

**APPROVED**  
**VILLAGE OF LAKE ZURICH BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**70 East Main Street**  
**Tuesday, February 19, 2013 7:00 p.m.**

1. **CALL TO ORDER** by President Suzanne Branding at 7.00pm.
2. **ROLL CALL:** Village President Suzanne Branding, Trustee Terry Mastandrea, Trustee Tom Poynton, Trustee Dana Rzeznik, Trustee Jonathan Sprawka, and Trustee Rich Sustich. Trustee Jeff Halen was absent and excused. Also Present: Village Manager Jason Slowinski, Asst. Village Manager Roy Witherow, Village Attorney Scott Uhler, Building/Zoning Dir. Dan Peterson, Finance Director Jodie Andrew, I/T Dir. Michael Duebner, Police Chief Pat Finlon, Fire Chief Dave Wheelock, Public Works Gen. Services Supt. Mike Brown, Public Works Utilities Supt. Steve Schmitt and Fleet Services Steve Paulus.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**  
Samantha Milbourn, 780 Trillium Trail, addressed the Board on a project she is planning to address world hunger/poverty. There is more information at [smilbourn@sbcglobal.net](mailto:smilbourn@sbcglobal.net)  
Barb Evans, 437 Dogwood Ct, Deer Park, addressed the Board and introduced the candidates on the Ela Tax Reform slate.  
Jim Tarbet, 1195 Cedar Creek Drive, addressed the Board on item #10B.
5. **PRESIDENT'S REPORT**
  - A. **Community Update**  
Credit cards are now accepted at the Village Hall and online.  
Local Rotary Chapter is having a Children's Book Drive with collection at the LZACC's Expo March 16<sup>th</sup> 2013. Chief Wheelock gave an explanation about the project.
6. **CONSENT AGENDA**  
*Trustee Mastandrea requested the removal of #6C from the Consent Agenda.*
  - A. **Minutes of the Village Board Meeting, February 4, 2013**
  - B. **Ordinance Declaring Certain Village Property Items as Surplus.** (Assign ORD. #2013-02-883)  
**Summary:** Village staff has determined that the items listed with the proposed ordinance are no longer necessary, useful or for the best interests of the Village to retain ownership. The proposed ordinance declares the property as surplus and authorizes the Manager to direct the sale or disposal of the items in the most appropriate manner to be consistent with the State Statute.  
**Recommended Action:** Motion made by President Branding, seconded by Trustee Sustich, to approve the Consent Agenda of items A and B.  
AYES: 5 Trustees Mastandrea, Poynton, Rzeznik, Sprawka, Sustich.  
NAYS: 0  
ABSENT: 1 Trustee Halen.  
MOTION CARRIED.

**C. IMRF Resolution – Taxable Allowances** (Assign Resolution #2013-02-06C)

**Summary:** The Village of Lake Zurich has consistently considered taxable allowances such as vehicle and technology allowances as IMRF eligible wages. In order to formalize this practice, a resolution is required by the Village Board to make both past and future allowance payments officially includable as IMRF eligible.

Dir. Andrew answered questions from Trustee Mastandrea and explained the resolution.

Motion made by President Branding, seconded by Trustee Sustich to approve item #6C.

AYES: 5 Trustees Mastandrea, Poynton, Rzeznik. Sprawka, Sustich.

NAYS: 0

ABSENT: 1 Trustee Halen.

MOTION CARRIED.

**7. OLD BUSINESS**

No old business at this time.

**8. NEW BUSINESS****A. Agreement for Well #10 Preventative Maintenance** (Trustee Sprawka)

**Summary:** One of the Village's wells is pulled for service each year on a rotating basis. Well #10, which was last pulled and serviced in 2008, is due for preventative maintenance that is vital to keep the well functioning reliably and to meet peak demand of the Village's potable water supply.

**Recommended Action:** Motion made by Trustee Sprawka, seconded by Trustee Sustich, to accept the proposal for year three of the Professional Services Agreement, authorizing preventative maintenance for Well #10, and for the replacement of pipe.

AYES: 5 Trustees Mastandrea, Poynton, Rzeznik. Sprawka, Sustich.

NAYS: 0

ABSENT: 1 Trustee Halen.

MOTION CARRIED.

**B. Public Works Vehicle Replacement – Utility Truck #431** (Trustee Mastandrea)

**Summary:** The Public Works Department has a vehicle that is in need of extensive repair due to corrosion on the cab floor pan. It has been determined that it would be cost prohibitive to make these repairs due to the age and overall condition of the truck.

Fleet Services Steve Paulus answered the Board's questions.

**Recommended Action:** Motion made by Trustee Mastandrea, seconded by Trustee Sustich, to approve the purchase of a 2013 Ford F-250 Pickup truck using the Suburban Purchasing Cooperative Contract #103.

AYES: 5 Trustees Mastandrea, Poynton, Rzeznik. Sprawka, Sustich.

NAYS: 0

ABSENT: 1 Trustee Halen.

MOTION CARRIED.

C. **Semi-Monthly Warrant Register Dated February 19, 2013, Totaling \$182,632.73**  
(Trustee Rzeznik)

**Recommended Action:** Motion made by Trustee Rzeznik, seconded by Trustee Poynton, to approve the semi-monthly warrant register dated February 19, 2013, totaling \$182,632.73

AYES: 5 Trustees Mastandrea, Poynton, Rzeznik. Sprawka, Sustich.

NAYS: 0

ABSENT: 1 Trustee Halen.

MOTION CARRIED.

**9. TRUSTEE REPORTS**

Trustee Sprawka requested that any political groups addressing the Board at public comments be respectful.

**10. VILLAGE MANAGER'S REPORT**

A. **Bi-weekly Departmental reports as of February 8, 2013**

Village Manager Jason Slowinski reported that the village is working with Carly Rubin who addressed the Board at the 2/4/13 meeting in regards Teen Dances project.

B. **Financial Report for month of December, 2012**

**11. ATTORNEY'S REPORT**

Atty. Uhler had no report.

**12. DEPARTMENT HEAD REPORTS**

A. **Police Department – Cost of Obtaining Police Reports**

Chief Finlon addressed the Board on using Lexis Nexis for electronic traffic crash reporting and requested feedback from the board about the additional fee they will charge for electronic reports. Chief Finlon answered the Board's questions and the Board was in agreement of using the company.

B. **Police Department – Cost of Hire Backs**

Chief Finlon gave an explanation on the recommended increase for FY13-14 and he answered the Board's questions.

**13. EXECUTIVE SESSION (5 ILCS 120/2(c)(1)), (5 ILCS 120/2(c)(21)) and (5 ILCS 120/2(c)(11)) to discuss personnel, litigation and approval of Executive Session minutes.**

A. Executive Session Minutes; B. Personnel; C. Litigation.

Motion by President Branding, seconded by Trustee Sustich, to adjourn to Executive Session.

AYES: 5 Trustees Mastandrea, Poynton, Rzeznik. Sprawka, Sustich.

NAYS: 0

ABSENT: 1 Trustee Halen.

MOTION CARRIED.

Meeting adjourned at 7.45pm

Meeting reconvened at 8.40pm

Call to order by President Suzanne Branding.

**ROLL CALL:** Village President Suzanne Branding, Trustee Terry Mastandrea, Trustee Tom Poynton, Trustee Dana Rzeznik, Trustee Jonathan Sprawka, and Trustee Rich Sustich. Trustee Jeff Halen was absent and excused. Also Present: Village Manager Jason Slowinski and Village Attorney Scott Uhler.

**14. ADJOURNMENT**

Motion by Trustee Sprawka, seconded by Trustee Sustich, to adjourn the meeting.

AYES: 5 Trustees Mastandrea, Poynton, Rzeznik, Sprawka, Sustich.

NAYS: 0

ABSENT: 1 Trustee Halen.

MOTION CARRIED.

Meeting adjourned at 8.41pm.

Respectfully submitted: Kathleen Johnson, Village Clerk.

Approved by:

/s/Suzanne K. Branding, Village President.

3/4/13.