



At the Heart of Community

MEETING MINUTES

The regularly scheduled meeting of the Board of Fire and Police Commission was held on August 12, 2014 at 5 pm at the Lake Zurich Police Department, 200 Mohawk Trail, Lake Zurich, Illinois.

Call to Order:

The meeting was called to order at 5:00 pm by Commission Chairman Kelly. The following members were present: Commissioner Grooms; Commissioner Hilt; Commissioner Kelly; Fire Chief Wheelock; Deputy Police Chief Kevin Finlon and Office Manager Kauffman.

Absent:

Police Chief Husak; Office Manager Chesser

Approval of Minutes:

Commissioner Grooms motioned to approve the minutes of the July 15, 2014 meeting, seconded by Commissioner Hilt. All ayes. Motion was approved by voice vote.

Communications:

None.

Pending Business

Fire:

Chief Wheelock gave an update on the testing process for new firefighter/paramedics and announced that the oral interview sessions will conclude this evening with the two remaining candidates. After these interviews, the Commissioners will have a few days to finish grading the essay questions. The Chief and Staff will then compile all of the scores, prepare and post the preliminary list and notify the candidates. The candidates will have 10 days to submit their preference points and the final eligibility list will be published in September. Chief Wheelock will not hire any new firefighters until after the completion of the ICMA department review.

Police:

Deputy Chief Finlon gave an update on the upcoming testing for new police officers. The application deadline is August 29th. The orientation session will be at 5:30 pm and the written test will be at 6 pm on September 16th at the Lake Zurich High School in the Library. The Commission has requested that the next meeting of the Fire and Police Commission be moved to the Lake Zurich High School since it will directly precede the testing. Notice for the meeting will be posted at Lake Zurich High School.

Deputy Chief Finlon discussed the applications that had been received to date and asked for clarification on making arrangements and accommodations for applicants that are on active duty including the written test and oral interviews. There was also discussion and review of the age requirement for applicants and review of full-time work experience from police departments not in the State of Illinois.

New Business

Fire:

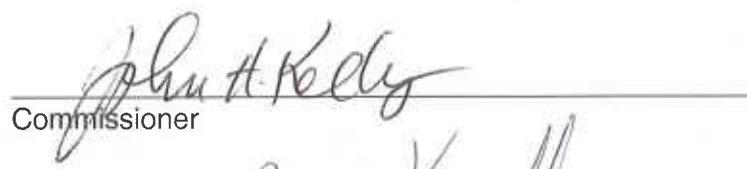
None

Police:

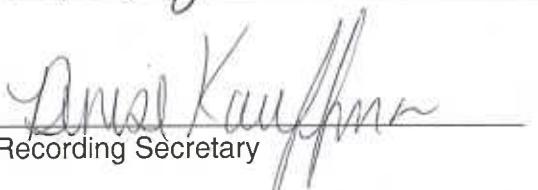
None

Adjournment:

There being no further business to come before the Board, Commissioner Grooms made a motion to adjourn and it was seconded by Commissioner Hilt. All ayes. Motion carried by voice vote. Meeting adjourned at 5:26 pm.


John H. Kelly
Commissioner


9-16-14
Date

Submitted by: 
Anni Kaufman
Recording Secretary