

APPROVED  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



Monday, December 1, 2014, 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Steve O'Connor, Trustee John Shaw, Trustee Jonathan Sprawka. Trustee Jeff Halen and Trustee Dan Stanovich were absent and excused. Also present:- Village Manager Jason Slowinski, Asst. Village Manager Row Witherow, Atty. James Fero, Community Services Dir. Mike Earl, Interim Finance Dir. Stan Helgerson, Dir. Of Innovation Michael Duebner, Fire Chief Dave Wheelock, Police Chief Steve Husak, Park and Rec. Manager Bonnie Caputo, Building/Zoning Manager Dan Peterson, Atty. Carmen Forte.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT** There were none.
5. **TRUTH-IN-TAXATION PUBLIC HEARING FOR PROPERTY TAX LEVY**

**Summary:** As the proposed property tax levy for 2014 will not exceed 105% of the actual 2013 property tax extension, the Village is not required to hold a Truth-in-Taxation Public Hearing on the proposed property tax levy. The total proposed increase to the levy is 2.65%. To enhance the transparency of local government, this Truth-in-Taxation hearing has been scheduled so the public can have the opportunity to comment on the proposed increase. The hearing notice was published on November 18, 2014 in the Daily Herald.

**Recommended Action:** A motion was made by Trustee Beaudoin, seconded by Trustee Shaw, to open the Truth-in-Taxation Public Hearing for the 2014 property tax levy.

**AYES: 4 NAYS: 0 ABSENT: 2 MOTION CARRIED. VOICE VOTE**

The Public Hearing opened at 7.02pm

**PUBLIC COMMENTS:** There were none.

A motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to close the Truth-in-Taxation Public Hearing for the 2014 property tax levy.

**AYES: 4 NAYS: 0 ABSENT: 2 MOTION CARRIED VOICE VOTE.**

The Public Hearing closed at 7.03pm

6. **PRESIDENT'S REPORT / COMMUNITY UPDATE**

- A. Proclamation Declaring December as National Drunk and Drugged Driving Prevention Month
- B. Mayor Poynton thanked the Chamber of Commerce and the Lion's Club for their help at the Tree Lighting Ceremony.

**7. CONSENT AGENDA**

- A. Approval of Minutes of the Village Board Meeting, November 17, 2014**
- B. Approval of Annual Schedule of Meetings for 2015**

**Summary:** Every year the Village Board approves the annual schedule of meetings for the following calendar year. Upon approval, the meeting schedule for Lake Zurich boards and commissions will be published accordingly to fulfill the State of Illinois Open Meetings Act requirement.

- C. Special Event Approval for Purple Plunge on March 7, 2015**

**Summary:** The 2<sup>nd</sup> annual Purple Plunge is being proposed for Saturday, March 7, 2015 at Breezewald Park or Paulus Park, depending on participant registration. The Park and Recreation Advisory Board approved this event at their November 11, 2014 meeting.

- D. Special Event Approval for Relay for Life on June 6, 2015**

**Summary:** The American Cancer Society's Relay for Life is being proposed for Saturday, June 6, 2015 at Paulus Park instead of Lake Zurich High School. The Park and Recreation Advisory Board approved this event at their November 11, 2014 meeting.

- E. Resolution for 2015 Color Vibe 5K Race Route Res. # 2014-12-7E**

**Summary:** The Color Vibe is scheduled to be held on Saturday, June 20, 2015. The Illinois Highway Code authorizes the Illinois Department of Transportation to issue permits to local authorities to temporarily close portions of State highways for such public purposes.

- F. An Ordinance of the Village of Lake Zurich, Lake County, Illinois, Amending the Lake Zurich Downtown Tax Increment Financing Redevelopment Plan and Project Area by Removing Parcels of Property Ord. # 2014-12-016**

**Summary:** Among the actions underway to manage current debt obligations is an adjustment of boundaries to decrease the area of the current downtown TIF District and the creation of a second, new TIF District. This Ordinance removes relevant parcels of property, rewrites the legal description, and redraws the boundaries of the current TIF.

- G. An Ordinance of the Village of Lake Zurich, Lake County, Illinois, to Set a Date for and to Approve a Public Notice of a Public Hearing for the Downtown TIF #2 Redevelopment Project Area Ord. # 2014-12-017**

**Summary:** The Tax Increment Allocation Redevelopment Act contains specific requirements a municipality must meet in order to establish a Tax Increment Finance (TIF) District. This Ordinance complies with these requirements of the Act and approves a public hearing on January 19, 2015 at 7:00 pm at Village Hall.

**Recommended Action:** A Motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve the Consent Agenda as presented.

**AYES:** 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

**NAYS:** 0

**ABSENT:** 2 Trustees Halen, Stanovich.

**MOTION CARRIED**

**8. OLD BUSINESS****A. Pathways Supportive Living Facility Referral Back to Plan Commission**

**Summary:** Over the past several weeks the zoning applicant has been working to address an issue with an access easement that runs through the center of the between the applicant and the developer who owns rights to this easement could not be reached. Therefore, the applicant will be revising plans to move the building to a location where it will not encroach on the easement. Due to the substantial alterations to the site plan, PUD, and exterior appearance that are required to avoid encroachment on the easement, a referral back the Plan Commission is warranted.

Building/Zoning Manager Dan Peterson gave an explanation of the proposed referral.

**Recommended Action:** A motion was made by Trustee Shaw, seconded by Trustee O'Connor, to refer the zoning application for the Pathways Supportive Living Facility back to the Plan Commission for consideration of their revised plans.

**AYES:** 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

**NAYS:** 0

**ABSENT:** 2 Trustees Halen, Stanovich

**MOTION CARRIED.**

**9. NEW BUSINESS****A. An Ordinance Approving an Amendment to an Existing Special Use Permit to Allow a Physical Fitness Facility (SIC #7991) (Crossfit Lykos – 143 East Main Street) Ord. # 2014-12-018**

**Summary:** The Plan Commission held a public hearing on November 19, 2014 to consider a zoning application for approval of an amendment to an existing special use permit to allow a physical fitness facility on property located at 143 E. Main Street and voted 5-0 in favor of approval. The Plan Commission considered the impact of issuing this special use permit to allow a non-industrial use on property within an industrial zoning district and felt that the unique location of this industrial-zoned property as outside of the industrial park, not abutting any other industrial-zoned property, and on the fringe of the downtown area justified the special use permit.

Building/Zoning Manager Dan Peterson explained the parking issues for this special use permit and he answered the Board's questions. Mr. Shawn Bostich, owner of Crossfit Lykos, introduced himself to the Board.

**Recommended Action:** A motion was made by Trustee Shaw, seconded by Trustee Beaudoin, to approve Ordinance # 2014-12-018 approving an Amendment to an Existing Special Use Permit to Allow a Physical Fitness Facility at 143 East Main Street.

**AYES:** 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

**NAYS:** 0

**ABSENT:** 2 Trustees Halen, Stanovich

**MOTION CARRIED.**

**B. Staples Park Project Funding Request in the Amount of \$15,000**

**Summary:** The Lake Zurich Baseball and Softball Association is requesting financial assistance from the Village to help fund a rehabilitation project for field number five at Staples Park. The Park and Recreation Advisory Board met on November 11<sup>th</sup> and voted unanimously to recommend to the Village Board an allocation to fund Phase 4 of the rehabilitation project in the amount of \$15,000. There are currently no funds appropriated in the current budget for this project.

*\*After Board discussion and conversation with Park and Rec, Manager Bonnie Caputo and representatives from LZBSA, this item was tabled until the funds can be found for the project*

**\*Recommended Action:** The Park and Recreation Advisory Board recommends the Village Board to fund \$15,000 from the Park Improvement Fund to complete Phase 4 of the rehabilitation project of Staples Park.

**C. Police Department Organizational Assessment**

**Summary:** After an internally conducted review of Police Department staffing, the proposed recommendation is to “flatten” the structure of the Department by having fewer employees at the top and more at the bottom. Specifically, this assessment would eliminate one vacant Commander position and authorize the Village to hire one additional patrol officer. From a service standpoint, it is important to have uniformed patrol resources available at all times of the day to deal with pro-active enforcement, community policing, and emergency response. Additional patrol staffing will help the Department become more efficient by reducing the frequency of overtime for shift coverage and assist with future planning as a veteran workforce becomes eligible for retirement.

Police Chief Steve Husak gave a PowerPoint presentation on the proposed organizational assessment and new chart. He answered the Board’s questions. Village Manager Jason Slowinski reported that he had been advised by legal counsel that there was not a need for a budget amendment.

**Recommended Action:** A motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve the police department organizational assessment and adjust staffing levels by eliminating one vacant Commander position and adding one patrol officer position.

AYES: 4 Trustees Beaudoin, O’Connor, Shaw, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich

MOTION CARRIED.

**D. Semi-Monthly Warrant Register Dated December 1, 2014 Totaling \$2,990,113.96**

**Recommended Action:** A motion was made by Trustee Sprawka, seconded by Trustee Shaw, to approve the semi-monthly warrant register dated December 1, 2014 totaling \$2,990,113.96.

AYES: 4 Trustees Beaudoin, O’Connor, Shaw, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich

MOTION CARRIED.

**E. 2014 Property Tax Levy and Abatement Ordinances**

**Summary:** Each year the Village must approve a tax levy ordinance in order to have the County Clerk extend property taxes on real estate parcels within the boundaries of the Village. This year's levy request is based upon the estimated equalized assessed value (EAV) of those properties. The 2014 taxable EAV is estimated to increase 2% to \$772,005,103. Applying the rates allowed by the Property Tax Extension Limitation Law (PTELL), the Village is requesting a total levy of \$8,794,795, which represents an increase of 2.65% over the previous year. This total levy includes \$7,174,035 for corporate and special purposes and \$1,620,760 for debt service obligations.

In addition, there are eight separate tax levy abatement ordinances that are being presented for Village Board approval. Since sufficient funds are available from these revenue sources to pay scheduled debt service payments as they become due, the need to extend a property tax levy on these issues is not warranted. Therefore, the Village will have to notify the County Clerk not to extend those property taxes through these abatement ordinances.

**Recommended Action:** Individual and separate motions are required to approve each of the following ordinances by roll call vote:

1. Annual Tax Levy Ordinance Ord. # 2014-12-019  
A Motion was made by Trustee Sprawka, seconded by Trustee O'Connor, to approve the Annual Tax Levy Ordinance Ord. # 2014-12-019  
AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.  
NAYS: 0  
ABSENT: 2 Trustees Halen, Stanovich  
MOTION CARRIED.
2. An Ordinance Abating Certain Taxes Levied for \$7,830,000 Taxable General Obligation Funding Bonds, Alternate Revenue Source, Series 2009A Ord. # 2014-12-020  
A Motion was made by Trustee Sprawka, seconded by Trustee Beaudoin, to approve the Ordinance # 2014-12-020  
AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.  
NAYS: 0  
ABSENT: 2 Trustees Halen, Stanovich  
MOTION CARRIED.
3. An Ordinance Abating Certain Taxes Levied for \$1,525,000 Taxable General Obligation Refunding Bonds, Alternate Revenue Source, Series 2009B Ord. # 2014-12-021  
A Motion was made by Trustee Sprawka, seconded by Trustee Shaw, to approve the Ordinance # 2014-12-021  
AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.  
NAYS: 0  
ABSENT: 2 Trustees Halen, Stanovich  
MOTION CARRIED.
4. An Ordinance Abating Certain Taxes Levied for \$4,255,000 General Obligation Refunding Bonds, Alternate Revenue Source, Series 2009C Ord. # 2014-12-022

A Motion was made by Trustee Sprawka , seconded by Trustee O'Connor, to approve the Ordinance # 2014-12-022

AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich

MOTION CARRIED.

5. An Ordinance Abating Certain Taxes Levied for 2,800,000  
Taxable General Obligation Refunding Bonds, Alternate Revenue  
Source, Series 2011B Ord. # 2014-12-023

A Motion was made by Trustee Sprawka, seconded by Trustee Beaudoin, to approve the Ordinance # 2014-12-023

AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich

MOTION CARRIED.

6. An Ordinance Abating Certain Taxes Levied for \$1,205,000  
General Obligation Refunding Bonds, Alternate Revenue Source,  
Series 2011C Ord. # 2014-12-024

A Motion was made by Trustee Sprawka, seconded by Trustee Shaw, to approve the Ordinance # 2014-12-024

AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich

MOTION CARRIED.

7. An Ordinance Abating Certain Taxes Levied for \$2,650,000  
General Obligation Refunding Bonds, Alternate Revenue Source,  
Series 2012 Ord. # 2014-12-025

A Motion was made by Trustee Sprawka, seconded by Trustee O'Connor, to approve the Ordinance # 2014-12-025

AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich

MOTION CARRIED.

8. An Ordinance Abating Certain Taxes Levied for \$3,800,000  
General Obligation Bonds, Waterworks and Sewerage System  
Alternate Revenue Source, Series 2013A Ord. # 2014-12-026

A Motion was made by Trustee Sprawka, seconded by Trustee Beaudoin, to approve the Ordinance # 2014-12-026

AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich

MOTION CARRIED.

9. An Ordinance Abating Certain Taxes Levied for \$6,325,000  
General Obligation Refunding Bonds, Series 2014A  
Ord. # 2014-12-027

A Motion was made by Trustee Sprawka, seconded by Trustee Shaw, to approve the Ordinance # 2014-12-027

AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich

MOTION CARRIED.

**10. TRUSTEE REPORTS**

Trustee Sprawka thanked the staff and volunteers for the successful Tree Lighting Ceremony.

Trustee Shaw thanked the many volunteers who helped prepare and serve over 500 meals on Thanksgiving Day at Culver's in Lake Zurich.

**11. VILLAGE MANAGER'S REPORT**

Village Manager Jason Slowinski gave update on the TIF extension going through the State legislature.

**12. ATTORNEY'S REPORT**

There was no report.

**13. DEPARTMENT HEAD REPORTS**

There were no reports.

**14. EXECUTIVE SESSION** called for the purpose of 5 ILCS 120/ (c)(21) approval of executive session minutes and 5 ILCS 120/2 (c)(2) collective bargaining.

A Motion was made to adjourn to Executive Session made by Trustee Sprawka, seconded by Trustee Beaudoin.

AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich

MOTION CARRIED.

The Meeting adjourned to Executive Session at 8.16pm.

Meeting reconvened at 8.39pm to Open Session.

Meeting called to order by Mayor Thomas Poynton.

**ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Steve O'Connor Trustee John Shaw, and Trustee Jonathan Sprawka. Trustee Jeff Halen and Trustee Dan Stanovich were absent and excused. Also present: Village Manager Jason Slowinski, Atty. James Farolo, H.R. Manager Doug Gibson, Atty. Carmen Forte.

**15. ADJOURNMENT**

Motion to adjourn was made by Trustee Sprawka seconded by Trustee Shaw.

AYES: 4 Trustees Beaudoin, O'Connor, Shaw, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Halen, Stanovich

MOTION CARRIED.

Meeting adjourned at 8.41pm

Respectfully submitted by: Kathleen Johnson, Village Clerk.

Approved by:

  
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Thomas M. Poynton, Village Mayor

1-6-2015  
Date