

VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street

Tuesday, February 18, 2014, 7:00 p.m.

AGENDA

1. CALL TO ORDER

2. ROLL CALL: Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Mark Loewes, Trustee Jonathan Sprawka, Trustee Dan Stanovich and Trustee Steve O'Connor.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

(This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees.)

5. PRESIDENT'S REPORT

(This is an opportunity for the Mayor to report on matters of interest to the Village.)

A. Community Update

6. CONSENT AGENDA

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board)

A. Approval of Minutes of the Village Board Meeting, February 4, 2014

Recommended Action: Motion to approve the Consent Agenda as presented. (Roll Call Vote)

7. OLD BUSINESS

(This agenda item includes matters for action by the Board of Trustees.)

None at this time.

8. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

A. RFQ Block A Presentation (Trustee Loewes)

Summary: Developers from Harbour Contractors, Inc. will be presenting their qualifications to proceed with a property development on Block A, located across from the promenade in downtown Lake Zurich.

Recommended Action: No formal action is required. Staff recommends that Village Board members listen to the qualifications presented by Harbour Contractors and ask for clarification on any items where additional information is needed.

B. Semi-Monthly Warrant Register Dated February 18, 2014 Totaling \$1,039,406.09 (Trustee Halen)

Recommended Action: A motion to approve the semi-monthly warrant register dated February 18, 2014 totaling \$1,039,406.09.

C. Approval of Bid Award in the Amount of \$82,850 for Paulus Park Playground Removal and Installation (Trustee Sprawka)

Summary: On February 3rd, 2014, nine bids were received for Paulus Park playground removal and installation of the new equipment, which was chosen based on community input. Staff performed extensive reference checks on the two lowest bidders, with the lowest bidder's reference checks indicating a great satisfaction with quality and timeliness of work performed.

Recommended Action: A motion to approve the project bid award to Hacienda Landscaping, Inc. in the amount of \$82,850.

D. An Ordinance Establishing Municipal Utility Taxes on Gas and Electricity (Assign Ord. #2014-2-959) (Trustee Halen)

Summary: For several years, the Village has taken prudent financial actions and engaged in conservative spending practices. Due to ongoing structural deficits in the General Fund operating budget, caused largely by rising pension and healthcare costs, a municipal utility tax not to exceed 5% of gross receipts on gas and electricity is being proposed.

Recommended Action: A motion to approve Ordinance #2014-2-959 Amending Title 3, Chapter of the Lake Zurich Municipal Code and authorizing a municipal utility tax.

9. TRUSTEE REPORTS

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

10. VILLAGE MANAGER'S REPORT

(This is an opportunity for the Village Manager to report on matters of interest to the Board of Trustees.)

A. Monthly Department Reports

11. ATTORNEY'S REPORT

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

12. DEPARTMENT HEAD REPORTS

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

13. ADJOURNMENT

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.

UNAPPROVED
VILLAGE OF LAKE ZURICH
BOARD OF TRUSTEES
70 EAST MAIN STREET
TUESDAY, FEBRUARY 4, 2014, 7:00 P.M.

1. CALL TO ORDER by Mayor Thomas M. Poynton at 7:00pm.
2. ROLL CALL: Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Jeff Halen, Trustee Steve O'Connor, Trustee Jonathan Sprawka, Trustee Dan Stanovich. Trustee Mark Loewes was absent and excused. Also present: Village Manager Jason Slowinski, Asst, Village Manager Roy Witherow, Village Atty. Scott Uhler, Community Services Dir. Mike Earl, Finance Dir. Jodie Hartman, I/T Dir. Michael Duebner, Fire Chief Dave Wheelock, Police Chief Kevin Finlon, Park and Rec. Manager Dave Peterson, Building/Zoning Manager Dan Peterson.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT There were none.
5. PRESIDENT'S REPORT
 - A. Proclamation Honoring 40 Year Employee Marie McBride
 - B. Community Update: LZACC's Evening of Excellence award winners were announced; Purple Polar Plunge at Breezewald Park on March 15th 2014 presented by Relay for Life; Mariano's Open House; Benchmarks sign up.
6. CONSENT AGENDA
 - A. Approval of Minutes of the Village Board Meeting, January 20, 2014
 - B. Release of Letter of Credit for 1200 Flex Court.

Summary: Village staff has reviewed the submitted Letter of Credit release request and has inspected and approved the completed site improvements. Staff concurs with the request and recommends that the Letter of Credit in the amount of \$6,333.25 be returned.
 - C. Countryside Fire Protection District Agreement

Summary: The Countryside Fire Protection District has requested that the Lake Zurich Dispatch Public Safety Answering Point (PSAP) agree to be their backup PSAP. The Village currently provides dispatch services for Kildeer, Hawthorn Woods, Island Lake, and the Lake Zurich Fire Protection District, as well as backup dispatch services for Wauconda. The Village dispatch center has the ability to provide the requested service without any disruption to the service provided to current service areas.

Trustee Halen asked for the addition of Trustee Stanovich's name be added to the vote tally under item 6A, New Business, as it had been omitted in the minutes.

Recommended Action: Motion was made by Trustee Beaudoin, seconded by Trustee Sprawka, to approve the Consent Agenda with the corrections to item 6A.

AYES: 5 Trustees Beaudoin, Halen, O'Connor, Sprawka, Stanovich.

NAYS: 0

ABSENT: 1 Trustee Loewes.

MOTION CARRIED.
7. OLD BUSINESS
None at this time.

8. NEW BUSINESS**A. Semi-Monthly Warrant Register Dated February 4, 2014 Totaling \$763,343.61**

Recommended Action: A motion was made by Trustee Halen, seconded by Trustee Stanovich, to approve the semi-monthly warrant register dated February 4, 2014 totaling \$763,343.61.

AYES: 5 Trustees Beaudoin, Halen, O'Connor, Sprawka, Stanovich.

NAYS: 0

ABSENT: 1 Trustee Loewes.

MOTION CARRIED.

B. An Ordinance Approving a Zoning Code Text Amendment with Regard to Medical Cannabis Dispensaries and Cultivation Centers Ord. #2014-2-957

Summary: The proposed zoning application for a text amendment to allow medical cannabis cultivation centers and medical cannabis dispensaries as a special use within the I-Industrial District was unanimously approved by the Plan Commission on January 15th, 2014. The amendment establishes minimum distances of 2,500 feet from residential properties and 1,500 feet from nurseries, day cares, schools, parks, and places of worship. This amendment is based on recommendations of the Lake County Medical Marijuana Task Force.

Building/Zoning Manager Dan Peterson and Village Atty. Scott Uhler advised the Board and answered their questions.

Recommended Action: A motion was made by Trustee Halen, seconded by Trustee Sprawka, to approve Ordinance # 2014-2-957 approving a zoning code text amendment with regard to medical cannabis dispensaries and cultivation centers.

AYES: 5 Trustees Beaudoin, Halen, O'Connor, Sprawka, Stanovich.

NAYS: 0

ABSENT: 1 Trustee Loewes.

MOTION CARRIED.

C. An Ordinance Approving Budget Amendment No. 1 for Fiscal Year 2013/14 Budget Ord. #2014-2-958

Summary: An evaluation of the financial projections for the current fiscal year reveal a number of necessary budget amendments for the current fiscal year. These amendments are based on either actual figures or projected year-end estimates. The proposed Ordinance to amend the budget requires a two-thirds vote of the Village Board to be enacted.

Finance Dir. Jodie Hartman explained the amendment and the eight funds affected and answered the Board's questions.

Recommended Action: A motion was made by Trustee Halen, seconded by Trustee Beaudoin, to approve Ordinance # 2014-2-958, approving budget amendment number one for the fiscal year 2013/14 budget.

AYES: 5 Trustees Beaudoin, Halen, O'Connor, Sprawka, Stanovich.

NAYS: 0

ABSENT: 1 Trustee Loewes.

MOTION CARRIED.

D. Supplementary Purchase of Salt and De-Icing Liquid

Summary: Due to the large amount of salt and de-icing liquids that have been used so far this season, the approved budget amount is insufficient to last the remainder of the winter season. Staff is requesting a \$75,000 supplementary purchase in addition to the \$100,000 approved amount in the current budget.

Community Services Dir. Mike Earl answered the Board's questions.

Recommended Action: A motion was made by Trustee Stanovich, seconded by Trustee Halen, to approve an increase of \$70,000 for the purchase of salt and an increase in \$5,000 for the purchase of de-icing liquid for a total supplementary purchase of \$75,000

AYES: 5 Trustees Beaudoin, Halen, O'Connor, Sprawka, Stanovich.

NAYS: 0

ABSENT: 1 Trustee Loewes.

MOTION CARRIED.

E. Courtesy Review for Davenport Family Funeral Homes and Crematory

Summary: The owner of Davenport Family Funeral Home and Crematory is considering filing a zoning application for a proposed development for Lot 2 of the Plaza on the Pond Subdivision on South Old Rand Road. This would require a zoning code text amendment and a Special Use Permit. The Village Board can make a determination as to whether the application merits a hearing and consideration by the Plan Commission or should be summarily denied.

Building/Zoning Manager Dan Peterson introduced Mr. Jack Davenport of Davenport Family Funeral Home and Crematory who gave an oral presentation to the Board and answered their questions.

Recommended Action: A motion was made by Trustee Stanovich, seconded by Trustee Halen, to forward the application from Jack Davenport to the Plan Commission for a public hearing.

AYES: 5 Trustees Beaudoin, Halen, O'Connor, Sprawka, Stanovich.

NAYS: 0

ABSENT: 1 Trustee Loewes.

MOTION CARRIED.

9. TRUSTEE REPORTS There were none.**10. VILLAGE MANAGER'S REPORT**

Village Manager Jason Slowinski reported on the Police Chief recruitment; a survey has been sent to all persons who pulled a building permit in 2013; and he gave an update on the RFQ process and the one applicant's status.

11. ATTORNEY'S REPORT There was none.**12. DEPARTMENT HEAD REPORTS** There were none.**13. ADJOURNMENT**

Motion to adjourn was made by Trustee Sprawka, seconded by Trustee Halen.

AYES: 5 Trustees Beaudoin, Halen, O'Connor, Sprawka, Stanovich.

NAYS: 0

ABSENT: 1 Trustee Loewes.

MOTION CARRIED.

Meeting adjourned at 7.47pm.

Respectfully submitted: Kathleen Johnson, Village Clerk.

Approved by:

Thomas M. Poynton, Village Mayor

Date.



MEMORANDUM

Date: February 11, 2014

To: Jason T. Slowinski, Village Administrator

From: Sam Hubbard, Village Planner

Cc: Michael J. Earl, Director of Community Services
Daniel A. Peterson, Manager of Building and Zoning

Subject: Presentation of Qualifications - Harbour Contractors, Inc.

[Handwritten signature]

Issue: The Village has initiated an RFQ process to identify a qualified developer that can produce a viable development proposal for the Village owned property on "Block A" located across from the promenade in downtown Lake Zurich. Harbour Contractors, Inc. has responded to the RFQ and is appearing before the Village Board to present their qualifications.

Analysis: Village staff, in conjunction with Lee Brown from Teska Associates, has analyzed Harbour's response using four criteria as spelled out in the RFQ:

1. Developer Expertise
2. Expertise on Similar Projects
3. Organization and Personnel
4. Financial Capability

Staff notes that Harbour is currently involved in a public-private partnership with the Village of Romeoville on a development in their downtown district. This project establishes experience that can be applied to the Block A setting. Additionally, Harbour has demonstrated both an interest and willingness to work with the Village on an acceptable development for Block A.

Recommendation: No action is required. Staff recommends that Village Board members listen to the qualifications presented by Harbour and ask for clarification on any items where additional information is needed. Lee Brown is planning to be in attendance at the meeting to help answer any questions. The Board can also make any concerns with the qualifications known to staff.

Since there has been only one respondent to the RFQ, and assuming that the Village Board does not have any major concerns with the qualifications of the respondent, the next step would be for

staff to structure the terms of a Memorandum of Understanding (MOU) with Harbour for a development proposal. An MOU will allow for a more streamlined approach towards achieving development on Block A.

w/Attachments: Statement of Qualifications from Harbour Contractors, Inc.

HARBOUR + BAROFSKY

STATEMENT OF QUALIFICATIONS DEVELOPMENT OF DOWNTOWN LAKEFRONT PROPERTY



Prepared for Village of Lake Zurich

November 18, 2013



**HARBOUR
CONTRACTORS, INC.**

23830 W. MAIN STREET • PLAINFIELD, ILLINOIS 60544
PHONE: (815) 254-5500 • FAX: (815) 264-5505

November 18, 2013

Mr. Lee M. Brown
President
Teska Associates, Inc.
LBrown@TeskaAssociates.com

Mr. Sam Hubbard
Village Planner
Village of Lake Zurich
Sam.Hubbard@LakeZurich.org

**RE: Developer Qualifications and Statement of Interest for
Downtown Lakefront Property**

Dear Mr. Brown & Mr. Hubbard:

Much as the Village of Lake Zurich does, Harbour Contractors has a commitment to, as well as a long history of success with, redevelopment projects. We are pleased to submit our Qualifications and State our Interest in working with you on the Downtown Lakefront Property project.

The following contains:

- Narrative indicating interest, commitment, and project understanding
- Development Team Information, Team Member Resumes, and References
- Examples of Relevant Work
- Financing Information

Thank you for the opportunity to submit for the Downtown Lakefront Property Development project. Should you have any questions, please feel free to call me. I may best be reached at 815/782-1300.

Sincerely,



Patrick C. Harbour
President



DEVELOPER QUALIFICATIONS AND STATEMENT OF INTEREST DOWNTOWN LAKEFRONT PROPERTY

NARRATIVE

Enclosed are credentials and qualifications of the prospective development team relating to the Request for Qualifications for the Development of the Downtown Lakefront property for the Village of Lake Zurich.

The enclosed materials should provide sufficient information and detail of the experience, knowledge, and capacity of the proposed team to devise, implement, and execute a viable rental development project.

All team members have great expertise in maximizing the positive impact of new construction on surrounding areas and providing returns to communities on their investments in projects.

The team assembled has proven track records of experience, financial strength, and accomplishment in undertaking high-quality development projects.

We understand that this project is a single development site, "Site A," and it is independent of other development sites that the Village will pursue.

We further appreciate the investment the Village of Lake Zurich has made in the downtown to improve infrastructure, enhance streetscapes, and support market-driven redevelopment and look forward to working alongside with you to make the redevelopment of the downtown lakefront property a reality.



DEVELOPER QUALIFICATIONS AND STATEMENT OF INTEREST DOWNTOWN LAKEFRONT PROPERTY

DEVELOPMENT TEAM

1. The principal contact for the project will be Fred Barofsky, President of The Fred Barofsky Company. Over the past four decades, Patrick has overseen and coordinated the development and construction of numerous municipal, commercial, residential, office, retail, industrial, rail, and roadway projects.

Several members of the team are currently working on a similar re-development project in the downtown district of the Village of Romeoville. Upon completion, that project will consist of a total of approximately 20,000 SF of retail, a 72,000 SF multi-use sports complex, and a 150-unit multi-family apartment complex.

2. Firms that will compose our team are:

Construction Management	Harbour Contractors, Inc. – Plainfield, IL
Planning	Michael Hackett & Assoc.
Architecture	StudioGC, Inc. – Chicago, IL
Engineering	Applied, a division of RTM – McHenry, IL
Project Financing	To Be Determined
Development	The Fred Barofsky Company – Oak Brook, IL

3. The proposed General Partner for the project will be LZI and each of the above cited entities will be considered Limited Partners within the partnership.

4. Contact Information, Date of Incorporation, and State of Registration

The Fred Barofsky Company 701 Harger Road Oak Brook, IL 60523 708.638.7700 Established 1982 Registered in the State of Illinois	Harbour Contractors, Inc. 23830 W. Main Street Plainfield, IL 60544 815.254.5500 Established 1959 Registered in the State of Illinois	Applied, a division of RTM 715 Ridgeview Drive McHenry, IL 60050 815.578.0200 Established 1981 Registered in the State of Illinois
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StudioGC 223 West Jackson Blvd., Suite 1200 Chicago, IL 60606 312.253.3400 Established 1992 Registered in the State of Illinois	Michael Hackett & Assoc. 701 Harger Road Oak Brook, IL 60523 815.531.5476 Established 2013 Registered in the State of Illinois
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DEVELOPER QUALIFICATIONS AND STATEMENT OF INTEREST DOWNTOWN LAKEFRONT PROPERTY

5. The following are resumes of key personnel involved in the project:

Development – Fred Barofsky, The Fred Barofsky Company

After graduating from West Point Academy, Mr. Barofsky was commissioned as a Second Lieutenant and achieved the rank of Captain before becoming wounded in action. Upon departure from the Service, he completed his education and began work as a commercial brokerage, development, and management entity to provide corporate and client real estate services in the areas of real estate development, brokerage, management and consulting working on such projects as the Drake Oak Brook redevelopment program and River Square Retail Center in Naperville. In the late 1980s, Mr. Barofsky formed a development arm – the Indoor Sports Management Group to develop and own indoor soccer, ice, and multi-sport arenas such as the Darien Sportsplex.

Work History

The Fred Barofsky Company
Founder and Owner
1982 – Present

Education & Awards

University of Chicago
Master's Degree

Silver Star - Bronze Star - Purple Heart
Vietnamese Service Medal

Construction Management – Patrick C. Harbour, Harbour Contractors, Inc.

Mr. Harbour has over 40 years experience in the construction industry. His projects varied from chemical and food plant maintenance to environmental remediation and commercial high rise construction, to infrastructure construction. In 1993, Mr. Harbour took a leave of absence from Harbour Contractors to become the Program Director at O'Hare International Airport, overseeing all capital programs at Chicago's Airport System, a position he held for 12 years. Mr. Harbour has returned to oversee the day-to-day operations at Harbour working in conjunction with the development team from the Darien Sportsplex, Drake Oak Brook, and Romeoville Athletic & Event Center.

Work History

Harbour Contractors, Inc.
President
1983 - Present

Airport Owners Representatives
(AOR – Harbour Subsidiary)
President
1993-2005

I.C. Harbour Construction
Numerous Positions
1974-1983

Education & Accreditation

University of Oklahoma
Architectural Engineering

Illinois Institute of Technology
Construction Technology

OSHA 30 hr Certified

American Association of Aviation Executives



DEVELOPER QUALIFICATIONS AND STATEMENT OF INTEREST DOWNTOWN LAKEFRONT PROPERTY

Architecture – Patrick Callahan, Studio GC

Mr. Callahan is co-founder of StudioGC, responsible for leading the firm's technical initiatives and ongoing staff training. Reaching beyond the limitations of the AutoCAD platform, he was among the first Chicago-area architects to migrate to the Building Information Modeling (BIM) platform to create 3-D models of designs. In addition to his technical expertise, Mr. Callahan offers 18 years of experience as a knowledgeable municipal architect. His current role as President of the Batavia Park District contributes to his authentic understanding of civic processes and strengthens his value to each of StudioGC's projects.

Work History

StudioGC
Co-Founder
1992 - Present

Education & Accreditation

University of Illinois, Urbana-Champaign
Bachelor of Science - Architectural Studies
Master of Architecture

US Green Building Council – LEED AP

American Institute of Architects

Engineering – Scott DiGilio, Applied, a division of RTM

Mr. DiGilio has over 29 years of experience in site development for commercial and industrial facilities and subdivisions, residential subdivisions, health care facilities, parks, recreation and sports facilities from planning and design through construction. Mr. DiGilio is a member of the American Society of Civil Engineers and brings valuable experience working with Fortune 500 firms on various solutions for each.

Work History

Applied Engineering Services, Ltd.
President
1983 – Present

Education & Accreditations

Valparaiso University
Bachelor of Science – Civil Engineering
Professional Engineer: Illinois

US Green Building Council – LEED AP, BD + C

American Society of Civil Engineers

Planning – Michael Hackett, Michael Hackett & Assoc.

Mr. Hackett has been responsible for oversight and management of multi-million dollar portfolios of existing commercial, industrial, residential, and vacant land development projects. He has prospected new business opportunities within the Midwest and oversaw due diligence of team for said opportunities as well as negotiating waivers of restrictions resulting in significant savings to partnerships.

Work History

Michael Hackett & Assoc.
President
2013 – Present

Education & Accreditations

Marquette University
Bachelor of Science – Finance
Specialization: Real Estate & Human Resources

The Barr Group, P.C.
Manager
2005 – Present

Completed all course work and appraisal
experience hours towards MAI designation

Five Star Land Company, LLC
Manager / Board of Directors
2005 - 2011



DEVELOPER QUALIFICATIONS AND STATEMENT OF INTEREST DOWNTOWN LAKEFRONT PROPERTY

6. Litigation for which members of the development team have been named in the past five years, including status and potential impact to the team's ability to complete this project:

<u>Litigant</u>	<u>Year</u>	<u>Potential Impact</u>
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The Fred Barofsky Company
No litigations past or pending.

Harbour Contractors, Inc.
Public Building Commission of Chicago 2012 None

StudioGC
Voltolina 2007 None
Melvin Cohen 2010 None
CS-2 2013 None

Applied, a Division of RTM
No litigations past or pending.

Michael Hackett & Assoc.
No litigations past or pending.

7. Included within other submittal information and responses.

8. There are no known conflicts of interest with any of the team members being related, by blood or marriage, to any employees of the Village of Lake Zurich, elected officials of the Village, or appointed members of any Village Boards or commissions.

9. References

Mr. Steve Gulden Village Administrator Village of Romeoville 1050 W. Romeo Road Romeoville, IL 60446 815.886.5778 sgulden@romeoville.org	Mr. Richard Kopczick Mayor City of Morris 700 N. Division Street Morris, IL 60450 815.942.5438 mayor@morrisil.org	Mr. Anthony Topf Village President Village of Wonder Lake 444 Thompson Road Wonder Lake, IL 60097 815.728.0839 ttopf@wlvillage.org
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DEVELOPER QUALIFICATIONS AND STATEMENT OF INTEREST DOWNTOWN LAKEFRONT PROPERTY

RELEVANT EXAMPLES OF WORK BY DEVELOPMENT TEAM

1. Description of overall qualifications, specific experience on similar projects, and related references for each team organization are as follows:

The Fred Barofsky Company

The Fred Barofsky Company was established in 1982 in Oak Brook, Illinois. It was formed to provide corporate and client real estate services in the areas of real estate development, brokerage, management, and consulting. They have been involved as a leasing broker and tenant representative, project manager, consultant to the Central States Pension Fund, and partner and developer on numerous projects.

Harbour Contractors, Inc.

With a strong sense of dedication and pride committed to every project, no matter how big or small, Harbour Contractors manages every aspect of the process. We assemble teams of reliable subcontractors, hold them to exceptionally high work and safety standards, and ensure a final project of high quality.

Studio GC

StudioGC is committed to providing exceptional, cost-effective architectural services to the public sector. We offer leadership to municipalities, villages, school districts, and libraries as they navigate the challenging task of creating and maintaining high-quality, sustainable spaces in their communities.

Applied, a Division of RTM

We are an engineering firm that goes beyond a typical consulting role. We become a partner to our clients by aligning with the goals, processes, and people at each organization. Since our inception in 1981, we have stood for a consistent offering by way of exceptional responsiveness to project and client processes.

Michael Hackett & Assoc.

Responsible for the oversight, operations, and management of development projects in the Midwest, Michael Hackett & Assoc. secures financing for real estate purchases, executes contracts, and develops income, market, and cost assumptions for all property types.



DEVELOPER QUALIFICATIONS AND STATEMENT OF INTEREST DOWNTOWN LAKEFRONT PROPERTY

- Relevant comparable projects completed by each firm in the last 5 years including type of work performed, project name, schedule, development program (size, area, uses, tenants), sales or lease up performance, location specifics, and contact information for project references are as follows:

The Fred Barofsky Company

In conjunction with the current development of the Sports and Convention Center in downtown Romeoville, The Fred Barofsky Company is currently working with a team in further enhancing and re-developing the downtown district. One phase of the re-development project will consist of a new construction, 150+ unit, Class A, multi-family apartment complex. Construction of the project is expected to commence in 2014 with completion by mid-2015. The second phase of the re-development project consists of new construction of a 9,200 SF retail center anchored by several national credit tenants. Construction of the center is anticipated to commence in March of 2014 with an anticipated completion and occupancy by August of 2014. Further, the team is currently working on an additional retail center and several commercial lots within the downtown district.

Mr. Steve Gulden
Village Administrator
Village of Romeoville
1050 W. Romeo Road
Romeoville, IL 60446
815.886.5778
sgulden@romeoville.org



Harbour Contractors, Inc.

We are serving as the Construction Manager for the much-anticipated Romeoville Athletic & Event Center. The \$8 Million facility will be a 70,000 SF community center that will include open space design to house indoor baseball, football, lacrosse, soccer, volleyball, and basketball as well as classroom space, five multipurpose rooms, two changing rooms, and concession areas. The space will also be flexible to accommodate events such as home or boat shows or seasonal festivals. This project will be financed through Construct Leaseback wherein the Village will pay to build the center and own it, but will lease it back to Harbour Contractors which will rent it out for indoor sports activities. Project completion is scheduled for 2014.

Mr. Steve Gulden
Village Administrator
Village of Romeoville
1050 W. Romeo Road
Romeoville, IL 60446
815.886.5778
sgulden@romeoville.org





DEVELOPER QUALIFICATIONS AND STATEMENT OF INTEREST DOWNTOWN LAKEFRONT PROPERTY

StudioGC

Franklin Square is a 48-unit affordable housing development building near the Mississippi River bank in Quincy, Illinois. Coordinated with the Illinois Housing Development Authority and the American Recovery and Reinvestment Act funding, the project, completed in 2008, engaged a wide variety of interested parties for this \$6.5 million project. Built on a site previously damaged with Mississippi floodwaters, moisture and foundation strategies were paramount to the envelope design. Due to the project's role as affordable housing careful selection of materials helped ensure that the budget prioritized elements that would define a sense of community for the residents. This strategy was proven successful when, 6 months after completing construction, the development was 100% leased.

Weis Builder / MWF Properties
1701 Golf Rd Ste 3-1200
Rolling Meadows, IL 60008
Office Closed



Applied, a Division of RTM

1400 acre mixed use development in Wonder Lake, IL. The project includes single- and multi-family residential and commercial development as well as school and park sites. Range of experience includes planning and zoning services, preparation of construction and permit documents and construction related services.

Mr. Anthony Topf
Village President
Village of Wonder Lake
444 Thompson Road
Wonder Lake, IL 60097
815.728.0839
ttopf@wlvillage.org



Michael Hackett & Assoc.

Redevelopment and sale of 680 unit apartment complex in Dallas, TX. Each unit had generous living space, large patios / balconies with plenty of storage, large kitchens and baths and exterior storage. Complex included a professional style fitness center, clubhouse, pool & hot tub, and walking/jogging trails along White Rock Creek. The project cost \$48 million.

Heitman Capital Management
191 North Wacker Drive
Chicago, IL 60606
312.855.5700





DEVELOPER QUALIFICATIONS AND STATEMENT OF INTEREST DOWNTOWN LAKEFRONT PROPERTY

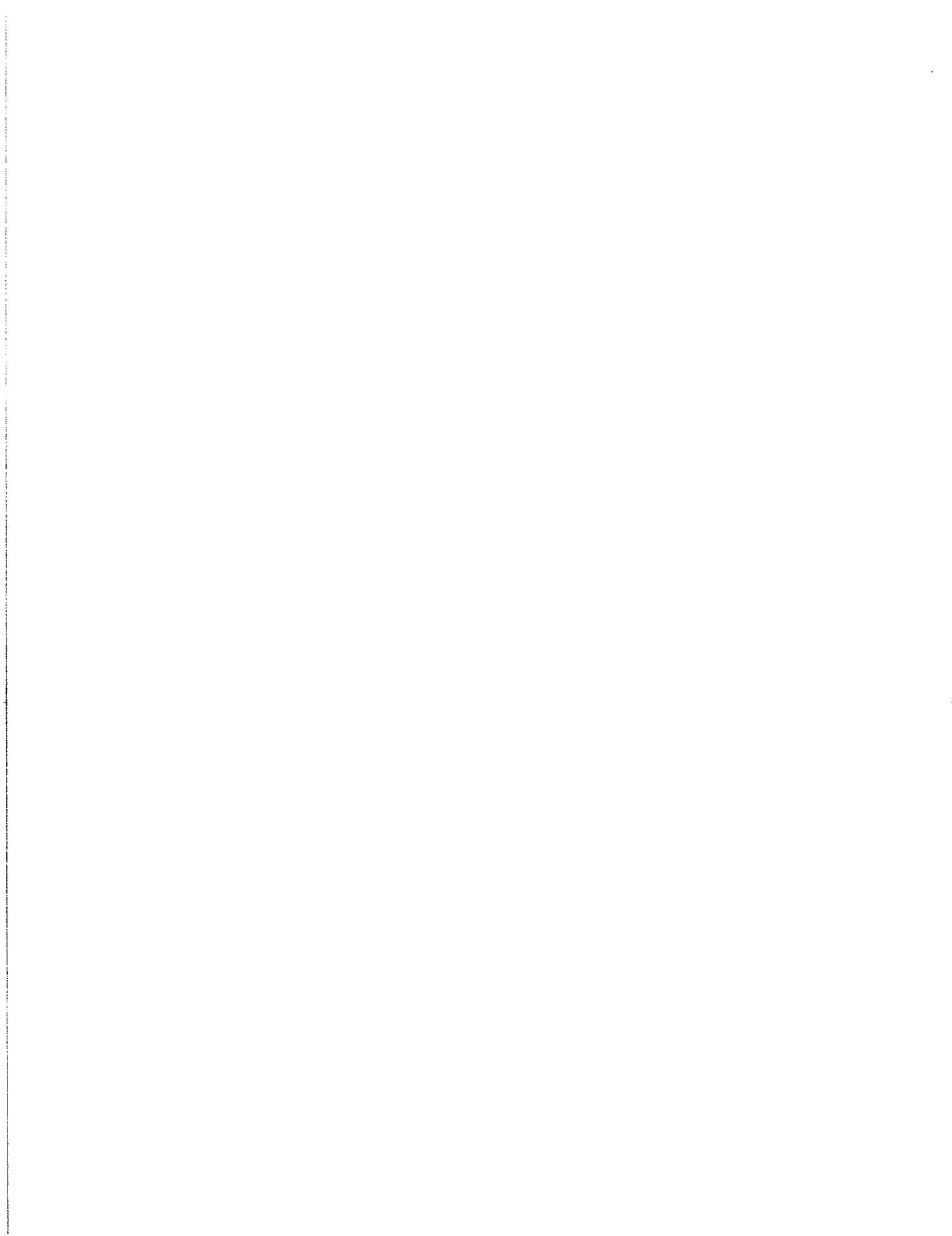
Financing

1. The team has successfully secured over \$75 million of conventional debt financing towards mixed-use projects over the past seven years. Team members are currently working on two new commercial construction projects totaling in excess of \$3 million of debt.
2. Committed sources of equity and probably debt financing for the project will be determined upon final project design. Project will likely be financed through private equity placement plus conventional financing.
3. Financial Institution References from whom Fred Barofsky, the team lead, has been obligated as a borrower or joint venture partner are as follows:

Mr. Joseph Judd
Regional President
First Midwest Bank
24509 W. Lockport Street
Plainfield, IL 60544
815.327.4805
joseph.judd@firstmidwest.com

Mr. Terrence Hackett
Sr. Vice President
Standard Bank & Trust
7800 West 95th Street
Hickory Hills, IL 60457
866.499.2265
terry.hackett@standardbanks.com

4. There are no known restrictions on the use of information contained within this submission of qualifications and statement of interest.



VILLAGE OF LAKE ZURICH
Semi-Monthly Warrant Report
February 18, 2014
Warrant Total \$1,039,406.09

Payment Request(s) Exceeding 5% of Total Warrant

• Payment to:

Vendor: Lake County Public Works Dept.
Fund: Water / Sewer
Reference: Page 13
Amount: \$600,586.30
%Warrant: 57.78%

4th Quarter Collections LCTC & Connection Fees

• Payment to:

Vendor: IMRF
Fund: Payroll Clearing
Reference: Page - Last Page
Amount: \$116,966.10
% Warrant: 11.25%

Health Insurance

Scheduled Payments \$717,552.40 or 69.03% of Total Warrant Presented for Payment.

Village of Lake Zurich
Semi-Monthly Warrant Report
Total by Fund - Warrant Dated February 18, 2014

Printed Date: 2/11/2014

Fund	Fund Title	Total
101	GENERAL FUND	145,791.94
202	MOTOR FUEL TAX	45,017.45
210	TIF TAX ALLOCATION FUND	8,439.22
401	CAPITAL PROJECT	15,769.17
405	NHRST CAPITAL PROJECTS	4,793.00
501	WATER/SEWER	672,298.16
603	RISK MANAGEMENT INS	6,282.79
710	PERFORMANCE ESCROW	8,478.75
720	PAYROLL CLEARING	300.00

Warrant Total - \$907,170.48

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Program: 101 -GENERAL FUND				
2012	RECREATION CREDIT PAYABLE	HOFER, GINA	PRG CXL-GLITZY GIRL	40.00
2012	RECREATION CREDIT PAYABLE	HAGEN, KAI	REF-PRG CXL PICASSO	76.00
				<u>Program Total</u> 116.00
Program: 10110005 -GENERAL GOVERNMENT				
4111	PROPERTY TAX-GENERAL	LZ POLICE PENSION FUND	YEAR END PROP TAX ADJ	428.73
				<u>Program Total</u> 428.73
Program: 10112001 -ADMIN				
5211	VILLAGE ATTORNEY RETAINER	KLEIN THORPE & JENKINS	LEGAL FEES - SEPT	4,600.00
5153	TRAINING & BUSINESS MTGS	NORTHWEST MUNICIPAL CONFERENCE	LEG MTG 1-25	135.00
5211	VILLAGE ATTORNEY RETAINER	ZUKOWSKI ROGERS FLOOD MC ARDLE	LEGAL FEES - OCTOBER	920.00
				<u>Program Total</u> 5,655.00
Program: 10112010 -VILLAGE ADMIN				
5219	OTHER PROFESSIONAL SVCS	MINDFUL MIX	LOGO DESIGN	525.00
				<u>Program Total</u> 525.00
Program: 10113001 -FINANCIAL ADMIN				
5412	BANK & CREDIT CARD FEES	EHLERS INVESTMENT PARTNERS LLC	INVESTMENT MANAGER FEES -	535.51
5353	OFFICE SUPPLIES	WAREHOUSE DIRECT, INC	COPY PAPER	116.60
				<u>Program Total</u> 652.11
Program: 10117017 -TECHNOLOGY				
5321	COMPUTER SUPPLIES	INSIGHT PUBLIC SECTOR, INC	FORINET WIFI	498.40
5313	TELEPHONE	PAETEC	DIGITAL LINES	1,946.46
5313	TELEPHONE	PAETEC	ANALOG LINES	133.05
5274	MAINT-EQUIPMENT	TOSHIBA BUSINESS SOLUTIONS, USA	COPIER TONER/MAINT.	2,031.22
5313	TELEPHONE	AT & T	VH ELEVATOR	156.79
5313	TELEPHONE	COMCAST CABLE	BARN INTERNET	109.35
				<u>Program Total</u> 4,875.27
Program: 10124001 -POLICE ADMIN				
5155	MEMBERSHIPS & SUBSCRIPTIONS	PADDOK PUBLICATIONS INC.	DAILY HERALD SUBSCRIPTION	34.00
5271	MAINT-BLDGS & GROUNDS	SHERMAN MECHANICAL INC	RTU #3 REPAIR (ROLL OUT S	321.66
5271	MAINT-BLDGS & GROUNDS	SHERMAN MECHANICAL INC	RTU #3 REPAIR	167.48
5156	EMPLOYEE RECOGNITION	CROWN TROPHY	PLAQUE FOR MARIE MCBRIDE	45.00
5271	MAINT-BLDGS & GROUNDS	SMITHEREEN PEST MANAGEMENT	MONTHLY PEST CONTROL SERV	101.00
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	NOTEBOOKS	31.47
5219	OTHER PROFESSIONAL SVCS	GATSO USA, INC	RED LIGHT CAMERA PROGRAM	16,140.00
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	CARBON MONOXIDE DETECTOR	24.99
5327	EQUIP MAINT PART&SUPPLIES	BCB GROUP, INC	CAMERA BATTERY - PATROL	17.95
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	NAMEPLATES AND HOLDERS -	41.00
5325	BLDG & GROUND MAINT SUPPL	CONSERV FARM SUPPLY	SIDEWALK SALT	417.71
5353	OFFICE SUPPLIES	RUNCO OFFICE SUPPLY & EQUIPMENT	INK STAMPS - ORIGINAL	31.98

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5314	CELL PHONES & PAGERS	AMERICAN MESSAGING	MONTHLY PAGER SERVICE	38.96
5271	MAINT-BLDGS & GROUNDS	METRO DOOR & DOCK, INC	GARAGE DOOR OPENER REPAIR	397.80
			<u>Program Total</u>	<u>17,811.00</u>

Program: 10124020 -POLICE

4414	LOCAL ORDINANCES	SOLAK, MAGDALENA	OVR PYMT	15.00
			<u>Program Total</u>	<u>15.00</u>

Program: 10124021 -OPERATIONS

5560	VEHICLES	RAY O'HERRON COMPANY INC.	HAVIS C-VS-1400-INUT	185.00
5560	VEHICLES	RAY O'HERRON COMPANY INC.	HAVIS C-CU2-E-C CUP HOLDE	50.00
5355	UNIFORMS	THE UPS STORE	MARRA: RETURN BOOTS.	12.72
5560	VEHICLES	RAY O'HERRON COMPANY INC.	HAVIS PKG-PSM-153 COMPUTE	201.00
5355	UNIFORMS	GALL'S INC.	HUMISTON: BADGE HOLDER.	8.37
5355	UNIFORMS	GALL'S INC.	BEREZA: COAT WITH LINER.	259.49
5355	UNIFORMS	GALL'S INC.	HUZSEK: COLDGEAR HOOD.	29.15
5560	VEHICLES	RAY O'HERRON COMPANY INC.	HAVIS PKG-PSM-141 COMPUTE	212.25
5274	MAINT-EQUIPMENT	DIRECT FITNESS SOLUTIONS	ANNUAL MAINTENANCE - FITN	375.00
5359	OTHER SUPPLIES	CHICAGO COMMUNICATION LLC	PORTABLE RADIOS	3,746.15
5560	VEHICLES	RAY O'HERRON COMPANY INC.	FEDERAL ES-100 SPEAKER	283.20
5560	VEHICLES	RAY O'HERRON COMPANY INC.	FEDERAL ESB-EXPOT 2014 FO	18.00
5560	VEHICLES	RAY O'HERRON COMPANY INC.	FEDERAL ESB-TAR-11 TAURUS	18.00
5560	VEHICLES	RAY O'HERRON COMPANY INC.	SETINA PB100-16-A PUSH BU	334.00
5560	VEHICLES	RAY O'HERRON COMPANY INC.	SETINA 10-RP-L 10S PARTIT	479.00
5560	VEHICLES	RAY O'HERRON COMPANY INC.	SETINA 10-VS-RP 10S PARTI	539.00
5214	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION OFFICER FEE	270.00
5214	OTHER LEGAL	ETERNO, DAVID G	ADJUDICATION HEARING OFFI	337.50
5560	VEHICLES	RAY O'HERRON COMPANY INC.	SETINA DUAL VERTICAL WEAP	560.00
5560	VEHICLES	RAY O'HERRON COMPANY INC.	PRO-GARD S4705UINT13 ABS	824.00
5274	MAINT-EQUIPMENT	RADICOM INC.	PORTABLE RADIO REPAIRS	157.60
5355	UNIFORMS	RAY O'HERRON COMPANY INC.	SHIPPING	7.27
5560	VEHICLES	RAY O'HERRON COMPANY INC.	PRO-GARD S36INT13 ABS SEA	319.00
5355	UNIFORMS	RAY O'HERRON COMPANY INC.	UNIFORM PANTS - HUZSEK	274.95
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	EMBROIDERY - BEREZA JACKE	20.00
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	SEW ON PATCHES - BEREZA J	12.00
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	EMBROIDERY - MARINE UNIT	15.00
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	SEW ON PATCH - MARINE UNI	6.00
5560	VEHICLES	RAY O'HERRON COMPANY INC.	HAVIS C-VS-1400-INSE CON	185.00
5355	UNIFORMS	THE UPS STORE	SHIPPING - RETURN TO RAY	9.32
5355	UNIFORMS	THE UPS STORE	RETURN - STREICHERS	9.67
5214	OTHER LEGAL	ALBARRAN, LUIS	VILLAGE PROSECUTOR FEE -	6,666.67
5560	VEHICLES	RAY O'HERRON COMPANY INC.	HAVIS MC MIC CLIP	88.80
5359	OTHER SUPPLIES	AERKO ILLINOIS INC.	OC SPRAY REPLACEMENT	555.39
5560	VEHICLES	RAY O'HERRON COMPANY INC.	HAVIS MCB BRACKET	63.00
5359	OTHER SUPPLIES	KIESLER POLICE SUPPLY, INC.	AMMUNITION - 9 MM	340.88
			<u>Program Total</u>	<u>17,472.38</u>

Program: 10124022 -COMMUNICATIONS

5313	TELEPHONE	AT & T	Z-LINE 847R260631928	1,524.53
5355	UNIFORMS	GALL'S INC.	LYON: TROUSER BELT.	37.44
5313	TELEPHONE	AT & T	Z-LINE 847Z995683125	89.81

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5313	TELEPHONE	AT & T	Z-LINE 708Z820013008	410.47
5313	TELEPHONE	AT & T	Z-LINE 708Z480001895	323.80
5313	TELEPHONE	AT & T	Z-LINE 708Z480019465	4,142.46
5355	UNIFORMS	GALL'S INC.	KELLY: L/S UNIFORM SHIRT	39.10
			Program Total	6,567.61

Program: 10124023 -CRIME PREVENTION

5219	OTHER PROFESSIONAL SVCS	TLO LLC	TLO MONTHLY INVESTIGATIVE	118.50
			Program Total	118.50

Program: 10124024 -INTERGOVERNMENTAL

5355	UNIFORMS	GALL'S INC.	EXPLORER JACKETS - 4 MEDI	200.00
5355	UNIFORMS	GALL'S INC.	EXPLORER JACKETS - EXTRA	250.00
5355	UNIFORMS	GALL'S INC.	EXPLORER JACKETS - LARGE	400.00
			Program Total	850.00

Program: 10125001 -FIRE/RESCUE-ADMIN

5359	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	CABINETS	445.08
5313	TELEPHONE	PAETEC	DIGITAL LINES	1,946.45
5274	MAINT-EQUIPMENT	TOSHIBA BUSINESS SOLUTIONS, USA	COPIER TONER/MAINT.	402.41
5354	SMALL TOOLS & EQUIP	SEARS	HUMIDIFIER	157.98
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	BENDING COMPOUND	6.99
5359	OTHER SUPPLIES	CASPER TRUE VALUE	SOLAR SALT	27.45
5359	OTHER SUPPLIES	CASPER TRUE VALUE	WATER SOFTENER SALT	64.90
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	HOSE PARTS FOR HOSE REELS	26.84
5277	MAINT-OTHER	MARTIN ENTERPRISES	HOT WATER HEATER REPAIR	135.00
5277	MAINT-OTHER	WAUCONDA DOOR CO.	REPAIRS FOR OVERHEAD DOOR	125.00
5277	MAINT-OTHER	AABLE APPLIANCE REPAIR INC.	REFRIG DOOR REPAIR	230.00
5352	PRINTING-STATIONERY/FORMS	JUMBOPOSTCARD.COM, INC	FUCHS, PILGARD, WHEELOCK	90.00
5155	MEMBERSHIPS & SUBSCRIP	MABAS DIVISION IV	TIER 2 CARD GRANT	5.00
5359	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	FAN CONTROL AND TARPS	92.93
5152	CONFERENCES & SEMINARS	IL FIRE SERVICE ADMIN PROFESSIONA	ANNUAL CONFERENCE	295.00
5153	TRAINING & BUSINESS MTGS	IL FIRE SERVICE ADMIN PROFESSIONA	ANNUAL CONFERENCE	50.00
5211	VILLAGE ATTORNEY RETAINER	KLEIN THORPE & JENKINS	LEGAL FEES - SEPT	575.00
5359	OTHER SUPPLIES	HOME DEPOT CREDIT SERVICES	SHELVES FOR SCBA SUPPLIES	159.94
5359	OTHER SUPPLIES	GRAINGER	HOSE REEL AND REPLACEMENT	794.79
5353	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	SUPPLIES	127.25
5325	BLDG & GROUND MAINT SUPPL	SEARS	HUMIDIFIER FILTER	17.99
5359	OTHER SUPPLIES	ZEP SALES & SERVICE INC.	STATION SUPPLIES	401.18
			Program Total	6,177.18

Program: 10125031 -EMERGENCY MANAGEMENT

5155	MEMBERSHIPS & SUBSCRIP	IL EMERGENCY SERVICES MGMT ASSN	MEMBERSHIP DUES 2014	65.00
5155	MEMBERSHIPS & SUBSCRIP	NI GOVERNMENT SERVICES, INC	JANUARY SERVICE	25.28
			Program Total	90.28

Program: 10125032 -FIRE SUPPRESSION

5550	MACHINERY & EQUIPMENT	TSI INC.	TSI PORTACOUNT FIT TEST M	11,310.00
5355	UNIFORMS	FIRESERVICE MANAGEMENT, LLC	GEAR REPAIRS BLAAUW/ ENSE	565.00

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5153	TRAINING & BUSINESS MTGS	CRYSTAL LAKE FIREFIGHTERS ASSOC	TUITION FOR MENTAL MANAGE	100.00
5355	UNIFORMS	TODAY'S UNIFORMS INC.	LUCAS UNIFORMS	65.95
5355	UNIFORMS	TODAY'S UNIFORMS INC.	BENE UNIFORMS	134.85
5355	UNIFORMS	TODAY'S UNIFORMS INC.	BENE UNIFORMS	250.00
5550	MACHINERY & EQUIPMENT	W S DARLEY & COMPANY	2 1/2" X 75 FOOT HOSE	719.85
5277	MAINT-OTHER	UNITED PARCEL SERVICE	MES PACKAGE AND TSI PACKA	58.38
5550	MACHINERY & EQUIPMENT	W S DARLEY & COMPANY	3" HOSE	3,939.00
5550	MACHINERY & EQUIPMENT	TSI INC.	SHIPPING	20.37
5550	MACHINERY & EQUIPMENT	W S DARLEY & COMPANY	REPLACEMENT HOSE; LOWEST	2,254.00
5355	UNIFORMS	TODAY'S UNIFORMS INC.	LUCAS UNIFORMS	89.90
5355	UNIFORMS	TODAY'S UNIFORMS INC.	BENE UNIFORMS	107.85
5355	UNIFORMS	FIRESERVICE MANAGEMENT, LLC	SHIPPING	16.48
<u>Program Total</u>				<u>19,631.63</u>

Program: 10125033 -EMS

5355	UNIFORMS	RED WING SHOE STORE	SHOES- WILTGEN	119.00
5355	UNIFORMS	TODAY'S UNIFORMS INC.	KRAUS UNIFORMS	15.95
5357	MEDICAL SUPPLIES	ENCOMPASS MED & SPEC GASES LTD	OXYGEN	73.14
5357	MEDICAL SUPPLIES	HENRY SCHEIN EMS	SPIDER STRAP BACKORDER	72.00
5355	UNIFORMS	TODAY'S UNIFORMS INC.	KRAUS UNIFORMS	64.95
5355	UNIFORMS	ELEGANT EMBROIDERY/MELON INK	BENE UNIFORM	20.00
5355	UNIFORMS	TODAY'S UNIFORMS INC.	SKALKSI	64.95
5219	OTHER PROFESSIONAL SVCS	NC INC.	AMB COLLECTION FEES	588.50
5355	UNIFORMS	TODAY'S UNIFORMS INC.	KRAUS UNIFORMS	51.25
5355	UNIFORMS	TODAY'S UNIFORMS INC.	KRAUS UNIFORMS	77.90
5355	UNIFORMS	RED WING SHOE STORE	SHOES- BOECKMANN	229.00
5357	MEDICAL SUPPLIES	MEDLINE INDUSTRIES, INC	EMS GLOVES	1,409.14
<u>Program Total</u>				<u>2,785.78</u>

Program: 10125034 -SPECIAL RESCUE

5354	SMALL TOOLS & EQUIP	ROCK-N-RESCUE	SHIPPING	47.26
5354	SMALL TOOLS & EQUIP	ROCK-N-RESCUE	ROPE	992.55
5152	CONFERENCES & SEMINARS	PRZYBYSZ, PETER	REIMB- MECHANICS TRNG	20.00
<u>Program Total</u>				<u>1,059.81</u>

Program: 10125035 -FIRE PREVENTION BUREAU

5359	OTHER SUPPLIES	SEARS	HEATERS	71.98
5352	PRINTING-STATIONERY/FORMS	JUMBOPOSTCARD.COM, INC	KLEINHEINZ BZDUSEK CARDS	50.00
5152	CONFERENCES & SEMINARS	IL FIRE INSPECTORS ASSOCIATION	FIRE INSPECTORS CONFERENCE	365.00
<u>Program Total</u>				<u>486.98</u>

Program: 10128001 -B & Z ADMIN

5353	OFFICE SUPPLIES	WAREHOUSE DIRECT, INC	COPY PAPER	87.45
5353	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	MISC ITEMS	40.71
5359	OTHER SUPPLIES	SWIETCZAK, GEORGE B	REIMB - FRONT COUNTER	53.24
5219	OTHER PROFESSIONAL SVCS	ROLF CAMPBELL & ASSOCIATES	1125 S. OLD RAND LANDSCAP	218.75
5276	MAINT-SERVICE CONTRACTS	CLIFFORD-WALD, A KIP COMPANY	WIDE FORMAT COPIER	25.00
<u>Program Total</u>				<u>425.15</u>

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Program: 10128081 -INSPECTIONS				
5352	PRINTING-STATIONERY/FORMS	JUMBOPOSTCARD.COM, INC	GEORGE, TOM	30.00
5353	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	MISC ITEMS	13.77
5219	OTHER PROFESSIONAL SVCS	THOMPSON ELEVATOR INSP SERVICE	SA INSPECTIONS	688.00
5219	OTHER PROFESSIONAL SVCS	THOMPSON ELEVATOR INSP SERVICE	NEW/MOD INSPECTION 12/22	100.00
			<u>Program Total</u>	<u>831.77</u>
Program: 10136001 -COMMUNITY SERVICES ADMIN				
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	42.18
5276	MAINT-SERVICE CONTRACTS	CLIFFORD-WALD, A KIP COMPANY	WIDE FORMAT COPIER	25.00
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	42.18
			<u>Program Total</u>	<u>109.36</u>
Program: 10136042 -PARK MAINTENANCE				
5414	RENTALS	COMMUNITY SEWER & SEPTIC	RENTAL - PAULUS PK	75.00
5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT CREDIT SERVICES	BARN SHELVES	54.79
5271	MAINT-BLDGS & GROUNDS	TYCO INTEGRATED SECURITY LLC	BUFFALO CREEK ALARM REPAI	290.00
5271	MAINT-BLDGS & GROUNDS	SMITHREEN PEST MANAGEMENT	PEST CONTROL-505 TELSER	47.00
5325	BLDG & GROUND MAINT SUPPL	FERGUSON ENTERPRISES INC.	PLUMBING REPAIR BUFFALO C	2.36
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	BARN DOOR HEX KEY	4.79
5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT CREDIT SERVICES	BUFFALO CREEK CARBON MONO	39.97
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	BARN SHELVES	4.40
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - BARN	37.76
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - BF CRK	54.10
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - BF CRK	54.10
5354	SMALL TOOLS & EQUIP	BERLAND'S HOUSE OF TOOLS	HAND TOOLS	277.93
5358	SAFETY SUPPLIES	SHERWIN INDUSTRIES INC.	PARK SAFETY SIGNAGE	430.20
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	BUFFALO CREEK RESTROOM RE	8.49
5271	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PEST CONTROL - BARN	53.63
5271	MAINT-BLDGS & GROUNDS	ANDERSON PEST SOLUTIONS	PEST CONTROL - 675 OMG	55.05
			<u>Program Total</u>	<u>1,489.57</u>
Program: 10136043 -MUNICIPAL PROPERTY MAINT				
5271	MAINT-BLDGS & GROUNDS	LARRY FORGETTE MASONRY	REPAIR TO REAR ACCESS OF	2,000.00
5271	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION LOC. 355	UNIFORMS	60.75
5325	BLDG & GROUND MAINT SUPPL	HOME DEPOT CREDIT SERVICES	VILLAGE HALL CARPET CLEAN	20.53
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	2 EAST MAIN TOILET VALVE	11.49
5253	WASTE REMOVAL	WASTE MANAGEMENT	133 WEST MAIN DUMPSTER	156.28
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	COMMUNITY SERVICES WASH B	17.16
5271	MAINT-BLDGS & GROUNDS	CINTAS CORPORATION LOC. 355	UNIFORMS	60.75
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	COMMUNITY SERVICES DRY ER	6.07
5312	NATURAL GAS	NICOR GAS	133 WEST MAIN GAS	199.05
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	COMMUNITY SERVICES DRY ER	6.98
5312	NATURAL GAS	NICOR GAS	133 WEST MAIN GAS	190.99
5271	MAINT-BLDGS & GROUNDS	DUSTCATCHERS INC.	RUGS - VH	78.08
5312	NATURAL GAS	NICOR GAS	21 SOUTH OLD RAND GAS	31.47
5312	NATURAL GAS	NICOR GAS	15 SOUTH OLD RAND GASQ	11.63
5312	NATURAL GAS	NICOR GAS	25 SOUTH OLD RAND	292.56
5312	NATURAL GAS	NICOR GAS	7 SOUTH OLD RAND	334.70
5271	MAINT-BLDGS & GROUNDS	METRO DOOR & DOCK, INC	REPAIR TO WEST OVERHEAD V	273.53
5271	MAINT-BLDGS & GROUNDS	LARRY FORGETTE MASONRY	REPAIR TO RED HOTS	2,007.50

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			<u>Program Total</u>	<u>5,759.52</u>

Program: 10136044 -RIGHT OF WAY MAINT

5261	MAINT-STREETS	SHERWIN INDUSTRIES INC.	REPLACEMENT SIGNS	208.72
			<u>Program Total</u>	<u>208.72</u>

Program: 10136045 -SNOW & ICE CONTROL

5327	EQUIP MAINT PART&SUPPLIES	HOME DEPOT CREDIT SERVICES	LIQUID DEICER REPAIR	13.19
5327	EQUIP MAINT PART&SUPPLIES	DULTMEIER SALES LLC	LIQUID DEICER TANK REPAIR	64.88
5327	EQUIP MAINT PART&SUPPLIES	DULTMEIER SALES LLC	FEE	1.44
5327	EQUIP MAINT PART&SUPPLIES	DULTMEIER SALES LLC	LIQUID TANK REPAIR	18.14
5344	SAND & GRAVEL	THELEN MATERIALS, LLC	SAND FOR DEICING	2,498.22
5327	EQUIP MAINT PART&SUPPLIES	DULTMEIER SALES LLC	LIQUID DEICER STRAINER RE	39.78
5345	SALT & DEICING SUPPLIES	CONSERV FARM SUPPLY	SIDEWALK SALT	408.00
5359	OTHER SUPPLIES	MENARDS - LONG GROVE	MAILBOX REPAIRS	283.05
			<u>Program Total</u>	<u>3,326.70</u>

Program: 10136048 -ENGINEERING

5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	ENG- SANITARY TRANSMISSIO	1,231.25
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	ENG- MFT AUDIT	920.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	ENG- TRIMMING CONTRACT	400.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	ENG- NPDES	1,500.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	VICTORY CENTRE (PATHWAYS)	360.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	ENG- CMAQ	2,820.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	ENG- JUNE STORM EVENT	2,417.50
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	ENGINEERING GENERAL	3,436.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	885 TELSER	120.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1001-1005 SAMANTHA SPOT	200.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	440 S. RAND	240.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1140 HONEY LAKE SPOT SURV	50.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1140 HONEY LAKE	451.25
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	1361 LEA, 236 VICTOR, 133	550.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	COVENTRY CREEK LOT 6	180.00
5216	ENGR/ARCHITECTURAL	MANHARD CONSULTING LTD	624 BRAEMAR	100.00
			<u>Program Total</u>	<u>14,976.00</u>

Program: 10136071 -VEHICLE MAINTENANCE

5326	AUTO PARTS & SUPPLIES	POMP'S TIRE SERVICE	TIRES/WHEELS 326	1,153.64
5273	MAINT-VEHICLES	INLAND POWER GROUP	ENGINE REPAIR 3210	919.68
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	CREDIT	(53.84)
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	CREDIT	(15.00)
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	SWITCH 133	22.47
5326	AUTO PARTS & SUPPLIES	WHOLESALE DIRECT, INC	WARNING LIGHTS	974.99
5219	OTHER PROFESSIONAL SVCS	SECRETARY OF STATE VEHICLE SVC	D PLATES 123	101.00
5273	MAINT-VEHICLES	SPRING ALIGN OF PALATINE INC.	SPRINGS 3210	1,792.72
5271	MAINT-BLDGS & GROUNDS	PETROLEUM TECHNOLOGIES EQPT.	VEEDER ROOT REPAIR	258.25
5342	FUELS	NICOR GAS	CNG	20.61
5327	EQUIP MAINT PART&SUPPLIES	BONNELL INDUSTRIES	PRE WET SENSOR	458.98
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	30.63
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	SWITCHES 3214	37.12

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Fund: 101 - GENERAL FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
5354	SMALL TOOLS & EQUIP	FASTENAL COMPANY	TAP	8.34
5328	OTHER MAINT PARTS&SUPPLY	FASTENAL COMPANY	BOLTS	3.80
5326	AUTO PARTS & SUPPLIES	JASPER ENGINES & TRANSMISSIONS	TRANS 332	3,374.00
5327	EQUIP MAINT PART&SUPPLIES	R.A. ADAMS ENTERPRISES, INC.	PLOW SHOES	32.73
5327	EQUIP MAINT PART&SUPPLIES	R.A. ADAMS ENTERPRISES, INC.	PLOW FRAMES	1,065.42
5326	AUTO PARTS & SUPPLIES	HYDRAULIC SERVICES & REPAIRS	PTO PUMP 332	425.00
5273	MAINT-VEHICLES	HYDRAULIC SERVICES & REPAIRS	RAM REPAIR LOADER	453.48
5219	OTHER PROFESSIONAL SVCS	ALPINE AUTOMOTIVE INC.	TOW 116	148.00
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	194.16
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	COIL BOOT 341	40.40
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	OIL FILTER 3243	61.20
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	SCREWS 434	2.40
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	WIPER BLADES 326	25.58
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	RTN-CLAMP KIT	(6.24)
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	SPARK PLUGS 341	47.52
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	CREDIT	(4.64)
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BULB	11.38
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	SHOCKS 3243	72.36
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BREAKER 334	13.99
5342	FUELS	BELL FUELS INC.	FUEL	8,571.00
5342	FUELS	BELL FUELS INC.	FUEL	6,834.65
5328	OTHER MAINT PARTS&SUPPLY	CASPER TRUE VALUE	HARDWARE	1.09
5326	AUTO PARTS & SUPPLIES	CASPER TRUE VALUE	CREDIT - BARB INSERT	(2.60)
5326	AUTO PARTS & SUPPLIES	CASPER TRUE VALUE	BARB INSERT 332	6.58
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	ROD SNOW BLOWERS	2.49
5326	AUTO PARTS & SUPPLIES	RUSH TRUCK CENTER -GRAYSLAKE	AXLES 322	622.06
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BULB 116	2.32
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BULBS 116	2.32
5328	OTHER MAINT PARTS&SUPPLY	O'REILLY AUTOMOTIVE STORES, INC	SILICONE	14.98
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	CREDIT - PLATE REAR	(57.90)
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	SWAY BAR KIT 117	38.84
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	BATTERY 7492	116.67
5326	AUTO PARTS & SUPPLIES	O'REILLY AUTOMOTIVE STORES, INC	STRUTS 117	371.54
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	GAUGES 3210	595.15
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	COOLANT PROBE 3210	227.63
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	DOOR HANDLES 3211	233.21
5326	AUTO PARTS & SUPPLIES	BRAKE ALIGN PARTS & SERVICES, INC	TIE RODS 3210	215.72
5273	MAINT-VEHICLES	ALLSTAR AUTO GLASS	WINDSHIELD 117	248.98
5326	AUTO PARTS & SUPPLIES	GLOBAL EMERGENCY PRODUCTS INC.	CREDIT - PIN CAB PIVO	(59.12)
5346	LUBRICANTS & FLUIDS	KELLER-HEARTT OIL	15W40 OIL	1,930.00
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	30.63
5327	EQUIP MAINT PART&SUPPLIES	WEST SIDE EXCHANGE	STEEL LINE LOADER	228.06
5326	AUTO PARTS & SUPPLIES	DULTMEIER SALES LLC	PREWET PUMP 327	138.57
5326	AUTO PARTS & SUPPLIES	GROSSINGER CHEVROLET	SEALS 332	135.59
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	FILTERS	160.93
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	WIPER BLADES	52.47
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BULB 116	1.35
5326	AUTO PARTS & SUPPLIES	NAPA AUTO PARTS	BRAKE PADS/ROTORS 117	223.24
5354	SMALL TOOLS & EQUIP	NAPA AUTO PARTS	TIRE GAUGE	18.91
5351	POSTAGE & SHIPPING	THE UPS STORE	SHIPPING	9.46
5351	POSTAGE & SHIPPING	THE UPS STORE	SHIPPING	10.94
5326	AUTO PARTS & SUPPLIES	JASPER ENGINES & TRANSMISSIONS	CREDIT - CORE	(900.00)

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Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
				<u>Program Total</u>
Program: 10167001 -PARK & REC ADMIN				
5352	PRINTING-STATIONERY/FORMS	JUMBOPOSTCARD.COM, INC	DAVE PETERSON	15.00
				<u>Program Total</u>
				<u>15.00</u>
Program: 10167940 -PRESCHOOL				
5241	PROGRAM SVCS	MUSIC IN THE BOX, INC	MUSIC MASTERS	351.00
5241	RENTALS	ST PETER'S CHURCH	TERRIFIC 2'S - FACILITY R	280.00
				<u>Program Total</u>
				<u>631.00</u>
Program: 10167965 -ATHLETICS				
5241	PROGRAM SVCS	LAKE ZURICH SCHOOL DISTRICT 95	GYM RENTAL AT SARAH ADAMS	705.00
5241	PROGRAM SVCS	LAKE ZURICH SCHOOL DISTRICT 95	GYM RENTAL AT SARAH ADAMS	120.00
				<u>Program Total</u>
				<u>825.00</u>
Program: 10167975 -SPECIAL INTEREST & EVENTS				
5241	PROGRAM SVCS	BARNETT, JENA	ART CLASSES	180.00
				<u>Program Total</u>
				<u>180.00</u>
				Fund Total
				145,791.94

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Fund: 202 - MOTOR FUEL TAX

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 20236045 -SNOW AND ICE CONTROL				
5345	SALT & DEICING SUPPLIES	MORTON SALT, INC	ROAD SALT 200 ORDER	1,245.71
5345	SALT & DEICING SUPPLIES	MORTON SALT, INC	ROAD SALT 200 ORDER	8,096.58
5345	SALT & DEICING SUPPLIES	MORTON SALT, INC	ROAD SALT 200 ORDER	2,449.93
5345	SALT & DEICING SUPPLIES	MORTON SALT, INC	DEICING SALT 400 ORDER	22,058.43
5345	SALT & DEICING SUPPLIES	SICALCO LTD	LIQUID CALCUM CHLORIDE	2,414.78
5345	SALT & DEICING SUPPLIES	ROAD SOLUTIONS INC	LIQUID DEICER	6,180.60
<u>Program Total</u>				<u>42,446.03</u>
Program: 20236046 -STREET/TRAFFIC LIGHTS				
5261	MAINT-STREETS	IL DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNAL MAINTENANC	2,571.42
<u>Program Total</u>				<u>2,571.42</u>
Fund Total				45,017.45

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Fund: 210 - TIF TAX ALLOCATION FUND

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 21012001 -TIF - ADMINISTRATION				
5211	VILLAGE ATTORNEY RETAINER	KLEIN THORPE & JENKINS	LEGAL FEES - SEPT	156.00
5211	VILLAGE ATTORNEY RETAINER	KATHLEEN FIELD ORR & ASSOCIATES	LEGAL FEES - TIF	100.00
5219	OTHER PROFESSIONAL SVCS	TESKA ASSOCIATES	TIF DOWNTOWN REDEVELOPMEN	8,183.22
Program Total				8,439.22
				Fund Total
				8,439.22

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Fund: 401 - CAPITAL PROJECT

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 40136041 -FORESTRY				
5520	LAND IMPROVEMENTS	MC GINTY BROTHERS INC.	TREE REMOVAL CONTRACT	3,772.00
			<u>Program Total</u>	<u>3,772.00</u>
Program: 40136043 -CIP - MUNICIPAL PROPERTY				
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	VILLAGE HALL CEILING TILE	262.72
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	VILLAGE HALL BUILD OUT PL	49.96
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	VILLAGE HALL BUILDOUT MAN	413.96
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	VILLAGE HALL CEILING AND	229.67
5530	BLDG & BLDG IMPROVEMENTS	CASPER TRUE VALUE	VILLAGE HALL BUILDOUT HOL	10.99
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	VILLAGE HALL BUILD OUT VA	159.00
5530	BLDG & BLDG IMPROVEMENTS	RUNCO OFFICE SUPPLY & EQUIPMENT	PRESENTATION BOARDS	760.00
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	VILLAGE HALL BUILD OUT PA	15.98
5530	BLDG & BLDG IMPROVEMENTS	NEI BROTHERS	VH BUILD OUT- CARPET	7,400.00
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	VILLAGE HALL BUILDOUT ELE	112.11
5530	BLDG & BLDG IMPROVEMENTS	MENARDS - LONG GROVE	VILLAGE HALL BUILDOUT ELE	85.12
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	VILLAGE HALL BUILDOUT ELE	13.71
5530	BLDG & BLDG IMPROVEMENTS	CHRISTOPHER W. WAGNER	VILLAGE HALL BUILDOUT ELE	2,123.95
			<u>Program Total</u>	<u>11,637.17</u>
Program: 40136044 -RIGHT OF WAY MAINTENANCE				
5540	INFRASTRUCTURE IMPROVEMENTS	MANHARD CONSULTING LTD	ENG- RTE 12 TURN	360.00
			<u>Program Total</u>	<u>360.00</u>
				Fund Total
				15,769.17

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Fund: 405 - NHRST CAPITAL PROJECTS

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 40536044 -NHR PW ROW				
5540	INFRASTRUCTURE IMPROVEMENTS	MANHARD CONSULTING LTD	ENG- 2013 ROAD RESURFACIN	2,018.00
5219	OTHER PROFESSIONAL SVCS	MANHARD CONSULTING LTD	ENG- CEDAR CREEK DRAINAG	2,775.00
Program Total				4,793.00
Fund Total				4,793.00

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Fund: 501 - WATER/SEWER

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 501 -WATER/SEWER				
2016	LC CONNECTION FEES PAY	LAKE COUNTY PUBLIC WORKS DEPT.	1361 LEA LN	3,300.00
2016	LC CONNECTION FEES PAY	LAKE COUNTY PUBLIC WORKS DEPT.	1350 E. RT 22 MARIANOS	112,200.00
2013	WATER/SEWER REFUNDS	KNICKERBOCKER, BRUCE	UB REF-FINAL OVR PMT	75.16
2017	LCTC PAYABLE	LAKE COUNTY PUBLIC WORKS DEPT.	4TH QTR COLLECTIONS	485,086.30
			<u>Program Total</u>	<u>600,661.46</u>
Program: 50156001 -UTILITIES-ADMIN				
5274	MAINT-EQUIPMENT	BAXTER & WOODMAN	SCADA ALARM FAILURE DIAGN	150.00
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	33.41
5355	UNIFORMS	CINTAS CORPORATION LOC. 355	UNIFORMS	33.41
5211	VILLAGE ATTORNEY RETAINER	KLEIN THORPE & JENKINS	LEGAL FEES - SEPT	575.00
5152	CONFERENCES & SEMINARS	BAXTER & WOODMAN	INDUSTRIAL WASTE PRETREAT	60.00
5313	TELEPHONE	AT & T	CONCORD LIFT ALARM	73.72
5313	TELEPHONE	PAETEC	ANALOG LINES	532.20
			<u>Program Total</u>	<u>1,457.74</u>
Program: 50156054 -WATER PROD/STORAGE				
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL	4,777.39
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL	4,465.26
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	LAG BOLT .5 X 2.5	5.04
5530	BLDG & BLDG IMPROVEMENTS	FASTENAL COMPANY	DROP-IN 1/2" ANCHOR	26.64
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL	4,781.88
5530	BLDG & BLDG IMPROVEMENTS	HOME DEPOT CREDIT SERVICES	LAG BOLTS .5 X 2	9.98
5328	OTHER MAINT PARTS&SUPPLY	HOME DEPOT CREDIT SERVICES	5 GAL EGGSHELL PAINT	125.00
5359	OTHER SUPPLIES	CASPER TRUE VALUE	DISTILLED WATER	8.95
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	1" UNION	14.99
5328	OTHER MAINT PARTS&SUPPLY	HOME DEPOT CREDIT SERVICES	PAINTERS TAPE	12.54
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL	3,193.53
5359	OTHER SUPPLIES	BCB GROUP, INC	SLAA6-14A	27.95
5325	BLDG & GROUND MAINT SUPPL	CASPER TRUE VALUE	1" SOLDER BALL VALVE	19.99
5289	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	LAB ANAYSIS/WATER	223.50
5289	WATER SAMPLE ANALYSIS	SUBURBAN LABORATORIES, INC.	LAB ANAYSIS/WATER	70.00
5341	CHEMICALS	MORTON SALT, INC	BULK WATER CONDITIONING R	1,917.82
5359	OTHER SUPPLIES	U S A BLUEBOOK	FREIGHT	30.00
5359	OTHER SUPPLIES	U S A BLUEBOOK	PH 7 BUFFER SOLUTION	30.95
5341	CHEMICALS	MORTON SALT, INC	BULK WATER CONDITIONING R	1,909.05
5359	OTHER SUPPLIES	U S A BLUEBOOK	PH 4 BUFFER SOLUTION	30.95
5359	OTHER SUPPLIES	U S A BLUEBOOK	PH 10 BUFFER SOLUTION	30.95
5359	OTHER SUPPLIES	HACH COMPANY	FREIGHT	41.37
5359	OTHER SUPPLIES	HACH COMPANY	TOTAL CHLORINE DPD	235.80
5219	OTHER PROFESSIONAL SVCS	MANHARD CONSULTING LTD	ENG- LK MICHIGAN WTR	7,173.75
5359	OTHER SUPPLIES	HACH COMPANY	HARDNESS (EDTA) TITRANT	161.50
5327	EQUIP MAINT PART&SUPPLIES	CASPER TRUE VALUE	DUCT TAPE	14.97
5359	OTHER SUPPLIES	HACH COMPANY	HARDNESS 1 BUFFER SOLUTIO	44.85
5359	OTHER SUPPLIES	HACH COMPANY	SPADNS(FLUORIDE) REAGENT	179.25
5312	NATURAL GAS	NICOR GAS	WELL 9	329.53
5312	NATURAL GAS	NICOR GAS	WELL 12	477.44
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL	191.80
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	WELL	5,276.99

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5312	NATURAL GAS	NICOR GAS	WELL 8	563.11
			Program Total	<u>36,402.72</u>

Program: 50156055 -WATER DISTRIBUTION

5354	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	CUT-OFF WHEEL	1.47
5328	OTHER MAINT PARTS&SUPPLY	U S A BLUEBOOK	GASKET MATERIAL	53.95
5354	SMALL TOOLS & EQUIP	HOME DEPOT CREDIT SERVICES	PROPANE TORCH	49.94
5327	EQUIP MAINT PART&SUPPLIES	HOME DEPOT CREDIT SERVICES	PROPANE CYLINDER (TORCH)	17.88
5328	OTHER MAINT PARTS&SUPPLY	U S A BLUEBOOK	FREIGHT	9.65
			Program Total	<u>132.89</u>

Program: 50156065 -INTERCEPTOR SEWER

5550	MACHINERY & EQUIPMENT	VORTEX TECHNOLOGIES INC.	SHIPPING	291.83
5550	MACHINERY & EQUIPMENT	VORTEX TECHNOLOGIES INC.	FLOW METER REPLACEMENT @	29,293.76
			Program Total	<u>29,585.59</u>

Program: 50156066 -LIFT STATIONS

5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	186.62
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	64.51
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	315.86
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	1,385.44
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	58.21
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	81.83
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	35.64
5328	OTHER MAINT PARTS&SUPPLY	KIMBALL MIDWEST	CABLE TIES	23.13
5328	OTHER MAINT PARTS&SUPPLY	KIMBALL MIDWEST	3400X2 BRASS FITTING	21.70
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	77.97
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	41.38
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	73.68
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	1,163.46
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	131.02
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	224.90
5328	OTHER MAINT PARTS&SUPPLY	KIMBALL MIDWEST	3220X6X4 BRASS FITTING	18.20
5311	ELECTRICITY	CONSTELLATION NEW ENERGY, INC.	LIFTS & PUMPS	92.39
5328	OTHER MAINT PARTS&SUPPLY	KIMBALL MIDWEST	SHIPPING	10.37
5328	OTHER MAINT PARTS&SUPPLY	KIMBALL MIDWEST	26908 SHRINK TUBE	26.20
5328	OTHER MAINT PARTS&SUPPLY	KIMBALL MIDWEST	26906 SHRINK TUBE	25.25
			Program Total	<u>4,057.76</u>

	Fund Total	672,298.16
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Fund: 603 - RISK MANAGEMENT INS

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 60312010 -RISK MANAGEMENT INS FUND				
5222	INSURANCE CLAIMS	SABO, TERRY	REIMB - CAR DAMAGES	678.71
5222	INSURANCE CLAIMS	IR MA	DEC DEDUCTIBLE	5,676.72
5222	INSURANCE CLAIMS	IR MA	NOV '13 CREDIT	(72.64)
<u>Program Total</u>				<u>6,282.79</u>
Fund Total				6,282.79

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Fund: 710 - PERFORMANCE ESCROW

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 710 -PERFORMANCE ESCROW				
2501	BUILDING DEPOSITS	RZANKOWSKI, VOYTEK	BLD REF-603 TURTLE PO	50.00
2501	BUILDING DEPOSITS	BELL, LISA	BLD REF-618 APPLEGATE	100.00
2501	BUILDING DEPOSITS	HAUGER, JOHN	BLD REF-695 WATERFORD	100.00
2501	BUILDING DEPOSITS	ALL TEMP HEATING & AIR CONDITIONIN	BLD REF-5 BLACK TWIG	50.00
2501	BUILDING DEPOSITS	IL ENERGY WINDOWS	BLD REF-772 EDELWEISS	50.00
2501	BUILDING DEPOSITS	SUNDBERG, MARK	BLD REF-955 MILLBROOK	100.00
2501	BUILDING DEPOSITS	AMERICAN RESIDENTIAL SERVICES, LI	BLD REF-636 DUNHILL D	100.00
2509	DEVELOPER DEPOSITS	TUF-TITE INC.	LOC RELEASE-1200 FLEX	6,333.25
2501	BUILDING DEPOSITS	WINDOWS & EXTERIORS BY OLSON, IN	BLD REF - 934 HOLLY C	100.00
2501	BUILDING DEPOSITS	PLACEK, JOSEPH	BLD REF-1233 TRACIE D	100.00
2501	BUILDING DEPOSITS	GREEN, JAMES	BLD REF-1253 THORNDAL	50.00
2501	BUILDING DEPOSITS	PINEWOOD BUILDING CORP	BLD REF-1275 ERIC LN	100.00
2501	BUILDING DEPOSITS	KAVANAGH, ERIN	BLD REF-223 SANDY PT	50.00
2501	BUILDING DEPOSITS	DAKARIAN, LESLIE/KIRK	BLD REF-789 WARWICK L	50.00
2501	BUILDING DEPOSITS	WILSON HOME RESTORATIONS	BLD REF-270 POHLMAN C	100.00
2053	UNDISTAR SUSPENSE	KLEIN THORPE & JENKINS	LEGAL FEES - SEPT	1,045.50
Program Total				8,478.75

	Fund Total	8,478.75
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Fund: 720 - PAYROLL CLEARING

Account Code	Account Title	Vendor Name	Payable Description	Payment Amount
Program: 720 -PAYROLL CLEARING				
2043	LIFE INS DED	NCPERS-IL IMRF - 0157	GROUP LIFE INS	300.00
			<u>Program Total</u>	<u>300.00</u>
			Fund Total	300.00

YTD Vendor Payments

Date: 2/11/2014

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
13	A ABLE APPLIANCE REPAIR INC.	230.00	364.00
1415	AERKO ILLINOIS INC.	555.39	555.39
3063	ALBARRAN, LUIS	6,666.67	73,333.37
3255	ALL TEMP HEATING & AIR CONDITIONING	50.00	400.00
3253	ALLSTAR AUTO GLASS	248.98	443.98
3521	ALPINE AUTOMOTIVE INC.	148.00	644.00
2455	AMERICAN MESSAGING	38.96	204.00
3680	AMERICAN RESIDENTIAL SERVICES, LLC	100.00	175.00
4055	ANDERSON PEST SOLUTIONS	108.68	1,279.43
3683	AT & T	6,721.58	71,155.23
70800	BARNETT, JENA	180.00	1,841.00
8415	BAXTER & WOODMAN	210.00	78,957.53
8390	BCB GROUP, INC	45.90	1,011.54
8850	BELL FUELS INC.	15,405.65	291,082.91
99911	BELL, LISA	100.00	100.00
9175	BERLAND'S HOUSE OF TOOLS	277.93	301.02
10275	BONNELL INDUSTRIES	458.98	18,580.35
10634	BRAKE ALIGN PARTS & SERVICES, INC	215.72	1,229.54
13160	CASPER TRUE VALUE	312.87	4,532.29
13900	CHICAGO COMMUNICATION LLC	3,746.15	3,746.15
91948	CHRISTOPHER W. WAGNER	2,123.95	12,113.22
14252	CINTAS CORPORATION LOC. 355	333.94	5,518.93
14760	CLIFFORD-WALD, A KIP COMPANY	50.00	800.00
15258	COMCAST CABLE	109.35	1,822.48
15278	COMMUNITY SEWER & SEPTIC	75.00	3,655.00
15390	CONSERV FARM SUPPLY	825.71	6,828.41
26590	CONSTELLATION NEW ENERGY, INC.	26,619.76	334,287.56
16212	CROWN TROPHY	45.00	190.00
16259	CRYSTAL LAKE FIREFIGHTERS ASSOC	100.00	100.00
17186	DAKARIAN, LESLIE/KIRK	50.00	50.00
18593	DIRECT FITNESS SOLUTIONS	375.00	375.00
19525	DULTMEIER SALES LLC	262.81	408.72
19700	DUSTCATCHERS INC.	224.04	1,815.24
15283	EHLERS INVESTMENT PARTNERS LLC	535.51	8,013.32
23225	ELEGANT EMBROIDERY/MELON INK	73.00	6,125.50
75333	ENCOMPASS MED & SPEC GASES LTD	73.14	1,150.52
25680	ETERNO, DAVID G	607.50	2,655.00
27515	FASTENAL COMPANY	38.78	1,914.55
27815	FERGUSON ENTERPRISES INC.	2.36	133.12
283334	FIRESERVICE MANAGEMENT, LLC	581.48	937.18
30240	GALL'S INC.	1,223.55	12,294.66
30492	GATSO USA, INC	16,140.00	115,230.00
30953	GLOBAL EMERGENCY PRODUCTS INC.	976.09	15,339.06
96120	GRAINGER	794.79	5,608.28
99913	GREEN, JAMES	50.00	50.00
27540	GROSSINGER CHEVROLET	135.59	4,620.89
33690	HACH COMPANY	662.77	1,132.92
99816	HAGEN, KAI	76.00	76.00

YTD Vendor Payments

Date: 2/11/2014

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
35035	HAUGER, JOHN	100.00	1,327.00
77315	HENRY SCHEIN EMS	72.00	1,709.81
99915	HOFER, GINA	40.00	40.00
37025	HOME DEPOT CREDIT SERVICES	2,305.39	21,113.49
38565	HYDRAULIC SERVICES & REPAIRS	878.48	4,551.65
43110	IRMA	5,604.08	731,718.68
39721	IL DEPARTMENT OF TRANSPORTATION	2,571.42	58,911.00
41842	IL EMERGENCY SERVICES MGMT ASSN.	65.00	65.00
39725	IL ENERGY WINDOWS	50.00	100.00
41786	IL FIRE INSPECTORS ASSOCIATION	365.00	995.00
41785	IL FIRE SERVICE ADMIN PROFESSIONALS	345.00	695.00
42310	INLAND POWER GROUP	919.68	9,827.77
42369	INSIGHT PUBLIC SECTOR, INC	498.40	16,472.39
45820	JASPER ENGINES & TRANSMISSIONS	2,474.00	2,474.00
47675	JUMBOPOSTCARD.COM, INC	185.00	745.00
48335	KATHLEEN FIELD ORR & ASSOCIATES	100.00	1,000.00
48349	KAVANAGH, ERIN	50.00	50.00
48745	KELLER-HEARTT OIL	1,930.00	11,409.76
49172	KIESLER POLICE SUPPLY, INC.	340.88	14,251.58
49332	KIMBALL MIDWEST	124.85	632.21
49830	KLEIN THORPE & JENKINS	6,951.50	83,690.20
UB000081	KNICKERBOCKER, BRUCE	75.16	75.16
51258	LAKE COUNTY PUBLIC WORKS DEPT.	600,586.30	2,238,744.31
51263	LAKE ZURICH SCHOOL DISTRICT 95	825.00	349,903.50
28815	LARRY FORGETTE MASONRY	4,007.50	4,007.50
77555	LZ POLICE PENSION FUND	428.73	428.73
54164	MABAS DIVISION IV	5.00	170.00
54490	MANHARD CONSULTING LTD	27,302.75	240,369.35
54750	MARTIN ENTERPRISES	135.00	17,085.50
55850	MC GINTY BROTHERS INC.	3,772.00	46,229.00
56533	MEDLINE INDUSTRIES, INC	1,409.14	2,317.33
56660	MENARDS - LONG GROVE	368.17	905.33
66731	METRO DOOR & DOCK, INC	671.33	12,503.69
57410	MINDFUL MIX	525.00	1,275.00
58269	MORTON SALT, INC	37,677.52	198,245.14
59175	MUSIC IN THE BOX, INC	351.00	2,336.25
59770	NAPA AUTO PARTS	819.52	17,882.31
59907	NC INC.	588.50	2,523.66
41772	NCPERS-IL IMRF - 0157	300.00	2,984.00
60244	NEI BROTHERS	7,400.00	16,100.00
60747	NI GOVERNMENT SERVICES, INC	25.28	304.80
61214	NICOR GAS	2,451.09	37,715.95
61226	NORTHWEST MUNICIPAL CONFERENCE	135.00	10,147.00
66520	O'REILLY AUTOMOTIVE STORES, INC	570.92	11,295.61
68771	PADDOCK PUBLICATIONS INC.	34.00	1,444.55
56215	PAETEC	4,558.16	11,175.30
70100	PETROLEUM TECHNOLOGIES EQPT.	258.25	3,040.75
99912	PINEWOOD BUILDING CORP	100.00	100.00

YTD Vendor Payments

Date: 2/11/2014

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
99914	PLACEK, JOSEPH	100.00	100.00
71345	POMP'S TIRE SERVICE	1,153.64	12,194.72
72035	PRZYBYSZ, PETER	20.00	40.00
73175	R.A. ADAMS ENTERPRISES, INC.	1,098.15	21,920.57
73210	RADICOM INC.	157.60	21,959.16
73540	RAY O'HERRON COMPANY INC.	4,641.47	7,571.12
73661	RED WING SHOE STORE	348.00	3,167.56
75115	ROAD SOLUTIONS INC	6,180.60	12,120.60
75340	ROCK-N-RESCUE	1,039.81	1,268.74
75550	ROLF CAMPBELL & ASSOCIATES	218.75	701.25
76143	RUNCO OFFICE SUPPLY & EQUIPMENT CO.	864.45	13,851.65
76344	RUSH TRUCK CENTER -GRASLAK	622.06	689.37
99909	RZANKOWSKI, VOYTEK	50.00	50.00
99939	SABO, TERRY	678.71	678.71
77911	SEARS	247.95	597.61
77942	SECRETARY OF STATE VEHICLE SVC DEPT	101.00	911.00
78520	SHERMAN MECHANICAL INC	489.14	27,813.79
78543	SHERWIN INDUSTRIES INC.	638.92	17,118.41
72939	SICALCO LTD	2,414.78	7,216.20
80040	SMITHREEEN PEST MANAGEMENT	148.00	1,480.00
99943	SOLAK, MAGDALENA	15.00	15.00
80790	SPRING ALIGN OF PALATINE INC.	1,792.72	2,146.94
76921	ST PETER'S CHURCH	280.00	1,960.00
81070	STAPLES BUSINESS ADVANTAGE	181.73	6,782.08
82073	SUBURBAN LABORATORIES, INC.	293.50	4,896.50
99908	SUNDBERG, MARK	100.00	100.00
82531	SWIETCZAK, GEORGE B	53.24	53.24
83788	TESKA ASSOCIATES	8,183.22	19,432.14
54419	THE UPS STORE	52.11	508.49
84090	THELEN MATERIALS, LLC	2,498.22	2,498.22
84200	THOMPSON ELEVATOR INSP SERVICE	788.00	4,872.00
84490	TLO LLC	118.50	1,253.00
84885	TODAY'S UNIFORMS INC.	923.55	3,650.76
85047	TOSHIBA BUSINESS SOLUTIONS, USA	2,433.63	20,608.78
85385	TSI INC.	11,330.37	11,330.37
85760	TUF-TITE INC.	6,333.25	6,583.25
77970	TYCO INTEGRATED SECURITY LLC	290.00	2,861.54
88845	U S A BLUEBOOK	186.45	1,303.56
88132	UNITED PARCEL SERVICE	58.38	178.31
90810	VORTEX TECHNOLOGIES INC.	29,585.59	36,019.14
95830	W S DARLEY & COMPANY	6,912.85	21,783.98
92335	WAREHOUSE DIRECT, INC	204.05	2,698.15
92413	WASTE MANAGEMENT	156.28	10,284.64
92583	WAUCONDA DOOR CO.	125.00	125.00
93170	WEST SIDE EXCHANGE	228.06	7,454.56
93823	WHOLESALE DIRECT, INC	974.99	7,266.96
94112	WILSON HOME RESTORATIONS	100.00	200.00
99887	WINDOWS & EXTERIORS BY OLSON, INC	100.00	350.00

YTD Vendor Payments

Date: 2/11/2014

Vendor Number	Vendor Name	Current Payment	YTD Amount Paid
98600	ZEP SALES & SERVICE INC.	401.18	2,416.93
98905	ZUKOWSKI ROGERS FLOOD MC ARDLE	920.00	7,545.00
<u>Report Total:</u>		<u>907,170.48</u>	

Village of Lake Zurich
Semi-Monthly Warrant Report
Manual Checks 1-27-14 thru 2-17-14

WT000145	AFLAC	02/03/2014	8,106.30
WT000146	IMRF	02/07/2014	116,966.10
WT000147	INLAND BANK	02/17/2014	7,163.21

Report Total: **\$ 132,235.61**

70 E. Main Street
Lake Zurich, IL 60047



AGENDA ITEM

8 C

Phone: (847) 438-5141
Fax: (847) 540-1768
Web: www.LakeZurich.org

MEMORANDUM

Date: February 11, 2014

To: Jason T. Slowinski, Village Manager

From: Dave Peterson, Recreation Manager

Subject: **Paulus Park Playground Equipment Removal/Installation Bid Results and Recommendation**

Issue: The Village Board approved the purchase of Little Tykes playground equipment at its December 2nd board meeting. The bid process included a national RFP being awarded through the National Joint Powers Alliance (NJPA).

Next staff bid out the removal of the Kid's Kingdom equipment and the installation of the new, community chosen equipment. A bid notice was placed in the December 10th edition of the Daily Herald, and two pre-bid meetings were held with 13 bidders in attendance. The bid document required a performance bond upon bid award, prevailing wage compliance, insurance including worker's compensation, comprehensive general liability and commercial automobile liability, and other pertinent information to protect the Village's best interests.

Analysis: Bids were open on Monday, February 3 at 1:00 p.m. at Village Hall. Nine bids were turned in with the remaining four in attendance at the pre-bid meeting electing not to participate. Bidders were asked to provide two base bids for the removal and installation of playground equipment and an optional bid item to supply the wood fibar floor surface. The results are attached for your review.

Staff performed extensive reference checks with the two lowest bidders and considered similar type projects. The lowest bidder's reference checks indicated a great satisfaction with quality and timeliness of work performed. All required documents were provided in their bid offering.

Recommendation: Staff recommends awarding the bid to Hacienda Landscaping Inc., the lowest bidder, in the amount of \$82,850.

w/ Attachments: Paulus Park Playground Removal/Installation Bid Results

BID: Paulus Park Playground Removal, Installation & Floor Surface Project

Due: February 3, 2014 1:00 p.m.

Bidder	Removal of Equip	Installation	Fibar Option
Team Reil 17421 Marengo Rd Union, IL 60180 Tim Cederlund (815) 923-4321	\$75,365.04	\$56,701.79	13,414.48
The Kenneth Company 16W064 Jeans Rd Lemont, IL 60439 Fred Vittis (815) 528-4548	\$74,524.00	\$65,776.00	25,148.00
Elanar Construction 6620 W. Belmont Ave Chicago, IL 60634 Ross Burns (773) 62887011	\$38,530.00	\$57,950.00	14,840.00
DK Contractors, Inc 11013 122nd Street Pleasant Prairie, WI 53158 Kevin Garrison (262) 857-7414	\$62,115.00		
Hacienda Landscaping Inc 2005 Cumberland Dr Plainfield, IL 60586 Maria Guzman (815) 782-6493	\$20,150.00	\$50,500.00	12,200.00

BID: Paulus Park Playground Removal, Installation & Floor Surface Project

Due: February 3, 2014 1:00 p.m.

Bidder	Removal of Equip	Installation	Fibar Option
GLI Services, Inc 1410 Millis Rd Joliet, IL 60433 George W Petecki, Jr (815) 774-0350	\$45,715.00	\$74,145.00	\$19,680.00
Green-Up 23940 Andrew Rd Plainfield, IL 60585 Bernard Schroeder (815) 372-3000	\$83,712.00	\$68,238.00	\$22,156.00
Great Lakes Landscape Co, Inc 434 E. Devon Ave Elk Grove Village, IL 60007 Kevin Harynek (847) 439-3737	\$47,000.00	\$64,274.00	\$19,981.00
Continental Construciton Co., Inc 1919 Greewood St Evanston, IL 60201 Thomas Andrews (847) 869-3113	\$86,000.00	\$96,000.00	\$60,000.00

Bea Corral
Mike Brown
Dave Peterson

Village Hall Boardroom
02-03-14 1:01 p.m.

70 E. Main Street
Lake Zurich, IL 60047



AGENDA ITEM

8D

Phone: (847) 438-5141
Fax: (847) 540-1768
Web: www.LakeZurich.org

MEMORANDUM

Date: February 12, 2014

To: Village Board of Trustees

From: Jason T Slowinski, Village Manager

Subject: Implementation of Utility Tax (Municipal Gas and Electric)

Issue: Despite recent significant accomplishments (e.g. S&P AAA bond rating designation), the Village of Lake Zurich continues to deal with the harsh reality of less than spectacular financial projections for FY 2015 and beyond.

The upcoming budget for FY 2015 is set to be a challenging one. Continuing economic uncertainty, rising pension (\$3.86M) and healthcare costs (20% increase), and unstable revenue sources, combine to create a challenging budgetary environment. The draft budget in its current form projects a General Fund budget deficit of approximately \$1.6M. This projection does not account for General Fund-supported TIF debt payments which will begin in FY 2016, further burdening the General Fund. Without any new revenue streams, staff is unable to present a balanced General Fund budget without significant reductions in service to our residents. In order to continue to provide the current level of service enjoyed by residents, staff submits the implementation of a municipal gas and electric utility tax for Village Board consideration.

Background: For the past several years, the Village has taken prudent financial actions and engaged in conservative spending practices. In analyzing the General Fund expenditures of the past several years (see Figure 1 below), the Village has done a tremendous job in controlling discretionary spending. Since 2009, the cost of General Fund operations—i.e., contractual and commodities—has actually *decreased* 0.93% to \$4.78M. The cost of salaries and benefits (excluding health insurance) charged to the General Fund has risen a modest 4.36% during this period to \$14.75M. Total personnel (i.e. full-time employees) charged to the General Fund has been reduced by 20 positions, from 164 to 144. Staff is absolutely committed to continuing these responsible financial practices. In fact, Standard & Poor's cited the Village's strong financial management and budgetary flexibility as one of its justifications for the recent AAA bond rating upgrade.

Despite the efforts noted above, increased costs in certain areas continue to devastate the General Fund. Since 2009, pension costs have dramatically increased from \$1.01M to \$3.86M, a whopping 280.8%. This increase is due not only to actuarial calculations but also making up ground from previous decisions to not fully fund the annual public safety pension payments. State law requires public safety pensions to be fully funded by the year 2044. Similarly, health insurance costs for

Village employees also continue to increase. The uncertainty of the industry in light of the Affordable Care Act requires the Village to budget for a 20% increase in health insurance premiums for FY 2015.

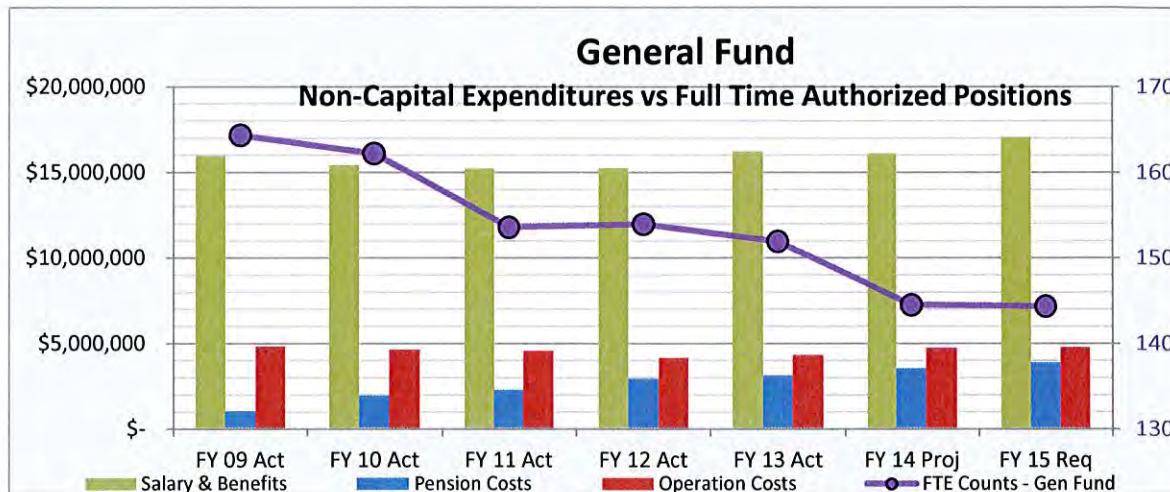


Figure 1

While not impossible, it is increasingly difficult to make further reductions in personnel without significantly impacting the services provided to Village residents. Without additional revenue, Lake Zurich residents and businesses will notice service reductions required to close the \$1.6M budget deficit.

Analysis: A municipal gas and electric utility tax not to exceed 5% may be imposed by non-home rule communities under Illinois statutes. The utility tax is a tax on the consumption of electricity and natural gas and does not impact the level of property taxes levied on homeowners and businesses. It would represent a stable source of significant revenue for the Village yet allows individuals flexibility over their payments by reducing consumption of gas and electricity. The Village previously had a 2.5% utility tax that expired by ordinance in May 2012.

Staff surveyed area communities and determined that the vast majority of area communities have a utility tax in place (see Figure 2 below). It is an increasingly common source of revenue for municipalities. Since 2009, at least twelve (12) area communities have enacted the utility tax including many of our immediate neighbors. Hoffman Estates enacted the utility tax on electricity and gas in December 2013 and Elk Grove Village as recently as January 2014.

RE: Implementation of Utility Tax (Municipal Gas and Electric)

February 11, 2014

Page 3

Municipality	Year Enacted	Municipality	Year Enacted
Algonquin	2006	Libertyville	2010
Arlington Heights	2011	Lincolnshire	2009
Barrington	1999	Lincolnwood	1993
Barrington Hills	N/A	Lisle	2008
Bartlett	N/A	Lombard	1986
Bensenville	1986	Mt. Prospect	N/A
Buffalo Grove	2009	Mt. Zion	1998
Carol Stream	N/A	Naperville	N/A
Carpentersville	1999	Niles	1990's
Cary	1998	North Aurora	2004
Countryside	2009	Northbrook	2005
Des Plaines	2009	Northfield	1989
Deer Park	1992	Palatine	2011
Elk Grove	2014	Rolling Meadows	2009
Elmwood Park	2003	Roselle	1999
Evanston	1966	Skokie	2010
Geneva	1986	Streamwood	2001
Glen Ellyn	1998	Vernon Hills	1969
Glenview	2008	West Chicago	1987
Grayslake	2004	Wheeling	2002
Hawthorn Woods	N/A	Wheaton	2000
Highland Park	N/A	Wilmette	1998
Hoffman Estates	2013		
Homewood	N/A		
Kenilworth	N/A		
Lake Barrington	2006		
Lake Forest	2013		

Figure 2: Area Communities

Analysis—Impact to Lake Zurich: It is estimated that a 5% municipal utility tax will generate approximately \$1.2 million annually, providing much of the relief necessary to close the \$1.6M budget deficit, with the remaining \$400K to come from expenditure reduction in the form of continued analysis and minor adjustments to our operations and staffing levels. These adjustments would not be expected to impact services to residents.

Obviously, Lake Zurich residents would experience an impact in the amount paid for electricity and natural gas. According to usage data from Commonwealth Edison, the average Lake Zurich residential electric bill is \$492 annually (or \$41 per month). Based on this data, the proposed 5% utility tax would raise the average residential electricity bill by approximately \$24.60 annually (or \$2.05 per month). NICOR data indicates the average homeowner's gas bill is \$460.68 (or \$38.39 per month). Estimates show the gas portion of the utility tax would increase the average gas bill by approximately \$23.04 annually (or \$1.92 per month). In total, the average residential user would pay \$47.64 more per year for electricity and natural gas with a 5% utility tax in place.

This additional tax would be added to the regular utility bills residents receive from ComEd and NICOR, with the user submitting payment to those companies. ComEd and NICOR would then

submit payment of the tax to the Village on or before the last day of every month for the corresponding one-month period.

It is worth noting that savings Lake Zurich residents have experienced through the electrical aggregation program would offset the incremental costs of a new utility tax. Lake Zurich's two-year municipal electrical aggregation program has saved an average of \$247 for Lake Zurich households, for a cumulative Village-wide savings of \$1,337,000 in just its first year. Even with the implementation of the 5% utility tax, Village residents would still experience nearly \$200 in savings from utility costs prior to the aggregation program taking place.

Recommendation: Staff recommends the Village Board approve the proposed Ordinance enacting a 5% municipal utility tax on natural gas and electricity. This tax is expected to generate \$1.2M in new revenue for the Village.

w/ Attachment: [Ordinance Approving 5% Utility Tax](#)

VILLAGE OF LAKE ZURICH
ORDINANCE NO. 2014-2-959

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 5 OF THE LAKE ZURICH
MUNICIPAL CODE
(Utility Tax)**

WHEREAS, pursuant to Section 8-11-2 of the Illinois Municipal Code, 65 ILCS 5/8-11-2, the President and Board of Trustees of the Village of Lake Zurich have determined that it is useful, appropriate, and in the best interests of the Village to impose a tax on (i) persons engaged in the business of distributing, supplying, furnishing, or selling gas for use or consumption within the corporate limits of the Village, and (ii) the privilege of using or consuming electricity acquired in the purchase at retail and used or consumed with the corporate limits of the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County and the State of Illinois as follows:

Section 1. Recital. The foregoing recital is incorporated into this Ordinance as a finding of the President and Board of Trustees.

Section 2. Establishment of Taxes. A tax is hereby imposed on all persons engaged in the following occupations of privileges:

A. Persons engaged in the business of distributing, supplying, furnishing, or selling gas for use or consumption within the corporate limits of the Village, and not for resale, at a rate of 5% of the gross receipts therefrom; and

B. The privilege of using or consuming electricity acquired in a purchase at retail and used or consumed within the corporate limits of the Village, calculated on a monthly basis for each purchaser:

- (i) For the first 2,000 kilowatt-hours used or consumed in a month; .61 cents per kilowatt-hour;
- (ii) For the next 48,000 kilowatt-hours used or consumed in a month; .40 cents per kilowatt-hour;
- (iii) For the next 50,000 kilowatt-hours used or consumed in a month; .36 cents per kilowatt-hour;
- (iv) For the next 400,000 kilowatt-hours used or consumed in a month; .35 cents per kilowatt-hour;
- (v) For the next 500,000 kilowatt-hours used or consumed in a month; .34 cents per kilowatt-hour;

- (vi) For the next 2,000,000 kilowatt-hours used or consumed in a month; .32 cents per kilowatt-hour;
- (vii) For the next 2,000,000 kilowatt-hours used or consumed in a month; .315 cents per kilowatt-hour;
- (viii) For the next 5,000,000 kilowatt-hours used or consumed in a month; .31 cents per kilowatt-hour;
- (ix) For the next 10,000,000 kilowatt-hours used or consumed in a month; .305 cents per kilowatt-hour; and
- (x) For all electricity used or consumed in excess of 20,000,000 kilowatt-hours in a month, .30 cents per kilowatt-hour.

Section 3. Amendment of Title 3, Chapter 5 of the Lake Zurich Municipal Code. Chapter 5, titled "Occupation Taxes," of Title 3 of the Lake Zurich Municipal Code is hereby amended to include a new Section 3-5-8, titled "Gas Utility Tax," and a new Section 3-5-9, titled "Electric Utility Tax," as set forth in Exhibit A attached to and by this reference incorporated into this Ordinance.

Section 4. Term of Taxes. The tax authorized by Subsection 2A of this Ordinance will be based on the gross receipts, as defined in Exhibit A, actually paid for services billed on or after May 1, 2014. The tax authorized by Subsection 2B of this Ordinance will be imposed with respect to the use or consumption of electricity beginning with the first bill issued to customers on or after May 1, 2014.

Section 5. Effective Date; Notice to Utilities. This Ordinance will be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law. The Village Clerk is hereby authorized and directed to send a certified copy of this Ordinance to each utility company affected by this Ordinance.

PASSED this 18th day of February, 2014, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED 18th day of February, 2014.

By:

Thomas Poynton, Village President

SEAL

ATTEST:

Kathleen Johnson, Village Clerk

Published: _____

EXHIBIT A

NEW SECTION 3-5-8 "GAS UTILITY TAX"

3-5-8: GAS UTILITY TAX:

- A. **Establishment of Tax:** A tax is imposed on all persons engaged in the business of distributing, supplying, furnishing, or selling gas for use or consumption within the corporate limits of the Village, and not for resale, at a rate of 5% of the gross receipts therefrom.
- B. **Limitations:** No tax is imposed by this Section with respect to any transaction in interstate commerce or otherwise to the extent to which that business may not be made the subject of taxation by the State of Illinois or this Village under the Constitution and statutes of the United States. Nor will any persons engaged in the business of distributing, supplying, furnishing, or selling gas within the corporate limits of the Village be subject to taxation under the provisions of this Section for such transactions as are or may become subject to taxation under the provision of the Illinois Municipal Retailer's Occupation Tax Act.
- C. **Taxes in Addition to Other Compensation:** The tax enumerated in this Section is in addition to the payment of money or value of products or services furnished to the Village as compensation for the use of its streets, alleys, or other public places, or installation and maintenance therein, thereon, or thereunder of poles, wires, pipes, or other equipment.
- D. **Definitions:** For the purposes of this Section, the following definitions apply:

GROSS RECEIPTS: The consideration received for distributing, supplying, furnishing, or selling gas for use or consumption and not for resale, as the case may be; and for all services rendered in connection therewith valued in money, whether received in money or otherwise, including cash, credit, services, and property of every kind and material and for all services rendered therewith; and which are determined without any deduction on account of the cost of the service, product, or commodity supplied, the cost of materials used, labor or service cost, or any other expenses whatsoever; except that "gross receipts" does not include any amounts specifically excluded from the definition of gross receipts in Section 8-11-2(d) of the Illinois Municipal Code, 65 ILCS 5/8-11-2(d) or as otherwise required by law.

PERSON: Any natural individual, firm, trust, estate, partnership, association, joint stock company, joint adventure, corporation, limited liability company, municipal corporation, the State or any of its political subdivisions, any State university created by statute or a receiver, trustee, guardian, or other representative appointed by order of any court.

- E. **Effective Date of Tax:** The tax provided for in Subsection A of this Section will be based on the gross receipts, as herein defined, actually paid to the person engaged in the business of distributing, supplying, furnishing, or selling gas for services billed on or after May 1, 2014.

F. Returns: On or before May 1, 2014, each person engaged in the business of distributing, supplying, furnishing, or selling gas must make a return to the village treasurer for the month of April 2014, stating:

1. The person's name;
2. The person's principal place of business;
3. The person's gross receipts during those months on the basis of which the tax is imposed;
4. The amount of tax; and
5. Such other reasonable and related information as the board of trustees may require.

On or before the last day of every month thereafter, each person engaged in the business of distributing, supplying, furnishing, or selling gas must make a similar return to the village treasurer for a corresponding one month period.

The person making a return pursuant to this subsection F must pay, at the time of making that return, the village treasurer the amount of tax herein imposed; except that in connection with any return the person, if the person so elects, may report and pay an amount based on the person's total billings of business subject to the tax during the period for which the return is made (exclusive of any amounts previously billed) with prompt adjustments of later payments based on any differences between such billings and the taxable gross receipts.

G. Credits For Overpayment; Limitation: If it appears that an amount of tax has been paid that was not due under the provisions of this section, whether as a result of a mistake of fact or an error of law, then that amount will be credited against any tax due, or to become due, under this section from the person who made the erroneous payment on a filing of a claim for a credit by that person with the Village, except that no amount erroneously paid will be credited if that amount was paid more than three (3) years prior to the filing of a claim for a credit.

No action to recover any amount of tax due under the provisions of this section may be commenced more than three (3) years after the due date of that amount.

H. Violations; Penalty: Any person that fails to make a return, or that makes a fraudulent return, or that wilfully violates any other provision of this section is guilty of a misdemeanor and, on conviction thereof, may be fined not less than one hundred dollars (\$100.00) and not more than seven hundred dollars (\$700.00), and in addition may be liable in a civil action for the amount of tax due.

NEW SECTION 3-5-9 "ELECTRIC UTILITY TAX"

3-5-9: ELECTRIC UTILITY TAX:

A. **Establishment Of Tax:** A tax at the rates specified in this subsection is hereby established and levied by the village on all persons engaged in the privilege of using or consuming electricity acquired in a purchase at retail and used or consumed within the corporate limits of the village, calculated on a monthly basis for each purchaser:

- (i) For the first 2,000 kilowatt-hours used or consumed in a month; .61 cents per kilowatt-hour;
- (ii) For the next 48,000 kilowatt-hours used or consumed in a month; .40 cents per kilowatt-hour;
- (iii) For the next 50,000 kilowatt-hours used or consumed in a month; .36 cents per kilowatt-hour;
- (iv) For the next 400,000 kilowatt-hours used or consumed in a month; .35 cents per kilowatt-hour;
- (v) For the next 500,000 kilowatt-hours used or consumed in a month; .34 cents per kilowatt-hour;
- (vi) For the next 2,000,000 kilowatt-hours used or consumed in a month; .32 cents per kilowatt-hour;
- (vii) For the next 2,000,000 kilowatt-hours used or consumed in a month; .315 cents per kilowatt-hour;
- (viii) For the next 5,000,000 kilowatt-hours used or consumed in a month; .31 cents per kilowatt-hour;
- (ix) For the next 10,000,000 kilowatt-hours used or consumed in a month; .305 cents per kilowatt-hour; and
- (x) For all electricity used or consumed in excess of 20,000,000 kilowatt-hours in a month, .30 cents per kilowatt-hour.

B. **Limitations:** No tax is imposed by this section with respect to any transaction in interstate commerce or otherwise to the extent to which that business may not be made the subject of taxation by the state of Illinois or this village under the constitution and statutes of the United States. Nor will any persons engaged in using or consuming electricity acquired in a purchase at retail and used or consumed within the corporate limits of the village be subject to taxation under the provisions of this section for such transactions as are or may become subject to taxation under the provisions of the Illinois municipal retailers' occupation tax act.

C. **Tax In Addition To Other Compensation:** The tax enumerated in this section is in addition to the payment of money or value of products or services furnished to the

village as compensation for the use of its streets, alleys, or other public places, or installation and maintenance therein, thereon, or thereunder of poles, wires, pipes, or other equipment.

D. **Definition:** For the purposes of this section, the following definition applies:

PERSON: Any natural individual, firm, trust, estate, partnership, association, joint stock company, joint adventure, corporation, limited liability company, municipal corporation, the state or any of its political subdivisions, any state university created by statute, or a receiver, trustee, guardian, or other representative appointed by order of any court.

E. **Effective Date Of Tax:** Any amount of taxes due and payable for any tax levied for any tax period prior to the effective date of this section will remain due and payable in the manner provided at such time for such taxes regardless of the provisions of this section. The tax provided for in subsection A of this section will be imposed with respect to the use or consumption of electricity, beginning with the first bill issued to customers on or after May 1, 2014.

F. **Credits For Overpayment; Limitation:** If it appears that an amount of tax has been paid that was not due under the provisions of this section, whether as a result of a mistake of fact or an error of law, then that amount will be credited against any tax due, or to become due, under this section from the person who made the erroneous payment on a filing of a claim for a credit by that person with the village, except that no amount erroneously paid will be credited if that amount was paid more than three (3) years prior to the filing of a claim for a credit.

No action to recover any amount of tax due under the provisions of this section may be commenced more than three (3) years after the due date of that amount.

G. **Collection Of Tax:** The person maintaining a place of business in the state of Illinois who delivers the electricity to the purchaser shall collect the tax authorized by subsection A of this section from the purchaser and shall file a return with, and pay the amount of the tax collected to, the village. This tax constitutes a debt of the purchaser to the person who delivers the electricity to the purchaser and is recoverable at the same time and in the same manner as the original charge for delivering the electricity. Any tax required to be collected pursuant to subsection A of this section and any such tax collected by a person delivering electricity constitutes a debt owed to the village by the person delivering the electricity. With respect to such debt owed to the village, the person delivering electricity may be allowed a credit against such debt to the extent the tax related to deliveries of electricity is not collected because the charges for such electricity are written off as uncollectible; except that if such charges are thereafter collected by the person delivering electricity, then that person must remit the tax to the village. Any partial payment not specifically identified by the purchase will be deemed to be for the delivery of electricity. Persons delivering electricity may collect the tax from the purchaser by adding the tax to the gross charge for delivering the electricity. Persons delivering electricity also are authorized to add to the gross charge an amount equal to three percent (3%) of the tax to reimburse the person delivering electricity for the expense incurred in keeping records, billing customers, preparing and filing returns,

remitting the tax, and supplying data to the village on the village's request. If the person delivering electricity fails to collect the tax from the purchaser, then the purchaser will be required to pay the tax directly to the village by filing a tax return in the form and manner that the village will prescribe. The person delivering electricity who files returns pursuant to this section must pay the village, at the time of filing such return, the amount of the tax collected pursuant to subsection A of this section.

- H. Books And Records: The person maintaining the place of business in the state of Illinois who collects the tax authorized by subsection A of this section from the purchaser is required to keep accurate books and records of its business or activity, including contemporaneous books and records denoting the transactions that gave rise, or may have given rise, to any tax liability under this section. The books and records are subject to and available for inspection by the village at reasonable times during normal business hours.
- I. Violations; Penalty: Any person that fails to make a return required of that person by this section, or that makes a fraudulent return, or that wilfully violates any other provision of this section is guilty of a misdemeanor and on conviction may be fined not less than one hundred dollars (\$100.00) and not more than seven hundred dollars (\$700.00), and in addition may be liable in a civil action for the amount of tax due and may be subject to the penalties provided in section 3-1-20 of this title.





VILLAGE MANAGER'S OFFICE

MONTHLY INFORMATION REPORT

JANUARY 2014

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

Activities during January include:

- The month of January is an important step for the annual budget cycle, as departmental requests are reviewed and analyzed to ensure expenditures do not exceed revenues. Initial projections forecast a significant General Fund budget deficit of approximately \$1.6 million. Organizational reviews and examinations of potential revenue sources are being discussed and will be presented to the Village Board in budget workshops in March and April. Options and recommendations will be presented with important decisions that will need to be made by the Village Board to either expand revenue opportunities or take a hard look at reducing expenses.
- January has been a very challenging month for dealing with the extreme winter weather, in terms of maintaining resident service expectations, as well as funding the required personnel overtime costs and salt and de-icing supplies.

At the end of January, there has been roughly 40 inches of snowfall received and 22 storm events where Village crews have been called out to ensure roadways are clear and safe for general motorists to travel. The budgeted amount included an average snowfall of 38 inches, forcing staff to amend the budget by an additional \$75,000 for additional winter supplies, representing a 75% increase over the budgeted \$100,000.

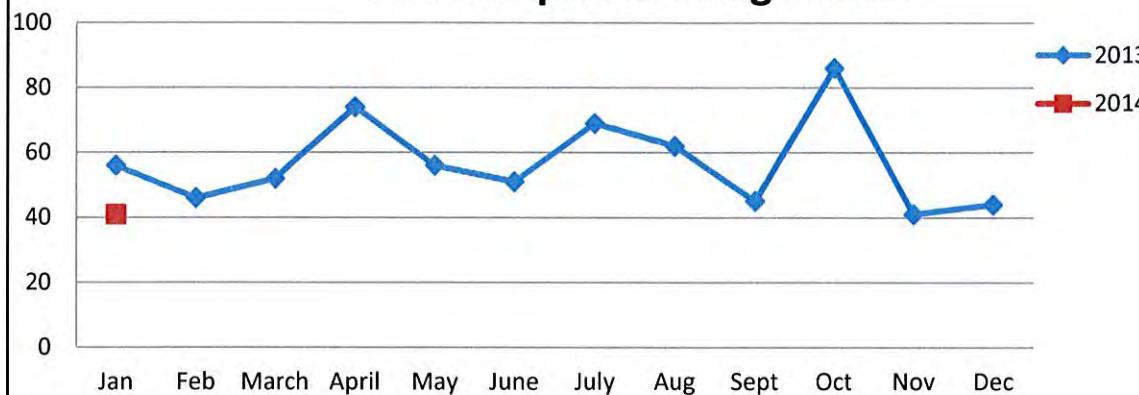
The personnel costs have also been significant as well, with 1,230 overtime hours in the Public Works Division dedicated to plowing and salting streets. These personnel costs are in addition to the 993 regular hours used for plowing and salting streets, as well as clearing sidewalks, truck preparation, and other tasks related to snow and ice removal. Total overtime costs related directly to snow and ice removal just for the month of January are approximately \$54,000.

- The beginning of 2014 kicked off the formulation of the objectives Village departments will take in order to implement the six strategic priorities identified by the Village Board. Three staff teams (Finance Team, Infrastructure Team, & Development Team) have been meeting regularly to design action steps to 1) solve the TIF debt; 2) explore alternative revenues; 3) reduce pension costs; 4) attract downtown revitalization; 5) address the Lake Michigan water supply; and 6) prioritize infrastructure identified in the Capital Improvement Plan.

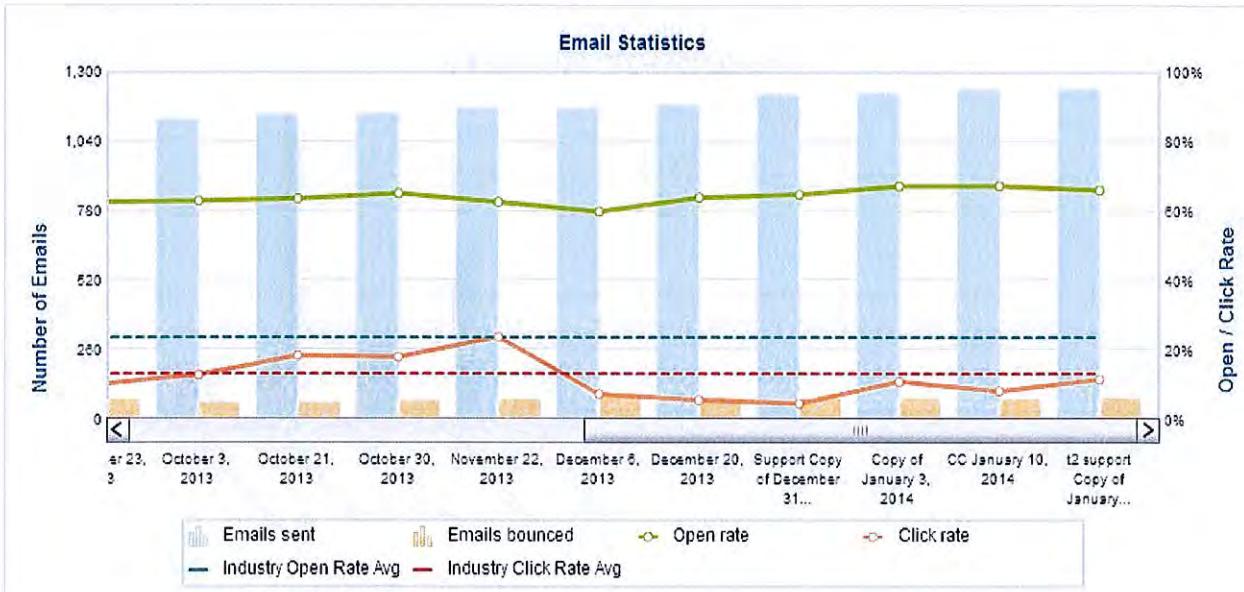
- The following businesses were issued Village business licenses in January:

Sleepy's	440 S. Rand Road, Suite A-1
Northwest Futsal (Main Street Sport's Center)	143 E. Main St – Unit 100
Mariano's	1350 E. Route 22
Chiro One Wellness Center	275 S. Rand Road
Failsafe Disk Company	475 Capital Drive
Top Shelf Supplement	825 S. Rand Road
Rock N Ribs	463 S. Rand Road
Ledco America	569 Capital Drive

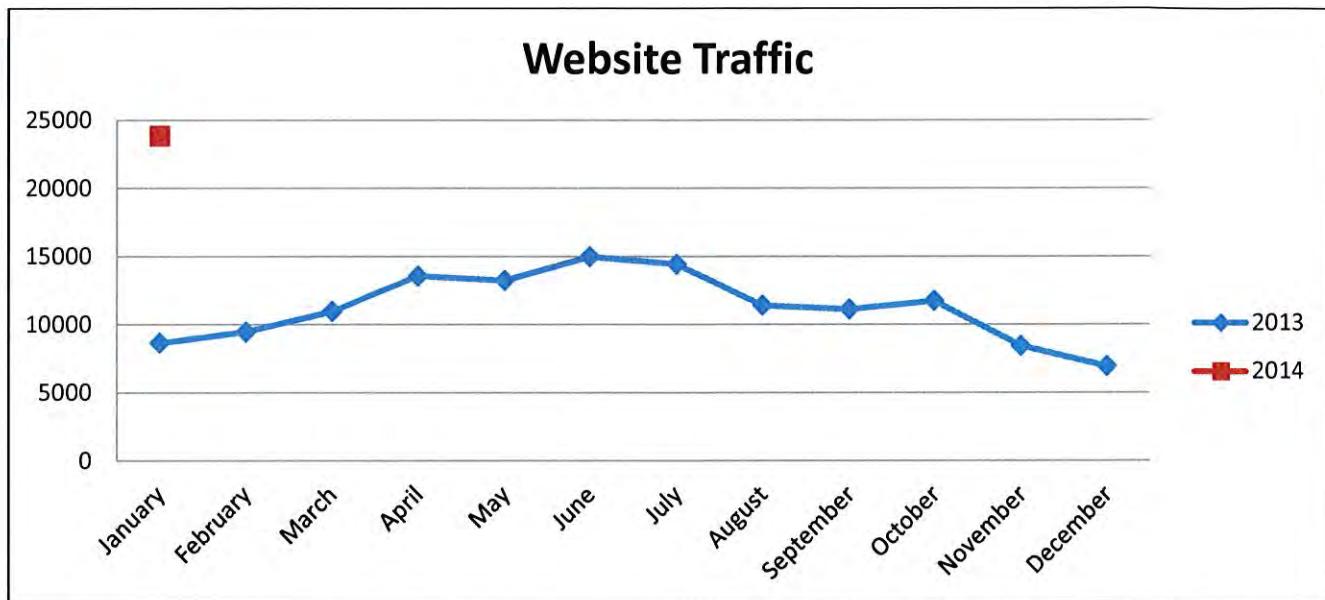
FOIA Requests Village Wide



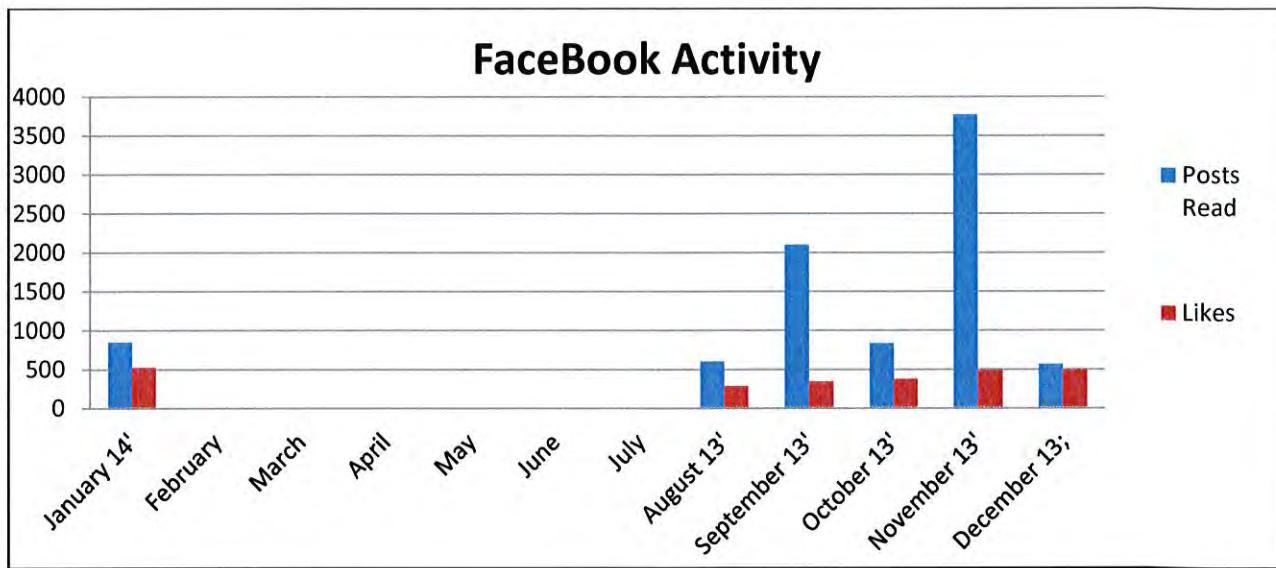
Open and honest government is the cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making process. This graph includes all of the FOIA requests received Village-wide among all departments. It should be noted that several FOIA requests require collaboration among more than one department, resulting in a team effort to obtain the correct information.



Benchmarks is the Village e-newsletter that is used as a central communication device for the public. This graph shows the number of people signed up for *Benchmarks*, as well as the bounce back rate, open rate, and click rate of readers. Subscription numbers are slowly increasing as more households are introduced to this new communication tool. The open rate is consistently over 50%, showing a high interest rate and readership for those that do receive *Benchmarks*, compared to the average open rate for government newsletters of less than 25%.

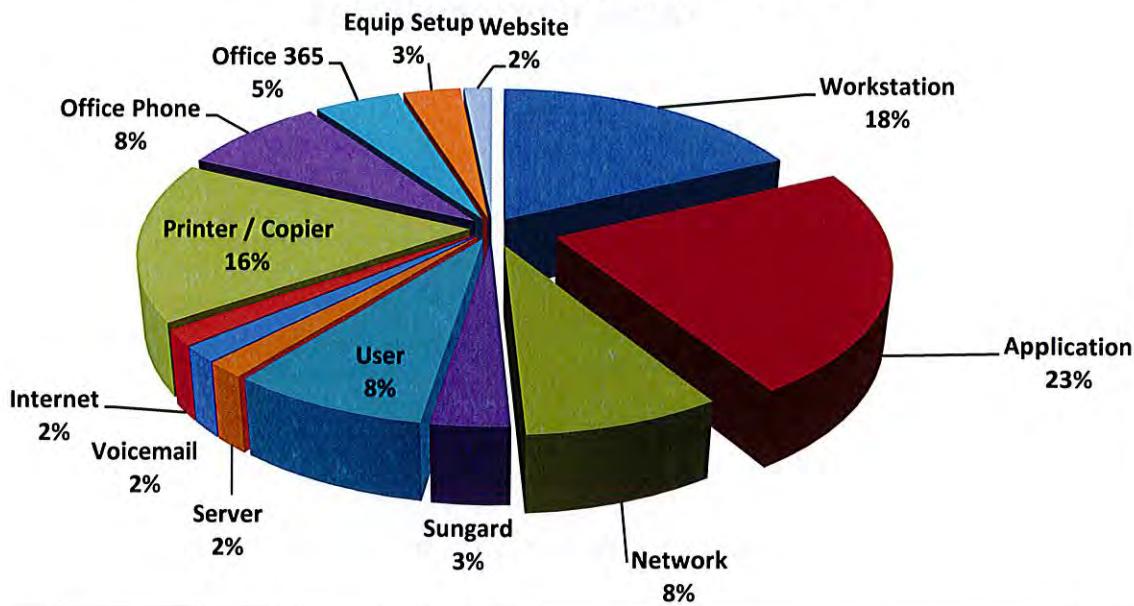


This data represents the number of website visits on LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing citizen oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision making.



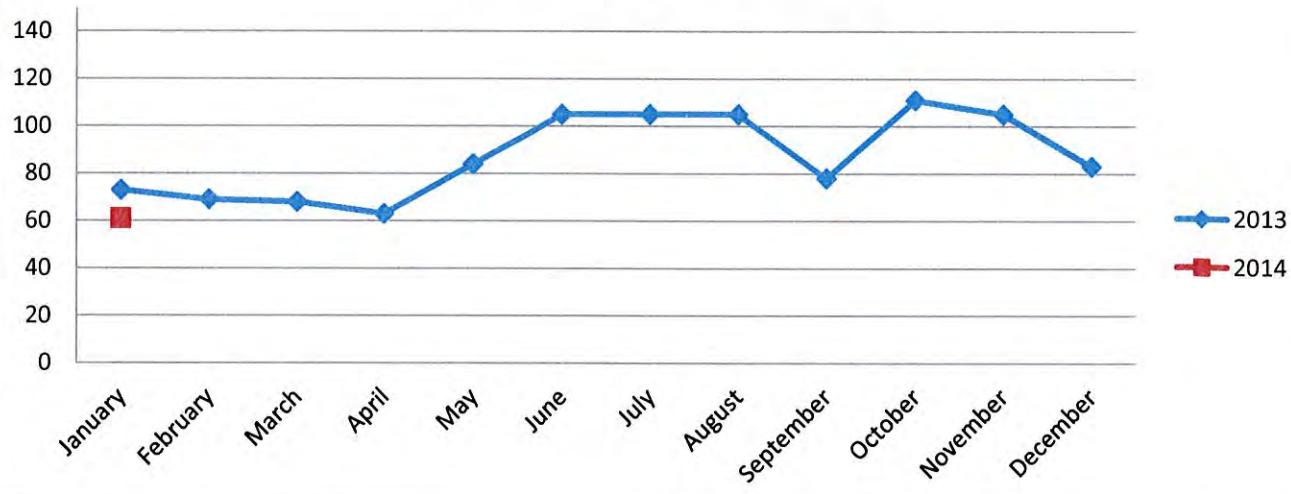
This shows the level of activity on the official Village FaceBook page. There are many opportunities for Lake Zurich to engage the community, especially the younger generation, through the use of social media. Reports indicate 55% of citizens use social media at least once per day, highlighting the importance of an official FaceBook page.

Help Desk Tickets By Category (This Month)



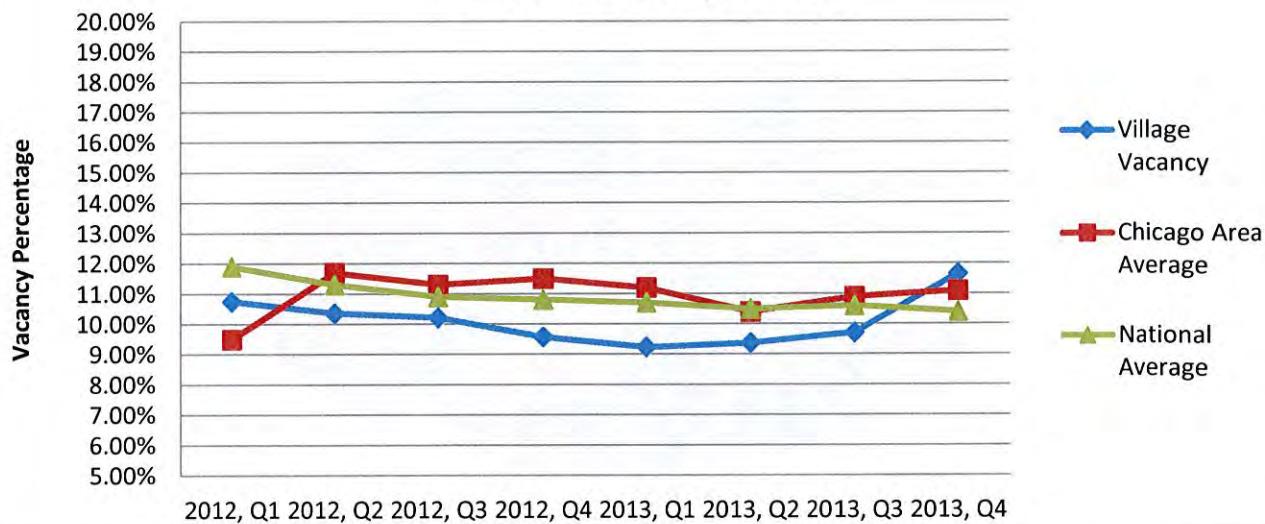
Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for a training workshops or investment in technology upgrades. This graph shows the most common requests for assistance this month.

Helpdesk Ticket Totals (Trend)



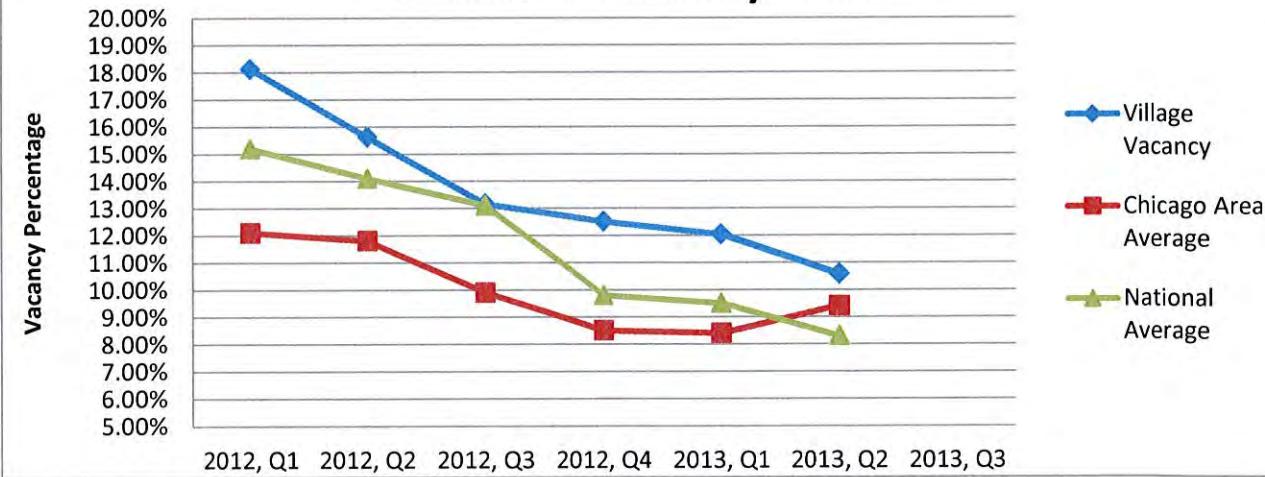
Help Desk is the digital request from Village employees to the technology department to help troubleshoot various technology related problems. A large number of Help Desk tickets may indicate a need for a training workshops or investment in technology upgrades. This graph shows the annual trend of technology problems.

Retail Vacancy Rates



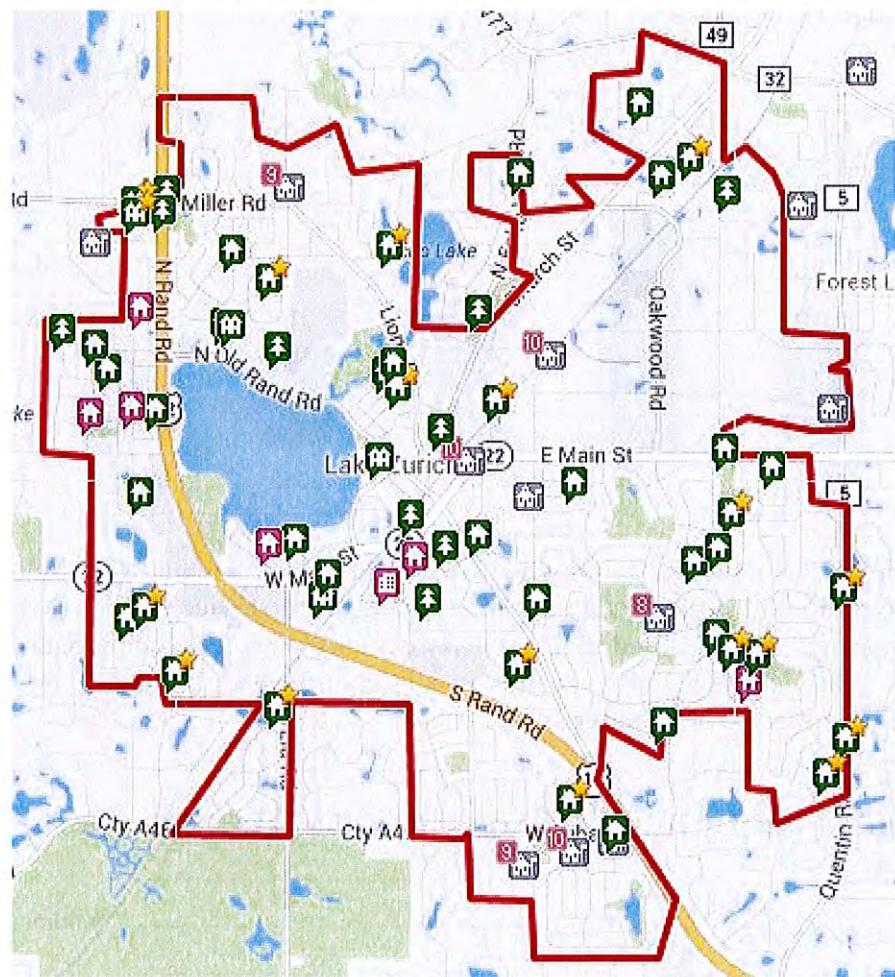
The Lake Zurich retail vacancy rate experienced a slight increase during Q4 of 2013, increasing from 9.71% in Q3 to 11.65% in Q4, primarily due to the closing of the Dominick's grocery store within the Northlake Commons shopping center. This loss was dampened by the addition of American Sale and several smaller retailers along Rand Road. The Village retail vacancy rate has increased above the Chicago area average of 11.10% and the national average of 10.40% for Q4, 2013.

Industrial Vacancy Rates



The Lake Zurich Industrial Market posted another quarter of improving market conditions as the vacancy rate fell to 12.04% from 12.51% in Q4, 2012. The Village vacancy rate is higher than the national average of 8.4% and Chicago area average of 9.5%.

Homes for Sale in Lake Zurich as of December, 2013



(Source: redfin.com)

Housing Inventory Statistics for January

Homes Reported for Sale: 75

Average Price: \$329,000

Average Beds: 3.4

Average Baths: 2.4

Average Square Footage: 2,283

Average \$/Square Foot: \$162

Average Days Listed: 163

Housing Inventory Statistics for December

70

\$316,400

3.4

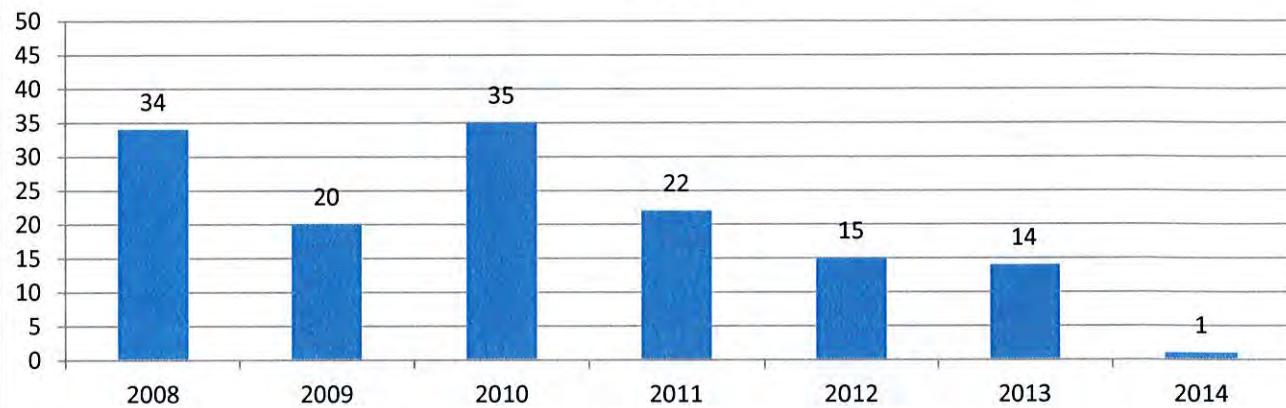
2.3

2,188

\$160

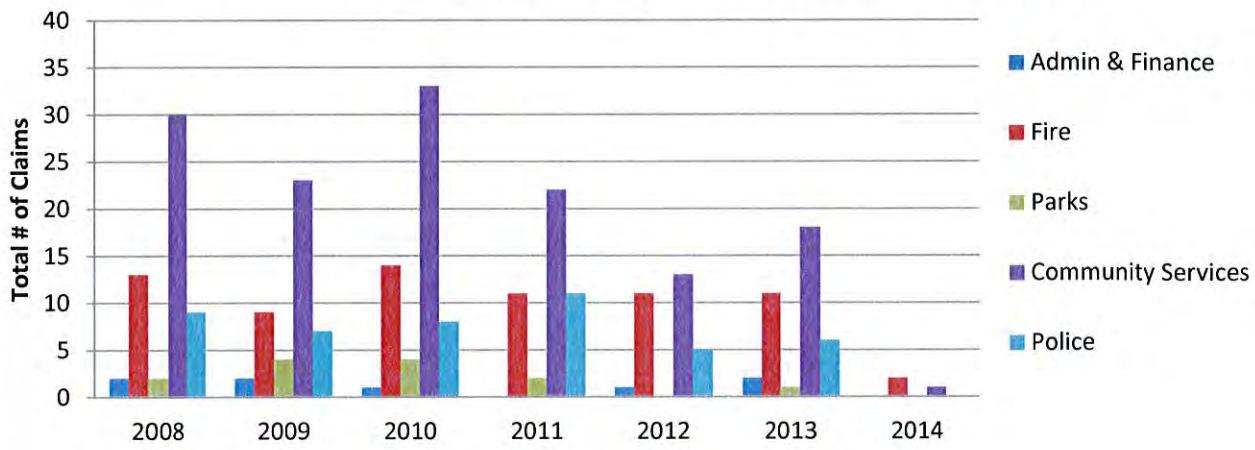
157

General Liability Claims -Total Incidents (Year-to-Date)



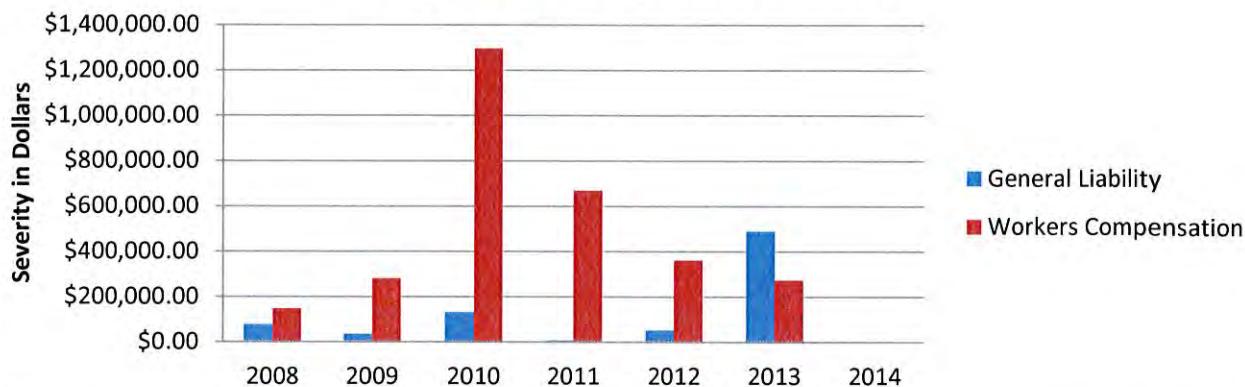
Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims in all departments. It should be noted that unsettled claims are not reflected here until they are closed.

Claim Frequency By Department (Year-to-Date)



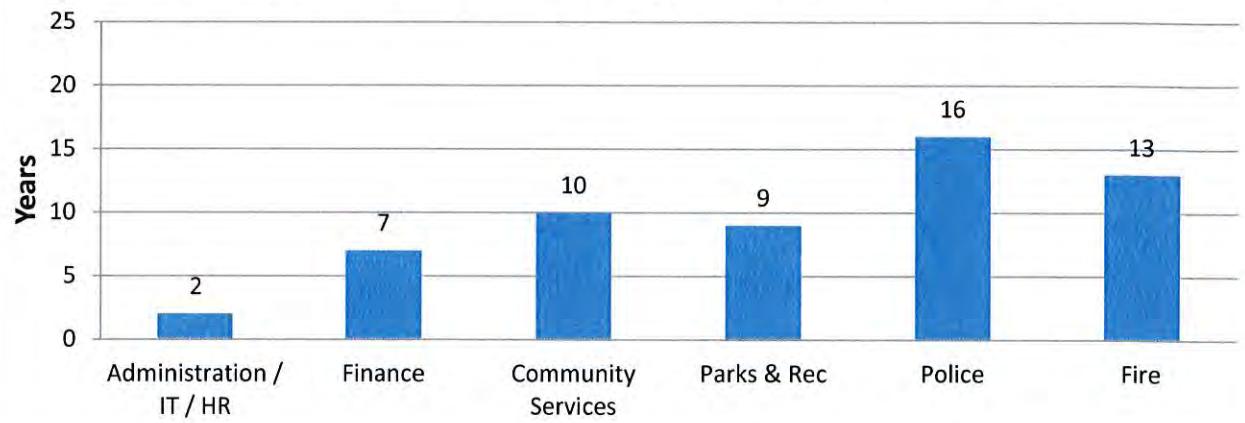
Solid loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that the Public Works Division of Community Services is responsible for routine maintenance, so their general liability claims will naturally be higher due to claims involving parkway trees, mailboxes, fire hydrants, the municipal fleet, etc.

Claim Severity for General Liability and Workers Compensation (Year-to-Date)

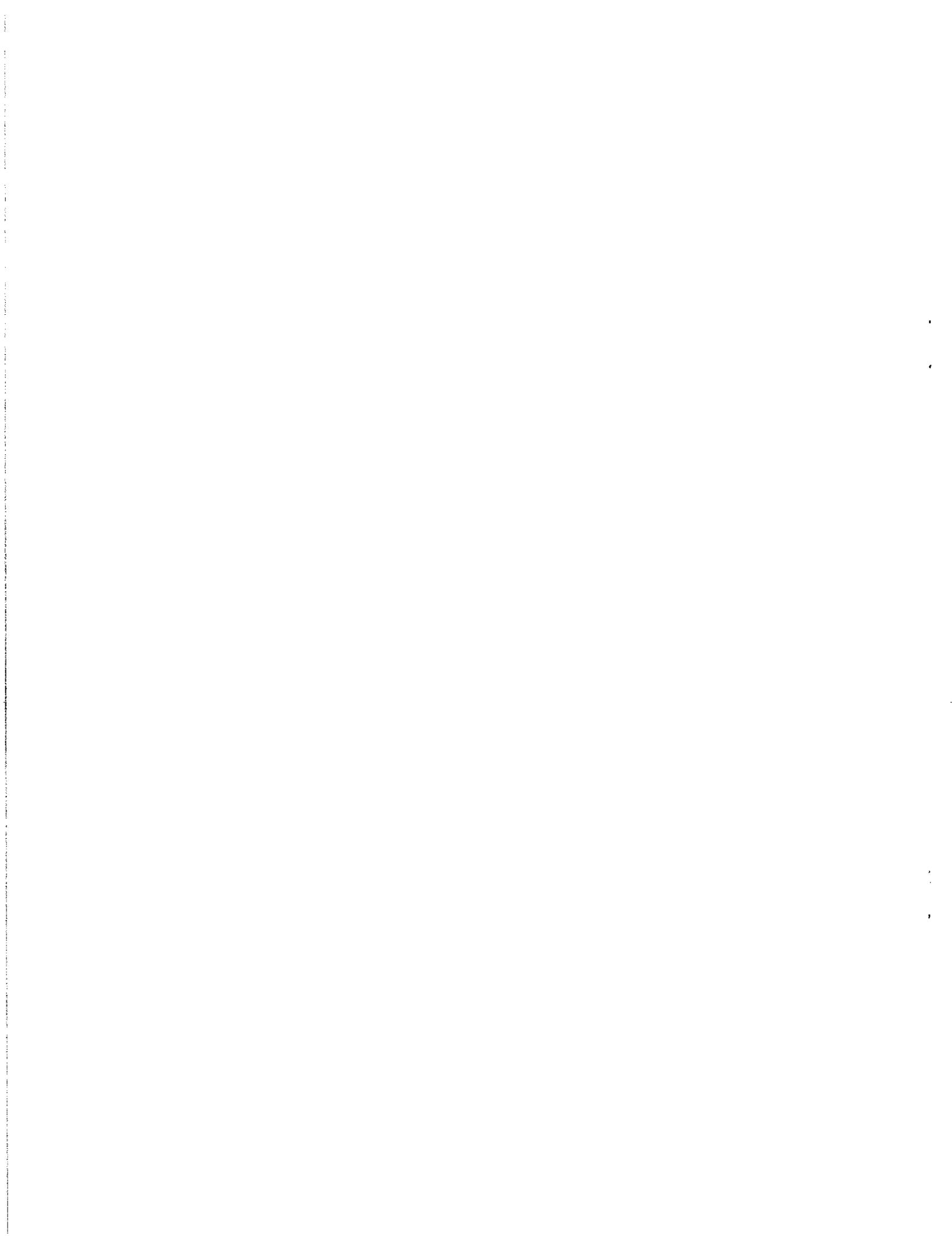


This metric provides a snapshot of the Village's overall liability position. Fewer claims filed against the Village mean less money spent and improved financial stability. The large spike in Workers Compensation claims filed in 2010 has slowly been decreasing in the 3 subsequent years. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees. Please note that the 2013 increase is due to an estimated reserve that has been set by the Intergovernmental Risk Management Agency, which is likely to decrease in the future.

Average Length of Employment (Year-to-Date)



A longer length of employment indicates a higher level of institutional knowledge in the organization. Organizations spend a lot of time and resources developing knowledge and capability. While some of this gets translated into written policies, most of it resides in the heads, hands, and hearts of individual employees. This data can show the need to improve strategies related to employee retention. Note that this data rounds to the nearest year and includes both part time and temporary employees.





POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

JANUARY 2014

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

- Cmdr. Bradstreet has begun preparations to create a new promotional eligibility list. Standard and Associates will be utilized to update exam material.
- On January 6 Michael Cassars joined the police department as an intern. Michael will spend 600 contact hours with the agency during his internship. Michael currently attends Western Illinois University and will earn his Criminal Justice degree upon completion of the internship. Cmdr. Bradstreet also scheduled contact hours for 3 additional interns from Harper College and Lake County College. Contact hours range from 20 – 112 hours.
- On January 31 Cmdr. Quinones assisted A Safe Place with a new program, Spanish Intervention Program for Domestic Abuse and Violence. This will be an ongoing program to address violent domestic offenders.
- On January 29th Crossing Guard Marie McBride celebrated her 40th year of employment with the Village of Lake Zurich. Mrs. McBride was recognized by the Village Board for her dedicated service.
- On January 21st Interim Chief Finlon attended a meeting with States Attorney Michael Nerheim. S.A. Nerheim is interested in reactivating the Lake County Gang Task Force. S.A. Nerheim discussed the need for a county wide task force and his vision for deployment. Additional meetings are planned to discuss operations and procedures.

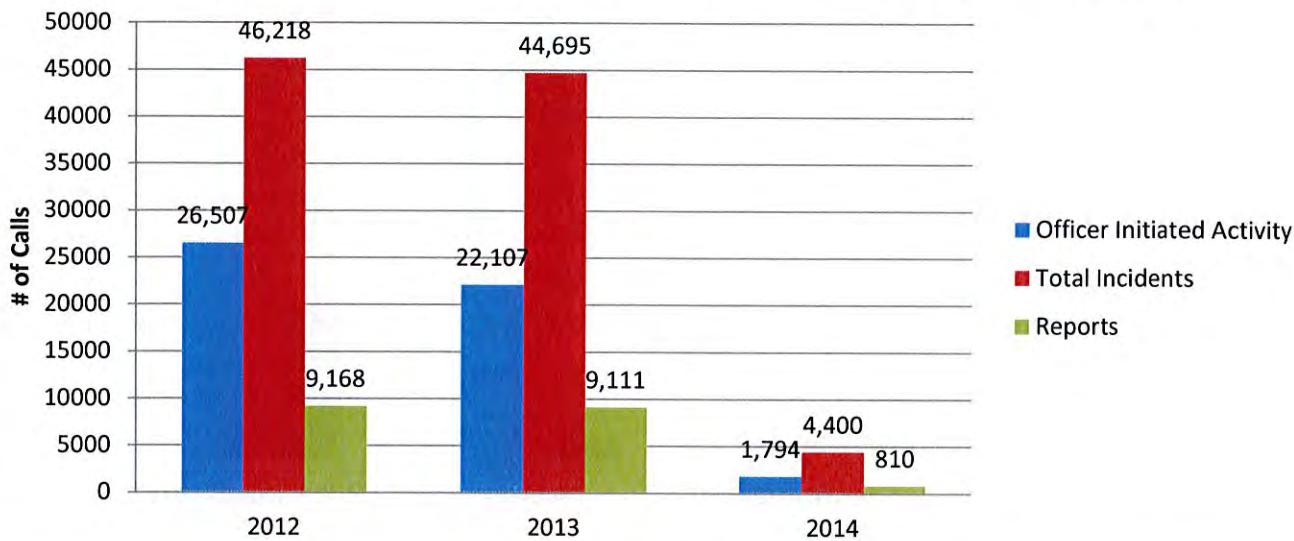
Patrol and Communications

- In January the Lake Zurich Police Department received a request to be the back-up PSAP (Public Safety Answering Point) for the Countryside Fire Protection District. All PSAPs are required to have a back-up PSAP in the event of a disruption to service at the primary PSAP location.
- In January the Lake Zurich Dispatch Center began providing paging service for the Lake County Major Crimes Task Force (LCMCTF). Agencies requesting the assistance of the LCMCTF will contact the task force commander who will request the paging service. The Lake Zurich Dispatch Center also provides paging service for the Lake County Major Crash Assistance Team (LCMCAT).
- On January 9th Interim Chief Finlon, Director Kelly and H.R. Manager Gibson attended a labor – management meeting with members of the telecommunicators / CSO bargaining unit. Items of mutual concern were identified and discussed providing greater understanding to attending members.

Investigations

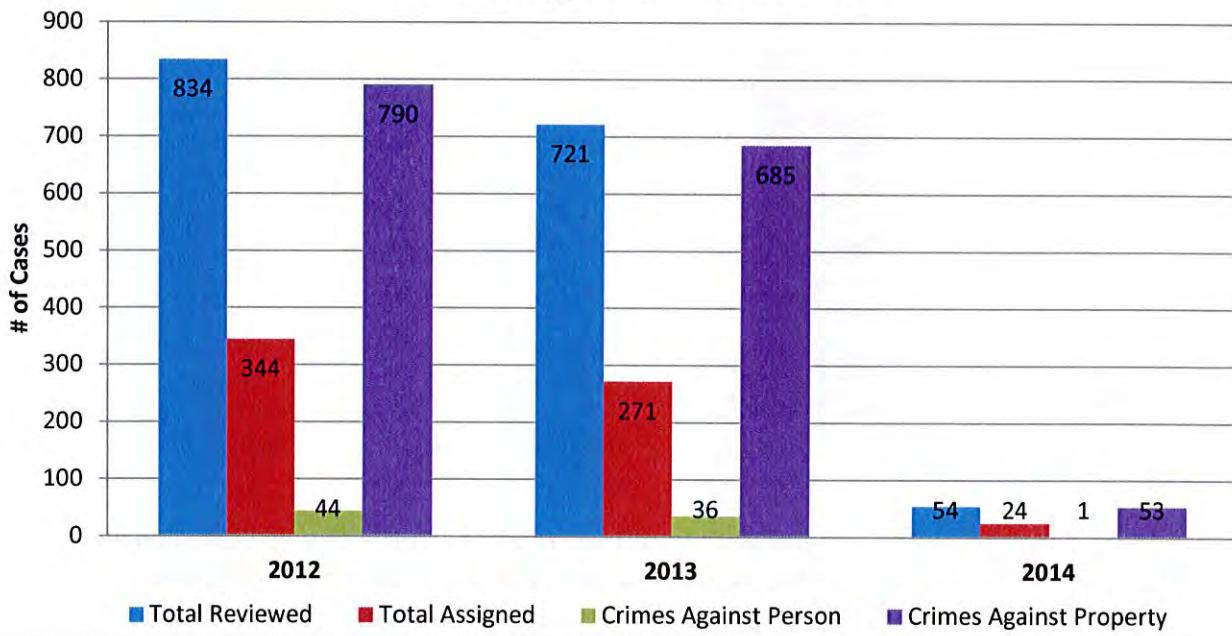
- In January Cmdr. Anderson provided information to all liquor license holders in regards to the new Concealed Carry law. A reference guide was sent to each license holder outlining sections of the law which may apply to their business.
- In January Det. Sieber assisted the Mundelein Police Department with a homicide investigation. Det. Sieber responded as a member of the Lake County Major Crimes Task Force.
- On January 2nd surplus property was turned over to Property Room.com for disposal. Property Room.com auctions property in lieu of a Village auction.

Computer-Aided Dispatch (CAD) Incidents (Year-to-Date)



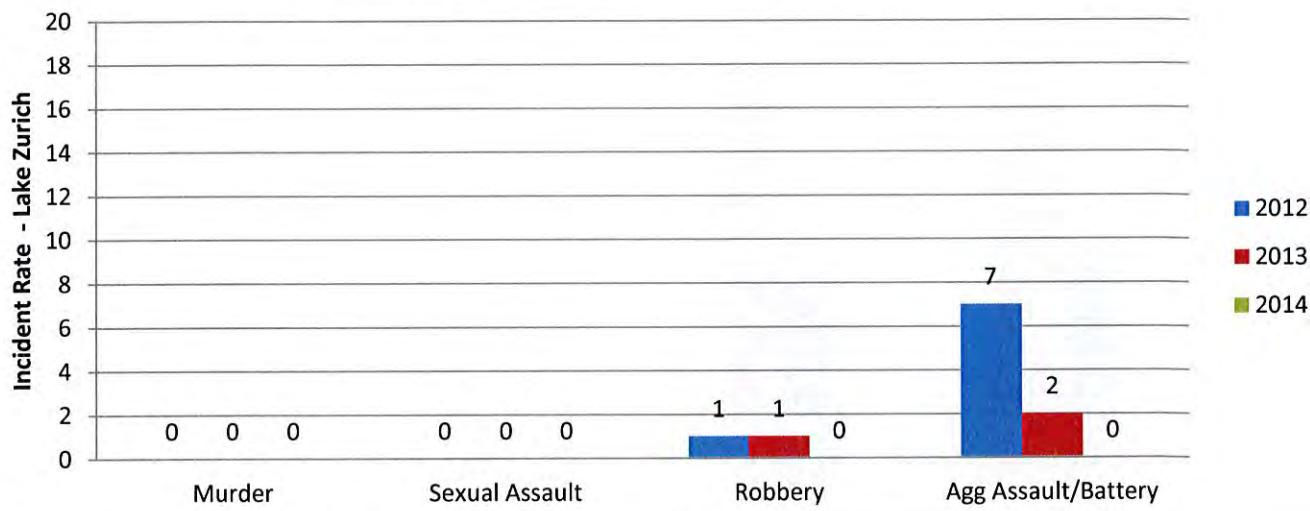
Officer initiated activity includes; DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Reports are incidents that receive a sequential case number and generally a written report. Current year data is year-to-date.

Investigative Caseload



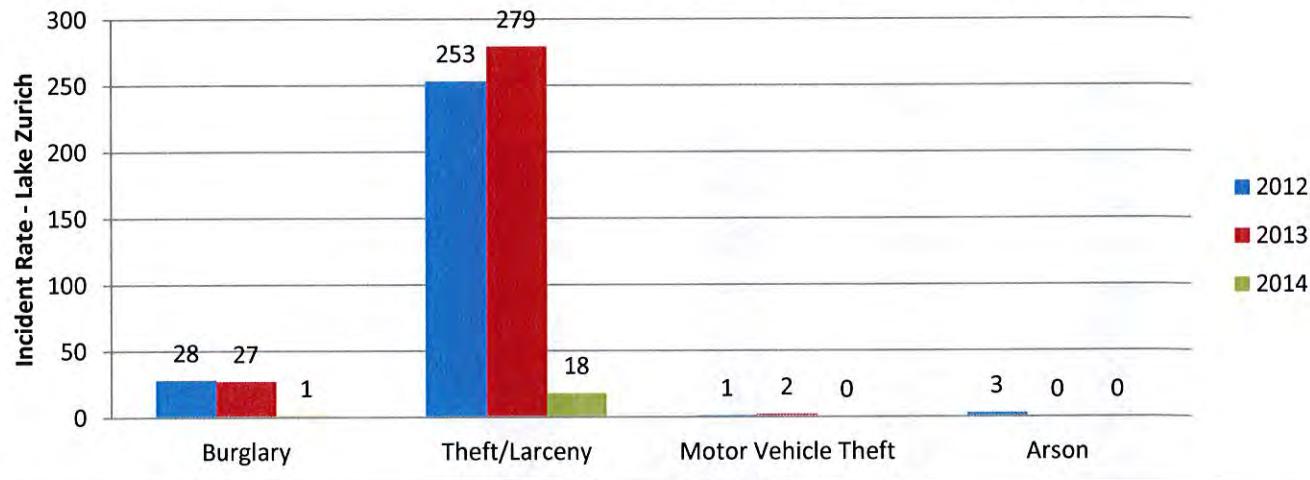
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.

Crime Rate for Violent Crimes (Year-to-Date)



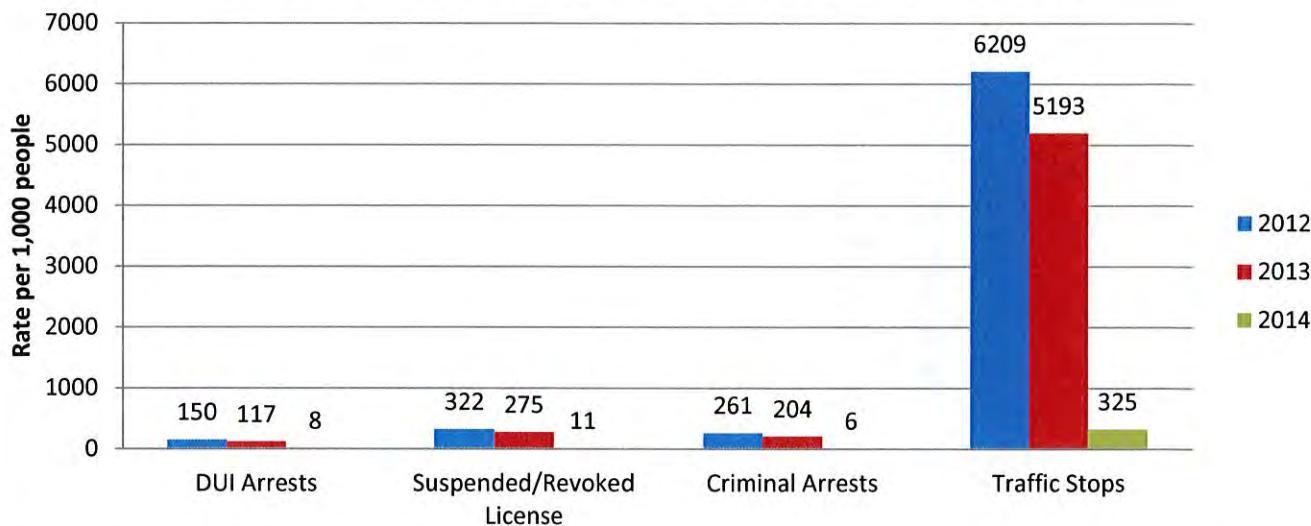
The Federal Bureau of Investigation requires four different Crimes against Persons offenses be reported for statistical purposes based on identified criteria. This information is provided to the Illinois State Police (Illinois Uniform Crime Report (I-UCR)) and passed through to the FBI. Generally, this information is converted to incidents per 100,000, although the actual numbers are used for this report. 2014 data is year-to-date.

Crime Rate for Property Crimes (Year-to-Date)



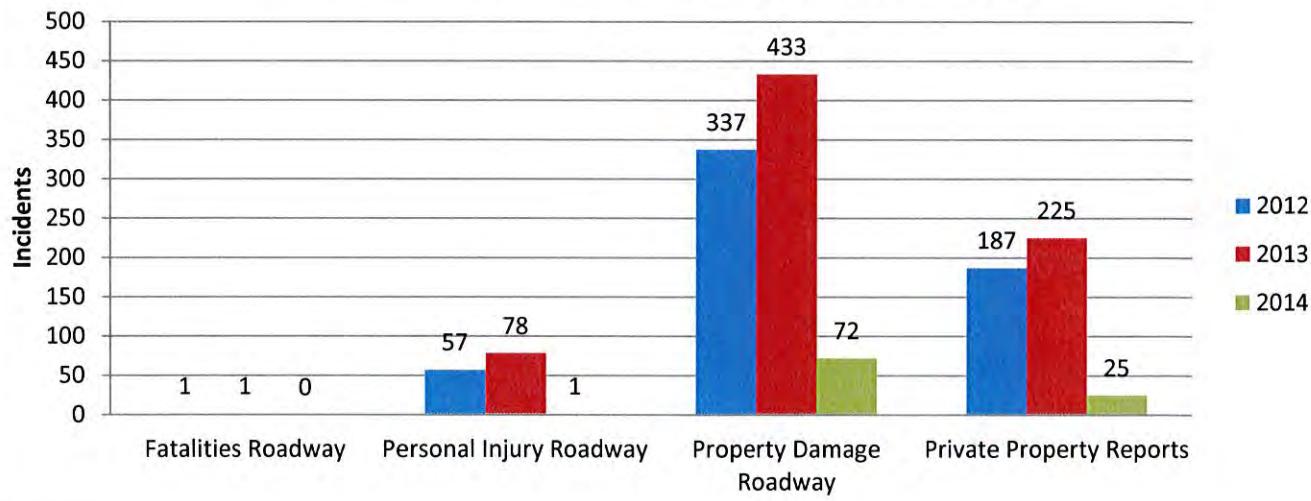
This information is provided to the Federal Bureau of Investigation via the Illinois State Police. These are Crimes against Property and the actual numbers reported are provided. Generally, this information is converted to incidents per 100,000. More information about this can be found at the Illinois State Police website: (<http://www.isp.state.il.us/crime/ucrhome.cfm>). Crime in Illinois provides crime information throughout Illinois. 2014 data is year-to-date.

Criminal and Traffic Offenses (Year-to-Date)



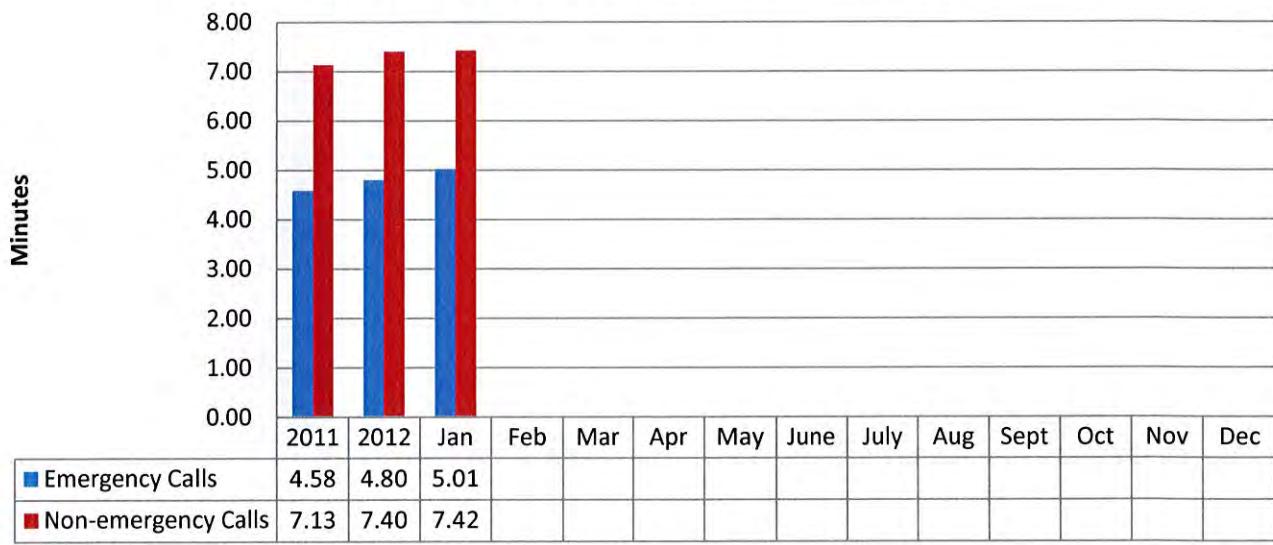
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.), and traffic stops conducted by Department personnel. Past year information is for the full year. The current year information is year-to-date data.

Vehicle Crash Incidents (Year-to-Date)



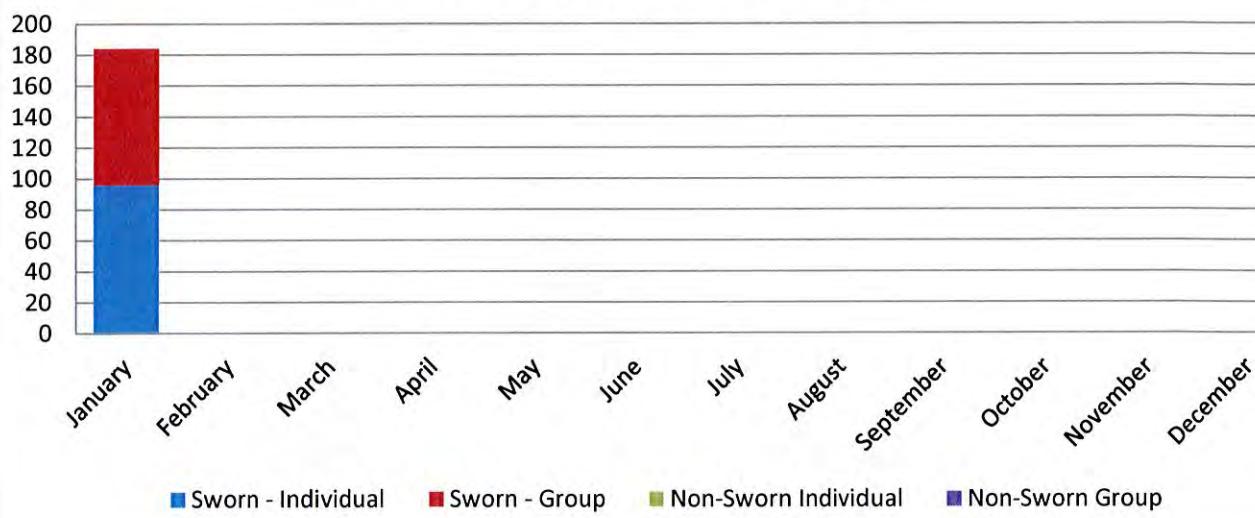
The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles. Previous year data is full year; current year data is year-to-date.

Average Response Time for Police



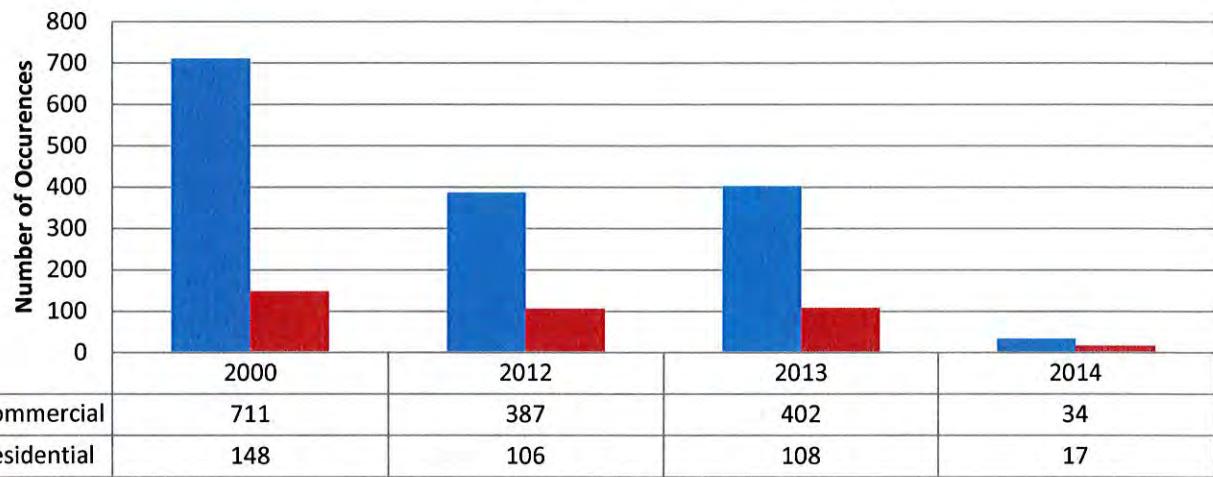
Response time is based on time a call-for-service is dispatched until a unit indicates, through a radio transmission to Dispatch or mobile-data-computer data transmission, they have arrived on-scene. The fraction of the minute is based on sixty seconds. (i.e. .50 = 30 seconds)

Training Time (in Hours)



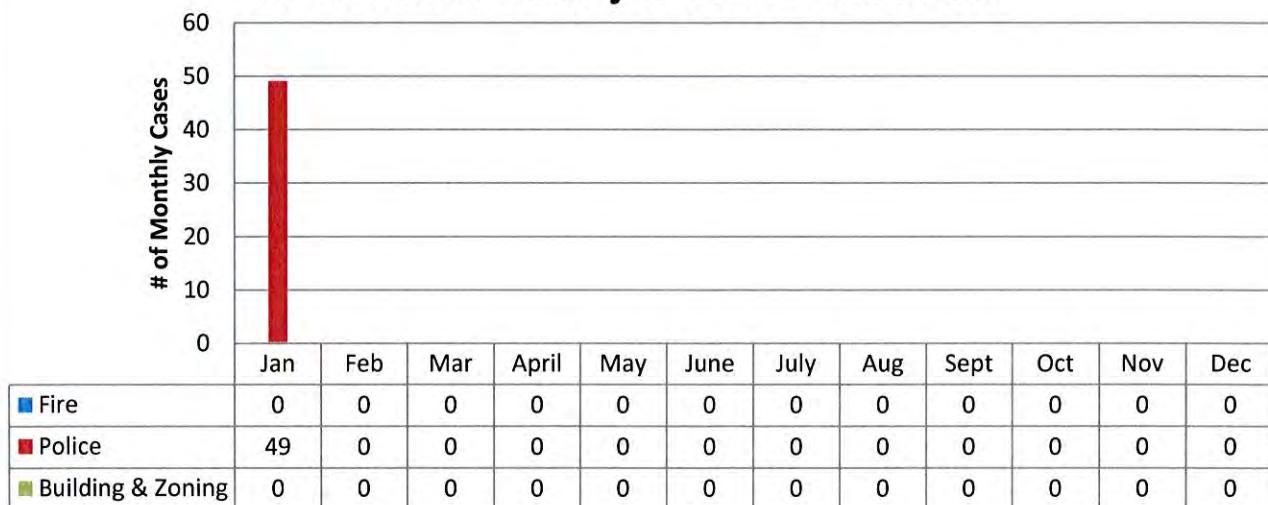
Training is an important element to maintain or improve skills/knowledge/ability. The training categories are divided into four categories: Sworn-Individual (personnel assigned to specific training courses), Sworn – Group (training presented to all sworn personnel multiplied by the number of personnel attending), Non-Sworn – Individual, and Non-Sworn – Group. Sworn personnel include police officers. Non-Sworn includes; telecommunicators, clerks, and Community Service Officers.

Alarm Occurrences (Year-to-Date)



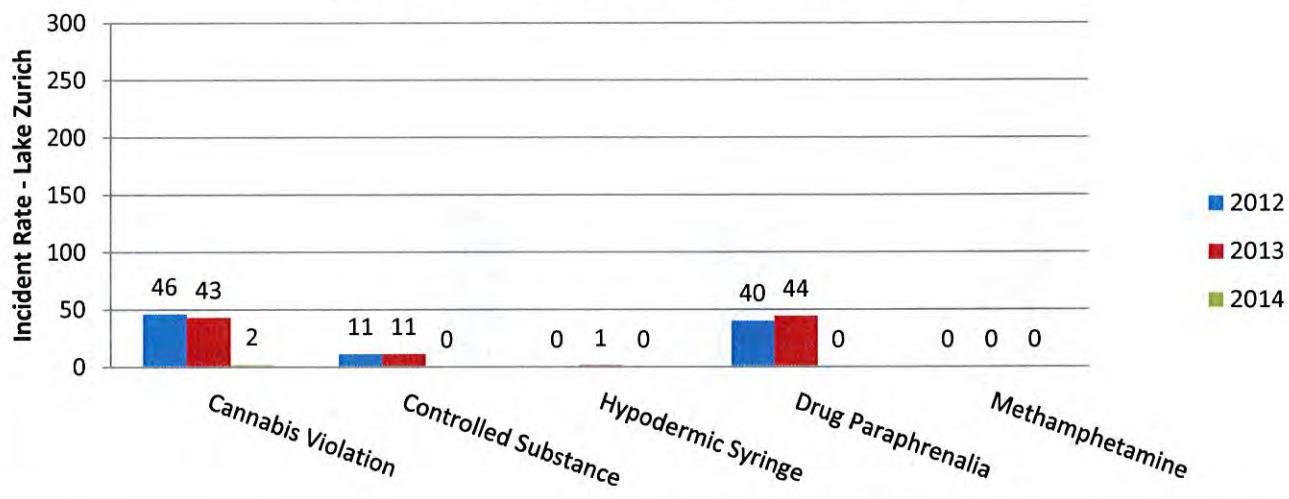
The Crime Prevention/Community Relations function monitors the number of alarms to which Patrol personnel respond – many of the alarms are false. Information from the year 2000 is benchmark information and indicates the progress that has been made regarding the false alarms that the Department has received. Previous year information is full year. Current year information is year-to-date.

Administrative Adjudication Caseload



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations. This process can be used by Building and Zoning and Fire Department personnel for code enforcement issues.

Drug Crime Arrests (Year-to-Date)



The Department is required to report Drug Crime Arrests to the Illinois State Police. The violations reported are related to the Cannabis Control Act, Controlled Substances Act, Hypodermic Syringe Act, Drug Paraphrenalia Act, and the Methamphetamine Act. Current year data is year-to-date.



FIRE DEPARTMENT

MONTHLY INFORMATION REPORT

JANUARY 2014

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General Operations:

January 2014 was likely our busiest month in history. I cannot recall a month over 400 calls. The weather was a significant factor for us this month, as the cold and snow each contributed to the various types of calls we encounter. Most of the frozen pipes, both domestic water and sprinkler systems were tied to either vacated units where the heat had been turned down or off, or heat problems that continued for a long enough period of time to affect the pipes.

Most of our supervisors were busy wrapping up our annual performance review process.

DFM Bzdusek met with Dave Peterson concerning the Village's upcoming 4th of July Fireworks celebration.

Training Initiatives:

Chief Wheelock, Staff and the Lieutenants continued to work through a number of topics related to leadership and communication training.

The crews all did a walkthrough of the Marianos store prior to its opening. This allows us to view the various features we are looking for, alarm locations, roof access, hazards and the like.

The Bureau attended a class on "Clean Agent Systems" conducted by the Illinois Fire Inspectors Association

DFM Bzdusek renewed his Youth Protection Training certificate for Scouting's "Merit Badge Program." (Instructor)

Community Access:

Prevention Specialist Bob Kleinheinz did a safety talk with the Ela Area Library staff.

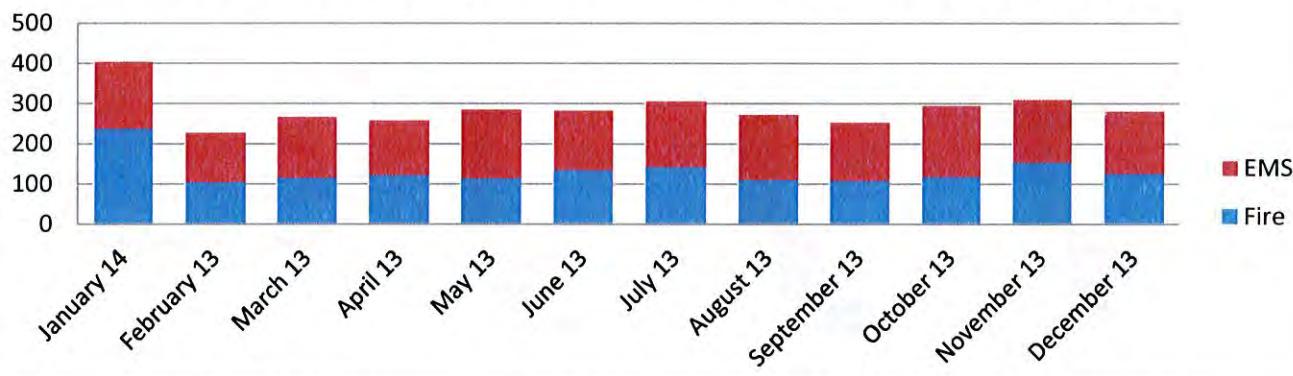
Building and Development::

Bureau staff attended a number of meetings and/or site inspections for the following projects:

Marianos , Deer Park Solana Project (senior /assisted living), and Fairfield homes as the biggest three.

Bureau staff also attended a Hawthorn Woods Plan Commission meeting relative to a large residential development going into a portion of the LZ Fire District.

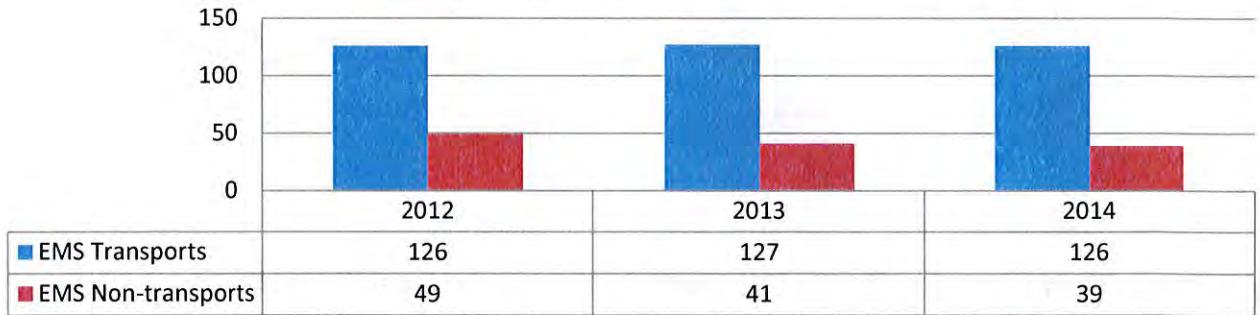
Fire Rescue Department - Monthly Calls by Type



The department ran 404 calls in January 2014. This may have been the busiest single calendar month ever. The break out of Fire versus EMS was 238 Fire calls and 166 EMS calls. This month we ran more fire related responses than EMS. This was primarily due to the weather and cold affecting pipes both domestic water systems and sprinkler systems. Many pipes froze and then broke as the temperatures warmed a bit. Many of these incidents occur in units that have been vacant, where the owners reduce the heat too far and endanger the interior pipes.

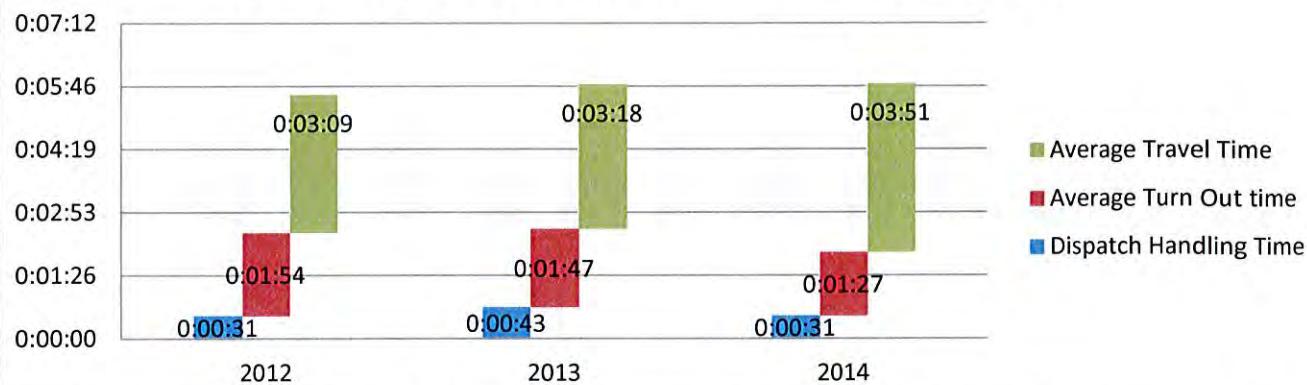
The majority of EMS calls tie up units far longer than most fire calls. With transport, an EMS call can tie up resources for over an hour. It should be noted that most of our "fire" calls are not structure fires, but are alarm related, wires down and other types of service calls. The highest single Fire type incident was calls for checking on fire alarms that were in a "Trouble" status. There were 51 total for that category.

EMS Transports vs Non-Transports - (Patients) Monthly 3 yr - Comparison



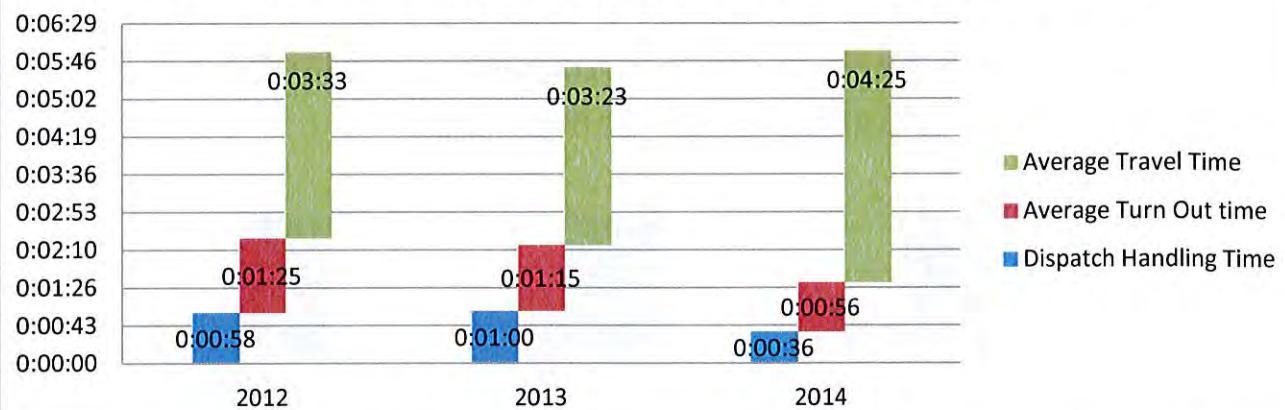
This data reflects activity related to emergency medical services, a core function of the Fire Department. Not every EMS call results in a transport. A prime example is an auto accident where a number of victims decide against transport. EMS transports always outpace refusals. This chart compares the Month of January across 3 years. The trend is consistent over the data period. These numbers represent patients seen.

Average Emergency Response Time for Fire

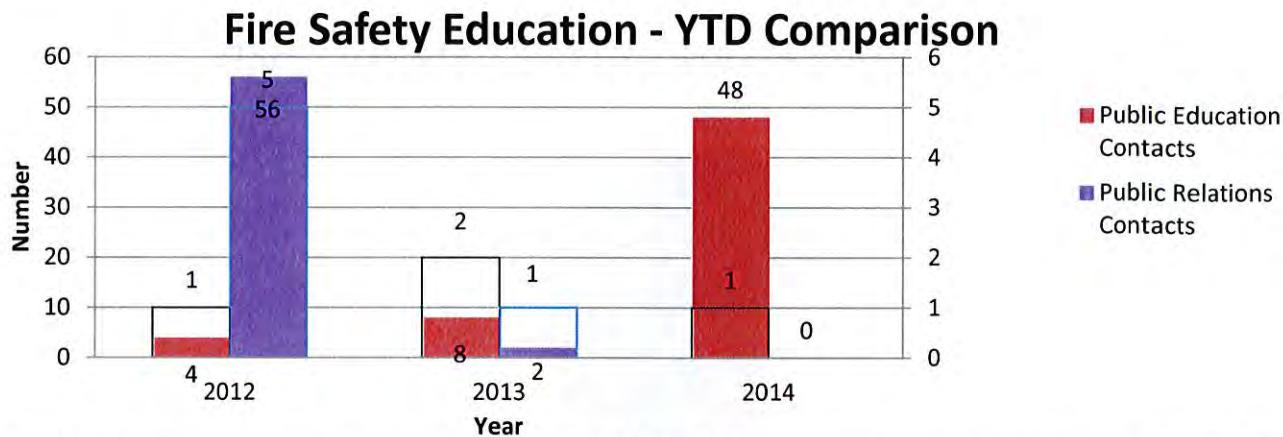


Travel time was likely adversely affected this month by the weather conditions. Response time is made up of three key factors – Dispatch handling time – the time for dispatch to take in information and then turn around and dispatch crews. The turn out time is the time for crews to receive the call and then get into the vehicles for response. Travel time reflects the time on the road to the call. Construction and speed limits affect travel time. A safe and rapid response is the foundation in providing a safe and secure community, especially with a medical emergency or with the potential for a rapidly developing fire. The overall goal for Fire response is a total of 6 minutes and 20 seconds, 90% of the time or better. We monitor our times closely and strive to identify factors affecting longer response times.

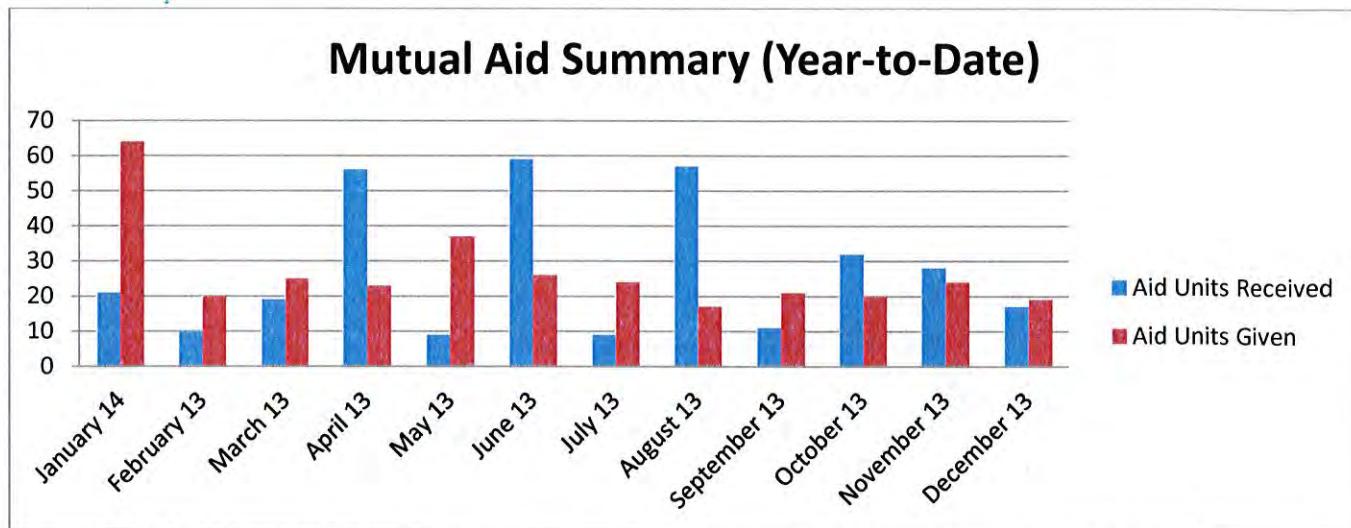
Average Emergency Response Time for Ambulance



Travel time was likely adversely affected this month by the weather conditions. Response time is made up of three key factors – Dispatch handling time – the time for dispatch to take in information and then turn around and dispatch crews. The turn out time is the time for crews to receive the call and then get into the vehicles for response. Travel time reflects the time on the road to the call. Construction and speed limits affect travel time. A safe and rapid response is the foundation in providing a safe and secure community, especially with a medical emergency or with the potential for a rapidly developing fire. The overall goal for EMS response is a total of 6 minutes, 90% of the time or better. We monitor our times closely and strive to identify factors affecting longer response times.

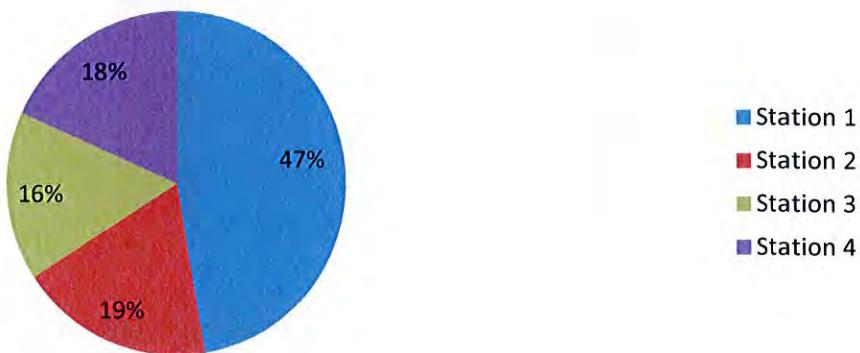


Visits are broken into two main categories. Public Relation Events are primarily events where the fire department has a presence and seeks to answer general questions from the public and demonstrate or explain our capabilities. A Public Education Event has a fire safety or other educational message as the prime objective. Examples are school talks and station tours where a safety message such as stop drop and roll are covered. The fire department stays active within the community by providing a host of programs to promote fire awareness and safety. We monitor fire and severe weather drills in the schools, educate children in fire fighter recognition, water and fire safety and teach exit drills in the home to middle school students.



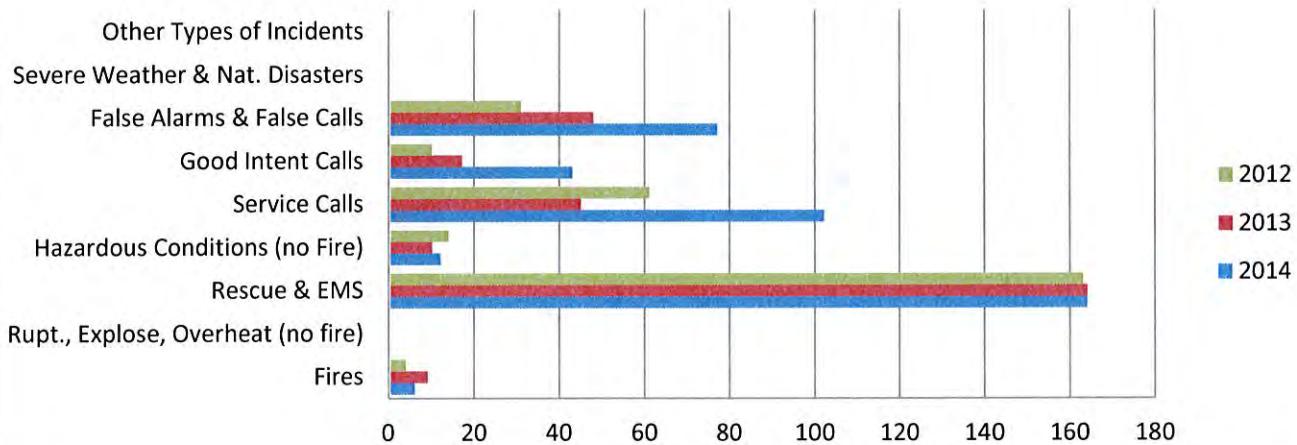
Mutual and Auto-aid are a key component to sharing resources across the region. The spikes seen in aid units received will usually correlate to a structure fire in our area, where we pull in more units to assist or some special rescue incident. Overall, when considered in total, the received versus given is relatively equal on a per unit basis. **As we begin 2014 with new agreements in place for the two Barrington entities, we will need to monitor how these play out. In the first month, it is rather lopsided, but time will determine how effective this agreement is.** As an example, to date in 2014 we have given mutual aid – 64 times and received mutual aid 21 times. Those numbers reflect actual response units – as an example, a fire will bring in a large number of towns – each town is considered as a response to us.

Call Analysis by Area of Call - Month Totals



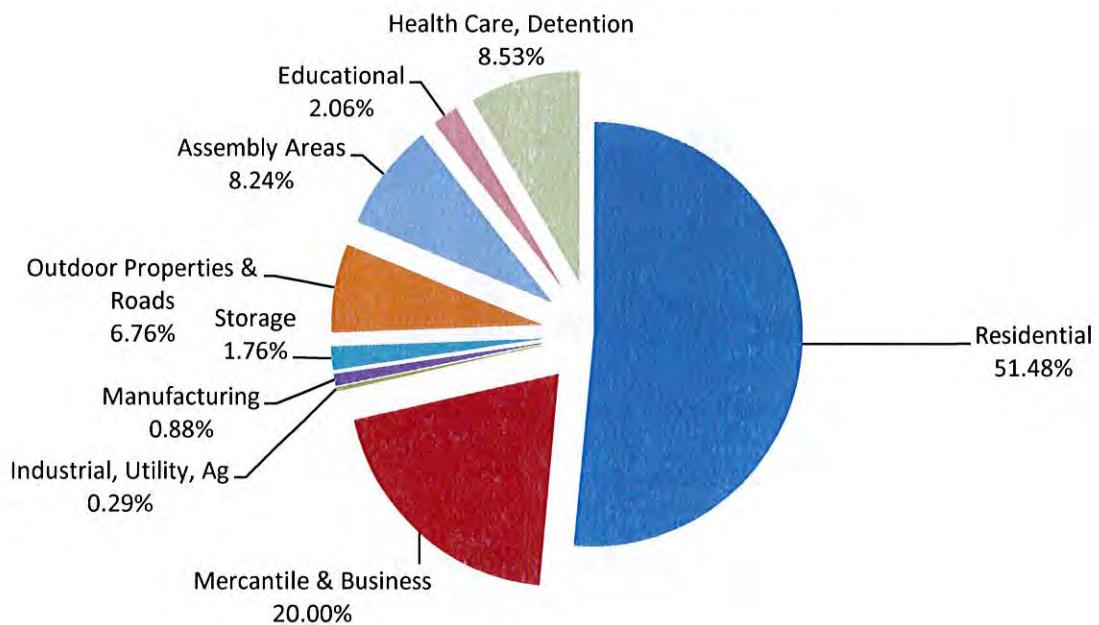
The Village and District are considered together as one area. The placement of the four stations allows the area to be sectorized into what is commonly referred to as first response areas for each station. Thus, the area surrounding the station in which it is the closest unit to respond. This graph simply represents where the calls for January 2014, were from. Station 1 is usually the busiest area. Mutual and Auto aid calls to other communities are not reflected in this chart.

Fire Rescue Call Categories - Year-to-Date

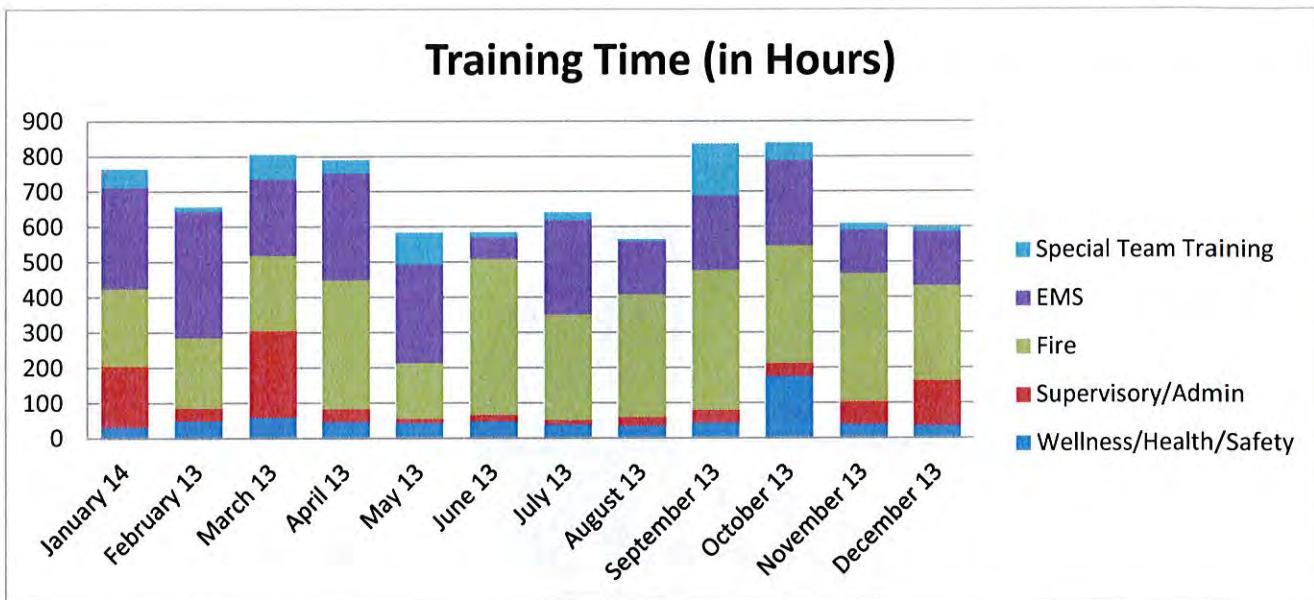


All of the calls that we respond on as a department are coded within the guidelines of the National Fire Incident Reporting System (NFIRS). The codes all relate to the text categories noted in the above chart. You will see that even across the three years, the trends remain essentially the same. Rescue and EMS clearly dominate the number of calls we encounter.

Calls by Property Use Code

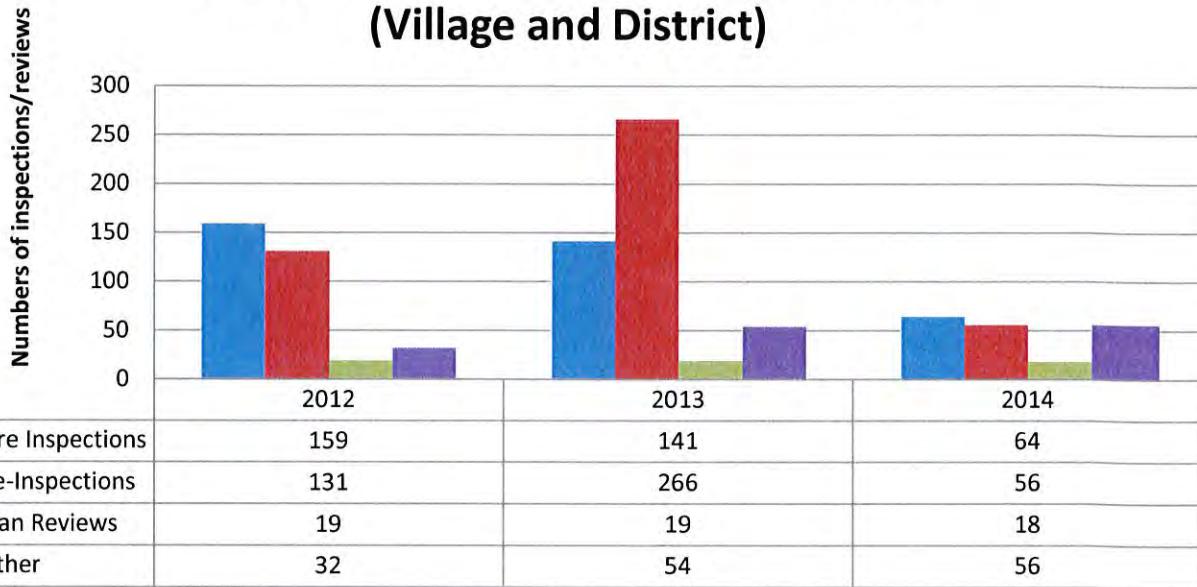


As mentioned in previous sections, there is a national standard for coding the type of occupancy we respond to. How is this relevant? We can see trends in various types of occupancies and get a sense for how each type of occupancy affects service demand. As an example, the Health Care category could see an increase if additional assisted senior living or nursing centers are opened. Watch this category in the coming months as we get closer to Cedar Lake Center opening. Each month you will see that we continue to respond to residential properties more than any other area. So our residents continue to receive the bulk of our services. Auto accidents – get categorized in the Outdoor properties/roads section.



Ongoing continuing education is an essential part of maintaining our high quality services. As a way of quantifying and categorizing our training the sessions are designated with one of the categories noted above. This allows us to review where our emphasis is in any given month, and assess if any changes are required. These are reported by man hours involved, and smaller amounts do not necessarily translate into less emphasis, but rather less personnel partaking in the training.

Year-to-Date Annual Safety Inspections (Village and District)



The Bureau lost two positions in May 2013. There was an additional vacancy until July and there was a slow start in the Captain Inspection program due to personnel changes in those positions. Only 1 of the 3 captains has been there since the start.

Data Information: The Fire Prevention Bureau covers the entire 25 square mile District. We handle all building projects and occupancies that require inspections in the villages we cover. This results in over 1600+ units for inspection. The first inspection is just the start though; many times a re-inspection is required to verify compliance. Plan reviews are the review of new building plans and alarm systems. The "Other" category covers a myriad of visits that the bureau makes. These may include alarm system tests and acceptance as well as sprinkler system reviews. These numbers represent visits or actions on the part of the bureau staff.



COMMUNITY SERVICES DEPARTMENT

MONTHLY INFORMATION REPORT

JANUARY 2014

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

Building & Zoning

Business Occupancies or Improvements-Issued 1/2014:

- 711 Rose Road-Temporary Hiring Office for Mariano's
- 133 W Main St-RECOBU Realty Office
- 569 Capital Drive-Ledco America, Inc (sales and distribution of lighting)

Permits issued for major projects:

- 748 S Rand Rd-American Sales
- 463 S Rand Rd-Rockin' Ribs
- 1 First Bank Plaza-Remax Unlimited
- 1335 Conrad Lane-SFR

Community Service Customer Service Survey: In total, 567 permits were issued and closed in 2013. Due to the desire to receive feedback from both residents and contractors, 821 surveys were mailed. In total, 458 were mailed to "constituents" (property owners) and 363 were mailed to contractors. The deadline for receipt of completed surveys is February 17. The Village Manager's Office will be tabulating the results.

Plan Commission: Two cases were heard in January:

1. 1125 S. Old Rand Rd – Marathon Gas Station. PUD, Site Plan, and Exterior Appearance approval for the redevelopment. Plan Commission voted to continue the application until the February meeting in order to give the applicant an opportunity to address several issues that were raised at the meeting.
2. Text Amendment- Medicinal Marijuana. A Zoning Code text amendment to allow medical cannabis dispensaries and cultivation centers. Plan Commission voted unanimously to recommend approval to the Village Board with only one minor adjustment.

Downtown Action Plan

Staff continued its work on the Downtown Action Plan. This included completing an inspection of all the properties in the downtown for compliance with established property maintenance standards and researching and gathering information on a façade improvement program.

Public Works

Public Works crews responded to 13 individual inclement weather events this month. This included pretreating roadways with liquid anti-icing solution in preparation for impending storms on five occasions. Snow fall totals for the month of January were 31 inches. The events ranged in duration from 3 hours up to 30 hours. We are currently clearing non-residential sidewalks in the downtown district, school zones, and parks. We are also removing snow which impairs motor vehicle vision and any large accumulations from over 275 school bus stop locations.

Work is nearly completed on the Village Hall second floor build out. Occupancy is expected to take place the week of 2/10/14.

The Church Street water tower was placed back in service on January 17, 2014.

The flow meter replacement project for Quentin and Northwest Pump Stations was completed on January 27, 2014.

Materials were ordered to start the Well 8 WTP mezzanine safety railing project (in-house) on January 28, 2014.

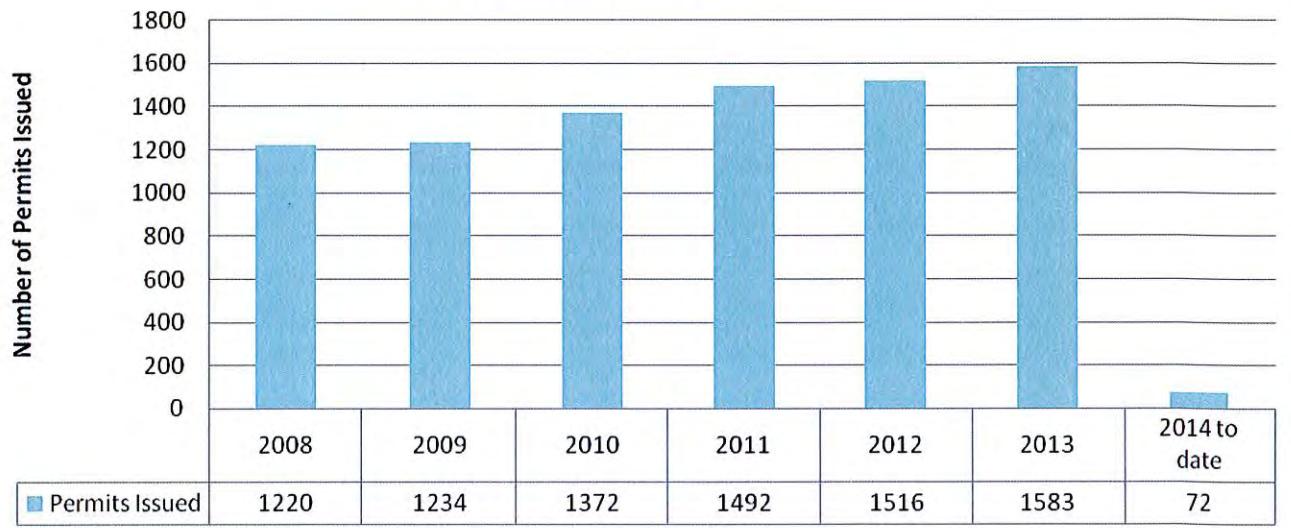
BUILDING AND ZONING DIVISION

Monthly Permit Activity for 2014



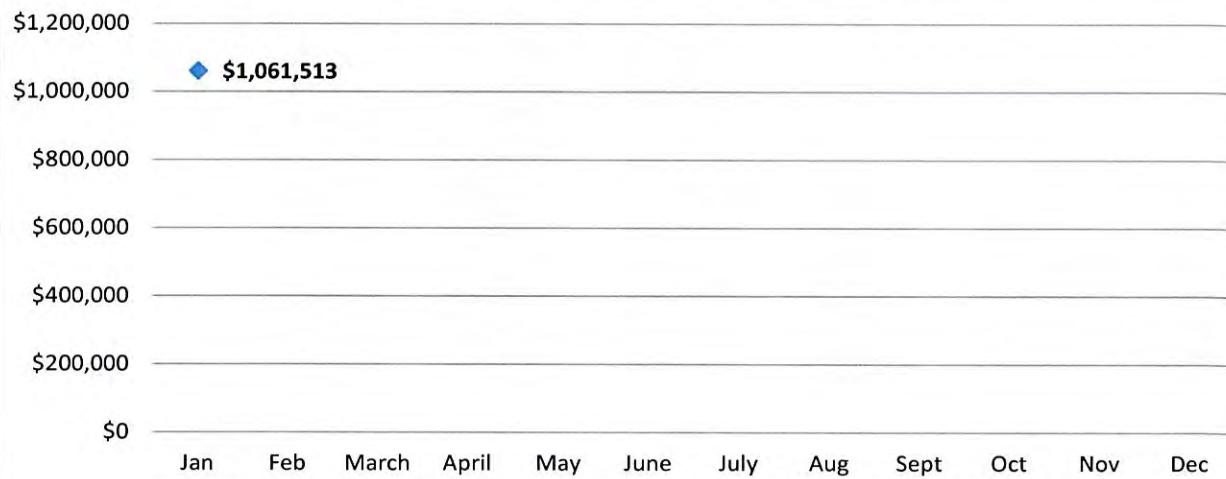
This graph represents the number of construction building permits issued by category during the month and calendar year to date. Permit activity is following a seasonal trend for winter conditions.

Annual Permit Activity (Jan-Dec)



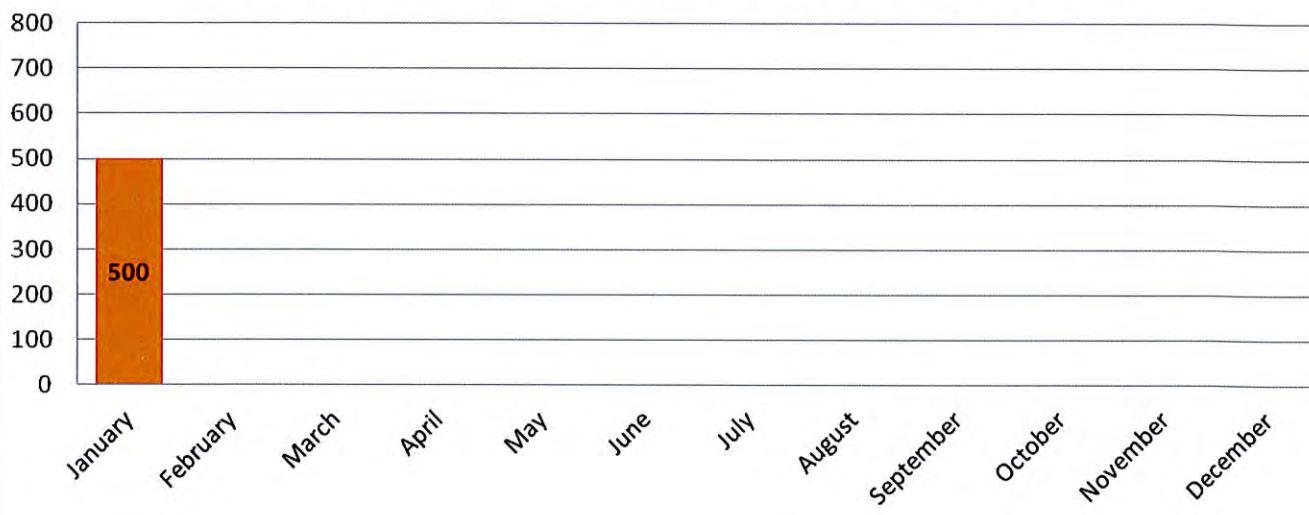
Construction activity has continued to increase. 4.4% increase from 2012. Overall, a 30% increase in permit activity from 2008 to the close of 2013.

Construction Value of New Permits: 2014



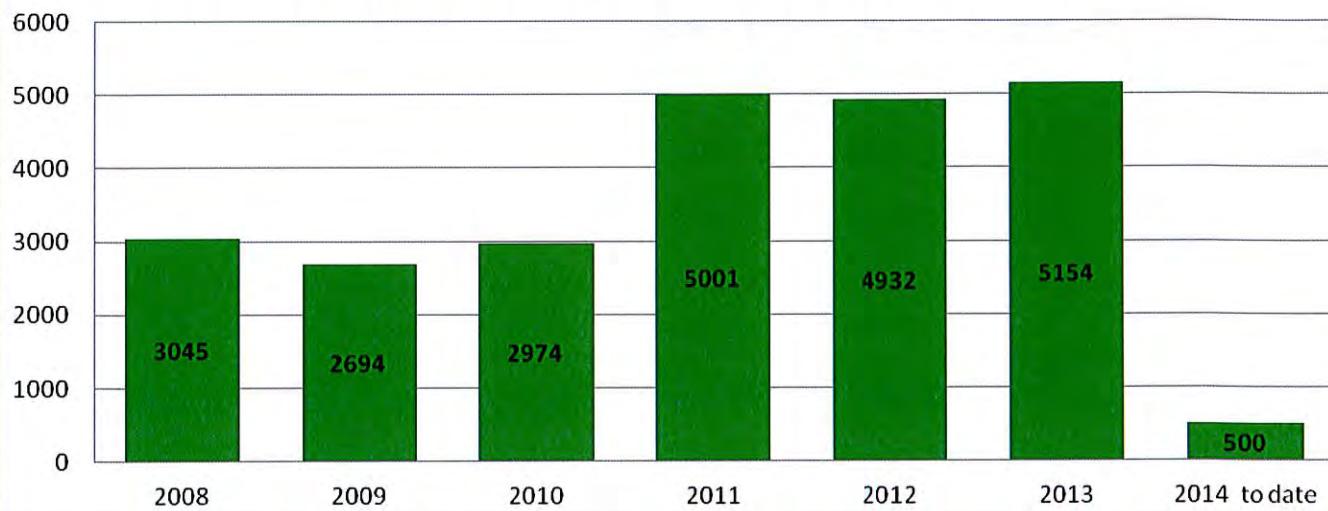
Construction value is an indication of the growth in value of our community by the investment in construction

Monthly Number of Permit Inspections for 2014



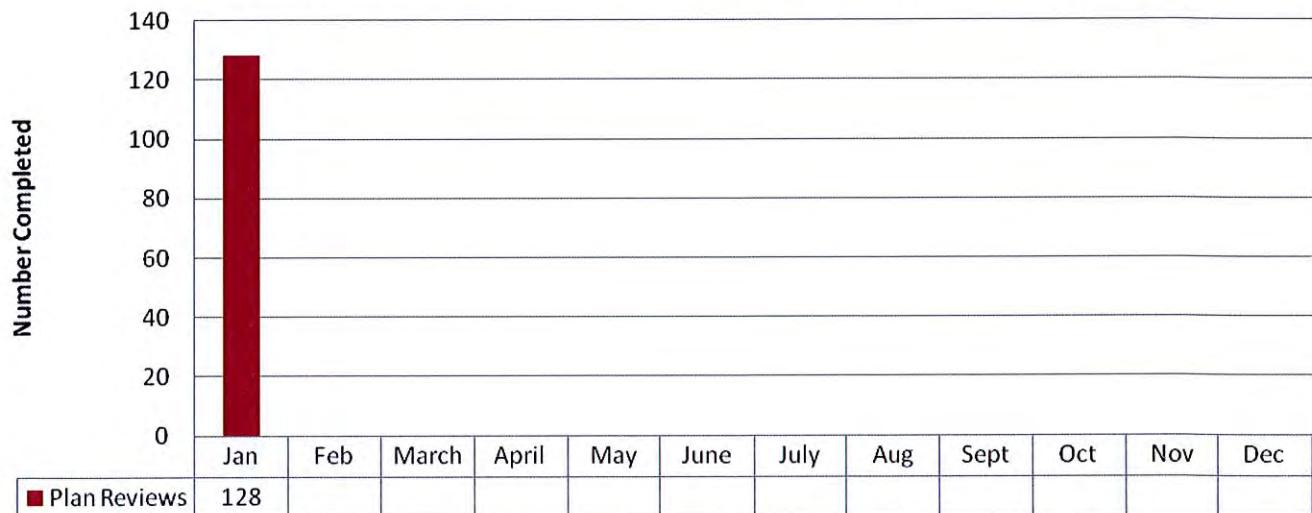
Inspection activity at Cedar Lake Assisted Living Facility and Mariano's has and continues to be high as both projects are well into their final inspection phases. Mariano's and Cedar Lake are anticipating either full or temporary Certificates of Occupancy in first quarter of 2014.

Annual Number of Permit Inspections (Jan-Dec)



This graph represents the level of building permit inspection activity over the past six years. Inspection staff level has decreased by 3 positions. Two building inspector positions were eliminated one each in 2009 and 2011. The Assistant Building Department Manager position was eliminated in 2013. As noted in the previous graph, inspection activity continues on a strong pace.

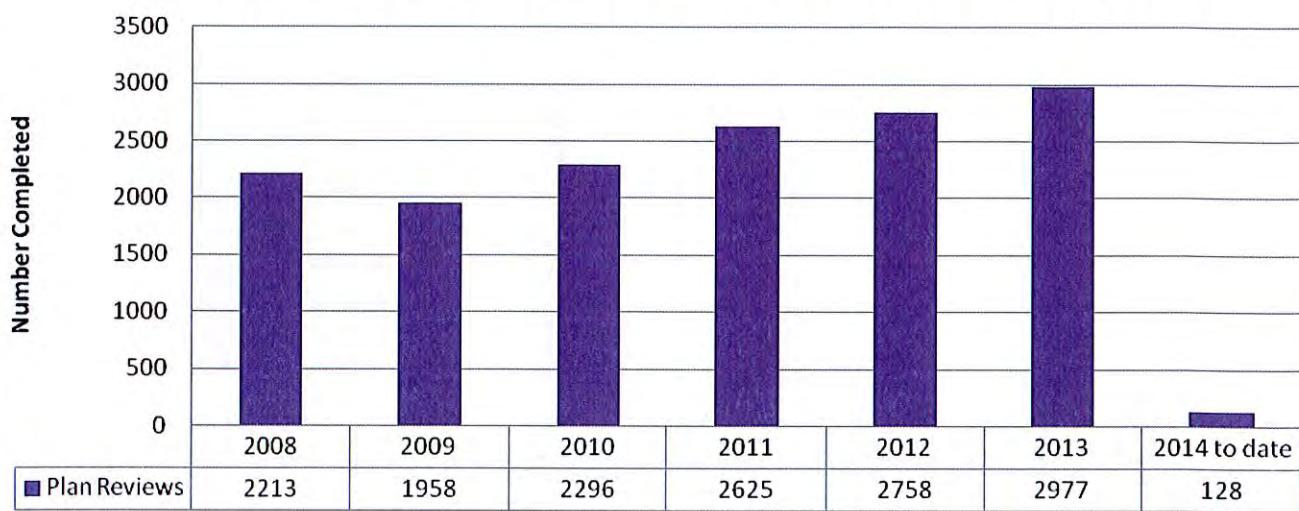
Monthly Number of Plan Reviews Completed for 2013



Plan reviews continue on a seasonal pace. This graph represents the number of building permit plan reviews that were completed during the given period. Cold weather seems to be having impact on applications for various exterior residential projects such as patios, driveways and so on. Typically we will see an increase in those types of permits early in the year when we have the occasional "warm ups", not so this year!

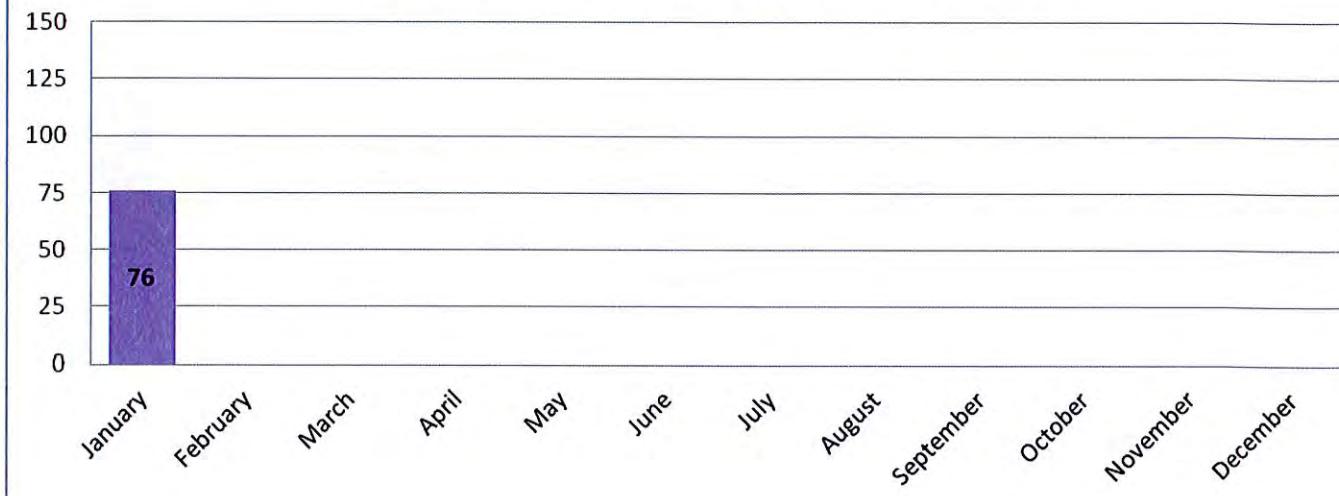
Plan reviews for plan commission, zoning board of appeals or Village Board packets are not included in this graph.

Annual Number of Plan Reviews Completed (Jan-Dec)



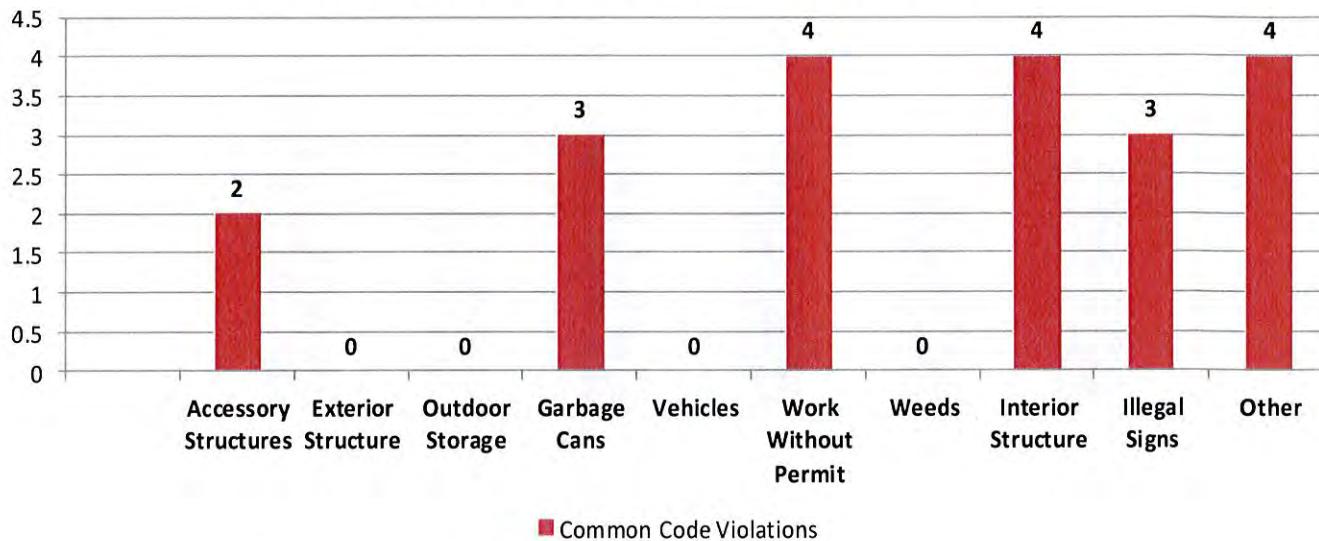
Building permit plan reviews completed over the past six years. There was an 7.9% increase plan reviews completed in 2013 than in 2012.

Total Number of Contractor Registrations

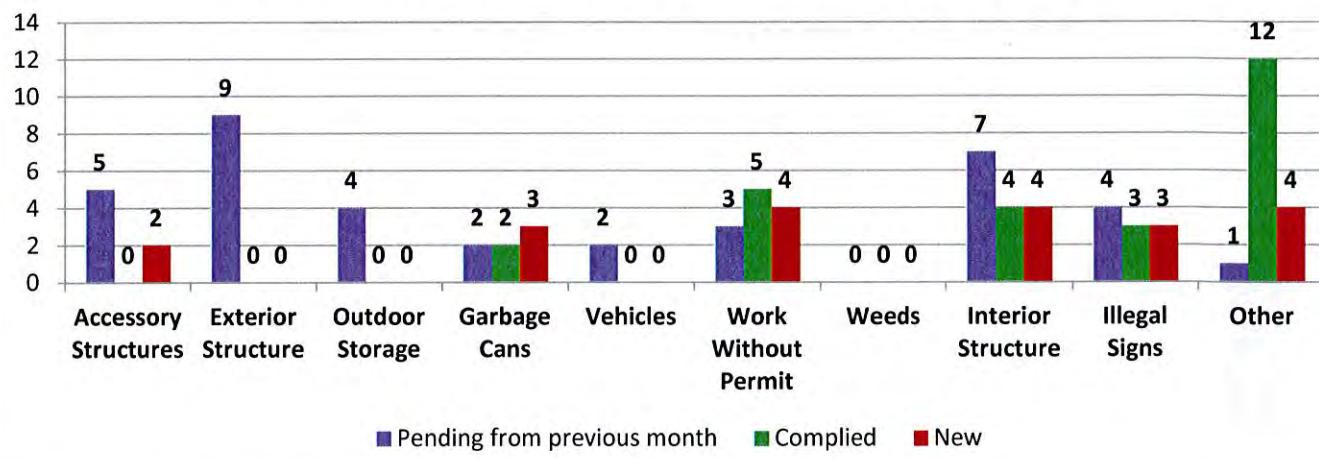


Community Services staff is in the process of mailing out renewal notices for 2014. Staff completed invoicing all contractors for 2014 registration renewal. Each contractor that works within the Village is required to register and provide a \$10,000 surety bond. The purpose of registration and the bond is to protect residents, businesses and property owners from non-compliant work. A bond claim was made by the Village of Lake Zurich building department staff against a contractor on behalf of a local business. Business owner accepted the dollar recommendation of the bond company; bond claim is closed.

Common Code Violations - January 2014



Common Code Violations - Details for 2014



Total New Violations January: 20 including 10 complaints

Court citations: 0 new, 5 pending

Permit Issues-Miscellaneous:

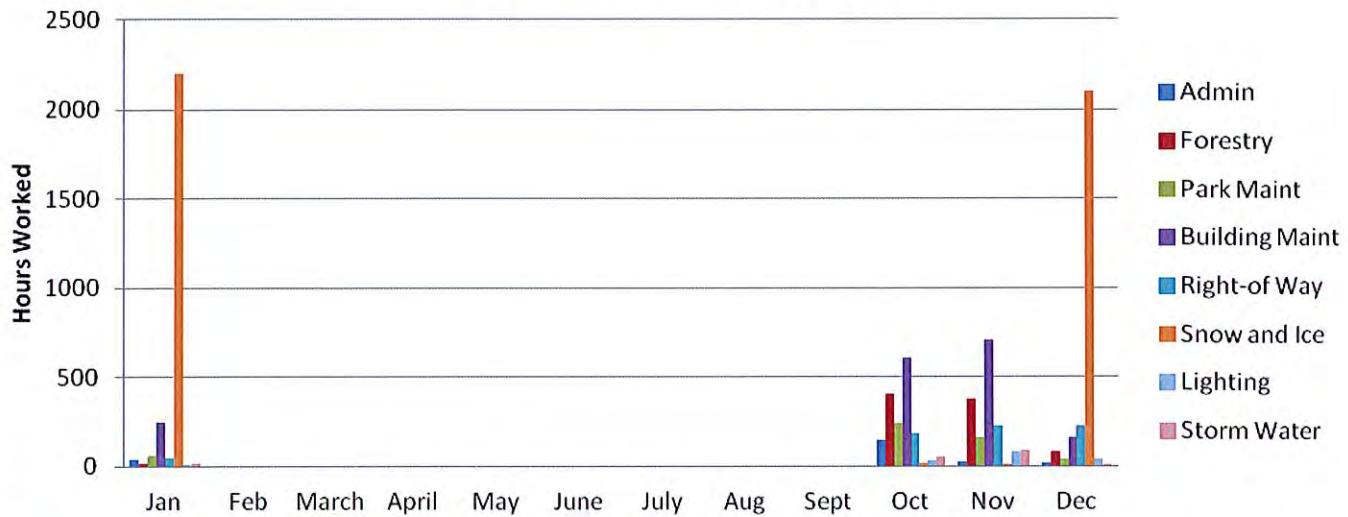
- During the month of January, building department inspectors issued 4 "Field Correction Notice" to property owners/contractors for work without permits. All 4 of these cases have or are in the process of obtaining the required permits.
- 10 notices were sent to property owners as a follow up to expired permits for the month and/or field correction notices not properly addressed. 7 of those that received notices have contacted the

Building Department to arrange inspections and work towards full code compliance. Those that do not respond will be sent a citation for court appearance.

- Penalties for work without permit. Per Section 8-1-22 of the Lake Zurich Municipal Code, penalties for undertaking work without first obtaining a permit will be fined a sum of money equal to two times the full amount of the building or other permit. In January, \$2456 in penalties was collected.

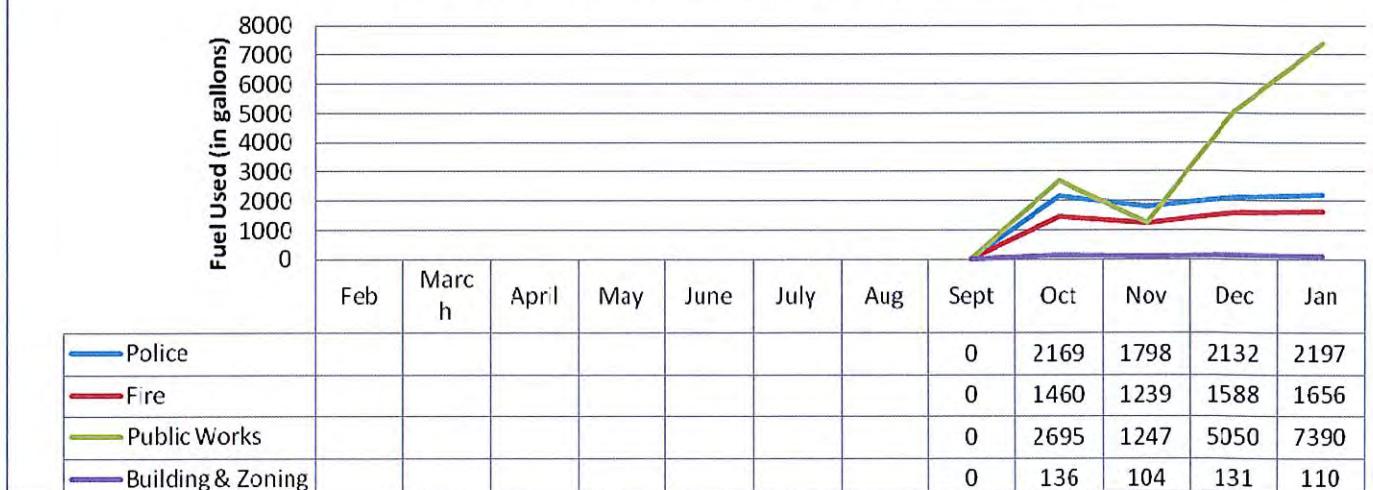
PUBLIC WORKS DIVISION

Workload Concentration



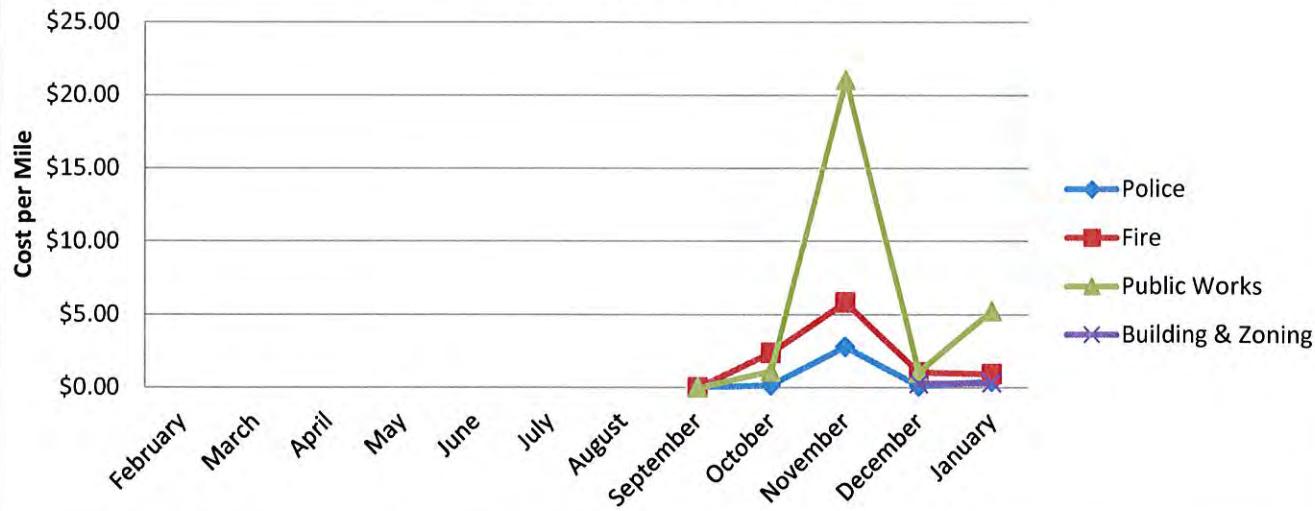
A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

Fleet Fuel Consumption (By Department)



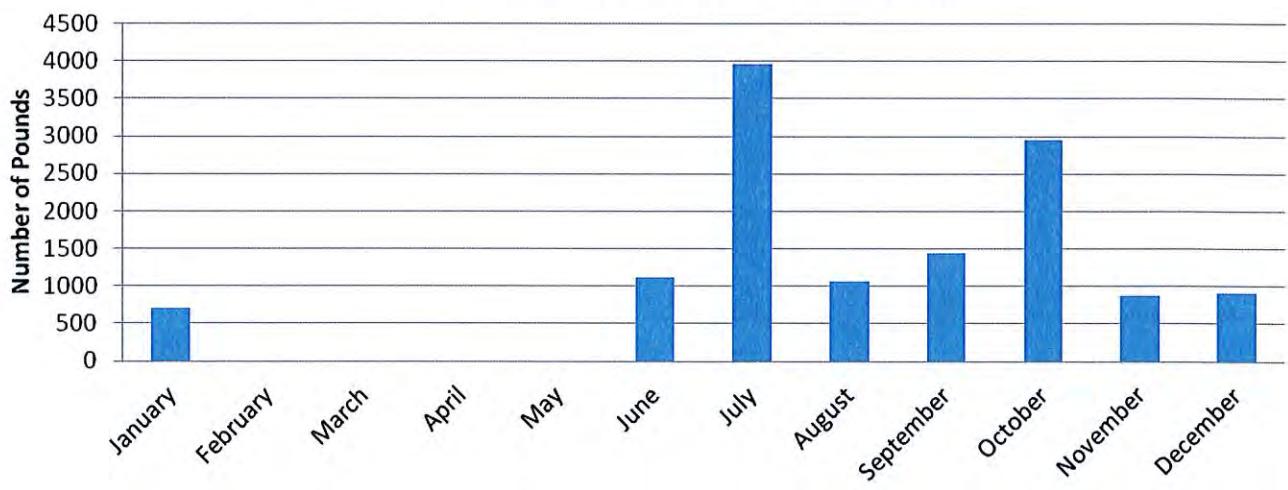
Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snow storms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



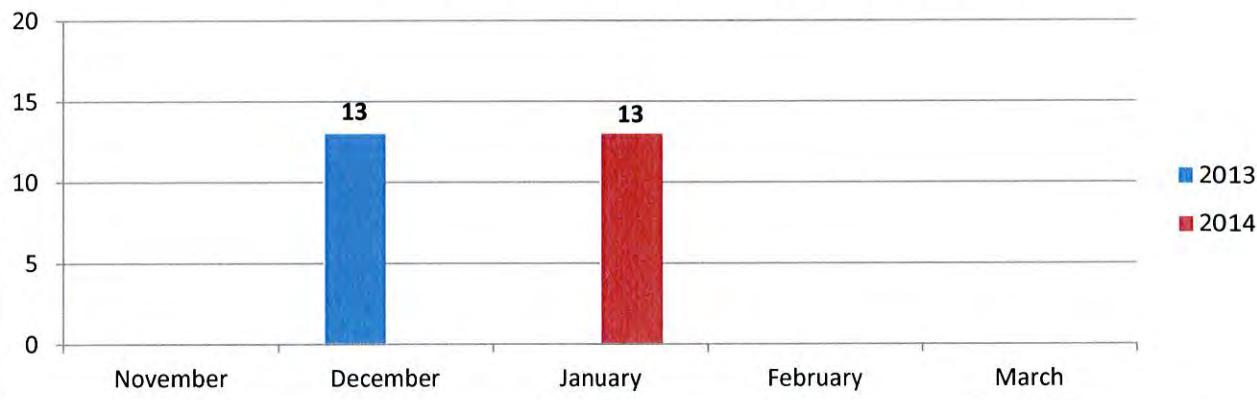
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.

E-Waste Collection (By Weight)



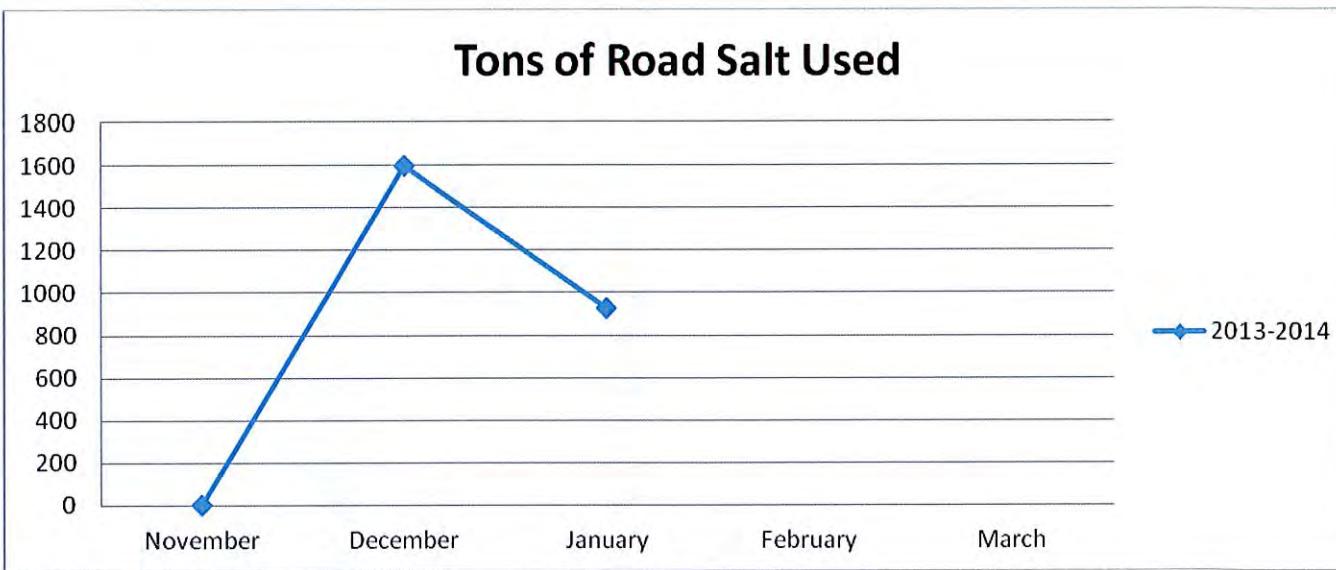
The Village encourages proper disposal of electronics and offers a drop-off site at the Community Services facility. This graph shows, in weight, the amount of electronics that are being collected at this site and disposed of in an environmentally friendly way. (Output measure)

Number of Plowing/Salting Operations



High quality snow and ice removal is an important area of service provision for the Village. Besides ensuring safe driving conditions for the public, Village staff tracks the time, amount of materials used, and cost of each snow event to better manage resources. This data can assist to optimize primary and secondary snow routes, balance the responsibilities of drivers, manage the workload of trucks and meet the public's needs. Salting operations have the potential to be more frequent than snow plowing operations. Tracking this data will allow the Village to make informed decisions on the bulk purchase of salt, proper storage facilities, and distribution procedures. (Output measure)

Tons of Road Salt Used





FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

DECEMBER 2013

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During December, staff presented the annual Capital Improvement Plan for Board Acceptance. A new payroll system was launched village wide for early December with a few bumps which were quickly remedied. The new vendor has more modern software and reporting capabilities, increased customer service offerings and a lower price. December saw the start of budget preparation, as each department has the month of December to prepare their first draft. Another priority for the month was working with the Village Manager's office on possible solutions for the village TIF debt issue.

GENERAL FUND OPERATING RESULTS SUMMARY

For the month of December, revenues totaled \$1,575,904 and expenditures totaled \$1,721,724 resulting in an operating deficit of \$145,820. From a budget perspective, we had expected expenditures to exceed revenues by \$336,260 in December. Year-to-date figures below represent eight months of activity. The bulk of revenue year-to-date is attributable to property taxes, which are received primarily in June and September. This tax is then utilized throughout the fiscal year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 1,480,761	\$ 1,575,904	\$ 18,935,514	\$ 19,392,247
Expenditures	1,817,021	1,721,724	18,068,669	16,686,339
Excess (Deficiency)	\$ (336,260)	\$ (145,820)	\$ 866,845	\$ 2,705,908

REVENUES

Following is a summary of revenues by type through December 31, 2013. These figures represent eight months of financial activity. A more detailed analysis can be found on pages 8 through 10.

Revenue Type	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 113,032	\$ 134,539	19.03%	\$ 7,687,135	\$ 7,695,876	0.11%	95.65%
Intergovernmental	1,066,566	1,076,386	0.92%	8,874,083	9,159,306	3.21%	63.27%
Licenses & Permits	126,482	164,196	29.82%	791,998	826,525	4.36%	87.89%
Fines and Forfeits	66,667	109,751	64.63%	533,336	547,826	2.72%	68.48%
Charges for Services	81,623	70,767	-13.30%	751,834	731,490	-2.71%	68.65%
Investment Income	1083	1,636	51.06%	8,664	11,504	32.78%	88.49%
Miscellaneous	25,308	18,629	-26.39%	288,464	419,720	45.50%	107.71%
Total Revenue	\$ 1,480,761	\$ 1,575,904	6.43%	\$ 18,935,514	\$ 19,392,247	2.41%	75.37%

As can be seen above, actual revenues of \$1,575,904 were above our budget estimate of \$1,480,761 by \$95,143, or 6.4%, during the month of December for the General Fund. Year-to-date revenues are currently about \$456,000 higher than expected by this point.

Taxes:

Revenue from taxes came in at \$134,539 in December, a 19% variance from the \$113,032 projected in the budget. This category is primarily made up of the property tax receipts and telecommunications tax receipts. A large percentage of property tax distributions of the 2012 levy were received in June and September, but smaller distributions will continue to trickle in for a few more months. Year to date property taxes are averaging just above 99% of the annual budget as is expected. Telecommunications tax receipts were about 5.7% higher than expected for the month, with year-to-date revenues for this source exceeding budget by about \$20,000. More information regarding the Telecommunications Tax can be found on page 13. Receipts for the Cable TV Franchise Fee are exceeding budgeted expectations this year due to an additional provider now remitting the tax.

Intergovernmental Revenue:

Revenue from other governments totaled \$1,076,386 in December, which was 0.9% above the projected \$1,066,566. Income Tax receipts came in under expectations, with the receipts for December totaling \$97,399 compared to an expected \$103,815. Due to the extremely high receipt for May, year-to-date revenues for Income Tax are still about 7% higher than budget-to-date. Receipts for the next few fiscal months are expected to be higher than last fiscal. Preliminary forecasters are predicting about 2.5% over this year, except for the May 2013 anomaly. Details on Income Tax are provided on page 15.

State sales tax receipts came in 2% under budget at \$477,166 in December, compared to a budget of \$486,490 for the month. This receipt represents sales from September 2013 and was about

0.5% higher than receipts the same month last year. More information regarding Sales Tax can be found on page 14.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$164,196 for December, which was about \$37,700 higher than the projection for the month. The largest variances are attributed to building, electrical and plumbing permits as well as administrative plan review fees. The difference is due to the variable nature of these types of revenues that fluctuate depending on activity. Plumbing permits have already reached 137% of the annual budget and site plan reviews are at 190% of the annual budget. After eight months of activity, about 88% of the annual budget for this category has been received.

Fines and Forfeits:

Revenue from police fines totaled \$109,751 in December, which was 65% above the \$66,667 projected. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations. This revenue category has been lagging behind expectations all fiscal year, primarily with red light camera citations. With higher receipts for August and September as well, the year-to-date is about 3% higher than projections. This category will experience various spikes throughout the fiscal year depending on enforcement campaigns and times of the year or events that tend to trigger more violations than average.

Charges for Services:

Revenue from service charges totaled \$70,767 in December, compared to a projection of \$81,623. The two main revenue sources in this category are ambulance fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Year-to-date receipts for this category are off from budget by 2.7%.

Investment Income:

The General Fund investment income in December was \$1,636, compared to an estimate of \$1,083. The annualized rate for December 2013 in the Illinois Fund decreased again during the month from a monthly average of 0.027% in November to 0.017% in December. The average rate for December 2012 was 0.101%. More detail on investments is provided on page 17.

Miscellaneous:

The General Fund miscellaneous revenue in December was \$18,629, which was below the projected amount of \$25,308. As has been witnessed back and forth all year, the village experienced a decrease in unrealized gains during the month, countering positive gains from the prior month. This change is on paper only, as any realized gains or losses on investments are not final until maturity or sale. The village is limited to low risk investments for village funds and as such, has experienced low investment earnings for several months this year. Year-to-date figures include a refund from Lake County related to property taxes paid by the village in prior years. This will affect the revenues in other funds as well, shown as negative monthly revenues in some cases. These property taxes were paid on properties that have now been declared exempt, retroactively, resulting in a refund of over \$27,000.

EXPENDITURES

Expenditures charged to the General Fund in December total \$1,721,724, which is 5% below projections of \$1,817,021. The table below presents a summary of General Fund expenditures by department as of December 31, 2013. Additional detail can be found on pages 11 and 12.

General Fund Expenditures by Department

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance
Legislative	\$ 6,075	\$ 7,470	23.0%	\$ 249,605	\$ 249,866	0.1%
Administration	49,167	46,031	-6.4%	427,434	371,874	-13.0%
Finance	38,401	37,282	-2.9%	329,385	308,434	-6.4%
Technology	51,682	26,767	-48.2%	353,331	290,083	-17.9%
Police	609,494	535,276	-12.2%	5,756,011	5,411,026	-6.0%
Fire	696,217	657,747	-5.5%	7,342,578	6,948,221	-5.4%
Community Services	314,003	358,613	14.2%	2,927,314	2,505,398	-14.4%
Park & Recreation	51,982	52,538	1.1%	683,011	601,437	-11.9%
Total	\$ 1,817,021	\$ 1,721,724	-5.24%	\$ 18,068,669	\$ 16,686,339	-7.65%

As can be seen on the table above, the month of December saw spending below expectations across all departments. Some departments still have savings from vacant budgeted positions that were not staffed as of December 31st. Year-to-date spending is also showing results below budget expectations. After the first eight months, expenditures are about \$1.38 million lower than was

planned. Expenditures are expected to increase in the coming months as invoices for larger projects are coming due. While this will fluctuate with the timing of expenditures, it is also attributable to departments making a concerted effort to save money where possible.

OPERATING RESULTS OF OTHER FUNDS

Attached to this report is a comparison of actual revenues and expenditures to budget for all funds maintained by the Village. Following are some important observations.

Special Revenue Funds:

Motor fuel tax revenue came in at \$37,002 in December, which was 11% below the budget of \$41,730. This distribution is not budgeted, as the funds from the State of Illinois are not guaranteed. Year-to-date revenues are now 34% higher than expectations at this point in the fiscal year due to November's receipt of the Illinois Jobs Now funds. Expenditures this month from the Motor Fuel Tax Fund were below budget at \$19,912 compared to a budget estimate of \$21,000. Year-to-date spending is well under budgeted expectations due to timing of projects.

December revenues for the Hotel Tax Fund totaled \$8,283 which was \$2,014 above budget. The revenue in this fund is a combination of hotel tax receipts and interest income. Expenditures in the fund this month totaled \$272. Staff is currently recruiting for an open position that will be partly responsible for evaluating tourism options and uses of the reserves of this fund.

The TIF Tax Allocation Fund revenues were above the target for the month at \$6,145 compared to \$8,211, mostly from property tax receipts. The expenditure side is showing expenditures of \$340,253 for the month, compared to an expected \$253,781. The difference is due to the annual impact fee to the school district. While the payment was forecasted at \$250,000 for this year, the actual amount paid was about \$339,000. For year-to-date, the large expenditure is for a transfer of funds to the TIF Debt Service Fund for the upcoming principal and interest payments.

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances, mostly due December 2013 and January 2014 as scheduled. Revenues for December include property-tax receipts and interest earnings. Interest payments are paid semi-annually, typically June and December. An exception is the 2013 issuance, of which principal and interest were paid in September.

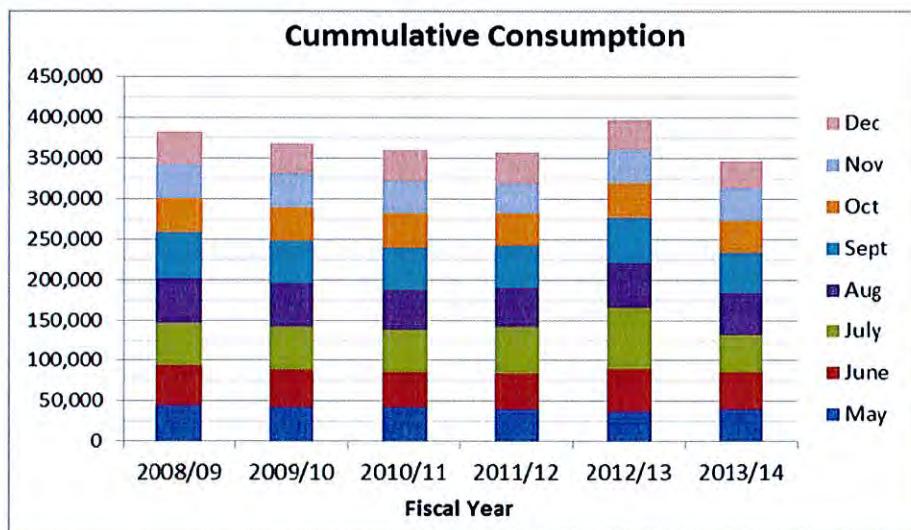
Capital Projects Funds:

December revenue for the capital projects funds in total came in at \$143,166. The entirety of revenue was from the Non-Home Rule Sales Tax (NHRST), with receipts for December of \$149,021, less the negative unrealized losses on investment. December receipts represent sales from September. Year-to-date tax revenues are 1.4% higher than budgeted expectations and 3.4% higher than the same periods of the prior year. More detail on the NHRST revenue can be found on page 16.

Expenditures for capital projects were \$555,294 for December, with \$17,378 spent on tree removal and replacements and about \$471,409 spent on road. The remaining items were a combination of smaller items. Due to the timing of the budgeted capital projects, the majority of remaining budgeted expenditures will be spent later in the fiscal year.

Water and Sewer Fund:

December revenue totaled \$339,378, which was 5.6% below the estimate of \$359,650. Consumption billed in December was considerably lower than in the past five years, with 34.5M gallons billed compared to an average of 38.9M. The consumption billed in December primarily represents water metered in November. Year-to-date consumption is lower for this fiscal year than it has been for the same time period in any of the past five fiscal years.



Expenditures in the Water Fund came in on target, totaling \$752,047 compared to an estimate of \$743,173. Overall the Water Fund netted a positive \$412,669 for the month of December compared to an expected surplus of \$383,523. This surplus will be used for expenditures later in the year, as well as

to help rebuild the working capital of the fund and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has two active internal service funds: Medical Self Insurance and Risk Management. Vehicle Maintenance expenditures have been included in the General Fund starting with this fiscal year except for the transfers of remaining funds once the final fund balance is determined in the annual audit. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report.

SSA Activity Dec-13								
SSA #	Location	Beginning Balance 5/1/2013	Year-To-Date		Ending Balance 12/31/2013	Annual Expected Revenues	Annual Expected YTD %	Annual Expected Expenses
			Revenues	Expenses				
SSA #8	Heatherleigh	68,062	10,125	-	78,187	10,105	100.20%	11,662 0.00%
SSA #9	Willow Ponds	101,300	11,990	-	113,290	12,005	99.88%	12,750 0.00% ^b
SSA #10	Westberry	8,411	1,018	-	9,429	1,015	100.30%	- N/A
SSA #11	Lake Zurich Pines	19,132	3,000	848	21,284	3,000	100.00% ^a	3,100 27.35%
SSA #13	Conventry Creek	240,075	40,001	-	280,076	40,001	100.00% ^a	TBD N/A ^c
SSA #15	Country Club	112	-	-	112	-	N/A	TBD N/A ^d
SSA #16	Country Club	14	-	-	14	-	N/A	TBD N/A ^d
		437,106	66,134	848	502,392	66,126	100.01%	27,512 0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000

c) Conventry Creek maintenance costs will be determined once subdivision areas have been turned over to the Village.

d) First levy for SSA #15 and SSA #16 will be the 2013 levy, payable in fiscal year 2014/15

For the eight fiscal periods covered by this report, no major concerns were identified. Major revenue sources are performing at or above expectations and expenditures have been kept to a minimum. As the fiscal year continues, we will get a more accurate picture of how these revenues and expenditures will shape up compared to budget.

Respectfully Submitted,

Jodie K. Hartman

Jodie K. Hartman, CPA

Director of Finance

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
REVENUES
December 31, 2013

							% of Annual Budget Collected	
	Current Month			Year-to-Date				
	Budget	Actual	% Variance	Budget	Actual	% Variance		
GENERAL FUND								
Taxes								
Property Tax-General	10,616	13,045	22.9%	2,123,339	2,064,288	(2.8%)	2,123,339 97.2%	
Property Tax-Police Prot	3,185	3,998	25.5%	637,002	632,733	(0.7%)	637,002 99.3%	
Property Tax-Fire Protec	3,185	3,998	25.5%	637,002	632,733	(0.7%)	637,002 99.3%	
Property Tax-Ambulance	680	900	32.4%	135,894	142,364	4.8%	135,894 104.8%	
Property Tax-IMRF	881	1,149	30.4%	176,056	181,910	3.3%	176,056 103.3%	
Property Tax-Police Pen	6,291	7,947	26.3%	1,258,003	1,257,559	(0.0%)	1,258,003 100.0%	
Property Tax-Fire Pen	8,616	10,895	26.5%	1,723,339	1,724,197	0.0%	1,723,339 100.0%	
Property Tax-SRA	900	1,150	27.8%	180,000	181,910	1.1%	180,000 101.1%	
Property Tax-Road/Bridge	40	97	142.5%	8,200	11,867	44.7%	8,200 144.7%	
Cable Tv Franchise	-	-	0.0%	157,968	177,455	12.3%	231,062 76.8%	
Telecom Tax	78,638	91,360	16.2%	650,332	688,860	5.9%	935,772 73.6%	
Total Taxes	113,032	134,539	19.0%	7,687,135	7,695,876	0.1%	8,045,669 95.7%	
Intergovernmental								
State Income Tax	103,815	97,399	(6.2%)	1,162,170	1,240,675	6.8%	1,809,338 68.6%	
State Use Tax	26,557	27,813	4.7%	200,080	209,517	4.7%	310,327 67.5%	
Personal Prop Repl Tax	2,685	3,527	31.4%	30,118	36,616	21.6%	50,918 71.9%	
State Sales Tax	486,490	477,166	(1.9%)	3,996,101	4,048,519	1.3%	6,174,409 65.6%	
Municipal Auto Rental Tax	250	528	111.2%	2,000	4,247	112.4%	3,000 141.6%	
Pull Tab & Jar Game Tax	-	-	0.0%	167	-	(100.0%)	2,000 0.0%	
IDOT Street Maint Reim	-	-	0.0%	8,500	6,754	(20.5%)	18,000 37.5%	
State Fire/Rescue Trng	-	-	0.0%	147	-	(100.0%)	585 0.0%	
Rand & Paulus Traffic Lgt	-	-	0.0%	2,293	2,336	1.9%	4,500 51.9%	
Grants	24,000	20,808	(13.3%)	24,000	29,208	21.7%	674,000 4.3%	
Fire/Rescue Srvc Contract	414,603	411,173	(0.8%)	3,316,824	3,289,384	(0.8%)	4,975,230 66.1%	
Reimbursements	8,166	37,972	365.0%	131,683	292,050	121.8%	453,615 64.4%	
Total Intergovernmental	1,066,566	1,076,386	0.9%	8,874,083	9,159,306	3.2%	14,475,922 63.3%	
Licenses & Permits								
Liquor Licenses	71,000	71,097	0.1%	77,400	74,343	(3.9%)	80,000 92.9%	
Business Licenses	32,700	31,520	(3.6%)	84,300	89,651	6.3%	96,000 93.4%	
Building Permits	2,270	8,618	279.6%	90,538	76,827	(15.1%)	108,980 70.5%	
Electric Permits	583	2,730	368.3%	24,842	29,149	17.3%	28,000 104.1%	
Plumbing Permits	900	7,770	763.3%	35,305	55,120	56.1%	40,108 137.4%	
Special Use Permits	135	178	31.9%	4,875	3,678	(24.6%)	6,500 56.6%	
HVAC/Mechanical	725	3,512	384.4%	26,086	35,544	36.3%	34,780 N/A	
Com/Ind Sprinkler Sys	146	-	(100.0%)	5,250	815	(84.5%)	7,000 11.6%	
Build Out Sprinkler Sys	375	-	(100.0%)	14,174	6,884	(51.4%)	18,000 38.2%	
Admin Fees	164	290	76.8%	5,906	9,804	66.0%	7,875 124.5%	
Contractor Registration	9,583	14,400	50.3%	26,085	53,900	106.6%	46,700 115.4%	
Occupancy Certif-Other	313	1,093	249.2%	11,251	11,532	2.5%	15,000 76.9%	
Admin Plan Review	1,667	8,063	383.7%	72,999	90,820	24.4%	80,000 113.5%	
Site Plan Review	292	1,200	311.0%	11,609	26,586	129.0%	14,000 189.9%	
Engineering Review	1,667	1,500	(10.0%)	63,334	14,507	(77.1%)	80,000 18.1%	
Engineering Reimbursement	-	150	0.0%	-	5,365	0.0%	- N/A	
Pr-Sprinkler System	375	848	126.1%	13,766	13,368	(2.9%)	18,000 74.3%	
Pr-Fire Alarm Systems	146	330	126.0%	5,250	2,630	(49.9%)	7,000 37.6%	
Elevator Inspections	-	1,206	0.0%	14,580	9,017	(38.2%)	14,580 61.8%	
Kildeer Inspection Fees	156	-	(100.0%)	6,071	633	(89.6%)	7,500 8.4%	
Deer Park Inspection Fees	500	1,206	141.2%	23,208	23,048	(0.7%)	25,000 92.2%	
Overweight Truck Permits	104	-	(100.0%)	3,750	2,660	(29.1%)	5,000 53.2%	
Park Permits	-	-	0.0%	22,563	19,333	(14.3%)	28,500 67.8%	
Park Fees	-	45	0.0%	51,101	61,468	20.3%	60,000 102.4%	
Water Shed Devlp	500	1,000	100.0%	6,667	4,250	(36.3%)	8,000 53.1%	
Other Permits	1,667	2,791	67.4%	72,666	75,922	4.5%	80,000 94.9%	
Misc. Licenses And Permits	514	4,649	804.5%	18,422	29,671	61.1%	23,850 124.4%	
Total Licenses & Permits	126,482	164,196	29.8%	791,998	826,525	4.4%	940,373 87.9%	

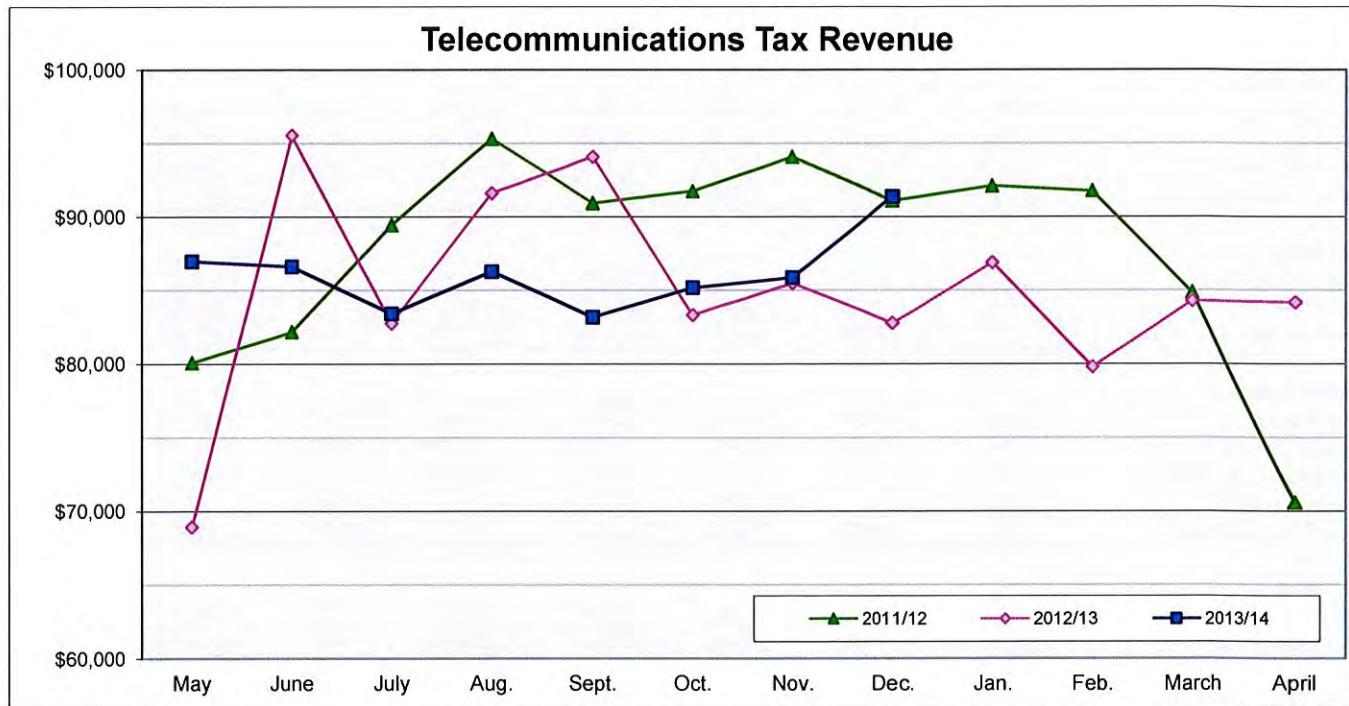
VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
REVENUES
December 31, 2013

							% of Annual Budget Collected	
	Current Month			Year-to-Date			Annual Budget	
	Budget	Actual	% Variance	Budget	Actual	% Variance		
Fines and Forfeits	66,667	109,751	64.6%	533,336	547,826	2.7%	800,000	68.5%
Charges for Services								
Printing/Reproduction Fee	462	-	(100.0%)	3,696	2,731	(26.1%)	5,550	49.2%
Police-Alarm Fees	500	568	13.6%	4,000	4,125	3.1%	6,000	68.8%
Police-Alarm Rebate Fees	-	-	0.0%	26,250	36,720	39.9%	45,000	81.6%
Police Special Detail	2,917	2,030	(30.4%)	23,336	30,431	30.4%	35,000	86.9%
Police Admin Tow Fee	7,604	5,450	(28.3%)	60,832	41,305	(32.1%)	91,250	45.3%
Police Lockout Fees	583	600	2.9%	4,664	5,150	10.4%	7,000	73.6%
Fire/Rescue-Special Dtl	1,038	4,445	328.2%	8,304	11,764	41.7%	12,450	94.5%
Fire/Rescue Ambulance Fee	34,045	24,483	(28.1%)	272,360	267,557	(1.8%)	408,540	65.5%
Park Program Fees	33,336	32,629	(2.1%)	337,288	316,121	(6.3%)	439,150	72.0%
Concert Sales	208	411	97.6%	1,664	1,162	(30.2%)	2,500	46.5%
Park Special Events	763	151	(80.2%)	6,104	9,310	52.5%	9,150	101.7%
Park Outings	42	-	(100.0%)	336	-	(100.0%)	500	0.0%
Park Concessions	-	-	0.0%	2,000	-	(100.0%)	2,000	N/A
Other Charges for Services	125	-	(100.0%)	1,000	5,114	411.4%	1,500	340.9%
Total Charges for Services	81,623	70,767	(13.3%)	751,834	731,490	(2.7%)	1,065,590	68.6%
Investment Income	1,083	1,636	51.1%	8,664	11,504	32.8%	13,000	88.5%
Miscellaneous								
Recycling Reimbursement	4,167	731	(82.5%)	33,336	20,967	(37.1%)	50,000	41.9%
Rental Income	18,700	21,788	16.5%	149,317	156,480	4.8%	224,400	69.7%
Sale of Fixed Asset	1,667	-	(100.0%)	12,919	25,797	99.7%	20,000	129.0%
Other Miscellaneous Revenue	774	(3,890)	(602.6%)	92,892	216,476	133.0%	95,280	227.2%
Total Miscellaneous Revenue	25,308	18,629	(26.4%)	288,464	419,720	45.5%	389,680	107.7%
Total General Fund	1,480,761	1,575,904	6.4%	18,935,514	19,392,247	2.4%	25,730,234	75.4%
							Benchmark:	66.7%

VILLAGE OF LAKE ZURICH
OPERATING REPORT SUMMARY
REVENUES
December 31, 2013

	Year-to-Date						% of Annual Budget Collected	
	Current Month		% Variance	Year-to-Date		% Variance	Annual Budget	% of Annual Budget Collected
	Budget	Actual		Budget	Actual			
SPECIAL REVENUE FUNDS								
Motor Fuel Tax Fund	41,730	37,002	(11.3%)	313,532	421,322	34.4%	481,592	87.5%
Hotel Tax Fund	6,269	8,283	32.1%	70,283	75,166	6.9%	93,038	80.8%
TIF Tax Allocation Fund	8,211	6,145	(25.2%)	1,365,688	1,355,778	(0.7%)	1,398,526	96.9%
Total Special Revenue Funds	56,210	51,430	(8.5%)	1,749,503	1,852,266	5.9%	1,973,156	93.9%
DEBT SERVICE FUNDS								
General Debt Service Fund	5,381	6,812	26.6%	1,068,124	1,075,803	0.7%	1,068,287	100.7%
TIF Debt Service Fund	333	6	(98%)	1,839,664	1,839,299	(0.0%)	1,841,000	99.9%
Total Debt Service Funds	5,714	6,818	19.3%	2,907,788	2,915,102	0.3%	2,909,287	100.2%
CAPITAL PROJECT FUNDS								
Capital Project Fund	170,363	(5,035)	(103.0%)	392,694	205,643	(47.6%)	398,030	51.7%
Park Improvement Fund	850	(820)	(196.5%)	6,800	5,652	(16.9%)	10,200	55.4%
Non-Home Rule Capital Projects	151,722	149,021	(1.8%)	1,238,123	1,255,122	1.4%	2,842,863	44.1%
TIF Redevelopment Fund	417	-	(100.0%)	3,336	-	(100.0%)	5,000	0.0%
Total Capital Projects Funds	323,352	143,166	(55.7%)	1,640,953	1,466,417	(10.6%)	3,256,093	45.0%
ENTERPRISE FUNDS								
Waterworks and Sewerage Fund	359,650	339,378	(5.6%)	7,615,352	7,338,406	(3.6%)	9,052,055	81.1%
Total Enterprise Funds	359,650	339,378	(5.6%)	7,615,352	7,338,406	(3.6%)	9,052,055	81.1%
INTERNAL SERVICE FUNDS								
Medical Self Insurance Fund	207,244	205,940	(0.6%)	1,657,952	1,713,642	3.4%	2,486,932	68.9%
Vehicle Maintenance Fund	-	-	0.0%	#VALUE!	-	#VALUE!	-	0.0%
Risk Management Fund	111,250	108,979	(2.0%)	890,000	932,188	4.7%	1,335,000	69.8%
Total Internal Service Fund	318,494	314,919	(1.1%)	#VALUE!	2,645,830	#VALUE!	3,821,932	69.2%
TRUST AND AGENCY FUNDS								
Special Service Area No. 8 Fund	-	346	0.0%	-	10,125	0.0%	-	N/A
Special Service Area No. 9 Fund	-	130	0.0%	-	11,990	0.0%	-	N/A
Special Service Area No. 10 Fund	-	-	0.0%	-	1,018	0.0%	-	N/A
Special Service Area No. 11 Fund	-	-	0.0%	-	3,000	0.0%	-	N/A
Special Service Area No. 13 Fund	-	-	0.0%	-	40,001	0.0%	-	N/A
Total Trust and Agency Fund	-	476	0.0%	-	66,134	0.0%	-	N/A
Benchmark:								66.7%

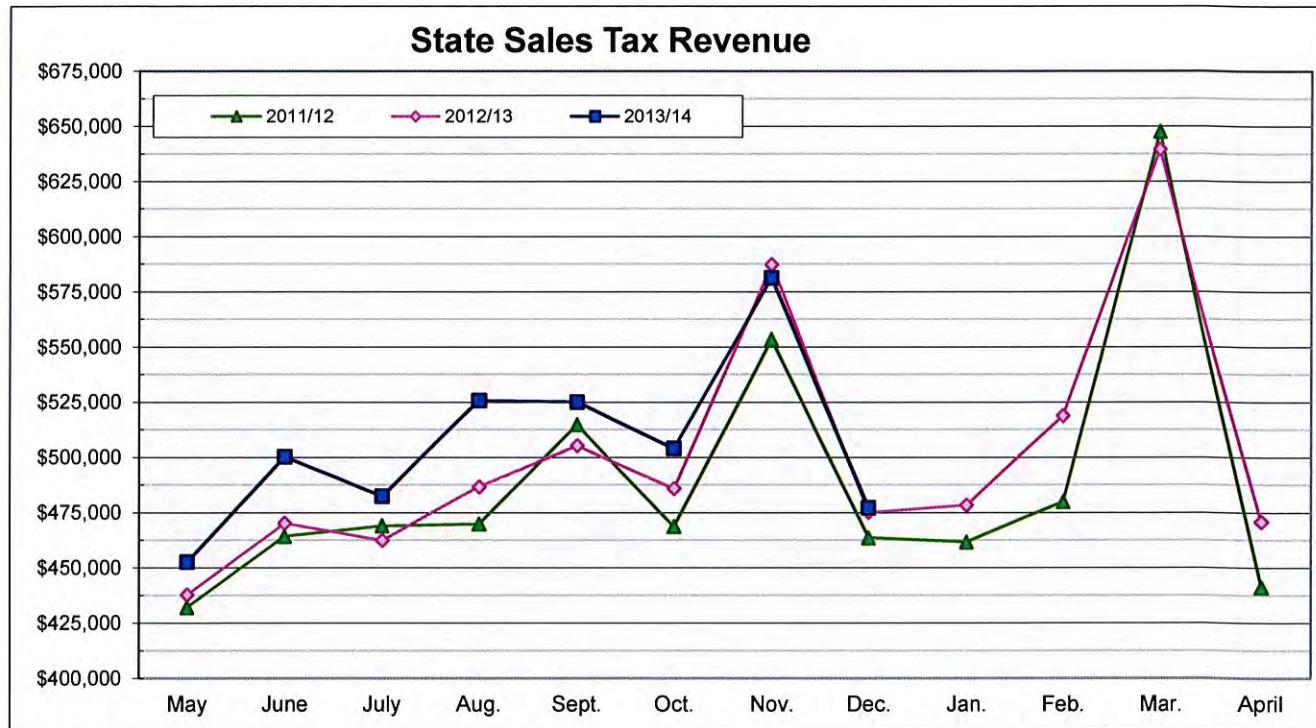
DEPARTMENT OF FINANCE
MONTHLY REPORT
DECEMBER 2013



Telecommunications Tax Collection History (Cash Basis)

Voucher Month	FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	2013/14 Budget Variance	2013/14 Budget Variance %
May	80,089	68,957	-13.90%	86,963	26.11%	65,509	21,454	32.75%
June	82,168	95,543	16.28%	86,615	-9.34%	90,766	(4,152)	-4.57%
July	89,450	82,755	-7.48%	83,420	0.80%	78,617	4,804	6.11%
Aug.	95,301	91,626	-3.86%	86,290	-5.82%	87,045	(755)	-0.87%
Sept.	90,925	94,091	3.48%	83,173	-11.60%	89,386	(6,213)	-6.95%
Oct.	91,746	83,321	-9.18%	85,182	2.23%	79,155	6,027	7.61%
Nov.	94,072	85,490	-9.12%	85,856	0.43%	81,216	4,640	5.71%
Dec.	91,090	82,776	-9.13%	91,360	10.37%	78,638	12,723	16.18%
Jan.	92,108	86,889	-5.67%			82,545		
Feb.	91,755	79,808	-13.02%			75,818		
March	84,869	84,297	-0.67%			75,788		
April	70,587	84,182	19.26%			63,034		
CASH BASIS TOTAL	1,054,158	1,019,735	-3.27%	688,859		947,516	38,527	4.07%
Y-T-D	714,840	684,559	-4.24%	688,859	0.63%	650,332	38,527	5.92%

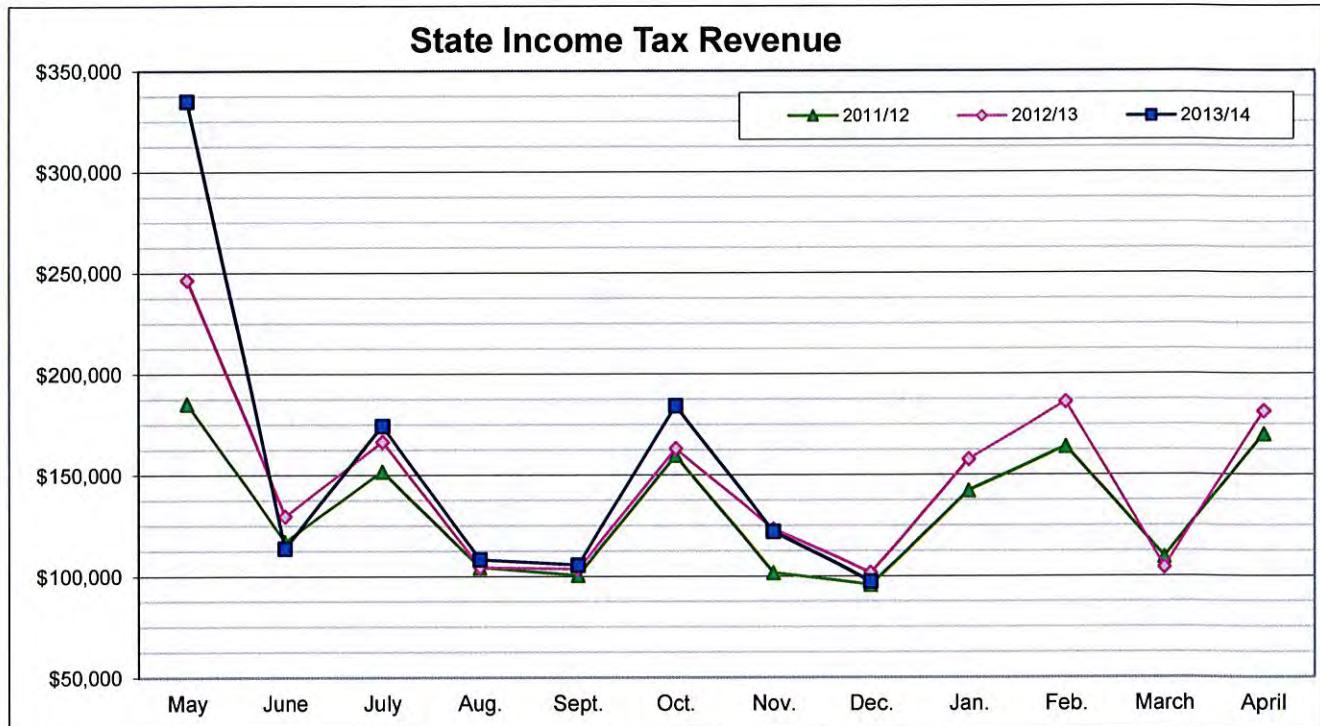
DEPARTMENT OF FINANCE
MONTHLY REPORT
DECEMBER 2013



State Sales Tax Collection History (Cash Basis)

Sales Month	Month Received	FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	2013/14 Variance	2013/14 Budget Variance %
Feb.	May	432,121	437,868	1.33%	452,619	3.37%	447,501	5,118	1.14%
Mar.	June	464,280	470,153	1.26%	500,249	6.40%	480,496	19,753	4.11%
April	July	468,983	462,414	-1.40%	482,361	4.31%	472,587	9,774	2.07%
May	Aug.	469,801	486,669	3.59%	525,676	8.02%	497,375	28,301	5.69%
June	Sept.	514,757	505,261	-1.84%	525,059	3.92%	516,882	8,177	1.58%
July	Oct.	468,714	485,876	3.66%	504,041	3.74%	497,051	6,990	1.41%
Aug.	Nov.	553,374	587,280	6.13%	581,348	-1.01%	597,719	(16,371)	-2.74%
Sept.	Dec.	463,576	475,088	2.48%	477,166	0.44%	486,490	(9,324)	-1.92%
Oct.	Jan.	461,609	478,416	3.64%			489,898		
Nov.	Feb.	479,880	518,846	8.12%			531,299		
Dec.	Mar.	647,604	639,668	-1.23%			655,660		
Jan.	April	441,146	470,763	6.71%			501,451		
TOTAL		5,865,845	6,018,303	2.60%			6,174,409	52,417	0.85%
Y-T-D		3,835,606	3,910,610	1.96%	4,048,518	3.53%	3,996,101	52,417	1.31%

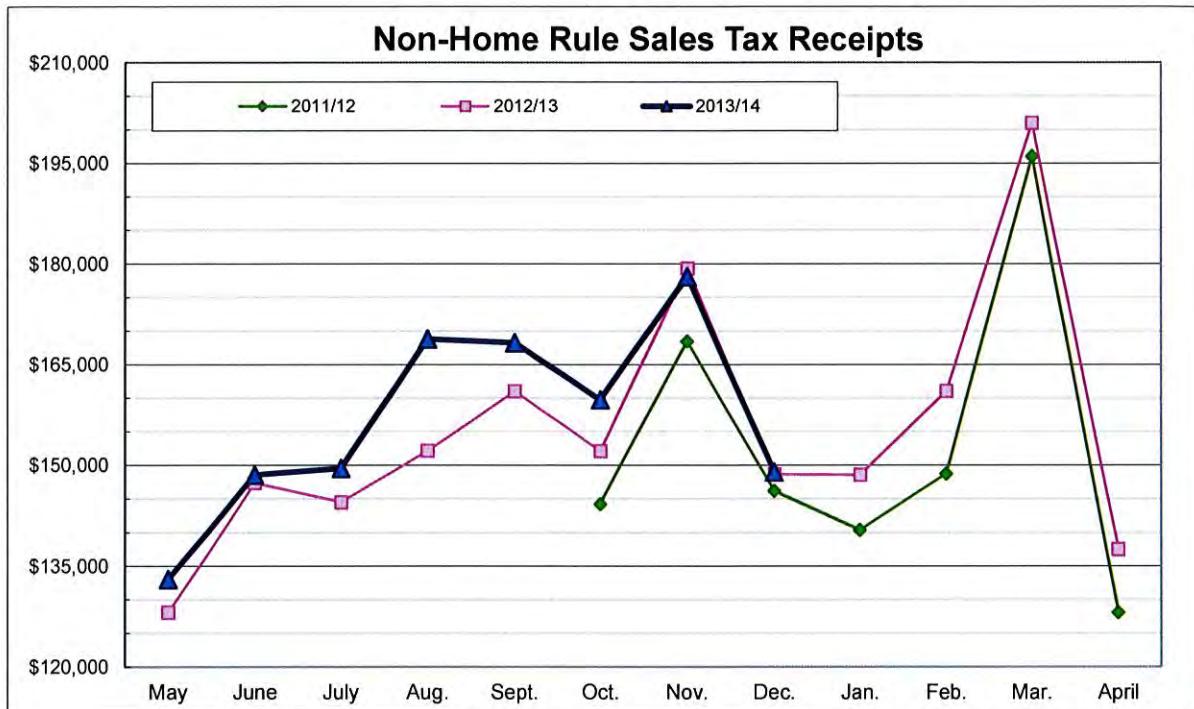
DEPARTMENT OF FINANCE
MONTHLY REPORT
DECEMBER 2013



State Income Tax Collection History

Voucher Month	FY		% Change	FY		2013/14 Budget	2013/14 Budget Variance		Budget Variance %
	2011/12	2012/13		2013/14	% Change		Budget	Variance	
May	185,326	246,668	33.10%	334,947	35.79%	251,601	83,346	33.13%	
June	117,185	129,687	10.67%	113,795	-12.25%	132,281	(18,486)	-13.97%	
July	151,807	166,537	9.70%	174,284	4.65%	169,868	4,416	2.60%	
Aug.	104,439	104,504	0.06%	108,283	3.62%	106,594	1,689	1.58%	
Sept.	100,526	103,659	3.12%	105,638	1.91%	105,732	(94)	-0.09%	
Oct.	159,665	163,219	2.23%	184,303	12.92%	166,483	17,820	10.70%	
Nov.	101,684	123,329	21.29%	122,025	-1.06%	125,796	(3,771)	-3.00%	
Dec.	95,740	101,779	6.31%	97,399	-4.30%	103,815	(6,416)	-6.18%	
Jan.	142,244	157,769	10.91%			160,924			
Feb.	164,000	186,239	13.56%			189,963			
March	109,414	104,430	-4.56%			116,066			
April	169,885	181,336	6.74%			180,215			
TOTAL	1,601,915	1,769,156	10.44%	1,240,674		1,809,338	78,504	6.75%	
Y-T-D	1,016,372	1,139,382	12.10%	1,240,674	8.89%	1,162,170	78,504	6.75%	

DEPARTMENT OF FINANCE
MONTHLY REPORT
DECEMBER 2013



Non-Home Rule Sales Tax Collection History (Accrual Basis)

Sales Month	Month Received	2013/14							
		FY 2011/12	FY 2012/13	% Change	FY 2013/14	% Change	2013/14 Budget	Budget Variance	Budget Variance %
Feb.	May	128,146	N/A		133,042	3.8%	130,709	2,333	1.8%
March	June	147,404	N/A		148,568	0.8%	150,352	(1,784)	-1.2%
April	July	144,514	N/A		149,534	3.5%	147,404	2,130	1.4%
May	Aug.	152,154	N/A		168,804	10.9%	155,197	13,607	8.8%
June	Sept.	161,028	N/A		168,234	4.5%	164,249	3,985	2.4%
July	Oct.	144,230	152,110	5.5%	159,727	5.0%	155,152	4,575	2.9%
Aug.	Nov.	168,438	179,311	6.5%	178,080	-0.7%	182,897	(4,817)	-2.6%
Sept.	Dec.	146,212	148,685	1.7%	149,002	0.2%	151,659	(2,657)	-1.8%
Oct.	Jan.	140,374	148,581	5.8%			151,553		
Nov.	Feb.	148,742	161,063	8.3%			164,284		
Dec.	Mar.	195,983	201,005	2.6%			205,025		
Jan.	April	128,087	137,515	7.4%			147,632		
TOTAL		1,072,065	1,861,515	73.6%	1,254,992		1,906,113	17,373	
Y-T-D		458,879	1,213,352	N/A	1,254,992	3.4%	1,237,619	17,373	1.4%

*The Non-Home Rule Sales Tax was enacted with a July 1, 2011 effective date.

Description		Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Days to Maturity	Par Value	Purchase Price	(Premium) / Discount	Market Value	Accrued Interest	Total Value	Unrealized Gain (Loss)
MONEY MARKET & CASH													
CASH - INLAND		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5,131,622.13	-	5,131,622.13	N/A
MONEY MARKET - IL. FUNDS		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7,944,034.24	-	7,944,034.24	N/A
IMET CONVENIENCE FUND		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	956,665.81	-	956,665.81	N/A
1 CASH - TD AMERITRADE		N/A	N/A	0.000%	920028468	N/A	N/A	N/A	N/A	4,894.93	-	4,894.93	N/A
1 IDA12		N/A	N/A	0.000%	920028468	N/A	N/A	N/A	N/A	4,894.93	-	4,894.93	N/A
CERTIFICATE OF DEPOSIT													
2 Ally Bank Midvale	05/01/13	05/01/15	0.600%	02005QW82	486	200,000.00	200,000.00	-	199,592.00	197.26	199,789.26	(408.00)	
2 American Express Bank	11/22/13	07/20/15	1.150%	02587DK1	566	50,000.00	50,294.00	(294.00)	50,252.50	255.21	50,507.71	(41.50)	
2 Bank Baroda New York	08/20/13	02/24/14	0.300%	0606242X0	55	235,000.00	235,000.00	-	234,936.55	251.04	235,187.59	(63.45)	
2 Beal Bank USA Las Vegas	12/17/14	0.500%	0737-QWCW4	351	190,000.00	190,015.00	(15.00)	189,667.50	33.75	189,701.25	(347.50)		
2 BMW Bank	05/20/13	12/10/15	2.000%	05568PA98	709	65,000.00	67,141.75	(2,141.75)	66,528.80	74.79	66,603.59	(612.95)	
2 Discover Bank	10/01/12	10/10/14	0.800%	254671GV6	283	75,000.00	75,000.00	-	75,198.75	134.79	75,333.54	198.75	
2 GE Capital	07/18/12	07/21/14	1.000%	36157QHT7	202	125,000.00	125,000.00	-	125,301.25	561.64	125,862.89	301.25	
2 GE Capital	10/25/13	02/09/16	0.850%	36160NTU3	770	113,000.00	112,830.50	169.50	112,851.97	378.94	113,230.91	21.47	
2 GE Money Bank	05/21/13	03/16/16	1.200%	36161NWG9	806	7,000.00	7,071.89	(71.89)	7,025.27	24.39	7,049.66	(46.62)	
2 Goldman Sachs	05/01/13	07/25/14	1.000%	382471EA6	206	75,000.00	75,000.00	-	74,788.50	67.81	74,856.31	(211.50)	
2 Goldman Sachs	07/20/12	07/25/14	1.000%	38143AXD2	206	120,000.00	120,000.00	-	120,297.60	522.74	120,820.34	297.50	
2 Goldman Sachs	10/25/13	01/20/15	1.500%	38143AIB4	385	45,000.00	45,471.25	(471.25)	45,366.75	306.99	45,673.74	(104.50)	
2 Safra National BONY	10/25/13	01/15/15	0.350%	78658AM28	380	67,000.00	66,868.68	131.32	66,823.79	49.47	66,873.26	(44.89)	
2 Sallie Mae Bank Murray Utah	10/01/12	10/10/14	0.850%	795450P58	283	150,000.00	150,000.00	-	150,397.50	286.44	150,683.94	397.50	
2 Sallie Mae Bank Murray Utah	08/21/12	08/29/14	0.900%	795450PB5	241	100,000.00	100,000.00	-	100,214.00	308.22	100,522.22	214.00	
2 The Edgar County B&T	01/01/13	04/01/15	0.900%	80101	456	237,500.00	237,500.00	-	237,500.00	2,682.45	240,182.45	-	
AGENCY													
3 FNMA	12/03/12	11/27/17	0.900%	31366G07M7	1,427	145,000.00	145,000.35	(0.35)	141,850.75	123.25	141,984.00	(3,139.60)	
3 FNMA	07/17/12	07/30/18	1.300%	31366G0TD3	1,672	250,000.00	249,850.00	150.00	243,980.00	1,371.23	245,351.23	(5,870.00)	
3 FNMA	04/25/12	04/25/14	1.300%	31366G0CC9	115	290,000.00	290,000.00	-	289,971.00	692.03	290,663.03	(29.00)	
3 Fed Farm Credit Bank	11/30/12	08/21/17	0.800%	31333EC3G7	1,329	150,000.00	150,000.00	-	147,394.50	433.33	147,827.83	(2,605.50)	
3 Fed Farm Credit Bank	11/20/12	11/20/17	0.850%	31333EC2Y9	1,420	155,000.00	155,155.00	(155.00)	151,996.10	150.05	152,146.15	(3,158.90)	
3 FHIB Note	04/04/11	04/29/14	1.350%	313373AS1	119	460,000.00	458,776.40	1,223.60	461,821.60	1,071.86	462,893.46	3,045.20	
3 FHIB Bond	11/20/12	11/13/17	0.875%	3133813C7	1,413	275,000.00	274,818.75	181.25	269,406.50	320.83	269,727.33	(5,412.25)	
3 FHIB Bond	10/31/12	11/15/17	0.980%	3133817D1	1,415	440,000.00	439,915.00	85.00	432,916.00	550.98	433,466.98	(6,999.00)	
3 FHIB Bond	10/03/11	09/09/16	2.000%	3133707W8	983	305,000.00	315,464.55	(10,464.55)	315,260.20	1,897.78	317,157.98	(204.35)	
3 FNMA	10/24/12	10/25/17	0.900%	3133G0QQ9	1,394	310,000.00	309,792.50	207.50	304,249.50	511.50	304,761.00	(5,543.00)	
3 FNMA	10/31/12	09/27/17	1.070%	3135G0PD9	1,366	315,000.00	315,812.50	(812.50)	311,292.45	880.08	312,172.53	(4,520.05)	
FIXED INCOME - OTHER													
4 St. Charles Park Dist. Bonds	04/22/13	12/15/16	3.750%	787760H23	1,080	100,000.00	110,565.00	(10,565.00)	105,725.00	166.67	105,891.67	(4,840.00)	
TOTAL						5,049,500.00	5,072,343.12	(22,843.12)	19,069,853.44	14,305.52	19,084,158.96	(39,726.79)	



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

JANUARY 2014

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

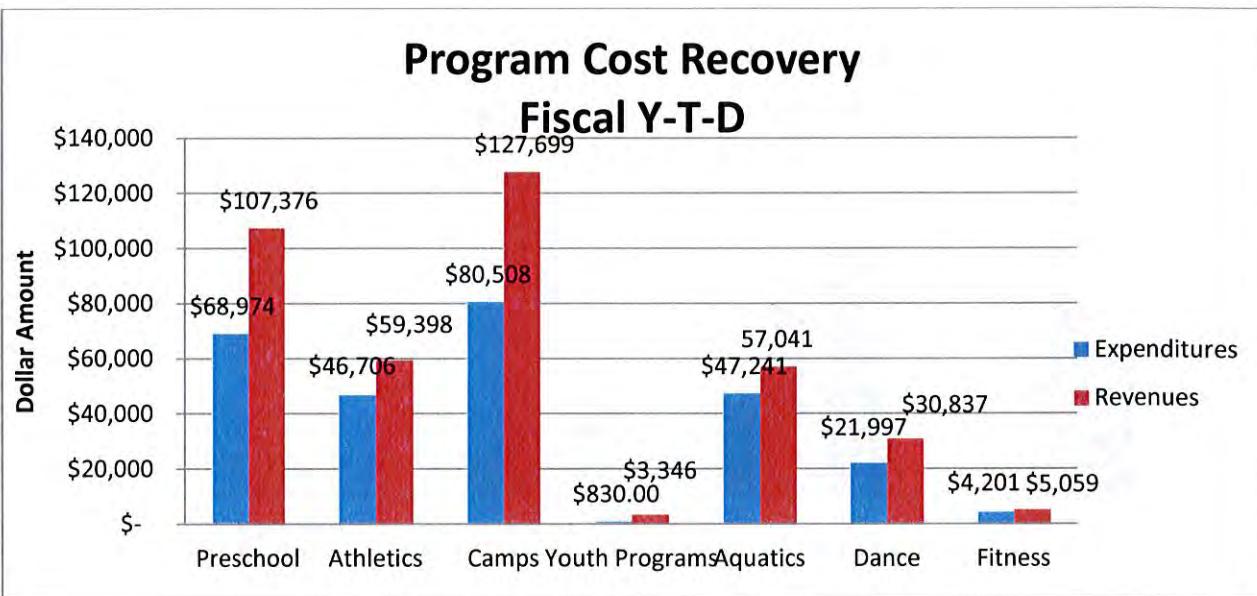
Departmental Narrative

The Parks and Recreation Department is conducting first round interviews for the Recreation Supervisor position to be filled in March. Ideal candidates will possess experience in running camps, preschool, dance, special events and general programs for a park and recreation department. Staff received approximately eighty resumes for the position and anticipates narrowing down the six first round interviews to three finalists.

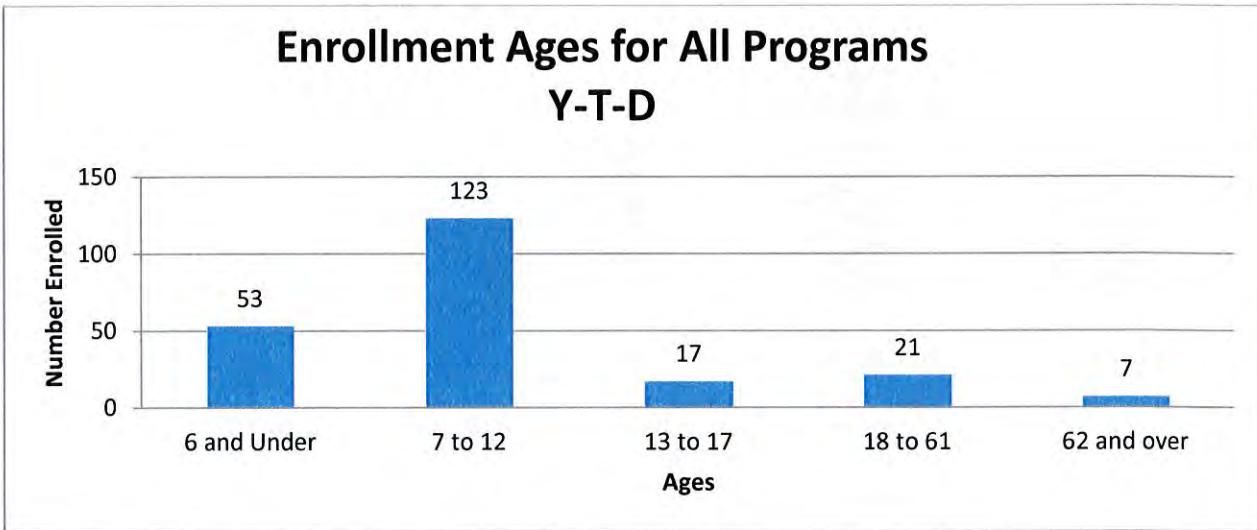
The Paulus Park Playground Project bid opening for removal of Kid's Kingdom and the installation of the Little Tykes equipment took place on Monday, February 3. The Park Advisory Board and staff will make a recommendation to the Village Board to award the lowest bidder who has excellent references. The completion of this project is anticipated to be in May.

Beach operations are going to be improved with the following enhancements: swim lessons, sprayground parties, kayak rentals and lessons and beach inflatables for the elementary and middle school aged children. On Occasion Catering will return for a second year to run the concession stand and serve food to our camp participants and birthday party attendees.

The Farmers Market applications have been available to vendors with an early bird incentive to complete and turn in by February 1. Five vendors took advantage of this and will receive a \$50 discount on the season fee. Staff is looking to increase the 26 vendors in 2013 to 34 in 2014. There has been many phone calls and e-mail inquiries regarding whether there are openings at the Lake Zurich Area Farmers Market.

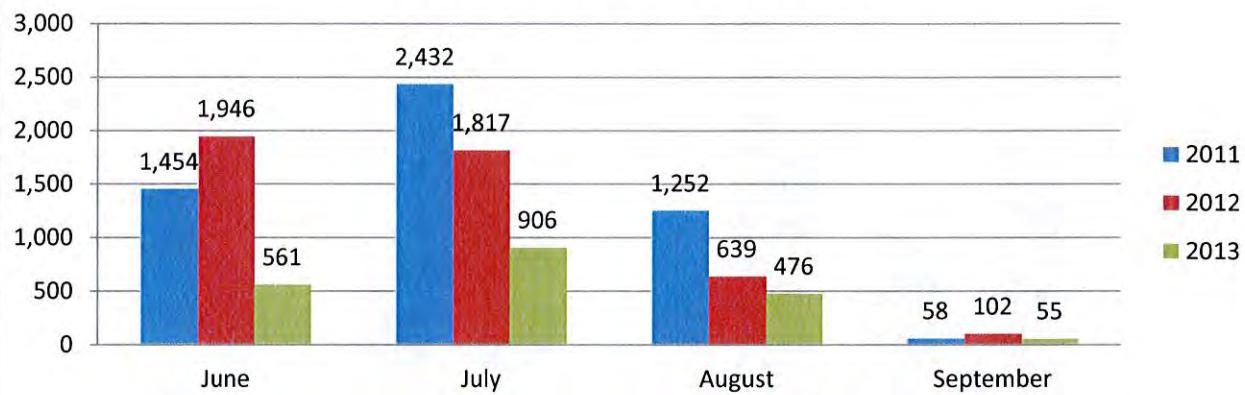


As a service provider, the balance of managing guest service with cost recovery is essential. Staff's approach determines which programs have the best impact and which may need to be reduced or eliminated to ensure investments are made in the services that provide the greatest value to the overall community. One tool used to evaluate the success of recreation programs operations is cost recovery. As this is directly tied into the budget process and decisions on increasing, decreasing or eliminating operations are associated with this measurement, staff is diligent in assessing trends and adjusting offerings.



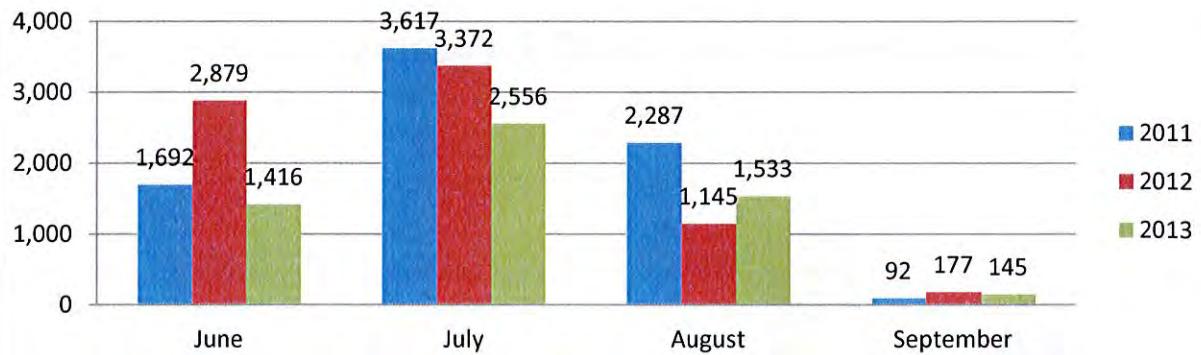
The program enrollment trends are indicative above as the majority of the Village's programs are for individuals 12 years and under. Staff is evaluating programs and looking to add more adult programming.

Paulus Park Beach/Sprayground Membership Attendance

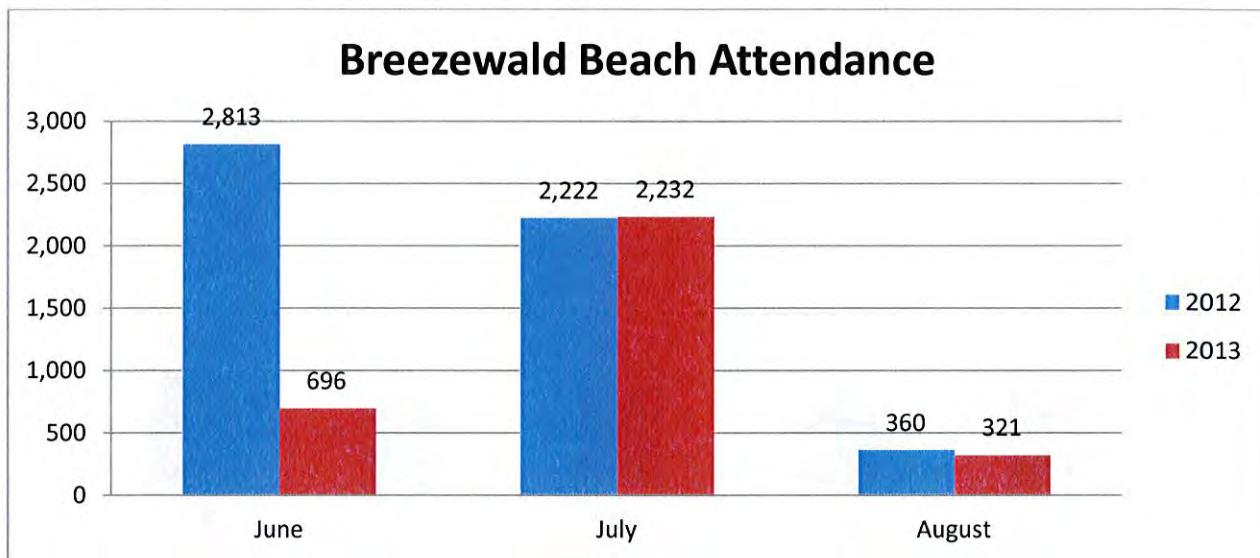


Weather is a driving factor with aquatic facility attendance. The start of the 2013 season was one of the coldest and wettest in history and as a result, attendance was substantially lower than the prior two years. Staff was able to keep personnel expenditures lower than in the past due to the many closed days the beach/sprayground experienced early in the summer.

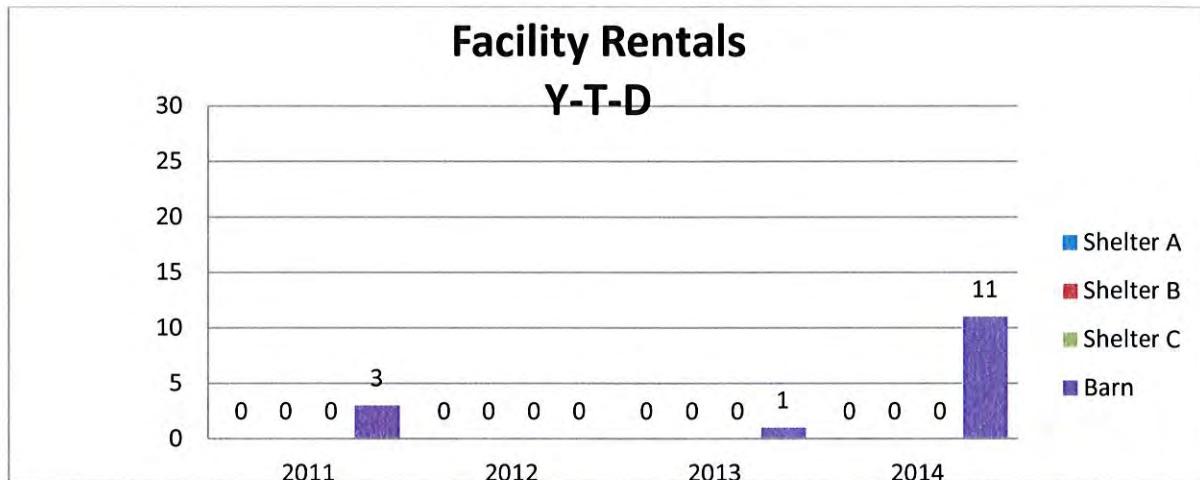
Paulus Park Beach/Sprayground Daily Fee Attendance



Weather is a driving factor with aquatic facility attendance. The start of the 2013 season was one of the coldest and wettest in history and as a result, attendance was substantially lower than the prior two years. Staff was able to keep personnel expenditures lower than in the past due to the many closed days the beach/sprayground experienced early in the summer.



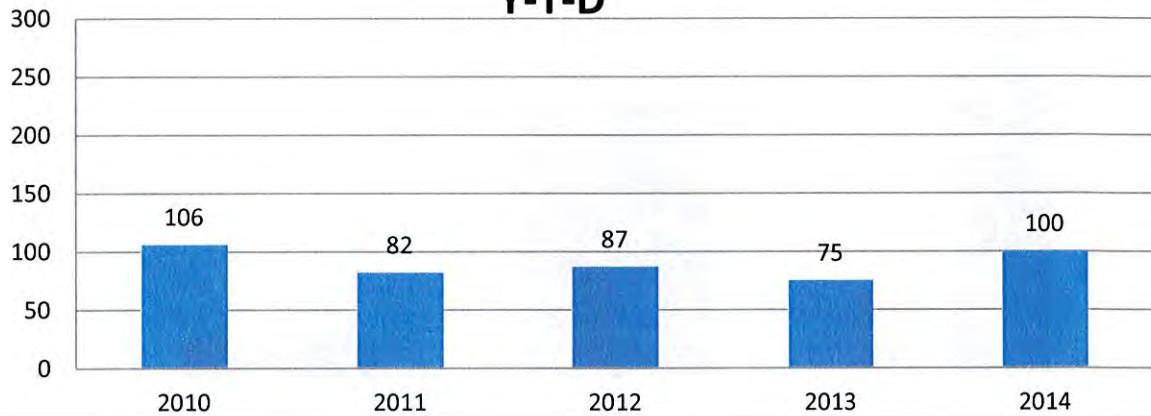
Monitoring attendance at Breezewald beach began in 2012.



The Barn is seldom used for rentals during the summer months and increases during the fall and winter months. However, the shelters are utilized heavily during the spring and summer and have no usage during the fall and winter.

Athletics Enrollment

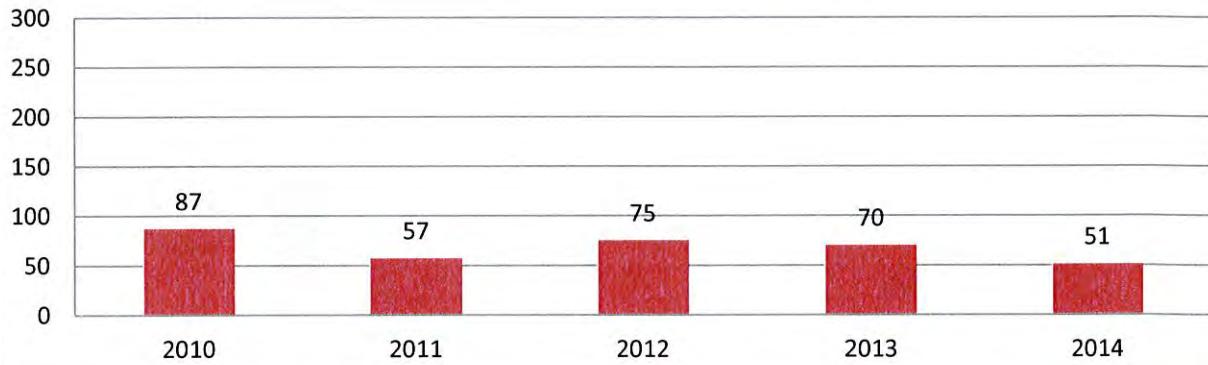
Y-T-D



Athletic programs include tennis, karate, tae kwon do, golf, ice skating, soccer and tee ball. Indoor tennis has been added in 2013 and held at Sarah Adams Elementary School.

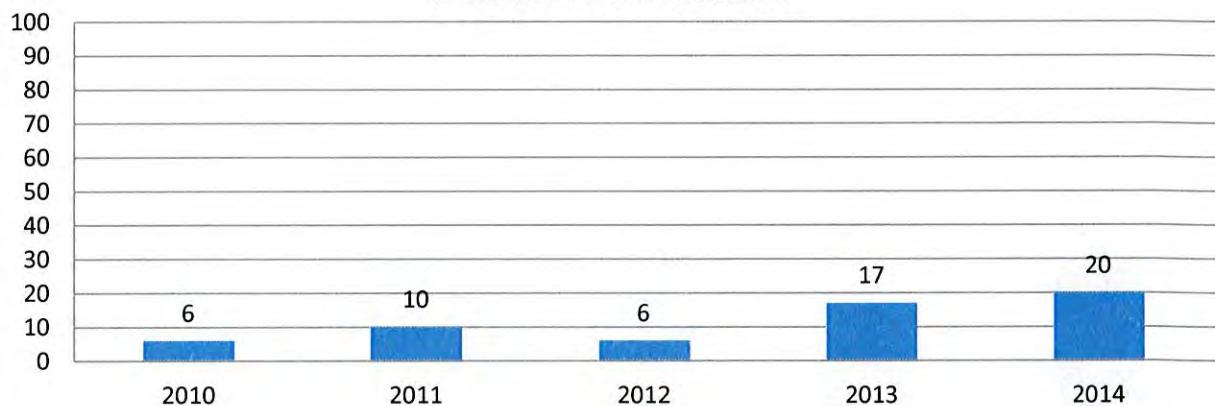
Camp Enrollment

Y-T-D



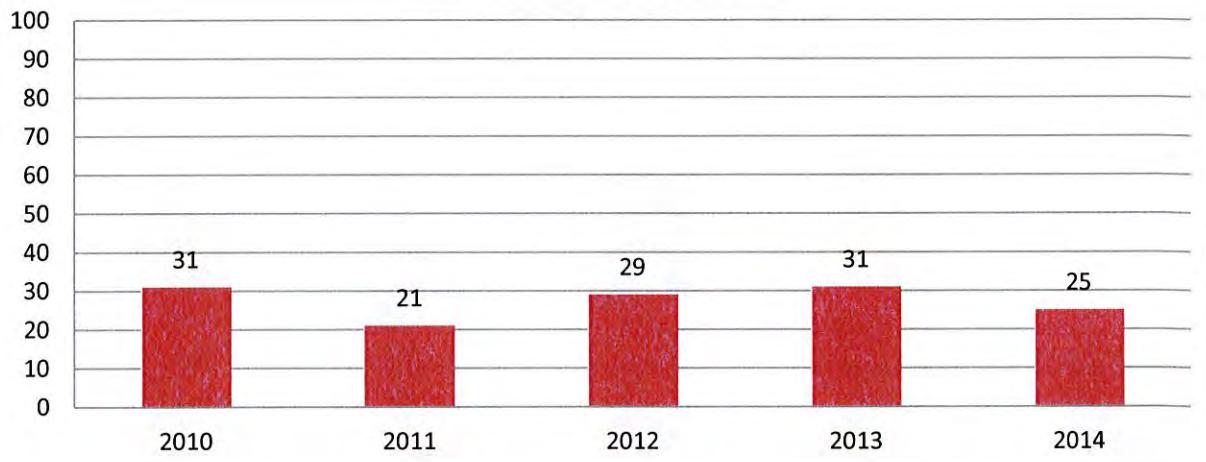
Camp programs include Kiddie camp, Pee Wee camp, Camp Alpine, Teen camp, Extreme All Sports Camp, Soccer Camp and Basketball Camp. Although Camp Alpine continued its trend of filling up, the Teen camp dropped in enrollment from the past several years. Staff is evaluating and looking to change the format.

Dance Enrollment



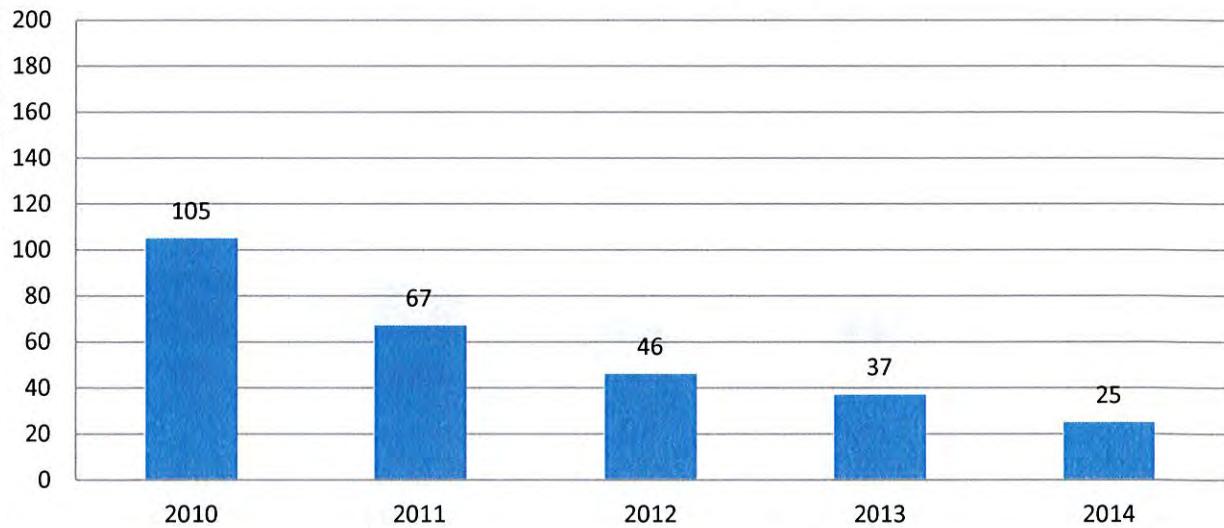
Dance programs include Ballet/Tap, Pointe, Jazz, Company, Poms and Hip Hop. The dance program lost its two instructors at the end of the 2012/2013 season and is rebuilding with four new instructors that began in September.

Fitness Enrollment



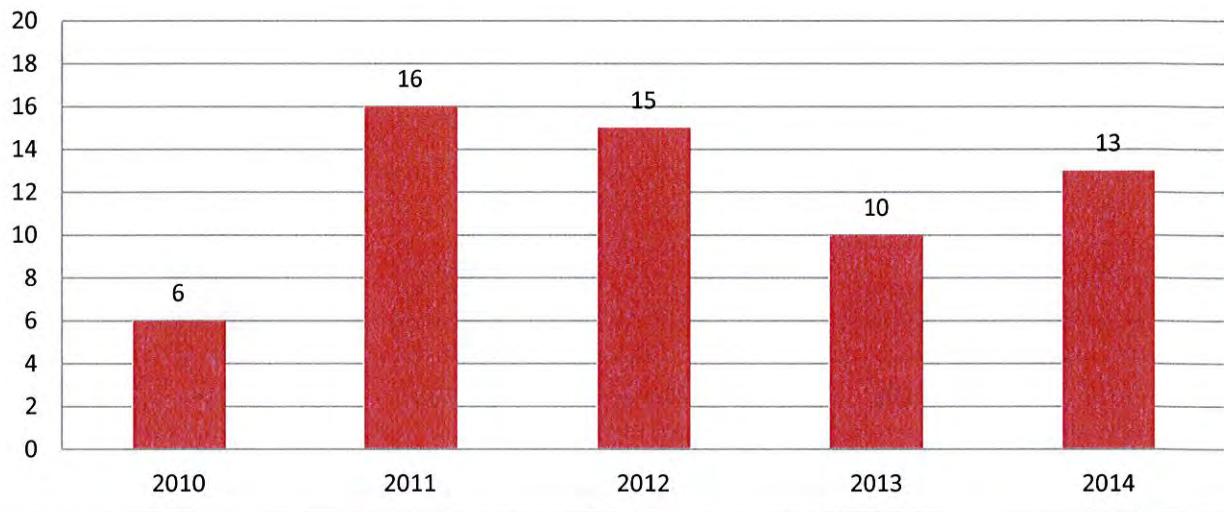
Fitness programs include Yoga, Cardio Fitness Karate, Cardio Circuit, Cardio Blast, Strength & Tone, Power Hour and Strength Training. Facility space limits present challenges to growing the Group Fitness program.

Preschool Enrollment



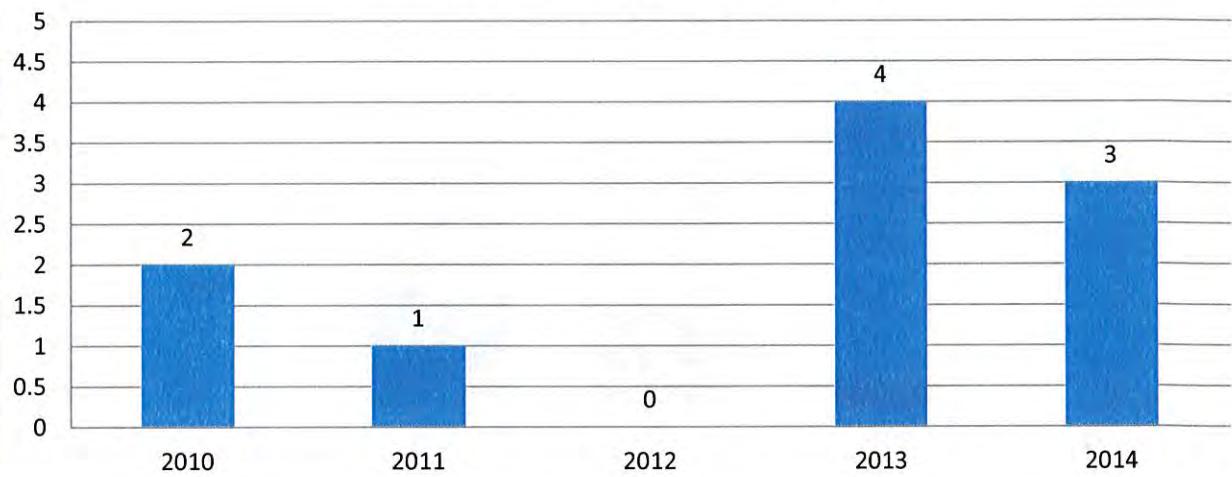
Preschool includes Terrific Twos, Lunch Bunch, Preschool (3yrs-5yrs) and Music Masters. Classes take place in four locations: The Barn, Chalet, St. Peter's Church and Buffalo Creek.

Special Interests



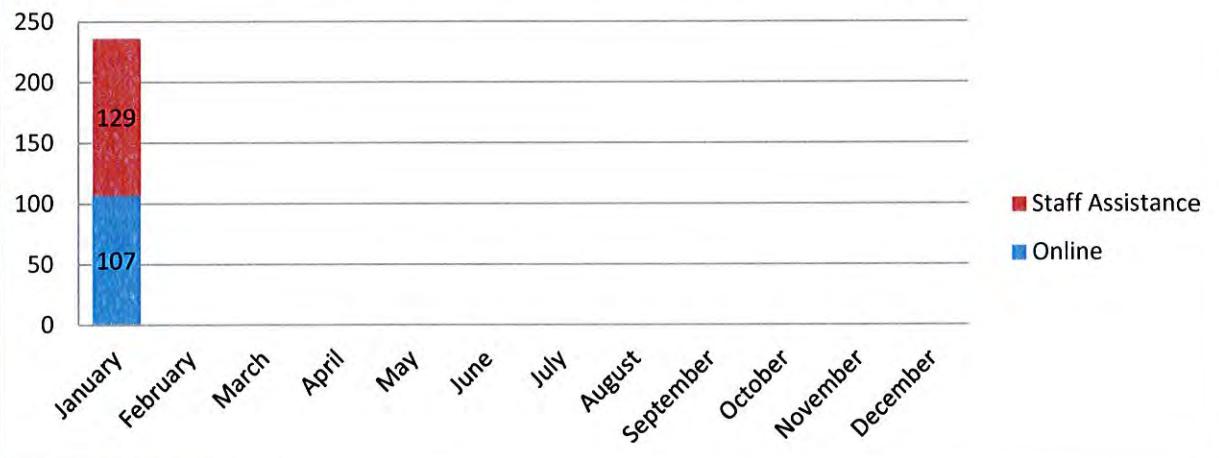
Special Interest programs include birthday parties, weight watchers, chess academy, animals in winter, starts of the circus, winter chillin', three hours to shop, welcome spring, learn to bowl, mother/daughter best friends jewelry, Christmas door wreath, holiday centerpiece and Village Singers.

Youth Activity Enrollment



Youth Activity programs include Glitz Girls Night Out, Bling Boutique, Crafty Halloween Bonanza, Holiday Jewelry Boutique, Guitar Lessons, Ukele Lessons, Magic Classes, Picasso's Workshop, Babysitting Clinic and Sculpture Workshops.

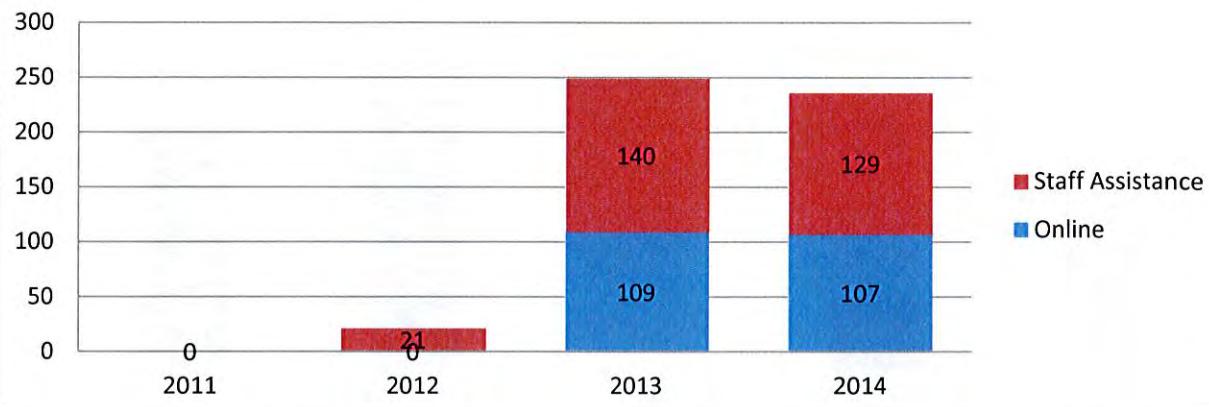
Online Registrations Statistics-2014



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Barn.

Online Registrations Statistics

Y-T-D



Three years of recordkeeping have been kept of online registration with trends indicating online registration increasing each year.