



*At the Heart of Community*

## MEETING MINUTES

The regularly scheduled meeting of the Board of Fire and Police Commission was held on September 16, 2014 at 5 pm at the Lake Zurich High School in the Library Room at 300 Church Street in Lake Zurich, Illinois.

### **Call to Order:**

The meeting was called to order at 5:11 pm by Commission Chairman Kelly. The following members were present: Commissioner Grooms; Commissioner Hilt; Commissioner Kelly; Fire Chief Wheelock; Police Chief Husak and Office Manager Kauffman.

### **Absent:**

Office Manager Chesser

### **Approval of Minutes:**

Commissioner Grooms motioned to approve as presented the minutes of the August 12, 2014 meeting, seconded by Commissioner Hilt. All ayes. Motion was approved by voice vote.

### **Communications:**

The Commissioners were provided with copies of the following communications:

1. An invitation from The Illinois Fire and Police Commissioners Association for the Fall Seminar on November 7-9, 2014 at the Hotel Arista in Naperville.
2. A notification from Lisa Madigan and the Office of the Attorney General for the State of Illinois with the changes to the Illinois Municipal Code and the Fire Protection District Act establishing a minimum passing score on the written firefighter exam.

### **Pending Business**

#### **Fire:**

Chief Wheelock discussed the final Firefighter/Paramedic List for 2014. He discussed the process of the addition of preference points and there was discussion about others on the list not being able to pass those on the list with military points.

Motion by Commissioner Hilt, seconded by Commissioner Grooms to approve the final list of candidates. All ayes. Motion was approved by voice vote.

Chief Wheelock said he would not be hiring anyone from the new list until the ICMA fire department study is complete.

#### **Police:**

Chief Husak said there were 144 applicants that would be taking the entry level police officer exam this evening. Chief Husak gave an overview of the schedule for the evening including that check-in would be at 6 pm, followed by an orientation at 6:30 pm with a powerpoint presentation and an introduction by Commissioner Kelly and the written test would begin at 7 pm. The company IO Solutions will supply the test and two proctors for the exam. There is 2 hours and 30 minutes allotted for the exam. There was discussion about dates in October for

holding the interviews. The interviews will be held after the Columbus Day weekend and they will be group interviews. The current list expires on September 25, 2014 and Chief Husak has one position that has been approved for hire from the new list and one spot reserved at the Police Academy beginning in January.

**New Business**

**Fire:**

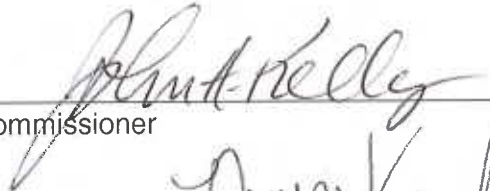
None

**Police:**

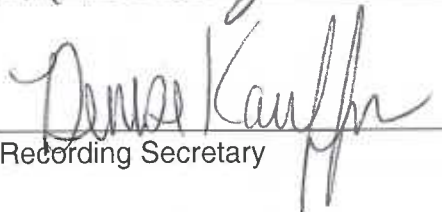
None

**Adjournment:**

There being no further business to come before the Board, Commissioner Grooms made a motion to adjourn and it was seconded by Commissioner Hilt. All ayes. Motion carried by voice vote. Meeting adjourned at 5:26 pm.

  
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Commissioner

11-18-14  
Date

Submitted by:   
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Recording Secretary