

**VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street**

**Monday, May 19, 2014, 7:00 p.m.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Steve O'Connor, Trustee Jonathan Sprawka, and Trustee Dan Stanovich.
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**  
(This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees.)
- 5. PRESIDENT'S REPORT**  
(This is an opportunity for the Mayor to report on matters of interest to the Village.)
  - A. Community Update**
  - B. Appointment of Tony Harper to the Tree Commission**
  - C. Proclamation for Click It or Ticket Campaign**
- 6. CONSENT AGENDA**  
(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board)
  - A. Approval of Minutes of the Village Board Meeting, May 5, 2014**
  - B. An Ordinance Granting a Class A-1 Liquor License to El Jardin's at 500 Ela Road (Assign Ord. #2014-5-972)**  
  
**Summary:** El Jardin's has requested a Class A-1 liquor license, authorizing the retail sale of alcoholic liquor for consumption at an outdoor café accessory to a restaurant that holds a Class A license.
  - C. An Ordinance Granting a Class C Liquor License to Jewel-Osco Drug at 345 South Rand Road (Assign Ord. #2014-5-973)**  
  
**Summary:** Jewel-Osco has requested a Class C liquor license, authorizing the retail sale of alcoholic liquors, in original package form, for consumption off the premises where sold.

**D. An Ordinance Granting a Class H-2 Liquor License to Jewel-Osco Drug at 345 South Rand Road (Assign Ord. #2014-5-974)**

**Summary:** Jewel-Osco has requested a Class H-2 liquor license, authorizing an unlimited number of tasting events, subject to the same conditions applicable to an H-1 single special event license.

**E. An Ordinance Amending Chapter 3 of Title 3 of the Lake Zurich Municipal Code to Amend the “Number of Licenses” (Assign Ord. #2014-5-975)**

**Summary:** The above three Ordinances amend the number of liquor licenses issued by the Village to El Jardin and Jewel-Osco. This Ordinance clarifies the total number of licenses and classifications used by the Village and is reflected in the official table found in the Municipal Code.

**F. Change Order Request for Pine Avenue / Elm Place Water Main Project in the Amount of \$34,307.68**

**Summary:** In September 2013, the Village Board approved an agreement with Bolder Contractors in the amount of \$448,652. This amount was \$51,348 less than the budget amount of \$500,000. Of the agreed amount, \$350,000 was funded by a grant from the Department of Commerce and Economic Opportunity. Several factors have impacted the water main project, including weather, project timing, improper drainage and road shoulder restoration, which have contributed to an increase in the original bid by \$34,307.68.

**Recommended Action:** Motion to approve the Consent Agenda as presented. (Roll Call Vote)

**7. OLD BUSINESS**

(This agenda item includes matters for action by the Board of Trustees.)

None at this time.

**8. NEW BUSINESS**

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

**A. Semi-Monthly Warrant Register Dated May 19, 2014 Totaling \$276,347.59 (Trustee Halen)**

**Recommended Action:** A motion to approve the semi-monthly warrant register dated May 19, 2014 totaling \$276,347.59.

**B. Agreement for a Comprehensive Organizational Analysis in the Fire Department (Trustee O'Connor)**

**Summary:** The approved fiscal year 2015 budget includes \$50,000 for an organizational analysis in the Fire Department. Since fiscal year 2010, Village staffing levels have been reduced by 19 full-time positions, but due to the scope and complexity of public safety operations, the Village Board has previously discussed

retaining a consultant to conduct an analysis in these areas. This analysis with the International City/County Management Association's Center for Public Safety Management is being proposed as an investment to create a more efficient government organization that will progress the Village strategic goal of long-term fiscal sustainability.

**Recommended Action:** A motion to approve an agreement for a Fire Department organizational analysis with the International City/County Management Association's Center for Public Safety Management in an amount not to exceed \$50,000 and to authorize the Village Manager to execute any necessary documents for the same.

**9. TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

**10. VILLAGE MANAGER'S REPORT**

(This is an opportunity for the Village Manager to report on matters of interest to the Board of Trustees.)

**A. Monthly Department Reports**

**11. ATTORNEY'S REPORT**

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

**12. DEPARTMENT HEAD REPORTS**

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

**A. Community Services Department – Industrial and Retail Vacancy Reports, Q1 2014**

**13. EXECUTIVE SESSION called for the purpose of 5 ILCS 120/2 (c)(21) approval of executive session minutes, 5 ILCS 120/2 (c)(2) collective bargaining, 5 ILCS 120/2(c)(3) appointment for a public office, and 5 ILCS 120/2(c)(1) appointment, employment, compensation, discipline, performance or dismissal of specific employees.**

**A. Approval of minutes from Executive Session May 5, 2014**

**B. Collective Bargaining**

**C. Appointment, employment, compensation, discipline, performance or dismissal of specific employees**

**14. ADJOURNMENT**

(Next Village Board meeting on Monday, June 2, 2014)

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.