



**VILLAGE OF LAKE ZURICH**  
**Board Of Fire & Police Commissioners**  
200 Mohawk Trail  
Lake Zurich, IL 60047

The regular meeting was held on September 21, 2011 at 5:00 p.m. in the Conference Room at the Lake Zurich Police Department.

**CALL TO ORDER:**

The meeting was called to order at 5:00 p.m. The following members were present: Commissioner Chairman Grooms; Commissioner Reck; Commissioner Kelly; Police Chief Finlon; Fire Chief Wheelock; Office Manager Chesser and Office Manager Kauffman.

**ABSENT:**

None

**OTHERS PRESENT:**

None

**APPROVAL OF MINUTES:**

Commissioner Reck motioned to approve the minutes of August 17, 2011, seconded by Commissioner Kelly. All ayes. Motion approved by voice vote.

**COMMUNICATIONS:**

Nothing

**PENDING BUSINESS:**

**Fire:**

**Police:**

**NEW BUSINESS:**

**Fire:**

Chief Wheelock introduced new Fire Department Office Manager, Denise Kauffman. Commissioners welcomed her.

Chief Wheelock confirmed that two new firefighter/paramedics, Andrew Skalski and Philip Rotstein, were hired and they began on September 12, 2011. They were sworn in by Commissioner Grooms at the Village Board meeting on September 19, 2011. They are currently attending the Firefighter Academy and are in the second week of the three week Academy. They will be assigned to a shift beginning October 1, 2011.

Chief Wheelock advised that the next candidate, Justin Brooks, is currently undergoing the background check and Chief Wheelock asked Chief Finlon for an update on the status of Brooks' background investigation. Chief Finlon said he would follow-up on the status. Chief Wheelock advised that he would like to continue moving this hiring process along.



**VILLAGE OF LAKE ZURICH**  
**Board Of Fire & Police Commissioners**  
200 Mohawk Trail  
Lake Zurich, IL 60047

Motion by Commissioner Grooms to continue the "authorization to hire" process and to approve Justin Brooks to continue moving through the process including polygraph testing and psychological testing. Seconded by Commissioner Kelly. Motion carried by unanimous voice vote.

Chief Wheelock reported that FF/PM Greg Brendle has requested that he be removed from the current Lieutenant Promotion List. Chief Wheelock said he had met with Brendle to discuss his request and had also received an email request from Brendle to be removed from the promotion list.

Motion by Commissioner Kelly to accept the request of FF/PM Greg Brendle to be removed from the Lieutenant Promotion List. Seconded by Commissioner Reck. Motion carried by unanimous voice vote. Commissioners requested that the email from Greg Brendle be made a part of his file.

Chief Wheelock discussed the new Firefighter Hiring Act in Illinois and said that he had attended a class put on by the law office of Ottosen, Britz, Kelly, Cooper, Gilbert & DiNolfo, Ltd. Chief Wheelock advised that some adjustment will be necessary and the target date is January to have our input ready and pick the options. Chief Wheelock said the State list is still far off. This item will continue to be on the "pending business" section of the agenda for the Commission until the rules are updated.

Chief Wheelock announced the upcoming promotions on September 25, 2011 of Captain Don Golubski to Deputy Fire Chief; Lieutenant Michael Wenzel to Captain/Training Officer and Joe Christopherson to Lieutenant. The swearing in ceremony will be held on October 3, 2011 at the Village Board meeting. Commissioner Groom will attend, and other Commissioners will also try to attend.

**Police:**

Chief Finlon advised that the polygraph exam for the next candidate on the list came back. The testing agency do not recommended this candidate. We did not offer him a position.

Commissioner Reck made a motion to remove candidate Justin Wedekind from further background testing. Seconded by Commissioner Kelly. All ayes. Motion carried by voice vote. Office Manager Chesser will prepare a letter to Mr. Wedekind.

Chief Finlon advised that he would like to continue the background process on the next candidate, if the Commissioners agree. Commissioner Kelly made a motion to continue the background process on the next candidate, Raul Valldares. Seconded by Commissioner Reck. All ayes. Motion carried by voice vote.

Chief Finlon advised that the next Officer to be promoted to Sergeant will be Scott Warren who is first on the Sergeant's promotional list. He will be sworn in at the Village board meeting on October 3, 2011. There will be two additional appointments after that at a later time.



VILLAGE OF LAKE ZURICH  
Board Of Fire & Police Commissioners  
200 Mohawk Trail  
Lake Zurich, IL 60047

Chief Finlon that the ceremonial swearing in for the new police officer, Dion Thiergood will not take place until December as he will be in the police academy beginning Monday, September 26<sup>th</sup>.

**ADJOURNMENT:**

Commission Chairman Grooms asked if the meetings in 2012 could be moved to the 3<sup>rd</sup> Tuesday of each month. All the Commissioners agreed that would be fine. Office Manager Chesser will notify the Village of the change.

There being no more business to come before the Board, Commissioner Kelly made a motion to adjourn. Seconded by Commissioner Reck. All ayes. Motion carried by voice vote. Meeting adjourned at 5:25 p.m.

Chairman

10-19-11  
Date

Submitted by:

Recording Secretary