, How to Work Safely around Underground and Overhead Power Lines, and was presented by Marty Sammon of ComEd.

BUILDING AND ZONING DIVISION

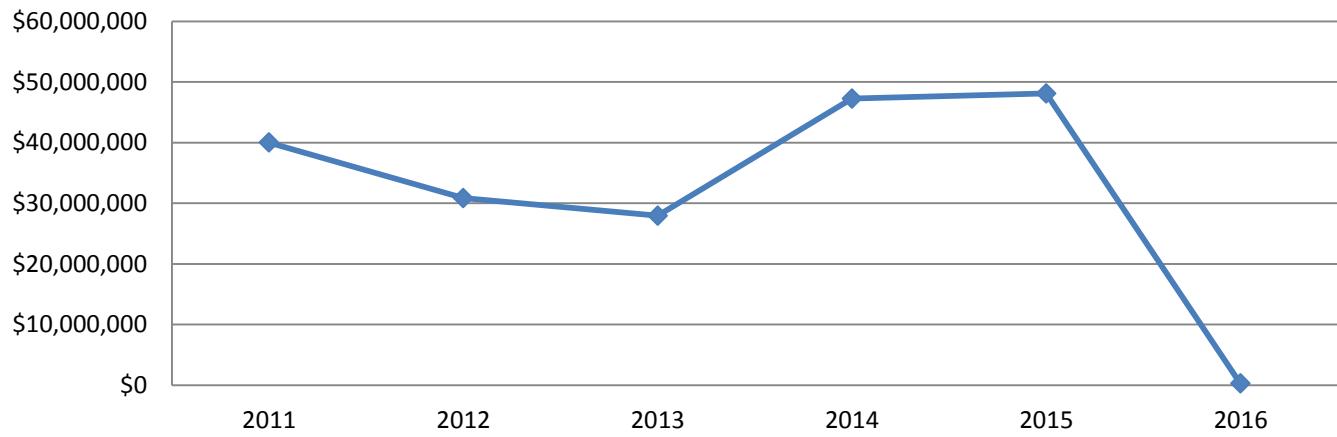


The chart above represents the total of permit activity by month during 2016. As is typical in the Village, the highest amount of permits issued were for residential projects.



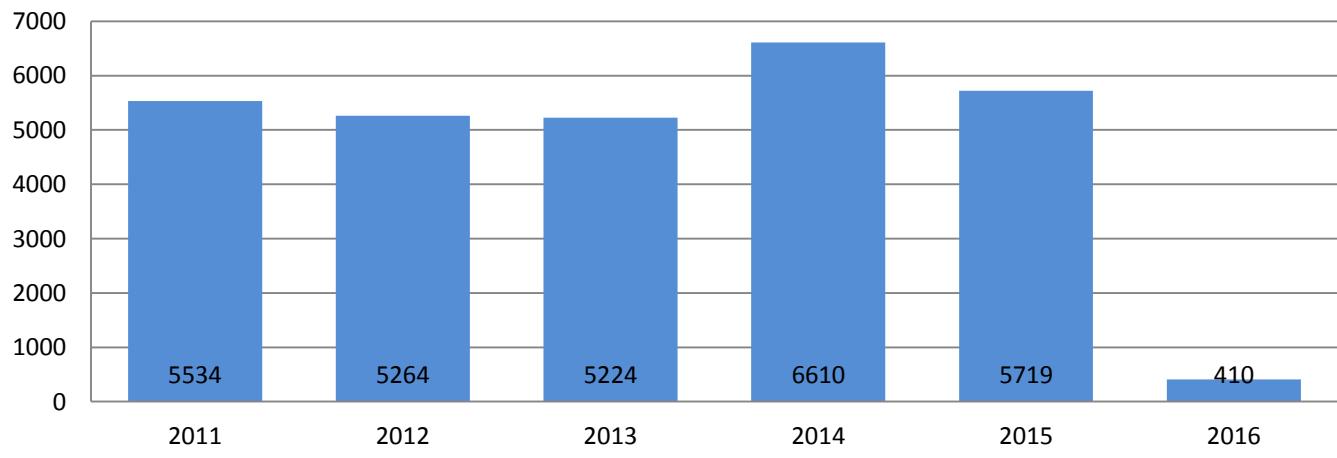
The chart above shows permit activity by month during the years of 2015 and 2016. Permit activity during January was slightly down when compared to the same month last year. December, January, and February are typically the slowest months for permit activity, and the data from January 2016 is consistent with this trend.

Construction Value of New Permits: January-December 2011-2016



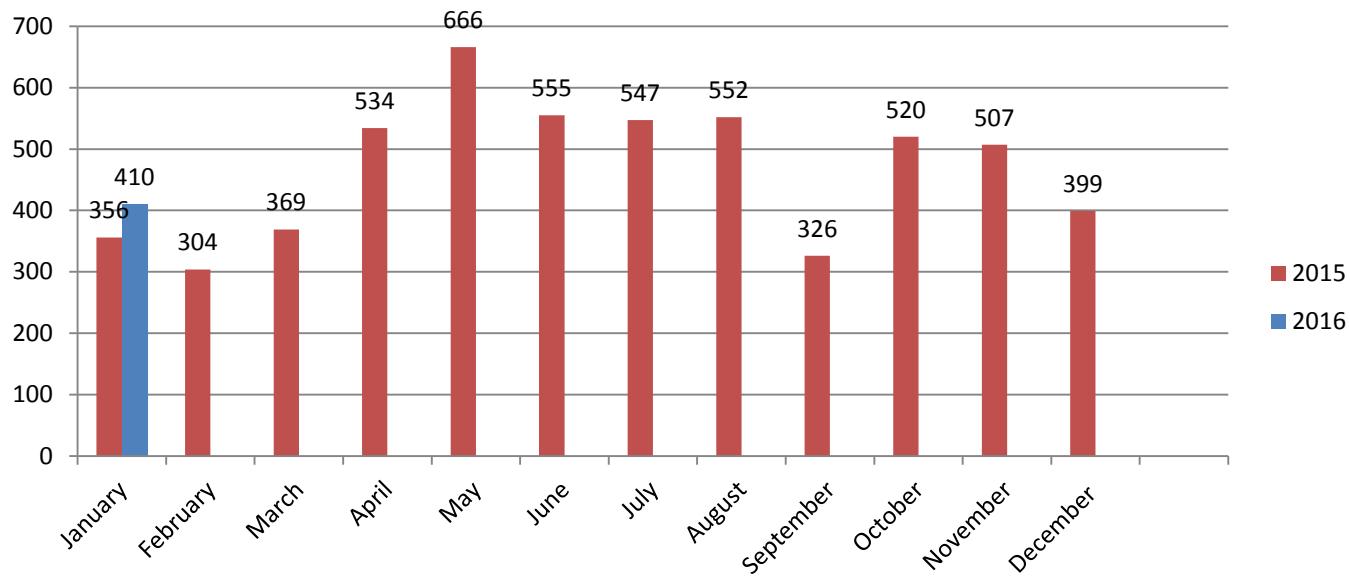
This chart tracks construction value of permit activity by year. Staff is projecting 2016 to yield a similar value of construction activity as 2014 and 2015, but comparable data will not be available until the end of the year.

Inspection Activity: January-December 2011-2016



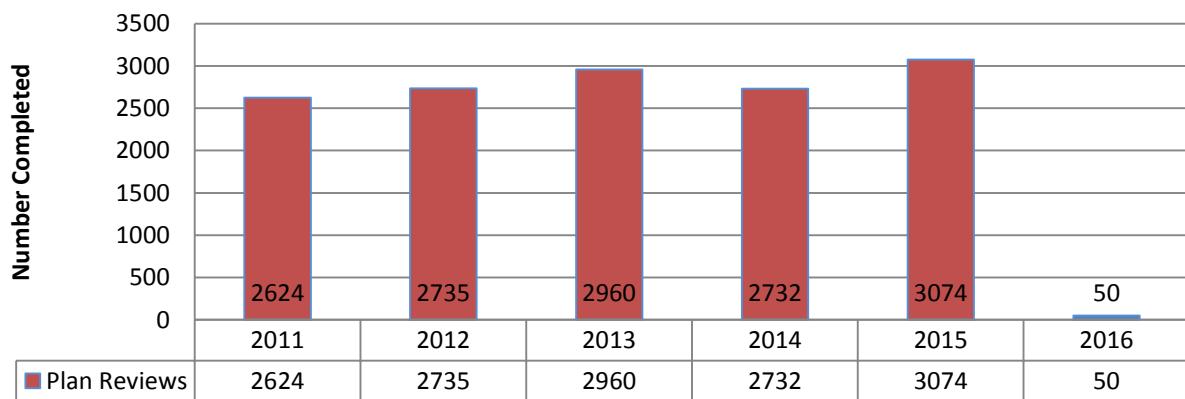
This graph illustrates the number of inspections performed by year. January is one of the slowest months for inspections, as is reflected above. Comparable data for 2016 will not be developed until the end of the year, but the chart above allows us to continue to track the growth in the amount of inspections as the year progresses.

Monthly Inspection Activity 2015/2016



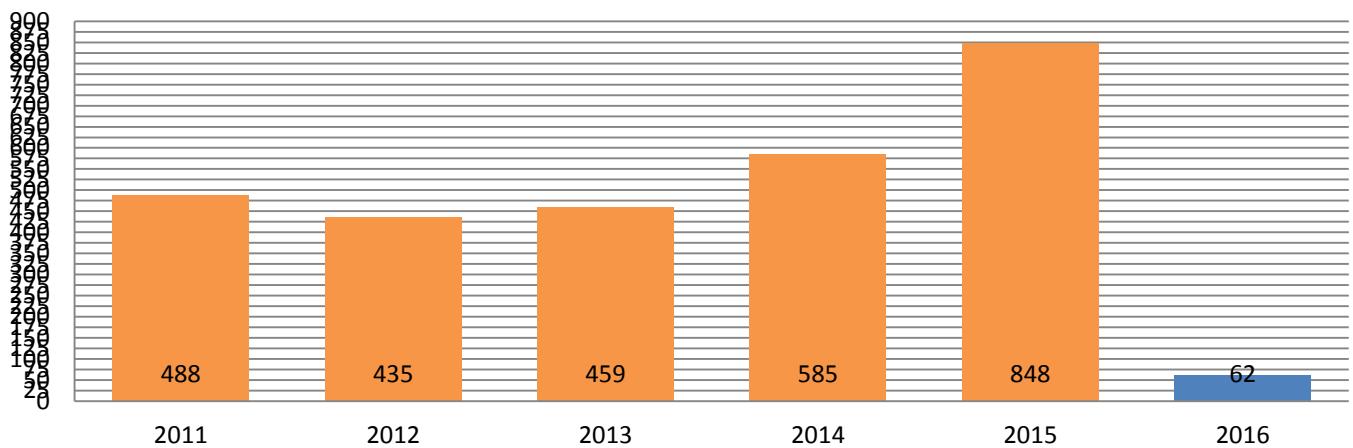
This chart indicates monthly totals of inspection activity. January 2016 was slightly more active than January 2015.

Plan Reviews Completed: January-December 2011-2016



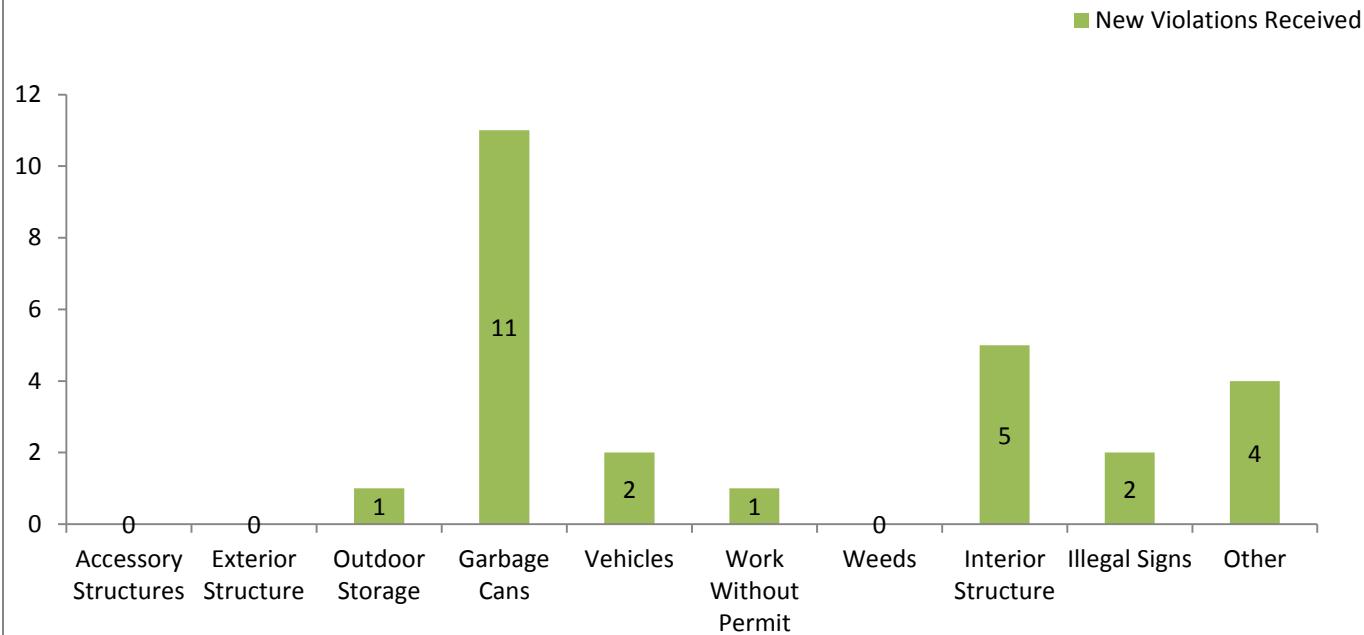
This graph illustrates the number of plan reviews performed by year. January is one of the slowest months for permits, which means that plan reviews will also be low as is reflected above. Comparable data for 2016 will not be developed until the end of the year, but the chart above allows us to continue to track the growth in the amount of plan reviews as the year progresses.

Contractor Registrations January-December (applied for) 2011-2016



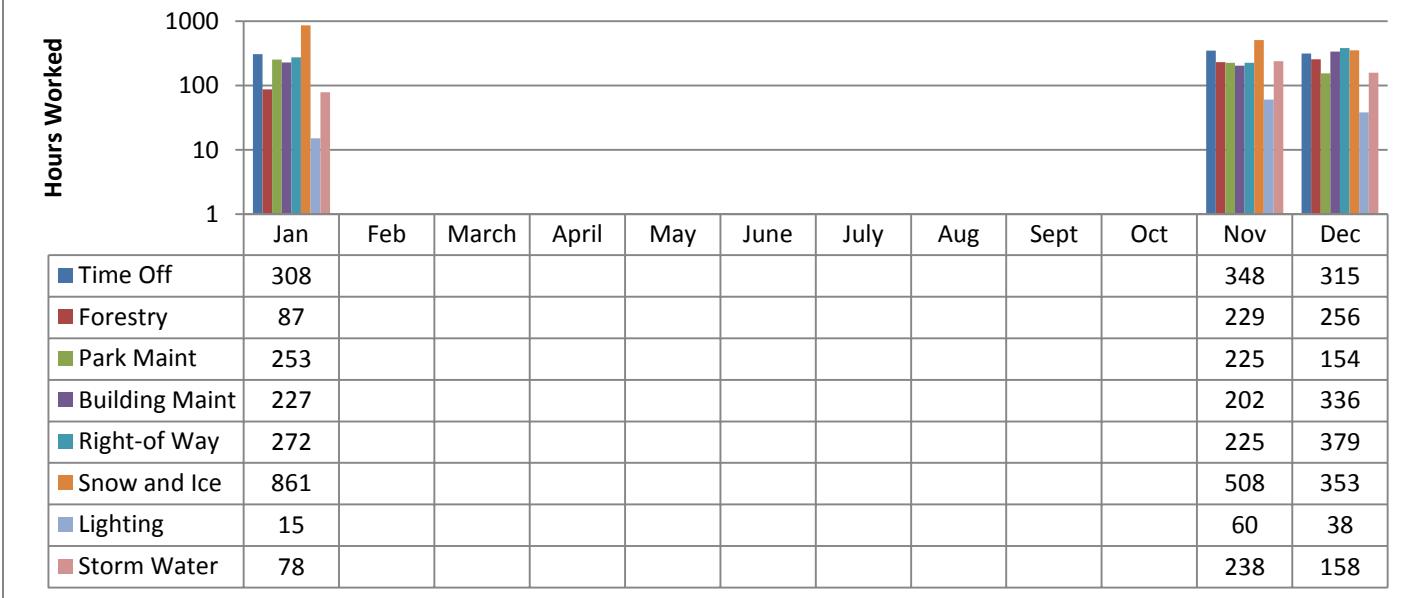
Contractor registration continues to remain high, although slightly below the number of registrations during January of 2015, which yielded 78 registrations. If levels continue as indicated by the number of registrations this month, this year will be the second busiest year for contractor registrations.

Common Code Violations - Details



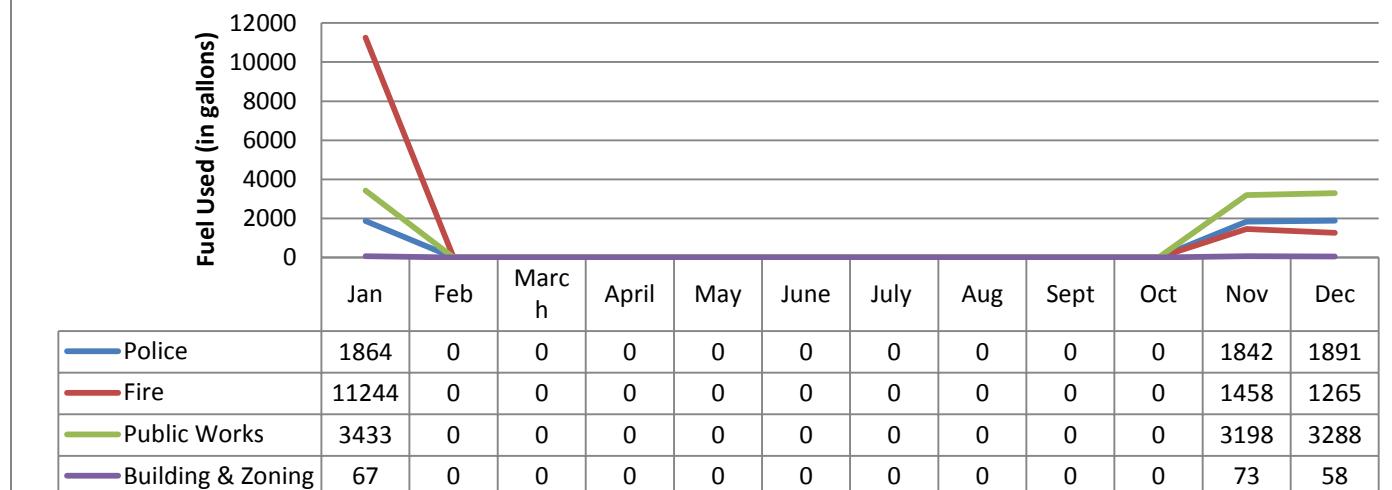
PUBLIC WORKS DIVISION

Workload Concentration



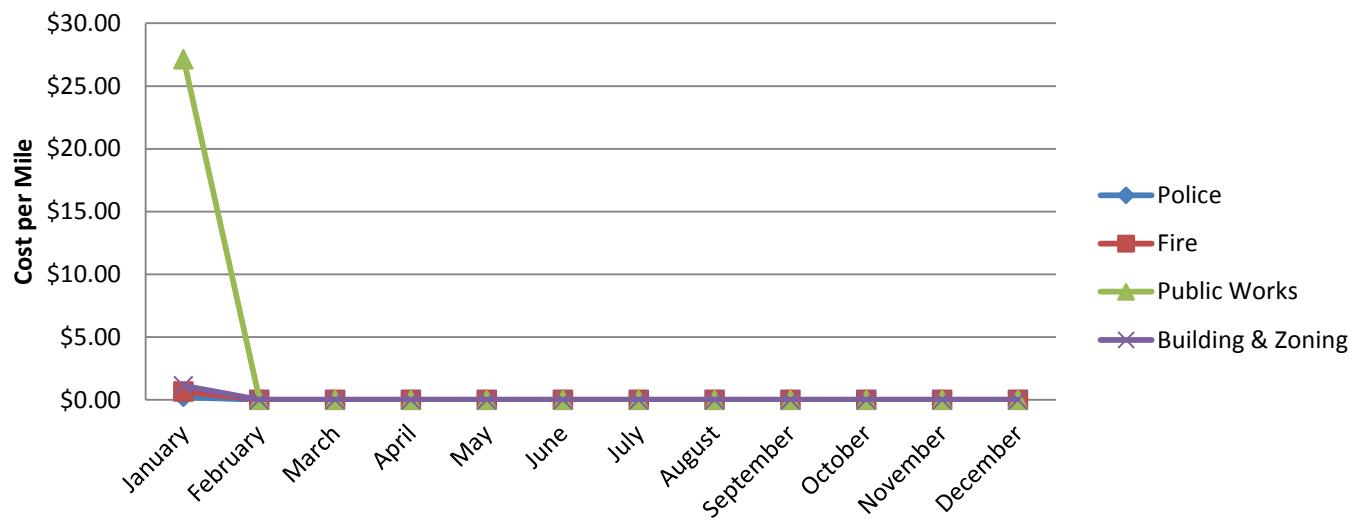
A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

Fleet Fuel Consumption (By Department)

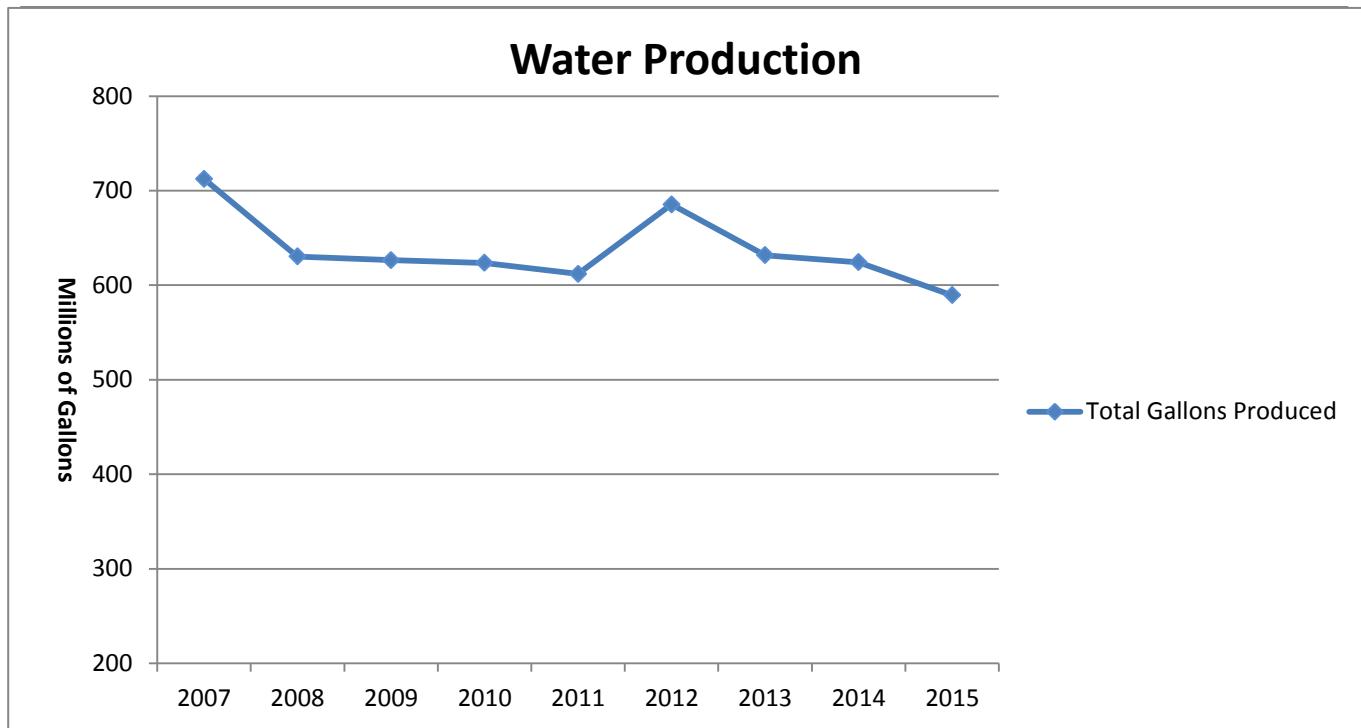


Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snow storms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



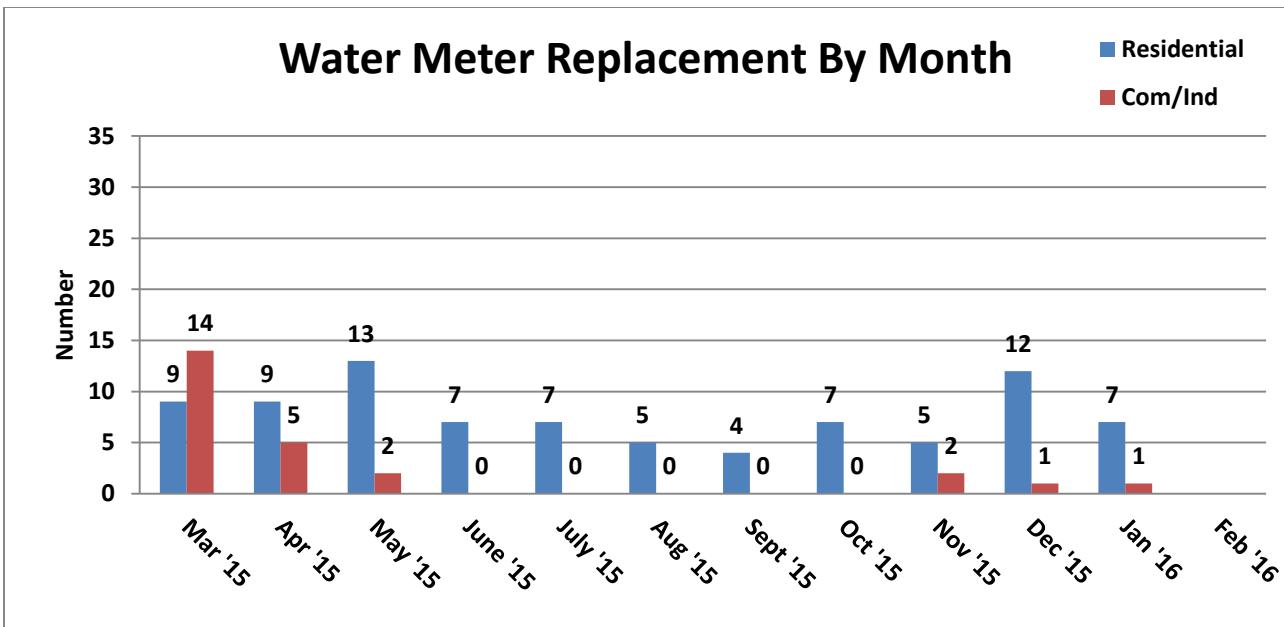
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.



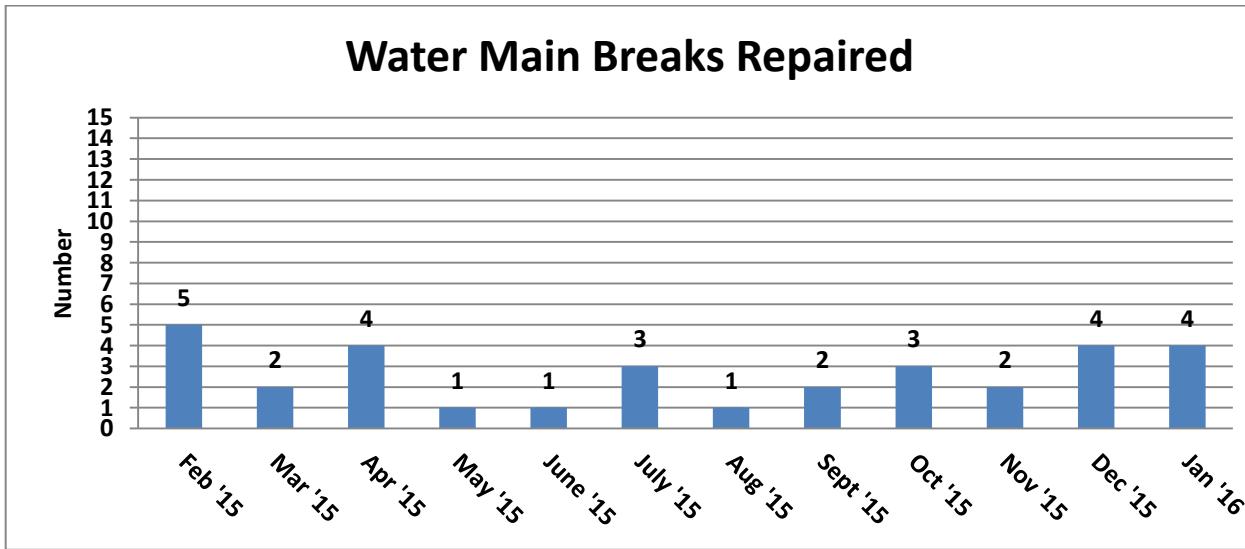
As shown, there has been a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2012 due to dry weather leading to increased watering of lawns and landscaped areas.

	2008	2009	2010	2011	2012	2013	2014	2015	2016
January	50.991	47.797	48.521	48.824	47.229	49.905	53.387	49.414	49.737
February	46.156	44.406	43.666	42.904	44.311	44.679	47.574	44.590	
March	48.087	47.206	46.515	46.491	45.379	47.903	50.717	47.756	
April	50.010	46.603	49.303	47.136	47.426	49.241	48.801	48.025	
May	55.125	53.626	54.173	51.407	55.957	55.637	53.786	51.788	
June	53.993	55.139	51.662	53.502	72.098	52.697	54.277	49.314	
July	58.902	64.525	64.334	70.878	88.490	60.383	57.475	52.978	
August	68.953	63.438	59.346	57.247	71.191	64.299	58.865	57.018	
September	54.028	55.302	53.673	53.318	60.446	54.801	52.535	49.748	
October	50.324	52.052	54.658	48.476	54.287	51.133	50.722	47.667	
November	45.081	47.631	49.050	44.113	48.533	49.229	48.117	44.274	
December	48.651	48.735	48.618	47.561	50.002	51.850	47.938	46.754	
Total	630.301	626.460	623.519	611.857	685.349	631.757	624.194	589.326	49.737
Avg	1.722	1.716	1.708	1.676	1.873	1.731	1.710	1.615	1.604
% incr/decr	-11.53%	-0.61%	-0.47%	-1.87%	12.01%	-7.82%	-1.20%	-5.59%	

Production for June through October and December 2015 is the lowest for each of these months in the last 9 years. The highest monthly production in the last 8 years occurred in July of 2012. In 2015, our daily average was 1.61 million gallons per day.

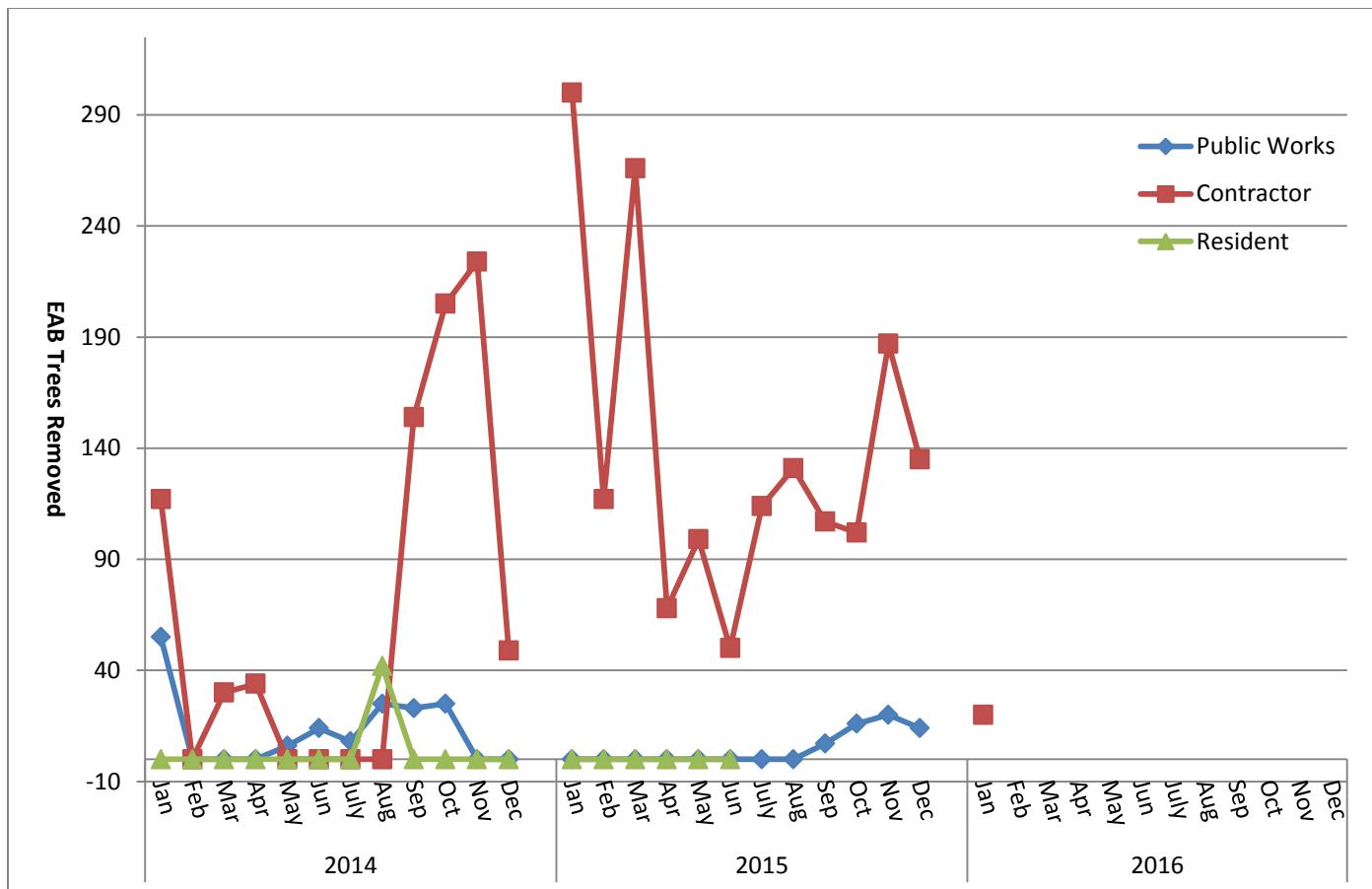


The commercial and industrial water meter replacement program targets meters that do not have the ability to be read with radio-read technology and obsolete meters that do not meet accuracy standards. Residential meters will be replaced on an as needed basis (requiring repair) until the commercial and industrial replacement program is complete, then the residential meter replacement will become the focus of the program. The meter replacement program is also one of a multi-faceted approach to reduce our water loss accountability to within acceptable industry standards. The program is a multi-year program through the CIP. Each year, the program will operate until the dedicated funds for that year are exhausted.

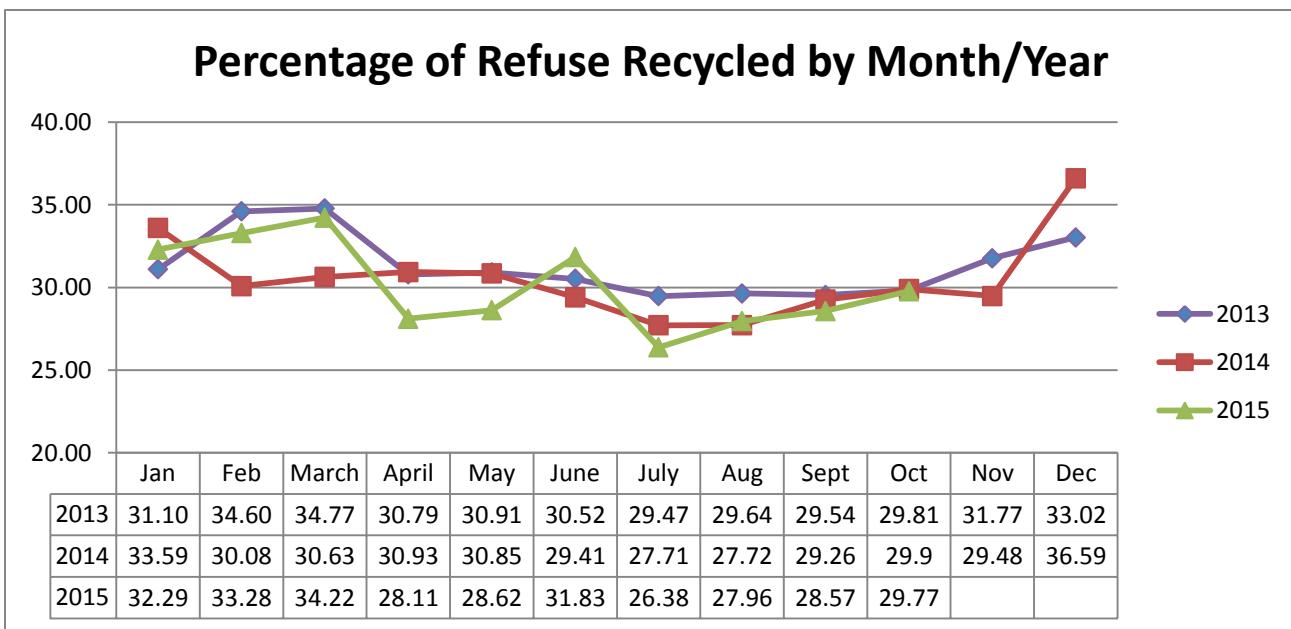


A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

Emerald Ash Borer Tree Removal



This chart shows the number of EAB infected trees that have been removed to date by both the PW staff and the contractor. To date, 2760 EAB infected trees have been removed. The bulk of tree removals are done by a contractor. PW staff removes trees as operations allow.





PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

JANUARY 2016

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

The Park & Recreation department's next event will be the Breakfast with the Bunny & Annual Egg Hunt events. The department is now working with the Retired Fire Fighters Association and Lions Club to plan a Breakfast with the Bunny event. This event would take place at the Retired Fire Fighters Association Hall facility from 8am- 11am (as the American Legion had a conflict with their space for this year- we have booked a date to possibly return there in 2017). All participants will be encouraged to "hop" on over to Lions Park following the breakfast to take part in the annual egg hunt (approximately begins at 12pm) where we will have inflatables, a DJ and KITS will be present running games for the kids.



The next event will be the Nite Lite Egg Hunt for tweens on Friday, March 25th at Paulus Park. In 2015 we saw over 200 tweens come out for this event which featured an egg hunt in the dark, dancing to the tunes of a DJ and food. Due to the positive feedback and participation, we are looking to budget for a similar tween event during the October month with a Halloween theme. Further details to come.



Registration for returning vendors for the Farmers Market is going on through the end of the month. Currently we have heard back from a handful of our 2015 vendors who plan on coming back for this season's market. We are accepting new vendor applicants to be reviewed by the committee in March (we have received 5 potential new vendors so far). Planning for Rock the Block, Saturday, September 17th from 5pm-11pm, has begun as well. We have begun to solicit businesses for our annual ad book and as well as food vendors who attended our 2015 RTB. We have also began to reach out to bands and sponsors. Announcements on entertainment should be coming later this month.

In regards to programs, registration for day camp and preschool (Fall 2016) is going on now and is off to a great start. The department is currently solicit a few new independent contractors to potentially fill a hole for LEGO/computer design (lost current contractor due to family issues) as well as to add protential new programs for the community such as barre, adult dance, fencing, pet care classes, youth music (voice, piano, etc.), and art classes. The Summer brochure, anticipated to hit households April 1st, will highlight all camp options and beach passes. We are currently working with our seasonal staff from 2015 to determine returning beach staff and day camp counselors for 2016. The department plans to attend the Lake Zurich High School Summer Job Fair again on Friday, February 26th to highlight any openings we may have.

Our Winter Wonderland Dance Performance held on Sunday, January 17th at Stevenson High School West Auditorium was a success bringing out over 100 dancers and families for the first annual performance. This is a great experience for our dancers and a wonderful time to showcase to their families all they have learned as well as what to look forward to for our Spring recital.

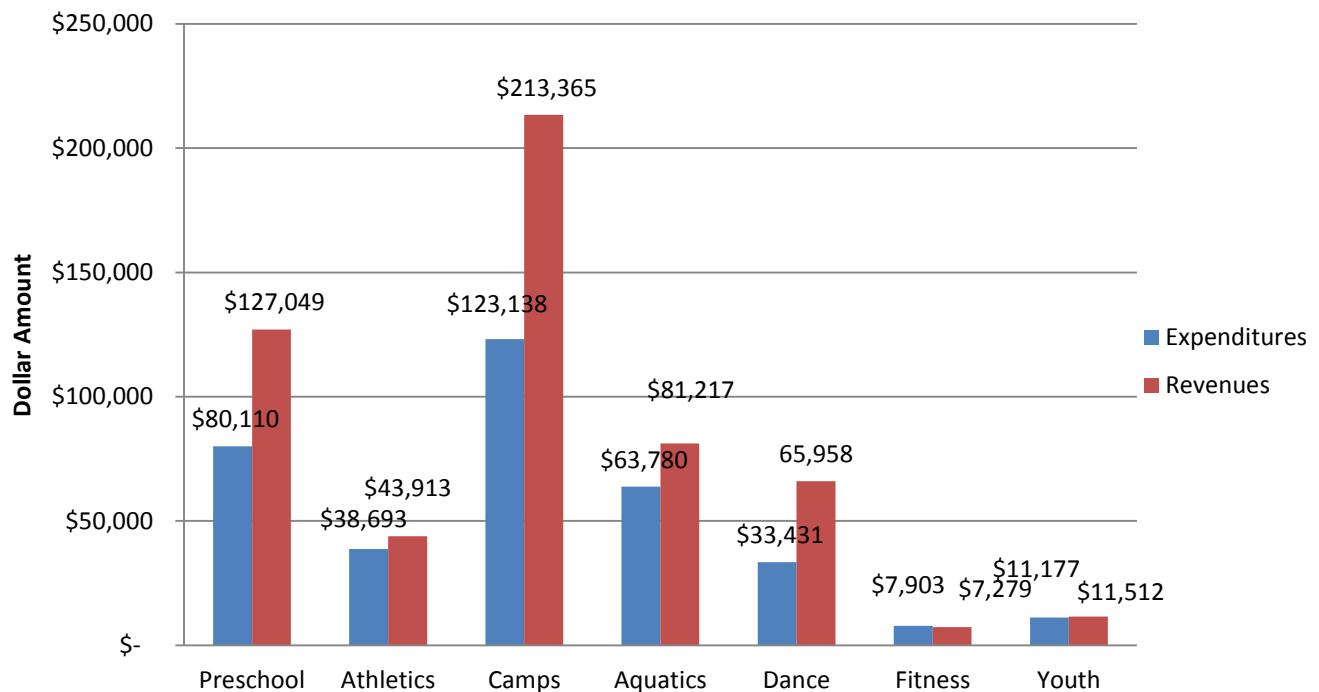
The department has continuing to work towards their ACA (American Camping Association) accreditation. The accreditation process that takes place over the course of the Summer and will need to be revisited every 3 years. Sections that staff is currently working on is Transportation, Operational Management and Health & Wellness. For further information on the standards and evidence of compliance, please visit:

http://www.acacamps.org/sites/default/files/resource_library/accreditation/Standards-at-a-Glance.pdf

The next external event to be held at our parks in 2016 is the Purple Plunge on Saturday, March 5th at Breezewald Park. For registration information, please visit:
http://main.acsevents.org/site/TR?fr_id=76433&pg=entry

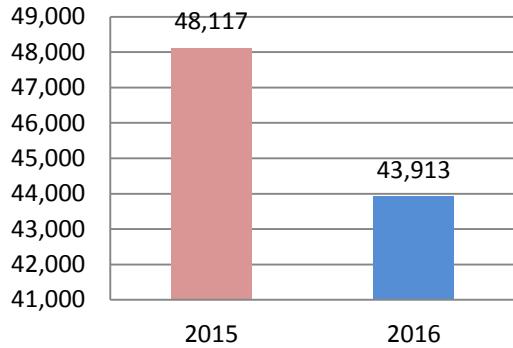
Other external events to be held at our parks in 2016 include Relay for Life, Color Vibe, LZ Tri, Alpine Races, AHCF Walkathon, and Taste of the Towns. Village sponsored events that will continue in 2016 include the Fishing Derby (LPOA), Downtown Cruise Night (Fuzzy Dice Productions), and Ancient Oaks Foundation quarterly community events (Birds and Breakfast, Saturday, May 7th at Oak Ridge Park). Further details on both Village sponsored and internal events can be found in our seasonal program brochure, online or by contacting the department.

Program Cost Recovery Fiscal Y-T-D

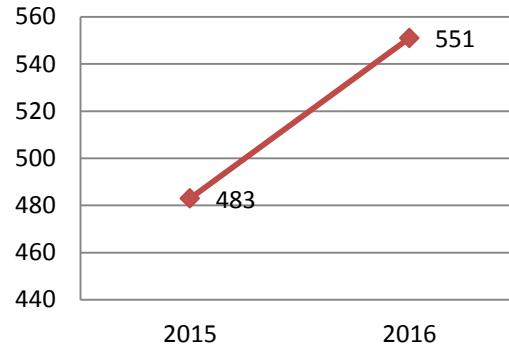


As a service provider, the balance of managing guest service with cost recovery is essential. Staff's approach determines which programs have the best impact and which may need to be reduced or eliminated to ensure investments are made in the services that provide the greatest value to the overall community. One tool used to evaluate the success of recreation programs operations is cost recovery. As this is directly tied into the budget process and decisions on increasing, decreasing or eliminating operations are associated with this measurement, staff is diligent in assessing trends and adjusting offerings.

Athletics Year over Year Rev Y-T-D

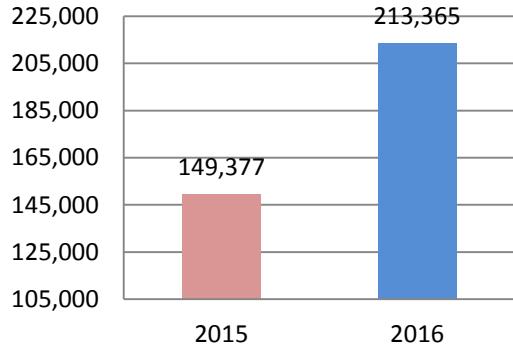


Athletics Year over Year Enrollment

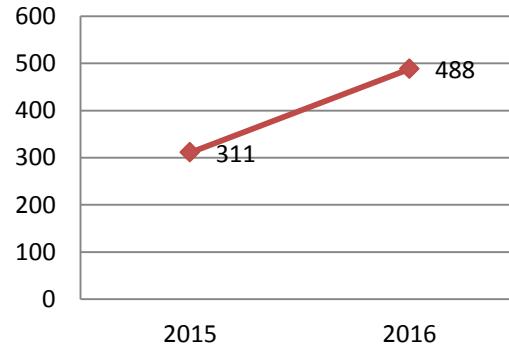


Athletic programs include tennis, karate, tae kwon do, golf, soccer and tee ball. We have seen a decline in our athletics program over the course of the past year for our more expensive programs such as tennis and karate. We have seen increased participation in our newer, less expensive options. We have added additional sports programs in attempts to bring revenue back up.

Camp Year over Year Rev Y-T-D

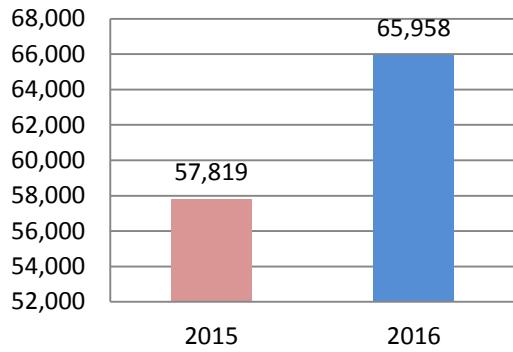


Camp Year over Year Enrollment

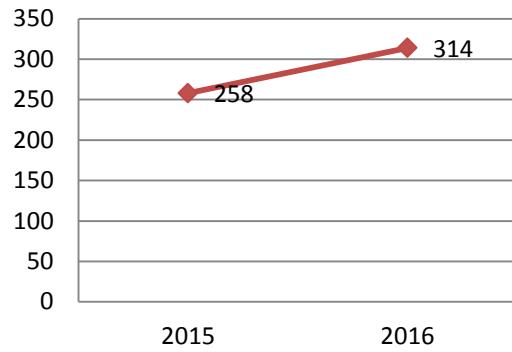


Camp programs include Kiddie camp, Pee Wee camp, Camp Alpine, Teen camp, Safety Town Camp and, new to 2015, weekly Variety camps.

Dance Year over Year Revenue Y-T-D

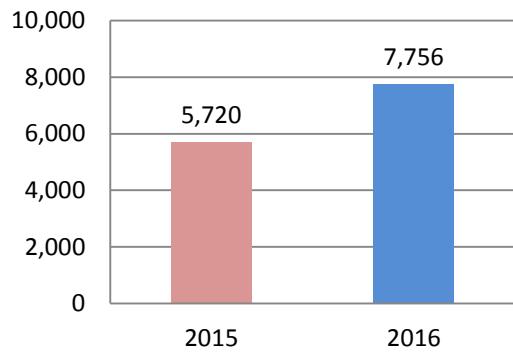


Dance Year over Year Enrollment

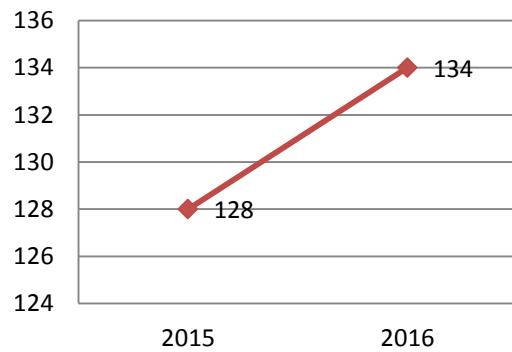


Dance programs include Ballet/Tap, Pointe, Jazz, Company, Poms and Hip Hop. We have seen a slow start to registration. Dance begins the second- third week in September. We anticipate later registration this year.

Fitness Year over Year Revenue Y-T-D

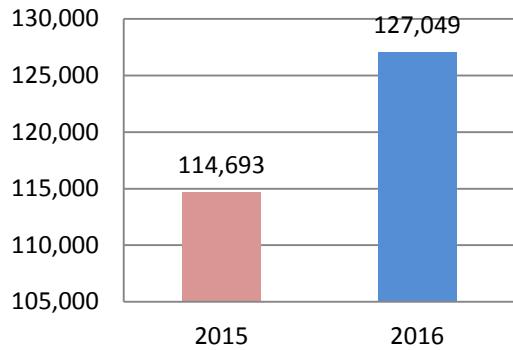


Fitness Year over Year Enrollment

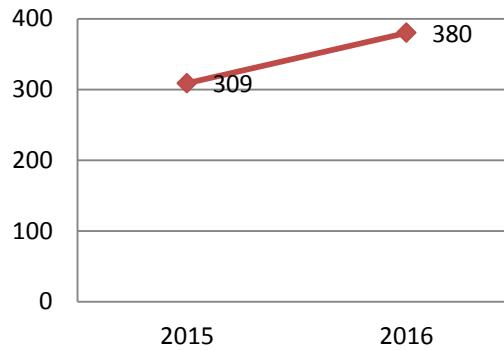


Fitness programs include Yoga, Cardio Fitness Karate, Cardio Circuit, Cardio Blast, Strength & Tone, Power Hour and Strength Training. Facility space limits present challenges to growing the Group Fitness program. Less participation this year due to the cancelation of the Barn renovation for rehoming of programs as well as the popularity of punch cards to provide participants with flexibility and greater exposure to all health and wellness programs.

Preschool Year over Year Revenue Y-T-D

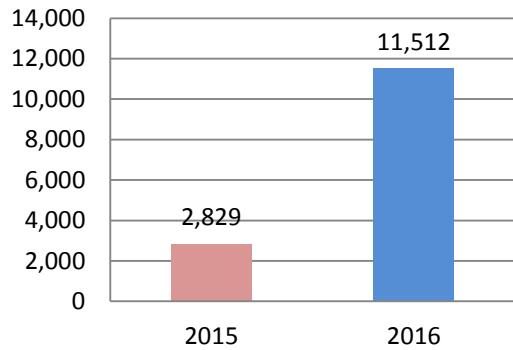


Preschool Year over Year Enrollment

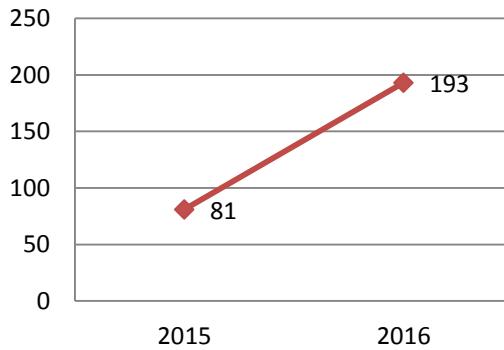


Preschool includes Terrific Twos, Lunch Bunch, Preschool (3yrs-5yrs) and Music Masters. Classes take place in four locations: The Barn, Chalet, St. Peter's Church and Buffalo Creek. This reflects registration deposits and first month payments for the upcoming year.

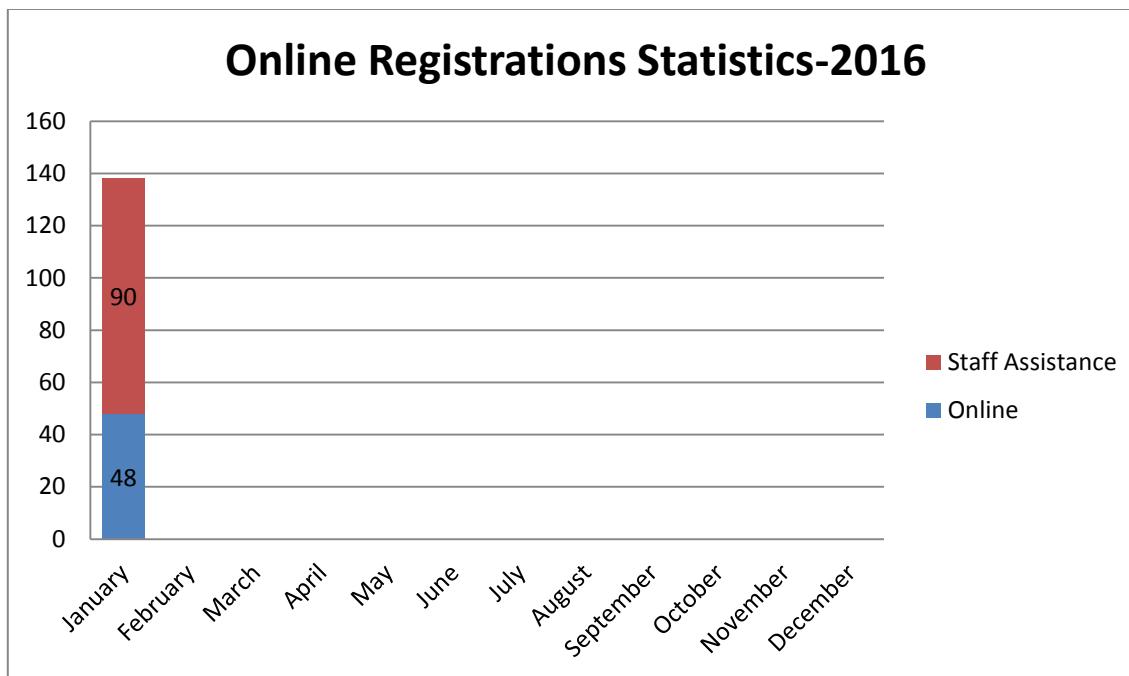
Youth Year over Year Revenue Y-T-D



Youth Year over Year Enrollment



This includes guitar, ukulele, magic, legos, computer design, etc. Some of these classes were reclassified from Special Interest to youth activities. We are still over last year at this time when taking into account actuals from special interest park fees from last year (\$1,076).



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn.

