



VILLAGE OF LAKE ZURICH
Board Of Fire & Police Commissioners
200 Mohawk Trail
Lake Zurich, IL 60047

The regular meeting was held on February 21, 2012 at 5:00 p.m. in the Conference Room at the Lake Zurich Police Department.

CALL TO ORDER:

The meeting was called to order at 5:00 p.m. The following members were present: Commissioner Chairman Grooms; Commissioner Kelly; Commissioner Reck; Police Chief Finlon; Fire Chief Wheelock; Office Manager Chessler and Office Manager Kauffman.

ABSENT:

None

OTHERS PRESENT:

None

APPROVAL OF MINUTES:

Commissioner Kelly motioned to approve the amended minutes of January 17, 2012, seconded by Commissioner Reck. All ayes. Motion approved by voice vote.

COMMUNICATIONS:

None

PENDING BUSINESS:

Fire:

There was discussion on the status of grievances filed. It was determined by the Commission that the appeal of the 24 hour suspension imposed on Lt. Steve Garris is properly before the Lake Zurich Board of Fire and Police Commissioners and that the Board should conduct a hearing on that appeal. It was determined that the hearing on that appeal will be scheduled for Tuesday, April 10, 2012 at 1 pm at a location to be determined.

Police:

Suspension hearing status – Commissioner Kelly advised there are no dates available from either attorney until April. The commissioners all agreed on an April 10th hearing date for both the Police Department and the Fire Department. Police hearing will be first at 9:00 a.m. Chief Finlon advised he will secure a location for the hearings.

NEW BUSINESS:

Fire:

Discussion and further review of the Fire and Police Rules and Regulations included that the "Appendix" of forms referred to in the document still needs to be added. Any additional edits or comments should be forwarded to Chief Wheelock by March 12.

Chief Wheelock reported that he is still awaiting final approval of the firefighter/paramedic position from the Village Administration. Justin Brooks will then be given a conditional offer of employment pending successful completion of the physical/health exam. There has been



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contact with the next few candidates on the list and it has been determined that they are still interested in and available for employment with the Village of Lake Zurich.

Chief Wheelock also reported that Fire Department administrative staff would be meeting after March 1 to review the optional Preference Points and will bring any recommendations to the Commission. Discussion also included that the Fire Department will be testing this year to create a list for new firefighter/paramedic candidates as well as testing for Lieutenant and Captain promotion lists. Testing will be after May 1.

There was discussion about the procedure the Fire Department will follow for future disciplinary action.

Police:

Chief Finlon will advise Chief Wheelock of his changes and comments of the Police portion of the rules draft by March 12th so that the rules may be adapted at the March 20th Fire & Police Commission meeting and go into affect April 15, 2012

ADJOURNMENT:

There being no more business to come before the Board, Commissioner Reck made a motion to adjourn. Seconded by Commission Chairman Grooms. All ayes. Motion carried by voice vote. Meeting adjourned at 5:35 p.m.

Chairman

Handwritten signature of John H. Kelly.

2/20/12
Date

Submitted by:

Recording Secretary

Handwritten signature of Dora Aeser.