



**VILLAGE OF LAKE ZURICH**  
**Board Of Fire & Police Commissioners**  
200 Mohawk Trail  
Lake Zurich, IL 60047

The regularly scheduled meeting of the Board of Fire and Police Commission was held on October 16, 2012 at the Lake Zurich Police Department located at 200 Mohawk Drive, Lake Zurich, Illinois.

**Call to Order:**

The meeting was called to order at 5:00 pm by Commission Chairman Kelly. The following members were present: Commissioner Grooms; Commissioner Reck; Police Chief Finlon; Fire Captain Kelly; Office Manager Chessier; and Office Manager Kauffman.

Members absent were: Fire Chief Wheelock.

**Others Present:**

None.

**Approval of Minutes:**

Commissioner Grooms motioned to approve the minutes of the September 18, 2012 meeting, seconded by Commissioner Reck. All ayes. Motion was approved by voice vote.

**Communications:**

Office Manager Chessier handed out copies of the commissioners' membership renewal that has been paid.

As a reminder, the next agenda should include the schedule of meeting dates for the Commission for the 2013 calendar year. It was confirmed that the meetings would continue to be held on the 3<sup>rd</sup> Tuesday of every month.

**Pending Business**

**Fire:**

Captain Kelly announced that the entry level testing for Firefighter/Paramedic candidates will be held on Saturday, Oct. 20. The Orientation will begin at 8 am and the test will follow. Captain Kelly announced that there are 35 candidates that will be taking the test. Discussion included qualifications of two of the applicants and it was determined that these two applicants could proceed to testing. Commissioners confirmed that they would be in attendance for the Orientation.

It was confirmed that the interviews for the new firefighters are scheduled for November 19 and 20 with exact times to be determined depending on the number of candidates that will be interviewed.

**Police:**

Chief Finlon explained a Police Officer was given discipline of an 8 hour suspension for accessing LEADS for non-criminal use. Chief went on to explain the officer was very remorseful.



**VILLAGE OF LAKE ZURICH**  
**Board Of Fire & Police Commissioners**  
200 Mohawk Trail  
Lake Zurich, IL 60047

Chief also added that another officer has been placed on paid administrative leave and an investigation is being conducted relating to off duty conduct.

**New Business**

**Fire:**

Captain Kelly asked the Commissioners for clarification on what information they would like to receive regarding disciplinary items at the Department. It was determined that only information on suspensions should be forwarded, the corrective action reports do not need to be forwarded.

**Police:**

Office Manager Chesson explained that the final eligibility list has been sent out to the candidates and most of the acknowledgements have been returned.

**Adjournment:**

There being no further business to come before the Board, Commissioner Grooms made a motion to adjourn and it was seconded by Commission Reck. All ayes. Motion carried by voice vote. Meeting adjourned at 5:17pm.

Chairman

Handwritten signature of John H. Kelly.

Date

Handwritten signature of the date 1/20/12.

Submitted by:

Handwritten signature of Reid Chesson.

Recording Secretary