

**VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street**

**Tuesday, February 4, 2014, 7:00 p.m.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Jonathan Sprawka, Trustee Dan Stanovich and Trustee Steve O'Connor.
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**  
(This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees.)
- 5. PRESIDENT'S REPORT**  
(This is an opportunity for the Mayor to report on matters of interest to the Village.)
  - A. Community Update**
  - B. Proclamation Honoring 40 Year Employee Marie McBride**
- 6. CONSENT AGENDA**  
(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board)
  - A. Approval of Minutes of the Village Board Meeting, January 20, 2014**
  - B. Release of Letter of Credit for 1200 Flex Court.**  
  
**Summary:** Village staff has reviewed the submitted Letter of Credit release request and has inspected and approved the completed site improvements. Staff concurs with the request and recommends that the Letter of Credit in the amount of \$6,333.25 be returned.
  - C. Countryside Fire Protection District Agreement**  
  
**Summary:** The Countryside Fire Protection District has requested that the Lake Zurich Dispatch Public Safety Answering Point (PSAP) agree to be their backup PSAP. The Village currently provides dispatch services for Kildeer, Hawthorn Woods, Island Lake, and the Lake Zurich Fire Protection District, as well as backup dispatch services for Wauconda. The Village dispatch center has the ability to provide the requested service without any disruption to the service provided to current service areas.

**Recommended Action:** Motion to approve the Consent Agenda as presented. (Roll Call Vote)

7. **OLD BUSINESS**

(This agenda item includes matters for action by the Board of Trustees.)

None at this time.

8. **NEW BUSINESS**

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

A. **Semi-Monthly Warrant Register Dated February 4, 2014 Totaling \$763,343.61** (Trustee Halen)

**Recommended Action:** A motion to approve the semi-monthly warrant register dated February 4, 2014 totaling \$763,343.61.

B. **An Ordinance Approving a Zoning Code Text Amendment with Regard to Medical Cannabis Dispensaries and Cultivation Centers (Assign Ord. #2014-2-957)** (Trustee Loewes)

**Summary:** The proposed zoning application for a text amendment to allow medical cannabis cultivation centers and medical cannabis dispensaries as a special use within the I-Industrial District was unanimously approved by the Plan Commission on January 15<sup>th</sup>, 2014. The amendment establishes minimum distances of 2,500 feet from residential properties and 1,500 feet from nurseries, day cares, schools, parks, and places of worship. This amendment is based on recommendations of the Lake County Medical Marijuana Task Force.

**Recommended Action:** A motion to approve Ordinance # 2014-2-957 approving a zoning code text amendment with regard to medical cannabis dispensaries and cultivation centers.

C. **An Ordinance Approving Budget Amendment No. 1 for Fiscal Year 2013/14 Budget (Assign Ord. #2014-2-958)** (Trustee Halen)

**Summary:** An evaluation of the financial projections for the current fiscal year reveal a number of necessary budget amendments for the current fiscal year. These amendments are based on either actual figures or projected year-end estimates. The proposed Ordinance to amend the budget requires a two-thirds vote of the Village Board to be enacted.

**Recommended Action:** A motion to approve Ordinance # 2014-2-958, approving budget amendment number one for the fiscal year 2013/14 budget.

D. **Supplementary Purchase of Salt and De-Icing Liquid** (Trustee Stanovich)

**Summary:** Due to the large amount of salt and de-icing liquids that have been used so far this season, the approved budget amount is insufficient to last the remainder of the winter season. Staff is requesting a \$75,000 supplementary purchase in addition to the \$100,000 approved amount in the current budget.

**Recommended Action:** A motion to approve an increase of \$70,000 for the purchase of salt and an increase in \$5,000 for the purchase of de-icing liquid for a total supplementary purchase of \$75,000.

**E. Courtesy Review for Davenport Family Funeral Homes and Crematory**  
(Trustee Loewes)

**Summary:** The owner of Davenport Family Funeral Home and Crematory is considering filing a zoning application for a proposed development for Lot 2 of the Plaza on the Pond Subdivision on South Old Rand Road. This would require a zoning code text amendment and a Special Use Permit. The Village Board can make a determination as to whether the application merits a hearing and consideration by the Plan Commission or should be summarily denied.

**Recommended Action:** A motion to forward the application from Jack Davenport to the Plan Commission for a public hearing.

**9. TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

**10. VILLAGE MANAGER'S REPORT**

(This is an opportunity for the Village Manager to report on matters of interest to the Board of Trustees.)

**11. ATTORNEY'S REPORT**

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

**12. DEPARTMENT HEAD REPORTS**

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

**13. ADJOURNMENT**

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.