



**VILLAGE OF LAKE ZURICH**  
**Board Of Fire & Police Commissioners**  
200 Mohawk Trail  
Lake Zurich, IL 60047

The regularly scheduled meeting of the Board of Fire and Police Commission was held on February 18, 2014 at 5 pm at the Lake Zurich Police Department, 200 Mohawk Trail, Lake Zurich, Illinois.

**Call to Order:**

The meeting was called to order at 5:00 pm by Commission Chairman Reck. The following members were present: Commission Chairman Reck; Commissioner Grooms; Interim Police Chief Kevin Finlon; Fire Chief Wheelock; Office Manager Chesser and Office Manager Kauffman.

**Absent:**

Commissioner Kelly

**Others Present:**

Mike Hilt

**Approval of Minutes:**

Commissioner Grooms motioned to approve the minutes of the January 21, 2014 meeting, seconded by Commission Chairman Reck. All ayes. Motion was approved by voice vote.

**Communications:**

Office Manager Chesser handed out Registration information on the Illinois Police and Fire Commission Association Spring Seminar.

Office Manager Chesser also handed out a mailing from C.O.P.S Testing service that explained they now offer a complete testing service for Police and Fire.

Commission Chairman Reck briefly explained what the seminar entailed as well as the Police testing process to Mr. Hilt

**Pending Business**

**Fire:**

Chief Wheelock announced that two new Firefighter/Paramedics started today. Their academy will continue for three weeks and then they will be assigned to a shift. March 17<sup>th</sup> will be their swearing in ceremony at the Board meeting at Village Hall and Chief Wheelock asked the Commissioners if they could be present at that ceremony.

Chief Wheelock also discussed that the remaining two FF/P candidates on our current list are now at the Police Department for their background investigation. Acting Chief Finlon will update Chief Wheelock on the status of those background checks. Chief Wheelock anticipates that one more FF/P will be hired and that will only leave one active member on our hiring list.

Interim Police Chief Finlon explained that Commander Quinones will be handling the Fire Dept. backgrounds since Commander Anderson will be out for a while.



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**Police:**

Interim Police Chief Finlon advised that the written Promotional exam will be on May 10<sup>th</sup>. He has sent out the study guide. The next meeting, dates will be needed for the Assessment Center and the oral interviews. Commissioner Grooms suggested any dates other than Memorial Day weekend.

Mr. Hilt asked how many officers D/C Finlon expects will take the promotional exam. Interim Chief Finlon replied he believes probably between 10-15. He also added we will be looking at oral questions that were used in the past.

**New Business**

**Fire:**

Discussion of a time line for testing for a new hire list. Chief Wheelock will contact Commissioner Kelly regarding the case in progress now that has challenged the "median score" in the initial testing process. The progress in this case could affect the date we begin our testing process. At the next meeting, Chief Wheelock would like to establish dates for the new hire list. Additional discussion of the hiring process included questions from Mike Hilt about testing and firefighters transferring from one department to another department.

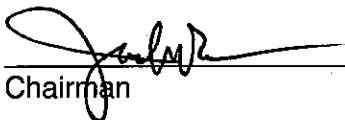
**Police:**

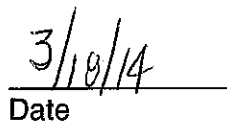
Interim Chief Finlon explained that Officer Tom O'Connell has announced his tentative retirement the first week of March. Officer O'Connell has accepted a position at the Kildeer Police Department pending his physical exam.

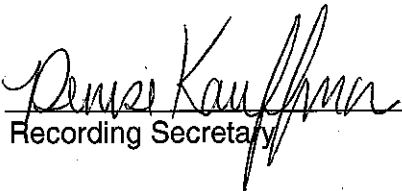
Interim Chief Finlon added the Village will be announcing a new Police Chief in the next 2-3 weeks. He added that he is not sure if this will change testing dates, etc.

**Adjournment:**

There being no further business to come before the Board, Commissioner Grooms made a motion to adjourn and it was seconded by Commission Chairman Reck. All ayes. Motion carried by voice vote. Meeting adjourned at 5:30 pm.

  
Chairman

  
Date

Submitted by:   
Recording Secretary