



VILLAGE OF LAKE ZURICH
Board Of Fire & Police Commissioners
200 Mohawk Trail
Lake Zurich, IL 60047

The regular meeting was held on July 17, 2012 at 5:00 p.m. in the Conference Room at the Lake Zurich Police Department.

CALL TO ORDER:

The following members were present: Commissioner Grooms; Commissioner Reck; Police Chief Finlon; Fire Chief Wheelock; Office Manager Kauffman and Office Manager Chessser.

ABSENT:

Commissioner Kelly

OTHERS PRESENT:

None

APPROVAL OF MINUTES:

Commissioner Grooms motioned to approve the minutes of May 15, 2012, seconded by Commissioner Reck. All ayes. Motion approved by voice vote.

COMMUNICATIONS:

Office Manager Chessser shared a marketing proposal from C.O.P.S. and F.I.R.E. Personnel Testing for the services they offer. Discussion of the program followed.

PENDING BUSINESS:

Fire:

Chief Wheelock discussed the Promotional Testing for Captain and Lieutenant including that the Assessment Center will be held August 13 and 15, 2012; the Fire Commissioners will conduct interviews on August 20 and 22, 2012; and the written promotional test will be on August 30, 2012.

Discussion then included changing the date of the next Board of Fire and Police Commissioners meeting date to coincide with the interview date. It was determined that the August meeting of the Board of Fire and Police Commissioners will be held at 4 pm on Monday, August 20 at Fire Station 4, and the August 21 meeting will be canceled.

Police:

Letters have been sent out to candidates regarding the results of their written test.

Update on Disciplinary Item will be discussed at the next meeting.

NEW BUSINESS:

Fire:

Chief Wheelock announced that planning has begun for the Entry Level testing to establish an eligibility list for new Firefighter/Paramedics. Discussion included that there has been a preliminary review of the qualifications for application including requiring EMT license and firefighter.

Discussion also included the possibility of using a company such as C.O.P.S. and F.I.R.E. Personnel to assist with the testing process. There was discussion of preference points and



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confirmation that there will continue to be a mandatory orientation for candidates. Chief Wheelock suggested that further discussion be held at the next meeting to determine specific qualifications for the application. Chief Wheelock would like to begin the process of testing in the middle of September.

Police:

Discussed the tentative schedule of dates for the group oral examinations. All are okay with the schedule. Chief Finlon will change and update the questions a bit that will be asked. It is possible he may change one to reflect racial profiling.

ADJOURNMENT:

There being no more business to come before the Board, Commissioner Reck made a motion to adjourn. Seconded by Commissioner Grooms. All ayes. Motion carried by voice vote. Meeting adjourned at 5:20 p.m.

Chairman

Submitted by:

Recording Secretary

Date

8-20-12