

**APPROVED**  
**VILLAGE OF LAKE ZURICH BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**70 East Main Street**  
**Monday, May 6, 2013, 7:00 p.m.**

- 1. CALL TO ORDER** by Mayor Thomas Poynton at 7:00pm.

- 2. SWEARING IN CEREMONY FOR NEW ELECTED OFFICIALS.**

Oath of Office administered by Atty. John Ridgeway to Mayor Thomas Poynton, Village Clerk Kathleen Johnson, Trustees Jeff Halen, Jim Beaudoin, Mark Loewes, and Dan Stanovich.

Mayor Poynton requested resumes from residents to fill the vacant position be sent to his attention or to the Village Manager.

- 3. ROLL CALL:** Mayor Thomas Poynton, Trustee Jeff Halen, Trustee Dana Rzeznik, Trustee Jim Beaudoin, Trustee Mark Loewes, and Trustee Dan Stanovich. Also present: Village Manager Jason Slowinski, Asst. Village Manager Roy Witherow, Village Attorney Scott Uhler, Building/Zoning Manager Dan Peterson, Finance Dir. Jodie Hartman, I/T Dir. Michael Duebner, Police Chief Pat Finlon, Fire Chief Dave Wheelock, Public Works Gen. Services Supt. Mike Brown, Interim Park and Rec. Dir. Kathy Katz.

- 4. PLEDGE OF ALLEGIANCE**

- 5. PUBLIC COMMENT**

Dale Perrin, LZACC, addressed the Board.

- 6. PRESIDENT'S REPORT**

- A. Proclamation – Building Safety Month**

- B. Proclamation – Food Allergy Awareness Week**

- C. Proclamation – Police Week/ Police Memorial Recognition**

- D. Appointment to Plan Commission**

Motion made by Mayor Poynton, seconded by Trustee Beaudoin, to approve the appointment of Tom Tomsovic, 1048 O'Malley Drive, to the Plan Commission, to serve from 5/1/13 – 4/30/16.

AYES: 5, Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

- E. Community Update**

Mayor Poynton reminded residents about resumes for the vacant trustee position; the village's FaceBook page is expanding; the village is in a recycling partnership and can be checked on the village's website but still have SWALCO events; green recycling available at Ela Area Library; upcoming is the Quarterback Club's golf outing.

- 7. CONSENT AGENDA**

- A. Minutes of the Village Board Meeting, April 29, 2013**

- B. Purchase of Rock Salt for the Ion Exchange Water Treatment Facilities**

**Summary:** The Village's annual contract for water conditioning salt expires on April 30, 2013. The salt is purchased in bulk quantity and used during regeneration of the Ion Exchange filter resin by applying a sodium brine

concentration to the resin during the slow rinse cycle. Based on the attached information, it is recommended that the Village waive the formal bid process and accept the unit price quotation from Morton Salt.

**C. Approval of Mosquito Abatement Services with Clarke Controls**

**Summary:** The Village mosquito management program is two fold. The Village contracts with Clarke Environmental Mosquito Management, Inc., and the General Services Division treats catch basins and inlets. In the 2014 budget, \$45,000 has been allocated. Clarke Controls has submitted a proposal in the amount of \$38,280. It is recommended to contract with Clarke Environmental Mosquito Management. Atty. Uhler requested that transcribed minutes be attached to the 4/29/13 meeting minutes.

**Recommended Action:** Motion made by Mayor Poynton, seconded by Trustee Loewes, to approve the Consent Agenda as presented with the addition of transcribed minutes for the 4/29/13 meeting.

AYES: 5, Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**8. OLD BUSINESS**

**A. Approval of Bid Award for HVAC Replacement at Police Department**

**Summary:** The Police Department has experienced numerous problems with HVAC RTU #1 which date back to 2007. This unit serves the Training/Community Room and lower level Sergeants and Reporting Writing area. In response to inquiries from the Board, additional information was requested regarding the Department's practices related to HVAC maintenance and the need to replace this unit. This unit is 12 years-old and the expected lifespan of this unit is 15-17 years, more if they are maintained properly. The expected life span of the new rooftop unit is 15-20 years with annual maintenance costs of \$480.00. The cost savings expected with the new unit is \$1,153.00 annually.

Police Chief Pat Finlon reported on the bid and answered the Board's questions.

**Recommended Action:** Motion made by Trustee Halen, seconded by Trustee Stanovich, to replace Rooftop Unit #1 using Sherman Mechanical as the contractor. AYES: 5, Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**B. Approval of Agreement with LZ Promenade, LLC**

**Summary:** At its April 1<sup>st</sup> meeting, the Village Board directed staff to negotiate an agreement with Mr. John Breugelmans providing Mr. Breugelmans a 75-day period in which to propose a project for the Village-owned Block A site in downtown Lake Zurich. At the April 29<sup>th</sup> meeting, the Village Board tabled this matter and asked the Village Attorney to draft additional language to address the concerns of the Board and Mr. Breugelmans. The agreement (and revision) is presented for Village Board review and/or approval. Staff recommends the Village Board review the draft agreement and subsequent revision.

Atty. Uhler reported on the changes in language and answered the Board's questions. Mr. Breugelmans accepted the changes in the language in the proposed agreement. After Board discussion it was decided to table this item until the 5/20/13 Board Meeting to assure a clean document.

*This item is tabled until 5/20/13 meeting.*

**Recommended Action:** Motion to approve the agreement (and revision) with LZ Promenade, LLC.

## 9. NEW BUSINESS

### A. Final Approval for Site Plan Amendment, Exterior Appearance Amendment for M/I Homes (Somerset Development)

**Summary:** Greg Collins is the contract purchaser for the construction of the remaining nineteen townhomes in the Somerset division. The Applicant filed an application with the Village of Lake Zurich seeking a site plan amendment and exterior appearance amendment on the Subject Property. The Lake Zurich Plan Commission conducted a public hearing on April 25, 2013, and unanimously recommended that the Board of Trustees approve the Application.

*This item has been pulled from the Agenda by the Petitioner.*

### B. Semi-Monthly Warrant Register Dated May 6, 2013, Totaling \$ 1,143,547.37 (Trustee Halen)

**Recommended Action:** Motion made by President Poynton, seconded by Trustee Stanovich, to approve the semi-monthly warrant register dated May 6, 2013, totaling \$ 1,143,547.37

AYES: 5, Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

## 10. TRUSTEE REPORTS

Trustee Rzeznik shared concerns about the costs to the village of the approved farmers market as the department heads were not involved in the process and she felt there was a need to pay closer attention to costs.

Trustee Loewes agreed with the previous statement after he had reviewed the warrant for the meeting.

## 11. VILLAGE MANAGER'S REPORT

### A. Bi-weekly Departmental reports as of May 1, 2013

## 12. ATTORNEY'S REPORT

### A. April 30, 2013 Report. Atty. Uhler updated the Board.

## 13. DEPARTMENT HEAD REPORTS

### A. Fire Chief – CERT Pancake Breakfast and Community Notification System

### B. Interim Parks Director – Reciprocal Agreement w/ Hawthorn Woods.

Interim Park and Rec. Dir. Kathy Katz reported that Hawthorn Woods Mayor Mancino has stated that the Aquatic Center would not be available to Lake Zurich residents. After discussion Mayor Poynton polled the Board about the recommendation and the Board agreed.

**C. Building & Zoning Manager** – First Quarter Retail Vacancy Report.

Building/Zoning Manager Dan Peterson introduced Sam Hubbard the new Village Planner.

**14. ADJOURNMENT**

Motion to adjourn made by Trustee Stanovich, seconded by Trustee Rzeznik.

AYES: 5, Trustees Beaudoin, Halen, Loewes, Rzeznik, Stanovich.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

Meeting adjourned at 8.20pm.

Respectfully submitted: Kathleen Johnson, Village Clerk.

Approved by:

/s/Thomas M. Poynton, Village Mayor.

5/21/13